



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board

Town Administrator Report

May 8, 2023 Select Board Meeting

Information regarding Meeting Access, Meeting Materials, Public Comment, Nonpublic Session, and Special Accommodations can be found in the Visitor Orientation section located at the end of this report.

1. Call to Order
 - A. Roll Call Attendance
2. Pledge of Allegiance
3. Agenda Review and Approval – **Vote**
[May 8, 2023 Select Board Agenda](#)
 - A. Select Board/Town Administrator
Make a motion to approve the May 8, 2023 agenda [as amended].
4. Public Comment (see Visitor Orientation below)
5. Public Hearings and Invited Guests
 - A. School Board Liaison Report
 - i. The School Board will collectively serve as liaisons on a rotating and as-needed basis. At each meeting they will be invited to discuss topics of their choice with the Select Board.
 - B. Library Project Site Selection/Vision and Humanities Grant – **Vote**
 - i. The Library Trustees have been working towards defining the details of a new library project which they will present to residents for a vote in March of 2024. This process included many steps and concluded with a joint meeting on May 2, 2023 between the Trustees, Friends, and Foundation. The results of that meeting were a site selection and vision for the 2024 library project. Susan Gaudiello, Chair of the Trustees, will present this information to the Select Board and field any questions.
 - ii. Roger Gingrich, the Library Foundation President, has been pursuing grant opportunities for a new library. He has prepared a grant application for the National Endowment for the Humanities (NEH). This specific opportunity would be \$800,000 with a four-to-one match requirement of \$3.2 million. The Select Board is asked to consider authorizing Town personnel and resources for the administration of the grant (if awarded) and signing a letter of support to accompany the grant application. The Finance Administration and Town Administrator would manage the grant and the Town's attorney would review any necessary documentation and requirements. Mr. Gingrich has drafted a letter of support below and will be available to address any questions the Select Board may have about the NEH grant.
 1. See attached, [NEH Library Grant Letter of Support Draft](#)
Make a motion to authorize the utilization of Town personnel and resources to administer the NEH library grant (if awarded) and to sign the letter of support which will be submitted with the grant application.



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6. Consent Agenda (requires unanimous approval) – **Vote**

Make a motion to approve the May 8, 2023 consent agenda (A-O) as presented.

A. [Meeting Minutes April 17, 2023](#)

Make a motion to approve the April 17, 2023 minutes [as amended].

B. Previously Submitted/Signed Requests for Signature

- i. Accounts Payable Manifest 2023-217
- ii. Accounts Payable Manifest 2023-218
- iii. Payroll Manifest 2023-116
- iv. Payroll Manifest 2023-116B
- v. Payroll Manifest 2023-117
- vi. Intent to Cut Wood or Timber for Map 223 Lot 26 Sublots 58 & 59
- vii. Intent to Cut Wood or Timber for Map 268 Lot 1 Sublot 10 & 14
- viii. Intent to Cut Wood or Timber for Map 268 Lot 1 Sublot 23 & 30
- ix. Intent to Cut Wood or Timber for Map 269 Lot 9
- x. Intent to Excavate for Map 223 Lot 26
- xi. Intent to Excavate for Map 251 Lot 65
- xii. Gravel Tax Assessment & Levy for Map 251 Lot 66
- xiii. Gravel Tax Assessment & Levy for Map 223 Lot 26
- xiv. Yield Tax Warrant & Levy for Map 223 Lot 24
- xv. Land Use Change Tax for Map 223 Lot 9
- xvi. Land Use Change Tax for Map 223, Lot 26-1
- xvii. Land Use Change Tax for Map 223, Lot 26-2
- xviii. Land Use Change Tax for Map 223, Lot 26-3
- xix. Land Use Change Tax for Map 223, Lot 26-4
- xx. Land Use Change Tax for Map 223, Lot 26-5
- xxi. Land Use Change Tax for Map 223, Lot 26-17
- xxii. Land Use Change Tax for Map 223, Lot 26-26
- xxiii. Land Use Change Tax for Map 223, Lot 26-42
- xxiv. Land Use Change Tax for Map 223, Lot 26-48
- xxv. Land Use Change Tax for Map 223, Lot 26-49
- xxvi. Administrative Abatement for Map 265 Lot 14
- xxvii. Meeting Minutes for February 27, 2023
- xxviii. Meeting Minutes for March 6, 2023
- xxix. 2024 Forest Fire Deputy Warden Reappointment
- xxx. 2024 Forest Fire Deputy Warden Appointment
- xxxi. Agreement between Town & NEPBA Local 240
- xxxii. Oath of Office for Daniel Cassidy
- xxxiii. Oath of Office for Steven Graves
- xxxiv. Oath of Office for Pat Mead

Make a motion to authorize and sign the above-referenced documents (i-xxxiv).



