



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

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- a. Bond Request

2020 Budget Proposal

PRESENTED BY:

CONNER MACIVER, TOWN ADMINISTRATOR



2020 Budget Proposal – September 23, 2019

1 of **

Funding Local Government Services

- Property Tax
- Vehicle Registration
- Fees for Service
- State & Federal Aid
- Miscellaneous



Municipal Tax Rate History

- 2013 \$4.66
- 2014 \$4.72
- 2015 \$4.66
- 2016 \$4.59
- 2017 \$4.21* (Assessment +8.4%)
- 2018 \$4.23



Measures of Financial Stability

- Stable Municipal Tax Rate
 - Limited Budgetary Tax Impact for eight years
(budget increases covered by tax base and increased revenues)
- Unassigned Fund Balance of 8%-17% as Recommended by the NH Department of Revenue Administration
 - Barrington holds an estimated \$3,979,805 or 13%



Unassigned Fund Balance and Use

• Year	Balance	Used by Town Meeting
• 2012	\$ 2,557,711	\$ 250,000
• 2013	\$ 2,779,790	\$ 399,910
• 2014	\$ 2,942,637	\$ 592,209
• 2015	\$ 3,041,459	\$ 339,463
• 2016	\$ 4,063,777	\$ 378,000
• 2017	\$ 4,460,259	\$ 726,536
• 2018	\$ 4,470,997	\$ 554,050
• 2019	\$3,797,805	\$1,320,000



Proposed Operating Budget

- Approved 2019 \$7,124,095
- Proposed 2020 \$7,357,782

- Difference \$233,687
- Difference 3.28%



2020 Budget General Information

- 3% Wage Increases
 - 1.25% Cost of Living Adjustment
 - 1.75% Step for Eligible Employees
 - 1.75% Top of Scale Bonus
- Benefits
 - Currently Assuming 10% Rate Increases (July-December)
- Compensation Study
- Town Hall



Budget Increases of \$10,000+

- Vehicle Fuel +\$12,500 to \$87,500
 - Based on Price and Usage (was \$110,000 in 2015)
- Building Equipment +25,000 to \$25,000
 - New Town Hall; Currently Using Rented Furniture/Equip.
- Fire Per-Diem +\$32.063 to \$115,633
 - To Expand Night/Weekend Coverage
- Library Maintenance +\$10,000 to \$11,500
 - ADA Compliant Entry Doors
- Highway Vehicle Maint. +\$20,000 to \$85,000
 - Investing in Older Equipment



Budget Increases of \$10,000+

- Election P/T Wages +\$17,000 to \$22,000
 - Four (4) Elections in 2020
- Rental/Lease +\$35,700 to \$100,000
 - To fund repairs and lease requirements at 333 Calef Highway
- Incident +\$15,000 to \$100,000
 - Implementing Compensation Study, Road Study, Wifi Upgrades, *To Be Evaluated Throughout Process



Budget Decreases of \$10,000+

- Building Maintenance -\$25,000
 - To off-set increase for Town Hall furniture/equipment



Assessment Revaluation Update

- 2019 – DRA Mandatory Revaluation
- Assessor will Present to Board/Community on October 7, 2019
- 2018 Equalized Ratio was 91%
 - On Average, Properties were Assessed for 91% of Sale Price
- 2019 Assessed Value on December Bill



Bond Article – New Library

- Replace 3,700 sq. ft. Current Library
- 13,120 sq. ft. Library and Community Center
- Located on Ramsdell Lane
- Barrington Library Foundation has collected \$242,197 and has a commitment of an additional \$248,780 to be collected by 2021
- Estimated Project Cost: \$4,734,617



Greenhill Bridge Replacement

\$400,000

- State Bridge Aid Project for FY2022 (80% State Funds)
- Replace Single-Lane Bridge over Isinglass River
 - Two 12' Travel Lanes
- Total Project Cost (est.): \$1,954,079.96 (2019 Dollars)
- Town's Portion (20%): \$400,000 (Fund Balance)
 - No Future Tax Impact



Reoccurring Warrant Articles

- \$100,000 Paving and Related Road Work
- \$75,000 Highway Equipment Capital Reserve
- \$75,000 Bridge and Culvert Capital Reserve
- \$50,000 Emergency Communication Capital Reserve
- \$50,000 Fire Truck Capital Reserve
- \$10,000 Fire Rescue Equipment Capital Reserve
- \$5,000 Tricentennial Celebration Expendable Trust
- \$3,000 Library Technology Capital Reserve
- \$2,000 Cemetery Capital Reserve



Fund Balance for Capital Projects

- Responsible Investment in Capital Projects while Reducing Tax Impact
- Unexpended Appropriations are Taxes Raised
- Revenue in Excess of Projections
- Fund Balance is a Savings Account for Cash Flow and in Case of Emergency



Executive Budget

- 01-4130-02-4112: Municipal Office Administrator
 - Moved from Financial Administration for more accurate budget reflection
- 01-4130-02-4154: Earned Time Buyout (+\$4,000)
 - For Town Administrator and Municipal Office Administrator
- 01-4130-09-4810: Incident Fund (+\$15,000)
 - For Implementing Compensation Study, Road Study, Wifi Upgrades, *To Be Evaluated Throughout Process



General Government Buildings

- 01-4194-01-4431: Building Maintenance (-\$25,000)
 - To Offset Equipment Increase and Limit Impact
- 01-4194-01-4441: Rental/Lease (+\$35,700)
 - To fund repairs and lease requirements at 333 Calef Highway
- 01-4194-01-4626: Vehicle Fuel (+\$12,500)
 - Based on Price and Usage (was \$110,000 in 2015)
- 01-4194-01-4754: Equipment (+\$25,000)
 - New Town Hall; Currently Using Rented Furniture/Equip.



Questions

- More Information
 - www.Barrington.nh.gov/2020Budget
 - Entire Budget Binder Available Electronically
- Contact
 - Conner MacIver, Town Administrator
 - (603) 664-9007
 - cmaciver@Barrington.nh.gov



2020 Proposed Budget - 191127

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4130-01-4110	Executive-S/M Salaries	0	1	0	1
01-4130-01-4290	Executive-Employee Benefits	9,095	1	0	1
01-4130-01-4560	Executive-Conferences & Training	88	500	55	500
01-4130-01-4580	Executive SM Mileage	0	1	0	1
01-4130-02-4110	Executive-Salary	0	40,380	40,812	80,366
01-4130-02-4111	Executive-TA FT Hourly	14,525	32,360	27,075	1
01-4130-02-4112	Executive-TA PT Hourly	77,224	40,808	35,000	27,608
01-4130-02-4154	Executive-ET Buyout	0	500	4,000	4,500
01-4130-02-4290	Executive-Employee Benefits	33	40,566	38,771	43,543
01-4130-02-4349	Executive-Consultants				5,000
01-4130-02-4560	Executive-Conferences & Training	2,786	3,600	3,000	3,600
01-4130-02-4570	Executive-TA Dues	210	600	1,004	700
01-4130-02-4580	Executive-Mileage	470	400	400	400
01-4130-09-4310	Executive-Contracts	0	1	0	1
01-4130-09-4532	Executive-Web and Cable	3,433	3,500	3,500	3,500
01-4130-09-4540	Executive-Advertising	157	500	2,500	1,500
01-4130-09-4570	Executive-Dues	7,593	8,143	8,443	8,567
01-4130-09-4710	Executive-Land Acquisition & Clearing	0	1	0	1
01-4130-09-4730	Executive-Building Construction	0	1	0	1
01-4130-09-4732	Executive-Building Demolition	0	1	0	1
01-4130-09-4733	Executive-Building Design	0	1	0	1
01-4130-09-4810	Executive-Incident Fund	50,554	85,000	85,000	75,000
01-4130-09-4820	Executive-Grant Match	0	1	0	1
01-4130-09-4840	Executive-Memorial Fund	719	600	2,000	2,000
01-4140-01-4110	Town Clerk-Salary	59,574	60,855	60,434	62,686
01-4140-01-4111	Town Clerk-F/T Hourly Wages	36,952	37,035	35,897	35,552
01-4140-01-4112	Town Clerk-P/T Hourly Wages	29,992	32,570	27,689	33,278
01-4140-01-4154	Town Clerk-E/T Buyout	2,438	4,500	4,000	4,500
01-4140-01-4290	Town Clerk-Employee Benefits	48,966	53,141	52,006	66,052

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4140-01-4310	Town Clerk-Contracts	555	650	0	0
01-4140-01-4434	Town Clerk-Maintenance	0	500	583	1,200
01-4140-01-4443	Town Clerk-Copier Lease & Maint	250	300	255	300
01-4140-01-4550	Town Clerk-Printing	943	1,150	1,047	1,150
01-4140-01-4560	Town Clerk-Conferences & Training	2,929	3,200	3,300	3,660
01-4140-01-4570	Town Clerk-Dues & Fees	215	220	225	230
01-4140-01-4572	Town Clerk-Service Fees	0	375	0	375
01-4140-01-4580	Town Clerk-Mileage & Expenses	252	350	422	550
01-4140-01-4611	Town Clerk-Office Supplies	2,191	2,000	2,000	2,300
01-4140-01-4612	Town Clerk-Postage	5,534	5,500	5,500	6,500
01-4140-01-4754	Town Clerk-Equipment	0	3,310	3,404	6,225
01-4140-03-4112	Election-P/T Hourly Wages	10,245	5,000	4,100	22,000
01-4140-03-4432	Election-Equipment Maintenance	450	650	750	800
01-4140-03-4540	Election-Advertising	0	100	0	100
01-4140-03-4550	Election-Printing/Coding Ballot Machine	4,978	3,500	2,415	7,300
01-4140-03-4560	Election Conferences & Training	100	20	200	200
01-4140-03-4580	Election-Mileage & Expenses	0	50	60	100
01-4140-03-4611	Election-Office Supplies	568	300	342	800
01-4140-03-4612	Election-Postage	119	200	200	850
01-4140-03-4754	Election-Equipment	680	1,500	655	1,500
01-4150-01-4110	Admin-Salary	57,413	57,674	54,806	1
01-4150-01-4111	Admin-F/T hourly Wages	89,742	95,633	91,049	98,176
01-4150-01-4112	Admin-P/T Hourly Wages	59,476	28,956	28,002	1
01-4150-01-4154	Admin-E/T Buyout	1,313	2,500	4,000	2,000
01-4150-01-4290	Admin-Employee Benefits	79,245	80,054	78,202	53,680
01-4150-01-4310	Admin-Contracts	43,090	58,000	65,000	108,000
01-4150-01-4331	Admin-Auditing Contracts	12,800	13,500	16,701	14,500
01-4150-01-4434	Admin-Equipment Maintenance	4,673	8,000	0	1
01-4150-01-4442	Admin-Equipment Rental	1,626	1,650	1,626	1,650
01-4150-01-4443	Admin-Copier Lease & Maint	678	800	900	900
01-4150-01-4531	Admin-Communications	813	500	750	800
01-4150-01-4550	Admin-Printing	2,271	3,000	3,000	3,000

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4150-01-4560	Admin-Conferences & Training	2,905	3,500	3,500	3,500
01-4150-01-4570	Admin-Dues & Fees	420	450	450	450
01-4150-01-4571	Admin-Registry of Deeds	187	200	200	200
01-4150-01-4580	Admin-Mileage & Expenses	1,726	1,500	1,500	1,500
01-4150-01-4611	Admin-Office Supplies	4,300	4,500	3,000	4,500
01-4150-01-4612	Admin-Postage	2,066	1,900	1,900	1,900
01-4150-01-4754	Admin-Equipment	640	1,500	4,000	9,500
01-4150-03-4310	Assessing-Contracts	29,561	45,000	35,000	40,000
01-4150-04-4110	Tax Coll-Salary	49,908	51,006	50,690	52,546
01-4150-04-4111	Tax Coll-F/T Hourly Wages	6,405	33,760	30,161	35,552
01-4150-04-4112	Tax Coll-P/T Hourly Wages	11,180	0	0	0
01-4150-04-4154	Tax Coll-E/T Buyout	962	1,500	1,000	1,500
01-4150-04-4290	Tax Coll-Employee Benefits	20,238	53,701	48,945	51,746
01-4150-04-4310	Tax Coll-Contracts	1,772	2,500	2,604	2,800
01-4150-04-4434	Tax Coll-Office Equip Maint	0	1	0	1
01-4150-04-4442	Tax Coll-Equipment Rental	0	1	0	1
01-4150-04-4443	Tax Coll-Copier Lease & Maint	0	300	0	1
01-4150-04-4550	Tax Coll-Printing	2,466	2,500	2,520	2,625
01-4150-04-4560	Tax Coll-Conferences & Training	750	1,360	1,235	2,000
01-4150-04-4570	Tax Coll-Dues & Fees	130	190	100	190
01-4150-04-4571	Tax Coll-Registry of Deeds	1,069	1,050	1,350	1,050
01-4150-04-4580	Tax Coll-Mileage & Expenses	404	600	733	1,200
01-4150-04-4611	Tax Coll-Office Supplies	711	600	500	600
01-4150-04-4612	Tax Coll-Postage	6,019	7,000	6,000	6,000
01-4150-04-4754	Tax Coll-Equipment	0	1	0	1
01-4150-05-4110	Treasurer-Salary	6,495	6,852	6,852	7,058
01-4150-06-4110	Deputy Treasurer Salary	0	1,010	0	1,040
01-4152-03-4310	Revaluation-Contracts	47,406	54,000	54,000	1
01-4153-01-4332	Legal	34,896	58,000	40,000	48,000
01-4155-01-4154	Payroll Admin-End of Service	34,720	15,000	35,000	15,000
01-4155-01-4210	Payroll Admin-Health Insurance	0	1	0	1
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	0	1	0	1

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4155-01-4230	Payroll Admin-Retirement	0	1	0	1
01-4155-01-4250	Payroll Admin-Unemployment Compensation	252	1	0	1
01-4155-01-4260	Payroll Admin-Workers Compensation	0	1	0	1
01-4155-01-4290	Payroll Admin-Medical Surveillance Program	1,466	1,800	1,800	1,800
01-4190-01-4110	Land Use Salary				59,420
01-4190-01-4111	Land Use F/T Hourly Wages	39,498	40,210	42,011	41,053
01-4190-01-4112	Land Use P/T Hourly Wages	936	1,500	1,500	2,454
01-4190-01-4154	Land Use ET Buyout	0	1,000	1,000	2,000
01-4190-01-4290	Land Use-Employee Benefits	25,581	27,781	27,844	48,457
01-4190-01-4349	Land Use Consultants	9,303	8,000	0	3,000
01-4190-01-4439	Land Use Forest and Trails	490	375	173	375
01-4190-01-4442	Land Use Equipment Rental	0	1	1	1
01-4190-01-4443	Land Use Copier Lease & Maint	318	450	450	750
01-4190-01-4531	Land Use-Communications	281	300	300	300
01-4190-01-4540	Land Use Advertising	4,303	5,500	4,000	5,500
01-4190-01-4541	Land Use Education & Outreach	100	100	100	100
01-4190-01-4550	Land Use Printing	65	500	500	1
01-4190-01-4560	Land Use Conferences & Training	2,014	2,000	500	1,800
01-4190-01-4570	Land Use Dues & Fees	1,210	1,200	800	1,200
01-4190-01-4571	Land Use Registry of Deeds	669	1,000	600	800
01-4190-01-4580	Land Use Mileage & Expenses	632	600	400	600
01-4190-01-4611	Land Use Office Supplies	675	800	700	800
01-4190-01-4612	Land Use Postage	2,678	4,000	3,250	4,000
01-4190-01-4754	Land Use Equipment	473	1,000	250	1,000
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	30,439	29,302	26,845	30,592
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	0	100	0	100
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	3,291	3,294	3,107	3,499
01-4194-01-4350	Gen Govt Bldgs-Contracts	42,588	43,012	32,931	16,500
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	9,288	100,000	100,000	50,000
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	1,676	2,000	1,000	2,000
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	62,759	64,300	64,300	100,000
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	0	1	0	1

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4194-01-4531	Gen Govt Bldgs-Communications	28,437	31,400	31,400	27,400
01-4194-01-4622	Gen Govt Bldgs-Electric	46,551	44,000	44,000	44,000
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	33,652	25,000	30,000	30,000
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	78,060	75,000	87,500	87,500
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	3,000	2,900	1,500	2,900
01-4194-01-4754	Gen Govt Bldgs Equipment	0	1	0	25,000
01-4195-01-4350	Cemetery-Contracts/Mowing	10,000	11,680	11,680	11,680
01-4195-01-4439	Cemetery-Maintenance	630	1,000	1,000	1,000
01-4195-01-4622	Cemetery-Electric	149	220	220	220
01-4195-01-4651	Cemetery-Operating Supplies	3,685	1,500	1,500	1,500
01-4195-01-4740	Cemetery-Improvements & Expansion	663	3,500	3,500	3,500
01-4196-01-4520	Insurance	53,839	56,000	52,942	60,111
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	8,113	8,300	8,394	8,650
01-4210-01-4110	Police -Salary	86,471	161,317	160,611	161,119
01-4210-01-4111	Police-F/T Hourly Wages	461,320	442,683	403,469	443,984
01-4210-01-4112	Police-P/T Hourly Wages	41,429	38,539	38,724	39,578
01-4210-01-4123	Police-Shift Differential	0	0	0	
01-4210-01-4140	Police-Overtime	58,513	60,000	40,000	60,000
01-4210-01-4141	Police-Witness Fees-Overtime	0	2,500	2,000	2,500
01-4210-01-4145	Police-Holiday Pay	22,610	24,501	24,501	22,094
01-4210-01-4154	Police-E/T Buyout	15,290	15,000	18,000	16,500
01-4210-01-4196	Police-Highway Safety Grants	2,491	1,286	1,286	2,612
01-4210-01-4290	Police-Employee Benefits	390,303	459,991	413,992	508,873
01-4210-01-4332	Police-Legal	11,500	11,500	11,500	11,500
01-4210-01-4350	Police-Contracts	19,737	20,300	20,670	21,255
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	12,727	18,000	18,000	18,000
01-4210-01-4434	Police-Office Equipment Maint	1,100	1,040	0	0
01-4210-01-4443	Police-Copier Supplies	2,764	2,500	2,500	2,500
01-4210-01-4531	Police-Communications	9,813	10,500	10,185	10,500
01-4210-01-4550	Police-Printing	161	250	150	250
01-4210-01-4560	Police-Conference/Training	5,991	6,000	5,890	7,500
01-4210-01-4570	Police-Dues & Fees	814	1,000	830	800

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4210-01-4580	Police Mileage & Expenses	439	250	750	500
01-4210-01-4612	Police-Postage	1,960	2,000	1,700	2,000
01-4210-01-4651	Police-Operating Supplies	12,418	11,000	11,000	11,000
01-4210-01-4652	Police-Uniforms	9,170	6,500	7,500	6,500
01-4210-01-4752	Police-Vehicles	0	33,000	35,333	33,000
01-4210-01-4754	Police-Equipment	7,479	8,000	8,016	13,500
01-4210-01-4810	Police-Contingency	0	1	3,800	1
01-4210-01-4820	Police-Grant Match	0	1	1	1
01-4210-02-4111	Police-Clerical	42,262	43,097	42,563	44,267
01-4210-02-4651	Police-K9	2,061	2,500	2,500	2,500
01-4220-01-4110	Fire Chief Salary	62,573	75,300	72,366	75,239
01-4220-01-4111	Fire/EMS-FT hourly wages	81,958	84,989	81,818	87,248
01-4220-01-4112	Fire/EMS-PT Hourly	14	18,000	8,500	20,800
01-4220-01-4121	Fire/EMS Responder Points	41,160	39,201	39,000	34,650
01-4220-01-4122	Fire/EMS EMS On-Call	34,300	35,040	33,500	35,040
01-4220-01-4124	Fire/EMS Per-diem hourly	42,219	83,570	50,000	115,633
01-4220-01-4140	Fire/EMS Overtime	9,022	8,000	10,000	9,000
01-4220-01-4145	Fire/EMS Holiday Pay	6,440	6,681	6,681	7,206
01-4220-01-4154	Fire/EMS-E/T Buyout	8,579	9,917	9,917	9,917
01-4220-01-4290	Fire/EMS-Employee Benefits	109,837	155,892	117,955	162,023
01-4220-01-4350	Fire/EMS Contracts	28,525	23,600	23,000	21,900
01-4220-01-4351	Fire/EMS AMB Contract Billing	11,932	26,500	13,000	26,500
01-4220-01-4432	Fire/EMS Equipment Maintenance	2,660	2,500	5,000	3,700
01-4220-01-4433	Fire/EMS Vehicle Maintenance	20,023	15,000	15,000	15,000
01-4220-01-4531	Fire/EMS-Communications	5,134	5,700	5,100	5,100
01-4220-01-4560	Fire/EMS Conferences & Training	5,909	4,000	4,000	4,000
01-4220-01-4570	Fire/EMS Dues & Fees	1,810	2,000	2,000	2,000
01-4220-01-4580	Fire/EMS Mileage & Expenses	46	200	200	200
01-4220-01-4611	Fire/EMS Office Supplies	935	1,000	1,000	1,000
01-4220-01-4651	Fire Operating Supplies	3,784	5,000	4,500	3,500
01-4220-01-4652	Fire/EMS Protective Gear	17,776	18,100	18,100	18,100
01-4220-01-4754	Fire/EMS Equipment	15,202	15,600	15,600	12,500

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4220-01-4820	Fire/EMS Grant Match	1,870	2,000	0	2,000
01-4220-02-4121	Fire/EMS Deputy Chief Stipend	0	1	0	1
01-4220-02-4651	Fire/EMS EMS Operating Supplies	3,698	4,000	6,000	6,000
01-4220-02-4820	Fire/Emergency Management Grant	0	500	0	500
01-4220-03-4651	Fire/EMS Prevention	2,631	2,500	2,500	2,500
01-4220-03-4820	Fire/EMS Fire Grant	0	1	0	0
01-4240-01-4111	Building-FT Hourly	65,661	101,061	101,495	104,749
01-4240-01-4112	Building-PT Hourly Wages	48,147	29,573	23,747	25,821
01-4240-01-4140	Building-Overtime	2,139	3,000	4,500	3,000
01-4240-01-4154	Building-ET Buyout	0	1,000	0	1,000
01-4240-01-4290	Building-Employee Benefits	37,998	71,417	63,750	63,848
01-4240-01-4332	Building-Legal	0	1	0	1
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	564	1,400	1,700	1,700
01-4240-01-4434	Building-Office Equipment Maint	42	100	0	0
01-4240-01-4442	Building-Equipment Rental	0	0		
01-4240-01-4443	Building-Copier Lease & Maintenance	200	250	200	250
01-4240-01-4531	Building-Communications	545	1,300	450	750
01-4240-01-4560	Building-Conferences & Training	2,093	2,500	1,100	2,500
01-4240-01-4570	Building-Dues & Fees	525	800	650	800
01-4240-01-4580	Building-Mileage & Expenses	95	250	250	400
01-4240-01-4611	Building-Office Supplies	1,239	800	865	800
01-4240-01-4612	Building-Postage	42	200	20	100
01-4240-01-4651	Building-Operating Supplies	311	550	540	550
01-4240-01-4652	Building-Uniforms & Protective Gear	1,092	800	800	800
01-4240-01-4754	Building-Equipment	0	500	200	2,200
01-4311-01-4110	Highway Dept-Salary	71,340	72,287	55,000	77,886
01-4311-01-4111	Highway Dept-FT Hourly Wages	277,739	277,891	287,388	317,279
01-4311-01-4112	Highway Dept-PT & Temp Hourly Wages	41,545	53,330	43,216	32,917
01-4311-01-4140	Highway Dept-Overtime	48,881	65,000	65,000	65,000
01-4311-01-4154	Highway-E/T Buyout	9,675	6,000	6,000	10,000
01-4311-01-4290	Highway-Employee Benefits	224,671	261,581	223,554	268,534
01-4311-01-4349	Highway-Consultants	0	1	0	1

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4311-01-4431	Highway-Building Maint	42,896	40,000	40,000	30,000
01-4311-01-4442	Highway-Equipment Rental	25,080	30,000	28,000	30,000
01-4311-01-4531	Highway Dept-Communications	797	1,500	500	1,000
01-4311-01-4540	Highway-Advertising	1,550	1,000	1,100	1,000
01-4311-01-4560	Highway-Conferences & Training	973	1,000	700	1,000
01-4311-01-4570	Highway-Dues & Fees	279	500	500	500
01-4311-01-4611	Highway-Office Supplies	543	1,000	900	1,000
01-4311-01-4612	Highway-Postage	40	100	90	100
01-4311-01-4652	Highway-Safety Equipment/Uniforms	9,844	14,000	8,750	12,000
01-4311-01-4661	Highway-Equip/Tools/Hardware/Supplies	5,283	3,500	3,500	3,500
01-4312-01-4344	Highway-Layouts & re-establishments/ROW	10,297	12,000	15,006	12,000
01-4312-01-4350	Highway Road Maint.-Contracts/Mowing/Tr	16,313	30,000	30,000	30,000
01-4312-01-4433	Highway-Vehicle Maintenance	90,290	65,000	72,000	85,000
01-4312-01-4435	Highway-Paved Roads	60,475	85,000	80,000	85,000
01-4312-01-4439	Highway-Street Sign Maintenance	2,994	6,000	5,500	6,000
01-4312-01-4452	Highway-Paving	600,000	600,000	600,000	600,000
01-4312-01-4662	Highway-Materials & Supplies	13,363	8,000	7,500	8,000
01-4312-02-4435	Highway-Gravel Roads	3,668	15,000	14,000	1
01-4312-03-4435	Highway-Gravel Road Upgrades	14,953	30,000	30,000	40,000
01-4312-05-4350	Highway-Winter-Contractors	175,474	133,000	133,000	133,000
01-4312-05-4432	Highway-Winter Equip Maint/Parts & Supplies	42,864	25,000	25,000	25,000
01-4312-05-4663	Highway-Operating Supplies-Salt & Sand	216,729	210,560	212,978	210,560
01-4313-01-4435	Highway-Bridges/Rails/Culverts	15,919	15,000	15,000	15,000
01-4321-01-4111	Transfer Station-FT Hourly Wages	36,575	38,304	37,877	39,458
01-4321-01-4112	Transfer Station-PT Hourly Wages	30,583	22,709	31,058	30,609
01-4321-01-4154	Transfer Station-E/T Buyout	0	800	400	800
01-4321-01-4290	Transfer Station-Employee Benefits	34,732	37,435	36,551	36,634
01-4321-01-4342	Transfer Station-Landfill Monitoring	3,010	3,000	3,000	3,000
01-4321-01-4343	Transfer Station-Monitoring Wells	2,262	2,000	2,730	2,000
01-4321-01-4431	Transfer Station-Building Maintenance	1,808	15,000	15,000	10,000
01-4321-01-4432	Transfer Station - Equipment Maintenance	2,047	5,700	5,700	5,700
01-4321-01-4442	Transfer Station-Equipment Rental	500	500	500	500

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4321-01-4560	Transfer Station-Conferences & Training	420	500	450	500
01-4321-01-4570	Transfer Station-Dues/Fees/Training	925	1,000	950	1,000
01-4321-01-4580	Transfer Station Mileage & Expenses	68	1	37	1
01-4321-01-4651	Transfer Station-Operating Supplies	18,755	25,000	25,000	25,000
01-4324-01-4350	Transfer Station-Contracts/Waste Management	91,390	105,000	96,000	105,000
01-4324-01-4361	Transfer Station-Bulky Waste Disposal	67,033	75,000	68,000	75,000
01-4324-01-4362	Transfer Station-Recycling	50,756	55,000	55,000	55,000
01-4324-01-4363	Transfer Station-Electronics Removal	10,161	16,000	14,000	16,000
01-4324-01-4364	Transfer Station-Metal & Tire Removal	1,738	2,000	2,000	2,000
01-4339-01-4439	Town Dams-Gate Repair	0	10,500	10,000	10,500
01-4339-01-4570	Town Dams-Registration Fee	2,300	2,300	2,300	2,300
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	15,571	16,571	16,571	16,571
01-4441-01-4112	Gen Asst-PT Hourly Wages	6,244	8,466	6,046	8,723
01-4441-01-4290	Gen'l Asst-Employee Benefits	478	728	463	848
01-4441-01-4560	Gen Asst-Conferences/Training	45	100	75	100
01-4441-01-4580	Gen Asst-Mileage & Expenses	76	100	0	100
01-4444-01-4832	Gen Asst-Food Pantry	8,340	15,000	15,000	15,000
01-4444-01-4833	Gen Asst-Transportation	1,500	1,500	1,500	1,500
01-4444-01-4834	Gen Asst-Community Action	2,000	2,000	2,000	2,000
01-4444-01-4835	Gen Asst-Shelters	2,000	2,000	2,000	2,000
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	20,708	30,000	30,000	30,000
01-4520-01-4110	Recreation-Salary	57,231	58,771	58,730	60,538
01-4520-01-4111	Recreation-FT Hourly Wage	37,753	45,825	45,204	47,200
01-4520-01-4112	Recreation-PT Hourly Wage	19,150	20,808	13,000	20,699
01-4520-01-4140	Recreation-Overtime	65	1	1	1
01-4520-01-4154	Recreation-E/T Buyout	4,256	5,500	5,500	5,500
01-4520-01-4290	Recreation-Employee Benefits	71,173	79,529	75,324	75,890
01-4520-01-4350	Recreation - Contracts	626	1,660	633	660
01-4520-01-4431	Recreation Facilities Maintenance	0	900	500	512
01-4520-01-4434	Recreation - Software Security	0	4,268	4,268	4,396
01-4520-01-4531	Recreation-Communications	20	1	0	1
01-4520-01-4560	Recreation-Conferences & Training	0	1	0	1

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4520-01-4570	Recreation-Dues & Fees	290	325	305	325
01-4520-01-4580	Recreation - Mileage	0	1,124	163	224
01-4520-01-4611	Recreation-Office Supplies	929	634	634	682
01-4520-01-4612	Recreation-Postage	122	100	100	100
01-4520-01-4754	Recreation-Equipment	0	500	500	500
01-4550-01-4110	Library-Salary	57,517	52,966	54,349	56,493
01-4550-01-4111	Library-FT Hourly Wages	61,607	70,606	61,557	72,738
01-4550-01-4112	Library-PT	73,481	73,752	78,920	77,028
01-4550-01-4154	Library-E/T Buyout	5,876	5,000	4,997	5,000
01-4550-01-4290	Library-Employee Benefits	70,948	77,728	77,728	92,089
01-4550-01-4321	Library-Contracts	5,621	7,882	5,385	5,878
01-4550-01-4322	Library-Program Expenses	2,217	4,000	4,700	5,000
01-4550-01-4431	Library-Building Maintenance	1,157	1,500	600	5,972
01-4550-01-4434	Library-Equipment Maintenance	450	1,300	1,275	1,300
01-4550-01-4439	Library-Book Maintenance	908	800	800	800
01-4550-01-4443	Library-Copier Lease & Maint	2,223	2,498	2,876	2,198
01-4550-01-4531	Library-Communications	0	1	0	1
01-4550-01-4540	Library-Advertising/Public Relations	137	350	350	350
01-4550-01-4560	Library-Conferences & Training	1,117	1,375	1,310	1,525
01-4550-01-4570	Library-Dues & Fees	865	993	991	1,040
01-4550-01-4580	Library-Mileage & Expenses	534	500	650	500
01-4550-01-4612	Library-Postage	182	246	260	246
01-4550-01-4641	Library-Periodicals	381	500	497	500
01-4550-01-4642	Library-Books & Multi-media	16,546	18,000	18,800	18,000
01-4550-01-4643	Library-Digital Materials	4,759	5,510	5,473	6,433
01-4550-01-4651	Library-Operating Supplies	2,631	2,800	3,263	2,800
01-4583-01-4651	Patriotic Purposes Contracts		1	0	1
01-4711-01-4981	Long Term Bond - Principal		1	0	1
01-4711-01-4782	Long Term Bond - Interest		1	0	25,000
01-4723-01-4983	TAN Interest		1	0	1
Total		6,337,882	7,124,095	6,764,824	7,300,347

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Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4130-01-4110	Executive-S/M Salaries	0	1	0	1
01-4130-01-4290	Executive-Employee Benefits	9,095	1	0	1
01-4130-01-4560	Executive-Conferences & Training	88	500	55	500
01-4130-01-4580	Executive SM Mileage	0	1	0	1
01-4130-02-4110	Executive-Salary	0	40,380	40,812	80,366
01-4130-02-4111	Executive-TA FT Hourly	14,525	32,360	27,075	1
01-4130-02-4112	Executive-TA PT Hourly	77,224	40,808	40,000	27,608
01-4130-02-4154	Executive-ET Buyout	0	500	4,000	4,500
01-4130-02-4290	Executive-Employee Benefits	33	40,566	38,771	44,595
01-4130-02-4349	Executive-Consultants				5,000
01-4130-02-4560	Executive-Conferences & Training	2,786	3,600	3,300	3,600
01-4130-02-4570	Executive-TA Dues	210	600	1,004	700
01-4130-02-4580	Executive-Mileage	470	400	400	400
01-4130-09-4310	Executive-Contracts	0	1	0	1
01-4130-09-4532	Executive-Web and Cable	3,433	3,500	3,500	3,500
01-4130-09-4540	Executive-Advertising	157	500	2,500	1,500
01-4130-09-4570	Executive-Dues	7,593	8,143	8,443	8,500
01-4130-09-4710	Executive-Land Acquisition & Clearing	0	1	0	1
01-4130-09-4730	Executive-Building Construction	0	1	0	1
01-4130-09-4732	Executive-Building Demolition	0	1	0	1
01-4130-09-4733	Executive-Building Design	0	1	0	1
01-4130-09-4810	Executive-Incident Fund	50,554	85,000	85,000	100,000
01-4130-09-4820	Executive-Grant Match	0	1	120	1
01-4130-09-4840	Executive-Memorial Fund	719	600	2,000	2,000
01-4140-01-4110	Town Clerk-Salary	59,574	60,855	60,855	62,686
01-4140-01-4111	Town Clerk-F/T Hourly Wages	36,952	37,035	37,035	57,753
01-4140-01-4112	Town Clerk-P/T Hourly Wages	29,992	32,570	32,570	16,659
01-4140-01-4154	Town Clerk-E/T Buyout	2,438	4,500	1,768	4,500

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4140-01-4290	Town Clerk-Employee Benefits	48,966	53,141	53,141	69,967
01-4140-01-4310	Town Clerk-Contracts	555	650	555	0
01-4140-01-4434	Town Clerk-Maintenance	0	500	0	1,200
01-4140-01-4443	Town Clerk-Copier Lease & Maint	250	300	255	300
01-4140-01-4550	Town Clerk-Printing	943	1,150	1,047	1,150
01-4140-01-4560	Town Clerk-Conferences & Training	2,929	3,200	3,300	3,660
01-4140-01-4570	Town Clerk-Dues & Fees	215	220	225	230
01-4140-01-4572	Town Clerk-Service Fees	0	375	0	375
01-4140-01-4580	Town Clerk-Mileage & Expenses	252	350	422	550
01-4140-01-4611	Town Clerk-Office Supplies	2,191	2,000	2,000	2,300
01-4140-01-4612	Town Clerk-Postage	5,534	5,500	5,500	6,500
01-4140-01-4754	Town Clerk-Equipment	0	3,310	3,346	6,225
01-4140-03-4112	Election-P/T Hourly Wages	10,245	5,000	4,100	22,000
01-4140-03-4432	Election-Equipment Maintenance	450	650	750	800
01-4140-03-4540	Election-Advertising	0	100	0	100
01-4140-03-4550	Election-Printing/Coding Ballot Machine	4,978	3,500	2,415	7,300
01-4140-03-4560	Election Conferences & Training	100	20	200	200
01-4140-03-4580	Election-Mileage & Expenses	0	50	60	100
01-4140-03-4611	Election-Office Supplies	568	300	342	800
01-4140-03-4612	Election-Postage	119	200	200	850
01-4140-03-4754	Election-Equipment	680	1,500	600	1,500
01-4150-01-4110	Admin-Salary	57,413	57,674	57,674	1
01-4150-01-4111	Admin-F/T hourly Wages	89,742	95,633	86,419	98,176
01-4150-01-4112	Admin-P/T Hourly Wages	59,476	28,956	28,956	1
01-4150-01-4154	Admin-E/T Buyout	1,313	2,500	3,000	2,000
01-4150-01-4290	Admin-Employee Benefits	79,245	80,054	80,054	54,732
01-4150-01-4310	Admin-Contracts	43,090	58,000	58,000	58,000
01-4150-01-4331	Admin-Auditing Contracts	12,800	13,500	15,300	14,500
01-4150-01-4434	Admin-Equipment Maintenance	4,673	8,000	0	1
01-4150-01-4442	Admin-Equipment Rental	1,626	1,650	1,626	1,650
01-4150-01-4443	Admin-Copier Lease & Maint	678	800	900	900

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4150-01-4531	Admin-Communications	813	500	750	800
01-4150-01-4550	Admin-Printing	2,271	3,000	3,000	3,000
01-4150-01-4560	Admin-Conferences & Training	2,905	3,500	3,500	3,500
01-4150-01-4570	Admin-Dues & Fees	420	450	450	450
01-4150-01-4571	Admin-Registry of Deeds	187	200	200	200
01-4150-01-4580	Admin-Mileage & Expenses	1,726	1,500	1,500	1,500
01-4150-01-4611	Admin-Office Supplies	4,300	4,500	4,500	4,500
01-4150-01-4612	Admin-Postage	2,066	1,900	1,900	1,900
01-4150-01-4754	Admin-Equipment	640	1,500	4,000	9,500
01-4150-03-4310	Assessing-Contracts	29,561	45,000	45,000	49,500
01-4150-04-4110	Tax Coll-Salary	49,908	51,006	51,006	52,546
01-4150-04-4111	Tax Coll-F/T Hourly Wages	6,405	33,760	33,760	35,552
01-4150-04-4112	Tax Coll-P/T Hourly Wages	11,180	0	0	0
01-4150-04-4154	Tax Coll-E/T Buyout	962	1,500	1,000	1,500
01-4150-04-4290	Tax Coll-Employee Benefits	20,238	53,701	53,701	53,188
01-4150-04-4310	Tax Coll-Contracts	1,772	2,500	2,604	2,800
01-4150-04-4434	Tax Coll-Office Equip Maint	0	1	0	1
01-4150-04-4442	Tax Coll-Equipment Rental	0	1	0	1
01-4150-04-4443	Tax Coll-Copier Lease & Maint	0	300	0	1
01-4150-04-4550	Tax Coll-Printing	2,466	2,500	2,564	2,625
01-4150-04-4560	Tax Coll-Conferences & Training	750	1,360	1,235	2,000
01-4150-04-4570	Tax Coll-Dues & Fees	130	190	100	190
01-4150-04-4571	Tax Coll-Registry of Deeds	1,069	1,050	950	1,050
01-4150-04-4580	Tax Coll-Mileage & Expenses	404	600	678	1,200
01-4150-04-4611	Tax Coll-Office Supplies	711	600	500	600
01-4150-04-4612	Tax Coll-Postage	6,019	7,000	6,000	6,000
01-4150-04-4754	Tax Coll-Equipment	0	1	0	4,700
01-4150-05-4110	Treasurer-Salary	6,495	6,852	6,852	7,058
01-4150-06-4110	Deputy Treasurer Salary	0	1,010	0	1,040
01-4152-03-4310	Revaluation-Contracts	47,406	54,000	54,000	1
01-4153-01-4332	Legal	34,896	58,000	40,000	58,000

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4155-01-4154	Payroll Admin-End of Service	34,720	15,000	35,000	15,000
01-4155-01-4210	Payroll Admin-Health Insurance	0	1	0	1
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	0	1	0	1
01-4155-01-4230	Payroll Admin-Retirement	0	1	0	1
01-4155-01-4250	Payroll Admin-Unemployment Compensation	252	1	0	1
01-4155-01-4260	Payroll Admin-Workers Compensation	0	1	0	1
01-4155-01-4290	Payroll Admin-Medical Surveillance Program	1,466	1,800	1,800	1,800
01-4190-01-4110	Land Use Salary				59,420
01-4190-01-4111	Land Use F/T Hourly Wages	39,498	40,210	40,210	41,053
01-4190-01-4112	Land Use P/T Hourly Wages	936	1,500	1,500	2,454
01-4190-01-4154	Land Use ET Buyout	0	1,000	1,000	2,000
01-4190-01-4290	Land Use-Employee Benefits	25,581	27,781	27,781	49,626
01-4190-01-4349	Land Use Consultants	9,303	8,000	8,000	3,000
01-4190-01-4439	Land Use Forest and Trails	490	375	375	375
01-4190-01-4442	Land Use Equipment Rental	0	1	1	1
01-4190-01-4443	Land Use Copier Lease & Maint	318	450	450	750
01-4190-01-4531	Land Use-Communications	281	300	300	300
01-4190-01-4540	Land Use Advertising	4,303	5,500	5,500	5,500
01-4190-01-4541	Land Use Education & Outreach	100	100	100	100
01-4190-01-4550	Land Use Printing	65	500	500	1
01-4190-01-4560	Land Use Conferences & Training	2,014	2,000	2,000	2,000
01-4190-01-4570	Land Use Dues & Fees	1,210	1,200	1,200	1,200
01-4190-01-4571	Land Use Registry of Deeds	669	1,000	1,000	1,000
01-4190-01-4580	Land Use Mileage & Expenses	632	600	600	600
01-4190-01-4611	Land Use Office Supplies	675	800	800	800
01-4190-01-4612	Land Use Postage	2,678	4,000	4,000	4,000
01-4190-01-4754	Land Use Equipment	473	1,000	1,000	1,000
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	30,439	29,302	29,302	30,592
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	0	100	0	100
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	3,291	3,294	3,294	3,499
01-4194-01-4350	Gen Govt Bldgs-Contracts	42,588	43,012	43,012	43,012

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	9,288	100,000	100,000	75,000
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	1,676	2,000	2,000	2,000
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	62,759	64,300	64,300	100,000
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	0	1	0	1
01-4194-01-4531	Gen Govt Bldgs-Communications	28,437	31,400	31,400	31,400
01-4194-01-4622	Gen Govt Bldgs-Electric	46,551	44,000	44,000	44,000
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	33,652	25,000	30,000	30,000
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	78,060	75,000	87,500	87,500
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	3,000	2,900	2,900	2,900
01-4194-01-4754	Gen Govt Bldgs Equipment	0	1	0	25,000
01-4195-01-4350	Cemetery-Contracts/Mowing	10,000	11,680	11,680	11,680
01-4195-01-4439	Cemetery-Maintenance	630	1,000	1,000	1,000
01-4195-01-4622	Cemetery-Electric	149	220	220	220
01-4195-01-4651	Cemetery-Operating Supplies	3,685	1,500	1,500	1,500
01-4195-01-4740	Cemetery-Improvements & Expansion	663	3,500	3,500	3,500
01-4196-01-4520	Insurance	53,839	56,000	52,942	60,000
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	8,113	8,300	8,394	8,500
01-4210-01-4110	Police -Salary	86,471	161,317	161,317	161,119
01-4210-01-4111	Police-F/T Hourly Wages	461,320	442,683	420,548	443,984
01-4210-01-4112	Police-P/T Hourly Wages	41,429	38,539	38,539	39,578
01-4210-01-4123	Police-Shift Differential	0	0	0	
01-4210-01-4140	Police-Overtime	58,513	60,000	55,000	60,000
01-4210-01-4141	Police-Witness Fees-Overtime	0	2,500	2,000	2,500
01-4210-01-4145	Police-Holiday Pay	22,610	24,501	23,276	22,094
01-4210-01-4154	Police-E/T Buyout	15,290	15,000	18,000	16,500
01-4210-01-4196	Police-Highway Safety Grants	2,491	1,286	1,286	2,612
01-4210-01-4290	Police-Employee Benefits	390,303	459,991	413,992	517,642
01-4210-01-4332	Police-Legal	11,500	11,500	11,500	11,500
01-4210-01-4350	Police-Contracts	19,737	20,300	20,300	21,255
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	12,727	18,000	18,000	18,000
01-4210-01-4434	Police-Office Equipment Maint	1,100	1,040	0	0

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4210-01-4443	Police-Copier Supplies	2,764	2,500	2,700	2,500
01-4210-01-4531	Police-Communications	9,813	10,500	10,185	10,500
01-4210-01-4550	Police-Printing	161	250	250	250
01-4210-01-4560	Police-Conference/Training	5,991	6,000	6,000	7,500
01-4210-01-4570	Police-Dues & Fees	814	1,000	830	800
01-4210-01-4580	Police Mileage & Expenses	439	250	650	500
01-4210-01-4612	Police-Postage	1,960	2,000	2,000	2,000
01-4210-01-4651	Police-Operating Supplies	12,418	11,000	11,500	11,000
01-4210-01-4652	Police-Uniforms	9,170	6,500	7,500	6,500
01-4210-01-4752	Police-Vehicles	0	33,000	33,000	33,000
01-4210-01-4754	Police-Equipment	7,479	8,000	8,016	13,500
01-4210-01-4810	Police-Contingency	0	1	3,801	1
01-4210-01-4820	Police-Grant Match	0	1	1	1
01-4210-02-4111	Police-Clerical	42,262	43,097	43,097	44,267
01-4210-02-4651	Police-K9	2,061	2,500	2,500	2,500
01-4220-01-4110	Fire Chief Salary	62,573	75,300	73,570	75,239
01-4220-01-4111	Fire/EMS-FT hourly wages	81,958	84,989	81,200	87,248
01-4220-01-4112	Fire/EMS-PT Hourly	14	18,000	8,500	20,800
01-4220-01-4121	Fire/EMS Responder Points	41,160	39,201	27,000	34,650
01-4220-01-4122	Fire/EMS EMS On-Call	34,300	35,040	33,500	35,040
01-4220-01-4124	Fire/EMS Per-diem hourly	42,219	83,570	50,000	115,633
01-4220-01-4140	Fire/EMS Overtime	9,022	8,000	10,000	9,000
01-4220-01-4145	Fire/EMS Holiday Pay	6,440	6,681	6,681	7,206
01-4220-01-4154	Fire/EMS-E/T Buyout	8,579	9,917	9,917	9,917
01-4220-01-4290	Fire/EMS-Employee Benefits	109,837	155,892	100,000	163,972
01-4220-01-4350	Fire/EMS Contracts	28,525	23,600	23,000	21,900
01-4220-01-4351	Fire/EMS AMB Contract Billing	11,932	26,500	16,000	26,500
01-4220-01-4432	Fire/EMS Equipment Maintenance	2,660	2,500	2,500	3,700
01-4220-01-4433	Fire/EMS Vehicle Maintenance	20,023	15,000	11,000	15,000
01-4220-01-4531	Fire/EMS-Communications	5,134	5,700	5,100	5,100
01-4220-01-4560	Fire/EMS Conferences & Training	5,909	4,000	4,000	4,000

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4220-01-4570	Fire/EMS Dues & Fees	1,810	2,000	2,000	2,000
01-4220-01-4580	Fire/EMS Mileage & Expenses	46	200	200	200
01-4220-01-4611	Fire/EMS Office Supplies	935	1,000	1,000	1,000
01-4220-01-4651	Fire Operating Supplies	3,784	5,000	3,500	3,500
01-4220-01-4652	Fire/EMS Protective Gear	17,776	18,100	18,100	18,100
01-4220-01-4754	Fire/EMS Equipment	15,202	15,600	15,600	12,500
01-4220-01-4820	Fire/EMS Grant Match	1,870	2,000	0	2,000
01-4220-02-4121	Fire/EMS Deputy Chief Stipend	0	1	0	1
01-4220-02-4651	Fire/EMS EMS Operating Supplies	3,698	4,000	6,000	6,000
01-4220-02-4820	Fire/Emergency Management Grant	0	500	0	500
01-4220-03-4651	Fire/EMS Prevention	2,631	2,500	2,500	2,500
01-4220-03-4820	Fire/EMS Fire Grant	0	1	0	0
01-4240-01-4111	Building-FT Hourly	65,661	101,061	101,061	104,749
01-4240-01-4112	Building-PT Hourly Wages	48,147	29,573	29,573	25,821
01-4240-01-4140	Building-Overtime	2,139	3,000	3,000	3,000
01-4240-01-4154	Building-ET Buyout	0	1,000	0	1,000
01-4240-01-4290	Building-Employee Benefits	37,998	71,417	71,417	65,407
01-4240-01-4332	Building-Legal	0	1	0	1
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	564	1,400	600	1,700
01-4240-01-4434	Building-Office Equipment Maint	42	100	0	0
01-4240-01-4442	Building-Equipment Rental	0	0		
01-4240-01-4443	Building-Copier Lease & Maintenance	200	250	200	250
01-4240-01-4531	Building-Communications	545	1,300	450	750
01-4240-01-4560	Building-Conferences & Training	2,093	2,500	1,100	2,500
01-4240-01-4570	Building-Dues & Fees	525	800	650	800
01-4240-01-4580	Building-Mileage & Expenses	95	250	250	400
01-4240-01-4611	Building-Office Supplies	1,239	800	550	800
01-4240-01-4612	Building-Postage	42	200	20	100
01-4240-01-4651	Building-Operating Supplies	311	550	540	550
01-4240-01-4652	Building-Uniforms & Protective Gear	1,092	800	800	800
01-4240-01-4754	Building-Equipment	0	500	0	500

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4311-01-4110	Highway Dept-Salary	71,340	72,287	55,000	77,886
01-4311-01-4111	Highway Dept-FT Hourly Wages	277,739	277,891	277,891	284,426
01-4311-01-4112	Highway Dept-PT & Temp Hourly Wages	41,545	53,330	53,330	57,394
01-4311-01-4140	Highway Dept-Overtime	48,881	65,000	65,000	65,000
01-4311-01-4154	Highway-E/T Buyout	9,675	6,000	6,000	10,000
01-4311-01-4290	Highway-Employee Benefits	224,671	261,581	261,581	253,055
01-4311-01-4349	Highway-Consultants	0	1	0	1
01-4311-01-4431	Highway-Building Maint	42,896	40,000	40,000	40,000
01-4311-01-4442	Highway-Equipment Rental	25,080	30,000	28,000	30,000
01-4311-01-4531	Highway Dept-Communications	797	1,500	500	1,000
01-4311-01-4540	Highway-Advertising	1,550	1,000	1,100	1,000
01-4311-01-4560	Highway-Conferences & Training	973	1,000	700	1,000
01-4311-01-4570	Highway-Dues & Fees	279	500	500	500
01-4311-01-4611	Highway-Office Supplies	543	1,000	900	1,000
01-4311-01-4612	Highway-Postage	40	100	90	100
01-4311-01-4652	Highway-Safety Equipment/Uniforms	9,844	14,000	8,750	12,000
01-4311-01-4661	Highway-Equip/Tools/Hardware/Supplies	5,283	3,500	3,500	3,500
01-4312-01-4344	Highway-Layouts & re-establishments/ROW	10,297	12,000	15,006	12,000
01-4312-01-4350	Highway Road Maint.-Contracts/Mowing/Tr	16,313	30,000	30,000	30,000
01-4312-01-4433	Highway-Vehicle Maintenance	90,290	65,000	72,000	85,000
01-4312-01-4435	Highway-Paved Roads	60,475	85,000	80,000	85,000
01-4312-01-4439	Highway-Street Sign Maintenance	2,994	6,000	5,500	6,000
01-4312-01-4452	Highway-Paving	600,000	600,000	600,000	600,000
01-4312-01-4662	Highway-Materials & Supplies	13,363	8,000	7,500	8,000
01-4312-02-4435	Highway-Gravel Roads	3,668	15,000	14,000	1
01-4312-03-4435	Highway-Gravel Road Upgrades	14,953	30,000	30,000	40,000
01-4312-05-4350	Highway-Winter-Contractors	175,474	133,000	133,000	133,000
01-4312-05-4432	Highway-Winter Equip Maint/Parts & Supplies	42,864	25,000	25,000	25,000
01-4312-05-4663	Highway-Operating Supplies-Salt & Sand	216,729	210,560	212,978	210,560
01-4313-01-4435	Highway-Bridges/Rails/Culverts	15,919	15,000	15,000	15,000
01-4321-01-4111	Transfer Station-FT Hourly Wages	36,575	38,304	38,304	39,458

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4321-01-4112	Transfer Station-PT Hourly Wages	30,583	22,709	30,000	30,609
01-4321-01-4154	Transfer Station-E/T Buyout	0	800	400	800
01-4321-01-4290	Transfer Station-Employee Benefits	34,732	37,435	37,435	37,686
01-4321-01-4342	Transfer Station-Landfill Monitoring	3,010	3,000	3,000	3,000
01-4321-01-4343	Transfer Station-Monitoring Wells	2,262	2,000	2,000	2,000
01-4321-01-4431	Transfer Station-Building Maintenance	1,808	15,000	15,000	15,000
01-4321-01-4432	Transfer Station - Equipment Maintenance	2,047	5,700	5,700	5,700
01-4321-01-4442	Transfer Station-Equipment Rental	500	500	500	500
01-4321-01-4560	Transfer Station-Conferences & Training	420	500	450	500
01-4321-01-4570	Transfer Station-Dues/Fees/Training	925	1,000	950	1,000
01-4321-01-4580	Transfer Station Mileage & Expenses	68	1	37	1
01-4321-01-4651	Transfer Station-Operating Supplies	18,755	25,000	25,000	25,000
01-4324-01-4350	Transfer Station-Contracts/Waste Management	91,390	105,000	96,000	105,000
01-4324-01-4361	Transfer Station-Bulky Waste Disposal	67,033	75,000	68,000	75,000
01-4324-01-4362	Transfer Station-Recycling	50,756	55,000	55,000	55,000
01-4324-01-4363	Transfer Station-Electronics Removal	10,161	16,000	14,000	16,000
01-4324-01-4364	Transfer Station-Metal & Tire Removal	1,738	2,000	2,000	2,000
01-4339-01-4439	Town Dams-Gate Repair	0	10,500	10,000	10,500
01-4339-01-4570	Town Dams-Registration Fee	2,300	2,300	2,300	2,300
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	15,571	16,571	16,571	16,571
01-4441-01-4112	Gen Asst-PT Hourly Wages	6,244	8,466	8,466	8,723
01-4441-01-4290	Gen'l Asst-Employee Benefits	478	728	728	848
01-4441-01-4560	Gen Asst-Conferences/Training	45	100	100	100
01-4441-01-4580	Gen Asst-Mileage & Expenses	76	100	100	100
01-4444-01-4832	Gen Asst-Food Pantry	8,340	15,000	15,000	15,000
01-4444-01-4833	Gen Asst-Transportation	1,500	1,500	1,500	1,500
01-4444-01-4834	Gen Asst-Community Action	2,000	2,000	2,000	2,000
01-4444-01-4835	Gen Asst-Shelters	2,000	2,000	2,000	2,000
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	20,708	30,000	30,000	30,000
01-4520-01-4110	Recreation-Salary	57,231	58,771	58,771	60,538
01-4520-01-4111	Recreation-FT Hourly Wage	37,753	45,825	45,825	47,200

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4520-01-4112	Recreation-PT Hourly Wage	19,150	20,808	15,000	19,617
01-4520-01-4140	Recreation-Overtime	65	1	1	1
01-4520-01-4154	Recreation-E/T Buyout	4,256	5,500	5,500	5,500
01-4520-01-4290	Recreation-Employee Benefits	71,173	79,529	79,529	77,907
01-4520-01-4350	Recreation - Contracts	626	1,660	530	660
01-4520-01-4431	Recreation Facilities Maintenance	0	900	899	912
01-4520-01-4434	Recreation - Software Security	0	4,268	4,268	4,396
01-4520-01-4531	Recreation-Communications	20	1	0	1
01-4520-01-4560	Recreation-Conferences & Training	0	1	0	1
01-4520-01-4570	Recreation-Dues & Fees	290	325	325	325
01-4520-01-4580	Recreation - Mileage	0	1,124	1,120	1,124
01-4520-01-4611	Recreation-Office Supplies	929	634	634	682
01-4520-01-4612	Recreation-Postage	122	100	100	100
01-4520-01-4754	Recreation-Equipment	0	500	500	500
01-4550-01-4110	Library-Salary	57,517	52,966	54,349	56,493
01-4550-01-4111	Library-FT Hourly Wages	61,607	70,606	61,557	72,738
01-4550-01-4112	Library-PT	73,481	73,752	78,920	77,028
01-4550-01-4154	Library-E/T Buyout	5,876	5,000	4,997	5,000
01-4550-01-4290	Library-Employee Benefits	70,948	77,728	77,728	94,583
01-4550-01-4321	Library-Contracts	5,621	7,882	5,385	6,288
01-4550-01-4322	Library-Program Expenses	2,217	4,000	4,453	5,000
01-4550-01-4431	Library-Building Maintenance	1,157	1,500	600	11,500
01-4550-01-4434	Library-Equipment Maintenance	450	1,300	1,275	1,300
01-4550-01-4439	Library-Book Maintenance	908	800	800	800
01-4550-01-4443	Library-Copier Lease & Maint	2,223	2,498	2,500	2,198
01-4550-01-4531	Library-Communications	0	1	0	1
01-4550-01-4540	Library-Advertising/Public Relations	137	350	350	350
01-4550-01-4560	Library-Conferences & Training	1,117	1,375	1,310	1,525
01-4550-01-4570	Library-Dues & Fees	865	993	991	1,040
01-4550-01-4580	Library-Mileage & Expenses	534	500	650	500
01-4550-01-4612	Library-Postage	182	246	246	246

Account Number	Account Description	2018 Expended	2019 Budget	2019 Year End Estimate	2020 Budget
01-4550-01-4641	Library-Periodicals	381	500	628	500
01-4550-01-4642	Library-Books & Multi-media	16,546	18,000	18,000	18,000
01-4550-01-4643	Library-Digital Materials	4,759	5,510	5,473	6,433
01-4550-01-4651	Library-Operating Supplies	2,631	2,800	2,800	2,800
01-4583-01-4651	Patriotic Purposes Contracts		1	0	1
01-4711-01-4981	Long Term Bond - Principal		1	0	1
01-4711-01-4782	Long Term Bond - Interest		1	0	1
01-4723-01-4983	TAN Interest		1	0	1
Total		6,337,882	7,124,095	6,867,654	7,357,783

Updated: 9/16/2019

2020 Budget Summary By Function

Code	Department	Responsible Department Head	2019 Budget	2019 Year-End Estimate (8/31/19)	Estimated Remaining	2020 Proposed Budget (9/16/19)	Amount Change	Percent Change
4130	Executive	Conner MacIver	\$ 257,466	\$ 251,560	\$ 5,906	\$ 256,794	\$ (672)	-0.26%
4140	Town Clerk/Election	Kim Kerekes	\$ 216,976	\$ 205,484	\$ 11,492	\$ 258,209	\$ 41,233	19.00%
4150	Financial Administration/Tax	Conner MacIver/Linda Markiewicz	\$ 572,749	\$ 546,277	\$ 26,472	\$ 510,171	\$ (62,578)	-10.93%
4152	Revaluation Contracts	Conner MacIver	\$ 54,000	\$ 54,000	\$ -	\$ 1	\$ (53,999)	-100.00%
4153	Legal	Conner MacIver	\$ 58,000	\$ 40,000	\$ 18,000	\$ 48,000	\$ (10,000)	-17.24%
4155	Personnel Administration	Conner MacIver	\$ 16,805	\$ 36,800	\$ (19,995)	\$ 16,805	\$ -	0.00%
4190	Planning Land Use	Marcia Gasses	\$ 96,317	\$ 84,378	\$ 11,939	\$ 173,611	\$ 77,294	80.25%
4194	General Government Buildings	Conner MacIver	\$ 420,310	\$ 422,583	\$ (2,273)	\$ 419,491	\$ (819)	-0.19%
4195	Cemeteries	Richard Walker	\$ 17,900	\$ 17,900	\$ -	\$ 17,900	\$ -	0.00%
4196	Insurance	Conner MacIver	\$ 56,000	\$ 52,942	\$ 3,058	\$ 60,111	\$ 4,111	7.34%
4197	Advertising and Regional Associations	Conner MacIver	\$ 8,300	\$ 8,394	\$ (94)	\$ 8,650	\$ 350	4.22%
4210	Police	Robert Williams	\$ 1,383,256	\$ 1,285,470	\$ 97,786	\$ 1,442,834	\$ 59,578	4.31%
4220	Fire/EMS	Richard Walker	\$ 644,792	\$ 544,737	\$ 100,055	\$ 681,257	\$ 36,465	5.66%
4240	Building Inspection	John Huckins	\$ 215,502	\$ 200,266	\$ 15,236	\$ 209,268	\$ (6,234)	-2.89%
4311	Highway/Streets Administration	Marc Moreau	\$ 828,690	\$ 764,198	\$ 64,492	\$ 851,717	\$ 23,027	2.78%
4312	Roadways and Walkways	Marc Moreau	\$ 1,219,560	\$ 1,224,984	\$ (5,424)	\$ 1,234,561	\$ 15,001	1.23%
4313	Bridges and Culverts	Marc Moreau	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
4321	Transfer Station Administration	Marc Moreau	\$ 151,949	\$ 159,254	\$ (7,305)	\$ 155,201	\$ 3,252	2.14%
4324	Transfer Station Waste Removal	Marc Moreau	\$ 253,000	\$ 235,000	\$ 18,000	\$ 253,000	\$ -	0.00%
4339	Town Dams	Marc Moreau	\$ 12,800	\$ 12,300	\$ 500	\$ 12,800	\$ -	0.00%
4419	Health Department	Conner MacIver	\$ 16,571	\$ 16,571	\$ -	\$ 16,571	\$ -	0.00%
4441	General Assistance Administration	Conner MacIver	\$ 9,394	\$ 6,583	\$ 2,811	\$ 9,771	\$ 377	4.02%
4444	General Assistance Other	Conner MacIver	\$ 20,500	\$ 20,500	\$ -	\$ 20,500	\$ -	0.00%
4445	General Assistance Vendors	Conner MacIver	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%
4520	Recreation	Tara Barker	\$ 219,947	\$ 204,862	\$ 15,085	\$ 217,230	\$ (2,717)	-1.24%
4550	Library	Melissa Huetten	\$ 328,307	\$ 324,780	\$ 3,527	\$ 355,891	\$ 27,584	8.40%
4583	Patriotic Purposes	Conner MacIver	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
4711	Debt Service	Conner MacIver	\$ 2	\$ -	\$ 2	\$ 25,001	\$ 24,999	1249950.00%
4723	Interest on Anticipations Notes	Conner MacIver	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
			\$ 7,124,095	\$ 6,764,824	\$ 359,271	\$ 7,300,347	\$ 176,252	2.47%

Updated: 11/27/2019

2020 Budget Summary By Function

Code	Department	Responsible Department Head	2019 Budget	2019 Year-End Estimate (8/31/19)	Estimated Remaining	2020 Proposed Budget (9/16/19)	Amount Change	Percent Change
4130	Executive	Conner MacIver	\$ 257,466	\$ 256,980	\$ 486	\$ 282,778	\$ 25,312	9.83%
4140	Town Clerk/Election	Kim Kerekes	\$ 216,976	\$ 210,686	\$ 6,290	\$ 267,706	\$ 50,730	23.38%
4150	Financial Administration/Tax	Conner MacIver/Linda Markiewicz	\$ 572,749	\$ 557,679	\$ 15,070	\$ 476,864	\$ (95,885)	-16.74%
4152	Revaluation Contracts	Conner MacIver	\$ 54,000	\$ 54,000	\$ -	\$ 1	\$ (53,999)	-100.00%
4153	Legal	Conner MacIver	\$ 58,000	\$ 40,000	\$ 18,000	\$ 58,000	\$ -	0.00%
4155	Personnel Administration	Conner MacIver	\$ 16,805	\$ 36,800	\$ (19,995)	\$ 16,805	\$ -	0.00%
4190	Planning Land Use	Marcia Gasses	\$ 96,317	\$ 96,317	\$ -	\$ 175,181	\$ 78,864	81.88%
4194	General Government Buildings	Conner MacIver	\$ 420,310	\$ 437,708	\$ (17,398)	\$ 475,003	\$ 54,693	13.01%
4195	Cemeteries	Richard Walker	\$ 17,900	\$ 17,900	\$ -	\$ 17,900	\$ -	0.00%
4196	Insurance	Conner MacIver	\$ 56,000	\$ 52,942	\$ 3,058	\$ 60,000	\$ 4,000	7.14%
4197	Advertising and Regional Associations	Conner MacIver	\$ 8,300	\$ 8,394	\$ (94)	\$ 8,500	\$ 200	2.41%
4210	Police	Robert Williams	\$ 1,383,256	\$ 1,315,788	\$ 67,468	\$ 1,451,603	\$ 68,347	4.94%
4220	Fire/EMS	Richard Walker	\$ 644,792	\$ 510,868	\$ 133,924	\$ 683,205	\$ 38,413	5.96%
4240	Building Inspection	John Huckins	\$ 215,502	\$ 210,211	\$ 5,291	\$ 209,127	\$ (6,375)	-2.96%
4311	Highway/Streets Administration	Marc Moreau	\$ 828,690	\$ 802,842	\$ 25,848	\$ 837,861	\$ 9,171	1.11%
4312	Roadways and Walkways	Marc Moreau	\$ 1,219,560	\$ 1,224,984	\$ (5,424)	\$ 1,234,561	\$ 15,001	1.23%
4313	Bridges and Culverts	Marc Moreau	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
4321	Transfer Station Administration	Marc Moreau	\$ 151,949	\$ 158,776	\$ (6,827)	\$ 161,253	\$ 9,304	6.12%
4324	Transfer Station Waste Removal	Marc Moreau	\$ 253,000	\$ 235,000	\$ 18,000	\$ 253,000	\$ -	0.00%
4339	Town Dams	Marc Moreau	\$ 12,800	\$ 12,300	\$ 500	\$ 12,800	\$ -	0.00%
4419	Health Department	Conner MacIver	\$ 16,571	\$ 16,571	\$ -	\$ 16,571	\$ -	0.00%
4441	General Assistance Administration	Conner MacIver	\$ 9,394	\$ 9,394	\$ -	\$ 9,771	\$ 377	4.02%
4444	General Assistance Other	Conner MacIver	\$ 20,500	\$ 20,500	\$ -	\$ 20,500	\$ -	0.00%
4445	General Assistance Vendors	Conner MacIver	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%
4520	Recreation	Tara Barker	\$ 219,947	\$ 213,002	\$ 6,945	\$ 219,465	\$ (482)	-0.22%
4550	Library	Melissa Huetten	\$ 328,307	\$ 323,012	\$ 5,295	\$ 364,323	\$ 36,016	10.97%
4583	Patriotic Purposes	Conner MacIver	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
4711	Debt Service	Conner MacIver	\$ 2	\$ -	\$ 2	\$ 2	\$ -	0.00%
4723	Interest on Anticipations Notes	Conner MacIver	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
			\$ 7,124,095	\$ 6,867,654	\$ 256,441	\$ 7,357,782	\$ 233,687	3.28%

Updated: 9/12/2019



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board

2019 Select Board Goals and Budget Analysis

August 12, 2019

The Select Board's 2019 operating budget was approved at Town Meeting on March 12, 2019. Subsequently, the Select Board finalized their 2019 goals on May 6, 2019. This goal and budget analysis serves to provide a mid-year update to the community.

