

Planning & Land Use Department Town of Barrington PO Box 660 4 Signature Dr. Barrington, NH 03825 603.664.0195

VPrice@barrington.nh.gov

#### **MEMO**

May 10, 2023

To: Select Board

Reference: MAP 117, LOT 8 Location: 63 Birch Lane Owner: Mary Elliot

The Barrington Planning Board, at the May 2, 2023, meeting had objection to the applicant's request of option one, due to volume increase. The application is considered a Category 3 from the Class VI/Private Road Policy.

The Planning Board was in agreement that the 10% requirement under the Class VI/Private Road Policy should be met and address the Road Agents' concerns.

Sincerely,

Vanessa Price

Vanessa Price Town Planner

Cc: File



Planning Board Members
John Driscoll, Chair
Ron Allard, Vice Chair
Buddy Hackett
Andy Knapp
Andy Melnikas
Bob Tessier
Joyce Cappiello (ex-officio)

#### **STAFF REPORT**

Planning Board Meeting of May 2, 2023, at 6:30 PM

#### 63 Birch Lane

Application Type: Category 3 Option 2, requested a waiver, Class VI/Private Road

**Proposal**: Applicant is proposing to put dormer to provide conventional access to existing second floor and will meet current codes.

#### I. STAFF ANALYSIS:

#### **Building Department:**

• The building department has received and reviewed the application for a category three Class IV/Private Road building permit with a request for waiver and forwarded to Land Use Department on 4/17/2023.

#### **Planners Comments:**

- The application is for a Category 3 from the Class VI/Private Road Policy. Applicant is requesting it meets Option one.
- Department head staff reviewed case files and provided comments on the property.

#### **Police:**

• No comments or concerns.

#### Fire Chief:

• No comments or concerns.

#### **Road Agent:**

- I have viewed Birch Lane leading from Young Road to number 63, and offer the following observations:
  - O The road is paved but starting to deteriorate with a lot of potholes the entire length. There is a very steep pitch about halfway down that has poor visibility for vehicles going around it. The road width varies from 20 feet paved to 17 feet paved with no shoulder, but the edge of the road is raised in these spots because of proximity to trees. I estimate that it meets the private road standard over 80 percent of its length. There is no viable place for a fire truck to turn around



Town of Barrington PO Box 660/333 Calef Hwy Barrington, NH 03825 www.barrington.nh.gov (603) 664-5183

## APPLICATION FOR CLASS VI/PRIVATE ROAD **BUILDING PERMIT**

Please include a separate e-mall address for each owner to avoid processing delays.  Name: MMU Ellott   Address: 63 follow Und Barring for plant   Phone: E-Mail: 0   000   000   000   Name: Address: Phone: E-Mail:  PROPERTY DETAILS  Address/Road: 63 Birch Lane   Map/Lot/Sublot: 1/7   008   000   Ownership Deed: Book: 4597 Page: 484   Road Classification: □ Class VI Rd or ☑ Private I  PROJECT NARRATIVE  Describe the details of the building project  Put Dogmer Dogwood Conventional access	e Rd
Phone:  E-Mail: 2/10TMcg @ ao/. Com  Address:  Phone:  E-Mail:  PROPERTY DETAILS  Address/Road: 63 Birch Lane  Ownership Deed: Book: 4517 Page: 484  PROJECT NARRATIVE  Describe the details of the building project	te Rd
Name:  Phone:  E-Mail:  PROPERTY DETAILS  Address/Road: 63 Birch Lune  Ownership Deed: Book: 4517 Page: 484  PROJECT NARRATIVE  Describe the details of the building project	e Rd
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constructed to mest current codes.	
Assessment of the second of th	•
PERMIT CATEGORY	
Review the Class VI/Private Road Building Policy at <a href="https://www.barrington.nh.gov/ClassVIPrivateRoadBuildingPolicy">www.barrington.nh.gov/ClassVIPrivateRoadBuildingPolicy</a> to apply the correct requirements to your project. Use the checkboxes to indicate completed/attached information.	the
☐ Category 1 ☐ Category 2 ☐ Category 3	
☐ Class VI & Private Road  Category 1 requirements and:  Category 1 requirements and:	
Building Policy Application Planning Board Review and Comment Detailed Property Map	
Municipal Disclaimer of	_
Waintenance and Displinty	
upon receipt of completed	
application improvements (if applicable per	per
Recording required by  applicant offer approval  Department Head	
and prior to issuance of Recommendations	
permit Planning Board Review and Comment	
Select Board Public Hearing and	and
See lefter  Application Fee (if approved, plus building permit fee)	8
Waiver Requested (see policy requirements, include waiver narrative on a separate sheet)	_
Applicant Signature: Mun Ulmil Date: 4/1/202	



Town of Barrington PO Box 660/333 Calef Hwy Barrington, NH 03825 www.barrington.nh.gov (603) 664-5183

## APPLICATION FOR CLASS VI/PRIVATE ROAD **BUILDING PERMIT**

	FOR ADMINISTRATIVE USE ONLY
Received I	Date: 4/17/23 Staff Initials: 2
	APPLICATION REVIEW
Corr	rect Category  Map Meets Requirements
Road	d Improvement D. 1
	- Internation - Applicant Notified
DATE	ANTICIPATEDILINELINE  If not applicable, please use N/A
4/17/23	
1/25/2	description of the Bepartment reads (as soon as possible upon receipt)
112012	
	Planning Board Review (Department Head recommendations, if applicable, must be provided to Planning  Department no less than I week prior to next meeting. Schedule for next meeting  following I full week.)
•	Select Board Public Hearing or Consent Agenda (minimum 1 week following Planning Board memo receipt)
	COMPLETION DATES
DATE	If not applicable, please use N/A
	Abutter's List Created (upon receipt)
	Police Recommendations Received
	Fire Recommendations Received
	Road Agent Recommendations Received
	Share Department Heads Feedback with Property Owner
	Planning Board Recommendations Received
	Public Hearing Notice for Select Board Meeting Sent to Abutters (minimum 1 week prior to meeting)
	Waiver Signed by Select Board Chair or Designee
·	Recorded Waiver
	Recorded Pond Maintenant A
- 1	Recorded Road Maintenance Agreement Book: Page: Permit Issued
	Department Head Sign-Off on Road Improvements
	Building Inspector Verification Conditions of Approval are Met
	Certificate of Occupancy Issued
	ATTACHMENTS  Provide a copy of the following to the applicant for their review.
• Sam	nle doregnent and Polesce D. It