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C. New Requests for Signature

- i. Accounts Payable Manifest 2023-219
- ii. Payroll Manifest 2023-118
- iii. Raffle Permit to Expire May 8, 2024 – [Barrington Women's Club](#)
- iv. Gravel Tax Levy for Map 223 Lot 77
- v. Timber Certification of Yield Taxes Assessed for Map 233 Lot 38, Map 240 Lots 5, 7, & 7, and Map 249 Lot 18
- vi. 2023 Cyclical Revaluation Contract with Corcoran Consulting
- vii. 2023 Tax Collector's Warrant

Make a motion to authorize and sign the above-referenced documents (i-vii).

D. 'The Homestead' Confirmatory Deed

- i. At the November 5, 2022 auction, the Town sold 'The Homestead' (23 lots, 50 acres) to JE Development, LLC. The attorney representing the buyer has asked the Select Board to sign a confirmatory deed in order to expedite clearing the title on the properties. The Town's attorney has reviewed the proposal and has no concerns.
- ii. See attached, [2023 05 03 Cover Ltr With Confirmatory Deed Homestead Lots \(Final\)](#)

Make a motion to approve and sign the confirmatory deed for 'The Homestead' which was sold at auction on November 5, 2022.

E. New Hampshire Municipal Association Legal Inquiries List Update

- i. The New Hampshire Municipal Association (NHMA) offers free legal consultation for general Town business/functions. The Town of Barrington maintains a list of those municipal officials who can contact NHMA for legal advice.
- ii. See attached, [New Hampshire Municipal Association Legal Inquires List 20230508](#)

Make a motion to update the New Hampshire Municipal Association Legal Inquires List as presented and authorize the Select Board Chair to sign.

F. Discharge 2004 Conservation Commission Mortgage to Landry

- i. The Town Conservation Commission issued a \$125,000 loan in 2004. It was a no-interest loan, due back at the end of 2006. The private party involved owned land which the Conservation Commission wanted to conserve. A Promissory Note was recorded at Strafford County Registry of Deeds Book 3049 Page 392. In September of 2007, the \$125,000 was paid back to the Town, but the mortgage was never released.
- ii. The Town is again involved in conserving the property and during a title search, the mortgage was identified. After consultations with the Town's attorney, the attached Discharge of Mortgage was drafted.

1. See attached, [Discharge of Mortgage 4-17-23](#)

Make a motion to authorize and sign the Landry Discharge of Mortgage, as presented, for payment received in late 2007.

G. Swains Lake Dam Engineering Capital Reserve Request - \$40,000

- i. See attached, [Swains Lake Dam Memo 2023](#)

Make a motion to authorize up to \$40,000 from the Dam Repair and Engineering Capital Reserve to fund rip rap filter and spillway repair engineering.



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H. 2023 Crack Sealing Award

- i. See attached, [Cracksealing Recommendation 20230427](#)

Make a motion to award the 2023 Crack Sealing Bid to INDUS, the low (and only) bidder for a total of \$62,836.

I. 2023 Line Striping Award

- i. See attached, [Line Striping Recommendation 20230427](#)

Make a motion to award the 2023 Line Striping Bid to Industrial Traffic Lines, the low bidder for a total of \$46,130.

J. Highway Department Seasonal Schedule

- i. See attached, [Highway Department Seasonal Schedule 20230407](#)

Make a motion to authorize the Highway Department seasonal schedule, as presented.