2019 Goals

1. *Complete long-term space needs plans for Town facilities*
 - a. *Compile and publicize the short-term and long-term plans for the Library, Recreation and Town Hall*
 - b. *Develop plans for the Police, Fire, and Public Works*
2. *Work with the technology committee to make Town operations more efficient by utilizing technology*
 - a. *Review the phone infrastructure and develop plans to utilize Office 365's phone system*
 - b. *Develop a plan to expand the digitization and storage of legacy documents*
 - i. *Review record retention laws*
 - ii. *Develop a scanning protocol for electronic record storage*
 - iii. *Review which areas of records require judgment (e.g. old/new map and lot numbers/pre-911 addresses, etc.)*
3. *Review and recommend changes on personnel policies*
 - a. *Complete the compensation study*
 - b. *Review total rewards utilizing the Compensation Study Task Force to review the study results*
 - c. *Review and revise personnel plan*

2019 Goal Analysis

1. The Select Board has made progress in this area, see specific facility updates below:
 - a. Library
 - i. After receiving a majority of the vote (but not the supermajority necessary) in March of 2019, the residents of Barrington will be presented a library proposal again in 2020. The Library Trustees and the Select Board will meet on September 9th to discuss the project.



TOWN OF BARRINGTON

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Office of the Select Board

- b. Recreation
 - i. The Recreation Department recently completed a comprehensive strategic planning process which should be finalized in September of 2019. The Select Board was presented with the findings of this strategic plan, which included facilities needs, on May 20, 2019. The Recreation Department and Recreation Commission will be developing a facilities plan based on the findings for consideration by the Select Board.
 - c. Town Hall
 - i. Voters approved a \$1.9 million new Town Hall project on March 12, 2019. The Select Board convened a Town Hall Building Committee which has been developing a request for qualifications to find the design-build firm for the design and construction of the new Town Hall. This facility is expected to be constructed in 2020.
 - d. Police
 - i. Voters appropriated and the Select Board approved an \$80,000 renovation project to the existing Police Department. This project is in progress and should be completed in the coming weeks. The Select Board supported this renovation in order to address the significant deficiencies identified during the Police Department LEAN process. The Select Board recognizes that the Police Department facility will need to be readdressed in the coming years; expansion of existing space and new construction are both being considered.
 - e. Fire
 - i. The Select Board approved a minor construction project which will make the Fire Department space more functional. This project converts office space into two dorm rooms and is in progress and will be completed in the coming weeks. A long-term plan for the Fire Department facility will depend, in part, on the long-term plan for the Police Department.
 - f. Public Works
 - i. The Select Board has recognized and discussed the facility needs of the Transfer Station and Highway Department. Recognizing the impact to residents, the Select Board is committed to a thoughtful approach to Transfer Station adjustments. The Select Board looks forward to working with the next Road Agent and staff to develop long-term plans for these facilities.
2. The Select Board is committed to information technology (IT) improvements. The Select Board is advised by the Technology Committee which thoughtfully considers IT projects.



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The Select Board recently approved a comprehensive network modernization project as proposed by the Town's IT services provider, Rockport Technology Group, and recommended by the Technology Committee. This project is nearly complete and will increase connectivity, security, and reliability.

The Town is currently preparing to implement the Office 365 Phone System in November of 2019. This transition will save money and will offer many new productivity tools.

The Select Board replaced an Administrative Assistant position with a Municipal Office Administrator in June of 2019. This new position is tasked with electronic file organization and management. The Select Board also created a per-diem position of Records Retention Clerk in order to leverage the institutional knowledge of a retiring employee. The Select Board supports the efforts to digitize Town document storage in conjunction with the move to the new Town Hall.

3. The Select Board recognizes the challenge of attracting employees in a 2% unemployment rate labor market. Competitive compensation is an important aspect of securing a qualified workforce. The Select Board created the Compensation Study Task Force in order to thoughtfully develop a request for proposals (RFP) for a comprehensive compensation study. From the RFP:

The goal of this study is to consider external market results on all positions with interdepartmental equity and hierarchical equity of range placement considered. A review of total rewards for each position in comparison to the external marketplace taking into consideration full-time and part-time employment status.

The RFP due date is September 3, 2019. The compensation study is expected to be completed in early 2020. At that time, the Select Board will consider the recommendations of the study and implement changes to the personnel plan and compensation model.

2019 Budget Analysis

The analysis below is based on actual revenue and expenditures as of July 31, 2019. This represents 211/365 days of our fiscal year or 58%.

2019 Expenditures

At the March 12, 2019 Town Meeting, voters approved an operating budget of **\$7,124,100**.

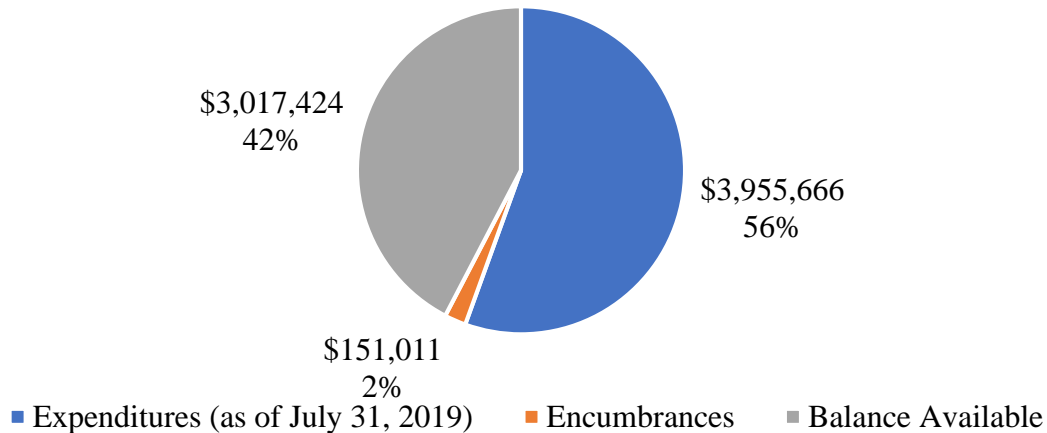


TOWN OF BARRINGTON

NEW HAMPSHIRE

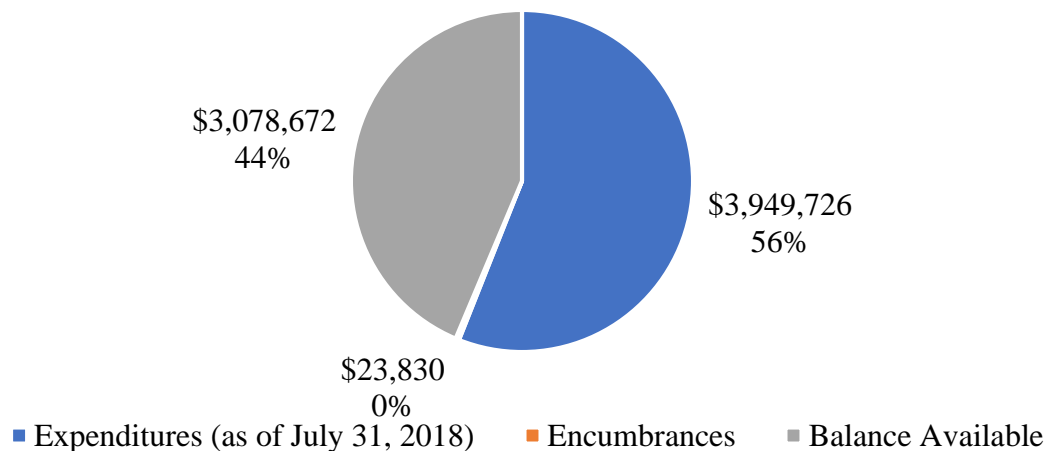
Office of the Select Board

2019 Budget Expenditures (\$7,124,100)



This chart illustrates that we have expended \$3,955,666, encumbered \$151,011 and have \$3,017,424 remaining. Expenditures and encumbrances total 58% of the approved budget and represent one-time annual contract payments and large expenditures (insurance and paving, for example). We are 58% through the fiscal year and have committed 58% of the budget. We are comfortably within budget and in a similar financial position as this time last year. See 2018 expenditure chart below.

2018 Budget Expenditures (\$7,052,228)

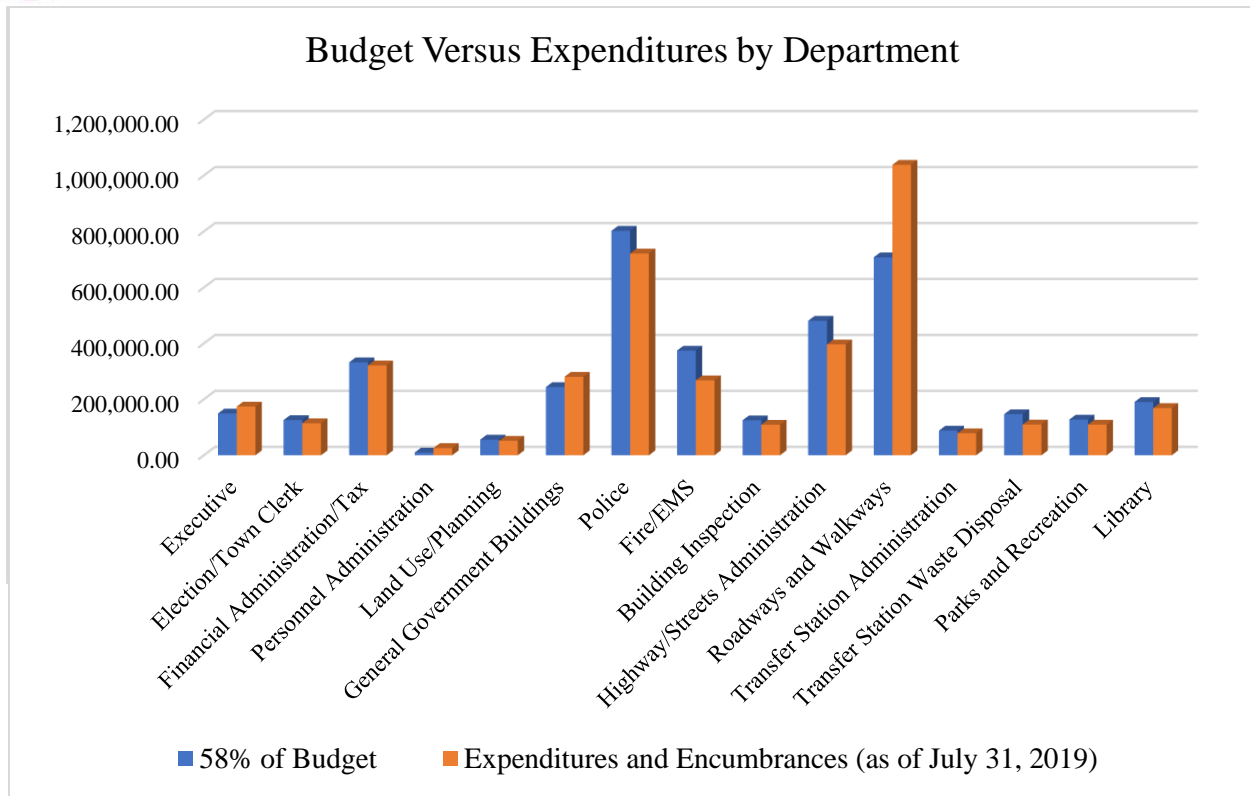




TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board



Department	2019 Budget	58% of Budget	Expenditures and Encumbrances (as of July 31, 2019)
Executive	\$257,466.00	\$149,330.28	\$174,051.67
Election/Town Clerk	\$216,976.00	\$125,846.08	\$114,458.72
Financial Administration/Tax	\$572,752.00	\$332,196.16	\$321,089.61
Personnel Administration	\$16,805.00	\$9,746.90	\$25,782.65
Land Use/Planning	\$96,317.00	\$55,863.86	\$51,706.19
General Government Buildings	\$420,310.00	\$243,779.80	\$280,451.51
Police	\$1,383,257.00	\$802,289.06	\$720,987.97
Fire/EMS	\$644,792.00	\$373,979.36	\$267,704.72
Building Inspection	\$215,502.00	\$124,991.16	\$109,134.65
Highway/Streets Administration	\$828,690.00	\$480,640.20	\$396,201.65
Roadways and Walkways	\$1,219,560.00	\$707,344.80	\$1,038,100.23
Transfer Station Administration	\$151,949.00	\$88,130.42	\$78,565.96
Transfer Station Waste Disposal	\$253,000.00	\$146,740.00	\$110,024.49
Parks and Recreation	\$219,947.00	\$127,569.26	\$109,373.42
Library	\$328,308.00	\$190,418.64	\$168,716.62



TOWN OF BARRINGTON

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Office of the Select Board

This chart represents expenditures and encumbrances for most departments compared to the 58% benchmark of July 31, 2019. The blue bar shows 58% of the respective department's approved budget. Most departments have committed less than 58% of the approved department budget. See the following list and details of departments which have committed more than 58% of the approved department budget.

- Executive – 68%
 - 66% of the Incident Fund has been committed, the largest portion being a \$55,000 information technology improvement.
- Personnel Administration – 153%
 - 165% of the End of Service line has been expended. This line is difficult to accurately budget and the over expenditure will be absorbed elsewhere in the budget.
- General Government Buildings – 67%
 - 95% of the Building Maintenance line has been committed for the budgeted improvements at the Public Safety Building.
 - 81% of the Heating Fuel line has been expended; necessary adjustments will be made to the 2020 budget.
- Roadways and Walkways – 85%
 - 100% of the Paving line has been expended for the 2019 paving projects.
 - 77% of the Contractors line has been expended (this time last year, the line was 96% spent and it was 132% overspent at year-end). The budget was \$133,000 in 2018 and 2019.

2019 Revenue

Municipal revenues offset services and expenditures. Revenues are estimated throughout the budget cycle and finalized estimates are provided during tax-rate setting. The tax rate is set based on the amount of money necessary to fund appropriations after accounting for all other revenue sources.

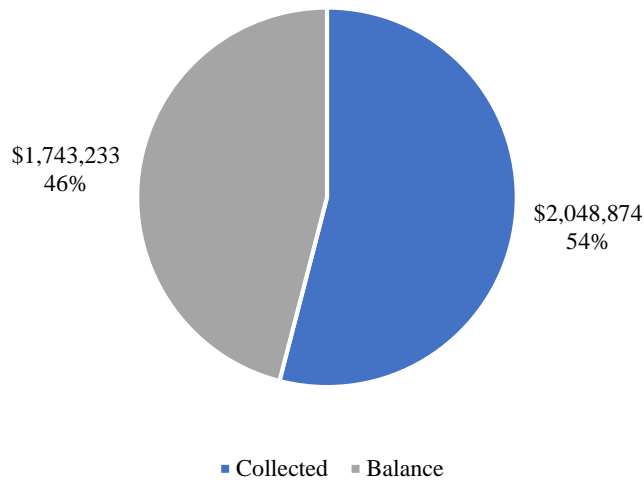


TOWN OF BARRINGTON

NEW HAMPSHIRE

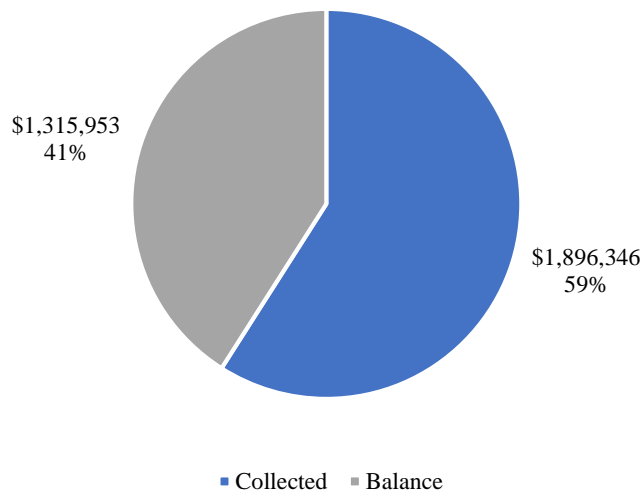
Office of the Select Board

2019 Revenues (\$3,792,107 Estimated)



This chart illustrates that we have collected 54% of the \$3,792,107 of revenue estimated for 2019. The largest outstanding revenue is reimbursement for the Mallego Bridge project. Once we collect that revenue, we will be beyond the 58% benchmark based on July 31, 2019. We have collected over \$150,000 more than this same time last year. See chart below for 2018 revenues.

2018 Revenues (\$3,212,298 Estimated)

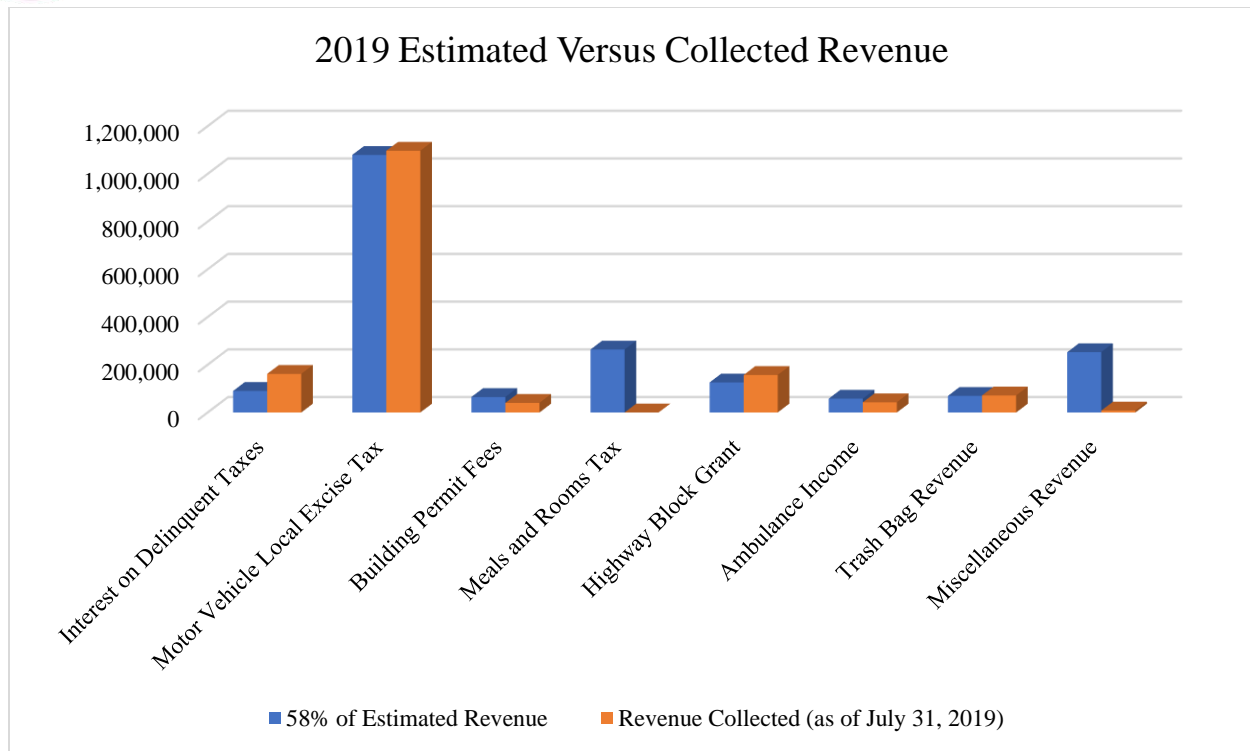




TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board



Revenue Category	2019 Estimated Revenue	58% of Estimated Revenue	Revenue Collected (as of July 31, 2019)
Interest on Delinquent Taxes	\$156,000.00	\$90,480	\$161,710
Motor Vehicle Local Excise Tax	\$1,861,172.00	\$1,079,480	\$1,097,029
Building Permit Fees	\$112,000.00	\$64,960	\$40,280
Meals and Rooms Tax	\$455,000.00	\$263,900	\$0
Highway Block Grant	\$217,000.00	\$125,860	\$157,097
Ambulance Income	\$100,000.00	\$58,000	\$42,766
Trash Bag Revenue	\$120,000.00	\$69,600	\$71,376
Miscellaneous Revenue	\$435,935.00	\$252,842	\$8,103

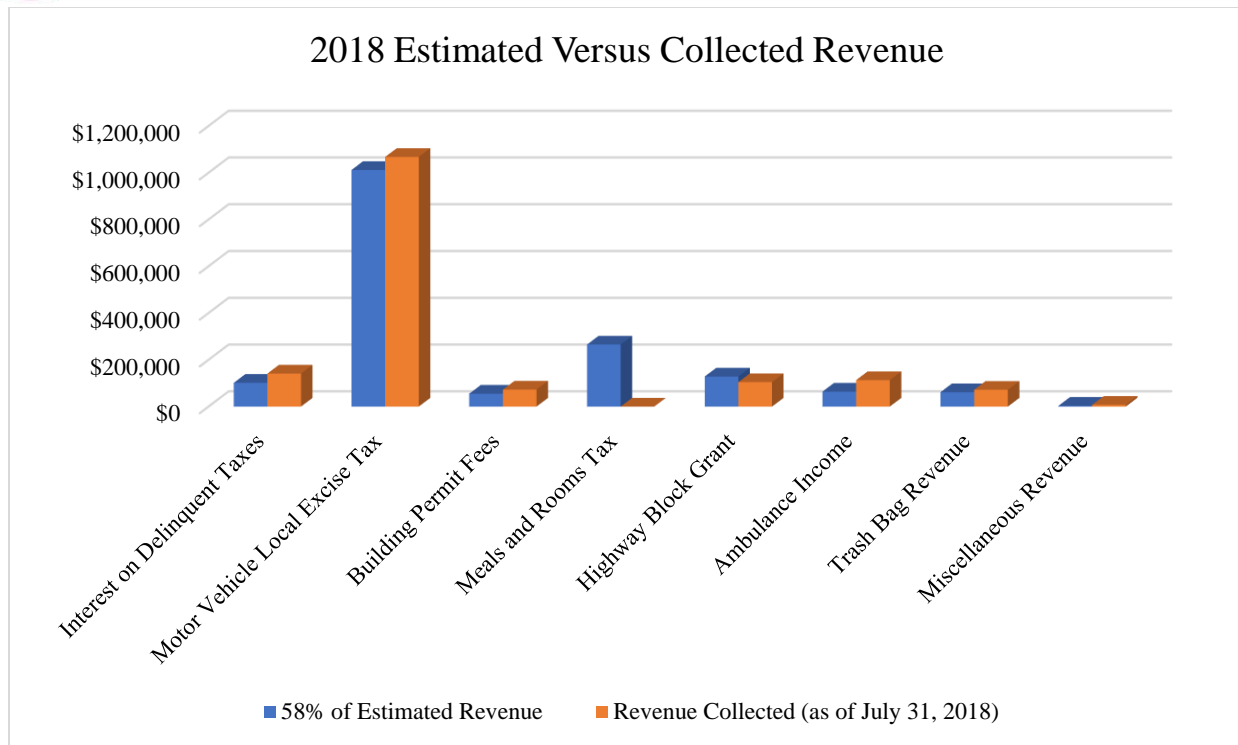
This chart represents the collected revenue as compared to 58% of the estimated revenue for each category over \$100,000. We are on track to meet or exceed most revenue categories. The largest collected versus estimated gaps exist with Meals and Rooms Tax and Miscellaneous Revenue. Both represent a bulk payment from the state which will be delivered in quarter four. Compare these revenue categories to the 2018 chart on the following page.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board



Revenue Category	2018 Estimated Revenue	58% of Estimated Revenue	Revenue Collected (as of July 31, 2018)
Interest on Delinquent Taxes	\$175,000.00	\$101,500	\$140,894
Motor Vehicle Local Excise Tax	\$1,744,400.00	\$1,011,752	\$1,067,471
Building Permit Fees	\$95,000.00	\$55,100	\$72,655
Meals and Rooms Tax	\$457,165.00	\$265,156	\$0
Highway Block Grant	\$221,433.00	\$128,431	\$104,472
Ambulance Income	\$110,000.00	\$63,800	\$113,121
Trash Bag Revenue	\$105,500.00	\$61,190	\$71,741
Miscellaneous Revenue	\$5,500.00	\$3,190	\$7,339

Conclusion

The Select Board has prioritized the goals set earlier this year and have done so within the approved budget. The Select Board will continue to support staff through the ongoing projects related to their goals. Heading into the 2020 budget planning process, the Select Board will continue to balance the needs of Barrington with the impact of property taxes.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

TO: Select Board

FROM: Department Heads
Conner MacIver, Town Administrator

SUBJECT: Budget Process Suggestions

DATE: Friday, August 2, 2019

At Department Head meetings starting July 3rd we have been discussing and preparing for the budget process. This has been an opportunity for Department Heads to provide suggestions and recommendations to each other for an efficient and effective budget process. A result of these conversations has been certain suggestions for the Select Board to consider based on the experience of Department Heads. These suggestions are a combination of practices already in place and proposed adjustments.

Please review and consider the following suggestions:

- Questions in advance
 - The budget materials for each Department are thoughtfully prepared and delivered prior to the start of the budget process.
 - Select Board members are encouraged to review these materials in advance of the Department's presentation and if there are questions, deliver them to the Town Administrator which will allow the questions to be answered before or during the presentation.
 - At the Select Board's request, Department Heads will provide a budget summary for all budget lines that are proposed to increase/decrease 10% as well as all budget lines that are expected to be 10% over or under spent by the end of the year.
- Allow for Department Head input prior to changes
 - Department Heads would prefer to be able to provide additional information (if necessary) regarding specific line items prior to an adjustment.
 - If the majority of adjustments are made (or even proposed/discussed) the same evening as the presentation, this would allow for a dialogue with the Department Head when appropriate.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

- If adjustments are purposefully reserved until the end of the budget process, Department Heads would prefer to know so they can attend and participate if necessary.
- Presentations are an executive summary which highlight changes
 - The Department Heads feel that time during Select Board meetings is best spent providing a budget overview and highlighting changes. The written budget materials will provide a line-by-line explanation, but the presentation will not. This will allow for adequate questions and answers after the presentation.
 - For Department Heads to feel comfortable only providing an executive summary during their presentation, they want to be able to provide additional information regarding undiscussed budget lines prior to the Select Board making changes.

2019-2020 Barrington Budget Calendar

2019

SEPTEMBER

s	m	t	w	t	f	s
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

s	m	t	w	t	f	s
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

s	m	t	w	t	f	s
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

s	m	t	w	t	f	s
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2020

JANUARY

s	m	t	w	t	f	s
		1	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

s	m	t	w	t	f	s
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH

s	m	t	w	t	f	s
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

s	m	t	w	t	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September

23: Initial Budget Presentation/Executive/
Personnel/Govt. Building/Misc.
30: Recreation

October

7: Fire/EMS/Ambulance/Cemeteries
21: Police
28: Library

November

4: Planning/Land Use/Building/Codes
18: Highway/Transfer/Dams
25: Election/Town Clerk/Tax

December

2: Advisory Budget Committee Presentation
9: Select Board Budget Deliberations
16: Budget Finalization/Prep. for Hearing

January

6: Public Hearing – Budget/Bonds
20: Tentative Second Public Hearing




February

1: Barrington Deliberative Session
9:00am – Middle School

3: Snow Date Deliberative Session

March

10: Ballot Session Town Meeting

 = Select Board Meeting (Early Childhood Learning Center – 6:30pm)
 = Advisory Budget Committee Meeting (Town Hall – 4:30pm)
 = Town Holiday



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

NOVEMBER 2019

Monday, November 11, 2019

First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2020 town meeting. [RSA 675:4; 40:13, VII]

DECEMBER 2019

Tuesday, December 3, 2019

Last day for voters to present application to select board to call special town meeting prior to annual meeting if your deliberative session is held on the first Saturday. Petition must be received no later than 60 days before the next annual meeting, so deadline depends on date of First Session. Number of petitioners required depends on size of town. [RSA 39:3; 40:13, III]

Wednesday, December 11, 2019

Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the March 10, 2020 town meeting. [RSA 675:4; 40:13, VII]

JANUARY 2020

Wednesday, January 1, 2020

Last day to post and publish notice for first hearing on January 13 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second hearing is anticipated. [RSA 675:3, :7]

Friday, January 10, 2020

Last day for voters to petition select board to include an article in the warrant proposing a bond governed by RSA 33:8-a. [RSA 40:13, II-a(b)]

Friday, January 10, 2020

Last day for governing body to vote to extend polling hours at March 10 elections. [RSA 659:4-a, IV]. (Reduction of polling hours requires vote of legislative body.)

Monday, January 13, 2020

Last day to hold first public hearing by Planning Board on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second public hearing is anticipated, since final proposal must be included in warrant and posted by January 27. [RSA 675:3] **(See note for January 27. It is strongly recommended that first hearing be held before this date.)**



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

Tuesday, January 14, 2020

Last day for select board to publish notice of time, place and subject of public hearing on bond or note issue over \$100,000. Hearing must be held at least 15 days but not more than 60 days before First Session. [RSA 40:13, II-a(a); 33:8-a, I]

Tuesday, January 14, 2020

Last day for giving notice of January 21 public hearing on annual budget. [RSA 32:5, I; 40:13, II-a (a)]

Tuesday, January 14, 2020

Last day for voters to petition select board to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 10. [RSA 39:3; 40:13, II-a(b)]

Tuesday, January 14, 2020

Budget submission date for collective bargaining. Last day to finalize collective bargaining agreement “cost items” for submission to annual meeting. [RSA 40:13, II-a (b); 273-A:1, III]

Tuesday, January 14, 2020

Last day to publish notice of January 21 session for correction of the checklist (required on day before opening of candidate filing period). Notice must be posted in 2 appropriate places one of which shall be the town’s Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5]

Wednesday, January 15, 2020

Last day to post and publish notice for last hearing on January 27 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code. [RSA 675:7.]

Saturday, January 18, 2020

Last day to notify affected landowners if town meeting warrant contains an article to discontinue a highway if the First Session is to be held on February 1. Notice must be given no later than 14 days before First Session. [RSA 231:43; 40:13, III]

Saturday, January 18, 2019

If the session to correct the checklist will be on January 25, this is the last day to post and publish newspaper notice of the day, hour and place. Notice must be posted in 2 appropriate places one of which shall be the town’s Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27 - :28; RSA 669:5]



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

Tuesday, January 21, 2020

Last day to hold public hearing on annual budget. [RSA 32:5, I and V; 40:13, II-a (c)]

Tuesday, January 21, 2020

Last day to hold public hearing on bond or note issue over \$100,000. Hearing can be held no earlier than 60 days before First Session. [RSA 33:8-a, I; 40:13, II-a (c)]

Tuesday, January 21, 2020

Supervisors must hold a session from 7 to 7:30 p.m. to correct the checklist on day before opening of candidate filing period. [RSA 669:5; 654:27]

Wednesday, January 22, 2020

First day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk. [RSA 669:19; 652:20; 40:13, VII]

Thursday, January 23, 2020

Last day for the official budget committee (if adopted in the town) to deliver copies of the final budget and recommendations to the governing body. [RSA 32:16, IV; 40:13, II-a(c)]

Saturday, January 25, 2020

If the First Session (deliberative session) of your meeting falls on February 1, this is the date the supervisors meet to correct the checklist, for no fewer than 30 minutes. Checklist to be posted by midnight on January 31. If the First Session is on February 8, the supervisors meet on February 1. [RSA 669:5; 654:27–28]

Monday, January 27, 2020

Last day for planning board to hold final public hearing on adoption or amendment of zoning ordinance, historic district ordinance or building code, because any proposed ordinance or amendment must be included in warrant, which must be posted today. **[NOTE: For this reason, it is strongly recommended that the final hearing be held before this date.]**

Planning board must also determine final form. An official copy of any final proposal must be placed on file in the town clerk's office not later than the fifth Tuesday before town meeting (town meeting is March 10 fifth Tuesday before is February 4). [RSA 675:3]

Monday, January 27, 2020

Last day for select board to post warrant and budget at all polling places and at clerk's office or town hall. Warrant shall state place, day and hour for each of the two separate sessions. For the Second Session, the warrant shall also state the hour of the election, hour polls open and close, and which items are to be voted on by ballot. [RSA 40:13, II and II-a (d)]



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

Friday, January 31, 2020

Last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m. [RSA 669:19; 652:20; 40:13, VII]

Friday, January 31, 2020

Last day for party caucus to nominate candidates for town office in towns using partisan system. [RSA 669:39; 40:13, VII]

FEBRUARY 2020

Saturday, February 1, 2020

Earliest date to hold First Session of town meeting. Governing body sets date. [RSA 40:13, III]

Saturday, February 1, 2020

If the First Session of your meeting falls on February 8, this is the date the supervisors meet to correct the checklist, for no fewer than 30 minutes. Checklist to be posted by midnight on January 31. [RSA 669:5; 654:27–:28]

Tuesday, February 4, 2020

Last day for official copy of final proposal to adopt or amend zoning ordinance, historic district ordinance or building code to be placed on file at town clerk's office. [RSA 675:3, V.] (See entry for January 27 above—must be ready by that date.)

Saturday, February 8, 2020

Last day to hold First Session of town meeting. [RSA 40:13, III]

Saturday, February 22, 2020

Last day to publish notice, in a newspaper of general circulation in the town, of February 29 session for checklist correction. Notice must be posted in 2 appropriate places one of which shall be the town's Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5; 40:13, VII]

Monday, February 24, 2020

Last day to hold public hearing on question of establishing a special revenue fund. Hearing must be held at least 15 but not more than 30 days prior to meeting where question will be voted on. Notice of the hearing shall be posted in at least 2 public places and published in a newspaper at least 7 days before the hearing. [RSA 31:95-d, I (b)]



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

Saturday, February 29, 2020

Supervisors to hold session for correction of checklist for Second Session of annual meeting for no fewer than 30 minutes. No corrections or additions may be made after this session until election day, except as provided in RSA 659:12. [RSA 654:27; 654:28; 669:5; 40:13, II-d, VII]

Saturday, February 29, 2020

Last day for town clerk to accept voter registration applications for Second Session of annual meeting. (Voters may register on election day for all town, city, school district and village district elections.) [RSA 654:8; 40:13, VII; 654:27]

Saturday, February 29, 2020

Reports of transfer, death and removal of names to be acted on by supervisor of the checklist. [RSA 654:27; 654:36–:37; 654:44]

MARCH 2020

Tuesday, March 3, 2020

Annual town report with final budget and ballot questions must be available today. [RSA 40:13, II]

Tuesday, March 3, 2020

Last day to submit zoning ordinance protest petition to require 2/3 vote at town meeting. [RSA 675:5; 40:13, VII]

Monday, March 9, 2020

The town clerk's office shall be open to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots on the Monday immediately prior to an election at a minimum from 3:00 p.m. to 5:00 p.m. The clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken the oath of office and has been trained in the requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots. [RSA 657:1, II (c)]

Tuesday, March 10, 2020

Last day for town clerk to accept completed absentee ballots; clerk, or clerk's designee, must be available at least between 3 and 5 p.m. No absentee ballots may be accepted after 5 p.m. [RSA 669:29; 657:22; 652:20; 40:13, VII]

Tuesday, March 10, 2020

Second Session of annual meeting to elect officers, to vote on all questions required by law to be on official ballot, and to vote on all warrant articles from First Session of annual meeting. Voters may register at the polls. [RSA 40:13, VII; 654:7-a]. If new tax collector is elected or appointed, select board audits accounts and issues a new warrant. [RSA 41:36] Votes taken at the second session shall not be reconsidered [RSA 40:13, XV]



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

Friday, March 13, 2020

Last day for any person for whom a vote was cast to apply to town clerk for a recount (to be conducted not earlier than 5 nor later than 10 days after receipt of the application). Town clerk must be available at least between 3 and 5 p.m. to receive application, and must provide at least 3 days' notice of recount date to candidates for that office. [RSA 669:30-:31; 652:20]

Monday, March 16, 2020

Select board must appoint town treasurer by today if annual meeting fails either to elect one or to vote to authorize the appointment rather than the election of the treasurer. [RSA 41:27; 41:26-e]

Tuesday, March 17, 2020

Last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. [RSA 40:4-c]

Friday, March 20, 2020

Town clerk to forward to select board and treasurer certified copy of any vote to transfer surplus to capital reserve funds within 10 days of such vote. Surplus must be transferred by treasurer to trustees of trust funds immediately after receipt of order of select board. [RSA 35:11]

Monday, March 30, 2020

Town clerk must report names and addresses of all town officers to commissioner of revenue administration after annual election. There is an ongoing duty to report changes as they occur. [RSA 41:19; Rev 1707.13]

Monday, March 30, 2020

Minutes and various reports must be filed with the Department of Revenue Administration within 20 days after the close of town meeting. [RSA 21-J:34]

APRIL 2020

Thursday, April 2, 2020

Town clerk to send 2 copies of town report to State Library and 1 copy of town report to UNH Library within 30 days. [RSA 41:22; 201-A:18]

Thursday, April 9, 2020

Within 30 days after town meeting, town clerk to report on town library to assistant state librarian. [RSA 41:20]



Important Dates for Local Officials 2020 SB2 MARCH TOWN MEETING CALENDAR

Thursday, April 9, 2020

Appointed municipal budget committee members must be named within 30 days after town meeting. [RSA 32:15, II]

MAY 2020

Saturday, May 9, 2020

Ballots and absentee voting materials for election of town officers at town meeting may be destroyed by the town clerk until the contest is settled and all appeals have expired or at least 60 days after the election, whichever is longer. [RSA 657:16; 657:22; 659:100–:101; 669:25; 33-A:3-a]

IMPORTANT DATES FOR THE 2020 ANNUAL TOWN MEETING

MARCH 10, 2020

BOARD OF SELECTMEN

- November 11, 2019 First day for 25 or more registered voters to submit a petition to amend a zoning ordinance, historic district ordinance, or building code. RSA 675:4, I; RSA 40:13, VII.
- December 11, 2019 Last day for 25 or more registered voters to submit a petition to amend a zoning ordinance, historic district ordinance, or building code. RSA 675:4, I; RSA 40:13, VII.
- January 14 2020 Last date to give public notice, which must be at least 7 days in advance, of *selectmen's* public hearing on any proposed bond or note issue in excess of \$100,000. Notice of the public hearing should be posted in at least 2 public places and published in a newspaper of local circulation. RSA 40:13, II-a(c); RSA 33:8-a.
- January 14 Last date for voters to submit petitioned warrant articles to the selectmen. RSA 40:13, II-a(b); RSA 39:3.
- January 14 Last date to give public notice, which must be at least 7 days in advance, of the selectmen's public hearing on the budget. All purposes and amounts of appropriations to be included in the budget and special warrant articles must be disclosed or discussed at the final hearing, even a proposed bond or note large enough to require a separate public hearing (see next entry). RSA 40:13, II-a(c); RSA 32:5, I.
- January 21 Last date for *selectmen* to hold a public hearing on any proposed bond or note issue in excess of \$100,000 (see appropriate entry for January 8 for notice of this hearing). RSA 40:13, II-a(c); RSA 33:8-a.
- January 21 Last date for the selectmen to hold the final public hearing on the proposed budget and special warrant articles. RSA 40:13, II-a(c); RSA 32:5, I (see appropriate entry for January 8 for notice of this hearing).
- January 27 Although the "Senate Bill 2" law is not clear, by this date official copies of the final proposal to adopt or amend a zoning ordinance, building code or historic district ordinance should be placed on file with the town clerk and made available to the public (January 27 is the deadline for posting the warrant, which must include these items). RSA 40:13, II-a(d); See also, RSA 675:3, V.

- January 27 Last date for selectmen to post the warrant with a certified copy of the budget at the place of the meeting and at least one other place in town; copies must also be available to the public. RSA 40:13, II-a(d); RSA 39:5; RSA 32:5, VII.
- February 1- February 8 The first session of the annual meeting must be held between these two Saturdays, inclusive of those two days, at a time chosen by the selectmen. RSA 40:13, III.
- March 3 Last day to make annual report available to the legislative body; the final budget and ballot questions must be printed in the annual report. RSA 40:13, II.
- March 10 The date of the second session. Town officers shall be elected by official ballot. Also, all warrant articles, as they may have been amended at the first session, and questions required by law to be inserted on the official ballot (zoning amendments, for example) shall be voted on by official ballot. RSA 40:13, VII.

PLANNING BOARD

- December 27, 2019 Last date to give notice of the planning board's first public hearing on proposals to adopt or amend a zoning ordinance, building code or historic district ordinance, *in order to leave enough time to hold a second public hearing if needed*. Notice must be posted in at least 2 public places and published in a newspaper of local circulation. RSA 40:13, II-a (c); RSA 675:3, IV, V; RSA 675:7, I.
- January 7 2020 Last date for the planning board to hold the first public hearing on proposals to adopt or amend a zoning ordinance, building code or historic district ordinance, *in order to leave enough time to hold a second public hearing on January 21 if needed*. **NOTE:** If a second public hearing is needed, notice of it must be posted, and published in a local newspaper, by January 10 (see below). RSA 40:13, II-a (c) RSA 675:3, IV, V; RSA 675:7, I
- January 10 Last date to give notice for the planning board's final public hearing on proposals to adopt or amend a zoning ordinance, building code or historic district ordinance. Notice must be posted in at least 2 public places and published in a newspaper of local circulation. RSA 40:13, II-a (c); RSA 675:3, II, V; RSA 675:7, I.

January 21 Last date for planning board to hold the final public hearing on proposals to adopt or amend a zoning ordinance, building code or historic district ordinance. After the final public hearing the planning board shall vote to determine the final form of the proposal. RSA 40:13, II-a(c); RSA 675:3, III, V.

BUDGET COMMITTEE

January 14 Last date to give public notice, which must be at least 7 days in advance, of the budget committee's public hearing on the budget. All purposes and amounts of appropriations to be included in the budget and special warrant articles must be disclosed or discussed at the final hearing, even a proposed bond or note large enough to require a *separate* public hearing before the selectmen (see section on Selectmen). Notice of the public hearing should be posted in at least 2 public places and published in a newspaper of local circulation, although the type of notice required is not spelled out in the law. RSA 40:13, II-a(c); RSA 32:5, I.

January 21 Last date for the budget committee to hold the final public hearing on the proposed budget and special warrant articles. RSA 40:13, II-a(c); RSA 32:5, I.

SUPERVISORS OF THE CHECKLIST

January 7 If the first session of your town meeting falls between February 1 and February 4, both days inclusive, this is the last day to post copies of the current checklist at the town clerk's office or the town hall. Notice of the day, hour and place of the supervisor's upcoming session to correct the checklist (which will be on January 25 if your meeting is between February 1 and February 5, and on February 1 if your meeting is on February 6, February 7 or February 8) shall be included on the posted checklist. RSA 669:5; RSA 654:26; RSA 654:27.

January 14 In towns with the non-partisan ballot for election of town officials, this is the last day to publish newspaper notice of the day, hour and place of the supervisor's session on January 21 (the day before the candidate filing period begins) to correct the checklist. RSA 669:5; RSA 669:19; RSA 654:27.

- January 14 If the first session of your town meeting falls between February 5 and February 8, both days inclusive, this is the last day to post copies of the current checklist at the town clerk's office or the town hall. Notice of the day, hour and place of the supervisor's upcoming session to correct the checklist (which will be on January 25 if your meeting is between February 1 and February 6, and on February 1 if your meeting is on February 7 or February 8) shall be included on the posted checklist. RSA 669:5; RSA 654:26; RSA 654:27.
- January 21 Supervisors hold session to correct the checklist from 7 p.m. to 7:30 p.m. because this is the day before the filing period for candidates for elected town offices under the non-partisan ballot system. RSA 669:5; RSA 669:19.
- January 24 If the supervisors met on January 21 in your town, the additions and corrections to the checklist must be made to the previously posted checklist, or a new checklist must be posted, by midnight tonight. RSA 654:28.
- January 18 If the session to correct the checklist will be on January 25 in your town, this is the last day to publish newspaper notice of the day, hour and place. RSA 669:5; RSA 654:26; RSA 654:27.
- January 25 If the session to correct the checklist will be on February 1 in your town, this is the last day to publish newspaper notice of the day, hour and place. RSA 669:5; RSA 654:26; RSA 654:27.
- January 25 If the first session of your meeting falls between February 1 and February 6, both days inclusive, this is the date the supervisors meet to correct the checklist. At a minimum, the supervisors must meet for half an hour between 11 a.m. and 11:30 a.m. RSA 669:5; RSA 654:27; RSA 654:28.
- January 31 If the supervisors met on January 25 in your town, the additions and corrections to the checklist must be made to the previously posted checklist, or a new checklist must be posted, by midnight tonight. RSA 654:28.
- February 1 If the first session of your meeting falls on February 6, February 7, or February 8, both days inclusive, this is the date the supervisors meet to correct the checklist. At a minimum, the supervisors must meet for half an hour between 11 a.m. and 11:30 a.m.. RSA 669:5; RSA 654:27; RSA 654:28.

- February 11 Last day to post copies of the current checklist at the town clerk's office or the town hall. Notice of the day, hour and place of the supervisor's session on March 1 to correct the checklist shall be included on the posted checklist. RSA 669:5; RSA 654:26; RSA 654:27.
- February 7 If the supervisors met on February 1 in your town, the additions and corrections to the checklist must be made to the previously posted checklist, or a new checklist must be posted, by midnight tonight. RSA 654:28.
- February 22 Last day to publish newspaper notice of the day, hour and place of the supervisor's session on February 29 to correct the checklist for the town election - second session. RSA 669:5; RSA 654:26; RSA 654:27.
- February 29 Supervisors meet to correct the checklist for the town election/second session of the annual meeting. At a minimum, the supervisors must meet for half an hour between 11 a.m. and 11:30 a.m. RSA 669:5; RSA 654:27; RSA 654:28.
- March 6 Additions and corrections to the checklist must be made to the previously posted checklist, or a new checklist must be posted, by midnight tonight. RSA 654:28.

TOWN CLERK

- January 22 Filing period begins for candidates for elected town offices under the non-partisan ballot system. RSA 669:19.
- January 31 Last day for candidates to file for elected town offices under the non-partisan system. RSA 669:19.

MISCELLANEOUS

- January 14 "Budget Submission Date" for calculating certain deadlines affecting collective bargaining with public employees. RSA 40:13, II(b); RSA 273-A:1, III.

Operating Budget Wages and Benefits Summary - 2020

Salary Wages \$694,391	8 Employees
Full-Time Wages \$1,367,257	31 Employees
Part-Time Wages \$350,106	21 Employees
Earned Time Buyout \$63,317	
Other Wages \$351,622	(Overtime, Holiday, Shift Differential, Responder Points, etc.)
Total Wages \$2,826,693	

Retirement \$371,357	
FICA \$181,355	
Unemployment \$3,700	
Worker's Compensation \$65,971	+\$5672 from Recreation Revolving
Life Insurance \$4,320	
Long-Term Disability \$6,418	
Short Term Disability \$11,081	
Health Insurance \$707,614	
Flexible Spending Account \$18,079	
Dental \$11,970	
Total Benefits \$1,475,716	Includes benefits from general wage categories (OT/ET Buyout/Holiday/etc.)

Total Wages and Benefits \$4,302,409

Updated: 12/3/2019

Operating Budget Wages and Benefits Summary - 2020

Salary Wages \$694,391	8 Employees
Full-Time Wages \$1,356,604	31 Employees
Part-Time Wages \$356,882	21 Employees
Earned Time Buyout \$63,317	
Other Wages \$351,622	(Overtime, Holiday, Shift Differential, Responder Points, etc.)
Total Wages \$2,822,817	

Retirement \$369,230	
FICA \$181,059	
Unemployment \$3,700	
Worker's Compensation \$65,971	+\$5672 from Recreation Revolving
Life Insurance \$4,212	
Long-Term Disability \$6,355	
Short Term Disability \$11,063	
Health Insurance \$720,967	
Flexible Spending Account \$18,479	
Dental \$11,822	
Total Benefits \$1,486,707	Includes benefits from general wage categories (OT/ET Buyout/Holiday/etc.)