Sample Agreement and Release Regarding Building Permit for Property Abutting a Private/Class VI Road

Class VI/Private Road Policy - updated 2/14/2022

Thereve the rood is acceptable to your requirements.

It is paved with 20 PT widthwith Shoulders.

If meets ophonth requirements

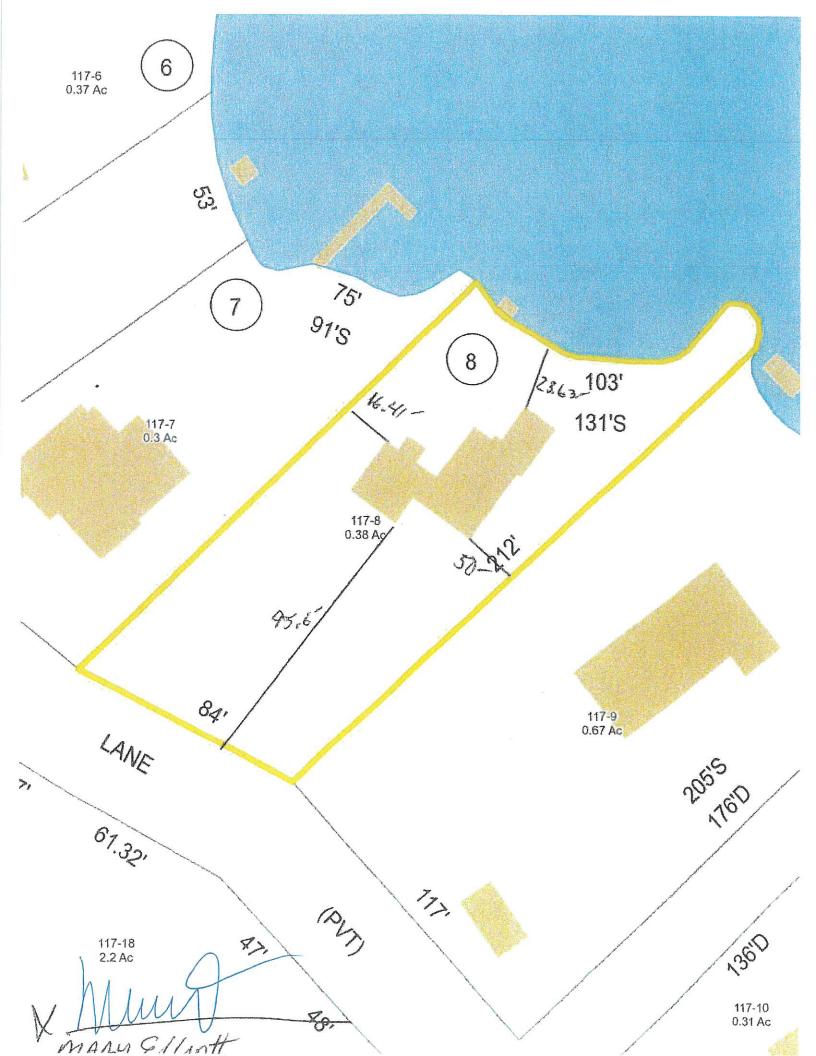
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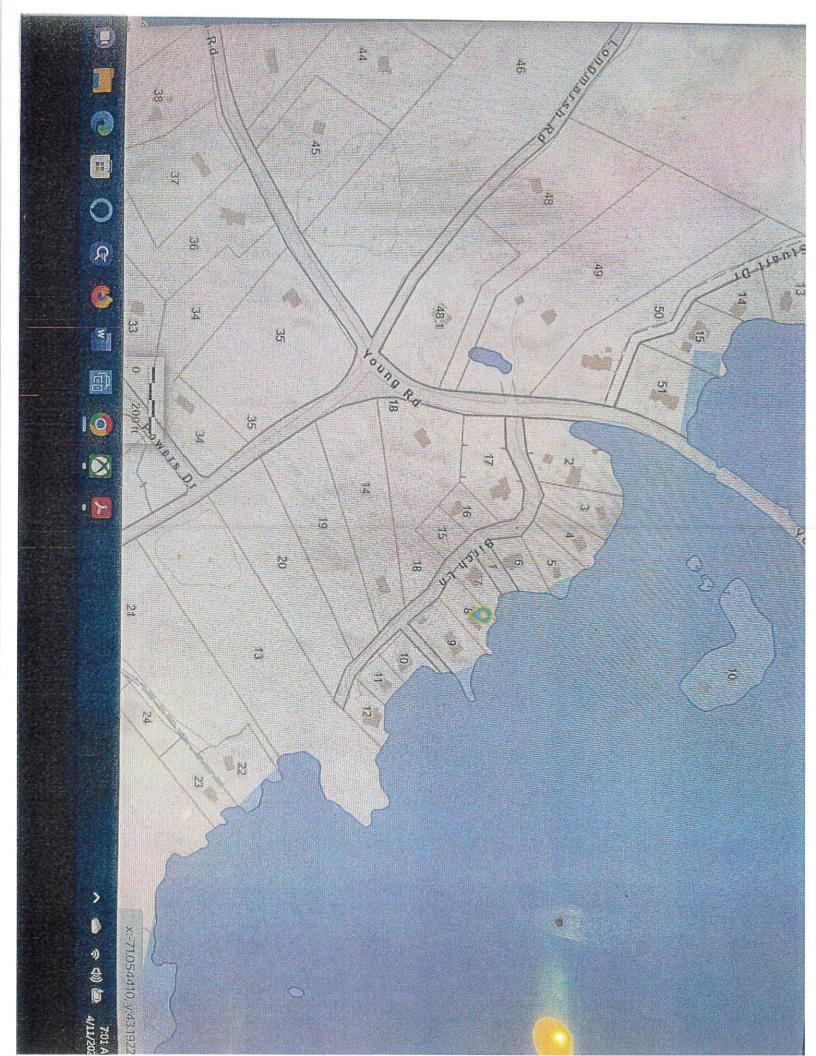
# TOWN OF BARRINGTON, NEW HAMPSHIRE Agreement and Release Regarding Building Permit for Property Abutting a Private/Class VI Road

