

PICTURES: I would like to take a picture of the board members to put on the website and Channel 26.

Public Hearing The Board of Selectmen will hold public hearings on a land swap of commercial land adjacent to Liberty Truck per RSA 41:14-a at the ECLC 77 Ramsdell Lane at 6:30 pm on June 27, 2016 and again on July 11, 2016 with an anticipated vote on the matter July 25, 2016. This will involve a 4-5 acre subdivided off the 125 acre Town commercial lot (263-13.1) to be exchanged for the 7 acre parcel also adjacent to Liberty Truck (263-19).

Action:

Adoption of Emergency Plan: *Shall the Board of Selectmen adopt the 2016 Town of Barrington Emergency Operations Plan?*

Goals: (Copy of starting proposal at end of this report, awaiting additional draft) *Does the Board wish to adopt these Goals?*

Auditor: The Auditor has a number of questions on internal controls for the Board to address. I have drafted some suggested answers. *What does the Board wish to do in answer to the questions?*

Richardson/Goodwill Dam: Conservation Commission recommendation.

Winter sand/loam Screener: While the NHMA lawyer indicates there is not a problem with purchasing the screener out of the equipment line in operating budget, even though not discussed at budget hearing/deliberative, it can be done as long as the bottom line is not exceeded (even paying in several payments as long as they are in one fiscal year). I raised a different problem which she agrees needs to be addressed by the Board. Our purchasing policy requires going out to competitive sealed bid for all purchases over \$10,000 unless it meets one of the exceptions (which this does not) or it receives a waiver from the Board of Selectmen. I have asked Peter to bring information on this item to the Board. We rented it as usual during the winter, but then this Spring the owner made a different offer, \$16,000 to purchase it at \$2,000 a month. We have made two such monthly payments (total of \$4,000), so the actual amount left to pay and to which competitive proposals would be compared is \$12,000 which seems well below what a comparable price would be. I suggest the Board approve the waiver of competitive bid and approve paying the balance in one payment, there being no advantage to spreading out the payments. *What does the Board wish to do?*

Budget for 2017: The Department Heads plan to present earned time based upon what is anticipated to be used based on surveying the employees of the department and comparing with prior year departmental usage. This is not using the prior auditor's recommendation of the total that could be cashed out. As a result departments will vary and we are not giving everyone the same percent to use. Second issue on budget is that One of the first decisions that would be required to follow the recommendation of the Advisory Budget Committee is a decision by the Board for the 2017 budget is the size of the cost of living and whether or not steps are granted in the budget planning. *What information would the board like to acquire on this decision? What does the Board wish to do?*

Nonpublic on land development (also sealed minutes)

Information:

Strafford County Metropolitan Planning Organization Technical Advisory Committee: Our plan is to go without an alternate.

Police Cruiser: The eighth grade Middle School class helped with the design for the graphics on the new police cruiser. DPW is planning to involve the art students in a design for the face of plows.

Highway Building Maintenance Line: Peter is working to present a plan at the Board meeting.

Vision, Mission Values:

Here is a summary of the Vision, Mission, Values that the Board of Selectmen developed in 2011.

Vision:We, the elected governing board of Barrington, New Hampshire, seek to shape a future that values our past, preserves our natural and human resources while working together with the public toward a bright economic and community-oriented lifestyle through quality education and the provision of effective governmental services that characterize a healthy, dynamic community.

Mission: The Barrington Board of Selectmen will provide proactive leadership engaging in effective communication with the public and municipal employees while overseeing a friendly, cost-effective, efficient government that promotes public safety, wise preservation and development of the social and natural environment, maintenance and development of infrastructure, and support for community services that assure quality of life.

Values: The core values of Barrington municipal government include:

- Careful financial stewardship of resources
- Transparent government with open communication and broad participation
- Honesty and high ethical standards
- Friendly, fair, and responsive service
- Wise collaborative decisions based upon objective facts
- A focus on both the present and the future

DRAFT GOALS

- I. **Establish a technology committee to develop and improve the town's use of technology.**
 - A. **Develop plans for upgrading software and hardware associated with municipal operations**
 1. **Select a software system to replace MuniSmart and develop time table and budget.**
 2. **Consider again the pros and cons of taking credit cards and make a decision on whether to do so.**

3. In conjunction with the Departments and Recreation Commission review software systems and integration
 4. Review hardware replacement schedules.
 - B. Develop a continuing operations plan for critical functions
 1. Consider cloud based operating and storage
 2. Review redundancy and back-up systems.
 3. Establish a Gentron switch for a portable generator to operate Town Office server and associated electrical lines to operate without power, including heat & lights.
 - C. Before completion of budget process, review the phone system and Internet connectivity to decide whether to buy phones, change providers or continue with current lease arrangements.
 - D. Develop a plan to expand scanning of legacy documents
 1. Review record retention laws and the current revisions under consideration.
 2. Develop a scanning protocol for electronic record storage.
 3. Review which areas of records require judgment (e.g. old/new map and lot #/pre 911 addresses, etc.) and which could be done by minimally trained temp.
- II. Review and recommend long term plan for space needs for all Town functions including Recreation, Fire, Police, Public Works and Town Office functions
- A. Analyze existing space with the various stake holders and review various studies that have been done in the past
 - B. Encourage Planning Board to complete Capital Improvements Plan, then review and consider which options to place in the budget for 2017 and comment on future years
 - C. Consider whether or not to proceed with budgeted highway equipment building floor as part of long-range plan for facility.
- III. Review and recommend changes on personnel policies
- A. Review & revise Personnel Plan including earned time.
 - B. Review Succession Management Plan
 - C. Review compensation plan including merit and/or current placement on existing grades.
- IV. Encourage economic development

- A. Consider infrastructure and park development, including Redemption Road and “Eco-Park” on Route 125.
- B. Develop & implement strategies to be more “business-friendly” encouraging both new business and retention of existing businesses.

V. Budget

- A. Review by September 1 the recommendations by the ABC and decide what changes will occur in the Budget process.
- B. By September 1 set a target % budget change, set the COLA and whether or not there are steps (subject to III section review).