Total Wages and Benefits \$4,309,524

Updated: 9/16/2019

2020 Wage and Benefit Calculations and Assumptions

Category	Formula	Description/Assumptions
Top of Scale	=IFS(H2>=13,(L2*F2*0.0175),H2<13,0)	If first rate is top of scale, calculate top of scale bonus of 1.75% of total hours at increased rate (1.25% COLA); top of scale changes to 9 for Police union
Wages	=(F2*0.25*I2)+(F2*0.75*L2)+M2	Jan-Mar (25%) at first rate, Apr-Dec (75%) at increased (1.75% step and 1.25% COLA) rate; used wage matrix to source wage rates!; plus any top of scale bonus
Retirement	=IFS(F2>=1820,(IFS(O2="Employee",N2*0.1117, O2="Police",N2*0.2943,O2="Fire",N2*0.3189)), F2<1820,0)	For full-time employees, 11.17% for employees, 29.43% for Police, and 31.89% for Fire; based on total wages; 0 for non-full-time
FICA	=N2*0.0765	7.65% of total wages
Unemployment	=IFS(O2>=14000,60, O2<14000, 40)	Unemployment is based on the first \$14,000 wages; if wages are \$14,000 or higher, full \$60; if wages are less than \$14,000 reduced to \$40; based on costs
Workers Compensation	N/A	Based on total bill of \$70,000; PRIMEX bills by wages paid in multiple employment categories; Department respnsibilitiy calculated based on percentage of total bill and divided among employees; Department total is accurate, individual employee portion was normalized
Life Insurance	=IFS(F2>=1820, 108,F2<1820, 0)	For full-time employees, \$108 based on cost; 0 for non-full time
Long Term Disability	=IFS(F2>=1820,(N2*0.0033),F2<1820,0)	For full-time employees, 0.33% of total wages based on rates; 0 for non-full time
Short Term Disability	=IFS(F2>=1040, (N2*0.0045),F2<1040,0)	For employees scheduled 20 hours per week or more, 0.45% of total wages based on rates; 0 for less than 20 hours per week
Health Insurance	=IFS(W5=0,0,W5=1,((166.57*26)+(168.24*26)),W5=2, ((333.14*26)+(336.48*26)),W5=3,((449.74*26)+(454.24*26)),W5=1.5,(50*52),W5=2.5,(100*52),W5=3.5,(150*52))	Where applicable (30 hours+ eligible for individual plan, 35 hours+ eligible for family plan and in-lieu-of benefit); 85% match of Access Blue plan; Town's portion for Jan-Jun \$166.57/wk-Single, \$333.14/wk-Two-Person, \$449.74/wk-Family; Rates for Jul-Dec unknown, HealthTrust guaranteed maximum rate increase of %1; In-Lieu-Of Benefit \$50/wk-Single, \$100/wk-Two-Person, \$150/wk-Family; 0 for ineligible emplyoees
Flexible Spending Account	=IFS(F2>=1820, 433,F2<1820,33)	\$33 maintenance fee to offer account to all employees; \$400 Town contribution for 35 hours+
Dental	=IFS(F2>=1820, ((5.48*26)+(6.03*26)),F2<1820,0)	Where applicable (35 hours+); Town pays 50% of total premium; Town's portion for Jan-Jun \$5.48/wk, rates unkwon for Jul-Dec, budget for 10% rate increase
Overtime	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Earned Time Buyout	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Shift Differential	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Holiday	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Part Time Hourly	N/A	Where part-time hours were budgeted for non-specific staff, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)
On Call Pay	N/A	Where applicable, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)
Responder Points	N/A	Where applicable, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)
Per-Diem Hourly	N/A	Where applicable, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)

Updated: 12/3/2019

2020 Wage and Benefit Calculations and Assumptions

Category	Formula	Description/Assumptions
Top of Scale	=IFS(H2>=13,(L2*F2*0.0175),H2<13,0)	If first rate is top of scale, calculate top of scale bonus of 1.75% of total hours at increased rate (1.25% COLA); top of scale changes to 9 for Police union
Wages	=(F2*0.25*I2)+(F2*0.75*L2)+M2	Jan-Mar (25%) at first rate, Apr-Dec (75%) at increased (1.75% step and 1.25% COLA) rate; used wage matrix to source wage rates!; plus any top of scale bonus
Retirement	=IFS(F2>=1820,(IFS(O2="Employee",N2*0.1117, O2="Police",N2*0.2943,O2="Fire",N2*0.3189)), F2<1820,0)	For full-time employees, 11.17% for employees, 29.43% for Police, and 31.89% for Fire; based on total wages; 0 for non-full-time
FICA	=N2*0.0765	7.65% of total wages
Unemployment	=IFS(O2>=14000,60, O2<14000, 40)	Unemployment is based on the first \$14,000 wages; if wages are \$14,000 or higher, full \$60; if wages are less than \$14,000 reduced to \$40; based on costs
Workers Compensation	N/A	Based on total bill of \$70,000; PRIMEX bills by wages paid in multiple emplyoment categories; Department respnsibilitiy calculated based on percentage of total bill and divided among employees; Department total is accurate, individual employee portion was normalized
Life Insurance	=IFS(F2>=1820, 108,F2<1820, 0)	For full-time employees, \$108 based on cost; 0 for non-full time
Long Term Disability	=IFS(F2>=1820,(N2*0.0033),F2<1820,0)	For full-time employees, 0.33% of total wages based on rates; 0 for non-full time
Short Term Disability	=IFS(F2>=1040, (N2*0.0045),F2<1040,0)	For employees scheduled 20 hours per week or more, 0.45% of total wages based on rates; 0 for less than 20 hours per week
Health Insurance	=IFS(W2=0,0,W2=1,((166.57*26)+(183.23*26)), W2=2,((333.14*26)+(366.46*26)),W2=3, ((449.74*26)+(494.71*26)),W2=1.5,(50*52), W2=2.5,(100*52),W2=3.5,(150*52))	Where applicable (30 hours+ eligible for individual plan, 35 hours+ eligible for family plan and in-lieu-of benefit); 85% match of Access Blue plan; Town's portion for Jan-Jun \$166.57/wk-Single, \$333.14/wk-Two-Person, \$449.74/wk-Family; Rates for Jul-Dec unknown, budget for 10% increase to rates; In-Lieu-Of Benefit \$50/wk-Single, \$100/wk-Two-Person, \$150/wk-Family; 0 for ineligible emplyoees
Flexible Spending Account	=IFS(F2>=1820, 433,F2<1820,33)	\$33 maintenance fee to offer account to all employees; \$400 Town contribution for 35 hours+
Dental	=IFS(F2>=1820, ((5.48*26)+(6.03*26)),F2<1820,0)	Where applicable (35 hours+); Town pays 50% of total premium; Town's portion for Jan-Jun \$5.48/wk, rates unkwon for Jul-Dec, budget for 10% rate increase
Overtime	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Earned Time Buyout	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Shift Differential	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Holiday	N/A	Where applicable, calculated benefits which are based on wages (Retirement, FICA, Short Term Disability, Long Term Disability)
Part Time Hourly	N/A	Where part-time hours were budgeted for non-specific staff, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)
On Call Pay	N/A	Where applicable, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)
Responder Points	N/A	Where applicable, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)
Per-Diem Hourly	N/A	Where applicable, calculated benefits which are based on wages (FICA, Short Term Disability, Long Term Disability)

Barrington Wage Scale - April 2019 Through March 2020

Grade\Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1	\$ 8.19	\$ 8.33	\$ 8.48	\$ 8.63	\$ 8.78	\$ 8.93	\$ 9.09	\$ 9.25	\$ 9.41	\$ 9.57	\$ 9.74	\$ 9.91	\$ 10.08
2	\$ 8.64	\$ 8.79	\$ 8.95	\$ 9.10	\$ 9.26	\$ 9.42	\$ 9.59	\$ 9.76	\$ 9.93	\$ 10.10	\$ 10.28	\$ 10.46	\$ 10.64
3	\$ 9.12	\$ 9.27	\$ 9.44	\$ 9.60	\$ 9.77	\$ 9.94	\$ 10.12	\$ 10.29	\$ 10.47	\$ 10.66	\$ 10.84	\$ 11.03	\$ 11.22
4	\$ 9.62	\$ 9.78	\$ 9.96	\$ 10.13	\$ 10.31	\$ 10.49	\$ 10.67	\$ 10.86	\$ 11.05	\$ 11.24	\$ 11.44	\$ 11.64	\$ 11.84
5	\$ 10.15	\$ 10.32	\$ 10.50	\$ 10.69	\$ 10.87	\$ 11.06	\$ 11.26	\$ 11.46	\$ 11.66	\$ 11.86	\$ 12.07	\$ 12.28	\$ 12.49
6	\$ 10.70	\$ 10.89	\$ 11.08	\$ 11.28	\$ 11.47	\$ 11.67	\$ 11.88	\$ 12.09	\$ 12.30	\$ 12.51	\$ 12.73	\$ 12.95	\$ 13.18
7	\$ 11.29	\$ 11.49	\$ 11.69	\$ 11.90	\$ 12.10	\$ 12.32	\$ 12.53	\$ 12.75	\$ 12.97	\$ 13.20	\$ 13.43	\$ 13.67	\$ 13.91
8	\$ 11.91	\$ 12.12	\$ 12.33	\$ 12.55	\$ 12.77	\$ 12.99	\$ 13.22	\$ 13.45	\$ 13.69	\$ 13.93	\$ 14.17	\$ 14.42	\$ 14.67
9	\$ 12.57	\$ 12.79	\$ 13.01	\$ 13.24	\$ 13.47	\$ 13.71	\$ 13.95	\$ 14.19	\$ 14.44	\$ 14.69	\$ 14.95	\$ 15.21	\$ 15.48
10	\$ 13.26	\$ 13.49	\$ 13.73	\$ 13.97	\$ 14.21	\$ 14.46	\$ 14.71	\$ 14.97	\$ 15.23	\$ 15.50	\$ 15.77	\$ 16.05	\$ 16.33
11	\$ 13.99	\$ 14.23	\$ 14.48	\$ 14.74	\$ 14.99	\$ 15.26	\$ 15.52	\$ 15.80	\$ 16.07	\$ 16.35	\$ 16.64	\$ 16.93	\$ 17.23
12	\$ 14.76	\$ 15.02	\$ 15.28	\$ 15.55	\$ 15.82	\$ 16.10	\$ 16.38	\$ 16.66	\$ 16.96	\$ 17.25	\$ 17.55	\$ 17.86	\$ 18.17
13	\$ 15.57	\$ 15.84	\$ 16.12	\$ 16.40	\$ 16.69	\$ 16.98	\$ 17.28	\$ 17.58	\$ 17.89	\$ 18.20	\$ 18.52	\$ 18.84	\$ 19.17
14	\$ 16.43	\$ 16.71	\$ 17.01	\$ 17.30	\$ 17.61	\$ 17.91	\$ 18.23	\$ 18.55	\$ 18.87	\$ 19.20	\$ 19.54	\$ 19.88	\$ 20.23
15	\$ 17.33	\$ 17.63	\$ 17.94	\$ 18.26	\$ 18.58	\$ 18.90	\$ 19.23	\$ 19.57	\$ 19.91	\$ 20.26	\$ 20.61	\$ 20.97	\$ 21.34
16	\$ 18.28	\$ 18.60	\$ 18.93	\$ 19.26	\$ 19.60	\$ 19.94	\$ 20.29	\$ 20.64	\$ 21.00	\$ 21.37	\$ 21.75	\$ 22.13	\$ 22.51
17	\$ 19.29	\$ 19.63	\$ 19.97	\$ 20.32	\$ 20.67	\$ 21.04	\$ 21.40	\$ 21.78	\$ 22.16	\$ 22.55	\$ 22.94	\$ 23.34	\$ 23.75
18	\$ 20.35	\$ 20.71	\$ 21.07	\$ 21.44	\$ 21.81	\$ 22.19	\$ 22.58	\$ 22.98	\$ 23.38	\$ 23.79	\$ 24.20	\$ 24.63	\$ 25.06
19	\$ 21.47	\$ 21.84	\$ 22.23	\$ 22.62	\$ 23.01	\$ 23.41	\$ 23.82	\$ 24.24	\$ 24.66	\$ 25.10	\$ 25.54	\$ 25.98	\$ 26.44
20	\$ 22.65	\$ 23.05	\$ 23.45	\$ 23.86	\$ 24.28	\$ 24.70	\$ 25.13	\$ 25.57	\$ 26.02	\$ 26.48	\$ 26.94	\$ 27.41	\$ 27.89
21	\$ 23.90	\$ 24.31	\$ 24.74	\$ 25.17	\$ 25.61	\$ 26.06	\$ 26.52	\$ 26.98	\$ 27.45	\$ 27.93	\$ 28.42	\$ 28.92	\$ 29.43
22	\$ 25.21	\$ 25.65	\$ 26.10	\$ 26.56	\$ 27.02	\$ 27.49	\$ 27.97	\$ 28.46	\$ 28.96	\$ 29.47	\$ 29.99	\$ 30.51	\$ 31.04
23	\$ 26.60	\$ 27.06	\$ 27.53	\$ 28.02	\$ 28.51	\$ 29.01	\$ 29.51	\$ 30.03	\$ 30.56	\$ 31.09	\$ 31.63	\$ 32.19	\$ 32.75
24	\$ 28.06	\$ 28.55	\$ 29.05	\$ 29.56	\$ 30.07	\$ 30.60	\$ 31.14	\$ 31.68	\$ 32.24	\$ 32.80	\$ 33.37	\$ 33.96	\$ 34.55
25	\$ 29.60	\$ 30.12	\$ 30.65	\$ 31.18	\$ 31.73	\$ 32.28	\$ 32.85	\$ 33.42	\$ 34.01	\$ 34.60	\$ 35.21	\$ 35.83	\$ 36.45
26	\$ 31.23	\$ 31.78	\$ 32.33	\$ 32.90	\$ 33.47	\$ 34.06	\$ 34.66	\$ 35.26	\$ 35.88	\$ 36.51	\$ 37.15	\$ 37.80	\$ 38.46
27	\$ 32.95	\$ 33.52	\$ 34.11	\$ 34.71	\$ 35.32	\$ 35.93	\$ 36.56	\$ 37.20	\$ 37.85	\$ 38.52	\$ 39.19	\$ 39.88	\$ 40.57
28	\$ 34.76	\$ 35.37	\$ 35.99	\$ 36.62	\$ 37.26	\$ 37.91	\$ 38.57	\$ 39.25	\$ 39.93	\$ 40.63	\$ 41.34	\$ 42.07	\$ 42.80
29	\$ 36.67	\$ 37.31	\$ 37.97	\$ 38.63	\$ 39.31	\$ 39.99	\$ 40.69	\$ 41.41	\$ 42.13	\$ 42.87	\$ 43.62	\$ 44.38	\$ 45.16

Barrington Wage Scale - April 2020 Through March 2021

Grade\Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1	\$ 8.29	\$ 8.44	\$ 8.58	\$ 8.73	\$ 8.89	\$ 9.04	\$ 9.20	\$ 9.36	\$ 9.53	\$ 9.69	\$ 9.86	\$ 10.04	\$ 10.21
2	\$ 8.75	\$ 8.90	\$ 9.06	\$ 9.22	\$ 9.38	\$ 9.54	\$ 9.71	\$ 9.88	\$ 10.05	\$ 10.23	\$ 10.41	\$ 10.59	\$ 10.77
3	\$ 9.23	\$ 9.39	\$ 9.55	\$ 9.72	\$ 9.89	\$ 10.07	\$ 10.24	\$ 10.42	\$ 10.60	\$ 10.79	\$ 10.98	\$ 11.17	\$ 11.37
4	\$ 9.74	\$ 9.91	\$ 10.08	\$ 10.26	\$ 10.44	\$ 10.62	\$ 10.80	\$ 10.99	\$ 11.19	\$ 11.38	\$ 11.58	\$ 11.78	\$ 11.99
5	\$ 10.27	\$ 10.45	\$ 10.63	\$ 10.82	\$ 11.01	\$ 11.20	\$ 11.40	\$ 11.60	\$ 11.80	\$ 12.01	\$ 12.22	\$ 12.43	\$ 12.65
6	\$ 10.84	\$ 11.03	\$ 11.22	\$ 11.42	\$ 11.62	\$ 11.82	\$ 12.03	\$ 12.24	\$ 12.45	\$ 12.67	\$ 12.89	\$ 13.12	\$ 13.35
7	\$ 11.43	\$ 11.63	\$ 11.84	\$ 12.04	\$ 12.25	\$ 12.47	\$ 12.69	\$ 12.91	\$ 13.14	\$ 13.37	\$ 13.60	\$ 13.84	\$ 14.08
8	\$ 12.06	\$ 12.27	\$ 12.49	\$ 12.71	\$ 12.93	\$ 13.16	\$ 13.39	\$ 13.62	\$ 13.86	\$ 14.10	\$ 14.35	\$ 14.60	\$ 14.85
9	\$ 12.73	\$ 12.95	\$ 13.17	\$ 13.41	\$ 13.64	\$ 13.88	\$ 14.12	\$ 14.37	\$ 14.62	\$ 14.88	\$ 15.14	\$ 15.40	\$ 15.67
10	\$ 13.43	\$ 13.66	\$ 13.90	\$ 14.14	\$ 14.39	\$ 14.64	\$ 14.90	\$ 15.16	\$ 15.42	\$ 15.69	\$ 15.97	\$ 16.25	\$ 16.53
11	\$ 14.16	\$ 14.41	\$ 14.66	\$ 14.92	\$ 15.18	\$ 15.45	\$ 15.72	\$ 15.99	\$ 16.27	\$ 16.56	\$ 16.85	\$ 17.14	\$ 17.44
12	\$ 14.94	\$ 15.20	\$ 15.47	\$ 15.74	\$ 16.02	\$ 16.30	\$ 16.58	\$ 16.87	\$ 17.17	\$ 17.47	\$ 17.77	\$ 18.08	\$ 18.40
13	\$ 15.76	\$ 16.04	\$ 16.32	\$ 16.61	\$ 16.90	\$ 17.19	\$ 17.49	\$ 17.80	\$ 18.11	\$ 18.43	\$ 18.75	\$ 19.08	\$ 19.41
14	\$ 16.63	\$ 16.92	\$ 17.22	\$ 17.52	\$ 17.83	\$ 18.14	\$ 18.46	\$ 18.78	\$ 19.11	\$ 19.44	\$ 19.78	\$ 20.13	\$ 20.48
15	\$ 17.55	\$ 17.85	\$ 18.17	\$ 18.48	\$ 18.81	\$ 19.14	\$ 19.47	\$ 19.81	\$ 20.16	\$ 20.51	\$ 20.87	\$ 21.24	\$ 21.61
16	\$ 18.51	\$ 18.84	\$ 19.17	\$ 19.50	\$ 19.84	\$ 20.19	\$ 20.54	\$ 20.90	\$ 21.27	\$ 21.64	\$ 22.02	\$ 22.40	\$ 22.80
17	\$ 19.53	\$ 19.87	\$ 20.22	\$ 20.57	\$ 20.93	\$ 21.30	\$ 21.67	\$ 22.05	\$ 22.44	\$ 22.83	\$ 23.23	\$ 23.64	\$ 24.05
18	\$ 20.60	\$ 20.96	\$ 21.33	\$ 21.70	\$ 22.08	\$ 22.47	\$ 22.86	\$ 23.26	\$ 23.67	\$ 24.09	\$ 24.51	\$ 24.94	\$ 25.37
19	\$ 21.74	\$ 22.12	\$ 22.50	\$ 22.90	\$ 23.30	\$ 23.71	\$ 24.12	\$ 24.54	\$ 24.97	\$ 25.41	\$ 25.85	\$ 26.31	\$ 26.77
20	\$ 22.93	\$ 23.33	\$ 23.74	\$ 24.16	\$ 24.58	\$ 25.01	\$ 25.45	\$ 25.89	\$ 26.35	\$ 26.81	\$ 27.28	\$ 27.75	\$ 28.24
21	\$ 24.19	\$ 24.62	\$ 25.05	\$ 25.49	\$ 25.93	\$ 26.39	\$ 26.85	\$ 27.32	\$ 27.80	\$ 28.28	\$ 28.78	\$ 29.28	\$ 29.79
22	\$ 25.52	\$ 25.97	\$ 26.43	\$ 26.89	\$ 27.36	\$ 27.84	\$ 28.32	\$ 28.82	\$ 29.32	\$ 29.84	\$ 30.36	\$ 30.89	\$ 31.43
23	\$ 26.93	\$ 27.40	\$ 27.88	\$ 28.37	\$ 28.86	\$ 29.37	\$ 29.88	\$ 30.41	\$ 30.94	\$ 31.48	\$ 32.03	\$ 32.59	\$ 33.16
24	\$ 28.41	\$ 28.91	\$ 29.41	\$ 29.93	\$ 30.45	\$ 30.98	\$ 31.53	\$ 32.08	\$ 32.64	\$ 33.21	\$ 33.79	\$ 34.38	\$ 34.98
25	\$ 29.97	\$ 30.50	\$ 31.03	\$ 31.57	\$ 32.13	\$ 32.69	\$ 33.26	\$ 33.84	\$ 34.43	\$ 35.04	\$ 35.65	\$ 36.27	\$ 36.91
26	\$ 31.62	\$ 32.17	\$ 32.74	\$ 33.31	\$ 33.89	\$ 34.49	\$ 35.09	\$ 35.70	\$ 36.33	\$ 36.96	\$ 37.61	\$ 38.27	\$ 38.94
27	\$ 33.36	\$ 33.94	\$ 34.54	\$ 35.14	\$ 35.76	\$ 36.38	\$ 37.02	\$ 37.67	\$ 38.33	\$ 39.00	\$ 39.68	\$ 40.37	\$ 41.08
28	\$ 35.19	\$ 35.81	\$ 36.44	\$ 37.07	\$ 37.72	\$ 38.38	\$ 39.06	\$ 39.74	\$ 40.43	\$ 41.14	\$ 41.86	\$ 42.59	\$ 43.34
29	\$ 37.13	\$ 37.78	\$ 38.44	\$ 39.11	\$ 39.80	\$ 40.49	\$ 41.20	\$ 41.92	\$ 42.66	\$ 43.40	\$ 44.16	\$ 44.94	\$ 45.72

Barrington Police Union Wage Scale - April 2019 Through March 2020

Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Admin. Asst.	14	\$ 16.28	\$ 16.86	\$ 17.44	\$ 18.06	\$ 18.67	\$ 19.33	\$ 20.02	\$ 20.36	\$ 20.72
PT Patrol	17	\$ 19.12	\$ 19.78	\$ 20.48	\$ 21.20	\$ 21.94	\$ 22.70	\$ 23.49	\$ 23.91	\$ 24.33
Patrol	18	\$ 20.17	\$ 20.87	\$ 21.60	\$ 22.36	\$ 23.15	\$ 23.95	\$ 24.79	\$ 25.22	\$ 25.66
Sergeant	21	\$ 23.68	\$ 24.51	\$ 25.37	\$ 26.26	\$ 27.19	\$ 28.13	\$ 29.12	\$ 29.62	\$ 30.14
Lieutenant	24	\$ 27.81	\$ 28.79	\$ 29.80	\$ 30.84	\$ 31.92	\$ 33.03	\$ 34.19	\$ 34.78	\$ 35.39

Barrington Police Union Wage Scale - April 2020 Through March 2021

Title	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Admin. Asst.	14	\$ 16.48	\$ 17.07	\$ 17.66	\$ 18.28	\$ 18.91	\$ 19.57	\$ 20.27	\$ 20.62	\$ 20.98
PT Patrol	17	\$ 19.36	\$ 20.02	\$ 20.74	\$ 21.46	\$ 22.21	\$ 22.99	\$ 23.79	\$ 24.21	\$ 24.63
Patrol	18	\$ 20.42	\$ 21.13	\$ 21.87	\$ 22.64	\$ 23.44	\$ 24.25	\$ 25.10	\$ 25.53	\$ 25.98
Sergeant	21	\$ 23.98	\$ 24.82	\$ 25.69	\$ 26.59	\$ 27.53	\$ 28.48	\$ 29.48	\$ 29.99	\$ 30.52
Lieutenant	24	\$ 28.15	\$ 29.14	\$ 30.17	\$ 31.22	\$ 32.31	\$ 33.44	\$ 34.62	\$ 35.22	\$ 35.84



New Hampshire Retirement System
54 Regional Drive, Concord, NH 03301
Phone: (603) 410-3500 - Fax: (603) 410-3501
Website: www.nhrs.org - Email: info@nhrs.org

September 11, 2018

FROM: NHRS Board of Trustees
George P. Lagos, Executive Director

TO: Political Subdivisions, including Municipalities, School and Village Districts, Counties, and others

SUBJECT: **EMPLOYER CONTRIBUTION RATES – MUNICIPAL
EFFECTIVE JULY 1, 2019 – JUNE 30, 2021**

Pursuant to RSA 100-A:16, III, and the actuarial valuation of June 30, 2017, the New Hampshire Retirement System Board of Trustees at its September 11, 2018, meeting certified the following employer rates of contribution due the retirement system beginning July 1, 2019, and ending June 30, 2021. Employers shall ensure that these rates are implemented for Earnable Compensation paid on and after July 1, 2019.

**EMPLOYER CONTRIBUTION RATES
EFFECTIVE JULY 1, 2019 – JUNE 30, 2021**

	<u>Pension Percentage</u>	<u>Medical Subsidy Percentage</u>	<u>Total Employer Percentage</u>
<u>GROUP I</u>			
Employees	10.88%	0.29%	11.17%
Teachers	15.99%	1.81%	17.80%
<u>GROUP II</u>			
Police	24.77%	3.66%	28.43%
Fire	26.43%	3.66%	30.09%

The employer contribution rates must be applied to the covered payroll for each respective membership classification.

Please refer any questions regarding this memo to: info@nhrs.org



NHRS Employer and Member Contribution Rates since 1971

FY	Employer Rates*					Member Rates**	
Fiscal Year	Non-State Employees	State Employees	Teachers	Police	Fire	Group I	Group II
1971	2.85%	2.85%	3.10%	8.30%	8.30%	Variable	Variable
1972	2.61%	2.61%	3.55%	8.49%	8.86%	Variable	Variable
1973	2.96%	2.96%	3.88%	8.80%	9.05%	Variable	Variable
1974	2.77%	2.77%	4.30%	8.82%	8.31%	Variable	Variable
1975	1.90%	1.90%	2.61%	7.31%	6.76%	Variable	Variable
1976	1.59%	1.59%	1.79%	9.69%	9.52%	Variable	Variable
1977	2.43%	2.43%	3.89%	10.89%	18.44%	Variable	Variable
1978	3.03%	3.03%	2.88%	11.98%	19.05%	4.6%/9.2%	9.3%
1979	3.01%	3.01%	2.88%	11.98%	18.61%	4.6%/9.2%	9.3%
1980	3.00%	3.00%	2.96%	11.77%	13.14%	4.6%/9.2%	9.3%
1981	2.74%	2.74%	2.96%	11.71%	12.86%	4.6%/9.2%	9.3%
1982	2.55%	2.55%	1.80%	21.69%	17.29%	4.6%/9.2%	9.3%
1983	2.56%	2.56%	2.20%	21.40%	17.83%	4.6%/9.2%	9.3%
1984	2.39%	2.39%	0.88%	21.51%	23.12%	4.6%/9.2%	9.3%
1985	2.07%	2.07%	0.92%	21.71%	22.80%	4.6%/9.2%	9.3%
1986	1.27%	1.27%	0.88%	13.00%	15.54%	4.6%/9.2%	9.3%
1987	1.01%	1.01%	0.88%	11.60%	14.70%	4.6%/9.2%	9.3%
1988	2.74%	2.74%	0.65%	7.07%	13.99%	4.6%/9.2%	9.3%
1989	2.47%	2.47%	0.79%	8.20%	13.98%	5.0%	9.3%
1990	2.30%	2.30%	1.37%	9.31%	12.23%	5.0%	9.3%
1991	2.02%	2.02%	1.37%	10.22%	12.65%	5.0%	9.3%
1992	2.33%	2.33%	2.09%	7.97%	7.95%	5.0%	9.3%
1993	2.65%	2.65%	2.79%	5.07%	10.20%	5.0%	9.3%
1994-95	2.65%	2.65%	2.79%	5.07%	10.20%	5.0%	9.3%
1996-97	3.14%	3.14%	3.35%	3.81%	7.49%	5.0%	9.3%
1998-99	3.86%	3.86%	4.05%	5.22%	8.30%	5.0%	9.3%
2000-01	3.94%	3.94%	4.11%	7.13%	8.30%	5.0%	9.3%
2002-03	4.14%	4.14%	3.97%	8.20%	10.17%	5.0%	9.3%
2004-05	5.90%	5.90%	4.06%	12.11%	20.68%	5.0%	9.3%
2006-07	6.81%	6.81%	5.70%	14.90%	22.09%	5.0%	9.3%
2008-09	8.74%	8.74%	8.93%	18.21%	24.49%	5.0%	9.3%
2010-11	9.16%	11.05%	10.70%	19.51%	24.69%	5.0%***	9.3%
2012^	11.09%/8.80%	12.31%/10.08%	13.95%/11.30%	25.57%/19.95%	30.90%/22.89%	7.0%~	11.55%/11.8%~
2013	8.80%	10.08%	11.30%	19.95%	22.89%	7.0%	11.55%/11.8%
2014-15	10.77%	12.13%	14.16%	25.40%/25.30%∞	27.85%/27.74%∞	7.0%	11.55%/11.8%
2016-17	11.17%	12.50%	15.67%	26.38%	29.16%	7.0%	11.55%/11.8%
2018-19	11.38%	12.15%	17.36%	29.43%	31.89%	7.0%	11.55%/11.8%
2020-21	11.17%	11.93%	17.80%	28.43%	30.09%	7.0%	11.55%/11.8%

* Employer Rates: (1) The rates listed above are the total employer contribution rates. In 2008, legislation was passed to include both a pension and a Medical Subsidy portion as part of the total employer contribution rate, which may result in a difference in the employer rates for state and non-state Employee members. Visit the NHRS website at <https://www.nhrs.org/employers/employer-contribution-rates> to view a breakdown of the pension and Medical Subsidy percentages. (2) Group II employers do not pay the Social Security tax, currently 6.2% on earnings up to \$128,700.

** Member Rates: (1) Group I includes Employee and Teacher members; Group II includes Police and Fire members. (2) Member rates are set by the New Hampshire Legislature. Prior to 1977, employee contribution rates were assessed on a sliding scale based on age, and, for Group I only, gender. Prior to 1989, Group I members contributed 4.60% up to the Social Security taxable wage limit and 9.20% on any excess.

*** The member contribution rate for Group I state employees whose employment began on or after July 1, 2009, was 7.0%.

^ Employer rates were recertified effective Aug. 1, 2011, to reflect 2011 legislative changes. Employers paid the higher rate shown for July 2011 only.

~ Effective July 1, 2011, the member contribution rates increased to 7.0% for all Group I members, 11.55% for all Group II Police members, and 11.80% for all Group II Fire members.

∞ The two rates listed in this column represent differing employer contribution rates for the state and political subdivisions, respectively. Group II employer contribution rates differed in this biennium only due to the timing of 2011 statutory changes in relation to the state payroll schedule.

Revised 9/2018

October 15, 2019

Conner MacIver, Town Administrator
Town of Barrington
333 Calef Highway
PO Box 660
Barrington, NH 03825

RE: Not-To-Exceed (NTE) FY 2021 Property & Liability Program Renewal

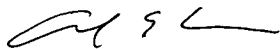
Dear Conner:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Property & Liability Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Enclosed is your Not-To-Exceed (NTE) FY 2021 Property & Liability Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes and exposure changes, such as buildings or vehicles affect your contribution. The final contribution summary sheet will be issued by April 15, 2020 and will not exceed the amount shown on the enclosed NTE.

Please contact your Member Services Consultant or me if you have any questions regarding your contribution and performance in the Property & Liability Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.



2019/2020 Property & Liability Coverage Updates

There are important updates to the Primex³ Property & Liability coverage for 2019/2020.

Some of the changes described below increase coverage, while others clarify or eliminate aspects of coverage.

Coverage enhancements take effect immediately.

Any reduction in coverage takes effect upon your 2020 renewal.

Should you have any questions or concerns about the changes or your coverage in general, please contact us and you will be able to speak with Mike Ricker, General Counsel, or Mary Beth Purcell, Director of Claims, either of whom will be happy to explain the changes and how they function.

Cyber Coverage

- The Primex³ Board of Trustees and CEO are acutely aware of the ever-increasing threat of cyber loss in the local government sector and have approved substantial increases to the limits and scope of Primex³ cyber coverage in order to provide Property and Liability Pool members with greater protections. The cyber coverage improvements are as follows:

Cyber property coverage is basically the data, hardware, software and business interruption loss costs. Damage to Member (Subject to a \$1,000 deductible)

Cyber liability coverage is basically defense costs and incident management costs when third parties are harmed.

(See the Cyber Coverage Schedule on Page 2)

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Page 1 of 3

COVERAGE SCHEDULE

(Currency in USD)

Limit	Retention	
Pool Aggregate Limit:	\$35,000,000	
Member Aggregate Limit:	\$5,000,000	
<i>A Member deductible of \$1,000 may apply depending on the type of loss incurred.</i>		
Breach Response	Prior Coverage Limits	Updated Coverage Limits (as of 7/1/19)
Breach Response Costs	\$500,000	\$2,000,000
First Party Loss		
Business Interruption Loss:		
<i>Resulting from Security Breach:</i>	\$2,000,000	\$5,000,000
<i>Resulting from System Failure:</i>	\$250,000	\$1,000,000
Dependent Business Loss:		
<i>Resulting from Dependent Security Breach:</i>	\$750,000	\$1,500,000
<i>Resulting from Dependent System Failure:</i>	Not Purchased	\$200,000
Cyber Extortion Loss:	\$2,000,000	\$5,000,000
Data Recovery Costs:	\$2,000,000	\$5,000,000
Computer Hardware Replacement:	Not Purchased	\$150,000
Consequential Reputation Loss:	\$50,000	\$100,000
Liability		
Data & Network Liability:	\$2,000,000	\$5,000,000
Regulatory Defense & Penalties:	\$2,000,000	\$5,000,000
Payment Card Liabilities & Costs:	\$2,000,000	\$5,000,000
Media Liability:	\$2,000,000	\$5,000,000
Third party claims for injury and property damage:	Not Purchased	\$1,000,000
eCrime		
Fraudulent Instruction:	\$50,000	\$150,000
Funds Transfer Fraud:	\$50,000	\$150,000
Telephone Fraud:	\$50,000	\$150,000
Invoice Manipulation:	Not Purchased	\$100,000
Criminal Reward		
Criminal Reward:	\$25,000	\$25,000
* All Limits are expressed as Aggregate Limits for each Member.		

This summary is an overview of the Primex³ Cyber Coverage and it is not the actual coverage document. The terms, conditions, exclusions, and limits, set forth in the coverage documents determine coverage.

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Page 2 of 3

Liability Coverage

- Primex³ has added defense cost coverage for housing accommodation claims, special education mediation and unequal pay act claims.
- We've also added a no-fault coverage for water intrusion claims which will operate the same as the existing sewer back-up coverage. This will allow members to offer some assistance to residents impacted by failed member water lines that result in water intrusion.
- We've clarified liability coverage of authorized drivers of member automobiles, volunteers, student teachers and work study students. They can qualify as covered persons, however, the amount of coverage is limited to \$325,000, the amount of the municipal damages cap.
- We've clarified that covered parties who do not cooperate with defense and sustain a default judgment will not be covered.
- We've limited our exception to the absolute pollution exclusion to sewer back-up claims. All other exceptions have been eliminated; for example, claims arising from hazardous response, pesticides, chlorine, ammonia, refrigerants, smoke, fumes, fuels, lubricants and operating fluids.
- We've clarified that additional covered party certificates are issued by Primex³ at our discretion.

Property Coverage

- We've clarified that we will issue Builder's Risk coverage for projects based on application and discretionary review and approval.
- We've eliminated the \$10,000 coverage for pollution clean-up costs.
- In service fire trucks and ambulances: we've limited replacement cost coverage to vehicles which have not been salvaged and are not older than 20 years. Actual cash value will apply to vehicles that don't qualify for replacement cost.
- Valuable papers and records: we've aligned the requirements for on and off-premises storage so that both require storage in a "fire safe, fire vault or similar protective receptacle."

Crime Coverage

- We've clarified that crime coverage does not apply to errors of employees as these issues are not in the nature of crime losses.

Public Officials Schedule Bond Coverage

- We've clarified that coverage will conform to bonding requirements imposed by the State through its statutes and agency regulations.

Volunteer Medical Payments Coverage

- We've clarified that payment is based on discretionary review of volunteer status and duties.

PROPERTY & LIABILITY PROGRAM
MEMBER CONTRIBUTION SUMMARY
JULY 1, 2020 THROUGH JUNE 30, 2021 RENEWAL
NOT TO EXCEED

MEMBER: Town of Barrington

MEMBER NUMBER: 113

FY 2019/2020

FY 2020/2021

		Contribution Assurance Program (CAP)	Yes
		PRIME ³ Program	No
Member Contribution	\$55,148	Member Contribution	\$60,111

Your 2019/2020 Property Values	\$10,204,771
Your 2020/2021 Property Values (Exposures Valued as of 9/23/2019)	\$12,534,957
Change in Property	22.8%
Your 2019/2020 Payroll (CY 2017 Reported)	\$2,882,109
Your 2020/2021 Payroll (CY 2018 Reported)	\$2,971,172
Change in Payroll	3.1%
Your 2019/2020 Loss Ratio Adjustment Factor	0.85
Your 2020/2021 Loss Ratio Adjustment Factor	0.88
Change in Loss Ratio Adjustment Factor	3.5%
Change from 2019/2020 to 2020/2021:	
Contribution Amount Change	\$4,963
Contribution Percent Change	9.0%

Please contact the Primex³ Member Services Team if you have any questions or comments.
Final contribution summary sheets will be issued by April 15, 2020

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

October 15, 2019

Conner MacIver, Town Administrator
Town of Barrington
333 Calef Highway
PO Box 660
Barrington, NH 03825

RE: CY 2020 Workers' Compensation Program Renewal

Dear Conner:

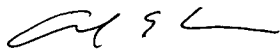
As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Workers' Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Enclosed is your CY 2020 Workers' Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance and payroll changes affect your contribution. Invoices will be mailed around January 1, 2020.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Workers' Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2019 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact your Member Services Consultant or me if you have any questions regarding your contribution and performance in the Workers' Compensation Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

WORKERS' COMPENSATION PROGRAM

MEMBER CONTRIBUTION SUMMARY

JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 RENEWAL

MEMBER: Town of Barrington

MEMBER NUMBER: 113

CY 2019

Member Contribution \$64,212

CY 2020

Contribution Assurance Program (CAP) No

PRIME³ Program No

Member Contribution \$66,909

Your 2019 Payroll (CY 2017 Reported)	\$2,882,109
Your 2020 Payroll (CY 2018 Reported)	\$2,971,172
Change in Payroll	3.1%
Your 2019 Loss Ratio Adjustment Factor	0.93
Your 2020 Loss Ratio Adjustment Factor	0.94
Change in Loss Ratio Adjustment Factor	1.1%
Change from 2019 to 2020:	
Contribution Amount Change	\$2,697
Contribution Percent Change	4.2%

Please contact the Primex³ Member Services Team if you have any questions or comments.

Invoices will be mailed around January 1, 2020

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624

(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

WORKERS' COMPENSATION CONTRIBUTION BY PAYROLL CLASS

January 1, 2020 through December 31, 2020

Member: Barrington, Town of
Member Number 113

Class	Description	Payroll Contribution*	
5506	Highway Maintenance (Formerly Street Laborers)	322,020	10,498
7590	Waste Management	68,042	1,648
7704	Firefighters & Drivers	216,880	13,369
7704	Volunteer Firefighters	111,487	10,308
7720	Police & Drivers	750,736	12,904
8810	Office Employees, Municipal	671,469	1,094
8810	Office Employees, Library	201,113	328
9015	Buildings - Janitor	30,031	848
9101	Library, Janitorial	7,518	140
9102	Parks	392,656	8,873
9402	Highway Winter Maintenance (Formerly Mechanized Street Cleaning)	107,340	3,475
9410	Municipal Employees, Inspectors, Assessors	91,879	3,424
Totals		2,971,172	66,909

* Amounts are based on a 12 month total

Trust. Excellence. Service.

October 15, 2019

Conner MacIver, Town Administrator
Town of Barrington
333 Calef Highway
PO Box 660
Barrington, NH 03825

RE: CY 2020 Unemployment Compensation Program Renewal

Dear Conner:

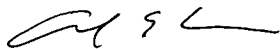
As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Unemployment Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Enclosed is your CY 2020 Unemployment Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance and payroll changes affect your contribution. Invoices will be mailed around January 1, 2020.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Unemployment Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2019 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact your Member Services Consultant or me if you have any questions regarding your contribution and performance in the Unemployment Compensation Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

UNEMPLOYMENT COMPENSATION PROGRAM

MEMBER CONTRIBUTION SUMMARY

JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 RENEWAL

MEMBER: Town of Barrington

MEMBER NUMBER: 113

CY 2019

Member Contribution \$3,087

CY 2020

Member Contribution \$2,970

Your 2019 Taxable Wages (CY 2017)	\$1,102,326
Your 2020 Taxable Wages (CY 2018)	\$1,209,568
Change in Taxable Wages	9.73%
Your 2018 Loss Ratio	97.00%
Your 2019 Loss Ratio (through June 2019)	237.00%
Your 2019 Unemployment Rate	0.28%
Your 2020 Unemployment Rate	0.25%
Change from 2019 to 2020:	
Contribution Amount Change	-\$117
Contribution Percent Change	-3.8%

Please contact the Primex³ Member Services Team if you have any questions or comments.

Invoices will be mailed around January 1, 2020

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624

(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

2020 Worker's Compensation Breakdown

Department	2019 Budget	2020 Budget
Executive	\$ 160	\$ 176
Town Clerk	\$ 320	\$ 352
Financial Administration	\$ 160	\$ 176
Tax	\$ 160	\$ 176
Land Use	\$ 160	\$ 176
General Governmetn Buildings	\$ 777	\$ 855
Police	\$ 14,476	\$ 15,924
Fire	\$ 19,893	\$ 21,882
Building Inspection	\$ 3,305	\$ 3,636
Highway	\$ 14,985	\$ 16,484
Tansfer Station	\$ 1,455	\$ 1,601
Recreation	\$ 2,777	\$ 3,055
Recreation Revolving	\$ 5,157	\$ 5,673
Library	\$ 435	\$ 479
Total	\$ 64,220	\$ 70,642

Town of Barrington ("Member")

Member hereby elects the following HealthTrust, Inc. ("HealthTrust") coverage(s):

Medical Coverage and Rates

July 2019 Medical Renewal

The following rates shall apply from July 1, 2019 to June 30, 2020

Rating Renewal July
Probationary Period 0M

Rating Tier Small
Rating Type Standard

Benefit Option(s)	Single	2-Person	Family
BC2T20(07S)-RX10/20/45/3K(S)	\$873.13	\$1,746.26	\$2,357.45
AB10(07S)-RX10/20/45/3K(S)	\$849.18	\$1,698.35	\$2,292.77
MC3(07S)-RX10/20/45(SCY)	\$545.52		
MCNRX(07S)	\$218.17		

Monthly rates and continued Member Group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

- 1) at least 75% participation of Eligible Employees who do not otherwise have group medical coverage; and
- 2) Employees who elect to cover dependents must enroll all of their Eligible Dependents (other than dependent children age 19 and over) who do not otherwise have group medical coverage.

HealthTrust reserves the right to change the rates at any time if there is a 10% or more increase or decrease in enrollment.

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

None

=====

Dental Coverage and Rates

July 2019 Dental Renewal

The following rates shall apply from July 1, 2019 to June 30, 2020

Rating Renewal July
Probationary Period 0M

Benefit Option(s)	Single	2-Person	Family
OPTION 1S	\$47.46	\$91.69	\$164.00

Monthly rates and continued Member Group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

- 1) at least 75% participation of Eligible Employees who do not otherwise have group dental coverage; and
- 2) Employees who elect to cover dependents must enroll all of their Eligible Dependents (other than dependent children age 19 and over) who do not otherwise have group dental coverage.

BENEFIT SCHEDULE

Benefit Option(s)	Coverage A	Coverage B	Coverage C	Plan Year Maximum	Coverage D	Coverage D Maximum	Deductible
OPTION 1S	100%	80%	50%	\$2,000	50%	\$1,000	\$0

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

None

=====

Short-term Disability Coverage and Rates

July 2019 STD Renewal

The following rates shall apply from July 1, 2019 to June 30, 2020

Rating Renewal July
Carrier ID # 174

BENEFIT SCHEDULE

Class	Class Name	Probation- ary Period	Benefit Amount (%)	Maximum Weekly Benefit	Maximum Benefit Period	Waiting Period	
			of Base Weekly Earnings)			Accident	Illness
1	All Eligible Employees	0M	66.67%	\$950	13 weeks	1 day	8 days

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Contributory Y/N	Participation
1	All Eligible Employees	N	100%

RATE

For Each \$10 of Weekly Benefit Per Month \$0.29

Monthly rates and continued Member Group coverage are based on 75% participation of Eligible Employees if contributory status is Y or 100% participation if contributory status is N, per applicable HealthTrust minimum participation requirements.

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

- Pregnancy covered the same as an illness.
- Evidence of Insurability needed for all late enrollees (contributory groups only).

Life Coverage and Rates

July 2019 Life Renewal

The following rates shall apply from July 1, 2019 to June 30, 2020

Rating Renewal July
Carrier ID # 174

BASIC LIFE BENEFIT SCHEDULE

Class	Class Name	Probation-ary Period	Coverage	AD&D	Guarantee Issue	Maximum Benefit
1	All Eligible Employees	0M	\$50,000	\$50,000	\$50,000	\$50,000

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Basic Life Contributory Status Y/N	Basic Life Participation	Supplemental Contributory Status Y/N	Supplemental Participation	Dependent Contributory Status Y/N	Dependent Participation
1	All Eligible Employees	N	100%	N/A	N/A	N/A	N/A

RATES

BASIC LIFE FOR EACH \$1,000 OF BENEFIT	\$0.15
BASIC AD&D FOR EACH \$1,000 OF BENEFIT	\$0.03

Monthly rates and continued Member Group coverage are subject to applicable minimum participation requirements including, without limitation: 75% participation of Eligible Employees if contributory status is Y or 100% participation if contributory status is N for Basic Life. Other requirements may apply.

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

-Basic Life Evidence of Insurability required for: Any amount in excess of the Guarantee Issue; all late applicants (contributory groups only); salary increases greater than \$25,000.

-Life and AD&D benefits reduce to 50% at age 70.

=====

Long-term Disability Coverage and Rates

July 2019 LTD Renewal

The following rates shall apply from July 1, 2019 to June 30, 2020

Rating Renewal July
Carrier ID # 174

BENEFIT SCHEDULE

Class	Class Name	Probationary Period	Benefit Percentage	Maximum Monthly Benefit	Elimination Period
1	All Eligible Employees	0M	60.00%	\$6,000	90 days

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Contributory Y/N	Participation
1	All Eligible Employees	N	100%

RATE

Per \$100 of Covered Monthly Payroll	\$0.33
--------------------------------------	--------

Monthly rates and continued Member Group coverage are subject to applicable minimum participation requirements including, without limitation: 75% participation of Eligible Employees if contributory status is Y or 100% participation if contributory status is N. Other requirements may apply.

MAXIMUM BENEFIT PERIOD

Age at Disablement	Benefit Duration*
59 or younger	To age 65
60	5 years
61	4 years
62	3-1/2 years
63	3 years
64	2-1/2 years
65	2 years
66	1-3/4 years
67	1-1/2 years
68	1-1/4 years
69 and over	1 year
*To the later of: 1) the specified length of time as stated above, or 2) the day before attaining the Social Security Normal Retirement Age under the United States Social Security Act, as revised.	

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

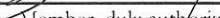
-Evidence of Insurability needed for all late enrollees (contributory groups only).

Member Group has separately contracted with HealthTrust for the following Billing Services with respect to any selected medical and dental plan coverages:

[X] COBRA [X] Retirees

SBC Compliance: HealthTrust, Inc. agrees to prepare and provide Member with a Summary of Benefits and Coverage ("SBC") for each medical plan coverage option listed on this transmittal. Member must distribute the SBCs to applicable eligible individuals. These obligations will be performed in accordance with (i) the statutory and regulatory requirements for SBCs under the Affordable Care Act ("ACA"), and (ii) related SBC compliance information provided to Member by HealthTrust, Inc.

Member agrees that the coverages elected herein are subject to the terms and conditions of the HealthTrust Membership Agreement, the HealthTrust Bylaws and applicable Coverage Documents.


For the Member, duly authorized

Town Administrator 6/5/19
Title Date

For HealthTrust, Inc.

Title	Date
-------	------



JULY 2020 RENEWAL

How HealthTrust Medical Rates are Determined

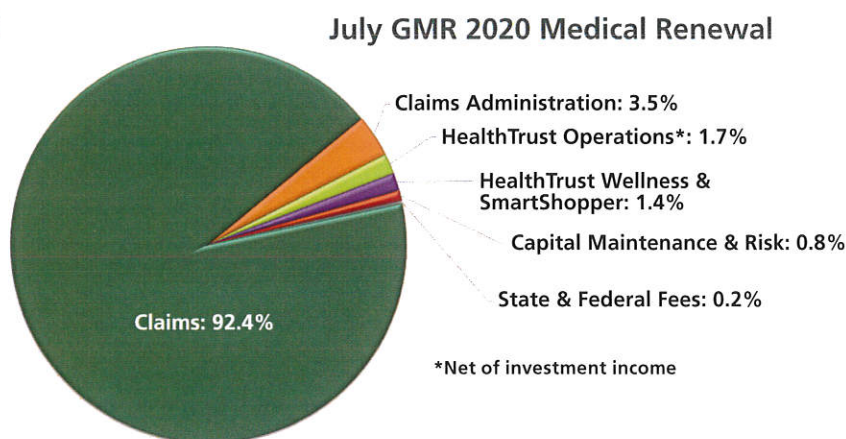
Rating Process

The renewal rates were set by the HealthTrust Board of Directors (HealthTrust Board) on October 7, 2019 as the last step in our comprehensive rate setting process. Staff, consultants and external actuaries work together to review historical claims data that is then projected forward using the latest trend forecasts to derive the change required, if any, in renewal rates. This information is presented to the Board's Finance & Personnel Committee for their review and consideration. The Finance & Personnel Committee determines the recommended renewal rates, which are then presented at two public hearings for Members. Finally, the HealthTrust Board adopts the renewal rates, taking into consideration feedback received from the two public hearings and the recommendation by the Finance & Personnel Committee.

The HealthTrust Board sets Guaranteed Maximum Rates (GMR) for the July renewal at their meeting in October. GMR provides rate projection information and locks-in a maximum rate for Member Groups for budgeting purposes. However, it provides Groups with the opportunity to still receive the most competitive rates possible based on HealthTrust's revisit rating in the spring which utilizes the most current claims and cost data available. The HealthTrust Board will establish the final July "revisit" rates in late March/early April.

Medical Contribution Components

The overall medical rates are comprised of several components. Claims are the largest component at approximately **92.4%** of the rate, **3.5%** for claims administration, **1.4%** for wellness and SmartShopper, and **1.7%** for HealthTrust's operations (net of investment income). The remainder of the rate is for required state vaccine fees (**0.2%**) and risk charges recommended by the actuary (**0.8%**) to ensure adequate reserve levels.



Medical Plan Relativities

HealthTrust works with its actuaries from time to time to determine the relative cost of the different medical benefit options we offer. At this time, the percentage rate change for each benefit option will remain the same as the overall percentage rate change for Member Groups.

CAPITAL ADEQUACY RESERVE AND RETURN OF SURPLUS



Capital Adequacy Reserve Level

Annually the HealthTrust Board determines the target level for HealthTrust's capital adequacy reserve. The purpose of a capital adequacy reserve is to ensure that all future obligations for the payment of claims and expenses are fully paid even if HealthTrust's actual experience differs from the rating assumptions used to set the contribution rates. Check out our video explaining Capital Adequacy Reserve on our website www.healthtrustnh.org, in the "Who We Are" section under Financials.

HealthTrust locks in the rates it charges for future coverage based on the actuaries' best information known at this time. However, actual future claims costs may be significantly higher than predicted for numerous reasons. The capital adequacy reserve exists to make sure HealthTrust can pay claims and expenses even if future performance differs from the projections used to set rates.

The HealthTrust Board has established a policy that it shall rely on the opinion of a qualified actuary using a sound actuarial methodology to determine the target capital adequacy reserve level for HealthTrust to meet its obligations to pay claims and expenses, even if the rating assumptions end up being too low. This policy is consistent with the NH Supreme Court's 2014 decision which addresses how such reserves should be set.

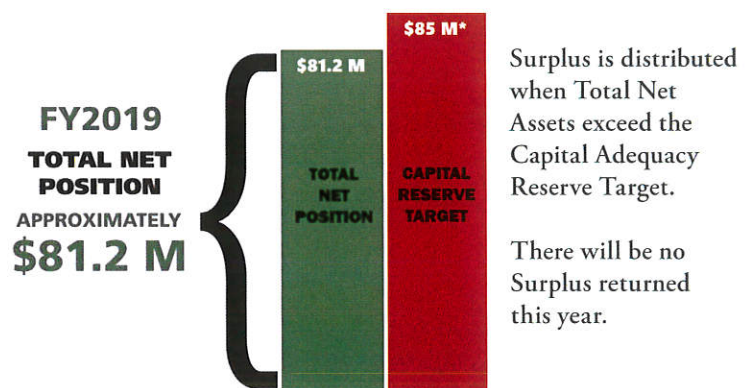
HealthTrust retained the Milliman firm, one of the preeminent actuarial firms in the country, to determine, using an actuarially sound methodology, how much capital adequacy reserve HealthTrust needed as of the start of this fiscal year, July 1, 2019. Milliman recommended that HealthTrust should target a capital adequacy reserve level of at least \$85 million. This amount provides HealthTrust with a 95% confidence level that it can meet all its obligations over a 5-year period, provided it has pricing flexibility to respond to adverse situations as they develop. Milliman recommends that HealthTrust use that confidence level as it provides only a 5% chance of insolvency over the next five years.

Based on this actuarial recommendation, the HealthTrust Board established a capital adequacy reserve target level of \$85 million as of June 30, 2019.

Return of Surplus

After the Board sets the capital adequacy reserve level, it determines whether there is any surplus to return to Members. Since the ending Net Position in HealthTrust's 2019 Fiscal Year audited financial statement was \$81.2 million, which is below the \$85 million capital adequacy reserve target, there will not be a Return of Surplus to Members for the fiscal year ending June 30, 2019.

*Once the HealthTrust 2019 Fiscal Year audited financial statement is finalized, it will be posted online on our website www.healthtrustnh.org, in the "Who We Are" section under Financials.



HealthTrust values your membership and strives to continually enhance our benefits and programs to meet your Group's expectations.

Coverage information will be shared with Member Groups and Enrollees prior to the effective dates of the changes.

Infertility Treatment

- New coverage for medically necessary treatment of fertility-related conditions. (Coverage is currently provided for diagnostic services related to determining the cause of infertility.)
- Applies to all HealthTrust medical benefit options, with the exception of Medicomp Three.

Effective July 1, 2020

Accordant Specialty Care Program

A voluntary program available through HealthTrust, for those living with a complex or rare condition at no cost to eligible covered individuals.

Effective January 1, 2020

Dedicated nurses to help manage covered individual's health and wellness needs by:

- Helping manage rare conditions and treatment
- Monitoring side effects, changes in health, mood or daily activities
- Working with the covered individual's case managers, doctors and others

Accordant Specialty Care specializes in 19 rare conditions:

- | | | |
|-----------------------|--------------------------------|--------------------------------|
| • ALS | • Hemophilia | • Polymyositis |
| • CIDP | • Hereditary Angioedema | • Rheumatoid Arthritis |
| • Crohn's Disease | • Human Immunodeficiency Virus | • Scleroderma |
| • Cystic Fibrosis | • Multiple Sclerosis | • Sickle Cell Disease |
| • Dermatomyositis | • Myasthenia Gravis | • Systemic Lupus Erythematosus |
| • Epilepsy (Seizures) | • Parkinson's Disease | • Ulcerative Colitis |
| • Gaucher Disease | | |

Emergency Room Boarding Benefit

- New coverage for boarding and non-medical care costs of a covered individual who is waiting in an acute care hospital in NH for an involuntary inpatient or other psychiatric admission, with no cost sharing for the individual.
- Applies to all HealthTrust medical benefit options, with the exception of Medicomp Three.

Effective January 1, 2020

Advanced Specialty Formulary

- Management of medications in specialty classes to promote cost-effective use of specialty drugs.
- Integrates preferred drug and generic drug strategies.
- Ensures access to drugs in each specialty drug class to make sure covered individuals have access to medications they need to stay healthy.
- Provides resources for physicians to support covered individuals.
- Applies to all CVS Caremark prescription benefit options.
- Additional Resources for Enrollees – Focusing on Health and Wellness!

Effective July 1, 2020



OTHER EXCITING UPDATES



Grand Rounds – New Benefit effective August 1, 2019

A new benefit available through HealthTrust to individuals enrolled in a HealthTrust medical plan who are experiencing complex and serious medical conditions.

Grand Rounds services include:

- **Second opinions** from world class doctors who are experts in their field to help you get the most appropriate diagnosis and treatment plan.
- **Treatment decision support** and resources to help you make the best choices for care.
- Facilitating **complex care office visits** with the most appropriate specialists.
- Available to individuals enrolled in a HealthTrust medical plan (except Medcomp Three)



ConvenientMD – Two new locations – Opening Soon!

Littleton: November 2019 and **Belmont:** December 2019

- Biometric Health Screenings for Slice of Life participants
- Free flu shots for the whole family



All ConvenientMD locations are open 8am to 8pm, 7 days a week. Just walk in; no appointment required.

Enhanced Secure Enrollee Portal (SEP) and easy-to-use HealthTrust Mobile – Launching October 22, 2019

- Digital ID cards
- Coverage documents
- Secure Message Center
- Easy sign-on access to even more vendor partner websites
- Now easy to use on your computer, tablet or smartphone!
- Launch mobile apps from our vendor partners on a smartphone!



Encourage your HealthTrust Enrollees, covered spouses and/or covered dependents age 18 or older to login today!



800.527.5001 • www.healthtrustnh.org



October 11, 2019

Mr. John Scruton
Town Administrator
Town of Barrington
PO Box 660
Barrington, NH 03825

Dear Mr. Scruton:

The HealthTrust Board of Directors met on October 7, 2019 to set renewal rates for the 2020 renewal period. Enclosed are the Guaranteed Maximum Rates (GMR) for your Group's renewal of medical coverage for the period of July 1, 2020 through June 30, 2021 for your current benefit plans. Also included are the renewal rates for dental, life, short-term and long-term disability coverage, if applicable. Your Benefits Advisor can work directly with you to provide alternative benefit options and applicable rates. Please see the enclosed transmittal for your Group's specific renewal rates for all your coverage lines.

Medical Rates

The Guaranteed Maximum Rate adjustment for all Member Groups renewing medical coverage for July 2020 is an *overall average increase of 5.2%*, primarily due to projected medical and prescription trend and increased claims utilization. ***Your Group's rate change will vary from this overall average increase based in part on your Group's own claims experience.*** If you are a Group in the Small Group Rating Tier (50 and Under), or part of a combined rating group, your rate reflects the claims experience of that combined rating group.

The GMR provides rate projection information and locks-in a maximum rate for your budgeting purposes. However, it provides you with the opportunity to still receive the most competitive rates possible based on HealthTrust's revisit rating in the spring which utilizes the most current claims and cost data available. The HealthTrust Board will establish the final July "revisit" rates on March 17, 2020.

Dental Rates

For Member Groups currently participating in HealthTrust's dental coverage, there is an *increase of 3.9%* for all Member Groups primarily due to projected dental trend.

Short-Term Disability Coverage

For Member Groups currently participating in HealthTrust's short-term disability coverage, there is an *overall average rate increase of 8.5%* for fiscal year 2021 due to increased claims volume and average claim duration. ***However, your Group's actual rate adjustment will vary from the overall increase depending on your Group's experience and demographic make-up.***

Long-Term Disability Coverage

For Member Groups currently participating in HealthTrust's long-term disability coverage, your rate will *decrease by 15%*. *Rates will remain the same for all Member Groups that added coverage on January 1, 2019 or later.* If your Group has had a recent benefit change, your rate adjustment may vary from this standard adjustment. These rate adjustments are based on contractual negotiations influenced by the positive experience of the covered Member Groups.

Life Coverage

For Member Groups that participate in HealthTrust's life coverage and that have 10 or more employees, rates for your life coverage will *decrease by 15%*. For Groups with fewer than 10 employees who participate in the life coverage with standard benefits, rates will *decrease to \$.18 for each \$1,000 of benefit*. Rates will remain the same for all Member Groups that added coverage on January 1, 2019 or later. These rate reductions apply only to Base Life coverage; Accidental Death & Dismemberment, Dependent Life and Supplemental Life rates will remain the same. If your Group has had a recent benefit change, your rate adjustment may vary from this standard adjustment. These rate adjustments are based on contractual negotiations influenced by the positive experience of the covered Member Groups.

Benefit Advantage

For Member Groups currently participating in HealthTrust's Benefit Advantage Health Reimbursement Arrangement (HRA) and enhanced Flexible Spending Account (FSA) services, *there is no change to the per participant/per month rates*. FSA and HRA administration services per participant/per month fees are waived for participants enrolled in the following HealthTrust medical plans: AB15/40IPDED, ABSOS20/40/1KDED, ABSOS25/50/3KDED, ABSOS30/60/5KDED, ABHD/5K/20COIN and LUMENOS2500.

Enclosures

Please review these enclosures for additional details on your renewal, the rating process, benefit enhancements and updates:

- Group Transmittal (*includes monthly contribution rates for all of your coverage lines*)
- Group Medical Rate Exhibit (*includes monthly contribution rates for existing benefit options and alternatives*)
- How Your Rate is Determined - *The Rating Process, Capital Adequacy Reserve and Return of Surplus*
- 2020 Plan Enhancements and Updates

Timeline

Benefit Changes Notification Deadline – May 22, 2020

Your Benefits Advisor, Stephanie Perrin, will be contacting you to discuss the renewal and work with you to review available options and assist with any changes you may be considering. Please note that requests for any coverage changes must be communicated to us and completed prior to May 22, 2020 to be effective July 1, 2020.

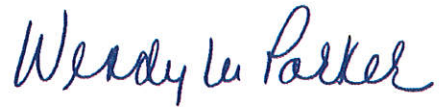
Meet with your Benefits and Wellness Advisors

Your Benefits Advisor is available to work with you to schedule meetings to review the following key education and reporting tools.

- **Benefit Education Sessions** – *New PowerPoint Presentation format* – a customized Benefit Education presentation to make it even easier to educate your employees about their benefit plans, medical consumerism, and wellness programs, including how they can access tools and resources through the *Enhanced HealthTrust Secure Enrollee Portal* and *HealthTrust Mobile*.
- **Rating Summary** – a report showing how your Group's rates were calculated. (*Also available to Small Groups showing the 50 and under summary*)
- **Stewardship Report** (*for Groups with 100 or more Enrollees*) – a detailed report showing your Group's membership data, medical and prescription claims utilization data, wellness program participation and recommendations.

Thank you for your continued participation with HealthTrust. If you have any questions or concerns, please do not hesitate to contact Stephanie at 800.527.5001.

Sincerely,

A handwritten signature in blue ink that reads "Wendy Lee Parker". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Wendy Lee Parker
Executive Director

Enclosures

cc: Amanda Barber, NEPBA Local 240 President, Town of Barrington



Town of Barrington ("Member")

HealthTrust, Inc. ("HealthTrust") hereby provides the following rates for coverage(s) currently offered to Member with respect to the July 1, 2020 to June 30, 2021 Coverage Period:

Medical Coverage and Rates

July 2020 Medical Renewal

The following Guaranteed Maximum Rates shall apply from July 1, 2020 to June 30, 2021

Rating Renewal July
Probationary Period 0M

Rating Tier Small
Rating Type Standard

Benefit Option(s)	Single	2-Person	Family
BC2T20(07S)-RX10/20/45/3K(S)	\$880.98	\$1,761.97	\$2,378.65
AB10(07S)-RX10/20/45/3K(S)	\$856.81	\$1,713.63	\$2,313.40
MC3(07S)-RX10/20/45(SCY)	\$550.43		
MCNRX(07S)	\$220.14		

Monthly rates and continued Member Group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

- 1) at least 75% participation of Eligible Employees who do not otherwise have group medical coverage; and
- 2) Employees who elect to cover dependents must enroll all of their Eligible Dependents (other than dependent children age 19 and over) who do not otherwise have group medical coverage.

HealthTrust reserves the right to change the rates at any time if there is a 10% or more increase or decrease in enrollment.

PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

None

Dental Coverage and Rates

July 2020 Dental Renewal

The following rates shall apply from July 1, 2020 to June 30, 2021

Rating Renewal July
Probationary Period 0M

Benefit Option(s)	Single	2-Person	Family
OPTION 1S	\$49.31	\$95.26	\$170.40

Monthly rates and continued Member Group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

- 1) at least 75% participation of Eligible Employees who do not otherwise have group dental coverage; and
- 2) Employees who elect to cover dependents must enroll all of their Eligible Dependents (other than dependent children age 19 and over) who do not otherwise have group dental coverage.

BENEFIT SCHEDULE

Benefit Option(s)	Coverage A	Coverage B	Coverage C	Plan Year Maximum	Coverage D	Coverage D Maximum	Deductible
OPTION 1S	100%	80%	50%	\$2,000	50%	\$1,000	\$0

PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

None

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Short-term Disability Coverage and Rates

July 2020 STD Renewal

The following rates shall apply from July 1, 2020 to June 30, 2021

Rating Renewal July
Suffix # 174

BENEFIT SCHEDULE

Class	Class Name	Probation- ary Period	Benefit Amount (%) of Base Weekly Earnings)	Maximum Weekly Benefit	Maximum Benefit Period	Waiting Period	
						Accident	Illness
1	All Eligible Employees	0M	66.67%	\$950	13 weeks	1 day	8 days

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Contributory Y/N	Participation
1	All Eligible Employees	N	100%

RATE

For Each \$10 of Weekly Benefit Per Month \$0.29

Monthly rates and continued Member Group coverage are based on 75% participation of Eligible Employees if contributory status is Y or 100% participation if contributory status is N, per applicable HealthTrust minimum participation requirements.

PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

- Pregnancy covered the same as an illness.
- Evidence of Insurability needed for all late enrollees (contributory groups only).