K. 2023 First Half Property Tax Warrant

- i. The property tax year runs from April 1st through March 31st. The assessed value of the property is as of the condition on April 1st. The Assessor submits a property tax warrant to the Tax Collector for review and submission to the Select Board. Bills will be due July 3, 2023.
- ii. See attached, [2023 First Half Warrant](#)
- iii. The Town of Barrington added \$29,164,468 in value (compared to \$6,205,220 in 2021) through new construction, additions, and renovations. The net valuation is now \$1,444,907,207. The property tax base growth is an important way to minimize the impact of the School, Town, and County budgets. This added value represents over \$575,000 in additional property tax revenue.
- iv. An informational tax bill insert will be included covering the following topics: 2023 revaluation, Tricentennial license plates, dog licensing, Facebook, Transfer Station summer hours, Master Plan chapter updates, and more.

Make a motion to authorize the issuance of the 2023 First Half Property Tax Warrant.

L. Stars and Stripes for Barrington Pole Authorization

- i. Each year a local organization, [Stars and Stripes for Barrington](#), places American flags on utility poles from the Middle School to the Public Safety Building. The flags typically go up in time for Memorial Day and are taken down after Veterans' Day.
- ii. The poles are privately owned by Eversource and Consolidated Communications and these organizations ask for the support of the community in order to approve the placement application.

Make a motion to authorize and sign the 2023 Stars and Stripes for Barrington pole placement application.

M. Mitchell Municipal Group Disposition of Member Legal Files

- i. Under NH Rules of Professional Conduct Rule 1.15, attorneys are required to retain client files for at least 6 (six) years. After that period of time, an attorney can either return client files to the client, if the client so requests, or the attorney may discard those files.



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- ii. The policy of Mitchell Municipal Group is to retain files for seven years.
- iii. Mitchell Municipal Group is cleaning up Barrington files dating back to 2009. They have asked for the Town's consent to dispose of those files older than seven years.

Make a motion to authorize Mitchell Municipal Group to discard all legal records that are older than seven years.

N. Police Department Lockers – Police Equipment Capital Reserve Update - \$3,365

- i. At the April 17, 2023 meeting, the Select Board authorized the use of funds from the Police Equipment Capital Reserve for two new lockers. Unfortunately, the amount approved did not include freight. This request serves to replace the April 17, 2023 approval in its entirety.
- ii. The Police Department needs two additional lockers at a cost of \$3,365. They are requesting that the Select Board release funds from the Police Equipment Capital Reserve for this purchase.

Make a motion to authorize \$3,365 from the Police Equipment Capital Reserve for lockers.

O. Radio Licensing Fees – Emergency Communication Capital Reserve - \$1,150

- i. The radio communications improvements continue in Barrington. There was recently another round of licensing at a cost of \$1,150. The Select Board is asked to authorize that expenditure from the Emergency Communications Capital Reserve.

Make a motion to authorize \$1,150 from the Emergency Communications Capital Reserve for licensing fees.

7. Appointments

A. Conservation Commission

i. Gary Imbrie – **Vote**

- 1. See attached, [20230411_App_Imbrie-ConsCom](#)
- 2. Mr. Imbrie is seeking appointment as a full member of the Conservation Commission, after having served as an alternate. His term as an alternate expired in March. A term expiring in 2026 is proposed.
- 3. Pursuant to the Select Board's Appointment Procedure, this application was presented for discussion at the April 17, 2023 meeting.

Make a motion to appoint Gary Imbrie as a Conservation Commission member with a term expiring in 2026.

ii. Jenny Stuart – **Vote**

- 1. Ms. Stewart is currently a full member of the Conservation Commission with a term expiring in 2025. She has requested to instead serve as an alternate member. A term expiring in 2024 is proposed. A one-year term is suggested to stagger membership expirations.

Make a motion to appoint Jenny Stuart as an alternate Conservation Commission member with a term expiring in 2024.



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iii. Paul Panish – **Vote**

1. See attached, [20230411 App Panish-ConsCom](#)
2. Mr. Panish is seeking appointment as a full member on the Conservation Commission, his alternate term expired in March. A full member term expiring in 2025 is proposed. A two-year term is suggested as Mr. Panish is filling Ms. Stuart's membership term.
3. Pursuant to the Select Board's Appointment Procedure, this application was presented for discussion at the April 17, 2023 meeting.

