

**Public Hearing on increase of Building Permit Fees.** Based upon an analysis of building inspection costs and income, the Building Inspector recommends increasing the Building permit fee from \$6/\$1,000 of cost to \$7.50/\$1,000 of cost. A second issue he would like clarified is the minimum fee for Commercial Projects. Right now it reads a minimum fee of \$50 if under \$1,000 and a minimum fee of \$50 if over \$1,000. It used to be \$25 and \$50 respectively. Based on that logic the minimum fee for over \$1,000 should be \$75 of \$100. ***Does the Board wish to adjust these Building Permit fee effective January 1, 2017?***

**Continuation of discussion with Falzone on economic development: Old Business**

**Police Sergeant Candidate's presentation:** A part of the testing for candidates seeking the promotion to Sergeant at the Police Department is to prepare and present a public presentation on a chosen topic. It will take perhaps 20 minutes total and give the public and the Board an opportunity to see three of our officers in a different role. This is only one part of a multi-part promotional exam which also included a written test and oral interviews before a group of police officials with supervisory duties who did not know any of the three candidates.

**Action**

**Young Road Culvert Award:** There were three bids. The HTA Engineer's estimate was \$279,251 and the bidder's price for various listed items, which when multiplied by engineer's estimated quantities and totaled gave the estimated bid. Low bid was Brown Industrial Group at \$297,345. Other bids were Northeast Earth Mechanics at \$391,611.50 and Greene & Russell at \$419,551. HTA recommends Brown as lowest bid. Note the final price will vary depending upon the quantities actually needed and used. FEMA will pay \$203,644. The bid figure does not include contingency, engineering or construction oversight and administration. ***We have spent \$56,000 (with an expectation of about \$10,000 more) for engineering through the bidding process out of the Capital Reserve created by the \$5/registration as authorized by the Board of Selectmen February 29, 2016. Will the Board make a tentative award to Brown Industrial Group depending upon Town Meeting approval and obtaining any required permits and easements?***

**Hazardous Household Waste Collection Day:** The town has always gone in with the City of Rochester and other communities for this necessary item. Rochester applies for the grant, but has to do so a year in advance. The expected cost to the Town is expected to remain about \$1,450. ***Will the Town agree to a letter of commitment to participate with Rochester?***

**Welfare payment amounts:** The town has a responsibility to help the indigent families of those who have died who cannot afford to pay for burial/cremation. With funerals running \$1400 or more, the least expensive option is the Cremation Society of New Hampshire. It has increased its fee from \$750 to \$1,000. ***Will the Board agree to increase the reimbursement rate for helping the indigent with funerals?***

**Increase for Tax Collector.** The new overtime rules were to take effect December 1 to require the weekly salary to be at least \$913/week to avoid paying overtime after 40 hours. (A Texas judge has put

it on hold so it is unclear if or when it will happen.) The only salaried employee below this threshold is the tax collector. If Town increases the tax collector weekly salary \$2 starting December 1 it can retain her status as exempt from overtime payments at time and a half. ***Will the Board grant a weekly pay increase for the Tax Collector from \$911 to \$913/week in case the judge in Texas is over-ruled?***

### Information

**Information on Highway Hours and Holiday.** The time sheets that I checked indicate the Highway Department worked 5 days a week, 8 hours a day for the summer weeks I checked in 2011, 2012, and 2013. In 2014, 2015 and 2016 they went to 4 ten hour days. They took ten-hour holidays, however there was a Friday holiday (July 4th) in 2015 for which they were not paid (same principle as Town Hall Staff). Over three years they would have not been paid for one holiday and been paid at the 10 rate for 8 others.