Life Coverage and Rates

July 2020 Life Renewal

The following rates shall apply from July 1, 2020 to June 30, 2021

Rating Renewal July

Suffix # 174

BAE means Base Annual Earnings, if applicable

BASIC LIFE BENEFIT SCHEDULE

Class	Class Name	Probationary Period	Coverage	AD&D	Guarantee Issue	Maximum Benefit
1	All Eligible Employees	0M	\$50,000	\$50,000	\$50,000	\$50,000

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Basic Life Contributory Status Y/N	Basic Life Participation	Supplemental Contributory Status Y/N	Supplemental Participation	Dependent Contributory Status Y/N	Dependent Participation
1	All Eligible Employees	N	100%	N/A	N/A	N/A	N/A

RATES

BASIC LIFE FOR EACH \$1,000 OF BENEFIT	\$0.13
BASIC AD&D FOR EACH \$1,000 OF BENEFIT	\$0.03

Monthly rates and continued Member Group coverage are subject to applicable minimum participation requirements including, without limitation: 75% participation of Eligible Employees if contributory status is Y or 100% participation if contributory status is N for Basic Life. Other requirements may apply.

PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

-Basic Life Evidence of Insurability required for: Any amount in excess of the Guarantee Issue; all late applicants (contributory groups only); salary increases greater than \$25,000.

-Life and AD&D benefits reduce to 50% at age 70.

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Long-term Disability Coverage and Rates

July 2020 LTD Renewal

The following rates shall apply from July 1, 2020 to June 30, 2021

Rating Renewal July
Suffix # 174

BENEFIT SCHEDULE

Class	Class Name	Probationary Period	Benefit Percentage	Maximum Monthly Benefit	Elimination Period
1	All Eligible Employees	0M	60.00%	\$6,000	90 days

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Contributory Y/N	Participation
1	All Eligible Employees	N	100%

RATE

Per \$100 of Covered Monthly Payroll \$0.28

Monthly rates and continued Member Group coverage are subject to applicable minimum participation requirements including, without limitation: 75% participation of Eligible Employees if contributory status is Y or 100% participation if contributory status is N. Other requirements may apply.

MAXIMUM BENEFIT PERIOD

Age at Disablement	Benefit Duration*
59 or younger	To age 65
60	5 years
61	4 years
62	3-1/2 years
63	3 years
64	2-1/2 years
65	2 years
66	1-3/4 years
67	1-1/2 years
68	1-1/4 years
69 and over	1 year
*To the later of: 1) the specified length of time as stated above, or 2) the day before attaining the Social Security Normal Retirement Age under the United States Social Security Act, as revised.	

PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

-Evidence of Insurability needed for all late enrollees (contributory groups only).

BILLING SERVICES

Member Group has separately contracted with HealthTrust for the following Billing Services with respect to any selected medical and dental plan coverages:

☒ COBRA ☒ Retirees

ADDITIONAL TERMS

SBC Compliance: HealthTrust, Inc. agrees to prepare and provide Member with a Summary of Benefits and Coverage ("SBC") for each medical plan coverage option listed on this transmittal. Member must distribute the SBCs to applicable eligible individuals. These obligations will be performed in accordance with (i) the statutory and regulatory requirements for SBCs under the Affordable Care Act ("ACA"), and (ii) related SBC compliance information provided to Member by HealthTrust, Inc.

Maximum Probationary Period Compliance: The eligibility conditions and probationary period requirements for enrollment in each medical plan coverage option listed on this transmittal must comply with the 90-Day Maximum Waiting Period rule of the ACA.

Agreement and Authorization

The rates and coverages offered herein are subject to the terms and conditions of the HealthTrust Membership Agreement, the HealthTrust Bylaws and applicable Coverage Documents.

Note: This Transmittal is for informational purposes and not for signature. You will receive the final Transmittal for signature in March 2020.



Medical Rate Exhibit

Town of Barrington

Rating Renewal: July

Rating Tier: Small

Rating Type: Standard

Current Benefit Option(s)	Enrollment Type	Enrollee Counts	7/19 Rates	7/20 GMR Rates	% Change
BC2T20(07S)-RX10/20/45/3K(S)	Single	2	\$873.13	\$880.98	0.9%
	2-Person	0	\$1,746.26	\$1,761.97	0.9%
	Family	3	\$2,357.45	\$2,378.65	0.9%
AB10(07S)-RX10/20/45/3K(S)	Single	11	\$849.18	\$856.81	0.9%
	2-Person	11	\$1,698.35	\$1,713.63	0.9%
	Family	11	\$2,292.77	\$2,313.40	0.9%
MC3(07S)-RX10/20/45(SCY)	Single	8	\$545.52	\$550.43	0.9%
MCNRX(07S)	Single	0	\$218.17	\$220.14	0.9%
Monthly Total		46	\$66,426.07	\$67,023.59	0.9%

Alternative Benefit Option(s): As you consider your benefit offerings for July 1, 2020, please refer to the sampling of Benefit Option(s) provided below. It is important to note that not all of the sample plans listed below can be offered along with your current Benefit Option(s). Your Benefits Advisor is available to help you select the plans that best meet your Group's needs and work within HealthTrust's underwriting guidelines.

Alternative Benefit Option(s)	Enrollment Type	720 GMR Rates
BC2T20(07S)-R10/25/40M10/40/70/3K(S)	Single	\$852.29
	2-Person	\$1,704.58
	Family	\$2,301.19
AB20(07S)-R10/25/40M10/40/70/3K(S)	Single	\$795.35
	2-Person	\$1,590.69
	Family	\$2,147.43
ABSOS20/40/1KDED(07S)-R10/25/40M10/40/70/5K(S)*	Single	\$641.11
	2-Person	\$1,282.22
	Family	\$1,731.00
MC3(07S)-R10/25/40M10/40/70(SCY)	Single	\$532.52

**Maximum of 50% Employer funding of deductible allowed.*

New Hampshire Occupational Employment & Wages 2018

based on the May 2017 survey by
the Occupational Employment Statistics (OES) Program



State of New Hampshire
Christopher T. Sununu, *Governor*

New Hampshire Employment Security
George N. Copadis, *Commissioner*

Economic and Labor Market Information Bureau
Katrina J. Evans, *Interim Director*

October 2018

How To Read the Tables

For each occupation in the tables of this publication, there is a corresponding SOC code and an estimate of employment within that occupation. The remaining data fields are Entry Level Wage, Mean (Average) Wage, Median Wage, and Experienced Wage.

- 1 SOC (Standard Occupational Classification) Code is a six-digit code designed to define occupations uniformly and to organize occupational data logically.
- 2 Estimated Employment is an approximation of the number of people employed in each area, occupational group, or specific occupation. Estimates for detailed occupations may not sum to the totals because the totals may include occupations not shown. Estimates do not include self-employed workers. If the estimated employment is not publishable, an NP will appear.
- 3 Entry Level Wage is the mean of the lower third of the population.
- 4 Mean (Average) Wage is the average hourly wage. If an hourly wage is not available (for occupations that typically have a nonstandard work week) the annual salary is displayed.
- 5 Median Wage is the 50th percentile of the distribution of wages. For each median wage, 50 percent of the workers in an occupation earn wages below, and 50 percent earn wages above median wage.
- 6 Experienced Wage is the mean of the upper two-thirds of the population.

Because of confidentiality or lack of data, not all occupations appear in all areas.

- Indicates a wage that is not publishable.

NP - Indicates an estimated employment that is not publishable.

NOTE: Wages aged to June 2018

Sample Table

Statewide Occupational Employment & Wages	1 SOC Code	2 May 2017 Estimated Employment	3 Entry Level Wage*	4 June 2018 Mean (Average) Wage*	5 Median Wage*	6 Experienced Wage*
Total all occupations	00-0000	649,950	\$11.30	\$25.26	\$19.25	\$32.24
Management Occupations	11-0000	36,840	\$29.21	\$57.93	\$49.98	\$72.29
Chief Executives	11-1011	760	\$47.06	\$92.23	\$80.39	\$114.81
General and Operations Managers	11-1021	12,040	\$28.89	\$61.87	\$49.20	\$78.36
Legislators	11-1031	430	\$17,807	\$19,101	\$18,400	\$19,749
Advertising and Promotions Managers	11-2011	50	\$26.48	\$43.28	\$41.61	\$51.69
Marketing Managers	11-2021	1,080	\$40.24	\$68.30	\$63.36	\$82.33
Sales Managers	11-2022	1,550	\$41.90	\$70.35	\$67.36	\$84.58
Public Relations and Fundraising Managers	11-2031	470	\$36.78	\$56.55	\$50.97	\$66.43
Administrative Services Managers	11-3011	1,000	\$30.37	\$47.49	\$44.15	\$56.05
Computer and Information Systems Managers	11-3021	2,100	\$45.15	\$68.07	\$64.72	\$79.54
Financial Managers	11-3031	3,420	\$34.10	\$59.13	\$54.04	\$71.64
Industrial Production Managers	11-3051	1,130	\$40.03	\$64.15	\$59.90	\$76.21
Purchasing Managers	11-3061	410	\$41.52	\$58.23	\$56.27	\$66.59
Transportation, Storage, and Distribution Managers	11-3071	400	\$38.44	\$53.46	\$49.92	\$60.97
Compensation and Benefits Managers	11-3111	60	\$39.51	\$59.44	\$55.54	\$69.40
Human Resources Managers	11-3121	620	\$36.56	\$57.25	\$53.33	\$67.59
Training and Development Managers	11-3131	140	\$39.65	\$55.29	\$54.88	\$63.11
Construction Managers	11-9021	1,030	\$29.94	\$45.94	\$41.60	\$53.93
Education Administrators, Preschool and Childcare Center/Program	11-9031	470	\$16.31	\$23.10	\$22.09	\$26.49
Education Administrators, Elementary and Secondary School	11-9032	1,530	\$68,481	\$87,695	\$88,295	\$97,302
Education Administrators, Postsecondary	11-9033	690	\$30.24	\$54.94	\$46.33	\$67.29
Education Administrators, All Other	11-9039	80	\$22.18	\$35.57	\$31.21	\$42.27
Architectural and Engineering Managers	11-9041	1,410	\$49.50	\$74.27	\$70.79	\$86.65
Food Service Managers	11-9051	1,110	\$21.47	\$30.31	\$28.16	\$34.74
Lodging Managers	11-9081	220	\$20.17	\$30.65	\$26.91	\$35.90
Medical and Health Services Managers	11-9111	1,630	\$34.93	\$58.41	\$49.11	\$70.15
Natural Sciences Managers	11-9121	150	\$47.33	\$62.05	\$57.42	\$69.42
Postmasters and Mail Superintendents	11-9131	170	\$30.91	\$36.04	\$35.12	\$38.61
Property, Real Estate, and Community Association Managers	11-9141	630	\$21.24	\$33.22	\$29.35	\$39.22
Social and Community Service Managers	11-9151	660	\$23.22	\$32.54	\$30.66	\$37.19
Emergency Management Directors	11-9161	40	\$19.61	\$29.61	\$25.68	\$34.61
Managers, All Other	11-9199	1,360	\$36.66	\$61.84	\$56.85	\$74.45

* Some occupations, such as teachers, have a nonstandard workweek and are not paid by the hour. For these occupations, annual salaries are displayed instead of hourly wage. May 2017 occupational wages were updated to June 2018 using Employment Cost Index (ECI) factors.

New Hampshire Occupational Employment & Wages - 2018

Dover-Durham Area Occupational Employment & Wages	SOC Code	May 2017 Estimated Employment	June 2018			
			Entry Level Wage*	Mean (Average) Wage*	Median Wage*	Experienced Wage*
Total all occupations	00-0000	48,460	\$11.30	\$24.69	\$18.88	\$31.38
Management Occupations	11-0000	2,300	\$28.83	\$54.98	\$48.57	\$68.05
Chief Executives	11-1011	30	\$27.90	\$67.37	\$56.46	\$87.10
General and Operations Managers	11-1021	650	\$28.72	\$58.00	\$48.08	\$72.64
Legislators	11-1031	40	\$17,980	\$22,226	\$18,859	\$24,350
Marketing Managers	11-2021	50	\$39.35	\$66.10	\$57.40	\$79.48
Sales Managers	11-2022	60	\$45.13	\$62.12	\$58.66	\$70.61
Public Relations and Fundraising Managers	11-2031	30	\$46.47	\$69.66	\$69.74	\$81.26
Administrative Services Managers	11-3011	120	\$30.83	\$42.70	\$40.51	\$48.63
Computer and Information Systems Managers	11-3021	200	\$48.43	\$68.12	\$67.70	\$77.97
Financial Managers	11-3031	240	\$33.15	\$59.07	\$52.98	\$72.03
Industrial Production Managers	11-3051	60	\$34.74	\$50.34	\$45.52	\$58.14
Human Resources Managers	11-3121	30	\$34.08	\$50.80	\$51.31	\$59.16
Construction Managers	11-9021	30	\$30.69	\$54.64	\$50.52	\$66.62
Education Administrators, Preschool and Childcare Center/Program	11-9031	NP	\$19.47	\$24.62	\$23.52	\$27.19
Education Administrators, Elementary and Secondary School	11-9032	90	\$74,384	\$90,486	\$90,296	\$98,537
Architectural and Engineering Managers	11-9041	50	\$38.07	\$58.36	\$55.83	\$68.51
Food Service Managers	11-9051	70	\$18.98	\$30.50	\$27.88	\$36.24
Medical and Health Services Managers	11-9111	140	\$32.82	\$57.29	\$49.54	\$69.52
Property, Real Estate, and Community Association Managers	11-9141	30	\$16.19	\$28.93	\$25.48	\$35.29
Social and Community Service Managers	11-9151	50	\$24.46	\$33.08	\$30.41	\$37.38
Managers, All Other	11-9199	40	\$42.71	\$66.12	\$61.11	\$77.83
Business and Financial Operations Occupations	13-0000	1,920	\$22.58	\$35.28	\$32.16	\$41.63
Buyers and Purchasing Agents	13-1020	90	\$21.14	\$30.20	\$27.62	\$34.73
Claims Adjusters, Examiners, and Investigators	13-1031	430	\$25.65	\$37.80	\$35.24	\$43.87
Compliance Officers, Except Agriculture, Construction, Health and Safety, and Transportation	13-1041	70	#	#	#	#
Cost Estimators	13-1051	50	\$22.35	\$36.90	\$32.27	\$44.17
Human Resources Specialists	13-1071	140	\$20.93	\$30.60	\$28.39	\$35.43
Management Analysts	13-1111	110	\$29.85	\$44.70	\$39.76	\$52.12
Meeting, Convention, and Event Planners	13-1121	30	\$18.00	\$27.19	\$26.95	\$31.78
Fundraisers	13-1131	30	\$23.20	\$30.51	\$29.93	\$34.16
Compensation, Benefits, and Job Analysis Specialists	13-1141	50	\$21.17	\$25.99	\$23.98	\$28.40
Training and Development Specialists	13-1151	80	\$21.13	\$35.27	\$33.17	\$42.34

* Some occupations, such as teachers, have a nonstandard workweek and are not paid by the hour. For these occupations, annual salaries are displayed instead of hourly wage. May 2017 occupational wages were updated to June 2018 using Employment Cost Index (ECI) factors.

New Hampshire Occupational Employment & Wages - 2018

Dover-Durham Area Occupational Employment & Wages	SOC Code	May 2017 Estimated Employment	June 2018			
			Entry Level Wage*	Mean (Average) Wage*	Median Wage*	Experienced Wage*
Market Research Analysts and Marketing Specialists	13-1161	130	\$21.76	\$31.83	\$28.56	\$36.87
Business Operations Specialists, All Other	13-1199	90	\$29.18	\$42.78	\$38.81	\$49.59
Accountants and Auditors	13-2011	350	\$25.09	\$35.08	\$33.17	\$40.08
Loan Officers	13-2072	90	\$17.06	\$38.83	\$28.07	\$49.72
Computer Systems Analysts	15-1121	290	\$32.16	\$44.83	\$44.16	\$51.16
Information Security Analysts	15-1122	40	\$33.95	\$59.13	\$58.29	\$71.72
Computer Programmers	15-1131	80	\$22.73	\$34.26	\$33.67	\$40.02
Software Developers, Systems Software	15-1133	200	\$32.82	\$40.67	\$39.74	\$44.60
Web Developers	15-1134	30	\$28.55	\$39.29	\$35.54	\$44.67
Database Administrators	15-1141	NP	\$41.57	\$51.79	\$50.73	\$56.90
Computer User Support Specialists	15-1151	260	\$18.87	\$25.62	\$26.08	\$28.99
Computer Network Support Specialists	15-1152	NP	\$23.64	\$36.10	\$36.71	\$42.32
Computer Occupations, All Other	15-1199	70	\$28.90	\$39.89	\$38.95	\$45.37
Operations Research Analysts	15-2031	210	\$31.74	\$44.36	\$45.04	\$50.66
Architecture and Engineering Occupations	17-0000	650	\$24.04	\$35.64	\$34.27	\$41.43
Civil Engineers	17-2051	50	\$29.72	\$43.51	\$40.03	\$50.41
Electrical Engineers	17-2071	50	\$32.46	\$42.89	\$38.96	\$48.11
Industrial Engineers	17-2112	120	\$26.95	\$35.19	\$33.56	\$39.30
Mechanical Engineers	17-2141	140	\$29.20	\$38.79	\$38.03	\$43.59
Industrial Engineering Technicians	17-3026	40	\$20.60	\$26.19	\$26.10	\$28.97
Mechanical Engineering Technicians	17-3027	30	\$16.45	\$22.09	\$21.57	\$24.90
Life, Physical, and Social Science Occupations	19-0000	280	\$21.42	\$35.25	\$31.65	\$42.15
Environmental Scientists and Specialists, Including Health	19-2041	40	\$25.13	\$31.43	\$30.23	\$34.57
Clinical, Counseling, and School Psychologists	19-3031	30	\$32.80	\$39.49	\$37.54	\$42.84
Biological Technicians	19-4021	30	\$18.26	\$22.59	\$22.15	\$24.75
Community and Social Services Occupations	21-0000	490	\$14.55	\$23.49	\$22.66	\$27.95
Educational, Guidance, School, and Vocational Counselors	21-1012	120	\$18.72	\$27.83	\$26.77	\$32.40
Substance abuse, behavioral disorder, and mental health counselors	21-1018	90	\$12.64	\$18.60	\$17.42	\$21.58
Child, Family, and School Social Workers	21-1021	50	\$21.56	\$27.24	\$24.65	\$30.07
Healthcare Social Workers	21-1022	60	\$22.55	\$29.00	\$29.09	\$32.23
Social and Human Service Assistants	21-1093	80	\$12.43	\$14.98	\$14.27	\$16.24

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Legal Occupations	23-0000	140	\$22.79	\$44.60	\$37.63	\$55.49
Lawyers	23-1011	80	\$34.55	\$56.50	\$46.51	\$67.46
Paralegals and Legal Assistants	23-2011	50	\$20.79	\$23.91	\$22.93	\$25.46
Education, Training, and Library Occupations	25-0000	4,790	\$14.38	\$29.08	\$26.70	\$36.42
Preschool Teachers, Except Special Education	25-2011	380	\$12.59	\$14.76	\$14.05	\$15.86
Kindergarten Teachers, Except Special Education	25-2012	30	\$41,413	\$59,291	\$59,366	\$68,230
Elementary School Teachers, Except Special Education	25-2021	440	\$43,826	\$59,124	\$58,595	\$66,774
Middle School Teachers, Except Special and Career/ Technical Education	25-2022	350	\$44,681	\$62,074	\$60,918	\$70,769
Secondary School Teachers, Except Special and Career/ Technical Education	25-2031	370	\$45,653	\$62,319	\$61,740	\$70,652
Career/Technical Education Teachers, Secondary School	25-2032	30	\$46,264	\$56,801	\$57,035	\$62,070
Special Education Teachers, Kindergarten and Elementary School	25-2052	100	\$43,088	\$56,358	\$56,266	\$62,992
Special Education Teachers, Middle School	25-2053	80	\$43,743	\$61,018	\$60,124	\$69,656
Special Education Teachers, Secondary School	25-2054	80	\$45,188	\$63,562	\$64,959	\$72,749
Self-Enrichment Education Teachers	25-3021	220	\$18.15	\$31.46	\$30.71	\$38.11
Teachers and Instructors, All Other, Except Substitute Teachers	25-3097	NP	\$36,483	\$51,917	\$56,515	\$59,635
Substitute Teachers	25-3098	250	\$10.87	\$11.27	\$11.14	\$11.46
Librarians	25-4021	80	\$17.37	\$26.85	\$27.04	\$31.60
Library Technicians	25-4031	60	\$13.82	\$17.97	\$18.26	\$20.04
Instructional Coordinators	25-9031	180	#	#	#	#
Teacher Assistants	25-9041	790	\$23,708	\$32,359	\$32,441	\$36,685
Arts, Design, Entertainment, Sports, and Media Occupations	27-0000	450	\$12.28	\$25.27	\$22.89	\$31.76
Graphic Designers	27-1024	70	\$17.72	\$22.00	\$22.11	\$24.14
Coaches and Scouts	27-2022	80	\$33,255	\$65,941	\$51,876	\$82,283
Public Relations Specialists	27-3031	90	\$18.03	\$28.71	\$28.30	\$34.04
Writers and Authors	27-3043	40	\$20.60	\$30.10	\$25.29	\$34.85
Healthcare Practitioners and Technical Occupations	29-0000	3,190	\$20.97	\$45.49	\$34.01	\$57.75
Dentists, General	29-1021	50	\$44.95	\$92.60	\$76.70	\$116.43
Optometrists	29-1041	30	#	#	#	#
Pharmacists	29-1051	80	\$51.91	\$68.09	\$65.41	\$76.17
Family and General Practitioners	29-1062	40	\$64.24	\$85.03	\$82.17	\$95.43
Surgeons	29-1067	60	#	\$149.49	#	#

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Physicians and Surgeons, All Other	29-1069	180	#	\$142.65	#	#
Physician Assistants	29-1071	40	\$33.10	\$46.48	\$48.08	\$53.16
Occupational Therapists	29-1122	80	\$31.70	\$40.19	\$41.90	\$44.43
Physical Therapists	29-1123	120	\$34.58	\$41.57	\$42.63	\$45.07
Speech-Language Pathologists	29-1127	70	\$25.57	\$36.97	\$37.60	\$42.66
Veterinarians	29-1131	40	\$32.55	\$56.75	\$45.93	\$68.86
Registered Nurses	29-1141	1,010	\$26.08	\$33.75	\$32.70	\$37.58
Nurse Practitioners	29-1171	130	\$42.46	\$60.37	\$60.90	\$69.32
Dental Hygienists	29-2021	110	\$34.77	\$37.44	\$37.16	\$38.78
Emergency Medical Technicians and Paramedics	29-2041	130	\$13.27	\$20.64	\$21.45	\$24.33
Pharmacy Technicians	29-2052	120	\$11.30	\$15.73	\$15.70	\$17.94
Veterinary Technologists and Technicians	29-2056	100	\$12.83	\$16.18	\$16.13	\$17.86
Licensed Practical and Licensed Vocational Nurses	29-2061	180	\$22.09	\$25.11	\$24.61	\$26.61
Medical Records and Health Information Technicians	29-2071	60	\$16.35	\$22.08	\$19.37	\$24.95
Opticians, Dispensing	29-2081	60	\$16.49	\$19.27	\$19.40	\$20.65
Healthcare Support Occupations	31-0000	1,480	\$12.71	\$16.65	\$15.60	\$18.63
Home Health Aides	31-1011	NP	\$12.31	\$14.47	\$14.24	\$15.55
Nursing Assistants	31-1014	850	\$11.98	\$14.84	\$14.45	\$16.28
Physical Therapist Assistants	31-2021	30	\$27.18	\$29.67	\$29.23	\$30.91
Dental Assistants	31-9091	110	\$17.90	\$21.79	\$22.31	\$23.74
Medical Assistants	31-9092	250	\$14.14	\$17.61	\$17.19	\$19.35
Veterinary Assistants and Laboratory Animal Caretakers	31-9096	50	\$9.94	\$13.68	\$14.00	\$15.56
Protective Service Occupations	33-0000	880	\$14.78	\$24.07	\$23.20	\$28.72
First-Line Supervisors of Police and Detectives	33-1012	40	\$30.37	\$37.69	\$37.46	\$41.35
First-Line Supervisors of Fire Fighting and Prevention Workers	33-1021	40	\$23.42	\$34.76	\$35.77	\$40.42
Firefighters	33-2011	140	\$17.24	\$24.02	\$23.79	\$27.41
Detectives and Criminal Investigators	33-3021	40	\$28.40	\$34.90	\$35.44	\$38.16
Parking Enforcement Workers	33-3041	40	\$10.59	\$12.85	\$12.01	\$13.99
Police and Sheriff's Patrol Officers	33-3051	280	\$20.59	\$26.49	\$25.82	\$29.43
Security Guards	33-9032	130	\$13.33	\$16.17	\$15.34	\$17.60
Lifeguards, Ski Patrol, and Other Recreational Protective Service Workers	33-9092	40	#	#	#	#
Food Preparation and Serving-Related Occupations	35-0000	4,960	\$8.76	\$12.01	\$10.60	\$13.64
Chefs and Head Cooks	35-1011	NP	\$22.83	\$28.32	\$28.15	\$31.08

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First-Line Supervisors of Food Preparation and Serving Workers	35-1012	420	\$12.44	\$17.31	\$15.19	\$19.74
Cooks, Fast Food	35-2011	NP	\$11.49	\$14.99	\$15.80	\$16.74
Cooks, Institution and Cafeteria	35-2012	150	\$12.20	\$15.72	\$15.32	\$17.48
Cooks, Restaurant	35-2014	310	\$12.44	\$14.85	\$14.70	\$16.06
Cooks, Short Order	35-2015	NP	\$9.15	\$11.14	\$10.67	\$12.13
Food Preparation Workers	35-2021	230	\$10.20	\$11.91	\$11.62	\$12.76
Bartenders	35-3011	210	\$8.71	\$10.05	\$9.30	\$10.73
Combined Food Preparation and Serving Workers, Including Fast Food	35-3021	1,710	\$8.74	\$10.40	\$9.80	\$11.23
Waiters and Waitresses	35-3031	1,100	\$8.72	\$10.96	\$9.45	\$12.09
Food Servers, Nonrestaurant	35-3041	90	\$9.14	\$10.78	\$10.78	\$11.60
Dishwashers	35-9021	150	\$8.85	\$10.46	\$10.44	\$11.25
Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop	35-9031	NP	\$9.01	\$10.61	\$10.53	\$11.41
Building and Grounds Cleaning and Maintenance Occupations	37-0000	1,480	\$10.16	\$14.41	\$13.42	\$16.53
First-Line Supervisors of Housekeeping and Janitorial Workers	37-1011	70	\$13.61	\$20.08	\$15.62	\$23.32
First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers	37-1012	30	\$18.93	\$35.34	\$36.18	\$43.55
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	37-2011	790	\$10.43	\$13.80	\$13.05	\$15.49
Maids and Housekeeping Cleaners	37-2012	230	\$8.83	\$11.00	\$10.83	\$12.07
Landscaping and Groundskeeping Workers	37-3011	340	\$11.41	\$14.82	\$14.56	\$16.52
Personal Care and Service Occupations	39-0000	1,430	\$10.15	\$14.03	\$12.55	\$15.97
First-Line Supervisors of Personal Service Workers	39-1021	40	\$11.69	\$16.13	\$14.95	\$18.34
Nonfarm Animal Caretakers	39-2021	80	\$9.04	\$10.96	\$10.85	\$11.94
Amusement and Recreation Attendants	39-3091	70	\$8.78	\$11.75	\$10.40	\$13.24
Hairdressers, Hairstylists, and Cosmetologists	39-5012	160	\$8.89	\$13.61	\$12.08	\$15.96
Manicurists and Pedicurists	39-5092	NP	\$16.55	\$18.45	\$18.29	\$19.39
Childcare Workers	39-9011	250	\$9.49	\$11.10	\$11.11	\$11.91
Personal Care Aides	39-9021	310	\$11.15	\$12.89	\$12.37	\$13.77
Fitness Trainers and Aerobics Instructors	39-9031	170	\$10.23	\$16.41	\$15.29	\$19.49
Recreation Workers	39-9032	180	\$11.07	\$16.47	\$14.73	\$19.17
Residential Advisors	39-9041	50	\$14.02	\$17.18	\$17.83	\$18.76

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Sales and Related Occupations	41-0000	4,780	\$9.77	\$19.52	\$13.61	\$24.40
First-Line Supervisors of Retail Sales Workers	41-1011	460	\$15.17	\$22.18	\$20.82	\$25.69
First-Line Supervisors of Non-Retail Sales Workers	41-1012	80	\$23.26	\$36.44	\$32.37	\$43.02
Cashiers	41-2011	1,540	\$8.67	\$10.60	\$10.43	\$11.56
Counter and Rental Clerks	41-2021	140	\$8.80	\$14.63	\$14.78	\$17.54
Parts Salespersons	41-2022	110	\$10.37	\$14.41	\$13.73	\$16.42
Retail Salespersons	41-2031	1,360	\$9.92	\$14.95	\$12.82	\$17.46
Insurance Sales Agents	41-3021	100	\$17.46	\$33.69	\$27.32	\$41.81
Securities, Commodities, and Financial Services Sales Agents	41-3031	50	\$15.27	\$41.26	\$29.96	\$54.26
Sales Representatives, Services, All Other	41-3099	190	\$19.61	\$40.09	\$30.40	\$50.34
Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	41-4011	140	\$32.03	\$54.60	\$49.62	\$65.89
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	41-4012	470	\$19.45	\$34.15	\$27.90	\$41.49
Telemarketers	41-9041	30	\$14.06	\$18.15	\$16.37	\$20.21
Sales and Related Workers, All Other	41-9099	30	\$9.82	\$14.99	\$11.81	\$17.57
Office and Administrative Support Occupations	43-0000	8,110	\$12.27	\$19.01	\$17.94	\$22.38
First-Line Supervisors of Office and Administrative Support Workers	43-1011	530	\$18.37	\$28.11	\$27.09	\$32.98
Switchboard Operators, Including Answering Service	43-2011	40	\$15.16	\$18.72	\$18.14	\$20.50
Bill and Account Collectors	43-3011	200	\$13.58	\$19.03	\$15.40	\$21.76
Billing and Posting Clerks and Machine Operators	43-3021	240	\$16.86	\$19.82	\$19.37	\$21.30
Bookkeeping, Accounting, and Auditing Clerks	43-3031	590	\$14.52	\$21.11	\$20.92	\$24.41
Payroll and Timekeeping Clerks	43-3051	70	\$16.27	\$22.34	\$22.35	\$25.38
Procurement Clerks	43-3061	50	\$16.24	\$19.04	\$18.50	\$20.45
Tellers	43-3071	160	\$13.04	\$14.73	\$14.53	\$15.58
Court, Municipal, and License Clerks	43-4031	30	\$12.61	\$19.65	\$18.74	\$23.17
Customer Service Representatives	43-4051	710	\$13.33	\$22.43	\$19.74	\$26.98
Eligibility Interviewers, Government Programs	43-4061	40	\$14.84	\$19.20	\$19.55	\$21.38
File Clerks	43-4071	40	\$8.45	\$10.80	\$10.36	\$11.97
Hotel, Motel, and Resort Desk Clerks	43-4081	60	\$9.44	\$11.60	\$11.55	\$12.69
Interviewers, Except Eligibility and Loan	43-4111	120	\$13.27	\$19.11	\$17.99	\$22.03
Library Assistants, Clerical	43-4121	60	\$8.75	\$12.07	\$11.34	\$13.72
Loan Interviewers and Clerks	43-4131	30	\$12.13	\$17.19	\$15.29	\$19.72
New Accounts Clerks	43-4141	40	\$17.96	\$19.38	\$19.27	\$20.10
Order Clerks	43-4151	40	\$10.14	\$19.42	\$18.75	\$24.08

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Human Resources Assistants, Except Payroll and Timekeeping	43-4161	40	\$14.94	\$21.03	\$20.12	\$24.08
Receptionists and Information Clerks	43-4171	330	\$12.31	\$16.97	\$16.87	\$19.30
Police, Fire, and Ambulance Dispatchers	43-5031	50	\$17.08	\$20.77	\$19.60	\$22.61
Dispatchers, Except Police, Fire, and Ambulance	43-5032	40	\$12.70	\$14.96	\$14.14	\$16.08
Postal Service Clerks	43-5051	40	\$19.39	\$26.00	\$29.11	\$29.31
Postal Service Mail Carriers	43-5052	130	\$17.78	\$24.81	\$26.89	\$28.32
Production, Planning, and Expediting Clerks	43-5061	70	\$15.56	\$21.80	\$21.72	\$24.92
Shipping, Receiving, and Traffic Clerks	43-5071	150	\$12.36	\$16.84	\$17.32	\$19.07
Stock Clerks and Order Fillers	43-5081	1,100	\$10.37	\$12.91	\$11.69	\$14.18
Executive Secretaries and Executive Administrative Assistants	43-6011	210	\$20.15	\$25.55	\$25.09	\$28.26
Legal Secretaries	43-6012	40	\$15.88	\$20.10	\$21.09	\$22.21
Medical Secretaries	43-6013	200	\$16.12	\$19.36	\$19.25	\$20.98
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	43-6014	950	\$13.15	\$17.83	\$17.74	\$20.17
Data Entry Keyers	43-9021	30	\$12.70	\$15.75	\$15.36	\$17.27
Insurance Claims and Policy Processing Clerks	43-9041	150	\$17.47	\$21.06	\$21.00	\$22.86
Office Clerks, General	43-9061	1,350	\$13.21	\$18.16	\$17.38	\$20.63
Statistical Assistants	43-9111	NP	\$13.60	\$17.05	\$15.97	\$18.79
Office and Administrative Support Workers, All Other	43-9199	60	\$11.86	\$16.59	\$16.74	\$18.95
Farming, Fishing, and Forestry Occupations	45-0000	NP	\$11.33	\$16.33	\$14.46	\$18.84
Farmworkers, Farm, Ranch, and Aquacultural Animals	45-2093	70	\$11.11	\$14.48	\$14.02	\$16.17
Construction and Extraction Occupations	47-0000	1,100	\$16.00	\$22.25	\$21.91	\$25.37
First-Line Supervisors of Construction Trades and Extraction Workers	47-1011	140	\$22.27	\$28.22	\$27.64	\$31.18
Carpenters	47-2031	200	\$17.36	\$23.21	\$23.40	\$26.14
Construction Laborers	47-2061	120	\$12.15	\$15.83	\$16.59	\$17.66
Electricians	47-2111	170	\$18.92	\$24.04	\$24.36	\$26.58
Painters, Construction and Maintenance	47-2141	60	\$16.55	\$18.60	\$18.01	\$19.64
Plumbers, Pipefitters, and Steamfitters	47-2152	NP	\$22.27	\$26.30	\$23.94	\$28.31
Construction and Building Inspectors	47-4011	50	\$17.16	\$22.31	\$20.65	\$24.89
Highway Maintenance Workers	47-4051	90	\$15.99	\$19.41	\$19.05	\$21.13
Installation, Maintenance, and Repair Occupations	49-0000	1,720	\$15.18	\$24.40	\$23.16	\$29.01
First-Line Supervisors of Mechanics, Installers, and Repairers	49-1011	150	\$26.49	\$37.32	\$34.64	\$42.73

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Telecommunications Equipment Installers and Repairers, Except Line Installers	49-2022	NP	\$20.29	\$33.35	\$36.03	\$39.88
Electrical and Electronics Repairers, Commercial and Industrial Equipment	49-2094	NP	\$14.90	\$23.38	\$23.14	\$27.62
Automotive Body and Related Repairers	49-3021	50	\$16.09	\$20.46	\$20.71	\$22.64
Automotive Service Technicians and Mechanics	49-3023	320	\$14.37	\$22.29	\$21.78	\$26.25
Bus and Truck Mechanics and Diesel Engine Specialists	49-3031	70	\$17.25	\$22.75	\$22.14	\$25.50
Motorcycle Mechanics	49-3052	30	\$14.59	\$22.99	\$19.68	\$27.20
Tire Repairers and Changers	49-3093	NP	\$9.90	\$12.88	\$12.50	\$14.38
Heating, Air Conditioning, and Refrigeration Mechanics and Installers	49-9021	170	\$19.75	\$25.98	\$27.00	\$29.09
Industrial Machinery Mechanics	49-9041	140	\$17.49	\$24.35	\$23.89	\$27.78
Millwrights	49-9044	30	\$25.09	\$28.82	\$28.58	\$30.67
Telecommunications Line Installers and Repairers	49-9052	80	\$22.90	\$33.18	\$32.54	\$38.31
Maintenance and Repair Workers, General	49-9071	300	\$14.30	\$19.96	\$19.62	\$22.80
Riggers	49-9096	30	\$13.29	\$24.10	\$18.57	\$29.50
Production Occupations	51-0000	3,790	\$12.36	\$17.60	\$16.24	\$20.23
First-Line Supervisors of Production and Operating Workers	51-1011	230	\$21.69	\$30.43	\$28.41	\$34.79
Electrical, electronic, and electromechanical assemblers, except coil winders, tapers, and finishers	51-2028	140	\$13.26	\$17.07	\$16.25	\$18.98
Assemblers and fabricators, all other, including team assemblers	51-2098	370	\$11.87	\$15.18	\$14.58	\$16.83
Bakers	51-3011	40	\$11.44	\$16.90	\$16.46	\$19.63
Butchers and Meat Cutters	51-3021	60	\$17.13	\$20.19	\$19.21	\$21.73
Food Batchmakers	51-3092	40	\$15.17	\$18.53	\$18.88	\$20.22
Computer-Controlled Machine Tool Operators, Metal and Plastic	51-4011	160	\$14.92	\$18.68	\$18.68	\$20.57
Computer Numerically Controlled Machine Tool Programmers, Metal and Plastics	51-4012	30	\$23.34	\$27.17	\$27.67	\$29.09
Extruding and Drawing Machine Setters, Operators, and Tenders, Metal and Plastic	51-4021	30	\$13.33	\$15.57	\$15.62	\$16.70
Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic	51-4031	NP	\$12.67	\$18.27	\$17.76	\$21.06
Grinding, Lapping, Polishing, and Buffing Machine Tool Setters, Operators, and Tenders, Metal and Plastic	51-4033	90	\$13.92	\$16.65	\$17.02	\$18.00
Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic	51-4034	NP	\$13.60	\$15.75	\$14.90	\$16.82
Machinists	51-4041	130	\$17.41	\$23.53	\$22.77	\$26.59
Welders, Cutters, Solderers, and Brazers	51-4121	70	\$13.78	\$19.04	\$17.54	\$21.66
Printing Press Operators	51-5112	70	\$16.60	\$21.22	\$21.66	\$23.54

* Some occupations, such as teachers, have a nonstandard workweek and are not paid by the hour. For these occupations, annual salaries are displayed instead of hourly wage. May 2017 occupational wages were updated to June 2018 using Employment Cost Index (ECI) factors.

New Hampshire Occupational Employment & Wages - 2018

Dover-Durham Area Occupational Employment & Wages	SOC Code	May 2017 Estimated Employment	June 2018			
			Entry Level Wage*	Mean (Average) Wage*	Median Wage*	Experienced Wage*
Print Binding and Finishing Workers	51-5113	NP	\$14.41	\$16.90	\$16.61	\$18.16
Laundry and Dry-Cleaning Workers	51-6011	140	\$9.23	\$11.79	\$11.12	\$13.06
Textile Winding, Twisting, and Drawing Out Machine Setters, Operators, and Tenders	51-6064	NP	\$11.21	\$14.43	\$13.42	\$16.04
Cabinetmakers and Bench Carpenters	51-7011	30	\$15.87	\$19.24	\$18.99	\$20.92
Woodworking Machine Setters, Operators, and Tenders, Except Sawing	51-7042	80	\$11.19	\$14.03	\$13.78	\$15.44
Water and Wastewater Treatment Plant and System Operators	51-8031	50	\$20.93	\$25.47	\$24.26	\$27.73
Mixing and Blending Machine Setters, Operators, and Tenders	51-9023	30	\$15.83	\$19.80	\$19.47	\$21.79
Extruding, Forming, Pressing, and Compacting Machine Setters, Operators, and Tenders	51-9041	340	\$13.79	\$16.03	\$15.27	\$17.15
Inspectors, Testers, Sorters, Samplers, and Weighers	51-9061	320	\$14.09	\$18.31	\$17.50	\$20.41
Packaging and Filling Machine Operators and Tenders	51-9111	NP	\$13.06	\$15.81	\$15.26	\$17.18
Coating, Painting, and Spraying Machine Setters, Operators, and Tenders	51-9121	30	\$16.23	\$18.00	\$17.85	\$18.88
Helpers--Production Workers	51-9198	270	\$10.80	\$12.60	\$12.05	\$13.50
Production Workers, All Other	51-9199	NP	\$13.91	\$14.74	\$14.66	\$15.15
Transportation and Material Moving Occupations	53-0000	2,460	\$10.33	\$16.82	\$14.27	\$20.06
Driver/Sales Workers	53-3031	NP	\$8.44	\$10.46	\$10.15	\$11.48
Heavy and Tractor-Trailer Truck Drivers	53-3032	360	\$16.95	\$22.36	\$21.37	\$25.07
Light Truck or Delivery Services Drivers	53-3033	370	\$9.62	\$19.22	\$14.32	\$24.01
Taxi Drivers and Chauffeurs	53-3041	80	\$10.23	\$13.31	\$12.63	\$14.86
Automotive and Watercraft Service Attendants	53-6031	30	\$9.08	\$12.76	\$12.79	\$14.61
Excavating and Loading Machine and Dragline Operators	53-7032	NP	\$19.02	\$22.73	\$22.77	\$24.60
Industrial Truck and Tractor Operators	53-7051	50	\$15.73	\$20.24	\$20.18	\$22.51
Cleaners of Vehicles and Equipment	53-7061	120	\$11.08	\$13.42	\$12.73	\$14.58
Laborers and Freight, Stock, and Material Movers, Hand	53-7062	710	\$10.33	\$13.44	\$12.67	\$14.98
Packers and Packagers, Hand	53-7064	230	\$9.29	\$11.75	\$11.28	\$12.99
Refuse and Recyclable Material Collectors	53-7081	40	\$11.34	\$15.36	\$15.35	\$17.38

* Some occupations, such as teachers, have a nonstandard workweek and are not paid by the hour. For these occupations, annual salaries are displayed instead of hourly wage. May 2017 occupational wages were updated to June 2018 using Employment Cost Index (ECI) factors.

Town of Barrington, New Hampshire

Request for Proposals

For

Compensation Study



Due: Tuesday, September 3, 2019

No later than 12:00pm

Deliver by USPS to:
Town of Barrington
Compensation Study Proposal
PO Box 660
Barrington, NH 03825

Deliver by UPS/FedEx/Other to:
Town of Barrington
Compensation Study Proposal
333 Calef Highway
Barrington, NH 03825

Questions to Conner MacIver, Town Administrator
(603) 664-7395

cmaciver@barrington.nh.gov
www.barrington.nh.gov



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board
Request for Proposals – Compensation Study – 2019

The Barrington Select Board is requesting proposals from vendors for a compensation study which shall be due to the Barrington Town Hall, P.O. Box 660, 333 Calef Highway, Barrington, NH 03825, in a sealed envelope clearly labeled “Compensation Study Proposal”, on or before 12 PM, Tuesday, September 3, 2019.

1. Barrington Information

The Town of Barrington is a community of approximately 9,000 located in Strafford County with a total assessed value of \$1,000,000,000. The Town is an SB-2 form of Town Meeting which is governed by a five-member Select Board. The Town has an annual operating budget of \$7,124,100 not counting capital expenditures. Municipal functions include: Police, Fire, Highway, Transfer Station, Recreation, Library, Planning, Building Inspection/Code Enforcement, Tax, Town Clerk, Finance, and Administration. This study will examine **45 positions across 12 departments**.

2. Functions/Responsibilities

The Town of Barrington desires a comprehensive compensation study. The goal of this study is to consider external market results on all positions with interdepartmental equity and hierarchical equity of range placement considered. A review of total rewards for each position in comparison to the external marketplace taking into consideration full-time and part-time employment status. The compensation study should meet the following objectives and requirements:

1. Competitive salary range for each position
 - a. Low, mean, median, and high
 - b. Use competitive marketplace for each position, understanding that different positions will have different competitive marketplaces
2. Recommendations delivered in a format which can be readily implemented by the Select Board
 - a. Using the current wage scale and/or
 - b. Analyze current wage scale and make additional recommendations
3. Confidence of comparability by position
 - a. Parity as a percentage
4. Differentiate part-time and full-time status and how employment status relates to total rewards.
 - a. Discovered ranges for part-time and full-time by position, including benefits (total compensation)
 - b. For part-time and full-time, identify the composition of total rewards (wages and benefits)



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Select Board
Request for Proposals – Compensation Study – 2019

3. Company Identity

Company Name _____

Mailing Address _____

City _____ State _____ Zip _____

Principal Place of Business (if different than above) _____

Phone _____ E-Mail _____

Contact Name _____

Contact Title _____

Authorization

Signature _____ Date _____

4. Company Summary

Please provide a company summary. Additional details may be attached.

5. Price

Please develop a proposal which meets the needs as outlined in the request. Additional details may be attached. Optional alternatives may also be proposed for consideration.

Proposed Contract Price: _____



TOWN OF BARRINGTON

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Office of the Select Board
Request for Proposals – Compensation Study – 2019

6. References/Qualifications

Please provide the following:

- A list of three N. H. clients which the vendor has provided services over the past five years. Include the number of employees or positions studied for each of the clients. Please include/provide samples of a work product.
- A list of qualifications and experience of the staff who will be working with the Town.
- Please provide a sample contract/agreement for review.

7. Work Schedule

The Town and the vendor will mutually agree upon a time table at the beginning of the project, the time table will become a part of this agreement.

Please provide a proposed work schedule. This should include an anticipated start date and completion date.

Proposed Start Date: _____

Anticipated Completion Date: _____

Please attached any additional details regarding scheduling.

8. Definition of Methodology

Within the labor market, please define the methodology that would be used for identifying comparable employers and employees. This methodology is expected to include considerations for size (land area and population), proximity, budget, etc. Please attach the defined methodology separately.

9. Materials Provided by the Town

The Town of Barrington has gathered, prepared, and compiled the following information in specific detail. This information is readily available for use during the compensation study.

- Recently updated job descriptions
 - Including 1-3 sentence summaries for each job description which can easily be used for parity and for survey response comparison



TOWN OF BARRINGTON

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Office of the Select Board
Request for Proposals – Compensation Study – 2019

- Comprehensive spreadsheet of positions, incumbents, and total rewards including data in the following columns:
 - Incumbent-Specific
 - Incumbent Name
 - Number of Incumbents in Position
 - Identified Step within Range for Incumbent
 - Current Wage Rate
 - Annual Income
 - Hire Date of Incumbent
 - Years of Service of Incumbent
 - Earned Time Rate for Incumbent
 - Position-Specific
 - Position Title
 - Identified Range for Position
 - Number of Direct Reports
 - Full Time Equivalent
 - Range Minimum for Position
 - Range Median for Position
 - Range Maximum for Position
 - Eligibility for Town-Subsidized Health Insurance Benefits
 - Eligibility for Town-Subsidized Dental Insurance
 - Eligibility for Town Contribution to Flexible Spending Account
 - Eligibility for Enrollment in New Hampshire Retirement System
 - Eligibility for Earned Time Benefit
 - Eligibility for Short-Term or Long-Term Disability Insurance
 - Comparable Position Included in Recent Wage Survey (Results Available)
 - Position Eligible for Exempt Status
 - Eligibility for Life Insurance
- Wage survey results from two recent external studies which Barrington participated in.
- Wage survey data made available for members of the New Hampshire Municipal Association.
- Current wage scale.
 - Calculated range spread of 22% across all ranges.

The Town is ready and willing to cooperate with additional requests for information regarding Town employees in a timely fashion.



TOWN OF BARRINGTON

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10. Relationship of the Parties

The relationship between the vendor and the Town shall be that of an Independent Contractor. As such, the vendor shall hold the Town, its agents, servants and employees harmless, at the vendor's sole expense, to any liability or legal proceeding occurring as a result of the vendors' negligence or omissions, including costs of defense and reasonable attorney's fees.

11. Insurance

The vendor agrees that it will carry any and all insurance which will protect it, the Town and its officials, agents, volunteers and employees from any and all claims and demands, costs, damages, loss of service or consortium, expenses, compensation and attorneys' fees including but not limited to any and all claims for personal injury and/or death, workers' compensation injuries, and property damages which may, in any way, arise from or out of the operations of the vendor whether such operations be performed by the vendor itself, anyone directly or indirectly employed by it or any other persons or company retained in any way to carry on all or portion of the operations, activities or work required by or related to the Contract. The vendor further agrees that the Town and its officials, agents, volunteers and employees shall be named as an additional insured in any and all such liability insurance policies required by the Town.

Prior to commencing work, the Contractor shall demonstrate that it carries a general liability policy with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate, as well as completed operations coverage, applicable to the work performed under this Contract and all liabilities as set forth above. The general liability policy must also contain contractual liability coverage applicable to the contractual indemnification obligation set forth below.

The vendor will furnish to the Town a Certificate of Insurance and an endorsement prior to executing the Contract or commencing work demonstrating that the Town and its officials, agents, volunteers and employees are named as an additional insured on the general liability and automobile liability insurance coverage on a primary and noncontributory basis.

The vendor shall provide proof of workers compensation insurance meeting State of New Hampshire required limits and providing employer's liability coverage.

The Town shall not be required to insure the vendor, any subcontractor or any professional service provider.

12. Indemnification

To the fullest extent permitted by law, vendor shall protect, indemnify, save, defend and hold



TOWN OF BARRINGTON

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Request for Proposals – Compensation Study – 2019

harmless the Town, including its officials, agents, volunteers and employees (“Indemnified Parties”), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney and paralegal fees, which Indemnified Parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, economic injury or loss of or damage to property, arising indirectly or directly under, out of, in connection with, or as a result of this Contract or the activities of Contractor or its agents, employees, contractors or subcontractors, and even if caused in part by any negligent act or omission of Indemnified Parties.

In addition, and regardless of respective fault, vendor shall defend, indemnify and hold harmless the Indemnified Parties for any costs, expenses and liabilities arising out of a claim, charge or determination that vendor’s officers, employees, contractors, subcontractors or agents are employees of the Indemnified Parties, including but not limited to claims or charges for benefits, wages, fees, penalties, withholdings, damages or taxes brought in connection with laws governing workers compensation, unemployment compensation, social security, Medicare, state or federal taxation, and/or any other similar obligation associated with an employment relationship.

The vendor’s obligations to defend, indemnify and hold harmless the Indemnified Parties hereunder shall survive the term of this Contract.

The Town shall not be required to defend or indemnify the Contractor, any subcontractor or any professional service provider.

13. Termination/Resignation

Neither party shall be liable to the other or deemed to be in breach under the agreement for any failure to perform including, without limitation, a delay in rendering performance due to causes beyond its reasonable control, such as an order, injunction, judgment, or determination of any Court of the United States, or the State of New Hampshire, an Act of God, war, civil disobedience, extraordinary weather conditions, labor disputes, shortages or fluctuation in electric power, heat, light, or air conditioning. Dates or time of performance will be extended automatically to the extent of such delays provided that the party whose performance is affected notifies the other promptly of the existence and nature of such delay. It is agreed, however, that since the performance dates of this contract are important, continued failure to perform for periods aggregating sixty (60) or more days even for causes beyond the control of the Contractor, shall be deemed to render performance impossible, and the municipality shall thereafter have the right to terminate this agreement in accordance with the provisions of the following paragraph.

Subject to the provisions of the above paragraph entitled "Force Majeure", if the Contractor shall fail to fulfill in a timely and satisfactory manner its obligations under this agreement, or if the Contractor violates any covenants, conditions, or stipulations of this agreement, which failure or



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Office of the Select Board
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violation shall continue for twenty-one (21) business days after written notice of such failure or violation is received by the Contractor, then the municipality shall thereupon have the right to terminate this agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least seven (7) days before the effective date of such termination.

All work shall be the property of the Municipality which shall own the data and all related information. In the event the Municipality terminates the Contract as indicated above or at the end of any annual term the Municipality does not renew the contract all finished and unfinished work product shall be transmitted to the Municipality. The Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services covered by the Contract, less payment of compensation previously made. Termination of the Contract or the retention of funds by the Municipality shall not preclude the Municipality or the vendor from bringing an action against either party for damages or exercising any other legal, equitable, or contractual rights by the Municipality or vendor may possess in the event of the vendors' failure to perform.

14. Misrepresentation or Default

The Municipality may void any and all contract(s) at any time if the vendor has materially misrepresented any offering or defaults on any contract with a New Hampshire municipality.

In the event that any Contract person or employee assigned to the Municipality of Barrington is convicted of any act resulting in personal gain in the execution of services provided through this agreement, then the Municipality shall have no obligation of prior notice and may immediately terminate any and all Contracts.

15. Transfer/Assignment

The vendor shall not assign or in any way transfer any interest in this agreement without the prior written consent of the Town, provided however, that claims for money due or to become due to the vendor from the municipality hereunder may be assigned to a bank, trust company, or other financial institution without such consent, so long as notice of any such assignment is furnished promptly to the Assessors, any such assignment shall be expressly made subject to all defenses, set offs, or counterclaims which would have been available to the Town against the vendor in the absence of such assignment.

16. Work Product

All information acquired by the vendor from the municipality or from others at the expense of the municipality in performance of the agreement shall be and remain the property of the municipality.



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All records, data files, computer records, worksheets, deliverable products complete and incomplete, and all other types of information prepared or acquired by the vendor for delivery to the municipality shall be and remain the property of the municipality. However, the vendor shall have no need to disclose its own software or business information but be responsible to provide the information in a readily read format such as Microsoft Office.

The vendor agrees that they will use this information only as required in the performance of this agreement and will not, before or after the completion of this agreement, otherwise use said information, nor copy, nor reproduce the same in any form, except pursuant to the sole written instructions of the Town. The vendor further agrees to return said information in whatever form it is maintained by the vendor.

17. Services/Accommodations

The vendor agrees to provide all services, support, personnel, labor, personal materials and equipment to perform the services that are the subject of the RFP in compliance with NH state requirements.

18. General Information

The Town reserves the right to reject any or all proposals in the best interest of the Town, to waive informalities and technicalities and to accept the proposal that the Municipality deems to be in its best interest. Proposal price is an important consideration, but not the sole criteria to be considered. References and examples of similar work will be seriously considered. The goal of this study is to consider external market results on all positions with interdepartmental equity and hierarchical equity of range placement considered. A review of total rewards for each position in comparison to the external marketplace taking into consideration full-time and part-time employment status.

19. Additional Information/Addendums

All additional information and addendums will be posted on the Town of Barrington's website at www.barrington.nh.gov/bids. Within the Compensation Study Request for Proposals, a firm can subscribe to updates in order to be notified regarding any additional information or addendums.