Make a motion to appoint Paul Panish as a Conservation Commission member with a term expiring in 2025.

iv. Charles Tatham – Discussion

1. See attached, [20230418 App Tatham-ConsCom](#)
2. Mr. Tatham is seeking reappointment as an alternate member on the Conservation Commission; his previous alternate term expired in March. An alternate member term expiring in 2025 is proposed.
3. Pursuant to the Select Board's Appointment Procedure, this application will be presented for vote at the May 22, 2023 meeting.

B. Recreation Commission

i. Matt Mooers – **Vote**

1. See attached, [20221022 App Mooers-Rec](#)
2. Mr. Mooers has served as an alternate on the Recreation Commission, with his appointment having expired in March. He is seeking appointment as a full member, and a term expiring in 2024 is proposed.
3. Pursuant to the Select Board's Appointment Procedure, this application was presented for discussion at the April 17, 2023 meeting.

Make a motion to appoint Matt Mooers as a Recreation Commission member with a term expiring in 2024.

C. Zoning Board of Adjustment

i. Cheryl Huckins – **Vote**

1. See attached, [20230309 App Huckins-ZBA](#)
2. Mrs. Huckins has previously served as a full member of the Zoning Board of Adjustment (ZBA), with her term having expired in March. A term expiring in 2026 is proposed.
3. Pursuant to the Select Board's Appointment Procedure, this application was presented for discussion at the May 8, 2023 meeting.

Make a motion to appoint Cheryl Huckins as a Zoning Board of Adjustment member with a term expiring in 2026.



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D. Planning Board

i. Donna Massucci – Discussion

1. See attached, [20230425 App-Planning-Massucci](#)
2. Ms. Massucci has previously served on the Planning Board, with her term having expired in March. An alternate term expiring in 2026 is proposed.
3. Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the May 22, 2023 meeting.

E. Class VI and Private Road Building Policy – Discussion

- i. At their February 14, 2022 meeting, the Select Board adopted a new Class VI and Private Road Building Policy.
 1. See attached, [Class VI and Private Road Building Policy](#)
- ii. At their meeting on April 17, 2023, the Select Board formed a committee to review the policy and recommend any changes. Specifically, they are asking the committee to consider:
 1. any procedural changes
 2. explore a cap to the 10% road improvements
 3. formalize any repeating accommodations/waivers
 4. consider a list of roads (or road sections) where no permits should be issued
 5. further explore how to quantify the impact of a seasonal property becoming a year-round residence
- iii. The Board has asked to receive formal recommendations back by the end of October. The committee meeting schedule will be established once the committee is formed.
- iv. The Board asked the Building Inspector, Road Agent, and Fire Chief to be staff members of the committee. Selectperson Saccoccia was appointed as the Select Board liaison and will serve in a non-voting capacity.
- v. At their May 2, 2023 meeting, the Planning Board appointed Ron Allard as the Planning Board representative.
 1. See attached, [20230503 App-CVIPR-Allard](#)
- vi. This leaves three seats for voting members. The Town advertised the committee and received six resident applications.
- vii. The following applications have been submitted:
 1. See attached, [20230419 App-CVIPR-Mott](#)
 2. See attached, [20230419 App-CVIPR-Tessier](#)
 3. See attached, [20230420 App-CVIPR-Watson](#)
 4. See attached, [20230503 App-CVIPR-Thibodeau](#)
 5. See attached, [20230503 App-CVIPR-Houle](#)
 6. See attached, [20230503 App-CVIPR-MacNeil](#)
- viii. The Select Board is asked to consider any additional information which may be necessary to choose the three remaining members of the committee. The selection of three additional members will result in a committee of seven. All other applicants and interested parties would be welcomed to attend meetings and submit feedback for consideration by the committee. Pursuant to the Select Board's Appointment Procedure, the three candidates will be presented for a vote at the May 22, 2023 meeting.