NOW (	COME Mary Elliott
(Here	inafter referred to jointly or severally as "owner") with a residential address of
61 Mag	nolia Lane, Newmarket, NH 03857, and
	own of Barrington, New Hampshire (hereinafter referred to as "town"), a
munici	ipal corporation existing under the laws of the State of New Hampshire with an
addres	ss of 4 Signature Drive, and agree as follows:
	EAS, owner owns certain real property (Tax Map 117 , Lot 8 Plot ) which abuts
Birch La	
Book <u></u>	4597 , Page 484 at the Strafford County Registry of Deeds: and
	EAS, the relevant portion of said Birch Lane Road upon which owner's operty fronts is a private/Class VI road that has not been approved by the Barrington
Planni	ng Board, so that the owner's property is therefore subject to the building restrictions ed under RSA 674:41;
	THEREFORE, the town and owner on behalf of themselves, their heirs, legal entatives, successors and assigns, covenant and agree as follows:
	The town shall allow owner a building permit to construct a single family residence on the property identified above subject to the terms and conditions of a building permit to be issued by the town and the Policy of the Board of Selectmen Regarding Construction on Class VI and Private Roads as amended on July 20, 2015.
2.	The parties understand and agree that town assumes no responsibility for maintenance, including but not limited to snowplowing, of said Birch Lane Road, and no liability for any damages arising from the use of said road.
3.	Owner agrees to be responsible for maintaining access to the subject property and does hereby forever release and discharge the town, its officers, agents and employees: (1) from the obligation of maintaining said Birch Lane Road; and (2) from
	any loss, damage, claim or expense of any kind or nature whatsoever arising directly or indirectly from the condition of said road, including but not limited to any loss damage, claim or expense arising from failure to provide any municipal services such as police, fire and ambulance services.
4.	Owner hereby assumes responsibility for transporting any children who may now or in the future reside on the property to the nearest regular school bus stop.
5.	The parties understand and agree that this Agreement and Release shall be recorded at the Strafford County Registry of Deeds before the building permit is issued, as required under RSA 674:41, I (c)(3).

6. The owner(s) agree to stipulate and pass this Agreement at any transfer of this property.

Witness Print Name (not needed if e-signed)	Owner Print Name
Witness Sign/Date (not needed if e-signed)	Owner Signature/Date
Witness Print Name (not needed if e-signed)	Owner Print Name
Witness Sign/Date (not needed if e-signed)	Owner Signature/Date
	TOWN OF Barrington
Witness Print Name (not needed if e-signed)	By: By: Selectperson, Chair or Vice Chair
Witness Sign/Date (not needed if e-signed)	Selectperson Signature/Date





Book: 5105 Page: 496

Doc # 230004316 Book 5105 Page 496 04/17/2023 01:54:05 PM Page 1 of 1

Catherine A. Berube Register of Deeds, Strafford County

Birch Lane, Barrington Road Maintenance Agreement

Birch Lane Association maintains Birch Lane. The Town of Barrington is not responsible for the road maintenance or snow removal. Owners periodically pay to the association monies determined by the association to maintain and remove snow on Birch Lane, Barrington NH.

Richard Stacey

May Gent

andy Gunkler

Winest: May Ellit 4/15/2023



# Minor Building Permit Application Town of Barrington, New Hampshire

Town of Barrington, New Hampshire Building Department P.O. Box 660, Barrington, NH Telephone: (603) 664-5183

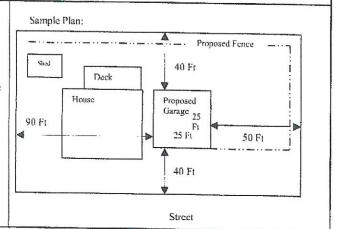
Issue Date:	
Permit #:	
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Lot #	
Block #	