Expenditure History 2013-2019

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4130-01-4110	Executive-S/M Salaries	0	0	0	0	0	0	0
01-4130-01-4290	Executive-Employee Benefits	0	0	0	0	98	9,095	0
01-4130-01-4560	Executive-Conferences & Training	0	0	0	0	0	88	55
01-4130-01-4580	Executive SM Mileage	0	0	0	0	0	0	0
01-4130-02-4110	Executive-Salary	73,297	77,445	79,773	78,305	78,933	0	40,812
01-4130-02-4111	Executive-TA FT Hourly						14,525	27,075
01-4130-02-4112	Executive-TA PT Hourly						77,224	40,000
01-4130-02-4154	Executive-ET Buyout						0	4,000
01-4130-02-4290	Executive-Employee Benefits	6,838	6,186	7,104	6,690	7,095	33	38,771
01-4130-02-4349	Executive-Consultants							
01-4130-02-4560	Executive-Conferences & Training	306	974	673	2,225	2,175	2,786	3,300
01-4130-02-4570	Executive-TA Dues	0	0	0	0	0	210	1,004
01-4130-02-4580	Executive-Mileage	362	307	156	259	340	470	400
01-4130-09-4310	Executive-Contracts	0	0	0	0	0	0	0
01-4130-09-4532	Executive-Web and Cable	2,782	5,832	6,743	2,769	2,781	3,433	3,500
01-4130-09-4540	Executive-Advertising	290	1,250	1,576	856	964	157	2,500
01-4130-09-4570	Executive-Dues	6,580	7,863	7,097	7,505	7,739	7,593	8,443
01-4130-09-4710	Executive-Land Acquisition & Clearing	0	0	16,210	0	0	0	0
01-4130-09-4730	Executive-Building Construction	0	0	0	0	0	0	0
01-4130-09-4732	Executive-Building Demolition	0	0	190,000	14,634	17,500	0	0
01-4130-09-4733	Executive-Building Design	0	47,450	208,543	0	0	0	0
01-4130-09-4810	Executive-Incident Fund	18,257	7,090	11,536	40,170	100,661	50,554	85,000
01-4130-09-4820	Executive-Grant Match	0	0	0	0	0	0	120
01-4130-09-4840	Executive-Memorial Fund	768	210	338	497	111	719	2,000
01-4140-01-4110	Town Clerk-Salary	45,018	52,081	52,460	56,348	57,656	59,574	60,855
01-4140-01-4111	Town Clerk-F/T Hourly Wages	33,690	34,204	35,583	35,732	36,111	36,952	37,035
01-4140-01-4112	Town Clerk-P/T Hourly Wages	18,789	21,039	24,957	26,427	26,201	29,992	32,570
01-4140-01-4154	Town Clerk-E/T Buyout	2,122	2,899	4,121	4,856	4,998	2,438	1,768
01-4140-01-4290	Town Clerk-Employee Benefits	41,615	41,991	43,268	45,914	48,172	48,966	53,141
01-4140-01-4310	Town Clerk-Contracts	300	300	300	804	654	555	555
01-4140-01-4434	Town Clerk-Maintenance	89	0	150	150	113	0	0
01-4140-01-4443	Town Clerk-Copier Lease & Maint	0	0	0	0	0	250	255
01-4140-01-4550	Town Clerk-Printing	579	624	590	619	1,043	943	1,047
01-4140-01-4560	Town Clerk-Conferences & Training	1,888	2,256	2,633	2,362	2,535	2,929	3,300
01-4140-01-4570	Town Clerk-Dues & Fees	45	45	200	215	225	215	225
01-4140-01-4572	Town Clerk-Service Fees	0	0	0	0	0	0	0
01-4140-01-4580	Town Clerk-Mileage & Expenses	175	254	184	266	236	252	422
01-4140-01-4611	Town Clerk-Office Supplies	2,398	2,271	2,348	2,640	2,419	2,191	2,000
01-4140-01-4612	Town Clerk-Postage	6,254	5,618	5,429	5,345	5,064	5,534	5,500
01-4140-01-4754	Town Clerk-Equipment	635	1,308	5,575	1,889	410	0	3,346

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4140-03-4112	Election-P/T Hourly Wages	3,547	12,149	3,124	18,456	2,794	10,245	4,100
01-4140-03-4432	Election-Equipment Maintenance	400	512	400	400	450	450	750
01-4140-03-4540	Election-Advertising	0	105	167	573	0	0	0
01-4140-03-4550	Election-Printing/Coding Ballot Machine	2,688	4,671	2,676	5,719	4,818	4,978	2,415
01-4140-03-4560	Election Conferences & Training	0	0	0	0	0	100	200
01-4140-03-4580	Election-Mileage & Expenses	0	0	0	17	28	0	60
01-4140-03-4611	Election-Office Supplies	251	473	300	610	296	568	342
01-4140-03-4612	Election-Postage	15	271	30	516	9	119	200
01-4140-03-4754	Election-Equipment	953	1,256	610	1,003	1,600	680	600
01-4150-01-4110	Admin-Salary						57,413	57,674
01-4150-01-4111	Admin-F/T hourly Wages	171,690	174,950	182,153	166,963	152,683	89,742	86,419
01-4150-01-4112	Admin-P/T Hourly Wages	40,690	38,918	37,502	37,707	55,254	59,476	28,956
01-4150-01-4154	Admin-E/T Buyout	3,800	6,761	6,039	6,120	2,999	1,313	3,000
01-4150-01-4290	Admin-Employee Benefits	100,513	95,028	92,864	80,456	71,995	79,245	80,054
01-4150-01-4310	Admin-Contracts	35,519	27,388	31,223	42,698	49,932	43,090	58,000
01-4150-01-4331	Admin-Auditing Contracts	12,150	13,050	8,850	12,800	13,563	12,800	15,300
01-4150-01-4434	Admin-Equipment Maintenance	6,546	3,081	4,702	8,113	10,970	4,673	0
01-4150-01-4442	Admin-Equipment Rental	1,634	1,634	1,360	1,626	1,626	1,626	1,626
01-4150-01-4443	Admin-Copier Lease & Maint	0	0	0	0	0	678	900
01-4150-01-4531	Admin-Communications	792	726	926	797	799	813	750
01-4150-01-4550	Admin-Printing	3,015	4,391	4,696	3,705	2,845	2,271	3,000
01-4150-01-4560	Admin-Conferences & Training	900	1,200	1,994	1,459	1,353	2,905	3,500
01-4150-01-4570	Admin-Dues & Fees	300	308	260	410	405	420	450
01-4150-01-4571	Admin-Registry of Deeds	0	0	0	0	41	187	200
01-4150-01-4580	Admin-Mileage & Expenses	416	656	615	503	606	1,726	1,500
01-4150-01-4611	Admin-Office Supplies	4,771	7,230	9,173	4,844	4,160	4,300	4,500
01-4150-01-4612	Admin-Postage	2,532	2,298	3,953	3,095	1,702	2,066	1,900
01-4150-01-4754	Admin-Equipment	625	1,885	2,655	3,934	0	640	4,000
01-4150-03-4310	Assessing-Contracts	26,401	22,056	30,134	38,585	40,796	29,561	45,000
01-4150-04-4110	Tax Coll-Salary	34,845	43,017	46,663	47,260	48,357	49,908	51,006
01-4150-04-4111	Tax Coll-F/T Hourly Wages						6,405	33,760
01-4150-04-4112	Tax Coll-P/T Hourly Wages	24,539	21,480	25,995	24,179	22,461	11,180	0
01-4150-04-4154	Tax Coll-E/T Buyout	1,449	1,909	2,071	911	0	962	1,000
01-4150-04-4290	Tax Coll-Employee Benefits	18,144	18,337	22,819	24,686	20,728	20,238	53,701
01-4150-04-4310	Tax Coll-Contracts	3,517	4,270	2,537	3,205	3,133	1,772	2,604
01-4150-04-4434	Tax Coll-Office Equip Maint	0	0	0	0	0	0	0
01-4150-04-4442	Tax Coll-Equipment Rental	1,456	1,456	728	0	0	0	0
01-4150-04-4443	Tax Coll-Copier Lease & Maint	0	0	0	0	0	0	0
01-4150-04-4550	Tax Coll-Printing	2,878	2,841	2,716	2,520	2,423	2,466	2,564
01-4150-04-4560	Tax Coll-Conferences & Training	1,097	1,045	1,086	360	690	750	1,235
01-4150-04-4570	Tax Coll-Dues & Fees	90	90	90	90	150	130	100
01-4150-04-4571	Tax Coll-Registry of Deeds	0	0	0	0	14	1,069	950

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4150-04-4580	Tax Coll-Mileage & Expenses	301	353	328	200	454	404	678
01-4150-04-4611	Tax Coll-Office Supplies	993	342	416	802	616	711	500
01-4150-04-4612	Tax Coll-Postage	7,891	6,267	801	6,384	6,788	6,019	6,000
01-4150-04-4754	Tax Coll-Equipment	402	270	265	1,933	1,173	0	0
01-4150-05-4110	Treasurer-Salary	5,150	5,317	5,396	5,419	5,587	6,495	6,852
01-4150-06-4110	Deputy Treasurer Salary	0	0	0	0	0	0	0
01-4152-03-4310	Revaluation-Contracts	53,087	113,033	63,351	44,897	57,197	47,406	54,000
01-4153-01-4332	Legal	77,746	49,480	75,220	37,819	43,065	34,896	40,000
01-4155-01-4154	Payroll Admin-End of Service	15,059	5,404	22,277	6,194	9,898	34,720	35,000
01-4155-01-4210	Payroll Admin-Health Insurance	576	169	-187	0	0	0	0
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	-25	0	0	0	0	0	0
01-4155-01-4230	Payroll Admin-Retirement	0	0	0	0	0	0	0
01-4155-01-4250	Payroll Admin-Unemployment Compensation	0	0	0	0	0	252	0
01-4155-01-4260	Payroll Admin-Workers Compensation	0	0	0	0	0	0	0
01-4155-01-4290	Payroll Admin-Medical Surveillance Program	991	1,122	2,139	947	1,774	1,466	1,800
01-4190-01-4110	Land Use Salary							
01-4190-01-4111	Land Use F/T Hourly Wages	0	0	539	28,790	38,187	39,498	40,210
01-4190-01-4112	Land Use P/T Hourly Wages	33,755	32,601	32,977	8,702	1,151	936	1,500
01-4190-01-4154	Land Use ET Buyout	0	0	0	0	0	0	1,000
01-4190-01-4290	Land Use-Employee Benefits	3,296	5,878	10,126	20,753	25,079	25,581	27,781
01-4190-01-4349	Land Use Consultants	150	0	10,941	4,550	8,230	9,303	8,000
01-4190-01-4439	Land Use Forest and Trails	0	131	491	494	375	490	375
01-4190-01-4442	Land Use Equipment Rental	522	0	0	0	0	0	1
01-4190-01-4443	Land Use Copier Lease & Maint	0	0	0	0	397	318	450
01-4190-01-4531	Land Use-Communications	601	713	723	604	333	281	300
01-4190-01-4540	Land Use Advertising	2,673	2,898	4,944	5,170	4,163	4,303	5,500
01-4190-01-4541	Land Use Education & Outreach	0	50	60	59	0	100	100
01-4190-01-4550	Land Use Printing	0	511	210	740	434	65	500
01-4190-01-4560	Land Use Conferences & Training	1,964	887	775	1,865	1,828	2,014	2,000
01-4190-01-4570	Land Use Dues & Fees	570	643	491	610	753	1,210	1,200
01-4190-01-4571	Land Use Registry of Deeds	0	0	0	147	219	669	1,000
01-4190-01-4580	Land Use Mileage & Expenses	688	344	519	527	520	632	600
01-4190-01-4611	Land Use Office Supplies	2,636	2,558	2,105	1,766	699	675	800
01-4190-01-4612	Land Use Postage	4,225	3,505	7,492	1,996	3,923	2,678	4,000
01-4190-01-4754	Land Use Equipment	203	1,000	1,118	1,233	995	473	1,000
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	44,981	46,398	45,882	21,984	28,043	30,439	29,302
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	0	0	560	0	0	0	0
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	2,220	2,515	2,910	3,302	3,182	3,291	3,294
01-4194-01-4350	Gen Govt Bldgs-Contracts	18,545	19,032	21,332	43,453	42,347	42,588	43,012
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	73,118	32,176	14,986	19,580	15,285	9,288	100,000
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	1,263	2,600	1,378	1,823	2,189	1,676	2,000
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	52,811	54,936	61,933	62,328	62,057	62,759	64,300

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	0	0	0	0	0	0	0
01-4194-01-4531	Gen Govt Bldgs-Communications	30,895	31,322	32,162	28,942	28,958	28,437	31,400
01-4194-01-4622	Gen Govt Bldgs-Electric	40,440	46,822	49,252	37,978	38,757	46,551	44,000
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	40,865	51,578	32,447	19,397	22,897	33,652	30,000
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	116,946	113,304	71,193	56,878	67,377	78,060	87,500
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	2,003	3,463	3,263	-6,181	2,807	3,000	2,900
01-4194-01-4754	Gen Govt Bldgs Equipment	0	560	0	0	0	0	0
01-4195-01-4350	Cemetery-Contracts/Mowing	14,141	10,000	10,000	10,000	10,000	10,000	11,680
01-4195-01-4439	Cemetery-Maintenance	363	866	647	33	3,788	630	1,000
01-4195-01-4622	Cemetery-Electric	174	180	257	147	166	149	220
01-4195-01-4651	Cemetery-Operating Supplies	1,324	2,032	968	991	989	3,685	1,500
01-4195-01-4740	Cemetery-Improvements & Expansion	1,282	283	3,980	3,600	500	663	3,500
01-4196-01-4520	Insurance	50,471	56,049	87,782	64,014	61,333	53,839	52,942
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	7,593	7,596	7,752	7,760	7,838	8,113	8,394
01-4210-01-4110	Police -Salary	73,815	75,444	82,253	77,746	78,370	86,471	161,317
01-4210-01-4111	Police-F/T Hourly Wages	452,728	460,258	402,567	435,880	451,301	461,320	420,548
01-4210-01-4112	Police-P/T Hourly Wages	14,377	10,411	19,720	31,809	36,917	41,429	38,539
01-4210-01-4123	Police-Shift Differential	7,295	6,778	6,321	7,205	6,825	0	0
01-4210-01-4140	Police-Overtime	61,852	67,415	85,994	67,541	60,741	58,513	55,000
01-4210-01-4141	Police-Witness Fees-Overtime	2,042	1,020	2,524	1,923	3,122	0	2,000
01-4210-01-4145	Police-Holiday Pay	24,225	23,238	22,066	19,756	24,859	22,610	23,276
01-4210-01-4154	Police-E/T Buyout	24,223	18,746	11,180	13,826	20,380	15,290	18,000
01-4210-01-4196	Police-Highway Safety Grants	1,341	0	0	-695	4,167	2,491	1,286
01-4210-01-4290	Police-Employee Benefits	360,699	370,507	336,778	352,113	379,126	390,303	413,992
01-4210-01-4332	Police-Legal	0	0	0	0	0	11,500	11,500
01-4210-01-4350	Police-Contracts	14,394	15,495	19,367	16,714	20,919	19,737	20,300
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	18,884	16,299	17,247	21,782	39,980	12,727	18,000
01-4210-01-4434	Police-Office Equipment Maint	0	0	0	0	525	1,100	0
01-4210-01-4443	Police-Copier Supplies	1,781	1,696	1,667	1,328	2,452	2,764	2,700
01-4210-01-4531	Police-Communications	4,229	4,263	8,010	10,340	9,895	9,813	10,185
01-4210-01-4550	Police-Printing	196	0	251	150	490	161	250
01-4210-01-4560	Police-Conference/Training	358	897	1,400	2,094	3,556	5,991	6,000
01-4210-01-4570	Police-Dues & Fees	1,364	1,588	1,295	777	709	814	830
01-4210-01-4580	Police Mileage & Expenses	0	0	0	0	0	439	650
01-4210-01-4612	Police-Postage	2,066	1,845	2,457	1,905	1,402	1,960	2,000
01-4210-01-4651	Police-Operating Supplies	9,815	6,979	8,708	9,185	10,599	12,418	11,500
01-4210-01-4652	Police-Uniforms	3,742	4,473	6,256	15,725	6,583	9,170	7,500
01-4210-01-4752	Police-Vehicles	31,038	32,077	26,468	23,068	30,160	0	33,000
01-4210-01-4754	Police-Equipment	9,992	13,804	10,362	9,194	12,626	7,479	8,016
01-4210-01-4810	Police-Contingency	0	0	9,300	0	0	0	3,801
01-4210-01-4820	Police-Grant Match	-2,589	0	0	0	0	0	1
01-4210-02-4111	Police-Clerical	33,553	38,154	39,291	40,124	39,208	42,262	43,097

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4210-02-4651	Police-K9	0	0	0	0	0	2,061	2,500
01-4220-01-4110	Fire Chief Salary	52,434	53,984	59,066	59,481	60,940	62,573	73,570
01-4220-01-4111	Fire/EMS-FT hourly wages	35,932	37,041	59,154	79,713	75,323	81,958	81,200
01-4220-01-4112	Fire/EMS-PT Hourly	3,604	4,920	6,834	26,030	21,050	14	8,500
01-4220-01-4121	Fire/EMS Responder Points	37,818	38,854	37,550	39,878	37,031	41,160	27,000
01-4220-01-4122	Fire/EMS EMS On-Call	0	0	0	0	22,896	34,300	33,500
01-4220-01-4124	Fire/EMS Per-diem hourly	0	0	0	0	22,176	42,219	50,000
01-4220-01-4140	Fire/EMS Overtime	2,551	3,388	3,901	3,180	6,538	9,022	10,000
01-4220-01-4145	Fire/EMS Holiday Pay	4,064	4,191	4,415	4,549	6,023	6,440	6,681
01-4220-01-4154	Fire/EMS-E/T Buyout	5,754	5,940	6,694	7,083	5,898	8,579	9,917
01-4220-01-4290	Fire/EMS-Employee Benefits	61,367	62,180	88,271	109,566	106,608	109,837	100,000
01-4220-01-4350	Fire/EMS Contracts	28,806	28,305	36,928	35,818	38,042	28,525	23,000
01-4220-01-4351	Fire/EMS AMB Contract Billing	0	0	0	0	1,219	11,932	16,000
01-4220-01-4432	Fire/EMS Equipment Maintenance	0	0	0	0	0	2,660	2,500
01-4220-01-4433	Fire/EMS Vehicle Maintenance	11,905	19,620	20,175	15,202	15,890	20,023	11,000
01-4220-01-4531	Fire/EMS-Communications	6,235	6,194	6,567	5,851	6,441	5,134	5,100
01-4220-01-4560	Fire/EMS Conferences & Training	7,405	6,663	6,140	6,173	7,137	5,909	4,000
01-4220-01-4570	Fire/EMS Dues & Fees	2,250	2,204	2,174	3,089	2,229	1,810	2,000
01-4220-01-4580	Fire/EMS Mileage & Expenses	81	0	96	355	217	46	200
01-4220-01-4611	Fire/EMS Office Supplies	1,357	738	1,514	1,078	1,177	935	1,000
01-4220-01-4651	Fire Operating Supplies	9,282	8,891	9,324	10,693	10,489	3,784	3,500
01-4220-01-4652	Fire/EMS Protective Gear	18,588	17,684	22,119	20,519	32,822	17,776	18,100
01-4220-01-4754	Fire/EMS Equipment	14,002	13,504	9,607	20,994	8,214	15,202	15,600
01-4220-01-4820	Fire/EMS Grant Match	0	999	4,000	3,321	0	1,870	0
01-4220-02-4121	Fire/EMS Deputy Chief Stipend	0	0	0	0	0	0	0
01-4220-02-4651	Fire/EMS EMS Operating Supplies	1,881	2,443	2,407	1,563	2,518	3,698	6,000
01-4220-02-4820	Fire/Emergency Management Grant	0	0	0	0	0	0	0
01-4220-03-4651	Fire/EMS Prevention						2,631	2,500
01-4220-03-4820	Fire/EMS Fire Grant	0	0	0	0	0	0	0
01-4240-01-4111	Building-FT Hourly	52,221	0	51,511	57,138	66,234	65,661	101,061
01-4240-01-4112	Building-PT Hourly Wages	36,302	97,718	42,513	47,135	48,297	48,147	29,573
01-4240-01-4140	Building-Overtime	0	0	0	0	0	2,139	3,000
01-4240-01-4154	Building-ET Buyout	1,769	0	0	0	0	0	0
01-4240-01-4290	Building-Employee Benefits	22,636	10,125	16,672	18,745	30,104	37,998	71,417
01-4240-01-4332	Building-Legal	0	0	0	0	0	0	0
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	182	140	1,619	872	2,182	564	600
01-4240-01-4434	Building-Office Equipment Maint	0	0	0	0	0	42	0
01-4240-01-4442	Building-Equipment Rental	442	174	210	210	0	0	
01-4240-01-4443	Building-Copier Lease & Maintenance						200	200
01-4240-01-4531	Building-Communications	1,097	1,461	1,376	1,233	945	545	450
01-4240-01-4560	Building-Conferences & Training	314	1,752	2,593	1,708	2,263	2,093	1,100
01-4240-01-4570	Building-Dues & Fees	374	310	295	595	770	525	650

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4240-01-4580	Building-Mileage & Expenses	0	0	0	0	0	95	250
01-4240-01-4611	Building-Office Supplies	759	590	386	686	762	1,239	550
01-4240-01-4612	Building-Postage	63	117	133	185	83	42	20
01-4240-01-4651	Building-Operating Supplies	275	289	996	1,454	654	311	540
01-4240-01-4652	Building-Uniforms & Protective Gear	0	0	0	0	0	1,092	800
01-4240-01-4754	Building-Equipment	772	799	441	244	112	0	0
01-4311-01-4110	Highway Dept-Salary	65,706	67,764	81,490	70,322	71,581	71,340	55,000
01-4311-01-4111	Highway Dept-FT Hourly Wages	279,870	308,479	296,356	311,658	265,532	277,739	277,891
01-4311-01-4112	Highway Dept-PT & Temp Hourly Wages	14,046	18,527	21,089	27,779	35,703	41,545	53,330
01-4311-01-4140	Highway Dept-Overtime	57,226	69,676	53,909	40,721	63,474	48,881	65,000
01-4311-01-4154	Highway-E/T Buyout	22,229	7,657	8,382	9,102	9,943	9,675	6,000
01-4311-01-4290	Highway-Employee Benefits	226,461	215,765	208,214	223,065	225,264	224,671	261,581
01-4311-01-4349	Highway-Consultants	0	0	0	0	0	0	0
01-4311-01-4431	Highway-Building Maint	26,656	29,801	33,345	20,587	43,582	42,896	40,000
01-4311-01-4442	Highway-Equipment Rental	90	0	600	45,810	20,190	25,080	28,000
01-4311-01-4531	Highway Dept-Communications	2,566	1,943	1,693	1,332	905	797	500
01-4311-01-4540	Highway-Advertising	0	0	0	0	0	1,550	1,100
01-4311-01-4560	Highway-Conferences & Training	1,768	940	300	1,036	2,222	973	700
01-4311-01-4570	Highway-Dues & Fees	0	0	0	0	0	279	500
01-4311-01-4611	Highway-Office Supplies	1,438	1,181	1,118	1,155	1,289	543	900
01-4311-01-4612	Highway-Postage	0	0	0	0	9	40	90
01-4311-01-4652	Highway-Safety Equipment/Uniforms	9,769	12,424	11,910	13,957	12,106	9,844	8,750
01-4311-01-4661	Highway-Equip/Tools/Hardware/Supplies	6,658	5,118	5,417	3,160	2,227	5,283	3,500
01-4312-01-4344	Highway-Layouts & re-establishments/ROW	30,318	15,986	4,553	9,592	0	10,297	15,006
01-4312-01-4350	Highway Road Maint.-Contracts/Mowing/Tr	20,000	25,451	33,813	27,013	23,313	16,313	30,000
01-4312-01-4433	Highway-Vehicle Maintenance	50,903	71,569	116,454	65,918	65,535	90,290	72,000
01-4312-01-4435	Highway-Paved Roads	694,746	727,910	639,544	668,758	706,649	60,475	80,000
01-4312-01-4439	Highway-Street Sign Maintenance	11,147	21,020	10,511	8,905	7,058	2,994	5,500
01-4312-01-4452	Highway-Paving	0	0	0	0	4,224	600,000	600,000
01-4312-01-4662	Highway-Materials & Supplies	12,407	9,228	8,517	16,011	8,345	13,363	7,500
01-4312-02-4435	Highway-Gravel Roads	5,718	9,847	16,415	12,805	15,033	3,668	14,000
01-4312-03-4435	Highway-Gravel Road Upgrades	32,223	24,871	28,632	29,162	19,148	14,953	30,000
01-4312-05-4350	Highway-Winter-Contractors	100,725	132,450	164,260	115,653	176,119	175,474	133,000
01-4312-05-4432	Highway-Winter Equip Maint/Parts & Supplies	41,310	25,724	15,246	18,853	28,144	42,864	25,000
01-4312-05-4663	Highway-Operating Supplies-Salt & Sand	173,505	229,913	180,148	185,709	233,501	216,729	212,978
01-4313-01-4435	Highway-Bridges/Rails/Culverts	691	1,322	5,818	4,539	17,621	15,919	15,000
01-4321-01-4111	Transfer Station-FT Hourly Wages	32,386	33,564	33,799	34,896	35,986	36,575	38,304
01-4321-01-4112	Transfer Station-PT Hourly Wages	39,326	19,868	18,574	20,117	23,090	30,583	30,000
01-4321-01-4154	Transfer Station-E/T Buyout	1,542	0	800	0	0	0	400
01-4321-01-4290	Transfer Station-Employee Benefits	35,239	30,054	30,083	32,111	34,885	34,732	37,435
01-4321-01-4342	Transfer Station-Landfill Monitoring	4,079	3,369	7,082	2,141	3,491	3,010	3,000
01-4321-01-4343	Transfer Station-Monitoring Wells	980	1,138	0	871	0	2,262	2,000

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4321-01-4431	Transfer Station-Building Maintenance	9,963	17,796	3,150	11,051	4,971	1,808	15,000
01-4321-01-4432	Transfer Station - Equipment Maintenance	1,186	3,845	1,642	7,228	8,508	2,047	5,700
01-4321-01-4442	Transfer Station-Equipment Rental	0	0	0	540	540	500	500
01-4321-01-4560	Transfer Station-Conferences & Training	0	0	0	0	0	420	450
01-4321-01-4570	Transfer Station-Dues/Fees/Training	375	275	100	500	1,836	925	950
01-4321-01-4580	Transfer Station Mileage & Expenses	0	0	0	0	0	68	37
01-4321-01-4651	Transfer Station-Operating Supplies	20,422	24,526	34,734	19,303	21,830	18,755	25,000
01-4324-01-4350	Transfer Station-Contracts/Waste Management	84,357	86,390	87,853	84,521	91,469	91,390	96,000
01-4324-01-4361	Transfer Station-Bulky Waste Disposal	47,931	45,606	56,415	58,686	66,152	67,033	68,000
01-4324-01-4362	Transfer Station-Recycling	6,046	14,342	32,792	30,849	23,375	50,756	55,000
01-4324-01-4363	Transfer Station-Electronics Removal	0	0	0	0	9,391	10,161	14,000
01-4324-01-4364	Transfer Station-Metal & Tire Removal	13,513	9,093	16,273	15,765	1,748	1,738	2,000
01-4339-01-4439	Town Dams-Gate Repair	1,543	0	0	0	2,500	0	10,000
01-4339-01-4570	Town Dams-Registration Fee	2,300	2,300	2,300	4,600	2,300	2,300	2,300
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	13,131	13,631	12,461	14,071	14,571	15,571	16,571
01-4441-01-4112	Gen Asst-PT Hourly Wages	7,340	7,072	4,677	5,316	6,459	6,244	8,466
01-4441-01-4290	Gen'l Asst-Employee Benefits					11	478	728
01-4441-01-4560	Gen Asst-Conferences/Training	110	30	15	0	0	45	100
01-4441-01-4580	Gen Asst-Mileage & Expenses	67	0	0	0	0	76	100
01-4444-01-4832	Gen Asst-Food Pantry	15,000	15,000	15,000	14,712	14,045	8,340	15,000
01-4444-01-4833	Gen Asst-Transportation	0	1,500	1,500	1,500	1,500	1,500	1,500
01-4444-01-4834	Gen Asst-Community Action	2,000	2,000	2,750	2,000	2,000	2,000	2,000
01-4444-01-4835	Gen Asst-Shelters						2,000	2,000
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	37,685	17,156	7,242	22,045	43,435	20,708	30,000
01-4520-01-4110	Recreation-Salary	49,704	45,479	50,551	54,302	55,801	57,231	58,771
01-4520-01-4111	Recreation-FT Hourly Wage	41,532	42,882	40,181	42,399	43,213	37,753	45,825
01-4520-01-4112	Recreation-PT Hourly Wage	22,375	22,813	27,283	25,203	26,599	19,150	15,000
01-4520-01-4140	Recreation-Overtime	30	109	0	0	193	65	1
01-4520-01-4154	Recreation-E/T Buyout	2,338	0	4,278	3,443	4,674	4,256	5,500
01-4520-01-4290	Recreation-Employee Benefits	81,480	74,108	69,304	44,553	80,167	71,173	79,529
01-4520-01-4350	Recreation - Contracts	744	551	1,424	524	566	626	530
01-4520-01-4431	Recreation Facilities Maintenance	303	6	0	0	0	0	899
01-4520-01-4434	Recreation - Software Security	3,684	3,684	7,589	3,906	8,167	0	4,268
01-4520-01-4531	Recreation-Communications	0	0	0	0	0	20	0
01-4520-01-4560	Recreation-Conferences & Training	0	0	0	0	0	0	0
01-4520-01-4570	Recreation-Dues & Fees	130	130	130	295	295	290	325
01-4520-01-4580	Recreation - Mileage	190	0	165	500	0	0	1,120
01-4520-01-4611	Recreation-Office Supplies	1,605	2,258	859	1,129	1,134	929	634
01-4520-01-4612	Recreation-Postage	131	164	100	100	100	122	100
01-4520-01-4754	Recreation-Equipment	0	232	110	0	360	0	500
01-4550-01-4110	Library-Salary	53,244	54,922	60,733	57,954	59,674	57,517	54,349
01-4550-01-4111	Library-FT Hourly Wages	33,520	34,570	27,526	36,716	37,562	61,607	61,557

Account Number	Account Description	2013 Expended	2014 Expended	2015 Expended	2016 Expended	2017 Expended	2018 Expended	2019 Year End Estimate
01-4550-01-4112	Library-PT	68,813	74,224	82,376	82,733	90,424	73,481	78,920
01-4550-01-4154	Library-E/T Buyout	2,220	5,099	4,260	5,088	6,291	5,876	4,997
01-4550-01-4290	Library-Employee Benefits	47,509	50,826	56,250	59,938	63,795	70,948	77,728
01-4550-01-4321	Library-Contracts	6,385	7,152	8,740	7,501	6,733	5,621	5,385
01-4550-01-4322	Library-Program Expenses	1,659	1,346	1,721	2,542	2,688	2,217	4,453
01-4550-01-4431	Library-Building Maintenance	1,607	1,846	1,365	2,029	1,952	1,157	600
01-4550-01-4434	Library-Equipment Maintenance	530	789	880	870	1,030	450	1,275
01-4550-01-4439	Library-Book Maintenance	733	752	782	818	666	908	800
01-4550-01-4443	Library-Copier Lease & Maint	0	0	0	0	0	2,223	2,500
01-4550-01-4531	Library-Communications	0	0	0	0	0	0	0
01-4550-01-4540	Library-Advertising/Public Relations	535	231	330	308	355	137	350
01-4550-01-4560	Library-Conferences & Training	1,370	1,740	1,077	1,624	1,535	1,117	1,310
01-4550-01-4570	Library-Dues & Fees	0	0	0	0	0	865	991
01-4550-01-4580	Library-Mileage & Expenses	549	789	308	447	530	534	650
01-4550-01-4612	Library-Postage	188	109	159	192	253	182	246
01-4550-01-4641	Library-Periodicals	500	572	610	704	434	381	628
01-4550-01-4642	Library-Books & Multi-media	15,771	16,329	15,460	18,705	17,761	16,546	18,000
01-4550-01-4643	Library-Digital Materials	0	0	0	0	2,265	4,759	5,473
01-4550-01-4651	Library-Operating Supplies	2,665	3,626	2,930	2,945	3,544	2,631	2,800
01-4583-01-4651	Patriotic Purposes Contracts							0
01-4711-01-4981	Long Term Bond - Principal							0
01-4711-01-4782	Long Term Bond - Interest							0
01-4723-01-4983	TAN Interest							0

Updated: 9/16/2019

Budget History 2013-2019

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4130-01-4110	Executive-S/M Salaries	0	0	0	0	0	1	1	1
01-4130-01-4290	Executive-Employee Benefits	1	1	1	1	1	7,700	1	1
01-4130-01-4560	Executive-Conferences & Training	0	0	0	0	0	500	500	500
01-4130-01-4580	Executive SM Mileage	0	0	0	0	0	100	1	1
01-4130-02-4110	Executive-Salary	75,643	76,385	80,857	81,037	81,037	0	40,380	80,366
01-4130-02-4111	Executive-TA FT Hourly						1	32,360	1
01-4130-02-4112	Executive-TA PT Hourly						81,037	40,808	27,608
01-4130-02-4154	Executive-ET Buyout						500	500	4,500
01-4130-02-4290	Executive-Employee Benefits	6,992	7,120	7,695	8,513	7,609	0	40,566	44,595
01-4130-02-4349	Executive-Consultants								5,000
01-4130-02-4560	Executive-Conferences & Training	1,400	1,200	1,200	2,800	2,800	3,600	3,600	3,600
01-4130-02-4570	Executive-TA Dues	0	0	0	0	0	400	600	700
01-4130-02-4580	Executive-Mileage	300	300	300	300	300	600	400	400
01-4130-09-4310	Executive-Contracts	1	1	1	1	1	1	1	1
01-4130-09-4532	Executive-Web and Cable	7,000	6,000	6,000	7,000	3,500	3,500	3,500	3,500
01-4130-09-4540	Executive-Advertising	2,000	500	500	700	700	900	500	1,500
01-4130-09-4570	Executive-Dues	6,400	7,100	7,200	7,550	7,575	7,704	8,143	8,500
01-4130-09-4710	Executive-Land Acquisition & Clearing	0	1	1	1	1	1	1	1
01-4130-09-4730	Executive-Building Construction	0	1	1	1	1	1	1	1
01-4130-09-4732	Executive-Building Demolition	0	1	50,000	13,000	1	1	1	1
01-4130-09-4733	Executive-Building Design	0	49,400	103,100	1	1	1	1	1
01-4130-09-4810	Executive-Incident Fund	20,000	19,979	20,000	20,000	75,000	65,000	85,000	100,000
01-4130-09-4820	Executive-Grant Match	1	1	1	1	1	1	1	1
01-4130-09-4840	Executive-Memorial Fund	600	600	400	400	750	500	600	2,000
01-4140-01-4110	Town Clerk-Salary	30,000	53,103	55,615	56,066	57,612	58,463	60,855	62,686
01-4140-01-4111	Town Clerk-F/T Hourly Wages	36,087	34,176	35,841	35,467	35,993	36,346	37,035	57,753
01-4140-01-4112	Town Clerk-P/T Hourly Wages	18,563	22,008	24,824	25,031	32,301	30,071	32,570	16,659
01-4140-01-4154	Town Clerk-E/T Buyout	5,273	4,153	3,000	4,000	4,500	5,000	4,500	4,500
01-4140-01-4290	Town Clerk-Employee Benefits	46,587	48,270	46,759	47,973	49,432	52,610	53,141	69,967
01-4140-01-4310	Town Clerk-Contracts	300	300	300	300	900	650	650	0
01-4140-01-4434	Town Clerk-Maintenance	500	500	2,092	1,000	1,000	1,000	500	1,200
01-4140-01-4443	Town Clerk-Copier Lease & Maint	0	0	0	0	0	400	300	300
01-4140-01-4550	Town Clerk-Printing	675	675	700	700	1,150	1,150	1,150	1,150
01-4140-01-4560	Town Clerk-Conferences & Training	1,800	1,900	2,400	2,625	2,625	3,200	3,200	3,660
01-4140-01-4570	Town Clerk-Dues & Fees	45	190	200	220	220	220	220	230
01-4140-01-4572	Town Clerk-Service Fees	0	0	0	0	0	375	375	375
01-4140-01-4580	Town Clerk-Mileage & Expenses	200	200	200	200	200	350	350	550
01-4140-01-4611	Town Clerk-Office Supplies	2,500	2,300	2,500	3,200	2,800	2,900	2,000	2,300
01-4140-01-4612	Town Clerk-Postage	6,700	6,700	6,700	6,500	6,500	6,500	5,500	6,500
01-4140-01-4754	Town Clerk-Equipment	1,500	1,500	4,908	3,500	2,200	3,310	3,310	6,225

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4140-03-4112	Election-P/T Hourly Wages	6,500	13,500	6,500	22,000	7,000	14,500	5,000	22,000
01-4140-03-4432	Election-Equipment Maintenance	500	500	500	600	600	800	650	800
01-4140-03-4540	Election-Advertising	340	300	340	340	340	100	100	100
01-4140-03-4550	Election-Printing/Coding Ballot Machine	3,500	5,000	3,500	7,300	3,500	6,000	3,500	7,300
01-4140-03-4560	Election Conferences & Training	20	20	20	40	20	20	20	200
01-4140-03-4580	Election-Mileage & Expenses	50	50	50	100	50	50	50	100
01-4140-03-4611	Election-Office Supplies	300	350	300	600	300	450	300	800
01-4140-03-4612	Election-Postage	200	300	200	650	200	300	200	850
01-4140-03-4754	Election-Equipment	1,500	900	1,500	1,500	1,500	1,500	1,500	1,500
01-4150-01-4110	Admin-Salary						56,126	57,674	1
01-4150-01-4111	Admin-F/T hourly Wages	178,692	180,767	192,649	183,495	174,000	109,673	95,633	98,176
01-4150-01-4112	Admin-P/T Hourly Wages	50,624	46,879	43,509	39,985	39,871	53,128	28,956	1
01-4150-01-4154	Admin-E/T Buyout	8,775	8,528	7,000	6,000	6,000	3,500	2,500	2,000
01-4150-01-4290	Admin-Employee Benefits	108,439	112,322	103,259	102,310	92,984	92,996	80,054	54,732
01-4150-01-4310	Admin-Contracts	39,785	43,000	31,750	42,000	42,000	39,700	58,000	58,000
01-4150-01-4331	Admin-Auditing Contracts	11,500	11,250	11,250	12,800	13,300	13,300	13,500	14,500
01-4150-01-4434	Admin-Equipment Maintenance	5,050	5,050	4,500	4,000	5,250	10,000	8,000	1
01-4150-01-4442	Admin-Equipment Rental	4,384	2,500	2,500	1,626	1,624	1,650	1,650	1,650
01-4150-01-4443	Admin-Copier Lease & Maint	0	0	0	0	0	500	800	900
01-4150-01-4531	Admin-Communications	720	720	775	870	870	900	500	800
01-4150-01-4550	Admin-Printing	4,080	3,000	6,000	6,000	4,300	4,000	3,000	3,000
01-4150-01-4560	Admin-Conferences & Training	1,000	1,000	2,000	2,000	2,000	3,000	3,500	3,500
01-4150-01-4570	Admin-Dues & Fees	450	450	500	285	400	405	450	450
01-4150-01-4571	Admin-Registry of Deeds	0	0	0	0	0	300	200	200
01-4150-01-4580	Admin-Mileage & Expenses	500	650	650	650	650	650	1,500	1,500
01-4150-01-4611	Admin-Office Supplies	7,363	7,000	7,000	7,000	7,000	5,500	4,500	4,500
01-4150-01-4612	Admin-Postage	3,720	3,020	3,020	3,600	4,200	2,000	1,900	1,900
01-4150-01-4754	Admin-Equipment	1,200	2,200	1,000	6,000	3,000	1,500	1,500	9,500
01-4150-03-4310	Assessing-Contracts	25,000	25,000	35,000	35,000	43,000	35,000	45,000	49,500
01-4150-04-4110	Tax Coll-Salary	38,000	43,434	46,628	46,998	48,298	49,650	51,006	52,546
01-4150-04-4111	Tax Coll-F/T Hourly Wages						0	33,760	35,552
01-4150-04-4112	Tax Coll-P/T Hourly Wages	23,042	24,225	25,361	25,562	25,368	26,085	0	0
01-4150-04-4154	Tax Coll-E/T Buyout	2,894	2,209	2,000	2,800	2,800	2,000	1,500	1,500
01-4150-04-4290	Tax Coll-Employee Benefits	27,363	25,015	24,851	29,394	28,353	23,061	53,701	53,188
01-4150-04-4310	Tax Coll-Contracts	1,500	1,500	3,009	3,009	3,609	2,500	2,500	2,800
01-4150-04-4434	Tax Coll-Office Equip Maint	0	0	0	0	0	1	1	1
01-4150-04-4442	Tax Coll-Equipment Rental	1,456	2,650	1,089	400	1	1	1	1
01-4150-04-4443	Tax Coll-Copier Lease & Maint	0	0	0	0	0	300	300	1
01-4150-04-4550	Tax Coll-Printing	1,300	2,700	2,700	2,700	2,900	2,500	2,500	2,625
01-4150-04-4560	Tax Coll-Conferences & Training	1,280	1,475	1,170	725	985	885	1,360	2,000
01-4150-04-4570	Tax Coll-Dues & Fees	50	90	90	90	90	100	190	190
01-4150-04-4571	Tax Coll-Registry of Deeds	0	0	0	0	0	900	1,050	1,050

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4150-04-4580	Tax Coll-Mileage & Expenses	300	300	300	150	300	450	600	1,200
01-4150-04-4611	Tax Coll-Office Supplies	1,671	400	400	600	800	600	600	600
01-4150-04-4612	Tax Coll-Postage	6,658	8,000	8,000	7,000	7,000	7,000	7,000	6,000
01-4150-04-4754	Tax Coll-Equipment	400	400	400	2,400	1,400	1	1	4,700
01-4150-05-4110	Treasurer-Salary	5,200	5,200	5,410	6,410	6,602	6,784	6,852	7,058
01-4150-06-4110	Deputy Treasurer Salary	0	0	0	1	100	1,000	1,010	1,040
01-4152-03-4310	Revaluation-Contracts	45,000	110,000	45,000	45,000	47,000	59,000	54,000	1
01-4153-01-4332	Legal	55,000	81,000	60,000	70,000	55,000	50,000	58,000	58,000
01-4155-01-4154	Payroll Admin-End of Service	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
01-4155-01-4210	Payroll Admin-Health Insurance	0	1	1	1	1	1	1	1
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	0	1	1	1	1	1	1	1
01-4155-01-4230	Payroll Admin-Retirement	0	1	1	1	1	1	1	1
01-4155-01-4250	Payroll Admin-Unemployment Compensation	0	1	1	1	1	1	1	1
01-4155-01-4260	Payroll Admin-Workers Compensation	0	1	1	1	1	1	1	1
01-4155-01-4290	Payroll Admin-Medical Surveillance Program	2,000	2,000	1,995	2,000	2,000	2,000	1,800	1,800
01-4190-01-4110	Land Use Salary								59,420
01-4190-01-4111	Land Use F/T Hourly Wages	0	1	1	28,104	38,230	39,286	40,210	41,053
01-4190-01-4112	Land Use P/T Hourly Wages	40,913	41,821	43,581	10,388	2,300	1,825	1,500	2,454
01-4190-01-4154	Land Use ET Buyout	1,587	1,236	400	1	1	1,000	1,000	2,000
01-4190-01-4290	Land Use-Employee Benefits	3,620	7,982	11,900	21,390	21,179	27,596	27,781	49,626
01-4190-01-4349	Land Use Consultants	1,600	1,600	7,000	7,000	7,000	7,000	8,000	3,000
01-4190-01-4439	Land Use Forest and Trails	450	450	500	500	500	500	375	375
01-4190-01-4442	Land Use Equipment Rental	480	480	1	1	1	1	1	1
01-4190-01-4443	Land Use Copier Lease & Maint	0	0	0	0	0	450	450	750
01-4190-01-4531	Land Use-Communications	720	720	720	720	650	450	300	300
01-4190-01-4540	Land Use Advertising	2,500	2,500	2,500	4,500	4,500	4,500	5,500	5,500
01-4190-01-4541	Land Use Education & Outreach	100	100	100	100	100	100	100	100
01-4190-01-4550	Land Use Printing	1,550	1,550	1,500	1,500	1,500	750	500	1
01-4190-01-4560	Land Use Conferences & Training	2,300	2,300	2,300	1,700	2,000	2,000	2,000	2,000
01-4190-01-4570	Land Use Dues & Fees	600	600	600	600	700	1,200	1,200	1,200
01-4190-01-4571	Land Use Registry of Deeds	0	0	0	0	1,000	1,000	1,000	1,000
01-4190-01-4580	Land Use Mileage & Expenses	1,500	1,500	1,500	1,500	1,000	1,000	600	600
01-4190-01-4611	Land Use Office Supplies	2,800	2,800	2,800	1,800	800	800	800	800
01-4190-01-4612	Land Use Postage	3,700	3,700	3,700	5,000	4,000	4,000	4,000	4,000
01-4190-01-4754	Land Use Equipment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	40,896	45,576	47,000	26,998	27,754	28,517	29,302	30,592
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	1,039	803	200	100	100	100	100	100
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	3,065	2,815	2,882	3,436	3,358	3,446	3,294	3,499
01-4194-01-4350	Gen Govt Bldgs-Contracts	19,300	19,300	19,300	40,163	41,934	42,465	43,012	43,012
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	60,000	50,000	20,000	21,553	14,849	14,800	100,000	75,000
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	5,225	5,225	2,000	2,000	2,000	2,000	2,000	2,000
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	52,800	52,800	61,800	62,300	64,300	64,300	64,300	100,000

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	1	0	1	1	1	1	1	1
01-4194-01-4531	Gen Govt Bldgs-Communications	30,000	30,000	31,400	31,400	31,400	31,400	31,400	31,400
01-4194-01-4622	Gen Govt Bldgs-Electric	40,000	40,000	46,000	40,000	40,000	40,000	44,000	44,000
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	45,000	45,000	40,000	35,000	25,000	25,000	25,000	30,000
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	110,000	110,000	110,000	90,000	75,000	75,000	75,000	87,500
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	2,000	4,000	4,000	4,000	4,000	4,000	2,900	2,900
01-4194-01-4754	Gen Govt Bldgs Equipment	1,500	500	300	1	1	1	1	25,000
01-4195-01-4350	Cemetery-Contracts/Mowing	14,567	14,567	10,000	10,000	10,000	10,000	11,680	11,680
01-4195-01-4439	Cemetery-Maintenance	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-4195-01-4622	Cemetery-Electric	120	120	220	220	220	220	220	220
01-4195-01-4651	Cemetery-Operating Supplies	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-4195-01-4740	Cemetery-Improvements & Expansion	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
01-4196-01-4520	Insurance	70,143	60,000	60,000	61,000	69,000	59,852	56,000	60,000
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	7,593	7,593	7,753	7,800	7,838	7,900	8,300	8,500
01-4210-01-4110	Police -Salary	73,810	74,936	78,127	77,500	77,500	86,000	161,317	161,119
01-4210-01-4111	Police-F/T Hourly Wages	454,835	467,896	477,679	475,215	473,622	516,711	442,683	443,984
01-4210-01-4112	Police-P/T Hourly Wages	19,348	19,857	25,444	41,468	38,485	37,128	38,539	39,578
01-4210-01-4123	Police-Shift Differential	8,760	7,760	7,760	7,760	8,760	8,760	0	
01-4210-01-4140	Police-Overtime	60,500	60,500	55,500	55,500	55,500	60,000	60,000	60,000
01-4210-01-4141	Police-Witness Fees-Overtime	2,500	3,000	2,500	2,500	2,000	2,500	2,500	2,500
01-4210-01-4145	Police-Holiday Pay	24,238	25,395	26,250	20,884	23,421	22,387	24,501	22,094
01-4210-01-4154	Police-E/T Buyout	33,982	28,604	18,600	20,000	20,000	17,500	15,000	16,500
01-4210-01-4196	Police-Highway Safety Grants	6,000	6,000	2,000	2,000	4,888	3,146	1,286	2,612
01-4210-01-4290	Police-Employee Benefits	367,605	396,822	390,833	420,122	398,168	475,482	459,991	517,642
01-4210-01-4332	Police-Legal	1	1	1	1	1	11,500	11,500	11,500
01-4210-01-4350	Police-Contracts	15,000	15,000	17,000	20,000	23,500	20,300	20,300	21,255
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
01-4210-01-4434	Police-Office Equipment Maint	0	0	0	0	0	1,040	1,040	0
01-4210-01-4443	Police-Copier Supplies	3,000	3,000	3,000	3,000	3,000	3,000	2,500	2,500
01-4210-01-4531	Police-Communications	6,000	5,000	5,000	13,000	12,000	11,500	10,500	10,500
01-4210-01-4550	Police-Printing	250	250	250	250	250	250	250	250
01-4210-01-4560	Police-Conference/Training	2,000	2,000	2,000	2,000	4,000	6,000	6,000	7,500
01-4210-01-4570	Police-Dues & Fees	1,500	1,500	1,500	1,500	1,000	1,000	1,000	800
01-4210-01-4580	Police Mileage & Expenses	0	0	0	0	0	100	250	500
01-4210-01-4612	Police-Postage	2,000	2,000	2,400	2,400	2,400	2,000	2,000	2,000
01-4210-01-4651	Police-Operating Supplies	8,000	8,500	10,000	10,000	10,000	11,000	11,000	11,000
01-4210-01-4652	Police-Uniforms	4,500	4,500	4,500	4,500	5,000	6,500	6,500	6,500
01-4210-01-4752	Police-Vehicles	31,000	31,000	33,000	33,000	33,000	1	33,000	33,000
01-4210-01-4754	Police-Equipment	8,000	8,000	8,000	8,000	18,000	8,000	8,000	13,500
01-4210-01-4810	Police-Contingency	1	1	1	1	1	1	1	1
01-4210-01-4820	Police-Grant Match	1,000	1,000	1,000	1	1	1	1	1
01-4210-02-4111	Police-Clerical	37,193	38,363	39,369	38,647	41,220	41,516	43,097	44,267

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4210-02-4651	Police-K9	0	0	0	0	0	2,500	2,500	2,500
01-4220-01-4110	Fire Chief Salary	52,477	54,128	59,039	59,242	60,913	62,602	75,300	75,239
01-4220-01-4111	Fire/EMS-FT hourly wages	35,935	37,066	66,416	77,766	79,969	81,267	84,989	87,248
01-4220-01-4112	Fire/EMS-PT Hourly	4,800	4,050	5,500	31,900	70,181	1,152	18,000	20,800
01-4220-01-4121	Fire/EMS Responder Points	38,000	40,200	40,200	41,900	46,950	46,950	39,201	34,650
01-4220-01-4122	Fire/EMS EMS On-Call	0	0	0	0	0	35,040	35,040	35,040
01-4220-01-4124	Fire/EMS Per-diem hourly	0	0	0	0	0	48,312	83,570	115,633
01-4220-01-4140	Fire/EMS Overtime	3,000	3,000	6,000	6,000	6,000	6,000	8,000	9,000
01-4220-01-4145	Fire/EMS Holiday Pay	4,067	4,227	5,488	5,842	6,128	6,439	6,681	7,206
01-4220-01-4154	Fire/EMS-E/T Buyout	5,080	4,472	6,000	8,421	8,899	8,899	9,917	9,917
01-4220-01-4290	Fire/EMS-Employee Benefits	66,358	68,944	96,939	112,635	131,939	143,642	155,892	163,972
01-4220-01-4350	Fire/EMS Contracts	32,720	29,720	33,720	37,620	37,620	23,600	23,600	21,900
01-4220-01-4351	Fire/EMS AMB Contract Billing	0	0	0	0	0	26,500	26,500	26,500
01-4220-01-4432	Fire/EMS Equipment Maintenance	0	0	0	0	0	2,500	2,500	3,700
01-4220-01-4433	Fire/EMS Vehicle Maintenance	10,000	10,000	12,000	16,500	12,000	9,500	15,000	15,000
01-4220-01-4531	Fire/EMS-Communications	6,300	6,300	6,300	6,300	6,300	6,300	5,700	5,100
01-4220-01-4560	Fire/EMS Conferences & Training	6,000	6,000	6,000	6,000	6,000	6,000	4,000	4,000
01-4220-01-4570	Fire/EMS Dues & Fees	2,150	2,500	2,500	2,200	2,200	2,500	2,000	2,000
01-4220-01-4580	Fire/EMS Mileage & Expenses	200	200	200	200	200	200	200	200
01-4220-01-4611	Fire/EMS Office Supplies	800	800	800	1,000	1,000	5,000	1,000	1,000
01-4220-01-4651	Fire Operating Supplies	8,000	9,000	9,000	9,000	9,000	5,000	5,000	3,500
01-4220-01-4652	Fire/EMS Protective Gear	17,500	17,500	20,100	18,100	18,100	18,100	18,100	18,100
01-4220-01-4754	Fire/EMS Equipment	15,000	13,800	13,250	10,200	11,475	12,960	15,600	12,500
01-4220-01-4820	Fire/EMS Grant Match	4,000	4,000	4,000	4,000	2,500	0	2,000	2,000
01-4220-02-4121	Fire/EMS Deputy Chief Stipend	1	1	1	1	1	1	1	1
01-4220-02-4651	Fire/EMS EMS Operating Supplies	2,000	2,000	2,000	2,000	2,500	2,500	4,000	6,000
01-4220-02-4820	Fire/Emergency Management Grant	0	0	1	1	17,500	0	500	500
01-4220-03-4651	Fire/EMS Prevention						0	2,500	2,500
01-4220-03-4820	Fire/EMS Fire Grant	0	0	0	0	0	2,501	1	0
01-4240-01-4111	Building-FT Hourly	57,173	0	1	56,148	65,022	64,780	101,061	104,749
01-4240-01-4112	Building-PT Hourly Wages	28,272	104,484	109,328	48,856	52,520	49,042	29,573	25,821
01-4240-01-4140	Building-Overtime	0	0	0	0	0	5,000	3,000	3,000
01-4240-01-4154	Building-ET Buyout	4,032	3,223	400	400	400	1,000	1,000	1,000
01-4240-01-4290	Building-Employee Benefits	33,778	13,459	14,572	23,910	25,836	45,064	71,417	65,407
01-4240-01-4332	Building-Legal	1	1	1	1	1	1	1	1
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	1,000	1,000	1,300	1,300	1,300	1,400	1,400	1,700
01-4240-01-4434	Building-Office Equipment Maint	0	0	0	0	0	100	100	0
01-4240-01-4442	Building-Equipment Rental	480	600	1	210	210	210	0	
01-4240-01-4443	Building-Copier Lease & Maintenance						250	250	250
01-4240-01-4531	Building-Communications	1,000	1,500	1,500	1,500	1,500	1,300	1,300	750
01-4240-01-4560	Building-Conferences & Training	400	500	800	1,500	1,500	2,000	2,500	2,500
01-4240-01-4570	Building-Dues & Fees	350	400	400	400	700	800	800	800

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4240-01-4580	Building-Mileage & Expenses	0	0	0	0	0	500	250	400
01-4240-01-4611	Building-Office Supplies	750	750	750	750	800	800	800	800
01-4240-01-4612	Building-Postage	200	200	200	200	200	200	200	100
01-4240-01-4651	Building-Operating Supplies	300	300	800	800	800	550	550	550
01-4240-01-4652	Building-Uniforms & Protective Gear	0	0	0	0	0	800	800	800
01-4240-01-4754	Building-Equipment	800	800	1	1,250	500	500	500	500
01-4311-01-4110	Highway Dept-Salary	65,754	67,825	70,184	70,067	70,265	70,955	72,287	77,886
01-4311-01-4111	Highway Dept-FT Hourly Wages	315,792	315,733	320,104	320,717	326,637	284,958	277,891	284,426
01-4311-01-4112	Highway Dept-PT & Temp Hourly Wages	15,000	27,003	18,988	34,354	35,224	53,556	53,330	57,394
01-4311-01-4140	Highway Dept-Overtime	50,000	65,000	75,000	75,000	65,000	65,000	65,000	65,000
01-4311-01-4154	Highway-E/T Buyout	21,782	16,489	7,659	9,000	6,000	6,000	6,000	10,000
01-4311-01-4290	Highway-Employee Benefits	255,202	256,112	253,632	278,882	267,937	270,146	261,581	253,055
01-4311-01-4349	Highway-Consultants	1	1	1	1	1	1	1	1
01-4311-01-4431	Highway-Building Maint	26,000	26,000	40,000	40,000	40,000	40,000	40,000	40,000
01-4311-01-4442	Highway-Equipment Rental	450	450	450	450	40,000	30,000	30,000	30,000
01-4311-01-4531	Highway Dept-Communications	1,700	1,700	2,000	1,500	1,500	1,500	1,500	1,000
01-4311-01-4540	Highway-Advertising	0	0	0	0	0	1,000	1,000	1,000
01-4311-01-4560	Highway-Conferences & Training	1,000	1,000	1,000	1,000	1,000	500	1,000	1,000
01-4311-01-4570	Highway-Dues & Fees	0	0	0	0	0	500	500	500
01-4311-01-4611	Highway-Office Supplies	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-4311-01-4612	Highway-Postage	0	0	0	0	0	100	100	100
01-4311-01-4652	Highway-Safety Equipment/Uniforms	12,000	12,000	14,000	14,000	14,000	14,000	14,000	12,000
01-4311-01-4661	Highway-Equip/Tools/Hardware/Supplies	3,000	3,000	3,500	3,500	3,500	3,500	3,500	3,500
01-4312-01-4344	Highway-Layouts & re-establishments/ROW	10,000	25,000	25,000	18,000	18,000	12,000	12,000	12,000
01-4312-01-4350	Highway Road Maint.-Contracts/Mowing/Tr	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
01-4312-01-4433	Highway-Vehicle Maintenance	50,000	50,000	65,000	65,000	65,000	65,000	65,000	85,000
01-4312-01-4435	Highway-Paved Roads	750,000	750,000	750,000	750,000	710,000	110,000	85,000	85,000
01-4312-01-4439	Highway-Street Sign Maintenance	10,000	10,000	10,000	10,000	10,000	6,000	6,000	6,000
01-4312-01-4452	Highway-Paving	0	0	0	0	0	600,000	600,000	600,000
01-4312-01-4662	Highway-Materials & Supplies	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
01-4312-02-4435	Highway-Gravel Roads	15,000	15,000	15,000	15,000	15,000	15,000	15,000	1
01-4312-03-4435	Highway-Gravel Road Upgrades	30,000	30,000	30,000	30,000	30,000	30,000	30,000	40,000
01-4312-05-4350	Highway-Winter-Contractors	100,000	100,000	120,000	120,000	120,000	133,000	133,000	133,000
01-4312-05-4432	Highway-Winter Equip Maint/Parts & Supplies	20,000	22,500	25,000	25,000	25,000	25,000	25,000	25,000
01-4312-05-4663	Highway-Operating Supplies-Salt & Sand	190,560	190,560	210,560	210,560	210,560	210,560	210,560	210,560
01-4313-01-4435	Highway-Bridges/Rails/Culverts	10,000	10,000	10,000	10,000	10,000	10,000	15,000	15,000
01-4321-01-4111	Transfer Station-FT Hourly Wages	32,412	33,435	35,008	35,288	36,262	37,275	38,304	39,458
01-4321-01-4112	Transfer Station-PT Hourly Wages	42,022	41,065	21,061	21,008	30,000	18,710	22,709	30,609
01-4321-01-4154	Transfer Station-E/T Buyout	2,733	1,964	300	800	800	800	800	800
01-4321-01-4290	Transfer Station-Employee Benefits	37,978	42,490	32,925	35,760	36,005	39,541	37,435	37,686
01-4321-01-4342	Transfer Station-Landfill Monitoring	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01-4321-01-4343	Transfer Station-Monitoring Wells	3,000	3,000	3,000	3,000	3,000	4,500	2,000	2,000

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4321-01-4431	Transfer Station-Building Maintenance	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
01-4321-01-4432	Transfer Station - Equipment Maintenance	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700
01-4321-01-4442	Transfer Station-Equipment Rental	500	500	500	500	500	500	500	500
01-4321-01-4560	Transfer Station-Conferences & Training	0	0	0	0	0	500	500	500
01-4321-01-4570	Transfer Station-Dues/Fees/Training	500	500	500	500	500	1,000	1,000	1,000
01-4321-01-4580	Transfer Station Mileage & Expenses	0	0	0	0	0	1	1	1
01-4321-01-4651	Transfer Station-Operating Supplies	20,000	20,000	25,000	25,000	25,000	25,000	25,000	25,000
01-4324-01-4350	Transfer Station-Contracts/Waste Management	90,000	90,000	92,700	95,000	98,000	98,000	105,000	105,000
01-4324-01-4361	Transfer Station-Bulky Waste Disposal	40,000	40,000	40,000	52,000	60,000	60,000	75,000	75,000
01-4324-01-4362	Transfer Station-Recycling	7,000	7,000	10,000	20,000	25,000	25,000	55,000	55,000
01-4324-01-4363	Transfer Station-Electronics Removal	0	0	0	0	16,000	16,000	16,000	16,000
01-4324-01-4364	Transfer Station-Metal & Tire Removal	14,000	14,000	14,000	14,000	3,000	3,000	2,000	2,000
01-4339-01-4439	Town Dams-Gate Repair	15,000	15,000	15,000	15,000	15,000	10,500	10,500	10,500
01-4339-01-4570	Town Dams-Registration Fee	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	13,132	14,072	12,462	14,071	14,071	15,571	16,571	16,571
01-4441-01-4112	Gen Asst-PT Hourly Wages	8,103	7,923	7,911	7,938	8,018	7,942	8,466	8,723
01-4441-01-4290	Gen'l Asst-Employee Benefits						300	728	848
01-4441-01-4560	Gen Asst-Conferences/Training	30	150	70	70	70	100	100	100
01-4441-01-4580	Gen Asst-Mileage & Expenses	120	120	50	50	50	50	100	100
01-4444-01-4832	Gen Asst-Food Pantry	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
01-4444-01-4833	Gen Asst-Transportation	0	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-4444-01-4834	Gen Asst-Community Action	2,000	2,000	2,750	2,000	2,000	2,000	2,000	2,000
01-4444-01-4835	Gen Asst-Shelters						2,000	2,000	2,000
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	75,000	70,000	50,000	30,000	20,000	60,000	30,000	30,000
01-4520-01-4110	Recreation-Salary	49,741	51,310	53,722	54,155	55,653	57,202	58,771	60,538
01-4520-01-4111	Recreation-FT Hourly Wage	41,558	44,931	44,897	42,225	43,668	44,609	45,825	47,200
01-4520-01-4112	Recreation-PT Hourly Wage	28,527	27,124	27,893	28,076	28,827	20,250	20,808	19,617
01-4520-01-4140	Recreation-Overtime	1	1	1	1	1	1	1	1
01-4520-01-4154	Recreation-E/T Buyout	7,817	4,176	400	5,500	5,300	5,300	5,500	5,500
01-4520-01-4290	Recreation-Employee Benefits	65,820	70,560	67,012	70,620	63,843	84,723	79,529	77,907
01-4520-01-4350	Recreation - Contracts	1,425	1,425	1,425	1,660	1,660	1,660	1,660	660
01-4520-01-4431	Recreation Facilities Maintenance	3,000	3,000	3,000	1,000	1,000	900	900	912
01-4520-01-4434	Recreation - Software Security	3,864	3,684	3,684	3,906	4,023	4,144	4,268	4,396
01-4520-01-4531	Recreation-Communications	1	1	1	1	1	1	1	1
01-4520-01-4560	Recreation-Conferences & Training	1	1	1	1	1	1	1	1
01-4520-01-4570	Recreation-Dues & Fees	300	300	300	325	315	315	325	325
01-4520-01-4580	Recreation - Mileage	500	500	500	500	500	1,248	1,124	1,124
01-4520-01-4611	Recreation-Office Supplies	1,130	1,130	1,130	1,130	1,134	1,134	634	682
01-4520-01-4612	Recreation-Postage	50	50	100	100	100	100	100	100
01-4520-01-4754	Recreation-Equipment	500	500	500	500	500	500	500	500
01-4550-01-4110	Library-Salary	53,284	54,965	57,574	58,044	59,654	61,334	52,966	56,493
01-4550-01-4111	Library-FT Hourly Wages	33,546	34,605	36,237	36,536	37,540	67,651	70,606	72,738

Account Number	Account Description	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
01-4550-01-4112	Library-PT	68,695	74,448	80,029	82,440	85,537	69,129	73,752	77,028
01-4550-01-4154	Library-E/T Buyout	7,578	5,987	5,099	5,500	5,000	5,000	5,000	5,000
01-4550-01-4290	Library-Employee Benefits	50,807	58,455	61,309	62,654	64,390	73,155	77,728	94,583
01-4550-01-4321	Library-Contracts	6,851	7,429	9,111	7,794	6,902	5,763	7,882	6,288
01-4550-01-4322	Library-Program Expenses	1,650	1,500	1,500	2,500	2,500	2,500	4,000	5,000
01-4550-01-4431	Library-Building Maintenance	1,700	1,700	1,700	2,000	2,000	1,500	1,500	11,500
01-4550-01-4434	Library-Equipment Maintenance	400	450	800	1,000	1,000	1,300	1,300	1,300
01-4550-01-4439	Library-Book Maintenance	750	750	750	750	750	750	800	800
01-4550-01-4443	Library-Copier Lease & Maint	0	0	0	0	0	1,950	2,498	2,198
01-4550-01-4531	Library-Communications	1	1	1	1	1	1	1	1
01-4550-01-4540	Library-Advertising/Public Relations	250	250	300	300	350	350	350	350
01-4550-01-4560	Library-Conferences & Training	1,815	1,950	1,950	1,950	1,950	925	1,375	1,525
01-4550-01-4570	Library-Dues & Fees	0	0	0	0	0	943	993	1,040
01-4550-01-4580	Library-Mileage & Expenses	500	500	600	600	600	500	500	500
01-4550-01-4612	Library-Postage	167	184	184	184	246	246	246	246
01-4550-01-4641	Library-Periodicals	450	600	600	600	500	500	500	500
01-4550-01-4642	Library-Books & Multi-media	15,000	16,000	16,000	18,000	18,000	18,000	18,000	18,000
01-4550-01-4643	Library-Digital Materials	0	0	0	0	2,265	4,763	5,510	6,433
01-4550-01-4651	Library-Operating Supplies	2,600	3,550	2,800	2,800	2,800	2,800	2,800	2,800
01-4583-01-4651	Patriotic Purposes Contracts							1	1
01-4711-01-4981	Long Term Bond - Principal							1	1
01-4711-01-4782	Long Term Bond - Interest							1	1
01-4723-01-4983	TAN Interest							1	1

Updated: 9/16/2019

Barrington Revenue History 2017-2019

Account Number	Account Description	2017 Estimated Revenue	2017 Actual Revenue	2018 Estimated Revenue	2018 Actual Revenue	2019 Estimated Revenue	2019 Actual Revenue
01-3120-01-0000	Land Use Change Tax	26,000	42,912	26,000	140,855	35,000	(14,697)
01-3185-01-0000	Yield Tax Warrants	4,000	22,026	11,000	13,314	27,251	27,251
01-3186-01-0000	Payments in Lieu of Taxes	22,150	21,136	21,000	18,358	10,000	0
01-3187-01-0000	Gravel Tax Warrant	1,000	902	5,900	5,936	4,156	4,156
01-3189-01-0000	Boat Fees	5,000	6,825	5,000	6,365	5,652	6,071
01-3190-01-0000	Interest on Delinquent Taxes	200,000	211,872	175,000	204,322	180,000	184,801
01-3190-02-0000	Bank Fee	0	(11)	0	0	0	(834)
01-3210-01-0000	UCC Filings & Certificates	2,800	2,370	2,800	3,510	4,243	2,475
01-3220-01-0000	Motor Vehicle State Agent Fee	28,000	35,839	30,000	29,028	32,000	26,883
01-3220-02-0000	Motor Vehicle Title Fee (Clerk)	3,300	4,878	4,000	4,788	5,000	3,351
01-3220-03-0000	Motor Vehicle Local Excise Tax	1,498,200	1,709,631	1,744,400	1,832,332	1,861,172	1,278,144
01-3220-04-0000	Motor Vehicle-Town Permit Fee	20,000	25,186	20,000	25,962	28,000	17,818
01-3220-05-0000	Town Clerk Bad Check Fees	500	827	700	800	800	893
01-3220-06-0000	Town Clerk-Short/Over	0	11	900	749	900	0
01-3230-01-0000	Building Permit Fees	100,600	125,234	95,000	116,582	69,051	44,455
01-3230-02-0000	Electrical Permit Fees	4,500	4,980	1,000	3,000	2,000	1,965
01-3230-03-0000	Mechanical Permit Fees	4,500	5,625	3,000	5,466	5,000	4,602
01-3230-04-0000	Plumbing Permit Fees	400	446	0	75	0	0
01-3230-05-0000	Driveway Permit Fees	0	750	6,500	6,150	3,600	2,400
01-3290-01-0000	Town Dog Licenses	9,500	10,056	14,600	10,956	10,000	10,002
01-3290-02-0000	Dog License Fee (Clerk)	200	200	0	0	0	(26)
01-3290-03-0000	Dog Fines	3,000	3,165	3,000	6,967	4,000	3,902
01-3290-04-0000	Dog Late Fees	400	422	100	631	400	411
01-3290-05-0000	Marriage License Fees (Clerk)	200	273	100	161	348	238
01-3290-06-0000	Vital Records Fees (Clerk)	1,500	2,200	1,500	2,035	2,000	1,366
01-3290-07-0000	Miscellaneous Town Fees	2,300	2,153	600	900	1,000	1,033
01-3290-08-0000	Fees, Fines, Other Permits	12,900	7,568	100	185	200	0
01-3352-01-0000	Meals & Rooms Tax	455,833	455,833	457,165	457,165	455,000	0
01-3353-01-0000	Highway Block Grant	217,116	402,733	221,433	129,058	217,000	157,097
01-3359-01-0000	State Grants	203,644	156,234	1,040,000	1,040,000	0	157,948
01-3401-01-0000	Town Office Income	800	767	400	311	113	70
01-3401-02-0000	Police Department Income	3,000	4,297	4,000	6,448	3,735	2,318
01-3401-03-0000	Fire Department Income	100	230	1,000	943	63	37
01-3401-04-0000	Zoning Board Income	3,000	4,332	1,800	2,269	1,047	611
01-3401-05-0000	Planning Board Income	4,000	7,796	6,000	6,489	21,000	21,302
01-3401-06-0000	Ambulance Income	80,000	162,463	110,000	85,779	73,313	52,373
01-3401-07-0000	Cemetery Income	4,000	3,550	700	2,000	2,000	1,000
01-3401-11-0000	Welfare Repayment Income	12,000	11,447	200	100	800	800
01-3404-01-0000	Electronics Recycling Revenue	7,500	9,381	8,000	11,429	12,000	7,429
01-3404-02-0000	Trash Bag Revenue	90,000	118,198	105,500	123,760	120,000	83,200
01-3404-03-0000	Tire Disposal Revenue	1,300	1,746	1,200	1,533	1,500	1,065
01-3404-04-0000	Bulky Waste Tub Revenue	13,700	31,861	30,000	42,960	45,000	32,176
01-3404-05-0000	Recycling Revenue	500	716	500	792	800	672
01-3404-06-0000	Metal Revenue	100	170	700	1,341	708	473
01-3501-01-0000	Sale of Town Owned Property	0	4,128	29,000	40,793	96,755	8,705
01-3501-02-0000	Sale of Tax Deeded Property	10,000	12,619	14,000	7,698	39,512	39,512
01-3502-01-0000	Interest on Investments	12,000	28,256	43,000	95,348	100,000	82,760
01-3509-01-0000	Miscellaneous Revenue	3,700	8,237	5,500	15,886	10,000	8,103
		3,073,243	3,672,469	4,252,298	4,511,526	3,492,119	2,264,310

Updated: 9/12/2019

Town of Barrington, NH

FEE SCHEDULE

Ambulance Fees	\$280.00	Per Trip (other services billed separately)
Barrington Road Map	\$6.00	Map of Barrington Roads
Boundary Adjustment	\$150.00 \$7.00 \$50.00	Hearing Per Abutter (for certified mail) Record First Sheet (additional sheets are extra)
Building Permit - Residential	\$6.00	Per \$1,000 of Construction Costs (Min fee of \$50 if constr cost under 1,000, min fee of \$75 if over 1,000)
Building Permit - Multi-Fam/Commercial	\$8.00	Per \$1,000 of Construction Costs (Min fee of \$50)
Building Permit Renewal	\$50.00	Per Renewal
Demolition Permit	\$75.00	Residential and Commercial
Copies	\$1.00	Each Copy (Duplexed Tax Card Counts as 1 Copy)
Owner's List	\$100.00	Hard Copy, Diskette or E-mail
Pistol Permits	\$10.00	Each - Valid for 4 Years
Planning Board - Subdivision	\$150.00 \$7.00	Per Lot After the 1st Lot Per Abutter (certified mail) Incl Applicant and All Who Stamp and/or Sign the Plan
Recording Plans	\$50.00	Record First Sheet (additional sheets are extra)
Site Plan Regulations	\$10.00	Booklet
Site Plan Review	\$150.00 \$75.00 \$7.00 \$50.00	Fee Posting Per Abutter (for certified mail) Recording First Sheet (additional sheets are extra)
Subdivision Regulations	\$10.00	Booklet
Voter's Checklist	\$25.00 \$1 per page	Standard, Unmarked Copy - Hard Copy or E-mail Marked List - Available in Hard Copy Only
Zoning Ordinance	\$15.00	Booklet
Zoning Variance	\$150.00 \$7.00	Per Variance Request Per Abutter (certified mail-applicant counted twice)
Digital Voice Recording of Meeting (On CD)	\$20.00	Per CD and/or Per meeting recorded.

