



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF ENVIRONMENTAL SERVICES
LAND RESOURCES MANAGEMENT
WETLANDS BUREAU

29 Hazen Drive, PO Box 95, Concord, NH 03302-0095

Phone: (603) 271-2147 Fax: (603) 271-6588

Website: <http://des.nh.gov/organization/divisions/water/wetlands/index.htm>

Permit Application Status: <http://www2.des.state.nh.us/OneStop/Wetland/Permits/Query.aspx>



Seasonal Dock Notification for Lakes and Ponds

Instructions: Use the checklist below to determine if your proposed seasonal dock meets all of the criteria necessary to use this form. If it does **not** meet **all** of these criteria, you must apply for a permit using the Minimum Impact Expedited application, Permit By Notification, or Standard Dredge and Fill application form (one or more may be appropriate). If your dock meets all the criteria below, complete all items on this form and submit to the NH Department of Environmental Services – Wetlands Bureau.

To use this form, the proposed seasonal dock must meet all of the following criteria:

- ☐ Located only on a lake or pond; and,
- ☐ The only docking structure on the frontage; and,
- ☐ Constructed to be removed during the non-boating season; and,
- ☐ Removed for a minimum of 5 months each year; and,
- ☐ Configured to be narrow, rectangular, and erected perpendicular to the shoreline; and,
- ☐ No more than 6 feet wide, and no more than 40 feet long if the waterbody is 1,000 acres or larger* (See back of form for list) or no more than 30 feet long on waterbodies that are less than 1,000 acres in size; and,
- ☐ Located on a parcel of land that has 75 feet or more of **shoreline frontage (see page 2 for definition)**; and,
- ☐ Located at least 20 feet from an abutting property line or imaginary extension of the property line over the water; and,
- ☐ Installed in a location that is not in or within 100 feet of a municipally designated prime wetland; and,
- ☐ Installed in a manner which requires no modification, regrading, or recontouring of the shoreline, such as installation of a concrete pad for construction of a hinged dock; and,
- ☐ Installed in a manner that complies with the Comprehensive Shoreland Protection Act (RSA 483-B).

If stairs are proposed to access the dock, the stairs must be:

- ☐ No more than 6 feet in width; and,
- ☐ Constructed over the bank in a manner that does not require regrading or recontouring.

If your project complies with all of the criteria outlined above, please complete all of the following:

1. PROPERTY OWNER / APPLICANT INFORMATION:

- a. Name(s) of owner(s): _____
Last First Middle
- b. Mailing address: _____
Box Number or Street Address Town/City State Zip
- c. Daytime telephone number: _____ Fax number or email address: _____

2. SEASONAL DOCK LOCATION INFORMATION:

- a. Location: _____
House Number Street Name Town/City
- b. Tax map # _____ Lot # _____ Block # _____
- c. Name of lake or pond: _____

FOR INTERNAL USE ONLY: Date Received: _____ Initial: _____ File # _____

3. SIGNATURE:

Owner/Applicant. My signature below certifies that my dock will meet all of the required criteria. I understand that completion of this notification does not preclude the department from taking any enforcement action if the department later determines that the notification was incomplete, the facts material to the project were misstated, or that the installed dock does not meet the above criteria. I understand that this notification does not relieve me from obtaining any local permits, which may be required.

Owner's Signature

Name (print legibly)

Date

4. Submit this completed notification form to:

NH DEPARTMENT OF ENVIRONMENTAL SERVICES - WETLANDS BUREAU

29 Hazen Drive

PO Box 95

Concord, NH 03302-0095

Phone: (603) 271-2147 Fax: (603) 271-6588

Determination of Shoreline Frontage: To determine the length of **shoreline frontage**, add the length of the natural navigable shoreline (which may be shown on the tax map) to the length of a straight line drawn between the two side property boundaries at the shoreline edge, and divide by two. (Both lengths are measured at the normal high water line.)

NOTE: If the application is **incomplete** or does not qualify for the notification process, the Wetlands Bureau will notify the owner in writing, which would list any reasons for disqualification.

If DES considers your notification **complete**, no further correspondence will be sent to you. You may wish to check the OneStop "Wetland and Shoreland Permits Query" on DES Wetlands Bureau's web site to view the notification number and verify that it has been considered complete.

For More Information: If you have questions regarding this seasonal dock notification process, or what municipalities have designated **prime wetlands**, visit the DES Wetlands Bureau's web site by going to www.des.nh.gov and choose "wetlands" on the "A to Z list," or contact the Wetlands Bureau at (603) 271-2147.

* The following waterbodies are more than 1,000 acres in size. An owner of 75 feet of shoreline frontage on these waterbodies may have a seasonal dock that measures up to 6 feet in width and 40 feet in length:

Bow Lake	Lake Winnepesaukee	Ossipee Lake
Conway Lake	Mascoma Lake	Paugus Bay
Comerford Storage	Massabesic Lake	Province Lake
Connecticut Lake (1st Connecticut Lake (2nd)	Merrymeeting Lake	Squam Lake
Great East Lake	Monomonac Lake	Sunapee Lake
Lake Umbagog	Moore Reservoir	Vernon Dam
Lake Wentworth	Newfound Lake	Winnisquam Lake

Please note that for the following waterbodies the state has fee-simple ownership or flowage rights, which may affect an applicant's ability to place a dock on the shoreline frontage. If your proposed seasonal dock would be on one of these waterbodies, before you submit this notification form, contact the DES Land Agent in the Dam Bureau for more information (603) 271-1960. The waterbodies are:

Deering Reservoir	Glen Lake (Gregg Falls)	Lake Horace (also known as Weare Reservoir)
Francis Lake (No docks allowed at all)	Goose Pond (Hanover/Canaan)	Winnisquam Lake (Lochmere Dam)