	тетерионе: (603) 664-	Zoning
Location of Construction (Address):		Ance
Property Owner: Ellist P	hany Reword 6	Rest Home Phone:
Mailing Address: 61 Magne	sir care	Cell Phone: 603 23/ 1773
City: Neumanket State		Daytime Phone:
Email Address:	T@ thegoregroup	: COM
Contractor: Self	- Maria de la companya del companya de la companya del companya de la companya de	Phone:
Mailing Address: 6/ MASA	11-10 LAND	The state of the s
City: / Cluman a Ket State	: WH Zip Code: 0385	7
Email Address: MellioTT@	thegonogram Co	227
		Consideration of the Constitution of the Const
Cost of Construction: 75/00	Building Inspectors Est	imated Cost of Construction:
Permit Fee:	Permit fee is based on \$8.50	per \$1,000.00 of Construction Cost (\$50.00 Minimum)
AND \$25 flat application fee, \$50 electric per	mit fee, \$50 plumbing permit fee, \$50 m	echanical permit fee.
Primary Use of Property Is:	Residential Comm	nercial Mixed Use (both Res. & Com)
Proposed Construction is for:	Deck Door	Garage Exterior Renovations
(Please Check all that Apply)	☐ Enclose Deck/Porch ☐ Shed	☐ Siding ☐ Interior Renovations
	Pool / Hot Tub Roof	☐ Windows ☐ Residential Addition
≽	Other Dormer to	provide conventoral
		esting leng floor
Description of work to be performed:	I FAME A dop sour	own the proposed new
Stains construct	of to meet cons	est codes
Proposed Use: SAGE Ay	The state of the s	
	Property & Setback Info	rmation
Setbacks from Lot Line to Construction:	Subsurface Disposal Information:	Total Square Footage of Proposed Building:
	1	
Front: // Right:	Septic System Design: More Than 20 Years Old	Site Located In "Special Flood Hazard Area":  Yes  No
Rear: Chauckery	Circle One:	Site Located In Shoreland Protection Zone:
	Yes No Unknown	Yes No
	Shoreland Water Quality Protection Zone:	Subdivision Approval
Lot Size: , 38 Aches	Circle One:	Coll. 12. 12. 12. No.
	140	Subdivision Name:
V an	GAA ON	11/11/25
applicant Signature:	y cliul	Date: 911113
tevised: 01-2021		Page 3

### Plot Plan

#### Instructions:

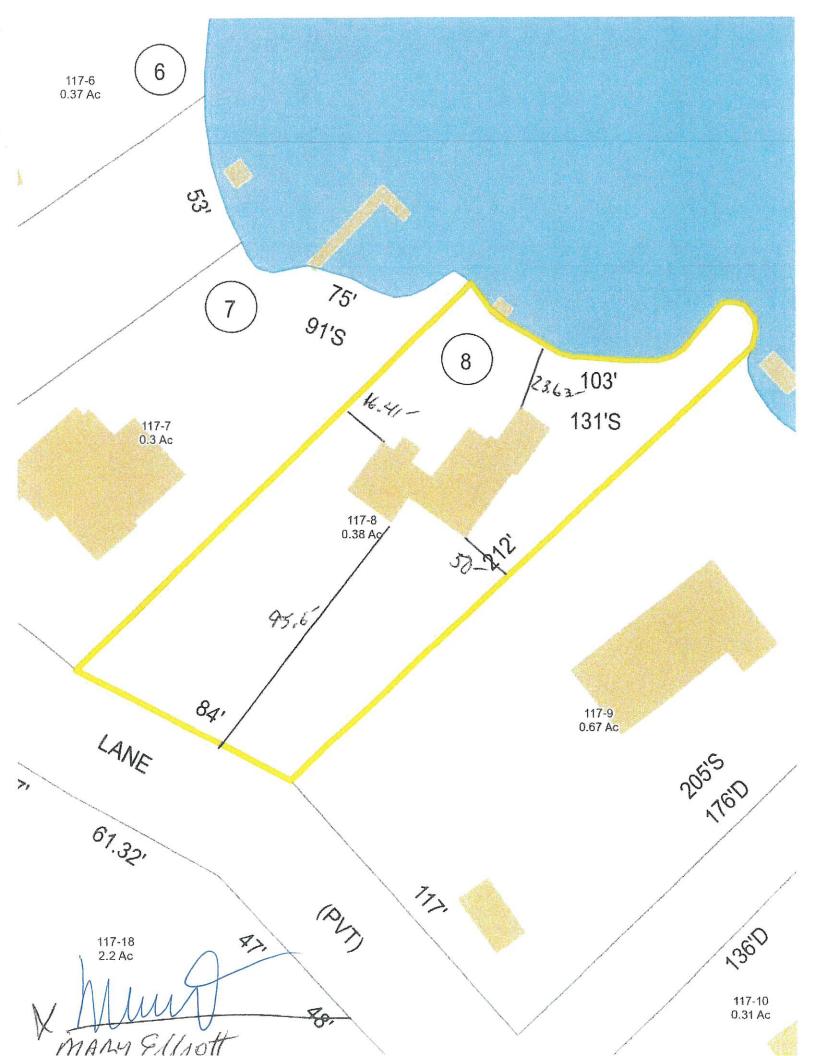
- 1) Show the Property lines and road(s).
- Show the proposed Structure and all existing structures.
- Show the Measurements from the proposed structure to all lot lines, measure straight through existing structures if needed.
- 4) Include the dimensions of the proposed structure.
- 5) Show Location of Septic Tank & Leach Field.
- Show Location of all Wetlands, Rivers, Streams, Lakes and Ponds