Note: Document prices listed above do not include postage (except for abutter certified mail). If a customer requests a document be mailed to them, be sure to add postage charges to the cost of the document.

Section 7: USER FEES

The following fees are hereby established for the disposal of specific types of solid waste. Fees for the disposal of these specific types of solid waste must be paid prior to the disposal of such solid waste. All fees are to be paid directly to the attendant at the solid waste facility unless otherwise noted.

BULKY WASTE TUB ITEMS		FEE
(MINIMUM FOR MISCELLANEOUS BULKY WASTE IS \$5.00)		
Upholstered Chairs		\$10.00 each
Loveseats (2 cushion)		\$12.00 each
Sofas (3 cushion)		\$20.00 each
Car Seats		\$15.00 each
Rugs	8 x 10	\$12.00 each
	9 x 12	\$20.00 each
Televisions		\$12.00 each
Console TV		\$20.00 each
Fiberglass Tubs and Shower Stalls		\$20.00 each
Fiberglass Water Tanks		\$ 8.00 each
Toilets		\$ 6.00 each
Mattresses, Box Springs	Twin	\$10.00 each piece
	Double	\$15.00 each piece
	Queen	\$20.00 each piece
	King	\$25.00 each piece
Telephones, Car Stereos, VCR, DVD, Toaster		
Oven, Clothes Iron		\$ 2.00 each
Hard Drives, FAX Machines		\$ 8.00 each
WHITE GOODS/METALS (Including Stoves, Furnaces, Ranges, Oil Heaters, Dryers, Washers, Dishwashers, Metal Hot Water Tanks, Lawn Mowers, Gas Grills, Microwave Ovens)		\$ 5.00 each
POOLS & TRUCKLOADS OF SCRAP METAL		\$15.00 each
REFRIGERATORS, FREEZERS, AIR CONDITIONERS and other similar refrigeration units (refrigerators <u>must have doors removed</u>).		\$17.00 each
TIRES (Up to 16" Diameter with/without rims)		\$ 3.00 each
<u>PICKUP TRUCKLOAD RATES</u>		
PICKUP TRUCKLOAD OF SHEETROCK		} \$150 per pickup truck load based on a 1-ton pickup
PICKUP TRUCKLOAD OF WOOD		
PICKUP TRUCKLOAD OF SHINGLES		

**** CHANGES TO USER FEES ARE EFFECTIVE JUNE 1, 2011 ****

2019 Revenue Estimating Worksheet for 2019 MS434

Budget Line	Description	Estimated	YTD (as of 7/31/2019)	YTD Calculated Estimate (linear) (=(1/(7/12)) = 1.7142858	Updated Estimated	Notes
01-3120-01-0000	Land Use Change Tax	40,000	26,571	45,550	35,000	less land will be coming out of current use in the last quarter
01-3185-01-0000	Yield Tax Warrants	10,000	27,251	46,715	27,251	We have likely collected all the yield tax we will
01-3186-01-0000	Payment in Lieu of Taxes	22,000	0	0	10,000	Frisbie is the only PILOT now, Rochester is straight tax
01-3187-01-0000	Gravel Tax Warrant	5,000	4,156	7,125	4,156	We have likely collected all the gravel tax we will
01-3189-01-0000	Boat Fees	5,000	5,652	9,689	5,652	we have likely collected all the boat fees we will
01-3190-01-0000	Interest on Deliquent Taxes	156,000	161,710	277,217	180,000	Because deeding is 8/29 we will see a reduced payment of back due taxes
01-3190-02-0000	Bank Fee	0	(350)	(600)	0	
01-3210-01-0000	UCC Filing & Certificates	2,800	2,475	4,243	4,243	based on linear estimate
01-3220-01-0000	Motor Vehicle State Agent Fees	32,000	23,079	39,564	32,000	linear estimate is close to original, no change
01-3220-02-0000	Motor Vehicle Title Fee (Clerk)	5,000	2,883	4,943	5,000	linear estimate is close to original, no change
01-3220-03-0000	Motor Vehicle Local Excise Tax	1,861,172	1,097,029	1,880,621	1,861,172	linear estimate is close to original, no change
01-3220-04-0000	Motor Vehicle Clerk-Town Permit Fee	28,000	15,314	26,253	28,000	linear estimate is close to original, no change
01-3220-05-0000	Town Clerk Bad Check Fees	800	818	1,401	800	used original
01-3220-06-0000	Town Clerk-Short/Over	900	0	0	900	used original
01-3230-01-0000	Building Permit Fees	112,000	40,280	69,051	69,051	based on linear estimate
01-3230-02-0000	Electrical Permit Fees	2,000	1,175	2,013	2,000	linear estimate is close to original, no change
01-3230-03-0000	Mechanical Permit Fees	5,000	3,797	6,508	5,000	linear estimate is close to original, no change
01-3230-05-0000	Plumbing Permit Fees	6,500	2,100	3,600	3,600	based on linear estimate
01-3290-01-0000	Driveway Permit Fees	14,600	9,799	16,798	10,000	Dog license due date has expired, unlikely to increase
01-3290-02-0000	Town Dog Licenses	0	(26)	(44)	0	
01-3290-03-0000	Dog Fines	6,700	3,582	6,141	4,000	Dog license due date has expired, unlikely to increase
01-3290-04-0000	Dog Late Fees	400	348	597	400	used original
01-3290-05-0000	Marriage License Fees (Clerk)	200	203	348	348	based on linear estimate
01-3290-06-0000	Vital Records Fees (Clerk)	2,000	1,212	2,078	2,000	linear estimate is close to original, no change
01-3290-07-0000	Miscellaneous Town Fees	900	967	1,659	1,000	used actual
01-3290-08-0000	Fees, Fines, Other Permits	200	0	0	200	used original
01-3352-01-0000	Meals & Room Tax	455,000	0	0	455,000	state will correct
01-3353-01-0000	Highway Block Grant	217,000	157,097	269,309	217,000	state will correct
01-3359-01-0000	State Grants	0	157,948	270,768	0	See revenue information for Mallego Bridge (prieviously budgeted in 2018)
01-3401-01-0000	Town Office Income	400	66	113	113	based on linear estimate
01-3401-02-0000	Police Department Income	6,500	2,178	3,735	3,735	based on linear estimate
01-3401-03-0000	Fire Deparment Income	1,000	37	63	63	based on linear estimate
01-3401-04-0000	Zoning Board Income	2,400	611	1,047	1,047	based on linear estimate
01-3401-05-0000	Planning Board Income	7,000	20,561	35,247	21,000	based on actual; there will be fewer planning projects in the last quarter
01-3401-06-0000	Ambulance Income	100,000	42,766	73,313	73,313	based on linear estimate
01-3401-07-0000	Cemetary Income	2,000	1,000	1,714	2,000	linear estimate is close to original, no change
01-3401-11-0000	Welfare Repayment Income	200	800	1,371	800	based on actual
01-3404-01-0000	Electronics Recycling Revenue	12,000	5,927	10,161	12,000	linear estimate is close to original, no change
01-3404-02-0000	Trash Bag Revenue	120,000	71,376	122,359	120,000	linear estimate is close to original, no change
01-3404-03-0000	Tire Disposal Revenue	1,500	865	1,483	1,500	linear estimate is close to original, no change
01-3404-04-0000	Bulky Waste Tub Revenue	45,000	26,537	45,493	45,000	linear estimate is close to original, no change
01-3404-05-0000	Recycling Revenue	800	448	768	800	linear estimate is close to original, no change
01-3404-06-0000	Metal Revenue	1,200	413	708	708	based on linear estimate
01-3501-01-0000	Sale of Town Owned Property	20,000	8,705	14,923	96,755	based on actual plus anticipated 88,050 from TURBOCAM deal
01-3501-02-0000	Sales of Tax Deeded Property	5,000	39,512	67,734	39,512	based on actual, no tax-deeded sales anticipated in quarter four
01-3502-01-0000	Inerest on Investments	40,000	73,900	126,686	100,000	based on linear estimate with the expectations that quarter four will earn less than others based on amount on deposit
01-3509-01-0000	Miscellaneous Revenue	435,935	8,103	13,890	10,000	based on actual, removed 432,235 from failed warrant article #3 in 2019, library bond with privately raised funds
	Totals	3,792,107	2,048,874	3,512,355	3,492,119	



TOWN OF BARRINGTON NEW HAMPSHIRE

Office of the Town Administrator

Projected 2020 Unassigned Fund Balance

November 27, 2019

Barrington's unassigned fund balance (like a savings account) ensures cash-flow, continuity of municipal services, and tax rate stability. It is important to maintain an appropriate amount in unassigned fund balance to reduce financial risks, reduce borrowing costs, and to continue the orderly operation of government. The 'appropriate' amount is recommended by the New Hampshire Department of Revenue Administration (DRA) as a range of 8%-17% of regular general fund operating expenditures. Regular general fund operating expenditures are the sum of municipal, school, county, and state expenditures which are locally raised.

Unassigned fund balance primarily comes from unspent money in the Town's budget and collecting more revenue than anticipated. The unassigned fund balance is typically used for warrant articles to limit or eliminate any future tax impact. For example, the Town sets money aside each year into capital reserve accounts to plan for large expenditures; in 2019 these contributions ranged from \$75,000 for Highway equipment to \$3,000 for Library technology. Using unassigned fund balance in this way helps to achieve voter support for responsible financial planning. It is important to note that utilizing unassigned fund balance in this way still requires action by Barrington voters; money cannot be appropriated without an action by Barrington voters.

After 2019 appropriations and expenditures, Barrington's unassigned fund balance is approximately 13% of regular general fund operating expenditures. Thirteen percent is a financially responsible level which the Select Board is committed to maintaining through the utilization of their [Fund Balance Policy](#). The information below contains more specific detail of the fund balance history and use; including planned use for the 2020 Town Meeting.

Data Analysis and Projections

The Unassigned Fund Balance History dating back to 2002 and the Targeted Fund Balance History dating back to 2011 can be found in the [Unassigned Fund Balance History – 191127](#). This Excel spreadsheet has two sheets/tabs:

1. Fund Balance History
2. Targeted Fund Balance

The [Barrington Fund Balance Workbook Details – 191127](#) provides a detailed description of the information provided in the above referenced Excel workbook.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

As indicated on page one, the Department Heads and the Select Board ask voters to support certain annual utilization of the unassigned fund balance. The table below represents the planned use of unassigned fund balance for the 2020 Town Meeting.

The only non-annual appropriation planned is the \$400,000 for the Greenhill Bridge replacement. This is an approved State Bridge Aid Program project which means the State will pay 80% of the design and construction of the bridge. The sub-standard, single-lane, bridge will be replaced with a two-lane bridge which will last Barrington for decades. The estimated replacement cost is \$2,000,000. Barrington voters must appropriate the Town's 20% portion of \$400,000 for the project to proceed. This is similar to the 2018 warrant article which utilized \$260,000 of unassigned fund balance for the Mallego Bridge replacement project.

The ending unassigned fund balance for 2019 is \$3,979,805 (cell G19 of Fund Balance History).

Planned use of Unassigned Fund Balance for 2020 Town Meeting	
Amount	Purpose
\$400,000	Greenhill Bridge Replacement (Town's 20% portion to match State's 80%)
\$100,000	Paving and Related Road Work – Annual contribution toward paving projects
\$75,000	Highway Equipment Capital Reserve – Annual saving for large Highway purchases
\$75,000	Bridge and Culvert Capital Reserve – Annual saving for bridge/culvert work
\$50,000	Emergency Communication Capital Reserve – Annual saving for emergency comm.
\$50,000	Fire Truck Capital Reserve – Annual saving for large Fire equipment purchases
\$10,000	Fire Rescue Equipment Capital Reserve – Annual saving for expensive Fire equip.
\$5,000	Tricentennial Celebration – Annual saving for the 2022 celebration of 300 years
\$3,000	Library Technology Capital Reserve – Annual saving for Library technology
\$2,000	Cemetery Capital Reserve – Annual contribution based on plot sales
\$770,000	Total Planned Use of Unassigned Fund Balance

In 2019 it is estimated that \$326,437 will be added to unassigned fund balance. This contribution is comprised of \$359,271 in unexpended appropriations and a \$32,834 revenue deficit. Based on that estimate, the beginning unassigned fund balance for 2020 would be \$4,306,242. If the \$770,000 of planned unassigned fund balance use is approved by voters (see table above), the ending unassigned fund balance in 2020 is estimated to be \$3,536,242. The estimated regular general fund operating expenditures for 2020 (column B of Targeted Fund Balance) are \$31,325,260. The estimated balance of \$3,536,242 is 11.3% of the estimated regular general fund operating expenditures. That represents \$379,416 below the midpoint of the recommended range. As explained above, the Select Board target the midpoint of the recommended range or 12.5%. These projections were based on multi-year averages; actual values may differ significantly.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

In conclusion, Barrington currently holds 13% unassigned fund balance. If voters support the planned unassigned fund balance utilization totaling \$770,000, Barrington is estimated to hold 11.3% in 2020. It would be counter to the Select Board Fund Balance Policy and effective financial management to utilize fund balance in excess of what is planned.



TOWN OF BARRINGTON NEW HAMPSHIRE

Office of the Town Administrator

2019 Unassigned Fund Balance

September 2, 2019

Barrington's unassigned fund balance (like a savings account) ensures cash-flow, continuity of municipal services, and tax rate stability. It is important to maintain an appropriate amount in unassigned fund balance to reduce financial risks, reduce borrowing costs, and to continue the orderly operation of government. The 'appropriate' amount is recommended by the New Hampshire Department of Revenue Administration (DRA) as a range of 8%-17% of regular general fund operating expenditures. Regular general fund operating expenditures are the sum of municipal, school, county, and state expenditures which are locally raised.

Unassigned fund balance primarily comes from unspent money in the Town's budget and collecting more revenue than anticipated. The unassigned fund balance is typically used for warrant articles to limit or eliminate any future tax impact. For example, the Town sets money aside each year into capital reserve accounts to plan for large expenditures; in 2019 these contributions ranged from \$75,000 for Highway equipment to \$3,000 for Library technology. Using unassigned fund balance in this way helps to achieve voter support for responsible financial planning. It is important to note that utilizing unassigned fund balance in this way still requires action by Barrington voters; money cannot be appropriated without an action by Barrington voters.

By the end of 2018, Barrington's unassigned fund balance was above the recommended range at 18% of regular general fund operating expenditures; up from 11.8% in 2012. It took seven years to accumulate that much above the midpoint of the recommended range. A strong economy and effective budget management helped to grow the unassigned fund balance over that period of time. In 2018, the Select Board asked voters to draw down that balance by utilizing \$750,000 toward a Town Offices project, that effort failed. In 2019, the Select Board asked voters to utilize \$1,025,000 toward a new Town Hall construction project, that effort was successful. By drawing down the unassigned fund balance by over \$1 million, Barrington is much closer to the midpoint of the recommended range.

After 2019 appropriations and expenditures, Barrington's unassigned fund balance is approximately 13% of regular general fund operating expenditures. Thirteen percent is a financially responsible level which the Select Board is committed to maintaining through the utilization of their [Fund Balance Policy](#). The following page contains more specific detail of the fund balance history and use; including planned use for the 2020 Town Meeting.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Data Analysis and Projections

The Unassigned Fund Balance History dating back to 2002 and the Targeted Fund Balance History dating back to 2011 can be found in the [Unassigned Fund Balance History – 190902](#). This Excel spreadsheet has two sheets/tabs:

1. Fund Balance History
2. Targeted Fund Balance

The [Barrington Fund Balance Workbook Details – 190902](#) provides a detailed description of the information provided in the above referenced Excel workbook.

As indicated on page one, the Department Heads and the Select Board ask voters to support certain annual utilization of the unassigned fund balance. The table below represents the planned use of unassigned fund balance for the 2020 Town Meeting.

Planned use of Unassigned Fund Balance for 2020 Town Meeting	
Amount	Purpose
\$400,000	Greenhill Bridge Replacement (Town's 20% portion to match State's 80%)
\$100,000	Paving and Related Road Work – Annual contribution toward paving projects
\$75,000	Highway Equipment Capital Reserve – Annual saving for large Highway purchases
\$75,000	Bridge and Culvert Capital Reserve – Annual saving for bridge/culvert work
\$50,000	Emergency Communication Capital Reserve – Annual saving for emergency comm.
\$50,000	Fire Truck Capital Reserve – Annual saving for large Fire equipment purchases
\$10,000	Fire Rescue Equipment Capital Reserve – Annual saving for expensive Fire equip.
\$5,000	Tricentennial Celebration – Annual saving for the 2022 celebration of 300 years
\$3,000	Library Technology Capital Reserve – Annual saving for Library technology
\$2,000	Cemetery Capital Reserve – Annual contribution based on plot sales
\$770,000	Total Planned Use of Unassigned Fund Balance

The only non-annual appropriation planned is the \$400,000 for the Greenhill Bridge replacement. This is an approved State Bridge Aid Program project which means the State will pay 80% of the design and construction of the bridge. The sub-standard, single-lane, bridge will be replaced with a two-lane bridge which will last Barrington for decades. The estimated replacement cost is \$2,000,000. Barrington voters must appropriate the Town's 20% portion of \$400,000 for the project to proceed. This is similar to the 2018 warrant article which utilized \$260,000 of unassigned fund balance for the Mallego Bridge replacement project.

The estimated ending unassigned fund balance for 2019 is \$3,979,805 (cell G19 of Fund Balance History). The average amount added to unassigned fund balance since 2002 is \$652,662 (average

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TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

of cells H2 through H18 of Fund Balance History). Based on that average, the beginning unassigned fund balance for 2020 would be \$4,632,467. If the \$770,000 of planned unassigned fund balance use is approved by voters (see table on page two), the ending unassigned fund balance in 2020 is estimated to be \$3,862,467. The estimated regular general fund operating expenditures for 2020 (column B of Targeted Fund Balance) are \$31,965,005. The estimated balance of \$3,862,467 is 12.1% of the estimated regular general fund operating expenditures. As explained on page one, the Select Board target the midpoint of the recommended range or 12.5%. These projections were based on multi-year averages; actual values may differ significantly.

In conclusion, Barrington currently holds 13% unassigned fund balance. If voters support the planned unassigned fund balance utilization totaling \$770,000, Barrington is estimated to hold 12.1% in 2020. It would be counter to the Select Board Fund Balance Policy and effective financial management to utilize fund balance in excess of what is planned.



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

2019 Unassigned Fund Balance Workbook Details

September 2, 2019

The Unassigned Fund Balance History dating back to 2002 and the Targeted Fund Balance History dating back to 2011 can be found in the [Unassigned Fund Balance History – 190902](#). This Excel spreadsheet has two sheets/tabs:

1. Fund Balance History
2. Targeted Fund Balance

The details below explain each sheet and the columns within them. Use this information to better understand the data presented in the above-referenced Excel workbook.

Fund Balance History

1. Year
 - a. January 1st through December 31st. Budget year = calendar year.
2. Beginning Unassigned Fund Balance
 - a. This amount is finalized after a completed prior year audit (typically late in the third quarter). The completed audit finalizes the amount added to unassigned fund balance in the prior year. This amount can be estimated in the first quarter based on unaudited prior year expenditures and revenues.
3. Total Spent by Warrant Article
 - a. Unassigned fund balance can be used as a funding source at Town Meeting. All approved warrant articles which use unassigned fund balance are totaled after the vote in March.
4. Department of Revenue Administration Adjustment
 - a. Unassigned fund balance can be used within a budget year, for emergency expenditures, with prior authorization from the Department of Revenue Administration. Additionally, the Department of Revenue Administration may make adjustments based on the reported financial information. These adjustments can happen at anytime within a budget year and are totaled at the end of the year.
5. Amount Used to Reduce Taxes
 - a. During tax-rate-setting, the Select Board can authorize the utilization of unassigned fund balance to reduce the tax rate. When employed responsibly, this approach can help ensure a stable tax rate. If used excessively, this can cause steep spikes and falls, causing instability in the tax rate. Unassigned fund balance used to reduce the tax rate must be matched by either an equal amount in future years or a reduction in appropriations in order to avoid the tax rate spiking the



TOWN OF BARRINGTON

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following year. This decision is made late in quarter three or early in quarter four based on the Department of Revenue Administration tax rate setting process.

6. Total Used from Unassigned Fund Balance
 - a. This totals the prior three columns indicating how much the unassigned fund balance was reduced throughout the year. This amount is finalized at the end of quarter four or early in quarter one of the next year.
7. Ending Unassigned Fund Balance
 - a. This subtracts the total used from the beginning balance to indicate an ending balance prior to end of year contributions to unassigned fund balance. This amount is finalized at the end of quarter four or early in quarter one of the next year.
8. Total Amount Added to Unassigned Fund Balance
 - a. This amount is primarily comprised of unexpended operating budget appropriations and revenues in excess of estimates. Unused overlay from the prior year, retired trust funds, and cancelled warrant articles may also contribute. This amount can be estimated in quarter one of the following year but is not finalized until the financials are audited. The audit of the prior year financials is typically completed by the end of quarter three.

Targeted Fund Balance

1. Year
 - a. January 1st through December 31st. Budget year = calendar year.
2. Regular General Fund Operating Expenditures
 - a. The Department of Revenue Administration tabulates this number based on voter and legislative body approved appropriations. This amount includes the school, county, state, and municipal expenditures. This amount is the basis for the Department of Revenue Administration's recommendation for unassigned fund balance. This number is finalized late in quarter three or early in quarter four during the Department of Revenue Administration's tax-rate setting process.
3. 8% - Minimum of Recommended Range
 - a. Represents 8% of the regular general fund operating expenditures. The Department of Revenue Administration recommends holding between 8% and 17% of the regular general fund operating expenditures.
4. 12.5% - Targeting Midpoint
 - a. Represents 8% of the regular general fund operating expenditures. The Select Board, by policy, targets the midpoint of the Department of Revenue Administration's range (8%-17%).
5. 17% - Top of Recommended Range



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- a. Represents 17% of the regular general fund operating expenditures. The Department of Revenue Administration recommends holding between 8% and 17% of the regular general fund operating expenditures.
6. Ending Unassigned Fund Balance
 - a. This represents the unassigned fund balance at the end of each year. This does not include end of year contributions to fund balance which are added for the starting balance for the following year.
7. Difference from the Midpoint
 - a. This amount represents the unassigned fund balance in relation to the midpoint of the Department of Revenue Administration recommended range. A positive number represents the amount above 12.5% and a negative number represents the amount below 12.5%.

Unassigned Fund Balance History - 191127

Year	Beginning Unassigned Fund Balance	Total Spent by Warrant Article	Department of Revenue Administration Adjustment	Amount Used to Reduce Taxes	Total Used from Unassigned Fund Balance	Ending Unassigned Fund Balance
2002	\$ 1,390,355	\$ 50,600	\$ -	\$ 200,000	\$ 250,600	\$ 1,139,755
2003	\$ 1,142,232	\$ 80,000	\$ -	\$ 480,000	\$ 560,000	\$ 582,232
2004	\$ 988,635	\$ -	\$ -	\$ -	\$ -	\$ 988,635
2005	\$ 1,635,503	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 1,235,503
2006	\$ 1,919,230	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 1,519,230
2007	\$ 2,374,012	\$ -	\$ -	\$ -	\$ -	\$ 2,374,012
2008	\$ 2,462,520	\$ -	\$ -	\$ 640,000	\$ 640,000	\$ 1,822,520
2009	\$ 2,750,923	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 2,250,923
2010	\$ 2,761,185	\$ 75,000	\$ 211,000	\$ 650,000	\$ 936,000	\$ 1,825,185
2011	\$ 2,802,224	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 2,602,224
2012	\$ 2,807,711	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 2,557,711
2013	\$ 3,179,700	\$ 399,910	\$ -	\$ -	\$ 399,910	\$ 2,779,790
2014	\$ 3,534,846	\$ 592,209	\$ -	\$ -	\$ 592,209	\$ 2,942,637
2015	\$ 3,436,959	\$ 339,463	\$ 59,037	\$ -	\$ 398,500	\$ 3,038,459
2016	\$ 4,441,777	\$ 378,000	\$ -	\$ -	\$ 378,000	\$ 4,063,777
2017	\$ 5,186,795	\$ 726,536	\$ -	\$ -	\$ 726,536	\$ 4,460,259
2018	\$ 5,025,047	\$ 554,050	\$ -	\$ -	\$ 554,050	\$ 4,470,997
2019	\$ 5,299,805	\$ 1,320,000	\$ -	\$ -	\$ 1,320,000	\$ 3,979,805
2020	\$ 4,306,242	\$ 770,000			\$ 770,000	\$ 3,536,242

Estimated (11/27/19) based on information currently
H19 estimated 11/27/2019 based on estimated revenues and remaining budget

Updated: 12/3/2019

Total Amount Added to Unassigned Fund Balance	
\$	2,477
\$	406,403
\$	646,868
\$	683,727
\$	854,782
\$	88,508
\$	928,403
\$	510,262
\$	977,039
\$	205,487
\$	621,989
\$	755,056
\$	494,322
\$	1,403,318
\$	1,123,018
\$	564,788
\$	828,808
\$	326,437

available

Unassigned Fund Balance History - 190902

Year	Beginning Unassigned Fund Balance	Total Spent by Warrant Article	Department of Revenue Administration Adjustment	Amount Used to Reduce Taxes	Total Used from Unassigned Fund Balance	Ending Unassigned Fund Balance	Total Amount Added to Unassigned Fund Balance
2002	\$ 1,390,355	\$ 50,600	\$ -	\$ 200,000	\$ 250,600	\$ 1,139,755	\$ 2,477
2003	\$ 1,142,232	\$ 80,000	\$ -	\$ 480,000	\$ 560,000	\$ 582,232	\$ 406,403
2004	\$ 988,635	\$ -	\$ -	\$ -	\$ -	\$ 988,635	\$ 646,868
2005	\$ 1,635,503	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 1,235,503	\$ 683,727
2006	\$ 1,919,230	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 1,519,230	\$ 854,782
2007	\$ 2,374,012	\$ -	\$ -	\$ -	\$ -	\$ 2,374,012	\$ 88,508
2008	\$ 2,462,520	\$ -	\$ -	\$ 640,000	\$ 640,000	\$ 1,822,520	\$ 928,403
2009	\$ 2,750,923	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 2,250,923	\$ 510,262
2010	\$ 2,761,185	\$ 75,000	\$ 211,000	\$ 650,000	\$ 936,000	\$ 1,825,185	\$ 977,039
2011	\$ 2,802,224	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 2,602,224	\$ 205,487
2012	\$ 2,807,711	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 2,557,711	\$ 621,989
2013	\$ 3,179,700	\$ 399,910	\$ -	\$ -	\$ 399,910	\$ 2,779,790	\$ 755,056
2014	\$ 3,534,846	\$ 592,209	\$ -	\$ -	\$ 592,209	\$ 2,942,637	\$ 494,322
2015	\$ 3,436,959	\$ 339,463	\$ 59,037	\$ -	\$ 398,500	\$ 3,038,459	\$ 1,403,318
2016	\$ 4,441,777	\$ 378,000	\$ -	\$ -	\$ 378,000	\$ 4,063,777	\$ 1,123,018
2017	\$ 5,186,795	\$ 726,536	\$ -	\$ -	\$ 726,536	\$ 4,460,259	\$ 564,788
2018	\$ 5,025,047	\$ 554,050	\$ -	\$ -	\$ 554,050	\$ 4,470,997	\$ 828,808
2019	\$ 5,299,805	\$ 1,320,000	\$ -	\$ -	\$ 1,320,000	\$ 3,979,805	

Estimated (9/2/19) based on progress through the end of quarter three

Targeted Fund Balance - 191127

Year	Regular General Fund Operating Expenditures	8% - Minimum of Recommended Range	12.5% - Targeted Midpoint	17% - Top of Recommended Range	Ending Unassigned Fund Balance	Percentage of Operating Expenditures	Difference from the Midpoint
2011	\$ 20,880,937	\$ 1,670,475	\$ 2,610,117	\$ 3,549,759	\$ 2,602,224	12.5%	(\$7,893)
2012	\$ 21,732,025	\$ 1,738,562	\$ 2,716,503	\$ 3,694,444	\$ 2,557,711	11.8%	(\$158,792)
2013	\$ 22,905,900	\$ 1,832,472	\$ 2,863,238	\$ 3,894,003	\$ 2,779,790	12.1%	(\$83,448)
2014	\$ 24,278,700	\$ 1,942,296	\$ 3,034,838	\$ 4,127,379	\$ 2,942,637	12.1%	(\$92,201)
2015	\$ 25,476,149	\$ 2,038,092	\$ 3,184,519	\$ 4,330,945	\$ 3,038,459	11.9%	(\$146,060)
2016	\$ 26,472,948	\$ 2,117,836	\$ 3,309,119	\$ 4,500,401	\$ 4,063,777	15.4%	\$754,659
2017	\$ 27,191,345	\$ 2,175,308	\$ 3,398,918	\$ 4,622,529	\$ 4,460,259	16.4%	\$1,061,341
2018	\$ 29,465,005	\$ 2,357,200	\$ 3,683,126	\$ 5,009,051	\$ 4,470,997	15.2%	\$787,871
2019	\$ 30,164,779	\$ 2,413,182	\$ 3,770,597	\$ 5,128,012	\$ 3,979,805	13.2%	\$209,208
2020	\$ 31,325,260	\$ 2,506,021	\$ 3,915,658	\$ 5,325,294	\$ 3,536,242	11.3%	(\$379,416)

Estimated (11/27/19) based on eight-year average

Updated: 12/3/2019

Targeted Fund Balance - 190902

Year	Regular General Fund Operating Expenditures	8% - Minimum of Recommended Range	12.5% - Targeted Midpoint	17% - Top of Recommended Range	Ending Unassigned Fund Balance	Percentage of Operating Expenditures	Difference from the Midpoint
2011	\$ 20,880,937	\$ 1,670,475	\$ 2,610,117	\$ 3,549,759	\$ 2,602,224	12.5%	(\$7,893)
2012	\$ 21,732,025	\$ 1,738,562	\$ 2,716,503	\$ 3,694,444	\$ 2,557,711	11.8%	(\$158,792)
2013	\$ 22,905,900	\$ 1,832,472	\$ 2,863,238	\$ 3,894,003	\$ 2,779,790	12.1%	(\$83,448)
2014	\$ 24,278,700	\$ 1,942,296	\$ 3,034,838	\$ 4,127,379	\$ 2,942,637	12.1%	(\$92,201)
2015	\$ 25,476,149	\$ 2,038,092	\$ 3,184,519	\$ 4,330,945	\$ 3,038,459	11.9%	(\$146,060)
2016	\$ 26,472,948	\$ 2,117,836	\$ 3,309,119	\$ 4,500,401	\$ 4,063,777	15.4%	\$754,659
2017	\$ 27,191,345	\$ 2,175,308	\$ 3,398,918	\$ 4,622,529	\$ 4,460,259	16.4%	\$1,061,341
2018	\$ 29,465,005	\$ 2,357,200	\$ 3,683,126	\$ 5,009,051	\$ 4,470,997	15.2%	\$787,871
2019	\$ 30,715,005	\$ 2,457,200	\$ 3,839,376	\$ 5,221,551	\$ 3,979,805	13.0%	\$140,429

Estimated (9/2/19) based on seven-year average

Balance of revenues, transfers, and accounts

October 2019

Balance Forward	\$9,784,526.50
Revenues	
Tax Collector	\$106,802.26
Town Clerk	\$153,052.70
Selectmen's Office	\$29,237.34
TC from Sept	\$11,607.74
SM not on TD in Sept	\$2,860.43
Recreation Total	\$42,635.85
Ambulance eft Payments	\$14,522.76
underreported tax	\$0.00
highway block grant	\$68,318.82
Mutual Aid FEMA grants	\$0.00
DOJ Grant	\$0.00
conservation funds	\$0.00
sale of town property	\$0.00
sale of tax deed prop	\$43,006.81
State Municipal Funds	\$90,223.66
Meals and Rooms	\$0.00
Police Detail	\$13,249.91
school impact	\$8,562.00
Savings Interest	\$910.85
Checking Interest	\$10,419.46
Bldg nsf (school impact)	\$0.00
Revenue Total	\$595,410.59
October expenditures	(\$747,903.95)
net deposit nsf	\$0.00
rec ET out	(\$458.68)
void and stop pmt from October	\$861.80
trans sta nsf (SM # too high	\$0.00
invoice cloud charge (nsf)	(\$45.00)
online nsf's (done in revenue)	\$0.00
rec nsf	\$0.00
balance	\$9,632,391.26

TD MM 6485

to be transferred from 6485	\$0.00
General Checking ..3701	\$7,729,131.68
Td checking.....8418	\$68,565.76

Sub accounts and Recreation

Ambulance Revolving	\$164,155.71
Diament Water	\$3,842.39
Federal Police Grant	\$42.75
Gadd Reclamation	\$22,922.49
KWS Culvert Fund	\$622.74
M Peabody Fund	\$1,757.89
Police Special Detail	\$51,449.15
School Impact Fees	\$453,361.63
Tamposi Stewardship	\$2,648.66
White/Sera	\$77,611.21
steve miller	\$2,022.75
Recreation #9241206659	\$710,335.16
FEMA Grant	\$0.00
Conservation	\$333,277.35
Town Seal	\$179.44
Fair Share	\$7,123.39
Bar Community Playground	\$31.70
Mallego Plaza	\$455.91
Ambulance Department	\$2,853.50
sum	\$7,797,697.44

September 2019

TD MM 6485

to be transferred from 6485	\$0.00
General Checking ..3701	\$8,032,504.01
Td checking.....8418	\$623.28

Sub accounts and Recreation

Ambulance Revolving	\$154,837.01
Diamment Water	\$3,839.18
Federal Police Grant	\$42.71
Gadd Reclamation	\$22,903.31
KWS Culvert Fund	\$622.21
M Peabody Fund	\$1,756.42
Michaels Turnaround	\$0.00
Police Special Detail	\$38,165.03
School Impact Fees	\$444,425.39
Tamposi Stewardship	\$2,646.44
White/Sera	\$77,546.28
steve miller	\$2,021.06

\$712.50 due fro Recreation #9241206659	\$668,157.99
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Gelinas surety	\$0.00
FEMA Grant	\$889.17
Conservation	\$322,911.97
Town Seal	\$179.29
Fair Share	\$7,117.43
Bar Community Playground	\$31.68
Mallego Plaza	\$455.53
Ambulance Department	\$2,851.11

sum \$9,784,526.50

done in revenue

Balance of revenues, transfers, and accounts

August 2019

Balance Forward	\$13,723,517.00	TD MM 6485	
	Revenues	to be transferred from 6485	\$0.00
Tax Collector	\$261,342.41	General Checking ..3701	\$10,093,626.98
Town Clerk	\$198,793.18	Td checking.....8418	\$623.28
Selectmen's Office	\$26,979.17		
transfer from capital reserve	\$80,479.66	Sub accounts and Recreation	
missing SM deposit	\$9.00		
Recreation Total	\$29,186.98	Ambulance Revolving	\$154,685.86
Ambulance eft Payments	\$9,606.95	Diament Water	\$3,835.43
underreported tax	\$400.00	Federal Police Grant	\$42.67
highway block grant	\$0.00	Gadd Reclamation	\$22,880.95
Mutual Aid FEMA grants	\$0.00	KWS Culvert Fund	\$621.61
DOJ Grant	\$233.00	M Peabody Fund	\$1,754.70
conservation funds	\$0.00	Police Special Detail	\$25,648.94
sale of town property	\$0.00	School Impact Fees	\$439,714.56
sale of tax deed prop	\$0.00	Tamposi Stewardship	\$2,643.86
Police Detail	\$5,612.50	White/Sera	\$77,470.57
school impact	\$21,405.00	steve miller	\$2,019.08
NSF (deposit net)	\$0.00		
Savings Interest	\$1,042.17	Recreation #9241206659	\$633,710.85
Checking Interest	\$16,726.51		
Revenue Total	\$651,816.53		
August expenditures	(\$2,752,123.93)	FEMA Grant	\$888.31
rec ET out	(\$332.27)	Conservation	\$322,596.73
void and stop pmt from August	\$170,591.72	Town Seal	\$179.12
trans sta nsf (SM # too high	\$0.00	Fair Share	\$7,110.48
invoice cloud charge (nsf)	(\$15.00)	Bar Community Playground	\$31.65
online nsf's	\$0.00	Mallego Plaza	\$455.09
rec nsf	(\$65.00)	Ambulance Department	\$2,848.33
total	\$11,793,389.05		
		sum	\$11,793,389.05

Balance of revenues, transfers, and accounts

July 2019

Balance Forward	\$14,060,702.48	Sub accounts and Recreation	
	Revenues		
Tax Collector	\$1,680,486.70	Ambulance Revolving	\$154,527.65
Town Clerk	\$169,904.30	Diamant Water	\$3,831.51
Selectmen's Office	\$37,519.61	Federal Police Grant	\$42.63
transfer from capital reserve	\$0.00	Gadd Reclamation	\$22,857.55
missing SM deposit	(\$679.00)	KWS Culvert Fund	\$620.97
Recreation Total	\$26,717.08	M Peabody Fund	\$1,752.91
Ambulance eft Payments	\$7,548.45	Police Special Detail	\$20,015.20
ambulance payments		School Impact Fees	\$417,882.20
highway block grant	\$68,318.82	Tamposi Stewardship	\$2,641.15
Mutual Aid FEMA grants	\$0.00	White/Sera	\$77,391.34
DOJ Grant	\$0.00	steve miller	\$2,017.02
conservation funds	\$0.00		
sale of town property	\$0.00	Recreation #9241206659	\$713,955.47
sale of tax deed prop	\$0.00		
developer surety (Bingham)	\$2,000.00	FEMA Grant	\$887.40
Meals and Rooms	\$0.00	Keith Button	\$4,006.32
Police Detail	\$18,225.00	Conservation	\$269,262.17
school impact	\$12,843.00	Town Seal	\$178.94
NSF (deposit net)	\$0.00	Fair Share	\$7,103.21
Savings Interest	\$1,041.04	Bar Community Playground	\$31.61
Checking Interest	\$8,854.42	Mallego Plaza	\$454.62
Bldg nsf (school impact)	\$0.00	Ambulance Department	\$2,845.41
Revenue Total	\$2,032,779.42		
July expenditures	(\$2,374,681.21)	sum	\$13,723,517.00
petty cash for TC	(\$100.00)		
rec ET out	(\$669.52)		
void and stop pmt from June	\$5,845.83		
invoice cloud charge (nsf)	(\$60.00)		
online nsf's		done in revenue	
rec nsf	(\$300.00)		
balance	\$13,723,517.00		
TD MM 6485			
to be transferred from 6485		\$0.00	
General Checking ..3701		\$12,020,821.44	
Td checking.....8418		\$390.28	

Balance of revenues, transfers, and accounts

June 2019

Balance Forward	\$6,531,322.43	
Revenues		
Tax Collector	\$9,516,335.51	
Town Clerk	\$177,949.84	
Selectmen's Office	\$29,937.81	
Recreation Total	\$87,154.46	
Ambulance eft Payments	\$12,064.60	
highway block grant	\$0.00	
Mutual Aid FEMA grants	\$0.00	
DOJ Grant	\$0.00	
conservation funds	\$0.00	
sale of town property	\$0.00	
sale of tax deed prop	\$20,636.80	
developer surety (Button)	\$4,000.00	
Meals and Rooms	\$0.00	
Police Detail	\$4,350.00	
school impact	\$8,562.00	
NSF (deposit net)	\$0.00	
Savings Interest	\$1,100.35	
Checking Interest	\$7,016.45	
Bldg nsf (school impact)	\$0.00	
Revenue Total	\$9,869,107.82	
June expenditures	(\$2,338,309.63)	
rec ET out	(\$1,076.21)	
void and stop pmt from June	\$38.39	
trans sta nsf (SM # too high	\$0.00	
invoice cloud charge (nsf)	(\$105.00)	
online nsf's		
rec nsf	(\$726.50)	
balance	\$14,060,251.30	
TD MM 6485		
to be transferred from 6485		\$0.00
General Checking ..3701		\$12,337,726.86
Td checking.....8418		\$671.46

Sub accounts and Recreation	
Ambulance Revolving	\$180,454.05
Diament Water	\$3,827.57
Federal Police Grant	\$42.58
Gadd Reclamation	\$22,834.08
Gerrior Land Trust	\$0.00
KWS Culvert Fund	\$620.33
M Peabody Fund	\$1,751.11
Michaels Turnaround	\$0.00
Police Special Detail	\$21,094.26
School Impact Fees	\$404,621.23
Tamposi Stewardship	\$2,638.44
Wright Builders	\$0.69
White/Sera	\$77,311.87
steve miller	\$2,014.95
Recreation #9241206659	\$688,207.91
Bonza Builders	\$1.38
FEMA Grant	\$886.49
Hodgdon Builders	\$4,016.06
Campbell	\$2,005.15
Wright Builders (2)	\$0.68
Wallace Brill	\$2.05
Keith Button	\$4,002.20
Conservation	\$294,917.00
Town Seal	\$178.75
Fair Share	\$7,095.92
Bar Community Playground	\$31.58
Mallego Plaza	\$454.16
Ambulance Department	\$2,842.49
sum	\$12,338,398.32

Balances of Sub-accounts for Barrington, NH Trustees of the Trust Funds 2019 (Started Quarterly on Sept. 30, 2019)

		Acct. Bal. Date	Acct Bal. Date	Acct. Bal. Date	Acct. Bal. Date
Account #	Account Name	Feb. 28, 2019	July 31, 2019	Sept. 30, 2019	Dec. 31, 2019
0123	Common Cemetery	\$20,929.76	\$21,085.16	\$21,145.81	
0131	JP Pierce Cemetery Fund	\$7,254.90	\$7,308.76	\$7,329.79	
0149	Pine Grove Cemetery	\$48,618.22	\$48,979.18	\$49,120.08	
0157	AJ Calef Cemetery Fund	\$19,380.19	\$19,524.08	\$19,580.24	
0165	Fire Truck	\$424,953.85	\$478,420.57	\$479,796.82	
0199	Lamprey Solid Waste	\$26,601.22	\$26,798.72	\$26,875.81	
0206	Facilities School District C/R #1	\$196,027.37	\$197,482.78	\$198,050.87	
0214	Highway Heavy Equipment	\$128,524.06	\$204,945.75	\$173,599.75	
0222	Compactor Maintenance	\$14,221.22	\$14,326.80	\$14,368.02	
0230	School District Special Ed	\$65,075.16	\$65,558.31	\$65,746.90	
0248	Cemetery Land Expansion	\$73,912.86	\$74,461.63	\$74,675.83	
0256	Road Reclamation	\$4,037.14	\$4,067.11	\$4,078.81	
0272	Communications Upgrade Emergency Service	\$104,893.74	\$155,984.17	\$156,432.89	
0280	Swains Lake Village	\$26,106.21	\$26,300.03	\$26,375.69	
0313	Library Technology	\$5,901.36	\$8,963.87	\$8,989.66	
0321	Town Building Preservation	\$31,273.89	\$81,817.73	\$82,053.09	
0339	Fire Rescue Equipment	\$28,367.29	\$38,640.23	\$38,751.39	
0347	School Technology	\$76,365.22	\$76,932.19	\$77,153.50	
0355	Transportation Fee Road Capital	\$267,442.24	\$283,196.13	\$300,656.07	
0363	Bridge Capital Reserve Fund	\$145,779.01	\$182,472.15	\$134,325.54	
0371	Cemetery Capital Reserve Fund	\$57,344.60	\$59,782.82	\$59,954.79	
0389	Unanticipated High School Tuition	\$11,224.48	\$11,307.82	\$11,340.35	
0397	Emergency Road Repair	\$203,835.90	\$205,349.28	\$205,940.00	
0404	Albert and Celia Wood Library Account	\$1,024.75	\$1,032.36	\$1,035.33	
0412	Dam Repair Engineering/Replacement	\$64,721.27	\$65,201.79	\$65,389.36	
0420	Town Hall Capital Reserve Fund --Created 3/22	\$1,025,000.00	\$1,031,388.71	\$1,034,355.67	
0438	Tricentennial Expendable Trust -- Created 3/22	\$5,000.00	\$5,031.16	\$5,045.64	

List of Sub-accounts for Barrington, NH Trustees of the Trust Funds
As of July 31, 2019

0123	Common Cemetery	\$21,085.16
0131	JP Pierce Cemetery Fund	\$7,308.76
0149	Pine Grove Cemetery	\$48,979.18
0157	AJ Calef Cemetery Fund	\$19,524.08
0404	Albert and Celia Wood Library Account	\$1,032.36
0438	Tricentennial Expendable Trust	\$5,031.16
0165	Fire Truck	\$478,420.57
0199	Lamprey Solid Waste	\$26,798.72
0206	Facilities School District C/R #1	\$197,482.78
0214	Highway Heavy Equipment	\$204,945.75
0222	Compactor Maintenance	\$14,326.80
0230	School District Special Ed	\$65,558.31
0248	Cemetery Land Expansion	\$74,461.63
0256	Road Reclamation	\$4,067.11
0272	Communications Upgrade Emergency Service	\$155,984.17
0280	Swains Lake Village	\$26,300.03
0313	Library Technology	\$8,963.87
0321	Town Building Preservation	\$81,817.73
0339	Fire Rescue Equipment	\$38,640.23
0347	School Technology	\$76,932.19
0355	Transportation Fee Road Capital	\$283,196.13
0363	Bridge Capital Reserve Fund	\$182,472.15
0371	Cemetery Capital Reserve Fund	\$59,782.82
0389	Unanticipated High School Tuition	\$11,307.82
0397	Emergency Road Repair	\$205,349.28
0412	Dam Repair Engineering/Replacement	\$65,201.79
0420	Town Hall Capital Reserve Fund	\$1,031,388.71

I just checked with Tracey Whipple at TD Bank and she gave me the amount in the new fund (0420) as of 3/22/19 to add to this list. She has also changed the name of 0214 as requested to Highway Heavy Equipment. Let me know if you have any questions.

