

**Appointment:** Doug Langdon has suggested the following as a format for the discussion on solar:

- Identify main reason(s) to explore solar opportunities
  - Desire to be “green”
  - Save money
  - Minimize future price volatility
  - Other
- Has the Town’s kWh expenditures been an issue?
  - Cause budget issues
  - Difficult to track
  - What is the % of budget represented by kWh expenditures
    - Is there a perception that future % will adversely affect the Town
- How have other NH municipalities that have implemented a solar strategy been impacted?
  - Are there any out there that have had any implementations to reasonably evaluate the cost-benefit
  - Will the Town be willing to be an early adopter
- The value proposition of a very visible solar installation needs to be readily articulated
- Specific aspects – somewhat non proposal related
  - What is the Town’s stance on 20 year contracts
    - Probably depends on some valuation of the “main reasons” identified above
      - Probably need a new town vote on specifics according to attorney
  - Can other solutions satisfy the “main reasons”
    - TBD based on identifying the “main reasons”
  - Roof warranties/building life (or utilization) expectancies
  - How does a “no” or “yes” vote on the new Town building affect things
    - Timing of contract and installation
    - Town’s future energy use and expense
  - Is there an incentive to implement solar sooner rather than later (e.g. tax incentives for the Town, depreciation/tax incentives for the solar provider, enrollment deadlines or thresholds for PSNH’s net metering program, etc.)
  - Other solar options/offers available

**Attorney Whitley’s comments on signing a 20 year binding agreement, commenting on 2013 Warrant**

**Article:** “If the town were required to make annual payments, and the agreement contained an escape clause, then the below is likely sufficient; if, on the other hand, there is no escape clause, then this is long term debt and the town must comply with RSA 33 including passage by a 3/5 vote. I agree that the lack of financial information may also be fatal [to entering into 20 year contract PPA]. I think the best way to interpret this article is advisory on the board and it may be a stretch to say that this authorized a contract without the correct vote required noted to the public and on the ballot and also it has no other information about cost obligations to the town. If the total cost exceeds \$100,000, RSA 33 also requires a hearing by the BOS. Given all of these issues, I don't believe this article authorized the board to enter into a contract.” **2013 Warrant article: Article 21 To see if the Town will authorize the Board of Selectmen to enter into a long term power purchase agreement for electricity with a company that**

provides and installs solar panels to produce electricity with no up-front cost to the town at a cost savings to the Town of Barrington or other performance contract to save energy costs. [Majority Vote Required] By a vote of 4 in favor, 0 opposed and 1 abstention the Board of Selectmen recommends this article.

**Audit:** *Does the Board request staff to proceed with Roberts and Greene to do the 2014 audit of financial records?*

**Siemens Renewal:** *Does the Board wish to renew the one year contract for maintenance of the HVAC units in the town?*

**Budget:** *Shall we implement the budget for salaries & hours as proposed in the budget starting Monday March 30?*

**Decisions regarding Town Hall:** As we end the architectural work that was in the operating budget, we have civil engineering in process within the operating budget to survey, do test pits and determine possible septic locations. This could not be done until snow is gone. I suggest that be put on hold a couple of months until we decide what direction we are going to go for 2016. If we are going ahead, we should start to do so well before we get to next winter. We also have noticed the public for a Planning Board meeting March 17 seeking their comments. I suggest we proceed getting comments for whatever action we plan to request in the future, for example 2016 warrant. I am not asking the engineer to come to stop spending money on this at this time. ***Since we have paid for the site plan to be done and for the notifications, should I proceed to the Planning Board to get their opinions and formal comments in case we want to proceed later?***

***Does the Board wish to delay proceeding with the civil engineering on the site until a decision is made on direction for 2016?***

I understand one of the Selectmen may want to review the decision regarding the former town hall building. If the Board is going to wait to revisit that decision, it would be premature to do anything on phase 2 (library) since its location could change dramatically. It could also be an issue if the Board wishes to proceed with phase 2 before finishing with phase 1 which included site work. The \$25,000 for library design is in the Executive budget, but I do not plan to spend it without direction from the Board of Selectmen. ***Shall the Town immediately release the \$25,000 to the library to start design or delay until later in the year after more decisions have been made?***

***Does the Board wish to delay further architectural work on this project until at least Fall (understanding the Board may then decide to get the project to bid or plan to go another direction)?***

***Shall I extend the current lease on 333 Calef Highway the final year of the lease (to August 2016) and then begin negotiation to add an option year (option to extend in 2016 to August 2017)?***

**Town Administrator Employment Agreement:** I understand the evaluation is complete other than goals, which will be topic in the near future. ***Does the Board approve the extension of the employment***

***agreement with the Town Administrator including a raise and agreeing to propose language changes including budgeting an increase in 2016 for his training budget?***

***3 Yard Bucket Pay-loader: Shall we prepare forms to go out to bid for a new bucket loader to replace the old one using the money in the Highway Equipment Capital Reserve Fund?***

**Information:**

Steven Whitley has responded to the questions raised by Alan Kelly as follows:

"I've reviewed the PB's Jan 6, 2015 minutes and spoken to Marcia. I don't believe the town committed any procedural errors in regards to Amendment #3. The deadline for the PB to give notice of the hearing to consider this amendment was not Dec 29, 2014, but Jan. 12, 2015; similarly, the last date on which the PB could hold a public hearing to consider an amendment was Jan 23, 2015. The town thus complied with both of these requirements by posting notice on Jan 9th and holding the public hearing on Jan 20th. Please also see my response below regarding the alleged identification errors.

As for his allegation of an identification error, there is no explicit requirement that the section of the ordinance must be identified. RSA 675:7, II states that the full text need not be included in the notice, and that if it is not, then the notice must contain "an adequate statement describing the proposal and designating the place where the proposal is on file for public inspection is stated in the notice." Although Art 18 is not mentioned, I believe the town has a strong argument that this standard has been met. The proposed amendment could only pertain to the definition of "structure" in Art 18, as the article intends to "add to the definition of structure", Art 18 is entitled "Definitions", there is within Art 18 an entry for "structure," and it is clear from the notice that this definition was the only provision that could be changed by this amendment as it adds language to current definition from Art 18.

Having said that, Mr. Kelly may certainly file something in court and the town would be forced to respond.

**Hours:** The question was raised about the hours the Town Hall is open. The Town Hall is open more hours in 4 days now (38.5 hours) than it was before five days a week (36 hours). There had been requests for the Town to stay open later, which led to the change to four days a week.

	Expenses	Company(s)	Time frame		TOTALS BY CATEGORY
Occupy new offices	Leases 7/2011-3/2015	125 holdings, Atlantic, taxes	July 2011-March 2015 ongoing	\$ 199,567	
	Woodwork	BR Ricker	August 2011	\$ 23,025	
	moving	Allen & Coles	August 2011	\$ 5,788	

	doors	All Door & Lock	2011	\$ 3,858	
					\$ 232,237
<b>Studies</b>					
	1st renovation design	HL Turner	mid 2010-2012	\$ 43,782	
	environmental study	EnviroVantage	Jun-10	\$ 2,900	
	Site drainage study	Appledore Engineer	2010	\$ 20,888	
	environmental study	Desmaris Engineer	2010	\$ 4,684	
	environmental study	Scott Lawson	2010-2014	\$ 20,988	
	2nd renovation design	Building Science Corporation	2011	\$ 5,820	
	site design new TH	Dubois & King	encumbered 2015	\$ 15,000	
	Design new Town Hall	SMP	2014-2015	\$ 105,382	
					\$ 219,443