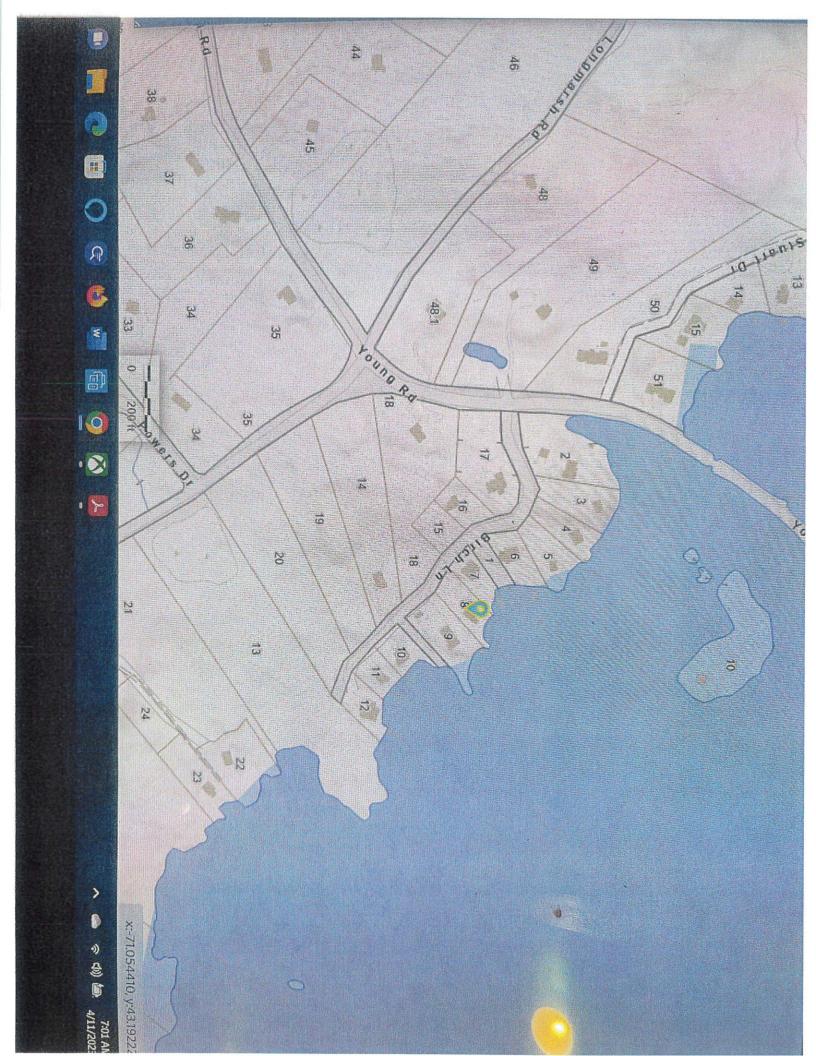


Attholied

Applicant Signature: Muy UluX

Date: 4/4/23





It is the responsibility of the property owner and all contractors to obtain and post the necessary permits in a conspicuous location prior to commencement of any construction related activity.

Electrical, mechanical and plumbing work requires submission of a separate permit applications.

Permits are non-transferable. If this is an "After the Fact" permit, it may be subject to a fee two times the normal permit fee.

It is the responsibility of the contractor / property owner to obtain all required inspections. This signed application constitutes consent of the owner / applicant to provide access for inspections related to this permit at the subject property. Any work that is concealed prior to the inspection may be required to be removed for inspection.

Inspections are required for:

- 1) Reinforcing steel prior to pouring
- 2) Foundation & drainage prior to backfilling
- 3) Rough-In: Framing
- 4) Insulation & penetration firestop
- 5) Drywall Installation (fire rated assemblies only)
- 6) Final Inspection

appropriate inspections.

Required inspections for electrical, plumbing and mechanical installations are provided on the applicable permit application(s).

PLEASE BE ADVISED: Any deviation from the specifications submitted will require an amendment to this permit or additional permits. Permits expire one (1) year from the issue date. The Building Inspector/Code Officer may grant an extension of time if a written request is submitted prior to the expiration date. Permits become invalid if work is not started within 180 days or if work is abandoned/suspended for a period of 180 days.

The STATE OF NEW HAMPSHIRE requires that ENERGY CODE COMPLIANCE CERTIFICATION be obtained for any heated building, structure or addition thereto. Certification may be required prior to altering, renovating or winterizing an existing structure. More information can be found at the web site: <a href="https://www.puc.state.nh.us">www.puc.state.nh.us</a> and follow the link for Energy Codes.

	3) 0000
X	*** I hereby certify that the building site is/is not (choose one) located in a "Special Flood Hazard Area" as designated by the Federal Emergency Management Agency and its flood insurance rate maps.  Applicant signature:
X	*** I hereby certify that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S. C. 1334, Barrington Flood Plain Development Ordinance Applicant signature:
	*** All work must be performed in accordance with International Building Code/2009, International Residential Code for One & Two Family Dwelling/2009, 2011 NEC National Electrical Code, 2009 International Plumbing Code, NFPA 101 Life Safety Code/2009, NH Energy Code, International Mechanical Code/2009 and State of NH Subdivision & Individual Sewage Disposal System Design Rules.
	*** I certify that the information that I have given is accurate to the best of my knowledge. No change from the above information will be made without the approval of the Code Enforcement Officer. I understand that this is NOT A PERMIT and that work

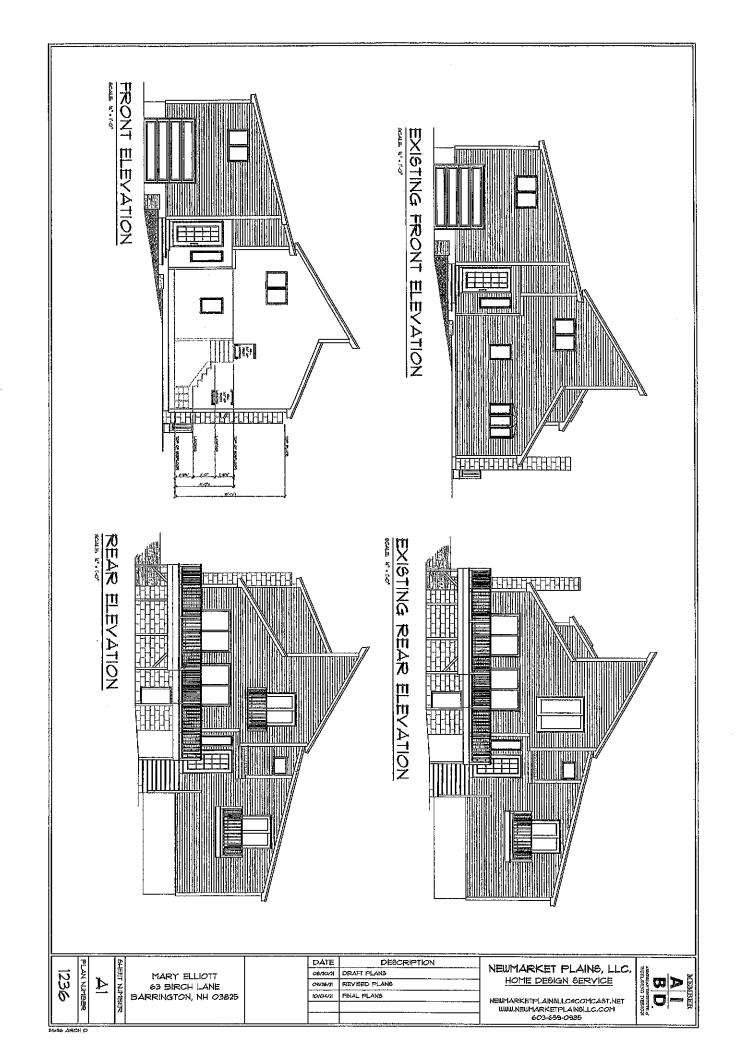
\*\*\* I hereby certify that the boundary lines shown on the accompanying plot plan are the property lines of my property and that the acreage and setbacks are correctly shown.