Pat Gingrich
biolovr@aol.com
603-905-9351
3/28/19



Barrington

Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor		
Marybeth Walker (Corcoran Consulting Associates)		

Municipal Officials		
Name	Position	Signature
TRACY HARDEKOPF	Selectperson	
DAWN HATCH	Selectperson	
GEORGE BAILEY	Selectperson	
DANIEL AYER	Selectperson	
ANDREW KNAPP	Chairperson	

Preparer		
Name	Phone	Email
Marybeth Walker	603-396-3268	marybeth_walker2000@yahoo.com

Preparer's Signature



New Hampshire
Department of
Revenue Administration

2019
MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	13,497.08	\$1,177,947
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	3.91	\$78
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	10,844.64	\$318,412,100
1G	Commercial/Industrial Land	1,173.41	\$30,740,700
1H	Total of Taxable Land	25,519.04	\$350,330,825
1I	Tax Exempt and Non-Taxable Land	3,093.12	\$15,015,900

Buildings Value Only		Structures	Valuation
2A	Residential		\$677,856,700
2B	Manufactured Housing RSA 674:31		\$28,003,300
2C	Commercial/Industrial		\$80,875,800
2D	Discretionary Preservation Easements RSA 79-D	0	\$0
2E	Taxation of Farm Structures RSA 79-F	0	\$0
2F	Total of Taxable Buildings		\$786,735,800
2G	Tax Exempt and Non-Taxable Buildings		\$51,354,700

Utilities & Timber		Valuation
3A	Utilities	\$13,463,700
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0

5	Valuation before Exemption	\$1,150,530,325
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Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

11	Modified Assessed Value of All Properties	\$1,150,530,325
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Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000	2	\$30,000
13	Elderly Exemption RSA 72:39-a,b		96	\$10,052,314
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$50,000	35	\$1,641,800
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		89	\$445,000
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0

20	Total Dollar Amount of Exemptions	\$12,169,114
21A	Net Valuation	\$1,138,361,211
21B	Less TIF Retained Value	\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value	\$1,138,361,211
21D	Less Commercial/Industrial Construction Exemption	
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem	\$1,138,361,211
22	Less Utilities	\$13,463,700
23A	Net Valuation without Utilities	\$1,124,897,511
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value	\$1,124,897,511



Utility Value Appraiser

New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$13,463,700
	\$13,463,700



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$450	438	\$197,100
Surviving Spouse RSA 72:29-a	\$2,000	3	\$6,000
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	35	\$70,000
All Veterans Tax Credit RSA 72:28-b	\$450	49	\$22,050
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		525	\$295,150

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$30,000
Married	\$50,000

Disabled Asset Limits	
Single	\$75,000
Married	\$75,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	2
75-79	2
80+	2

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	33	\$85,000	\$2,805,000	\$2,412,200
75-79	30	\$127,500	\$3,825,000	\$3,059,000
80+	33	\$161,500	\$5,329,500	\$4,581,114
	96		\$11,959,500	\$10,052,314

Income Limits	
Single	\$30,000
Married	\$50,000

Asset Limits	
Single	\$125,000
Married	\$125,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	614.52	\$221,764
Forest Land	8,806.32	\$808,020
Forest Land with Documented Stewardship	2,062.79	\$104,170
Unproductive Land	734.20	\$15,987
Wet Land	1,279.25	\$28,006
	13,497.08	\$1,177,947

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	3,307.57
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	29.48
Total Number of Owners in Current Use	Owners:	297
Total Number of Parcels in Current Use	Parcels:	518

Land Use Change Tax

Gross Monies Received for Calendar Year		\$139,284
Conservation Allocation	Percentage: 75.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$104,463
Monies to General Fund		\$34,821

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
Wetland	3.91	1	\$78

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D

Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
This municipality has no Discretionary Preservation Easements.				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
This municipality has no TIF districts.					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
FRISBIE FOUNDATION	\$18,300
	\$18,300

Notes

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Barrington

Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

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NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Mary Beth Walker (Corcoran Appraisal)

Municipal Officials		
Name	Position	Signature
TRACY HARDEKOPF	SELECTPERSON	
DAWN HATCH	SELECTPERSON	
GEORGE BAILEY	CHAIRPERSON	
DANIEL AYER	SELECTPERSON	
ANDREW KNAPP	SELECTPERSON	

Preparer		
Name	Phone	Email
Suzanne McNeil	664-0148	barrsel@metrocast.net

Preparer's Signature



New Hampshire
Department of
Revenue Administration

2018
MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	13,526.56	\$1,010,933
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	3.91	\$78
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	10,594.37	\$291,435,400
1G	Commercial/Industrial Land	1,166.06	\$27,405,200
1H	Total of Taxable Land	25,290.90	\$319,851,611
1I	Tax Exempt and Non-Taxable Land	3,056.49	\$12,869,600

Buildings Value Only		Structures	Valuation
2A	Residential		\$597,529,700
2B	Manufactured Housing RSA 674:31		\$22,763,800
2C	Commercial/Industrial		\$73,994,000
2D	Discretionary Preservation Easements RSA 79-D	0	\$0
2E	Taxation of Farm Structures RSA 79-F	0	\$0
2F	Total of Taxable Buildings		\$694,287,500
2G	Tax Exempt and Non-Taxable Buildings		\$41,774,200

Utilities & Timber		Valuation
3A	Utilities	\$10,931,500
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0

5	Valuation before Exemption	\$1,025,070,611
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Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

11	Modified Assessed Value of All Properties	\$1,025,070,611
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Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000	2	\$30,000
13	Elderly Exemption RSA 72:39-a,b		94	\$9,333,458
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$50,000	33	\$1,388,400
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		25	\$125,000
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0

20	Total Dollar Amount of Exemptions	\$10,876,858
21A	Net Valuation	\$1,014,193,753
21B	Less TIF Retained Value	\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value	\$1,014,193,753
22	Less Utilities	\$10,931,500
23A	Net Valuation without Utilities	\$1,003,262,253
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value	\$1,003,262,253



Utility Value Appraiser

Corcoran Appraisal

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$10,931,500
	\$10,931,500



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$450	444	\$199,800
Surviving Spouse RSA 72:29-a	\$2,000	3	\$6,000
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	31	\$62,000
All Veterans Tax Credit RSA 72:28-b	\$450	34	\$15,300
		512	\$283,100

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$30,000
Married	\$50,000

Disabled Asset Limits	
Single	\$75,000
Married	\$75,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	2
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	38	\$85,000	\$3,230,000	\$2,543,700
75-79	24	\$127,500	\$3,060,000	\$2,437,300
80+	32	\$161,500	\$5,168,000	\$4,352,458
	94		\$11,458,000	\$9,333,458

Income Limits	
Single	\$30,000
Married	\$50,000

Asset Limits	
Single	\$125,000
Married	\$125,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	615.00	\$220,069
Forest Land	8,828.70	\$670,099
Forest Land with Documented Stewardship	2,075.11	\$86,234
Unproductive Land	739.50	\$12,542
Wet Land	1,268.25	\$21,989
	13,526.56	\$1,010,933

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	3,509.84
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	28.33
Total Number of Owners in Current Use	Owners:	299
Total Number of Parcels in Current Use	Parcels:	530

Land Use Change Tax

Gross Monies Received for Calendar Year		\$184,399
Conservation Allocation	Percentage: 75.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$138,299
Monies to General Fund		\$46,100

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
WETLAND,WTF	3.91	1	\$78

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D

Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
FRISBIE FOUNDATION	\$17,500
ROCHESTER CITY OF	\$3,500
	\$21,000

Notes



Barrington

Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

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(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor		
Mary Beth Walker (Corcoran Consulting)		

Municipal Officials		
Name	Position	Signature
Dan Ayer	Selectman	
George Bailey	Selectman	
Dawn Hatch	Selectman	
Andy Knapp	Selectman	
Casey O'Brien	Chairman, Selectman	

Preparer		
Name	Phone	Email
Suzanne McNeil	603-664-0148	barrsel@metrocast.net

Preparer's Signature



New Hampshire
Department of
Revenue Administration

2017
MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	13,549.14	\$999,174
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	3.91	\$78
1D	Discretionary Preservation Easements RSA 79-D		
1E	Taxation of Land Under Farm Structures RSA 79-F		
1F	Residential Land	10,717.12	\$285,338,600
1G	Commercial/Industrial Land	1,161.50	\$27,403,100
1H	Total of Taxable Land	25,431.67	\$313,740,952
1I	Tax Exempt and Non-Taxable Land	2,936.33	\$11,652,400
Buildings Value Only		Structures	Valuation
2A	Residential		\$582,752,800
2B	Manufactured Housing RSA 674:31		\$22,671,200
2C	Commercial/Industrial		\$70,000,800
2D	Discretionary Preservation Easements RSA 79-D		
2E	Taxation of Farm Structures RSA 79-F		
2F	Total of Taxable Buildings		\$675,424,800
2G	Tax Exempt and Non-Taxable Buildings		\$41,544,400
Utilities & Timber			Valuation
3A	Utilities		\$10,931,500
3B	Other Utilities		\$0
4	Mature Wood and Timber RSA 79:5		
5	Valuation before Exemption		\$1,000,097,252
Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a		
7	Improvements to Assist the Deaf RSA 72:38-b V		
8	Improvements to Assist Persons with Disabilities RSA 72:37-a		
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV		
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12		
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a		
11	Modified Assessed Value of All Properties		\$1,000,097,252
Optional Exemptions	Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000 2	\$30,000
13	Elderly Exemption RSA 72:39-a,b	95	\$8,915,950
14	Deaf Exemption RSA 72:38-b		
15	Disabled Exemption RSA 72:37-b	\$50,000 34	\$1,440,900
16	Wood Heating Energy Systems Exemption RSA 72:70		
17	Solar Energy Systems Exemption RSA 72:62	21	\$105,000
18	Wind Powered Energy Systems Exemption RSA 72:66		
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		
20	Total Dollar Amount of Exemptions		\$10,491,850
21A	Net Valuation		\$989,605,402
22	Less Utilities		\$10,931,500
23A	Net Valuation without Utilities		\$978,673,902



Utility Value Appraiser

Corcoran Consulting

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name

Valuation

PSNH DBA EVERSOURCE ENERGY

\$10,931,500

\$10,931,500



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$450	446	\$200,700
Surviving Spouse RSA 72:29-a	\$2,000	3	\$6,000
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	27	\$54,000
All Veterans Tax Credit RSA 72:28-b	\$450	15	\$6,750
		491	\$267,450

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	
Married	

Deaf Asset Limits	
Single	
Married	

Disabled Income Limits	
Single	\$30,000
Married	\$50,000

Disabled Asset Limits	
Single	\$75,000
Married	\$75,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	
75-79	
80+	

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	41	\$85,000	\$3,485,000	\$2,872,100
75-79	24	\$127,500	\$3,060,000	\$2,203,600
80+	30	\$161,500	\$4,845,000	\$3,840,250
	95		\$11,390,000	\$8,915,950

Income Limits	
Single	\$30,000
Married	\$50,000

Asset Limits	
Single	\$125,000
Married	\$125,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	615.25	\$220,253
Forest Land	8,858.97	\$660,693
Forest Land with Documented Stewardship	2,009.19	\$82,999
Unproductive Land	738.50	\$12,510
Wet Land	1,327.23	\$22,719
	13,549.14	\$999,174

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	3,539.45
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	37.02
Total Number of Owners in Current Use	Owners:	304
Total Number of Parcels in Current Use	Parcels:	572

Land Use Change Tax

Gross Monies Received for Calendar Year		\$114,753
Conservation Allocation	Percentage: 75.00%	Dollar Amount:
Monies to Conservation Fund		\$86,065
Monies to General Fund		\$28,688

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land		
Forest Land		
Forest Land with Documented Stewardship		
Unproductive Land		
Wet Land		

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	
Parcels in Conservation Restriction	Parcels:	



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
Wetland, waterfront	3.91	1	\$78

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation

Map	Lot	Block	%	Description
This municipality has no Discretionary Preservation Easements.				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
This municipality has no TIF districts.					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
Frisbie Foundation	\$19,000
Rochester City of	\$3,150
	\$22,150

Notes

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Revised Estimated Revenues

Barrington

(RSA 21-J:34)

For the period beginning January 1, 2019 and ending December 31, 2019

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature

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Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Taxes			
3120	Land Use Change Tax - General Fund	06	\$35,000
3180	Resident Tax		\$0
3185	Yield Tax	06	\$27,251
3186	Payment in Lieu of Taxes	06	\$10,000
3187	Excavation Tax	06	\$4,156
3189	Other Taxes	06	\$5,652
3190	Interest and Penalties on Delinquent Taxes	06	\$180,000
9991	Inventory Penalties		\$0
Taxes Subtotal			\$262,059
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	06	\$4,243
3220	Motor Vehicle Permit Fees	06	\$1,927,872
3230	Building Permits	06	\$79,651
3290	Other Licenses, Permits, and Fees	06	\$17,948
3311-3319	From Federal Government		\$0
Licenses, Permits, and Fees Subtotal			\$2,029,714
State Sources			
3351	Shared Revenues		\$0
3352	Meals and Rooms Tax Distribution	06	\$455,000
3353	Highway Block Grant	06	\$217,000
3354	Water Pollution Grant		\$0
3355	Housing and Community Development		\$0
3356	State and Federal Forest Land Reimbursement		\$0
3357	Flood Control Reimbursement		\$0
3359	Other (Including Railroad Tax)		\$0
3379	From Other Governments		\$0
State Sources Subtotal			\$672,000
Charges for Services			
3401-3406	Income from Departments	06	\$282,079
3409	Other Charges		\$0
Charges for Services Subtotal			\$282,079
Miscellaneous Revenues			
3501	Sale of Municipal Property	06	\$136,267
3502	Interest on Investments	06	\$100,000
3503-3509	Other	06,03	\$10,000
Miscellaneous Revenues Subtotal			\$246,267



Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Interfund Operating Transfers In			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reserve Funds		\$0
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
Interfund Operating Transfers In Subtotal			\$0
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	,03,04	\$875,000
Other Financing Sources Subtotal			\$875,000
Total Revised Estimated Revenues and Credits			\$4,367,119



Revised Estimated Revenues Summary

Subtotal of Revenues	\$4,367,119
Unassigned Fund Balance (Unreserved)	\$5,299,805
(Less) Emergency Appropriations (RSA 32:11)	\$0
(Less) Voted from Fund Balance	\$1,320,000
(Less) Fund Balance to Reduce Taxes	\$0
Fund Balance Retained	\$3,979,805
Total Revenues and Credits	\$5,687,119
<hr/>	
Requested Overlay	\$132,247



Revised Estimated Revenues

Barrington

(RSA 21-J:34)

For the period beginning January 1, 2018 and ending December 31, 2018

PREPARER'S CERTIFICATION

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Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Taxes			
3120	Land Use Change Tax - General Fund	09	\$26,000
3180	Resident Tax		\$0
3185	Yield Tax	09	\$11,000
3186	Payment in Lieu of Taxes	09	\$22,000
3187	Excavation Tax	09	\$5,900
3189	Other Taxes	09	\$5,000
3190	Interest and Penalties on Delinquent Taxes	09	\$175,000
9991	Inventory Penalties		\$0
Taxes Subtotal			\$244,900
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	09	\$2,800
3220	Motor Vehicle Permit Fees	09	\$1,800,000
3230	Building Permits	09	\$105,500
3290	Other Licenses, Permits, and Fees	09	\$20,000
3311-3319	From Federal Government		\$0
Licenses, Permits, and Fees Subtotal			\$1,928,300
State Sources			
3351	Shared Revenues		\$0
3352	Meals and Rooms Tax Distribution	09	\$455,000
3353	Highway Block Grant	09	\$217,000
3354	Water Pollution Grant		\$0
3355	Housing and Community Development		\$0
3356	State and Federal Forest Land Reimbursement		\$0
3357	Flood Control Reimbursement		\$0
3359	Other (Including Railroad Tax)	,18	\$1,040,000
3379	From Other Governments		\$0
State Sources Subtotal			\$1,712,000
Charges for Services			
3401-3406	Income from Departments	09	\$270,000
3409	Other Charges		\$0
Charges for Services Subtotal			\$270,000
Miscellaneous Revenues			
3501	Sale of Municipal Property	09	\$43,000
3502	Interest on Investments	09	\$43,000
3503-3509	Other	09	\$5,500
Miscellaneous Revenues Subtotal			\$91,500



Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Interfund Operating Transfers In			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reserve Funds		\$0
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
Interfund Operating Transfers In Subtotal			\$0
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes		\$0
Other Financing Sources Subtotal			\$0
Total Revised Estimated Revenues and Credits			\$4,246,700



Revised Estimated Revenues Summary

Subtotal of Revenues		\$4,246,700
Unassigned Fund Balance (Unreserved)	\$5,025,047	
(Less) Emergency Appropriations (RSA 32:11)	\$0	
(Less) Voted from Fund Balance	\$554,050	
(Less) Fund Balance to Reduce Taxes	\$240,000	
Fund Balance Retained	\$4,230,997	
Total Revenues and Credits		\$5,040,750
<hr/>		
Requested Overlay	\$200,000	



2019
MS-535

Financial Report of the Budget

Barrington

For the period ending December 31, 2018

PREPARER'S EFILE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

cphilbrick@vachonclukay.com

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

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Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
General Government			
4130-4139	Executive	\$172,049	\$159,525
4140-4149	Election, Registration, and Vital Statistics	\$226,265	\$207,577
4150-4151	Financial Administration	\$557,646	\$503,116
4152	Revaluation of Property	\$59,000	\$47,406
4153	Legal Expense	\$50,000	\$34,896
4155-4159	Personnel Administration	\$17,005	\$36,437
4191-4193	Planning and Zoning	\$94,460	\$88,991
4194	General Government Buildings	\$331,030	\$339,740
4195	Cemeteries	\$16,220	\$15,128
4196	Insurance	\$59,852	\$53,839
4197	Advertising and Regional Association	\$7,900	\$8,113
4199	Other General Government	\$0	\$0
General Government Subtotal		\$1,591,427	\$1,494,768
Public Safety			
4210-4214	Police	\$1,373,823	\$1,214,841
4215-4219	Ambulance	\$0	\$0
4220-4229	Fire	\$563,465	\$548,920
<i>Explanation: includes \$29,785 expenditures pursuant to non-lapsing appropriations</i>			
4240-4249	Building Inspection	\$174,297	\$160,461
4290-4298	Emergency Management	\$0	\$0
4299	Other (Including Communications)	\$0	\$0
Public Safety Subtotal		\$2,111,585	\$1,924,222
Airport/Aviation Center			
4301-4309	Airport Operations	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0
Highways and Streets			
4311	Administration	\$842,716	\$726,554
4312	Highways and Streets	\$1,344,560	\$1,436,278
<i>Explanation: Includes \$182,997 expenditures pursuant to non-lapsing appropriations</i>			
4313	Bridges	\$10,000	\$15,919
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$0
Highways and Streets Subtotal		\$2,197,276	\$2,178,751



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Sanitation			
4321	Administration	\$151,527	\$154,329
4323	Solid Waste Collection	\$0	\$0
4324	Solid Waste Disposal	\$202,000	\$221,078
4325	Solid Waste Cleanup	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
Sanitation Subtotal		\$353,527	\$375,407
Water Distribution and Treatment			
4331	Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335	Water Treatment	\$0	\$0
4338-4339	Water Conservation and Other	\$12,800	\$2,300
Water Distribution and Treatment Subtotal		\$12,800	\$2,300
Electric			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
Electric Subtotal		\$0	\$0
Health			
4411	Administration	\$0	\$0
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$15,571	\$15,571
Health Subtotal		\$15,571	\$15,571
Welfare			
4441-4442	Administration and Direct Assistance	\$8,392	\$6,843
4444	Intergovernmental Welfare Payments	\$20,500	\$13,840
4445-4449	Vendor Payments and Other	\$60,000	\$20,708
Welfare Subtotal		\$88,892	\$41,391
Culture and Recreation			
4520-4529	Parks and Recreation	\$222,088	\$191,362
4550-4559	Library	\$319,060	\$311,741
<i>Explanation: Includes \$3,582 expenditures as agents-to-expend</i>			
4583	Patriotic Purposes	\$1	\$0
4589	Other Culture and Recreation	\$0	\$0
Culture and Recreation Subtotal		\$541,149	\$503,103



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0
4619	Other Conservation	\$0	\$112,009
<i>Explanation: Board & Con. Com. approved Forgiveness of amounts owed by Conservation fund for prior period activit</i>			
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
Conservation and Development Subtotal		\$0	\$112,009
Debt Service			
4711	Long Term Bonds and Notes - Principal	\$230,000	\$230,000
<i>DRA Notes: MC: = LTD Schedule</i>			
4721	Long Term Bonds and Notes - Interest	\$10,000	\$2,703
4723	Tax Anticipation Notes - Interest	\$1	\$0
4790-4799	Other Debt Service	\$0	\$0
Debt Service Subtotal		\$240,001	\$232,703
Capital Outlay			
4901	Land	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$22,464
<i>Explanation: \$22,464 expenditures as board-agents-to-expend</i>			
4903	Buildings	\$0	\$42,775
<i>Explanation: \$42,775 expenditures as board agents-to-expend</i>			
4909	Improvements Other than Buildings	\$1,300,000	\$262,498
<i>Explanation: Includes \$137,315 as board agents-to-expend</i>			
Capital Outlay Subtotal		\$1,300,000	\$327,737
Operating Transfers Out			
4912	To Special Revenue Fund	\$0	\$0
<i>DRA Notes: MC: Needs reclassification</i>			
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$169,050	\$169,050
<i>DRA Notes: MC: WA#13, 14, 16, 17&19 - reconciles with initial review and MS9</i>			
4916	To Expendable Trusts/Fiduciary Funds	\$25,000	\$25,000
<i>DRA Notes: MC: WA#15 - reconciles with initial review and MS9</i>			
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
Operating Transfers Out Subtotal		\$194,050	\$194,050



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Payments to Other Governments			
4931	Taxes Assessed for County	\$0	\$2,709,857
4932	Taxes Assessed for Village District	\$0	\$0
4933	Taxes Assessed for Local Education	\$0	\$16,032,076
4934	Taxes Assessed for State Education	\$0	\$2,076,794
4939	Payments to Other Governments	\$0	\$0
Payments to Other Governments Subtotal			\$20,818,727
Total Before Payments to Other Governments		\$8,646,278	\$7,402,012
Plus Payments to Other Governments			\$20,818,727
Plus Commitments to Other Governments from Tax Rate		\$20,818,727	
Less Proprietary/Special Funds		\$0	\$0
Total General Fund Expenditures		\$29,465,005	\$28,220,739



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	\$0	\$24,787,884
3120	Land Use Change Tax - General Fund	\$26,000	\$28,690
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$11,000	\$13,314
3186	Payment in Lieu of Taxes	\$21,000	\$18,358
3187	Excavation Tax	\$5,900	\$5,936
3189	Other Taxes	\$5,000	\$6,365
3190	Interest and Penalties on Delinquent Taxes	\$175,000	\$204,321
9991	Inventory Penalties	\$0	\$0
Taxes Subtotal		\$243,900	\$25,064,868
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	\$2,800	\$3,510
3220	Motor Vehicle Permit Fees	\$1,800,000	\$1,893,660
3230	Building Permits	\$105,500	\$131,273
3290	Other Licenses, Permits, and Fees	\$20,000	\$21,834
3311-3319	From Federal Government	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$1,928,300	\$2,050,277
State Sources			
3351	Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$457,165	\$457,165
3353	Highway Block Grant	\$221,433	\$221,307
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$1,040,000	\$153,908
3379	From Other Governments	\$0	\$0
State Sources Subtotal		\$1,718,598	\$832,380
Charges for Services			
3401-3406	Income from Departments	\$270,000	\$263,423
3409	Other Charges	\$0	\$0
Charges for Services Subtotal		\$270,000	\$263,423
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$43,000	\$48,491
3502	Interest on Investments	\$43,000	\$95,348
3503-3509	Other	\$5,500	\$15,886
Miscellaneous Revenues Subtotal		\$91,500	\$159,725



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$206,136
<i>Explanation: Reimbursement for board agents-to-expend expenditures</i>			
<i>DRA Notes: MC: <> reconcile with MS9 - CPA note ok.</i>			
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
Interfund Operating Transfers In Subtotal		\$0	\$206,136
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$230,000
<i>Explanation: authorized in prior period</i>			
Other Financing Sources Subtotal		\$0	\$230,000
Less Proprietary/Special Funds		\$0	\$0
Plus Property Tax Commitment from Tax Rate		\$25,109,093	
Total General Fund Revenues		\$29,361,391	\$28,806,809



Balance Sheet

Account	Description	Starting Balance	Ending Balance
Current Assets			
1010	Cash and Equivalents	\$12,646,778	\$13,402,685
<i>DRA Notes: MC: ~ Treas Rept annual rept pg 68</i>			
1030	Investments	\$0	\$0
1080	Tax Receivable	\$955,176	\$1,169,986
1110	Tax Liens Receivable	\$587,474	\$505,894
<i>DRA Notes: MC: <> MS61</i>			
1150	Accounts Receivable	\$120,208	\$94,880
<i>DRA Notes: MC: <> MS61</i>			
1260	Due from Other Governments	\$0	\$153,908
1310	Due from Other Funds	\$293,091	\$257,676
1400	Other Current Assets	\$4,712	\$33,314
1670	Tax Deeded Property (Subject to Resale)	\$0	\$0
Current Assets Subtotal		\$14,607,439	\$15,618,343
Current Liabilities			
2020	Warrants and Accounts Payable	\$496,634	\$309,451
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$2,261	\$3,698
2075	Due to School Districts	\$8,548,814	\$9,219,608
2080	Due to Other Funds	\$28,041	\$76,908
2220	Deferred Revenue	\$157,181	\$47,942
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$9,914	\$10,072
Current Liabilities Subtotal		\$9,242,845	\$9,667,679
Fund Equity			
2440	Non-spendable Fund Balance	\$4,712	\$33,314
2450	Restricted Fund Balance	\$147,659	\$55,409
2460	Committed Fund Balance	\$187,012	\$545,577
2490	Assigned Fund Balance	\$164	\$16,559
2530	Unassigned Fund Balance	\$5,025,047	\$5,299,805
Fund Equity Subtotal		\$5,364,594	\$5,950,664



Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$2,709,857	\$0	\$16,032,076	\$2,076,794	\$0	\$24,787,884
Commitment	\$2,709,857	\$0	\$16,032,076	\$2,076,794		\$25,109,093
Difference	\$0	\$0	\$0	\$0		(\$321,209)

General Fund Balance Sheet Reconciliation

Total Revenues	\$28,806,809
Total Expenditures	\$28,220,739
Change	\$586,070
<hr/>	
Ending Fund Equity	\$5,950,664
Beginning Fund Equity	\$5,364,594
Change	\$586,070



Long Term Debt

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
Conservation Easement Debt (Purchase of conservation easement)	\$230,000	\$0			\$0	\$230,000	\$230,000	\$0
	\$230,000				\$0	\$230,000	\$230,000	\$0



2018
MS-535

Financial Report of the Budget

Barrington

For the period ending December 31, 2017

PREPARER'S EFILE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Jarad J. Vartanian

GOVERNING BODY CERTIFICATION

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[illegible]

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Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
General Government			
4130-4139	Executive	\$179,278	\$218,398
4140-4149	Election, Registration, and Vital Statistics	\$210,943	\$195,832
4150-4151	Financial Administration	\$581,058	\$524,304
4152	Revaluation of Property	\$47,000	\$57,197
4153	Legal Expense	\$55,000	\$43,065
4155-4159	Personnel Administration	\$17,005	\$11,672
4191-4193	Planning and Zoning	\$86,464	\$87,285
4194	General Government Buildings	\$329,697	\$313,900
4195	Cemeteries	\$16,221	\$15,443
4196	Insurance	\$69,000	\$61,333
4197	Advertising and Regional Association	\$7,838	\$7,838
4199	Other General Government	\$0	\$0
General Government Subtotal		\$1,599,504	\$1,536,267
Public Safety			
4210-4214	Police	\$1,276,818	\$1,246,918
4215-4219	Ambulance	\$0	\$0
4220-4229	Fire	\$537,375	\$490,878
4240-4249	Building Inspection	\$151,290	\$152,405
4290-4298	Emergency Management	\$0	\$0
4299	Other (Including Communications)	\$0	\$0
Public Safety Subtotal		\$1,965,483	\$1,890,201
Airport/Aviation Center			
4301-4309	Airport Operations	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0
Highways and Streets			
4311	Administration	\$872,064	\$754,026
4312	Highways and Streets	\$1,366,560	\$1,321,322
4313	Bridges	\$10,000	\$17,621
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$37,961
Highways and Streets Subtotal		\$2,248,624	\$2,130,930
<i>Explanation: Expenditures pursuant to unanticipated grant per SB 38 Highway Block Grant in the amount of \$37,961</i>			



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Sanitation			
4321	Administration	\$155,767	\$135,138
4323	Solid Waste Collection	\$0	\$0
4324	Solid Waste Disposal	\$202,000	\$192,135
4325	Solid Waste Cleanup	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
Sanitation Subtotal		\$357,767	\$327,273
Water Distribution and Treatment			
4331	Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335	Water Treatment	\$0	\$0
4338-4339	Water Conservation and Other	\$17,800	\$4,800
Water Distribution and Treatment Subtotal		\$17,800	\$4,800
Electric			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
Electric Subtotal		\$0	\$0
Health			
4411	Administration	\$0	\$0
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$14,071	\$14,574
Health Subtotal		\$14,071	\$14,574
Welfare			
4441-4442	Administration and Direct Assistance	\$46,638	\$67,450
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0
Welfare Subtotal		\$46,638	\$67,450
Culture and Recreation			
4520-4529	Parks and Recreation	\$206,526	\$221,267
4550-4559	Library	\$300,251	\$297,920
4583	Patriotic Purposes	\$1	\$0
4589	Other Culture and Recreation	\$0	\$0
Culture and Recreation Subtotal		\$506,778	\$519,187



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0
4619	Other Conservation	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
Conservation and Development Subtotal		\$0	\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal	\$1	\$0
4721	Long Term Bonds and Notes - Interest	\$1	\$0
4723	Tax Anticipation Notes - Interest	\$1	\$0
4790-4799	Other Debt Service	\$0	\$0
Debt Service Subtotal		\$3	\$0
Capital Outlay			
4901	Land	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$148,019
<i>Explanation: Expenditures pursuant to Board as agents to expend of \$148,019</i>			
4903	Buildings	\$25,000	\$22,318
4909	Improvements Other than Buildings	\$510,680	\$650,217
<i>Explanation: Expenditures pursuant to non-lapsing approp and Board as agents to expend of \$230,000 and \$69,402</i>			
Capital Outlay Subtotal		\$535,680	\$820,554
Operating Transfers Out			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$219,500	\$283,100
<i>Explanation: Warrant Art #34 - CRF Transfer to General Fund to establish new Dam Repair CRF in the amount of \$63,</i>			
<i>DRA Notes: MC: WA#33,34,37,39,41,43,44</i>			
4916	To Expendable Trusts/Fiduciary Funds	\$50,000	\$50,000
<i>DRA Notes: MC: WA#38, 42</i>			
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
Operating Transfers Out Subtotal		\$269,500	\$333,100



Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Payments to Other Governments			
4931	Taxes Assessed for County	\$0	\$2,591,126
4932	Taxes Assessed for Village District	\$0	\$0
4933	Taxes Assessed for Local Education	\$0	\$14,997,557
4934	Taxes Assessed for State Education	\$0	\$2,040,814
4939	Payments to Other Governments	\$0	\$0
Payments to Other Governments Subtotal			\$19,629,497
Total Before Payments to Other Governments		\$7,561,848	\$7,644,336
Plus Payments to Other Governments			\$19,629,497
Plus Commitments to Other Governments from Tax Rate		\$19,629,497	
Less Proprietary/Special Funds		\$0	\$0
Total General Fund Expenditures		\$27,191,345	\$27,273,833



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	\$0	\$23,465,123
3120	Land Use Change Tax - General Fund	\$26,000	\$42,912
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$4,000	\$22,026
3186	Payment in Lieu of Taxes	\$22,150	\$21,136
3187	Excavation Tax	\$1,000	\$902
3189	Other Taxes	\$5,000	\$6,825
3190	Interest and Penalties on Delinquent Taxes	\$200,000	\$211,872
9991	Inventory Penalties	\$0	\$0
Taxes Subtotal		\$258,150	\$23,770,796
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	\$2,800	\$2,370
3220	Motor Vehicle Permit Fees	\$1,550,000	\$1,776,372
3230	Building Permits	\$110,000	\$137,035
3290	Other Licenses, Permits, and Fees	\$30,000	\$26,036
3311-3319	From Federal Government	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$1,692,800	\$1,941,813
State Sources			
3351	Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$455,833	\$455,833
3353	Highway Block Grant	\$217,116	\$402,733
<i>Explanation: Unanticipated grant per SB 38 Highway Block Grant Funding in the amount of \$185,620</i>			
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$0
3379	From Other Governments	\$203,644	\$156,234
State Sources Subtotal		\$876,593	\$1,014,800
Charges for Services			
3401-3406	Income from Departments	\$220,000	\$356,954
3409	Other Charges	\$0	\$0
Charges for Services Subtotal		\$220,000	\$356,954
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$10,000	\$16,747
3502	Interest on Investments	\$12,000	\$28,256
3503-3509	Other	\$3,700	\$8,226
Miscellaneous Revenues Subtotal		\$25,700	\$53,229



Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$281,129
<i>Explanation: Transfer in from CRF per Warrant Art #33 and Board as agents to expend totaling \$63,708 and \$217,421</i>			
<i>DRA Notes: MC: BOS as agents - See CPA spreadsheet</i>			
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
Interfund Operating Transfers In Subtotal		\$0	\$281,129
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0
Less Proprietary/Special Funds		\$0	\$0
Plus Property Tax Commitment from Tax Rate		\$23,806,851	
Total General Fund Revenues		\$26,880,094	\$27,418,721



Balance Sheet

Account	Description	Starting Balance	Ending Balance
Current Assets			
1010	Cash and Equivalents	\$12,574,548	\$12,646,778
<i>DRA Notes: MC: No treas report in annual rept - CPA prepared</i>			
1030	Investments	\$0	\$0
1080	Tax Receivable	\$1,128,504	\$955,176
<i>DRA Notes: MC: ~ MS61</i>			
1110	Tax Liens Receivable	\$516,464	\$587,474
<i>Explanation: Net of allowance for uncollectible taxes of \$125,000</i>			
<i>DRA Notes: MC: <> MS61 - CPA prepared</i>			
1150	Accounts Receivable	\$54,988	\$120,208
1260	Due from Other Governments	\$47,410	\$0
1310	Due from Other Funds	\$250,130	\$293,091
1400	Other Current Assets	\$7,911	\$4,712
1670	Tax Deeded Property (Subject to Resale)	\$0	\$0
Current Assets Subtotal		\$14,579,955	\$14,607,439
Current Liabilities			
2020	Warrants and Accounts Payable	\$270,278	\$496,634
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$1,784	\$2,261
2075	Due to School Districts	\$9,045,990	\$8,548,814
2080	Due to Other Funds	\$12,893	\$28,041
2220	Deferred Revenue	\$19,500	\$157,181
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$9,804	\$9,914
Current Liabilities Subtotal		\$9,360,249	\$9,242,845
Fund Equity			
2440	Non-spendable Fund Balance	\$7,911	\$4,712
2450	Restricted Fund Balance	\$0	\$147,659
<i>Explanation: SB 38 Highway Block Grant Funding</i>			
2460	Committed Fund Balance	\$25,000	\$187,012
2490	Assigned Fund Balance	\$0	\$164
2530	Unassigned Fund Balance	\$5,186,795	\$5,025,047
Fund Equity Subtotal		\$5,219,706	\$5,364,594



Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$2,591,126	\$0	\$14,997,557	\$2,040,814	\$0	\$23,465,123
Commitment	\$2,591,126	\$0	\$14,997,557	\$2,040,814		\$23,806,851
Difference	\$0	\$0	\$0	\$0		(\$341,728)

General Fund Balance Sheet Reconciliation

Total Revenues	\$27,418,721
Total Expenditures	\$27,273,833
Change	\$144,888
Ending Fund Equity	\$5,364,594
Beginning Fund Equity	\$5,219,706
Change	\$144,888

Barrington Property Tax Rate History 2013-2018

	2013	Change Amount	Change Percent*	2014	Change Amount	Change Percent*	2015	Change Amount	Change Percent*	2016	Change Amount	Change Percent*	2017	Change Amount	Change Percent*	2018	Change Amount	Change Percent*	2019
Municipal Amount	\$4.66	\$0.06	-1.10%	\$4.72	-\$0.06	-0.06%	\$4.66	-\$0.07	-0.53%	\$4.59	-\$0.38	0.11%	\$4.21	\$0.02	2.96%	\$4.23	-\$0.54	-0.52%	\$ 3.69
Municipal Percent	20.75%			19.64%			18.48%			17.63%			17.48%			17.07%			16.28%
School Amount	\$13.04	\$1.31	7.66%	\$14.35	\$1.13	9.09%	\$15.48	\$0.89	6.72%	\$16.37	-\$1.21	1.00%	\$15.16	\$0.65	6.77%	\$15.81	-\$1.14	5.03%	\$14.67
School Percent	58.06%			59.72%			61.38%			62.86%			62.96%			63.80%			64.71%
State Education Amount	\$2.22	\$0.07	0.77%	\$2.29	-\$0.03	-0.10%	\$2.26	\$0.07	4.07%	\$2.33	-\$0.24	-1.91%	\$2.09	-\$0.02	1.53%	\$2.07	-\$0.18	3.55%	\$1.89
State Education Percent	9.88%			9.53%			8.96%			8.95%			8.68%			8.35%			8.34%
County Amount	\$2.54	\$0.13	2.73%	\$2.67	\$0.15	6.83%	\$2.82	-\$0.07	-1.51%	\$2.75	-\$0.13	3.67%	\$2.62	\$0.05	4.39%	\$2.67	-\$0.25	2.88%	\$2.42
County Percent	11.31%			11.11%			11.18%			10.56%			10.88%			10.77%			10.67%
Tax Rate	\$22.46	\$1.57	4.60%	\$24.03	\$1.19	6.16%	\$25.22	\$0.82	4.22%	\$26.04	-\$1.96	0.87%	\$24.08	\$0.70	5.39%	\$24.78	-\$2.11	3.73%	\$22.67
Local Assessed Value	\$915,228,503	-\$21,842,564.00	-2.39%	\$893,385,939	\$10,829,273.00	1.21%	\$904,215,212	\$8,765,377.00	0.97%	\$912,980,589	\$76,624,813.00	8.39%	\$989,605,402	\$24,588,351.00	2.48%	\$1,014,193,753	\$124,167,458.00	12.24%	\$1,138,361,211

*Change Percent is corrected for value change

Updated: 12/3/2019

Barrington Property Tax Rate History 2013-2018

2013		Change Amount	Change Percent*	2014	Change Amount	Change Percent*	2015	Change Amount	Change Percent*	2016	Change Amount	Change Percent*	2017	Change Amount	Change Percent*	2018
Municipal Amount	\$4.66	\$0.06	-1.10%	\$4.72	-\$0.06	-0.06%	\$4.66	-\$0.07	-0.53%	\$4.59	-\$0.38	0.11%	\$4.21	\$0.02	2.96%	\$4.23
Municipal Percent	20.75%			19.64%			18.48%			17.63%			17.48%			17.07%
School Amount	\$13.04	\$1.31	7.66%	\$14.35	\$1.13	9.09%	\$15.48	\$0.89	6.72%	\$16.37	-\$1.21	1.00%	\$15.16	\$0.65	6.77%	\$15.81
School Percent	58.06%			59.72%			61.38%			62.86%			62.96%			63.80%
State Education Amount	\$2.22	\$0.07	0.77%	\$2.29	-\$0.03	-0.10%	\$2.26	\$0.07	4.07%	\$2.33	-\$0.24	-1.91%	\$2.09	-\$0.02	1.53%	\$2.07
State Education Percent	9.88%			9.53%			8.96%			8.95%			8.68%			8.35%
County Amount	\$2.54	\$0.13	2.73%	\$2.67	\$0.15	6.83%	\$2.82	-\$0.07	-1.51%	\$2.75	-\$0.13	3.67%	\$2.62	\$0.05	4.39%	\$2.67
County Percent	11.31%			11.11%			11.18%			10.56%			10.88%			10.77%
Tax Rate	\$22.46	\$1.57	4.60%	\$24.03	\$1.19	6.16%	\$25.22	\$0.82	4.22%	\$26.04	-\$1.96	0.87%	\$24.08	\$0.70	5.39%	\$24.78
Local Assessed Value	\$915,228,503	-\$21,842,564.00	-2.39%	\$893,385,939	\$10,829,273.00	1.21%	\$904,215,212	\$8,765,377.00	0.97%	\$912,980,589	\$76,624,813.00	8.39%	\$989,605,402	\$24,588,351.00	2.48%	\$1,014,193,753

*Change Percent is corrected for value change



Tax Rate Breakdown Barrington

3A250D547F4A209A3B86B4CD3DB84762322725A6D671F2BBF57E5543B359EB4E			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,290,366	\$1,014,193,753	\$4.23
County	\$2,709,857	\$1,014,193,753	\$2.67
Local Education	\$16,032,076	\$1,014,193,753	\$15.81
State Education	\$2,076,794	\$1,003,262,253	\$2.07
Total	\$25,109,093		\$24.78

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Swains Lake Village Water	\$0	\$0	\$0.00
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$25,109,093
War Service Credits	(\$283,100)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$24,825,993

10/4/2018

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$8,646,278	
Net Revenues (Not Including Fund Balance)		(\$4,252,298)
Fund Balance Voted Surplus		(\$554,050)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$283,100	
Special Adjustment	\$0	
Actual Overlay Used	\$167,336	
Net Required Local Tax Effort	\$4,290,366	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$2,709,857	
Net Required County Tax Effort	\$2,709,857	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$22,142,508	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$4,033,638)
Locally Retained State Education Tax		(\$2,076,794)
Net Required Local Education Tax Effort	\$16,032,076	
State Education Tax	\$2,076,794	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,076,794	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,014,193,753	\$989,605,402
Total Assessment Valuation without Utilities	\$1,003,262,253	\$978,673,902
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,014,193,753	\$989,605,402

Village (MS-1V)

Description	Current Year
Swains Lake Village Water	\$0

Barrington

Tax Commitment Verification

2018 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$24,825,993
1/2% Amount	\$124,130
Acceptable High	\$24,950,123
Acceptable Low	\$24,701,863

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2018 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Barrington	Total Tax Rate	Semi-Annual Tax Rate
Total 2018 Tax Rate	\$24.78	\$12.39
Associated Villages		
Swains Lake Village Water	\$0.00	\$0.00

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$29,465,005
Final Overlay	\$167,336

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund.*

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance.*

2018 Fund Balance Retention Guidelines: Barrington	
Description	Amount
Current Amount Retained (15.17%)	\$4,470,997
17% Retained <i>(Maximum Recommended)</i>	\$5,009,051
10% Retained	\$2,946,501
8% Retained	\$2,357,200
5% Retained <i>(Minimum Recommended)</i>	\$1,473,250



Tax Rate Breakdown Barrington

3A250D547F4A209A3B86B4CD3DB84762322725A6D671F2BBF57E5543B359EB4E			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,177,354	\$989,605,402	\$4.21
County	\$2,591,126	\$989,605,402	\$2.62
Local Education	\$14,997,557	\$989,605,402	\$15.16
State Education	\$2,040,814	\$978,673,902	\$2.09
Total	\$23,806,851		\$24.08

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Swains Lake Village Water	\$0	\$0	\$0.00
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$23,806,851
War Service Credits	(\$267,450)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$23,539,401

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/16/2017

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$7,561,848	
Net Revenues (Not Including Fund Balance)		(\$3,073,243)
Fund Balance Voted Surplus		(\$726,536)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$267,450	
Special Adjustment	\$0	
Actual Overlay Used	\$147,835	
Net Required Local Tax Effort	\$4,177,354	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$2,591,126	
Net Required County Tax Effort	\$2,591,126	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$21,211,223	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$4,172,852)
Locally Retained State Education Tax		(\$2,040,814)
Net Required Local Education Tax Effort	\$14,997,557	
State Education Tax	\$2,040,814	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,040,814	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$989,605,402	\$912,980,589
Total Assessment Valuation without Utilities	\$978,673,902	\$902,520,289
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$989,605,402	\$912,980,589

Village (MS-1V)

Description	Current Year
Swains Lake Village Water	\$0

Barrington

Tax Commitment Verification

2017 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$23,539,401
1/2% Amount	\$117,697
Acceptable High	\$23,657,098
Acceptable Low	\$23,421,704

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Barrington	Total Tax Rate	Semi-Annual Tax Rate
Total 2017 Tax Rate	\$24.08	\$12.04
Associated Villages		
Swains Lake Village Water	\$0.00	\$0.00

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$27,191,345
Final Overlay	\$147,835

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund..*

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance.*

2017 Fund Balance Retention Guidelines: Barrington	
Description	Amount
Current Amount Retained (16.40%)	\$4,460,259
17% Retained <i>(Maximum Recommended)</i>	\$4,622,529
10% Retained	\$2,719,135
8% Retained	\$2,175,308
5% Retained <i>(Minimum Recommended)</i>	\$1,359,567

September 23, 2019 Budget Presentation - Conner MacIver - Executive/Personnel/Govt. Building/Misc.

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4130-01-4110	Executive-S/M Salaries	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-01-4290	Executive-Employee Benefits	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-01-4560	Executive-Conferences & Training	\$ 500	\$ 55	\$ 445	\$ 500	\$ -	0.00%
01-4130-01-4580	Executive SM Mileage	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-02-4110	Executive-Salary	\$ 40,380	\$ 40,812	\$ (432)	\$ 80,366	\$ 39,986	99.02%
01-4130-02-4111	Executive-TA FT Hourly	\$ 32,360	\$ 27,075	\$ 5,285	\$ 1	\$ (32,359)	-100.00%
01-4130-02-4112	Executive-PT Hourly	\$ 40,808	\$ 35,000	\$ 5,808	\$ 27,608	\$ (13,200)	-32.35%
01-4130-02-4154	Executive-ET Buyout	\$ 500	\$ 4,000	\$ (3,500)	\$ 4,500	\$ 4,000	800.00%
01-4130-02-4290	Executive-Employee Benefits	\$ 40,566	\$ 38,771	\$ 1,795	\$ 43,543	\$ 2,977	7.34%
01-4130-02-4349	Executive-Consultants	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	N/A
01-4130-02-4560	Executive-Conferences & Training	\$ 3,600	\$ 3,000	\$ 600	\$ 3,600	\$ -	0.00%
01-4130-02-4570	Executive-TA Dues	\$ 600	\$ 1,004	\$ (404)	\$ 700	\$ 100	16.67%
01-4130-02-4580	Executive-Mileage	\$ 400	\$ 400	\$ -	\$ 400	\$ -	0.00%
01-4130-09-4310	Executive-Contracts	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4532	Executive-Web and Cable	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
01-4130-09-4540	Executive-Advertising	\$ 500	\$ 2,500	\$ (2,000)	\$ 1,500	\$ 1,000	200.00%
01-4130-09-4570	Executive-Dues	\$ 8,143	\$ 8,443	\$ (300)	\$ 8,567	\$ 424	5.21%
01-4130-09-4710	Executive-Land Acquisition & Clearing	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4730	Executive-Building Construction	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4732	Executive-Building Demolition	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4733	Executive-Building Design	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4810	Executive-Incident Fund	\$ 85,000	\$ 85,000	\$ -	\$ 75,000	\$ (10,000)	-11.76%
01-4130-09-4820	Executive-Grant Match	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4840	Executive-Memorial Fund	\$ 600	\$ 2,000	\$ (1,400)	\$ 2,000	\$ 1,400	233.33%
		\$ 257,466	\$ 251,560	\$ 5,906	\$ 256,794	\$ (672)	-0.26%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4152-03-4310	Revaluation-Contracts	\$ 54,000	\$ 54,000	\$ -	\$ 1	\$ (53,999)	-100.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4153-01-4332	Legal	\$ 58,000	\$ 40,000	\$ 18,000	\$ 48,000	\$ (10,000)	-17.24%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4155-01-4154	Payroll Admin-End of Service	\$ 15,000	\$ 35,000	\$ (20,000)	\$ 15,000	\$ -	0.00%
01-4155-01-4210	Payroll Admin-Health Insurance	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4230	Payroll Admin-Retirement	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4250	Payroll Admin-Unemployment Compensat	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4260	Payroll Admin-Workers Compensation	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4290	Payroll Admin-Medical Surveillance Progn	\$ 1,800	\$ 1,800	\$ -	\$ 1,800	\$ -	0.00%
		\$ 16,805	\$ 36,800	\$ (19,995)	\$ 16,805	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	\$ 29,302	\$ 26,845	\$ 2,457	\$ 30,592	\$ 1,290	4.40%
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	\$ 3,294	\$ 3,107	\$ 187	\$ 3,499	\$ 205	6.21%
01-4194-01-4350	Gen Govt Bldgs-Contracts	\$ 43,012	\$ 32,931	\$ 10,081	\$ 16,500	\$ (26,512)	-61.64%
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	\$ 100,000	\$ 100,000	\$ -	\$ 50,000	\$ (50,000)	-50.00%
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ -	0.00%
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	\$ 64,300	\$ 64,300	\$ -	\$ 100,000	\$ 35,700	55.52%
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4194-01-4531	Gen Govt Bldgs-Communications	\$ 31,400	\$ 31,400	\$ -	\$ 27,400	\$ (4,000)	-12.74%
01-4194-01-4622	Gen Govt Bldgs-Electric	\$ 44,000	\$ 44,000	\$ -	\$ 44,000	\$ -	0.00%
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	\$ 25,000	\$ 30,000	\$ (5,000)	\$ 30,000	\$ 5,000	20.00%
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	\$ 75,000	\$ 87,500	\$ (12,500)	\$ 87,500	\$ 12,500	16.67%
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	\$ 2,900	\$ 1,500	\$ 1,400	\$ 2,900	\$ -	0.00%
01-4194-01-4754	Gen Govt Bldgs Equipment	\$ 1	\$ -	\$ 1	\$ 25,000	\$ 24,999	2499900.00%
		\$ 420,310	\$ 422,583	\$ (2,273)	\$ 419,491	\$ (819)	-0.19%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4196-01-4520	Insurance	\$ 56,000	\$ 52,942	\$ 3,058	\$ 60,111	\$ 4,111	7.34%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	\$ 8,300	\$ 8,394	\$ (94)	\$ 8,650	\$ 350	4.22%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	\$ 16,571	\$ 16,571	\$ -	\$ 16,571	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4441-01-4112	Gen Asst-PT Hourly Wages	\$ 8,466	\$ 6,046	\$ 2,420	\$ 8,723	\$ 257	3.04%
01-4441-01-4290	Gen'l Asst-Employee Benefits	\$ 728	\$ 463	\$ 265	\$ 848	\$ 120	16.53%
01-4441-01-4560	Gen Asst-Conferences/Training	\$ 100	\$ 75	\$ 25	\$ 100	\$ -	0.00%
01-4441-01-4580	Gen Asst-Mileage & Expenses	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
		\$ 9,394	\$ 6,583	\$ 2,811	\$ 9,771	\$ 377	4.02%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4444-01-4832	Gen Asst-Food Pantry	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
01-4444-01-4833	Gen Asst-Transportation	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4444-01-4834	Gen Asst-Community Action	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4444-01-4835	Gen Asst-Shelters	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
		\$ 20,500	\$ 20,500	\$ -	\$ 20,500	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4583-01-4651	Patriotic Purposes Contracts	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4711-01-4981	Long Term Bond - Principal	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4711-01-4782	Long Term Bond - Interest	\$ 1	\$ -	\$ 1	\$ 25,000	\$ 24,999	2499900.00%
		\$ 2	\$ -	\$ 2	\$ 25,001	\$ 24,999	1249950.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4723-01-4983	TAN Interest	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%

September 23, 2019 Budget Presentation - Conner MacIver - Executive/Personnel/Govt. Buildring/Misc.

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4130-01-4110	Executive-S/M Salaries	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-01-4290	Executive-Employee Benefits	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-01-4560	Executive-Conferences & Training	\$ 500	\$ 55	\$ 445	\$ 500	\$ -	0.00%
01-4130-01-4580	Executive SM Mileage	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-02-4110	Executive-Salary	\$ 40,380	\$ 40,812	\$ (432)	\$ 80,366	\$ 39,986	99.02%
01-4130-02-4111	Executive-TA FT Hourly	\$ 32,360	\$ 27,075	\$ 5,285	\$ 1	\$ (32,359)	-100.00%
01-4130-02-4112	Executive-TA PT Hourly	\$ 40,808	\$ 40,000	\$ 808	\$ 27,608	\$ (13,200)	-32.35%
01-4130-02-4154	Executive-ET Buyout	\$ 500	\$ 4,000	\$ (3,500)	\$ 4,500	\$ 4,000	800.00%
01-4130-02-4290	Executive-Employee Benefits	\$ 40,566	\$ 38,771	\$ 1,795	\$ 44,595	\$ 4,029	9.93%
01-4130-02-4349	Executive-Consultants	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	N/A
01-4130-02-4560	Executive-Conferences & Training	\$ 3,600	\$ 3,300	\$ 300	\$ 3,600	\$ -	0.00%
01-4130-02-4570	Executive-TA Dues	\$ 600	\$ 1,004	\$ (404)	\$ 700	\$ 100	16.67%
01-4130-02-4580	Executive-Mileage	\$ 400	\$ 400	\$ -	\$ 400	\$ -	0.00%
01-4130-09-4310	Executive-Contracts	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4532	Executive-Web and Cable	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
01-4130-09-4540	Executive-Advertising	\$ 500	\$ 2,500	\$ (2,000)	\$ 1,500	\$ 1,000	200.00%
01-4130-09-4570	Executive-Dues	\$ 8,143	\$ 8,443	\$ (300)	\$ 8,500	\$ 357	4.38%
01-4130-09-4710	Executive-Land Acquisition & Clearing	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4730	Executive-Building Construction	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4732	Executive-Building Demolition	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4733	Executive-Building Design	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4810	Executive-Incident Fund	\$ 85,000	\$ 85,000	\$ -	\$ 100,000	\$ 15,000	17.65%
01-4130-09-4820	Executive-Grant Match	\$ 1	\$ 120	\$ (119)	\$ 1	\$ -	0.00%
01-4130-09-4840	Executive-Memorial Fund	\$ 600	\$ 2,000	\$ (1,400)	\$ 2,000	\$ 1,400	233.33%
		\$ 257,466	\$ 256,980	\$ 486	\$ 282,779	\$ 25,313	9.83%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4152-03-4310	Revaluation-Contracts	\$ 54,000	\$ 54,000	\$ -	\$ 1	\$ (53,999)	-100.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4153-01-4332	Legal	\$ 58,000	\$ 40,000	\$ 18,000	\$ 58,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4155-01-4154	Payroll Admin-End of Service	\$ 15,000	\$ 35,000	\$ (20,000)	\$ 15,000	\$ -	0.00%
01-4155-01-4210	Payroll Admin-Health Insurance	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4230	Payroll Admin-Retirement	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4250	Payroll Admin-Unemployment Compensation	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4260	Payroll Admin-Workers Compensation	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4290	Payroll Admin-Medical Surveillance Progn	\$ 1,800	\$ 1,800	\$ -	\$ 1,800	\$ -	0.00%
		\$ 16,805	\$ 36,800	\$ (19,995)	\$ 16,805	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	\$ 29,302	\$ 29,302	\$ -	\$ 30,592	\$ 1,290	4.40%
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	\$ 3,294	\$ 3,294	\$ -	\$ 3,499	\$ 205	6.21%
01-4194-01-4350	Gen Govt Bldgs-Contracts	\$ 43,012	\$ 43,012	\$ -	\$ 43,012	\$ -	0.00%
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	\$ 100,000	\$ 100,000	\$ -	\$ 75,000	\$ (25,000)	-25.00%
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	\$ 64,300	\$ 64,300	\$ -	\$ 100,000	\$ 35,700	55.52%
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4194-01-4531	Gen Govt Bldgs-Communications	\$ 31,400	\$ 31,400	\$ -	\$ 31,400	\$ -	0.00%
01-4194-01-4622	Gen Govt Bldgs-Electric	\$ 44,000	\$ 44,000	\$ -	\$ 44,000	\$ -	0.00%
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	\$ 25,000	\$ 30,000	\$ (5,000)	\$ 30,000	\$ 5,000	20.00%
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	\$ 75,000	\$ 87,500	\$ (12,500)	\$ 87,500	\$ 12,500	16.67%
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	\$ 2,900	\$ 2,900	\$ -	\$ 2,900	\$ -	0.00%
01-4194-01-4754	Gen Govt Bldgs Equipment	\$ 1	\$ -	\$ 1	\$ 25,000	\$ 24,999	2499900.00%
		\$ 420,310	\$ 437,708	\$ (17,398)	\$ 475,003	\$ 54,693	13.01%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4196-01-4520	Insurance	\$ 56,000	\$ 52,942	\$ 3,058	\$ 60,000	\$ 4,000	7.14%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	\$ 8,300	\$ 8,394	\$ (94)	\$ 8,500	\$ 200	2.41%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	\$ 16,571	\$ 16,571	\$ -	\$ 16,571	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4441-01-4112	Gen Asst-PT Hourly Wages	\$ 8,466	\$ 8,466	\$ -	\$ 8,723	\$ 257	3.04%
01-4441-01-4290	Gen'l Asst-Employee Benefits	\$ 728	\$ 728	\$ -	\$ 848	\$ 120	16.53%
01-4441-01-4560	Gen Asst-Conferences/Training	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4441-01-4580	Gen Asst-Mileage & Expenses	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
		\$ 9,394	\$ 9,394	\$ -	\$ 9,771	\$ 377	4.02%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4444-01-4832	Gen Asst-Food Pantry	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
01-4444-01-4833	Gen Asst-Transportation	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4444-01-4834	Gen Asst-Community Action	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4444-01-4835	Gen Asst-Shelters	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
		\$ 20,500	\$ 20,500	\$ -	\$ 20,500	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4583-01-4651	Patriotic Purposes Contracts	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4711-01-4981	Long Term Bond - Principal	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4711-01-4782	Long Term Bond - Interest	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
		\$ 2	\$ -	\$ 2	\$ 2	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4723-01-4983	TAN Interest	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%

September 23, 2019 Budget Presentation - Conner MacIver - Executive/Personnel/Govt. Buildring/Misc.

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4130-01-4110	Executive-S/M Salaries	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-01-4290	Executive-Employee Benefits	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-01-4560	Executive-Conferences & Training	\$ 500	\$ 55	\$ 445	\$ 500	\$ -	0.00%
01-4130-01-4580	Executive SM Mileage	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-02-4110	Executive-Salary	\$ 40,380	\$ 40,812	\$ (432)	\$ 80,366	\$ 39,986	99.02%
01-4130-02-4111	Executive-TA FT Hourly	\$ 32,360	\$ 27,075	\$ 5,285	\$ 27,608	\$ (4,752)	-14.68%
01-4130-02-4112	Executive-TA PT Hourly	\$ 40,808	\$ 40,000	\$ 808	\$ -	\$ (40,808)	-100.00%
01-4130-02-4154	Executive-ET Buyout	\$ 500	\$ 4,000	\$ (3,500)	\$ 4,500	\$ 4,000	800.00%
01-4130-02-4290	Executive-Employee Benefits	\$ 40,566	\$ 38,771	\$ 1,795	\$ 44,595	\$ 4,029	9.93%
01-4130-02-4349	Executive-Consultants	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	N/A
01-4130-02-4560	Executive-Conferences & Training	\$ 3,600	\$ 3,300	\$ 300	\$ 3,600	\$ -	0.00%
01-4130-02-4570	Executive-TA Dues	\$ 600	\$ 1,004	\$ (404)	\$ 700	\$ 100	16.67%
01-4130-02-4580	Executive-Mileage	\$ 400	\$ 400	\$ -	\$ 400	\$ -	0.00%
01-4130-09-4310	Executive-Contracts	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4532	Executive-Web and Cable	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
01-4130-09-4540	Executive-Advertising	\$ 500	\$ 2,500	\$ (2,000)	\$ 1,500	\$ 1,000	200.00%
01-4130-09-4570	Executive-Dues	\$ 8,143	\$ 8,443	\$ (300)	\$ 8,500	\$ 357	4.38%
01-4130-09-4710	Executive-Land Acquisition & Clearing	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4730	Executive-Building Construction	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4732	Executive-Building Demolition	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4733	Executive-Building Design	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4130-09-4810	Executive-Incident Fund	\$ 85,000	\$ 85,000	\$ -	\$ 100,000	\$ 15,000	17.65%
01-4130-09-4820	Executive-Grant Match	\$ 1	\$ 120	\$ (119)	\$ 1	\$ -	0.00%
01-4130-09-4840	Executive-Memorial Fund	\$ 600	\$ 2,000	\$ (1,400)	\$ 2,000	\$ 1,400	233.33%
		\$ 257,466	\$ 256,980	\$ 486	\$ 282,778	\$ 25,312	9.83%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4152-03-4310	Revaluation-Contracts	\$ 54,000	\$ 54,000	\$ -	\$ 1	\$ (53,999)	-100.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4153-01-4332	Legal	\$ 58,000	\$ 40,000	\$ 18,000	\$ 58,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4155-01-4154	Payroll Admin-End of Service	\$ 15,000	\$ 35,000	\$ (20,000)	\$ 15,000	\$ -	0.00%
01-4155-01-4210	Payroll Admin-Health Insurance	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4230	Payroll Admin-Retirement	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4250	Payroll Admin-Unemployment Compensation	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4260	Payroll Admin-Workers Compensation	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4155-01-4290	Payroll Admin-Medical Surveillance Progn	\$ 1,800	\$ 1,800	\$ -	\$ 1,800	\$ -	0.00%
		\$ 16,805	\$ 36,800	\$ (19,995)	\$ 16,805	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	\$ 29,302	\$ 29,302	\$ -	\$ 30,592	\$ 1,290	4.40%
01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
01-4194-01-4290	Gen Gov Bldg-Employee Benefits	\$ 3,294	\$ 3,294	\$ -	\$ 3,499	\$ 205	6.21%
01-4194-01-4350	Gen Govt Bldgs-Contracts	\$ 43,012	\$ 43,012	\$ -	\$ 43,012	\$ -	0.00%
01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	\$ 100,000	\$ 100,000	\$ -	\$ 75,000	\$ (25,000)	-25.00%
01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	\$ 64,300	\$ 64,300	\$ -	\$ 100,000	\$ 35,700	55.52%
01-4194-01-4442	Gen Govt Bldgs Equipment Rental	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4194-01-4531	Gen Govt Bldgs-Communications	\$ 31,400	\$ 31,400	\$ -	\$ 31,400	\$ -	0.00%
01-4194-01-4622	Gen Govt Bldgs-Electric	\$ 44,000	\$ 44,000	\$ -	\$ 44,000	\$ -	0.00%
01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	\$ 25,000	\$ 30,000	\$ (5,000)	\$ 30,000	\$ 5,000	20.00%
01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	\$ 75,000	\$ 87,500	\$ (12,500)	\$ 87,500	\$ 12,500	16.67%
01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	\$ 2,900	\$ 2,900	\$ -	\$ 2,900	\$ -	0.00%
01-4194-01-4754	Gen Govt Bldgs Equipment	\$ 1	\$ -	\$ 1	\$ 25,000	\$ 24,999	2499900.00%
		\$ 420,310	\$ 437,708	\$ (17,398)	\$ 475,003	\$ 54,693	13.01%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4196-01-4520	Insurance	\$ 56,000	\$ 52,942	\$ 3,058	\$ 60,000	\$ 4,000	7.14%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	\$ 8,300	\$ 8,394	\$ (94)	\$ 8,500	\$ 200	2.41%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	\$ 16,571	\$ 16,571	\$ -	\$ 16,571	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4441-01-4112	Gen Asst-PT Hourly Wages	\$ 8,466	\$ 8,466	\$ -	\$ 8,723	\$ 257	3.04%
01-4441-01-4290	Gen'l Asst-Employee Benefits	\$ 728	\$ 728	\$ -	\$ 848	\$ 120	16.53%
01-4441-01-4560	Gen Asst-Conferences/Training	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4441-01-4580	Gen Asst-Mileage & Expenses	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
		\$ 9,394	\$ 9,394	\$ -	\$ 9,771	\$ 377	4.02%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4444-01-4832	Gen Asst-Food Pantry	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
01-4444-01-4833	Gen Asst-Transportation	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4444-01-4834	Gen Asst-Community Action	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4444-01-4835	Gen Asst-Shelters	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
		\$ 20,500	\$ 20,500	\$ -	\$ 20,500	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4445-01-4831	Gen Asst-Food/Rent/Utilities	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4583-01-4651	Patriotic Purposes Contracts	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4711-01-4981	Long Term Bond - Principal	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4711-01-4782	Long Term Bond - Interest	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
		\$ 2	\$ -	\$ 2	\$ 2	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4723-01-4983	TAN Interest	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%

Executive Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Executive	Administrative Assistant	01-4130-02-4112	Tiffany	Caudle	1,560	14	4	17.30	14	5	17.83	0	27,608
Executive	Town Administrator	01-4130-02-4110	Conner	MacIver	2,080			37.79			38.92	0	80,366

Benefits 44,595 01-4130-02-4290 Includes E/T Buyout Benefits

Earned Time Buyout 4,500 01-4130-02-4154

Line	Budget
01-4130-02-4110	80,366
01-4130-02-4112	27,608
01-4130-02-4154	4,500
01-4130-02-4290	44,595

Updated: 9/11/2019

General Government Buildings Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Facilities	Custodian	01-4194-01-4112	David	Getchell	1,040	9	8	14.19	9	10	14.88	0	15,296
Facilities	Custodian	01-4194-01-4112	Dana	Martel	1,040	9	8	14.19	9	10	14.88	0	15,296

Benefits3,49901-4194-02-4290Includes E/T Buyout Benefits

Earned Time Buyout10001-4194-02-4154

Line	Budget
01-4194-01-4112	30,592
01-4194-02-4154	100
01-4194-02-4290	3,499

Updated: 9/11/2019

General Assistance Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Executive	Welfare Caseworker	01-4441-01-4112	David	Balian	520	13	4	16.40	13	5	16.90	0	8,723

Benefits 848 01-4441-01-4290

Line	Budget
01-4441-01-4112	8,723
01-4441-01-4290	848

Updated: 9/11/2019

Executive Budget Summary – 2020

01-4130-01-4560 – Executive Conferences & Training – 89% Underspent

This line is used to fund Select Board participation in conferences and trainings. Typically, NHMA workshops. Underspent based on Select Board utilization.

01-4130-02-4110 – Executive Salary – 99% Budget Increase

This line is used for the Town Administrator salary. In 2019 this line was budgeted for the Town Administrator's salary from May through December.

01-4130-02-4111 – Executive FT Hourly – 16% Underspent

This line will be unused in 2020, in 2019 this line was used to fund the Deputy Town Administrator from January through May.

01-4130-02-4111 – Executive FT Hourly – 100% Budget Decrease

This line will be unused in 2020.

01-4130-02-4112 – Executive PT Hourly – 32% Budget Decrease

This line was used in 2019 to fund the previous, part-time, Town Administrator through May. In 2020, this line is used to fund the Municipal Office Administrator Position. This position was previously funded in the part-time Financial Administration line (01-4150-01-4112).

01-4130-02-4154 – Executive ET Buyout – 700% Overspent

This line is used to fund the earned-time buyout for the Town Administrator. The previous Town Administrator did not accrue earned-time and this line was improperly budgeted for 2019.

01-4130-02-4154 – Executive ET Buyout – 800% Budget Increase

This line is used to fund the earned-time buyout for the Town Administrator and the Municipal Office Administrator. The increase reflects proper budgeting.

01-4130-02-4570 – Executive TA Dues – 67% Overspent

This is used for the Town Administrator's membership dues for ICMA, MMANH, and GFOA. In 2019, two Town Administrators' dues were paid from this line.

01-4130-02-4570 – Executive TA Dues – 17% Budget Increase

Properly budgeting for the Town Administrator dues. This previous Town Administrator received discounts due to being on retired status.

01-4130-09-4540 – Executive Advertising – 400% Overspent

This line is overspent due to the advertising for the 2019 Town Meeting vote (signs).