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8. Staff Report

A. Administrator MacIver

i. May Work Anniversaries

1. Donald Millette • Firefighter • 25 Years
2. Kimberly Kerekes • Town Clerk • 23 Years
3. Wendy Rowe • Assistant Library Director • 19 Years
4. Charles Kilgour • Transfer Station Attendant • 5 Years
5. Richard Wentworth • Transfer Station Attendant • 5 Years
6. Joseph Spinney • Firefighter • 5 Years
7. Gary Brock • Firefighter • 1 Year
8. Gayden Lambert • Firefighter • 1 Year

ii. Select Board Committee Assignments

1. Chair Cappiello has finalized the Select Board committee assignments as follows:
 - a. Chair Cappiello
 - i. Planning Board
 - b. Vice-Chair Saccoccia
 - i. Recreation Commission
 - ii. Technology Committee
 - iii. Planning Board Alternate
 - c. Selectperson Mannschreck
 - i. School Board
 - ii. Library Trustees
 - iii. Advisory Budget Committee
 - iv. Transfer Station and Recycling Center Review Committee
 - d. Selectperson Gibson
 - i. Conservation Commission (and Trails Committee)
 - ii. Energy Committee
 - iii. Town Lands Committee
 - e. Selectperson Hardekopf
 - i. Zoning Board of Adjustment

iii. Training Opportunities

1. May 10, 2023 – NHMA Right to Know Workshop in Barrington
 - a. RSVP to Vanessa Price, Town Planner
2. [May 17, 2023 – Hard Road to Travel](#)
3. [May 18, 2023 – Making Zoning Work for Housing in Your Community](#)
4. [June 1, 2023 – Local Officials Workshop](#)
 - a. On June 1st the New Hampshire Municipal Association is hosting its annual Local Officials Workshop. A copy of the 2022 PowerPoint is attached below.
 - b. See attached, [2022 Local Officials Workshop PPT](#)
5. [June 8, 2023 – Municipal Trustees Training Hybrid Workshop](#)
6. [June 13, 2023 – The Right to Know Law and Public Meetings](#)



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iv. Formal Strategic Planning Session and Goal Setting – Discussion

1. On July 25, 2022 the Select Board participated in a formal strategic planning session and discussed their mission, vision, and values and focused on the development of goals for 2022.
 - a. See attached, [Select Board Mission - Vision - Values and 2022 Goals](#)
2. At the April 17, 2023 meeting, the Select Board expressed interest in scheduling a session in 2023 at the end of June. I have connected with Sarah Wrightsman who is a well-recommended and trained facilitator who is interested in leading the session. Based on her and the Select Board availability, the 2023 strategic planning session has been scheduled for Tuesday, June 27, 2023.
3. The focus of the strategic planning session in 2023 will be goals and multi-year projects. The Chair has surveyed the Select Board members and we have compiled a list of goal areas to work on. It is not too late to add to the list, please contact the Chair to add any goal areas. In no particular order, the goal areas (so far) are:
 - a. Municipal Facilities (primarily the Library and Public Safety Building)
 - b. Communications
 - c. Reevaluation of TIF Districts
 - d. Utilization of Town-Owned Property Behind Liberty Truck
 - e. Town Infrastructure (including Richardson Pond Dam)
 - f. Implementation of the Master Plan to Preserve Barrington's Rural Character
 - g. Succession Management and Staffing
4. Staff will work to prepare materials supporting these goal areas for review by members ahead of the June 27th session.

v. School Demographic Study

1. At the January 23, 2023 meeting, the Select Board approved the School Board's request to fund half of the demographic study they commissioned. The report was finalized on March 20, 2023 and a copy was provided to the Town on April 18, 2023
 - a. See attached, [NESDEC – SAU #74 Demographic Study](#)
2. I have asked if a representative from NESDEC or the Superintendent is available to present the findings to the Select Board.

vi. Master Plan Chapter Update Committee – Housing

1. The Planning Board has created a sub-committee with the charge of updating the Housing chapter of the Town's Master Plan. The following is an invitation for residents to be a part of that committee.
 - a. Town of Barrington Seeks Volunteers for Master Plan Update
 - i. Would you like to lend a hand in shaping Barrington's future?
 - ii. Volunteer to help guide the development of the latest chapter of the town's master plan. The Barrington Planning Board and Land Use department are looking for Barrington residents interested in serving on the steering committee that will prepare the update to the Housing Chapter of the Town's Master Plan.



