

Presentation to Sheila Marquette

Recognition: The Fire Chief would like to schedule a time when the lady who saved a drowning fisherman at Swain's lake can come in and receive recognition. He will try for October 21.

Fire Grant Applications: We would like to apply for two grants of approximately \$250,000 each. The first is a 95% (state)-5% (local match) for gear and airpacks. The second is a multi-community grant in which our share will likely be in the 2-3% range for communication infrastructure improvements. ***Will the Board authorize the application and for any of the following to sign: the Fire Chief, Town Administrator, or Chairman Clark?***

Bridge Engineering RFQ. Bids due at 4 PM October 7. Here are the steps in the process.

1. Appointment of review committee to rank on numerical criteria to narrow down to 3 or so firms for further consideration.
2. Invitation for each of these to visit the Green Hill Road bridge (some have already).
3. Interview and then reference checks on the firms by the review committee
4. Ranking by the review committee
5. Presentation of findings to the Board of Selectmen
6. Selection of the top firm by the Board of Selectmen
7. Begin negotiation regarding scope of services and fee. If there is no agreement on these, that firm is rejected and the town goes to the next firm and cannot go back to the first firm.
8. Award of contract.

I suggest a review committee be established with the chairmanship offered to Keith Pratt, and the appointment of Peter Cook, Marcia Gasses, and John Scruton. The Board could make it a larger committee and/or could consider a Board member on the committee, although that gives one member "two bites at the apple". The issue as the committee expands beyond 4 or 5 is finding the necessary time to coordinate schedules. The results of the review committee will come to the Board of Selectmen for the final award. ***Whom does the Board wish to appoint to the review committee?***

List of companies that submitted timely were: Holden Engineering, Dubois & King, HEB (Bergeron), CMA, Quantum, HTA (Hoyle & Tanner), and CLD. There was one firm that came in 10 minutes late because he went to the wrong building first. I suggest the Board of Selectmen waive that tardiness. The RFQ allowed the Board to waive minor irregularities and formalities. No information was given out about those who had submitted, so there was no competitive advantage gained by being late. ***Will the Board allow the late submittal?***

Review of tax deeding list. As in past year we are looking to request the Board direct the Tax Collector not to deed certain parcels for various reasons which we will go over at the meeting. ***Does the Board wish to give the Tax Collector direction as to properties not to tax deed at this time?***

Draft Town Commons: ***Does the Board approve the draft TA article for the Town Common?***

Admin Finance, Tax Budget Presentation including Redi Rides

Deliberative Session: I recommend the Board of Selectmen set February 1, 2014 as the date for the Deliberative Session. The School would then go February 8. I would like to reserve the date with the school. ***Does the Board wish to set this date?***

Flexible Spending Accounts (FSA) (Section 125): Looks like starting July 1, 2014 we will either have to offer part-time employees who currently are eligible for paying into an FSA the opportunity to buy health insurance (probably at full cost to them) or discontinue FSA for them. I would think given the January 2015 deadline to offer Health Insurance to part time employees over 30 hours, we offer it to all those over 20 hours a week, but at their cost. Discussion on the penalty for affordability for those between 30 and 35 hours could occur before January 2015 to determine if the Town wants to pay for part of the cost of Health Insurance for those over 30 hours or incur that penalty. The penalty for not offering is much greater than the affordability penalty.