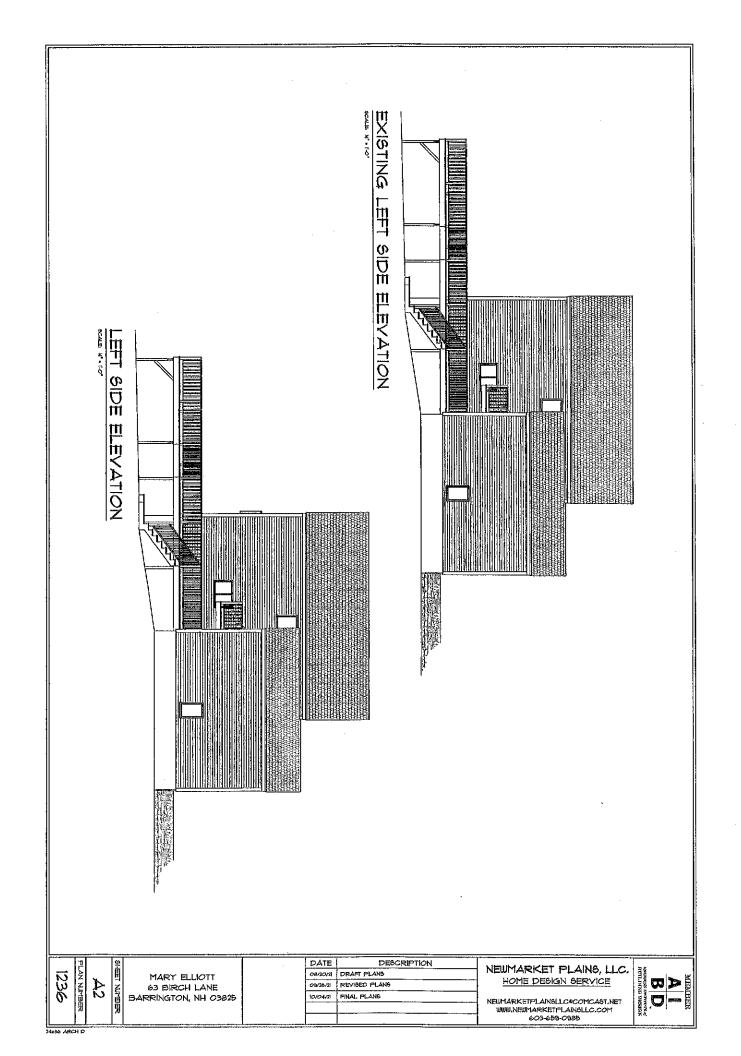
CANNOT COMMENCE until a PERMIT is issued. It is my responsibility to contact the Code Enforcement Officer for the

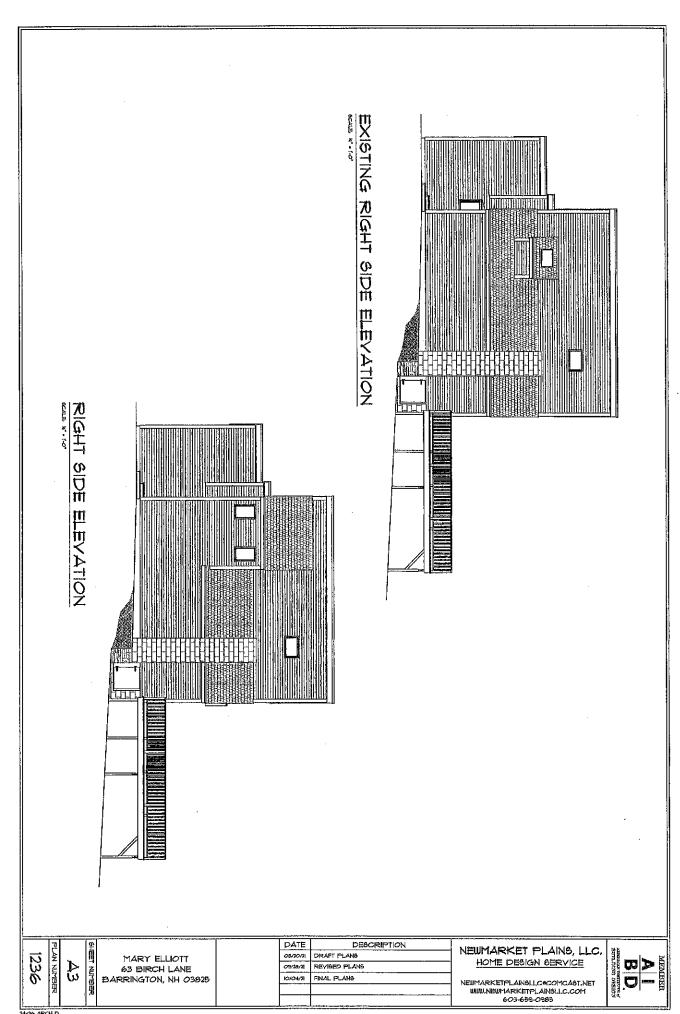
\*\*\* I further acknowledge that the proposed structure or improvements shall not be occupied or utilized without a Certificate of Occupancy and only after all necessary inspections have been requested and completed.