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- iii. The chapter will review current conditions and future needs of the Town's Housing and Demographics. The Planning Board will create a steering committee that will oversee the work and ensure ample opportunity for public participation. The steering committee is anticipated to have seven members, including one member from the Planning Board and Select Board, and will work closely with the Land Use department and the Strafford Regional Planning Commission throughout the chapter's development.
- iv. The goal is to have a steering committee diverse in interests and areas of expertise. The process is scheduled to begin in May/June of 2023 and take about 12 months ending with the updated adoption of the Housing Chapter in 2024 by the Planning Board. The master plan is designed to help the community meet change responsibly and guide its growth in an orderly manner. It specifies, as clearly and practically as possible, the best and most appropriate future development to aid the planning board in designing ordinances and to guide the board in the performance of its other duties.
- v. For more information, please contact Vanessa Price, Town Planner at 603- 664-0195 or planning@barrington.nh.gov.
- vi. Anyone interested in serving on the steering committee is asked to respond by Monday May 22, 2023.

B. Municipal Office Administrator Caudle.

9. Old Business

10. New Business

A. 2023 Paving Award – **Vote**

- i. The [2023 Paving Request for Proposals](#) was advertised on March 27, 2023. Bids were due on April 26, 2023 and the Town received three bids:
 1. [Advanced Excavating & Paving, LLC](#)
 2. [Pike Industries](#)
 3. [R & D Paving, Inc.](#)
- ii. The Road Agent reviewed the proposals, qualifications, and references to prepare the following recommendation:
 1. See attached, [Paving Recommendation 20230427](#)
- iii. Additionally, the Select Board received the following letter relative to the paving bid award.
 1. See attached, [Paving Bid Letter - Ayer 20230503](#)

Make a motion to award the 2023 Paving Bid to Advanced Excavating and Paving as presented and recommended by the Road Agent.



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B. Municipal Boat Launch Grant – Discussion

- i. The Governor's Office for Emergency Relief and Recovery (GOFERR) has a [municipal boat launch investment program](#). This grant would provide up to \$100,000 in funding, with a 25% match requirement, for municipal boat launch projects in the State. The Ayers Lake boat access on Daniel Cater Road was identified as a possible site for this grant program. Additionally, the Richardson Pond access from the Goodwill parking area on Franklin Pierce Highway could be a possibility. A municipality is able to submit multiple requests through this grant program.
- ii. Ayers Lake at Daniel Cater Road
 1. In May of 2022, the Ayers Lake Association and Conservation Commission expressed concern regarding the condition and maintenance of this lake access point.
 - a. See attached, [Ayers Lake Association Request 20220516](#)
 - b. See attached, [Conservation Commission Letter - Ayers Lake 20220516](#)
 2. Among other suggestions, the groups advocated for a formally established launching area consistent with the provisions governing State-controlled boat launches (RSA 233-A). As they explained, this could help address the erosion and stormwater runoff concerns.
 3. In June of 2022, the Road Agent took steps to address the itemized concerns. He also acknowledged the limits of his department's efforts without a more substantial reconstruction of this lake access area.
 - a. See attached, [Road Agent Memo RE Daniel Cater Road and Ayers Lake](#)
 4. I have talked with representatives from GOFERR and confirmed that this site would be eligible for the grant program. I have also talked with representatives from NHDES (shoreland, invasive species, and dam bureaus) who all expressed support for improvements at this location. Finally, I have had preliminary discussions with the Ayers Lake Association to ensure this initiative would be a cooperative effort.
- iii. Richardson Pond at Goodwill Parking Area
 1. In 2019, the Conservation Commission installed a formal parking area on Franklin Pierce Highway to provide access to the Goodwill Conservation Area and the Winnie the Pooh Trail. This parking area has also invited increased recreation at and on Richardson Pond. The Recreation Department has had favorable conversations with the Trails Committee to explore the opportunity to formalize access to the pond and possibly provide self-service kayak rentals at the location. This grant program could allow for the installation of docking and assisted kayaking launching stations.
- iv. The Select Board is asked to consider what additional information may be necessary to make a decision regarding pursuit of grant(s) through the GOFERR municipal boat launch investment program.

