

**Surveying RFQ:** Question has been asked by a member of the Planning Board what the policy would be for that member submitting an RFQ. My response, subject to clarification from the Board of Selectmen, is the person could submit an RFQ and go through the selection process provided he did not participate in any Planning Board discussion of the matter. I also believe if the Selectmen award the project to a member of the Planning Board, that person should resign from the Planning Board to avoid a conflict of interest. Obviously if the Board of Selectmen feels it is not a conflict to be on the Planning Board and also be the Town's surveying firm, we can inform the person as it might impact their decision on submitting an RFQ. ***What does the Board wish to do?***

**Hazardous Waste Collection Grant:** The deadline for grant application for 2016 (yes 2016) is coming up. The town has previously committed to 2015 and for past years. The estimated cost will be \$1,450. ***Does Barrington want to apply again with Rochester and have the collection held at Turnkey?***

**Construction Manager RFQ:** ***Does the Board approve the RFQ?***

**Civil Engineer:** Jason Lacombe indicates we should have civil engineering work done starting in January. The RFQ we have out won't result in selection of an engineer until the end of February, too late for what Jason believes should be done by March 15. He indicates we should budget for civil engineering work before March 15 (operating budget) including well, septic, parking, drainage, (work on site plan for Planning Review), etc. The question is whether we continue with Dubois and King, (meaning we would probably continue with them through the whole project even if we select a different firm in the RFQ process) or pick another engineer whom we know? Once we decide who is going to do the work January-March, Jason and I should set up a conference call to get a budget number for the January 5 public hearing to adjust the budget. ***What does the Board wish to do?***

#### **Information:**

#### **DPW Projected year end balances for Transfer Station:**

	Year End
4850 Recycling-	\$6,000.00
4394 Contract Waste-	\$5,042.00
4830 Tire and Waste-	\$2,342.00
4395 Bulky Waste-	\$4149.00

**Cruiser technology** (\$30,000 coming from the Special Detail fund), will bring the change to less than a minus 2%. There will be no impact on the fund balance or the tax rate.

**Budget: Transfer station** involves 1 person full-time and two part time employees. We had budgeted for three part time and more hours than Peter has now, so those lines were reduced.

**Budget:Earned time:**

Earned Time				
Dept	Budget 15	Budget 14	Used	% used 2014
Town Clerk	\$ 6,088	\$ 4,153	\$ 2,899	69.80%
Admin	\$ 11,806	\$ 8,528	\$ 6,761	79.28%
Tax	\$ 2,945	\$ 2,209	\$ 1,909	86.42%
Land Use	\$ 1,648	\$ 1,236	\$ -	0.00%
Gov Bldg	\$ 1,070	\$ 803	\$ -	0.00%
Fire	\$ 7,253	\$ 4,472	\$ 5,940	132.83%
Police	\$ 25,000	\$ 28,604	\$ 18,746	65.54%
Bldg-Code	\$ 4,306	\$ 3,223	\$ -	0.00%
Highway	\$ 22,142	\$ 16,489	\$ 7,657	46.44%
Transfer St.	\$ 2,088	\$ 1,964	\$ -	0.00%
Recreation	\$ 5,712	\$ 4,176	\$ -	0.00%
Library	\$ 6,000	\$ 5,987	\$ 5,099	85.17%
	\$ 96,058	\$ 81,844	\$ 49,011	59.88%