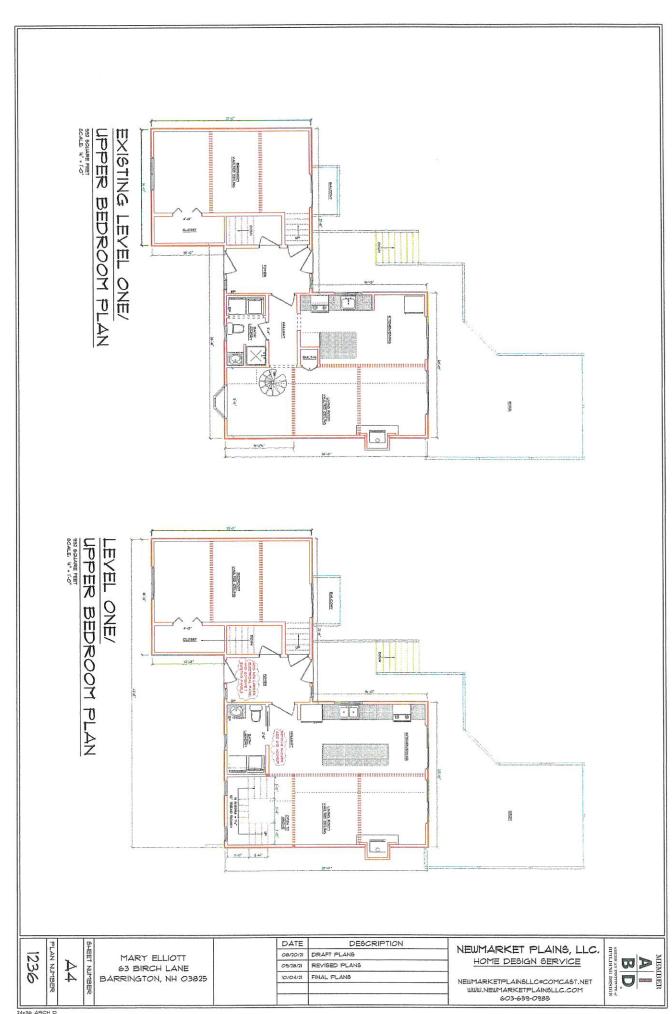
X Owner Signature: Muly Ellield	Date: 4/4/23
Contractor Signature	Date:
Raylead: 01 2021	

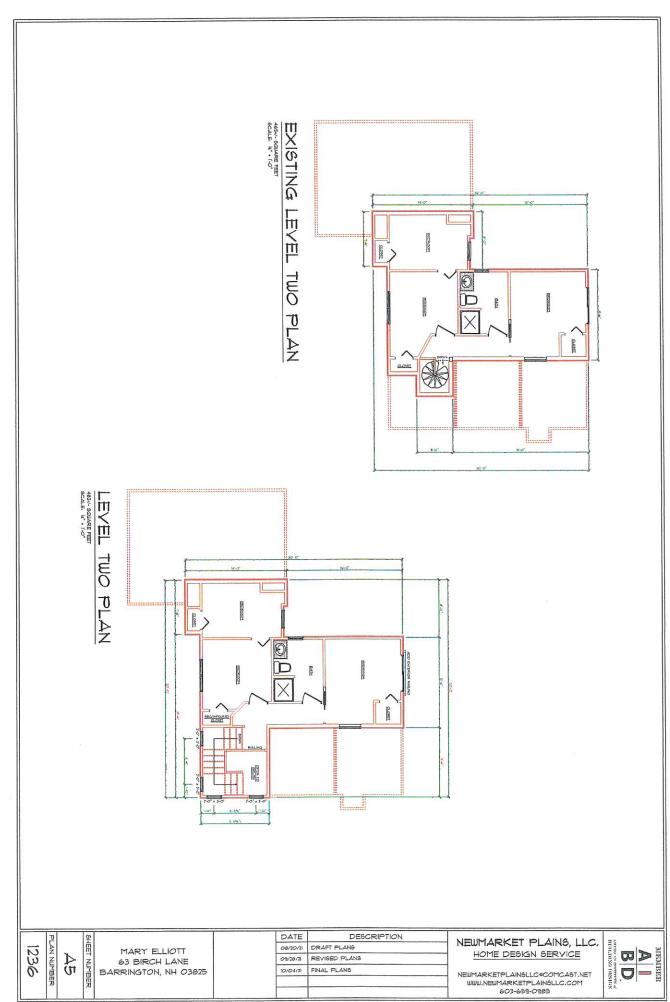
Revised: 01-2021 Page 5











# ROOF AND CEILING NOTES

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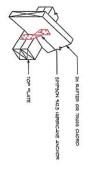
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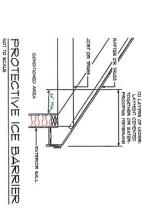
REFER TO SECTION RISCI S ON THE FOR RECOVERING VEREUS REPLACEMENT. FOR EXCEING SOOFS

TO OF EXISTING PLAN AMBINA CITEM PLAN BY.