C. Barrington Childcare Support Services Network – Discussion

- i. There is an ongoing childcare crisis, and the effects are being felt by Barrington's residents, childcare providers, Recreation programs, and Town staff. There is a statewide effort to address the childcare crisis on many levels. The Recreation Director and I have been meeting with a local childcare center owner and Planning Board member, Donna Massucci to discuss the effects in Barrington and strategies for addressing the crisis. We all attended



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a workshop sponsored by UNH centered around the policy initiatives for addressing the childcare crisis.

- ii. At the local level, communities like Lebanon have been a leader in organizing community stakeholders around childcare issues. Following the Lebanon model, we are looking for the Select Board's support to kick off a Barrington Childcare Support Services Network. The initial goal of this effort would be to get the local stakeholders in a room and explore ways to address the childcare pain points specific to Barrington. Stakeholders would include private sector (childcare providers and employers), public sector (the Town and School), and concerned residents/parents. In Lebanon, this stakeholder model has resulted in grant funds, shared resources, streamlined zoning regulations, streamlined fingerprinting, among other initiatives.
- iii. We see this as an opportunity for the Select Board to acknowledge the childcare challenges and to take active steps to explore what can be done at a local level. Beyond staff time and meeting space, we do not anticipate any immediate costs to this effort. Once formed, the group is likely to make policy recommendations to various groups, including the Select Board, which would be considered in earnest at that time.
- iv. The Select Board is asked to consider what additional information may be necessary to support the creation of a Barrington Childcare Support Services Network.

11. Select Board Member Reports and Concerns

- A. Select Board Member Hardekopf
- B. Select Board Member Gibson
- C. Select Board Member Mannschreck
- D. Select Board Vice-Chair Saccoccia
- E. Select Board Chair Capiello

12. Public Comment (see Visitor Orientation below)

13. Nonpublic Session (if required)

- A. Personnel

Make a motion to enter non-public session pursuant to RSA 91-A:3, II for the purposes of personnel.

14. Adjournment

- A. Upcoming Meetings

i. May 22, 2023 • June 12, 2023 • July 10, 2023 • August 14, 2023 • September 11, 2023

- B. Strategic Planning Session

i. *Tuesday*, June 27, 2023

Visitor Orientation to the Select Board Meeting

Welcome to this evening's Select Board meeting. Please note that the purpose of the meeting is for the Select Board to accomplish its work within the time allotted. View the full Select Board Rules of Procedures at: <http://bit.ly/BarrSBRulesofProcedures>.

Meeting Access

• In-Person

- New Town Hall Meeting Room
- 4 Signature Drive, Barrington, NH 03825

• Remote Meeting Participation

- Video: barrington.nh.gov/sbmeeting
- Call: [+1 603-664-0240](tel:+16036640240) (one-click link)
 - Conference ID: 193 013 548#

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Meeting Materials

Additional details regarding each agenda item and all supporting documentation can be found in the Town Administrator Report at www.barrington.nh.gov/TA20230508. Please contact the Town Hall Administrative Office with questions.

Public Comment

Meetings are open to the public, but public participation is limited. If you wish to be heard by the Select Board, please note the two Public Comment portions of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Select Board. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Barrington, property owners in the Town of Barrington, and/or designated representatives of recognized civic organizations or businesses located in the Town of Barrington. When they are addressed and permitted to speak by the Chair, speakers first need to recite their name and address for the record. Visitors should address their comments to the Chair and the Select Board as a body and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public Comment shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Select Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Select Board, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Select Board meetings. Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption, or disorder, are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Town Administrator.

Nonpublic Session

The Select Board may enter one or multiple nonpublic sessions pursuant to RSA 91-A:3, II. The public is not permitted to attend nonpublic sessions and will be asked to leave the meeting space. Nonpublic sessions are allowed for reasons including: Dismissal, promotion, compensation, disciplining, investigation or hiring of a public employee; Matters which would likely adversely affect the reputation of any non-board member; Buying, selling or leasing real or personal property if public discussion would give someone an unfair advantage over the municipality; Lawsuits filed or threatened in writing against the municipality, until fully adjudicated or settled; and Preparation for and carrying out of emergency functions related to terrorism.

Special Accommodations

The Town of Barrington requires 48 hours' notice if the meeting must be modified for your participation or if special communication aides are needed. Please submit requests to the Select Board Office or call 603-664-9007.