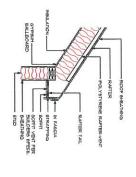
THE DAY DEVILOR



HUTRICANE ANCHOR



SLOPED CORNICE



PLAN NUMBER 1236 0

SHEET NUMBER

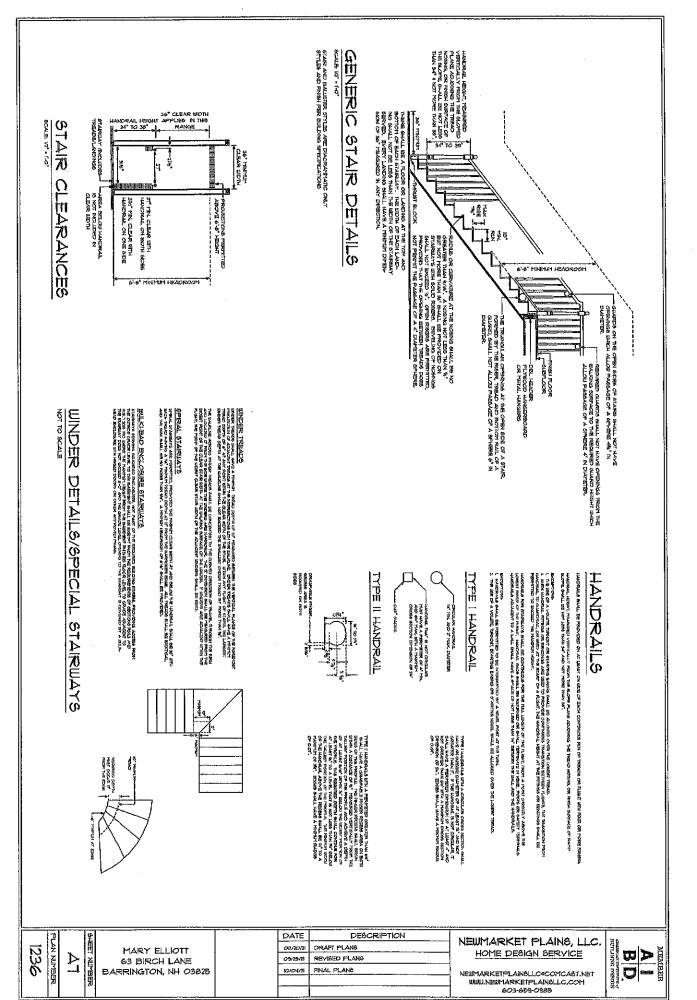
MARY ELLIOTT 63 BIRCH LANE BARRINGTON, NH 03825

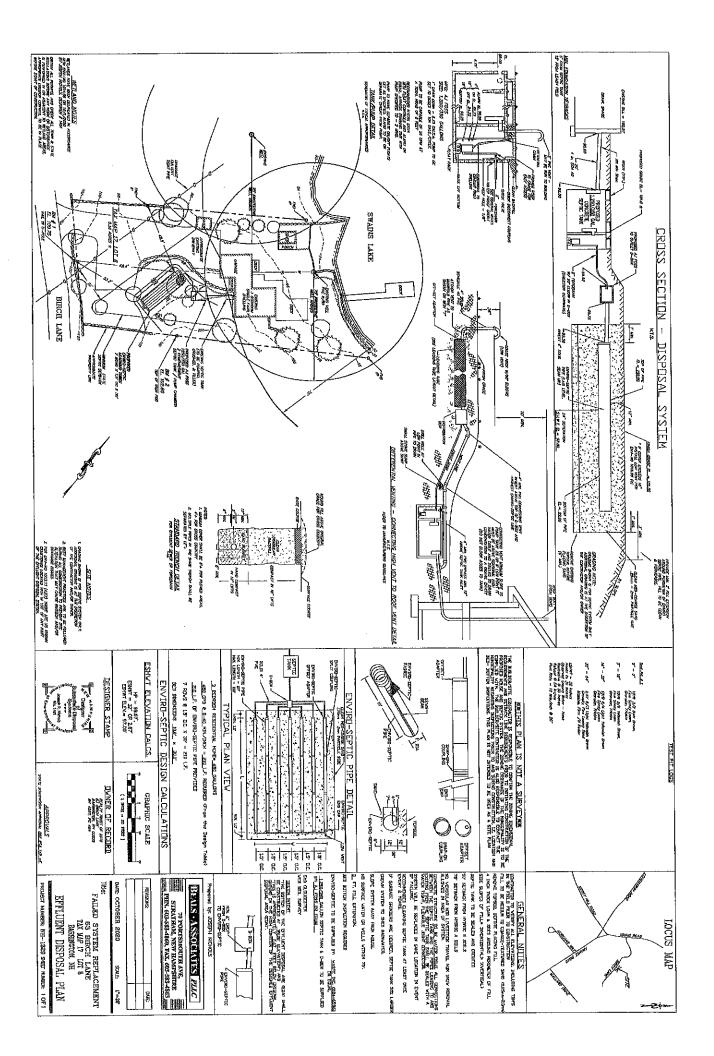
DATE	DESCRIPTION	
08/20/21	DRAFT PLANS	
09/28/21	REVISED PLANS	
10/04/21	FINAL PLANS	

NEWMARKET PLAINS, LLC. HOME DESIGN SERVICE

NEWMARKETPLAINSLLC@COMCAST.NET WWW.NEWMARKETPLAINSLLC.COM 603-659-0985







- beyond the property, especially if there are snowbankings there. The width of the road could be brought up to standard by pulling the dirt away from the edges and installing gravel.
- At the end of the project, any damage to the road as a result of the project should be repaired.
- Applicant should also join the local road association if not already done.
- **II. BOARD ACTION:** Motion on recommendation language to be submitted in memo form by Town Planner to the Select Board. This would go on the next Select Board regularly scheduled meeting.