01-4130-09-4540 – Executive Advertising – 200% Budget Increase

This line is used for advertising. Certain annual events are required to be advertised in newsprint (public hearings). The increase in this line is proposed to better communicate and information-share with the community.

01-4130-09-4810 – Executive Incident Fund – 18% Budget Increase

This line is used to cover unanticipated expenditures and expenditures which are difficult to budget for. In 2020, this line is proposed to be used as a funding source for implementation of the compensation study results.

01-4130-09-4840 – Executive Memorial Fund – 233% Overspent

In 2019, this line was used to fund the retirement celebrations for the retiring Town Administrator and long-time Select Board Administrative Assistant

01-4130-09-4840 – Executive Memorial Fund – 233% Budget Increase

This line is proposed to increase to expand the recognition of employee tenure.

Executive Budget Narrative – 2020

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4130-01-4110	Executive-S/M Salaries	\$ 1	\$ 1	\$ -	0.00%

This line is unused. Select Board stipends would be paid from this line.

01-4130-01-4290	Executive-Employee Benefits	\$ 1	\$ 1	\$ -	0.00%
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This line is unused. Select Board payroll taxes would be paid from this line.

01-4130-01-4560	Executive-Conferences & Training	\$ 500	\$ 500	\$ -	0.00%
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This line is used to fund Select Board participation in conferences and trainings. Typically, NHMA workshops.

01-4130-01-4580	Executive SM Mileage	\$ 1	\$ 1	\$ -	0.00%
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This line is unused. Select Board mileage reimbursement would be paid from this line.

01-4130-02-4110	Executive-Salary	\$ 40,380	\$ 80,366	\$ 39,986	99.02%
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This line is used for the Town Administrator salary.

01-4130-02-4111	Executive-TA FT Hourly	\$ 32,360	\$ 1	\$ (32,359)	-99.99%
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This line is unused for 2020. This funded the full-time Deputy Town Administrator in 2019.

01-4130-02-4112	Executive-TA PT Hourly	\$ 40,808	\$ 27,608	\$ (13,200)	-32.35%
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This line was used in 2019 to fund the previous, part-time, Town Administrator. In 2020, this line is used to fund the Municipal Office Administrator Position. This position was previously funded in the part-time Financial Administration line (01-4150-01-4112).

01-4130-02-4154	Executive-ET Buyout	\$ 500	\$ 4,500	\$ 4,000	800.00%
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This line is used to fund the earned-time buyout for the Town Administrator and the Municipal Office Administrator. The previous Town Administrator did not accrue earned-time.

01-4130-02-4290	Executive-Employee Benefits	\$ 40,566	\$ 44,595	\$ 4,029	9.93%
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This line is used to fund the payroll and employment benefits of the Town Administrator and the Municipal Office Administrator.

01-4130-02-4349	Executive-Consultants	\$ -	\$ 5,000	\$ 5,000	N/A
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This is a new budget line in 2020. This line is proposed to be used for consulting or per-diem funding.

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4130-02-4560	Executive-Conferences & Training	\$ 3,600	\$ 3,600	\$ -	0.00%

This line is used for conferences and training by the Town Administrator and Municipal Office Administrator. The Town Administrator attends the following conferences; PRIMEX, MMANH, ICMA, and NHMA.

01-4130-02-4570	Executive-TA Dues	\$ 600	\$ 700	\$ 100	16.67%
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This is used for the Town Administrator's membership dues for ICMA, MMANH, and GFOA.

01-4130-02-4580	Executive-Mileage	\$ 400	\$ 400	\$ -	0.00%
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This line is used for mileage reimbursement for the Town Administrator and the Municipal Office Administrator. The Town Administrator is only reimbursed for travel outside of Barrington.

01-4130-09-4310	Executive-Contracts	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4130-09-4532	Executive-Web and Cable	\$ 3,500	\$ 3,500	\$ -	0.00%
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This line is used for the Town's website.

01-4130-09-4540	Executive-Advertising	\$ 500	\$ 1,500	\$ 1,000	200.00%
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This line is used for advertising. Certain annual events are required to be advertised in newsprint (public hearings). The increase in this line is proposed to better communicate and information-share with the community.

01-4130-09-4570	Executive-Dues	\$ 8,143	\$ 8,500	\$ 357	4.38%
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This line is used to fund the Town's membership in certain municipal organizations including NHMA.

01-4130-09-4710	Executive-Land Acquisition & Clearing	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4130-09-4730	Executive-Building Construction	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4130-09-4732	Executive-Building Demolition	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4130-09-4733	Executive-Building Design	\$ 1	\$ 1	\$ -	0.00%

This line is unused.

01-4130-09-4810	Executive-Incident Fund	\$ 85,000	\$ 100,000	\$ 15,000	17.65%
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This line is used to cover unanticipated expenditures and expenditures which are difficult to budget for. In 2020, this line is proposed to be used as a funding source for implementation of the compensation study results. In 2019, this line was used to fund a variety of information technology improvements.

01-4130-09-4820	Executive-Grant Match	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4130-09-4840	Executive-Memorial Fund	\$ 600	\$ 2,000	\$ 1,400	233.33%
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This line is used to offer the Town's recognition of life events. This line is proposed to increase to expand the recognition of employee tenure.

August 28, 2019

Board of Selectmen and Town Administrator
Town of Barrington
333 Calef Highway (Route 125)
Barrington, New Hampshire 03825

Dear Members of the Board:

We are pleased to confirm our understanding of the services we are to provide the Town of Barrington, New Hampshire for the year ended December 31, 2019. We will audit the financial statements of the governmental activities, each major fund and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Barrington, New Hampshire as of and for the year ended December 31, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Barrington, New Hampshire's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of Barrington, New Hampshire's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis)
- Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability
- Schedule of Town Pension Contributions
- Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability
- Schedule of Town OPEB Contributions
- Schedule of Changes in the Town's Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of Barrington, New Hampshire's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other

additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Combining Balance Sheet – Governmental Funds – All Nonmajor Funds
- Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – All Nonmajor Funds

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Town of Barrington, New Hampshire's financial statements. Our report will be addressed to the Board of Selectmen of the Town of Barrington, New Hampshire. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may

request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Barrington, New Hampshire's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the Town of Barrington, New Hampshire in conformity with U.S. generally accepted accounting principles based on information provided by you, and prepare the State of New Hampshire Form MS-535. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services, and Form MS-535, previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedures or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services, preparation of the State of New Hampshire Form MS-535, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

Jarad J. Vartanian, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, etc.) and will not exceed \$14,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Distribution of the Auditor's Report

Our report on the financial statements must be associated only with the financial statements that were the subject of our audit engagement. You may make copies of our report but only if the entire financial statements are reproduced and distributed with our report. You may not use our report with any other financial statements that are not the subject of this audit engagement.

We appreciate the opportunity to be of service to Town of Barrington, New Hampshire and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely yours,


Vachon Clukay & Company PC

ACCEPTED AND AGREED:

This engagement letter sets forth the entire understanding of the Town of Barrington, New Hampshire with respect to the services to be provided by Vachon Clukay & Company PC:

Signature: 

Print Name: Conner MacIver

Title: Town Administrator

Date: September 3, 2019

General Government Buildings Budget Summary – 2020

01-4194-01-4431 – Gen Govt Bldgs-Building Maintenance – 25% Budget Decrease

This line is used to fund the maintenance needs of Town facilities. This line is reduced by \$25,000 in 2020 to fund equipment needs of the new Town Hall.

01-4194-01-4441 – Gen Govt Bldgs-Rental/Lease – 56% Budget Increase

This line is used to fund the leased Town Offices space. This line is proposed to increase in 2020 in order to fund repairs and other lease requirements. The Town has occupied the facility at 333 Calef Highway since 2011.

01-4194-01-4624 – Gen Govt Bldgs-Heating Fuel – 20% Overspent

This line funds heating fuel (oil and gas) for Town facilities. Prices and usage contributed to this line being overspent.

01-4194-01-4624 – Gen Govt Bldgs-Heating Fuel – 20% Budget Increase

Properly budgeting for current prices and usage.

01-4194-01-4626 – Gen Govt Bldgs-Vehicle Fuel – 17% Overspent

This line funds vehicle fuel for Town equipment (public safety, highway, and building and codes). Prices and usage contributed to this line being overspent.

01-4194-01-4626 – Gen Govt Bldgs-Vehicle Fuel – 17% Budget Increase

Properly budgeting for current prices and usage.

01-4194-01-4754 – Gen Govt Bldgs Equipment – Budget Increase

This line was previously unused. In 2020, this line is proposed to fund the equipment and furniture needs of the new Town Hall. The Departments in the current Town Offices utilize many pieces of equipment and furniture which belong to the rented building. The Town is pursuing alternative sourcing options for all equipment/furniture needs including used and surplus sources.

General Government Buildings Budget Narrative – 2020

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4194-01-4112	Gen Gov Bldg-P/T Hourly Wages	\$ 29,302	\$ 30,592	\$ 1,290	4.40%

This line is used to fund two part-time custodian positions for the Town Offices and the Public Safety Building.

01-4194-01-4154	Gen Gov Bldg-Earned Time Buyout	\$ 100	\$ 100	\$ -	0.00%
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This line is used to fund earned-time buyout for the two custodians.

01-4194-01-4290	Gen Gov Bldg-Employee Benefits	\$ 3,294	\$ 3,499	\$ 205	6.21%
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This line is used to fund the payroll taxes and benefits for the two custodians.

01-4194-01-4350	Gen Govt Bldgs-Contracts	\$ 43,012	\$ 43,012	\$ -	0.00%
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This line is used to fund service and maintenance contracts for Town facilities. This line is also used to fund the Facility Manager services provided by the School District's Facility Manager.

01-4194-01-4431	Gen Govt Bldgs-Building Maintenance	\$ 100,000	\$ 75,000	\$ (25,000)	-25.00%
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This line is used to fund the maintenance needs of Town facilities. This line is reduced by \$25,000 in 2020 to fund equipment needs of the new Town Hall.

01-4194-01-4432	Gen Govt Bldgs-Equipment Maintenance	\$ 2,000	\$ 2,000	\$ -	0.00%
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This line is used to fund proper maintenance of facility equipment.

01-4194-01-4441	Gen Govt Bldgs-Rental/Lease	\$ 64,300	\$ 100,000	\$ 35,700	55.52%
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This line is used to fund the leased Town Offices space. This line is proposed to increase in 2020 in order to fund repairs and other lease requirements. The Town has occupied the facility at 333 Calef Highway since 2011.

01-4194-01-4442	Gen Govt Bldgs Equipment Rental	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4194-01-4531	Gen Govt Bldgs-Communications	\$ 31,400	\$ 31,400	\$ -	0.00%
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This line is used to fund telecommunications for the Town. The Town currently leases phone equipment from FirstLight (formerly BayRing). This line will be reduced for 2020 to accurately reflect the cost of Office 365 Phone System.

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4194-01-4622	Gen Govt Bldgs-Electric	\$ 44,000	\$ 44,000	\$ -	0.00%

This line funds the electricity usage of Town facilities. The Town is in a negotiated electricity supply rate to reduce costs.

01-4194-01-4624	Gen Govt Bldgs-Heating Fuel	\$ 25,000	\$ 30,000	\$ 5,000	20.00%
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This line funds heating fuel (oil and gas) for Town facilities.

01-4194-01-4626	Gen Govt Bldgs-Vehicle Fuel	\$ 75,000	\$ 87,500	\$ 12,500	16.67%
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This line funds vehicle fuel for Town equipment (public safety, highway, and building and codes).

01-4194-01-4651	Gen Govt Bldgs-Operating Supplies	\$ 2,900	\$ 2,900	\$ -	0.00%
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This line funds operating supplies.

01-4194-01-4754	Gen Govt Bldgs Equipment	\$ 1	\$ 25,000	\$ 24,999	2499900.00%
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This line was previously unused. In 2020, this line is proposed to fund the equipment and furniture needs of the new Town Hall. The Departments in the current Town Offices utilize many pieces of equipment and furniture which belong to the rented building. The Town is pursuing alternative sourcing options for all equipment/furniture needs including used and surplus sources.

Barrington Highway Department

Marc Moreau

Road Agent

603-948-5203

P.O. Box 660

Barrington, NH 03825

mmoreau@barrington.nh.gov

September 30, 2019

To: Conner MacIver

Re: Town Hall Paving

Attached, please find a budgeting price for reclaiming and repaving the Town Hall parking lot with a binder coat only. \$30,280.

There is an additional price for a 1" finish coat if needed but bear in mind that over half of the existing area is currently binder with no top coat. Also, some or all the manhole structures may have to be reset. There is a price for that in the R&D quote as well.

Estimated binder coat only: \$30,280

Estimated top coat: \$20,150

Structure adjustment: \$ 385 each (12 structures) = \$4,260

Cut out and patch existing holes: \$5,500



Scan0002.pdf

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

October 3, 2019

Connor MacIver, Town Administrator
Barrington Town Offices
P.O. Box 660
Barrington, NH 03825

Subject: Fiscal Year 2021 Dues (July 1, 2020 – June 30, 2021)

Dear Mr. MacIver:

The Strafford Regional Planning Commission understands that the majority of our member communities are now preparing their municipal budgets, and therefore we are providing the following information for your budget committee's consideration.

At the September 26, 2019 Commission meeting, the Commissioners approved the Executive Committee recommended FY 2021 dues. This year the Executive Committee recommended to the full Commission a 1.8% increase in the per capita rate. This increase is tied to the June 2018 to June 2019 CPI-U-all items. Additionally, there was a population adjustment as the dues for FY 2020 were based on the 2018 Population Estimates from the NH Office of Strategic Initiatives.

The Dues table is attached to this letter. If you have any questions please feel free to contact me at 603-994-3500 or by email at jczysz@strafford.org.

With best regards,

A handwritten signature in black ink, appearing to read "Jennifer Czysz".

Jennifer Czysz, AICP
Executive Director
Strafford Regional Planning Commission

Cc by email: Marcia Gasses

Strafford Regional Planning Commission

Fiscal Year 2021 Dues Rates

Approved by the SRPC Commission on Sept. 26, 2019

Community	2018 Population Estimates Source: NH OSI	FY2021 Per Capita Rate for up to 5,000 Population using 1.8% CPI Increase	FY2021 Per Capita Rate for above 5,000 Population using 1.8% CPI Increase	FY2021 Proposed Dues (Based off of 2018 Pop Estimates)	Dues Change from FY2020- FY2021
Dover	31,326	\$1.2475	\$0.5884	\$21,727.51	\$678.38
Rochester	30,809	\$1.2475	\$0.5884	\$21,423.31	\$716.92
Durham	15,946	\$1.2475	\$0.5884	\$12,678.02	-\$60.78
Somersworth	11,848	\$1.2475	\$0.5884	\$10,266.79	\$237.60
Newmarket	9,455	\$1.2475	\$0.5884	\$8,858.76	\$212.70
Barrington	9,060	\$1.2475	\$0.5884	\$8,626.35	\$232.29
Farmington	6,902	\$1.2475	\$0.5884	\$7,356.59	\$161.87
Wakefield	5,141	\$1.2475	\$0.5884	\$6,320.43	\$142.97
Nottingham	5,099	\$1.2475	\$0.5884	\$6,295.72	\$148.31
Milton	4,620	\$1.2475		\$5,763.42	\$153.38
Lee	4,421	\$1.2475		\$5,515.17	\$161.24
Northwood	4,283	\$1.2475		\$5,343.02	\$147.17
Strafford	4,142	\$1.2475		\$5,167.12	\$161.21
New Durham	2,636	\$1.2475		\$3,288.39	\$86.33
Rollinsford	2,579	\$1.2475		\$3,217.29	\$96.10
Middleton	1,807	\$1.2475		\$2,254.22	\$53.34
Madbury	1,826	\$1.2475		\$2,277.92	\$63.56
Brookfield	725	\$1.2475		\$904.43	\$30.70
TOTALS	152,625			\$137,284.46	\$3,423.28

FY2021 per capita rate is the FY2020 per capita rate with **1.8%** increase for June 2018 to June 2019 CPI change

Sources:

<http://www.bls.gov/news.release/pdf/cpi.pdf>

<https://www.nh.gov/osi/data-center/population-estimates.htm>

General Assistance Budget Narrative – 2020

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4441-01-4112	Gen Asst-PT Hourly Wages	\$ 8,466	\$ 8,723	\$ 257	3.04%

This line is used to fund the part-time welfare caseworker.

01-4441-01-4290	Gen'l Asst-Employee Benefits	\$ 728	\$ 848	\$ 120	16.53%
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This line is used to fund the payroll taxes and benefits of the welfare caseworker.

01-4441-01-4560	Gen Asst-Conferences/Training	\$ 100	\$ 100	\$ -	0.00%
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This line is used to provide conferences and trainings for the welfare caseworker.

01-4441-01-4580	Gen Asst-Mileage & Expenses	\$ 100	\$ 100	\$ -	0.00%
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This line is used to reimburse mileage and expenses for the welfare caseworker when travel in an official capacity.

01-4444-01-4832	Gen Asst-Food Pantry	\$ 15,000	\$ 15,000	\$ -	0.00%
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This line is used to support the Barrington Food Pantry.

01-4444-01-4833	Gen Asst-Transportation	\$ 1,500	\$ 1,500	\$ -	0.00%
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This line is used to fund an annual contribution to ReadyRides which provides transportation within Barrington.

01-4444-01-4834	Gen Asst-Community Action	\$ 2,000	\$ 2,000	\$ -	0.00%
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This line is used to fund an annual contribution to Community Action Partnership.

01-4444-01-4835	Gen Asst-Shelters	\$ 2,000	\$ 2,000	\$ -	0.00%
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This line is used to fund annual contributions to area shelters.

01-4445-01-4831	Gen Asst-Food/Rent/Utilities	\$ 30,000	\$ 30,000	\$ -	0.00%
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This line is used to provide welfare support to Barrington residents in need.

01-4419-01-4350 Health Dept.-Rural Dist. Health/WRC/LHC - Description and History

Agency/Year	2013	2014	2015	2016	2017	2018	2019	2020
Lamprey Healthcare	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200
Homemakers Helath Services	\$3,928	\$3,868	\$2,258	\$3,868	\$3,868	\$3,868	\$3,868	\$3,868
Cornerstone/Rochester Visting Nurses	\$6,003	\$6,003	\$6,003	\$6,003	\$6,003	\$6,003	\$6,003	\$6,003
CASA		\$500	\$500	\$500	\$500	\$500	\$500	\$500
American Red Cross	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
Haven (formerly A Safe Place)	\$500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000
Meals on Wheels							\$1,500	\$1,500
Total	\$13,131	\$14,071	\$12,461	\$14,071	\$14,071	\$14,071	\$15,571	\$16,571

Updated: 9/16/2019



American Red Cross
New Hampshire and
Vermont Region

August 19, 2019

Town of Barrington
Attn: Tiffany Caudle, Municipal Office Administrator
PO Box 660
Barrington, NH 03825

Dear Tiffany,

Our mission at the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,000 individuals.
- We installed more than 4,000 and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained almost 24,000 people in first aid, CPR, and water safety skills.
- We collected 76,150 units of blood at over 2,500 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In our region, over 250 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Barrington. **This year, we respectfully request an appropriation of \$500.00.** These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

For more information about the work we've been doing in your area, please refer to the attached Impact Sheet for Strafford County.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request and your generous history of supporting this essential work.

Sincerely,

Rachel Zellem
Regional Development Specialist

New Hampshire Headquarters • 2 Maitland Street, Concord, NH 03301
Vermont Headquarters • 32 N Prospect Street, Burlington, VT 05401
1-800-464-6692

www.redcross.org/nhvt



American Red Cross
New Hampshire and
Vermont Region

Strafford County Service Delivery

July 1, 2018 - June 30, 2019

Disaster Response

In the past year, the American Red Cross has responded to **15 disaster incidents**, assisting **80 residents** of **Strafford County**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disasters	Individuals
Barrington	2	11
Dover	3	13
Farmington	2	6
Rochester	4	30
Somersworth	3	16
Strafford	1	4

Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Strafford County** to educate residents on fire, safety and preparedness. We installed **45 free smoke alarms** in homes and helped families develop emergency evacuation plans.

Service to the Armed Forces

We proudly assisted **120** of **Strafford County's Service Members, veterans and their families** by providing emergency communications and other services, including counseling and financial assistance.

Blood Drives

During the last fiscal year, **Strafford County** hosted **192 Blood Drives** with the American Red Cross, collecting an impressive total of **5,856 pints** of lifesaving blood.

Training Services

Last year, **Strafford** hosted **158 courses**, where **1,404 residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

Volunteer Services

Strafford County is home to **52 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.





American Red Cross
431 18th Street NW
Washington, DC 20006
redcross.org

June 27, 2019

Town of Barrington New Hampshire
PO BOX 660
BARRINGTON NH 03825-0660



Dear Red Cross Supporter,

The American Red Cross is very grateful for your generous gift of \$500.00 on June 20, 2019 to Where It Is Needed Most. On behalf of those we serve, thank you.

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors, like you.

Your questions and feedback are very important to us. Please feel free to contact us at redcross.org or call 1-800-RED CROSS (1-800-733-2767).

You make a difference, thank you for standing with us.

Sincerely,

Gail McGovern
President and CEO, American Red Cross

P.S. Did you know that many employers match gifts from their employees? Your gift could go twice as far. Please visit redcross.org/matching to view a list of participating companies.

Donation Total: \$500.00
Donation Date: June 20, 2019
Designation: Where It Is Needed Most

Please keep this page for tax purposes

As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.



Administrative Offices:

577 Central Avenue, Suite 10
Dover, NH 03820
603-435-2500

Mailing Address:

PO Box 160
Dover, NH 03821-0106

Head Start Centers:

577 Central Avenue, Suite 50
Dover, NH 03820
603-285-9460

120 Main Street
Farmington, NH 03835
603-755-2883

55 Industrial Drive
Milton, NH 03851
603-652-0990

150 Wakefield Street
Rochester, NH 03867
603-285-9461

46 Stackpole Road
Somersworth, NH 03878
603-817-5458

Outreach Offices:

577 Central Avenue, Suite 16
Dover, NH 03820
603-435-2500

527 Main Street
Farmington, NH 03835
603-460-4313

10 Cold Spring Manor
Rochester, NH 03867
603-435-2500

August 28, 2019

Mr. Conner MacIver, Town Administrator
Board of Selectmen and Budget Committee
Town of Barrington
PO Box 660
Barrington, NH 03825

Dear Mr. MacIver:

Community Action Partnership of Strafford County (CAPSC) is pleased to submit this request for \$2,000 in assistance from the Town of Barrington in the 2020 budget.

At CAPSC, we strongly believe no one should go without having their basic needs met. As the leading anti-poverty agency in Strafford County, we strive to empower individuals and families to achieve self-sufficiency by opening the doors to resources and opportunities that offer a hand up, not a hand out. When we achieve this goal, we reduce the impact of poverty and build a stronger community.

Last year, CAPSC helped 11,071 Strafford County households become self-sufficient through housing, child and parent education, utility assistance, nutrition, transportation, and job training and employment services at a value of \$13.4 million. Your investment in our organization and its programs was leveraged to provide **\$220,149 (an increase of 27% or \$46,444 over last year) in services to 268 households** in Barrington. These services include:

- 119 households in Barrington received \$112,756 in fuel assistance;
- 127 households received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value of \$62,734;
- 2 individuals or families on the verge of homelessness or literally homeless received emergency housing services, and
- 6 households received Weatherization assistance in Barrington at a value of \$21,535 to make energy efficient improvements to their home.

A detailed report of the services provided to your residents is attached.

Your continued support is critical to our ability to provide services that reduce poverty and help members of our community meet their basic needs. It is our hope that the services provided by CAPSC, reduce the burden on your town and other systems of care in our community. We greatly appreciate your past support and look forward to a continued partnership to address poverty in Strafford County.

Sincerely,

A handwritten signature in black ink that reads "EA Andrews Parker". The signature is written in a cursive, flowing style.

Betsey Andrews Parker, MPH
Chief Executive Officer

2018-2019 Service Stats Strafford County Total Town of Barrington

NUMBER OF RESIDENTS/HOUSEHOLDS SERVED	Strafford County	Barrington
Electrical Assistance- # households	2,863	127
Fuel Assistance- # households	2,559	119
Homeless Outreach	214	
Coordinated Entry	1,578	
Homeless Prevention (sec dep, RRH, Prevention)	131	2
Head Start- # of children	194	-
Early Head Start- # of children	154	1
Early Head Start Child Care Partnership # of children	47	-
Home Visiting - Health Families America # of families	33	-
Home Visiting - Comprehensive Family Supports and Services # of families	80	3
Childcare- # of children	50	-
Neighbor Helping Neighbor- # of households	163	2
Senior Transportation- # of rides	2,446	9
Weatherization Assistance- # of homes	343	4
Employment Programs (WPS&WIOA)	105	1
CDFA Early Childhood Education Grant	4	-
Housing Support Services (Covered Bridge/Woodbury Mills/Bradley Commons)	107	
TOTAL	11,071	268
Average		2%
NUMBER OF GOODS PROVIDED	Strafford County	Barrington
TEFAP Pounds of Food distributed to Strafford County Food Pantries	248,983	
Emergency Food distributed from CAP offices for any residents in Strafford County (Households)	3,577	32
Thanksgiving - # of baskets	398	7
Christmas- # of baskets	349	5
Summer Meals Program (7/1/18 - 8/31/18)- # of breakfast meals provided at sites in municipalities	13,134	-
Summer Meals Program- (7/1/18 - 8/31/18) # of lunch meals provided at sites in municipalities	15,225	-
Summer Meals Program (6/25/19 - 6/30/19)- # of breakfast meals provided at sites in municipalities	862	-
Summer Meals Program- (6/25/19 - 6/30/19) # of lunch meals provided at sites in municipalities	1,126	-
After School Snack	16,528	-
After School Dinner	17,117	-
TOTAL	317,299	44
VOLUNTEERS		
Summer Meals # of Volunteers	25	-
Summer Meals # Volunteer Hours	789	-
TEFAP # of Volunteers	260	-
TEFAP # of Volunteer Hours	614	-
TEFAP # of Volunteer Miles	1,933	-

2018-2019 Service Stats Strafford County Total Town of Barrington

Value of goods and services provided	Strafford County	Barrington
Electrical Assistance (average \$436 per household)	\$1,453,615.42	\$62,733.73
Fuel Assistance (average \$947.53 per house)	\$2,424,728.08	\$112,756.07
Homeless Outreach	\$7,389.73	
Coordinated Entry	\$4,677.00	
Homeless Prevention	\$156,317.52	\$1,840.48
Head Start	\$2,559,197.56	\$0.00
Early Head Start	\$1,887,454.80	\$12,256.20
Early Head Start Child Care Partnership	\$1,093,784.00	\$0.00
Home Visiting - Health Families America	\$148,500.00	\$0.00
Home Visiting - Comprehensive Family Supports and Services	\$160,000.00	\$6,000.00
Child care	\$559,000.00	\$0.00
Neighbor Helping Neighbor	\$36,817.95	\$262.11
Senior Transportation (\$24.89 per ride)	\$60,880.94	\$224.01
Employment Programs (WPS-WIA Adult & Displaced)	\$74,760.00	\$712.00
CDFA Early Childhood Education Grant	\$0.00	\$0.00
Housing Support Services (Covered Bridge/Woodbury Mills/Bradley Commons)	\$27,968.00	\$0.00
Weatherization Assistance	\$2,162,184.52	\$21,534.60
TEFAP Food Distribution in \$ Value	\$274,107.92	
TEFAP Volunteer Hours @ 8.50 an Hour	\$5,219.00	\$0.00
TEFAP # of Volunteer Mileage @ .44 a Mile	\$850.70	\$0.00
Emergency Food distributed from CAP offices for all residents in Strafford County @ \$40 per pantry	\$143,080.00	\$1,280.00
Thanksgiving (Baskets) @ 50.00 per Basket	\$19,900.00	\$350.00
Christmas (Baskets) @ 40.00 per Basket	\$13,960.00	\$200.00
Summer Meals (Meals) @ 2.2325 Per Breakfast (7/1/18 - 8/31/18)	\$29,321.66	\$0.00
Summer Meals @ 3.9225 Per Lunch (7/1/18 - 8/31/18)	\$59,720.06	\$0.00
Summer Meals (Meals) @ 2.2975 Per Breakfast (6/25/19 - 6/30/19)	\$1,980.45	\$0.00
Summer Meals @ 4.0325 Per Lunch (6/25/19 - 6/30/19)	\$4,540.60	\$0.00
Summer Meals Volunteer Hours @ 9/Hour	\$7,101.00	\$0.00
After School Snack @.91 per meal	\$15,040.48	\$0.00
After School Supper @3.545 per meal	\$60,679.77	\$0.00
TOTAL	\$13,452,777.16	\$220,149.20



CORNERSTONE VNA
HOME • HEALTH • HOSPICE

Trusted Care since 1913

August 12, 2019

Amy Doherty, Financial Officer
Town of Barrington
PO Box 660
Barrington, NH 03825

AUG 15 REC'D

Dear Ms. Doherty;

I am pleased to submit this letter requesting funding from the Town of Barrington. Over the years we have been fortunate to receive financial support from many of the area towns and cities we service to help offset the costs of providing home health and hospice care to residents in need. As one of the 38 municipalities within our service area, we respectfully ask for your consideration for continued funding in the amount of \$ 6,003 for the upcoming Fiscal Year 2020 – 2021 which is based on the 2010 town census of 8,576 at a per capita rate of .70. For the most recent calendar year, Cornerstone VNA provided services to 4680 patients which includes 2,792 visits and 183 residents of Barrington.

I am proud to share Cornerstone VNA continued to experience growth over the past year. We also received local and national accolades for providing exceptional care and services to patients and the community. These awards would not be possible without the combined support of our local foundations, businesses, individuals and municipalities such as the Town of Barrington, who believes in our mission and shares our commitment to ensuring our community members have access to quality care at home. As a nonprofit, your financial support gives us the resources we need in order to:

1. Strengthen the clinical expertise of our team by providing continuing education opportunities.
 - Over the past year more than ten of our clinicians received additional Certification in wound care, hospice and palliative care and Oasis. Our goal is to have All of our clinician certified in chronic care management.
2. Provide underfunded and non-reimbursable services such as palliative care for individuals living with chronic illnesses. Telehealth, a sophisticated remote monitoring system for our most vulnerable patients is also non-funded. This support allows us to care for your residents who are uninsured or underinsured.
3. Provide free wellness clinics and educational programs for our community members, businesses and health care professionals.
4. Offer assistance to family caregivers through annual events, monthly support groups and volunteer services.

These are just a few examples of how local town funding keeps our organization strong and gives us the ability to be an important resource for your residents. I hope you will continue to support Cornerstone VNA. Your support will help to ensure we can provide the highest quality of care at home for people of all ages, from birth through end-of-life.

Thank you for your consideration.

Sincerely,

Julie Reynolds, RN, MS
Chief Executive Officer



August 1, 2019

Conner McIver, Town Administrator
Town of Barrington
PO Box 660
Barrington, NH 03825

Dear Mr. McIver,

Please accept this letter as Cross Roads House's request for a 2020 grant of \$1,000.00.

At Cross Roads House, we provide:

- Emergency and transitional shelter
- Three meals a day provided to residents
- Dinner meal prepared by volunteers seven nights/week
- Needs assessments and case management services
- Access to a variety of services on-site (e.g., mental health counseling, primary medical and dental care, AA & NA meetings)
- Referrals to services throughout the community (e.g., public housing, rehab, counseling, parenting support, Community Action Programs and more)
- Support and direction for returning to permanent housing
- "Rent Ready" and "Ready to Work" seminar classes
- Post shelter case management to help maintain housing

In the year ended June 30, 2019, we provided 34,124 bed nights of shelter to 446 people, including 30 families with 62 children. Of those served, 4 were residents of Barrington who stayed for 143 bed nights.

Cross Roads House provides vital services to the homeless in our community and is a critical safety net for those in need. If our services were not available, local towns would be obligated to send homeless families and individuals to shelters out of the area or have to put people in motel rooms, which would be very costly. There are many benefits to keeping people close to support services, employment, and schools in their own community.

Highlights from our last fiscal year (ending 6/30/19), are illustrated in the following outcomes:

- Our emergency shelter for single adults was over capacity 63% of nights. From November 1, 2018 through June 30, 2019, our emergency shelter was over capacity 94% of nights.
- Our average length of stay was 77 days
- Our recidivism rate decreased to 5% for all residents who move from Cross Roads House to permanent housing. Our family recidivism rate was 0%. Recidivism is measured by the number of single adult and family households who exited Cross Roads House to permanent housing from 7/1/2017 to 6/30/2018, who had returned to Cross Roads House by 6/30/19.

Given the breadth of service we provide at the funding level we are requesting, I hope the town sees Cross Roads House as a good value and will consider this request for support for the coming year. Please let me know if you need further information. I would be happy to discuss our request with you.

Cross Roads House, Inc.
600 Lafayette Road
Portsmouth, NH 03801
Ph: 603.436.2218
Fax: 603.430.9217

www.crossroadshouse.org
info@crossroadshouse.org

Sincerely,

Martha Stone
Executive Director

Town of Barrington
Conner MacIver
333 Calef Highway
PO Box 660
Barrington, NH 03825

August 30, 2019

Dear Mr. MacIver,

Lamprey Health Care thanks the Town of Deerfield for its ongoing support. As you know, Lamprey Health Care is a nonprofit community health center with medical centers in Newmarket, Raymond and Nashua, New Hampshire. We are proud of our 48 year history of providing innovative, high quality health care to the communities in the Southern and Seacoast Areas of New Hampshire. **In 2018, Lamprey Health Care served 16,262 patients and provided 68,940 office visits.**

Our mission is to provide the highest quality primary care and health related services with an emphasis on prevention and lifestyle management regardless of an individual's ability to pay. Focusing on the health of the patient as well as the community as a whole, Lamprey Health Care offers the following care and services to its patients:

- Primary care
- Prenatal and obstetrical care
- Pediatric care
- Reproductive health services
- Chronic disease management
- Nutrition counseling
- Health education and outreach
- Social services and case management
- Behavioral Health Services
- Substance abuse screening
- Free/reduced cost prescription drugs
- Interpretation services

Our Senior Transportation Program provides seniors and disabled individuals access to essential services, such as medical appointments with primary care physicians and specialists, grocery stores, local pharmacies and other necessary errands. These services are available to all area physician offices and non-Lamprey Health Care patients so that our vulnerable populations have access to medical care.

In 2018, our senior transportation program provided more than 5,617 rides to area seniors and disabled residents. Residents utilize our transportation program for shopping trips, medical appointments and monthly recreational outings.

Despite years of funding reductions to this program, Lamprey Health Care remains committed to its mission of serving the uninsured and medically underserved in the community and ensuring lack of transportation is not a barrier to care. With your support of \$2,200 for FY2020, we can continue to improve access and the health of our residents and communities as a whole by meeting the needs of our patients.

Attached is more detailed information about our agency and the transportation program. Please call Deb Bartley at (603) 292-7212 if you have further questions and we'd like to thank you for this opportunity to serve your community.

Sincerely,

Gregory White
Chief Executive Officer

**2020 REQUEST FOR MUNICIPAL FUNDING
TOWN OF BARRINGTON**

AGENCY: LAMPREY HEALTH CARE
ADDRESS: 207 SOUTH MAIN STREET NEWMARKET, NH 03857

Lamprey Health Care is a Private, non-Profit 501(c)(3) organization. Federal Tax ID #: 23-7305106

POLICY MAKING BODY: Volunteer Board of Directors

CONTACT PERSON: Lauren Garza, Grants & Development Coordinator
lgarza@lampreyhealth.org
(603) 292-7240

BOARD OFFICERS

Frank Goodspeed (Interim Chairperson), 120 Walnut Street, Nashua, NH 03060 Thomas C. Drew (Secretary), 2 Fogg Circle, Newmarket, NH 03857 Arvind Ranade (Treasurer) 1 Hadley Drive, Nashua, NH 03062

MISSION: The mission of Lamprey Health Care is to provide high quality primary medical care and health related services, with an emphasis on prevention and lifestyle management, to all individuals regardless of ability to pay.

PROGRAM: *Senior Transportation Program* provides seniors 60 or older and adults with disabilities access to essential services, such as medical appointments, grocery stores, local pharmacies and other necessary errands. Our buses are handicap accessible and our drivers are trained Transportation Health Workers who receive Passenger Assistance Training. Access to essential services makes it possible for this population to remain self-sufficient and in their own homes. Our team consists of a Director of Transportation Services, 2 Transportation Health Workers, 20 volunteers, 2 handicap accessible buses, 1 accessible van and 1 car. Lamprey Senior Transportation Program provides seniors and adults with disabilities reliable transportation that offers door-to-door service, access to resources and a beneficial social network.

AMOUNT REQUESTED: \$2,200

FUNDING SOURCES: Lamprey Health Care funds for medical care come from many sources, including the U.S. Public Health Service Rural Health Initiative, and the NH Division of Public Health Services. Lamprey Senior Transportation receives funding from the Bureau of Elderly and Adult Services, New Hampshire Department of Transportation, 29 towns, and rider donations. A rider donation of \$5.00 is requested for the shopping trip and \$10.00 for the recreational outing. Over 80% of our riders contribute, no one is ever denied service for lack of a donation.

Lamprey Health Care is proactive about meeting community needs and is continually on the lookout for new grants and innovative funding opportunities.

In 2018 152 Barrington residents made 613 visits to Lamprey Health Care, Lamprey Healthcare provided \$659.00 of free or reduced fee medical care to those who qualified from the town of Barrington.

Lamprey Health Care is pleased to continue to provide services to residents of Barrington.



Strafford Nutrition & Meals on Wheels
25 Bartlett Avenue Suite A – Somersworth, NH 03878
Tel (603) 692-4211 Fax (603) 841-5525

August 28, 2019

Barrington Board of Selectmen
333 Calef Highway
PO Box 660
Barrington, NH 03825

Dear Selectmen:

SNMOW requests the Town of Barrington's support to help provide meals and safety services to the residents of Barrington who look to us for assistance as part of their next budget cycle.

OUR MISSION

To promote the well being of the elderly and disabled adults of Strafford County by providing services to foster independence in their own home and prevent or delay the need for institutional care. Through the delivery of hot nutrition meals in home or community settings, daily safety checks, nutrition education, and nutritional assessments SNMOW will promote physical and emotional health, protect their quality of life, and aide in the social & economic needs of the elderly and disabled.

SERVICE PROVIDED TO BARRINGTON RESIDENTS

28 Barrington Residents (on average we are feeding 14 Barrington residents per day)

3,540 Nutritious Meals

2,573 Safety Checks and Support Services

SNMOW provides services all year round from the Waldron Towers in Dover. We provide meals Monday – Friday, with provisions for evenings and weekends for clients certified with greater needs.

TOWN SUPPORT PROVIDES MEALS FOR TOWN RESIDENTS

Cost of providing Meals on Wheels to Barrington residents: \$30,090.00

**We are asking the Town of Barrington to contribute \$1,200.00
towards the cost of these services.**

A lot of individuals mistakenly believe that Meals on Wheels is fully funded. They tend to think we are what many refer to as an entitlement program and maybe that is why less than 2% of philanthropy money is put towards senior related programs. The truth is we must raise about \$150,000 each year just to maintain the current level of service. Town funding is needed for these specific reasons:

- Meeting Matching Grant Requirements. The Federal/State funding we do receive is a matching grant that requires we raise about 30% of the cost of each meal from local sources. In Barrington, that meant we had to raise the match for 2,657 of the meals served. We only ask the Town to contribute a small portion towards the local match requirement. We make up most of the match through various means, including the donations made by the clients towards the cost of their meal.

- Town support helps prevent waiting lists. Town support also helps us to feed clients who need and qualify for the service, but we have exceeded the amount of units allowed under our grants. In Barrington we had to raise 100% of the cost for 883 more meals served beyond the 2,657 units allotted through the grant.

SNMOW'S IMPACT AFFECTS A BROAD SPECTRUM

Individual Impact – *"I am very grateful to all the Meals on Wheels staff that make a warm, nutritious meal for me every day. Your care and thoughtfulness does not go unnoticed."*

In addition to the nutritious meal helping promote physical health, our staff with their everyday gestures and training also promotes emotional health, especially for those clients who are more isolated.

Family Impact – *"I would like to let the public know how understanding the Meals on Wheels people are. They just don't cook and deliver meals; it's the smile, and someone checking in on shut-ins. Like this past Friday, when they brought my Dad his lunch. My Dad had thought he was coming down with a cold, the MOW people didn't agree, and called an ambulance. It was another heart attack. He's doing just fine. Again, my personal thanks to all of you."*

In a world where families no longer have a stay at home member or may live great distances apart, we are able to help support them by feeding and checking in on their loved ones, with the reassurance that as any concerns arise we will bring it to their attention.

Community Impact – *"As a former Budget Committee member for years, I wish I knew then what I do now! Meals on Wheels is such a worthwhile answer to helping people stay out of institutions."*

Meals on Wheels benefits go beyond the impact on the individual, we benefit the town too:

- Town welfare costs, as Meals on Wheels feeds residents in need.
- County taxes, as Meals on Wheels impacts nursing home placements.
- Demands on the local police force, fire department, and ambulance service as this at-risk elder population is fed and checked on through the daily Meals on Wheels service.
- Working Barrington residents can have peace of mind, knowing their loved ones are being fed and checked on during the day.

One year of Meals on Wheels = Ten days of Nursing Home care = One day of Medical Care

MEALS ON WHEELS A WORTHWHILE INVESTMENT WITH A HISTORY OF SUCCESS

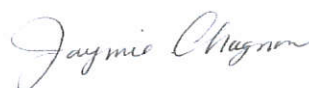
Meals on Wheels is a financially sound response to the greatly increasing number of elderly, some of whom require assistance to continue to remain at home. Our most recently tabulated survey with 258 respondents showed service going to high need clients:

- 68.9% of the clients over 70 years old,
- 76.8% responding that this is their only meal of the day,
- 96.2% telling us that, Meals on Wheels benefited their health, and helped them to remain living independently.

SNMOW has been serving the communities of Stafford County since 1973 providing a ready hot meal and safety checks for those in need. We strive to do our best to keep our requests reasonable, our costs under control, including an Administration cost which is about 9.8%, and of course to provide a quality service to the seniors of Barrington.

Town support is critical in our ability to continue serving the seniors and disabled adults of your community and a cost effective way to deal with your aging populations needs.

Sincerely,



Jaymie Chagnon
ExecutiveDirector@SNMOW.org



Dear Town of Barrington New Hampshire,

This is a request for support in the amount of \$2,000 for the Homeless Center for Strafford County in the year 2020.

We have appreciated the municipal support provided to our non-profit in years past and in 2019 have been funded in part by Dover (CDBG funding) , Milton, Lee, Durham and Barrington.

Our goal is always to serve Strafford County residents first and to reach out to supporting welfare offices in our county as the first point of contact when we have shelter space openings.

Last season we placed all families served in permanent housing. Our two-generational approach to addressing homelessness is unique and we strive to provide an environment that is free from any adverse event for children. We function with a high level of respect and dignity towards each other here at the shelter and that environment creates positive outcomes for both generations served.

Our financial literacy, reading literacy, landlord relationship training, job interview skills training, resume creation workshops, chore charts, nutritional shopping and cooking classes along with our nurturing parenting programming and mental health first aid classes are helping move our clients into better living and employment situations.

We thank you for funding our non profit in prior years and respectfully, request that you provide continued support in 2020.

With Gratitude,

Tracy S. Hardekopf, MS, MPP, SHRM-SCP
Executive Director - The Homeless Center for Strafford County

Miscellaneous Budget Narrative – 2020

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4150-03-4310	Assessing-Contracts	\$ 45,000	\$ 49,500	\$ 4,500	10.00%

This line is used to fund the contracted assessing services provided to the Town.

01-4150-05-4110	Treasurer-Salary	\$ 6,852	\$ 7,058	\$ 206	3.00%
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This line is used to fund the stipend for the appointed Town Treasurer.

01-4150-06-4110	Deputy Treasurer Salary	\$ 1,010	\$ 1,040	\$ 30	3.00%
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This line is used to fund the stipend for the appointed Deputy Town Treasurer.

01-4152-03-4310	Revaluation-Contracts	\$ 54,000	\$ 1	\$ (53,999)	-100.00%
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This line will be unused for 2020. In 2019, this line was used to fund the Department of Revenue Administration-required five-year revaluation. The Town's contracted assessor performed this revaluation in 2019.

01-4153-01-4332	Legal	\$ 58,000	\$ 58,000	\$ -	0.00%
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This line funds the Town's counsel. All Departments charge legal expenses to this line (except those which are reimbursed). In 2019, \$8,000 was added to this line to cover the potential bond-counsel for the proposed new library. An additional \$8,000 will remain in this line for library bond counsel in 2020.

01-4155-01-4154	Payroll Admin-End of Service	\$ 15,000	\$ 15,000	\$ -	0.00%
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This line helps to fund the earned-time buyout in end of service situations. Each Department budgets for regular earned-time buyout within their budget. This line is used to make up the difference after the earned-time buyout lines are exhausted for end of service.

01-4155-01-4210	Payroll Admin-Health Insurance	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4155-01-4220	Payroll Admin-Employer FICA/Medicare	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4155-01-4230	Payroll Admin-Retirement	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4155-01-4250	Payroll Admin-Unemployment Compensation	\$ 1	\$ 1	\$ -	0.00%

This line is unused.

01-4155-01-4260	Payroll Admin-Workers Compensation	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4155-01-4290	Payroll Admin-Medical Surveillance Program	\$ 1,800	\$ 1,800	\$ -	0.00%
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This line is used to fund drug and alcohol testing.

01-4196-01-4520	Insurance	\$ 56,000	\$ 60,000	\$ 4,000	7.14%
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This line is used for the Town's property and liability insurance.

01-4197-01-4341	AdRegAssoc-Strafford Reg Plan	\$ 8,300	\$ 8,500	\$ 200	2.41%
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This line is used to fund the Town's annual membership with Strafford Regional Planning.

01-4419-01-4350	Health Dept-Rural Dist Health/WRC/LHC	\$ 16,571	\$ 16,571	\$ -	0.00%
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This line is used to fund contributions to local health and support organizations including; Lamprey Healthcare, Homemakers Health Services, Sexual Assault Support Services, Cornerstone VNA, CASA, American Red Cross, A Safe Place, Meals on Wheels, and Cross Roads House

01-4583-01-4651	Patriotic Purposes Contracts	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4711-01-4981	Long Term Bond - Principal	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4711-01-4782	Long Term Bond - Interest	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

01-4723-01-4983	TAN Interest	\$ 1	\$ 1	\$ -	0.00%
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This line is unused.

September 30, 2019 Budget Presentation - Tara Barker - Recreation

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4520-01-4110	Recreation-Salary	\$ 58,771	\$ 58,730	\$ 41	\$ 60,538	\$ 1,767	3.01%
01-4520-01-4111	Recreation-FT Hourly Wage	\$ 45,825	\$ 45,204	\$ 621	\$ 47,200	\$ 1,375	3.00%
01-4520-01-4112	Recreation-PT Hourly Wage	\$ 20,808	\$ 13,000	\$ 7,808	\$ 20,699	\$ (109)	-0.52%
01-4520-01-4140	Recreation-Overtime	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4520-01-4154	Recreation-E/T Buyout	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	0.00%
01-4520-01-4290	Recreation-Employee Benefits	\$ 79,529	\$ 75,324	\$ 4,205	\$ 75,890	\$ (3,639)	-4.58%
01-4520-01-4350	Recreation - Contracts	\$ 1,660	\$ 633	\$ 1,027	\$ 660	\$ (1,000)	-60.24%
01-4520-01-4431	Recreation Facilities Maintenance	\$ 900	\$ 500	\$ 400	\$ 512	\$ (388)	-43.11%
01-4520-01-4434	Recreation - Software Security	\$ 4,268	\$ 4,268	\$ (0)	\$ 4,396	\$ 128	3.00%
01-4520-01-4531	Recreation-Communications	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4520-01-4560	Recreation-Conferences & Training	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4520-01-4570	Recreation-Dues & Fees	\$ 325	\$ 305	\$ 20	\$ 325	\$ -	0.00%
01-4520-01-4580	Recreation - Mileage	\$ 1,124	\$ 163	\$ 961	\$ 224	\$ (900)	-80.07%
01-4520-01-4611	Recreation-Office Supplies	\$ 634	\$ 634	\$ -	\$ 682	\$ 48	7.57%
01-4520-01-4612	Recreation-Postage	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4520-01-4754	Recreation-Equipment	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
		\$ 219,947	\$ 204,862	\$ 15,085	\$ 217,230	\$ (2,717)	-1.24%

Updated: 12/3/2019

September 30, 2019 Budget Presentation - Tara Barker - Recreation

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4520-01-4110	Recreation-Salary	\$ 58,771	\$ 58,771	\$ -	\$ 60,538	\$ 1,767	3.01%
01-4520-01-4111	Recreation-FT Hourly Wage	\$ 45,825	\$ 45,825	\$ -	\$ 47,200	\$ 1,375	3.00%
01-4520-01-4112	Recreation-PT Hourly Wage	\$ 20,808	\$ 15,000	\$ 5,808	\$ 19,617	\$ (1,191)	-5.72%
01-4520-01-4140	Recreation-Overtime	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4520-01-4154	Recreation-E/T Buyout	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	0.00%
01-4520-01-4290	Recreation-Employee Benefits	\$ 79,529	\$ 79,529	\$ -	\$ 77,907	\$ (1,622)	-2.04%
01-4520-01-4350	Recreation - Contracts	\$ 1,660	\$ 530	\$ 1,130	\$ 660	\$ (1,000)	-60.24%
01-4520-01-4431	Recreation Facilities Maintenance	\$ 900	\$ 899	\$ 1	\$ 912	\$ 12	1.33%
01-4520-01-4434	Recreation - Software Security	\$ 4,268	\$ 4,268	\$ (0)	\$ 4,396	\$ 128	3.00%
01-4520-01-4531	Recreation-Communications	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4520-01-4560	Recreation-Conferences & Training	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4520-01-4570	Recreation-Dues & Fees	\$ 325	\$ 325	\$ -	\$ 325	\$ -	0.00%
01-4520-01-4580	Recreation - Mileage	\$ 1,124	\$ 1,120	\$ 4	\$ 1,124	\$ -	0.00%
01-4520-01-4611	Recreation-Office Supplies	\$ 634	\$ 634	\$ -	\$ 682	\$ 48	7.57%
01-4520-01-4612	Recreation-Postage	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4520-01-4754	Recreation-Equipment	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
		\$ 219,947	\$ 213,002	\$ 6,945	\$ 219,465	\$ (482)	-0.22%

Updated: 9/11/2019

Recreation Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Recreation	Administrative Assistant	01-4520-01-4112	Gary	Berthelson	1,300	12	1	14.76	12	2	15.20	0	19,617
Recreation	Assistant Recreation Director	01-4520-01-4111	Jessica	Tennis	2080	18	6	22.19	18	7	22.86	0	47,200
Recreation	Recreation Director	01-4520-01-4110	Tara	Barker	2080	22	8	28.46	22	9	29.32	0	60,538

Benefits 77,907 01-4520-01-4290 Includes E/T Buyout Benefits

Earned Time Buyout 5,500 01-4520-01-4154

Line	Budget
01-4520-01-4110	60,538
01-4520-01-4111	47,200
01-4520-01-4112	19,617
01-4520-01-4154	5,500
01-4520-01-4290	77,907

Updated: 9/11/2019

TO: CONNER MACIVER, TOWN ADMINISTRATOR

FROM: TARA BARKER, RECREATION DIRECTOR

DATE: 9/3/19

RE: SUMMARY OF BUDGET LINES

Summary of Budget Lines which are estimated to be 10% of more under or over spent and budget lines which are proposed to increase or decrease 10% or more.

<10% Underspent

- 01-4520-01-4350 Recreation-Contracts
 - 2019 Budget: \$1,660
 - 2019 Estimated Year-End Expenditures: \$660
 - 2020 Proposed Budget: \$660
 - Line will be 60% underspent
 - This line was over budgeted due to the Town no longer contacting with Seacoast Computers. The Technology services for the Recreation Department will be expended through a line within the Administrative budget.

>10% Overspent:

- There will be no lines overspent

>10% Budget Decrease

- 01-4520-01-4350 Recreation - Contracts
 - 2019 Budget: \$1,660
 - 2019 Estimated Year-End Expenditures: \$660
 - 2020 Proposed Budget: \$660
 - Budget is proposed to decrease by 60%

>10% Budget Increase

- There are no proposed increases



TOWN OF BARRINGTON, NEW HAMPSHIRE

FY 2020 Parks and Recreation Budget/Line Item Narratives



SUMMARY:

2020 Parks & Recreation Proposed Budget	\$219,464.25
2019 Parks & Recreation Approved Budget	\$219,947.00
Decrease/Increase	decrease of \$482.75

2020 OVERVIEW

Salaries: \$127,356
Employee Benefits: \$77,907
E/T Buyout: \$5,500.00
Operating Costs: \$8,701.25

01-4520-01-4110: Recreation Salary \$60,538

This line item represents the Director's Salary

2019 Approved Budget: \$58,771
Increase/Decrease: Increase of \$1,767

01-4520-01-4111: FT Hourly Wage \$47,200

This line item represents the Assistant Director's Hourly Wage

2019 Approved Budget: \$45,825
Increase/Decrease: Increase of \$1,375

01-4520-01-4112: PT Hourly Wage \$19,617

This line item represents the Administrative Assistant
Breakdown: Administrative Assistant

2019 Approved Budget: \$20,808
Increase/Decrease: Decrease of \$1,191

01-4520-01-4140: Overtime \$1.00

Over time pay for seasonal/PT employees – line is 100% recoverable through reimbursable funding from the revolving fund

2019 Approved Budget: \$1.00
Increase/Decrease: \$0.00

01-4520-01-4290: Employee Benefits \$77,907.00

Employee Benefits

2019 Approved Budget: \$79,529
Increase/Decrease: Decrease of \$1,622

01-4520-01-4154: E/T Buyout \$5,500.00

Over time pay for seasonal/PT employees – line is 100% recoverable through reimbursable funding from the revolving fund

2019 Approved Budget: \$5,500
Increase/Decrease: \$0.00

01-4520-01-4531: Telephone	\$1.00
This line item represents the office land lines & cell phone.	
Breakdown:	
Bay Ring Communications	\$0.00 General Operating Costs Budget
Verizon Cell Phones (3)	\$0.00 Revolving Fund
<i>2019 Approved Budget: \$1.00</i>	
<i>Increase/Decrease: \$0.00</i>	

01-4520-01-4560: Conferences & Training	\$1.00
This line represents conferences & training provided to staff.	
Breakdown:	
Northern New England's	\$0.00 Revolving Fund Expense
National Congress & Expo	\$0.00 Revolving Fund Expense
BOOST	\$0.00 Revolving Fund Expense
NH State Conference	\$0.00 Revolving Fund Expense
<i>2019 Approved Budget: \$1.00</i>	
<i>Increase/Decrease: \$0.00</i>	

01-4520-01-4350: Contracts	\$660.00
This line represents contracts held between Recreation Department & outside vendor sources	
Breakdown:	
Poland Spring/Crystal Rock	\$300.00 Bubbler \$5.75 rental, \$3.75 per bottle, 65 bottles per year
DM Burns Security Yearly Fee	\$360.00 Alarm system, \$90.00 per quarter
<i>2019 Approved Budget: \$1,660</i>	
<i>Increase/Decrease: Decrease of \$1,000</i>	

01-4520-01-4431: Facilities Maintenance	\$912.00
This line represents contracts for waste removal & unforeseen maintenance	
Breakdown:	
Miscellaneous Maintenance	\$500
Waste Management	\$412 dumpster, \$206 per month, 2 dumps during summer
<i>2019 Approved Budget: \$900</i>	
<i>Increase/Decrease: Increase of \$12.00</i>	

01-4520-01-4434: Software Security	\$4,396.25
This line item represents the equipment that cleans the gym floor and a technology upgrade in the office	
Breakdown:	
Vermont Systems	\$4396.25 Yearly Server Software Hosting
<i>2019 Approved Budget: \$4,268.20</i>	
<i>Increase/Decrease: Increase of \$128.05</i>	

01-4520-01-4570: Dues and Fees	\$325.00
This line item represents the organizations in which the Department belongs	
Breakdown:	
National Recreation & Parks Association	\$175.00
NH Parks & Recreation Association	\$150.00
<i>2019 Approved Budget: \$325</i>	
<i>Increase/Decrease: \$0.00</i>	

01-4520-01-4611: Office Supplies	\$682.00
This line item represents staples, tape, and miscellaneous expenses	
Breakdown:	
Printer Paper	\$500.00 Printer paper, 8 cases, \$55.99 per case
Staples	\$15.00 Standard staples, 2 boxes, \$7.13 per box
Scotch Tape	\$17.00 Scotch tape, 12 rolls per case, \$16.99 per case
Miscellaneous expenses	\$100.00 Pencils, pens, note pads, etc.
<i>2019 Approved Budget: \$634</i>	
<i>Increase/Decrease: Increase of \$48.00</i>	

01-4520-01-4612: Postage		\$100.00
This line item represents the US Mail Postage		
<i>2019 Approved Budget: \$100</i>		
<i>Increase/Decrease: \$0.00</i>		
01-4520-01-4580: Mileage		\$1,124.00
This line item represents the mileage for staff personal vehicles (bank & non-program related)		
<i>2019 Approved Budget: \$1,124</i>		\$500 for Director Mileage
<i>Increase/Decrease: \$0.00</i>		\$624 for Administrative Assistant Mileage (4 days a week)
01-4520-01-4754: Equipment		\$500.00
This line item represents office equipment that is necessary to function efficiently.		
Breakdown: Office Equipment		\$500.00 Desk chair, keyboard, mouse
Copy Machine		\$0.00 Revolving Fund Expense
<i>2019 Approved Budget: \$500.00</i>		
<i>Increase/Decrease: \$0.00</i>		

Proposed 2020 Budget as of 09/03/19					
Recreation Account #	Account Name	2019 Actual Budget	2020 Proposed Budget	Increase/Decrease	Comments
01-4520-01-4110	Recreation Salary	\$58,771.00	\$60,538.00	\$1,767.00	See attached wage document
	Director				
01-4520-01-4111	Recreation- FT Hourly Wage	\$45,825.00	\$47,200.00	\$1,375.00	See attached wage document
	Assistant Director				
01-4520-01-4112	Recreation- PT Hourly Wage	\$20,808.00	\$19,617.00	-\$1,191.00	See attached wage document
	Administrative Assistant				
01-4520-01-4140	Recreation- Overtime	\$1.00	\$1.00	\$0.00	to pay hourly staff (Asst. Director & Admin) for extra hours during busy seasons
01-4520-01-4290	Recreation- Employee Benefits	\$79,529.00	\$77,907.00	-\$1,622.00	Admin, Assist. Director & Director
01-4520-01-4154	Recreation- E/T Buyout	\$5,500.00	\$5,500.00	\$0.00	Admin, Assist., Director, Director, MAP Site Sup., ASK Site Sup., Disc. Site Sup.
01-4520-01-4531	Recreation Telephone	\$1.00	\$1.00	\$0.00	
	Verizon Cell Phones (2)				
01-4520-01-4560	Recreation- Conf. & Training	\$1.00	\$1.00	\$0.00	
01-4520-01-4350	Recreation- Contracts	\$1,660.00	\$660.00	-\$1,000.00	
	Poland Spring/Crystal Rock Water Co.	\$300.00	\$300.00	\$0.00	water bubbler - (\$5.75 for rental, \$3.75 per bottle (65 bottles per year)
	DM Burns Security	\$360.00	\$360.00	\$0.00	Quarterly cost for alarm system on building (\$90 p/quarter, 4 qrts/year)
	Seacoast Computers	\$1,000.00	\$0.00	-\$1,000.00	moved to Administration Line
01-4520-01-4431	Recreation- Facility Maintainance	\$900.00	\$912.00	\$10.00	
	Miscellaneous Maintenance	\$500.00	\$500.00	\$0.00	unexpected maintenance expenses
	Waste Management	\$400.00	\$412.00	\$10.00	dumpster in parking lot (2 dumps during summer months, \$205 per month)
01-4520-01-4397	Recreation- Trails Maintenance	\$0.00	\$0.00	\$0.00	
01-4520-01-4434	Recreation- Software Security	\$4,268.20	\$4,396.25	\$128.05	
	Vermont Systems (Rec Trac/Server)	\$4,268.20	\$4,396.25	\$128.05	Server Annual Maintenance \$4396.25, including webtrac hosting \$100 per year
01-4520-01-4550	Recreation- Printing	\$0.00	\$0.00	\$0.00	
	Staples/outside sources				miscellaneous printing at staples/outside sources
01-4520-01-4570	Recreation- Dues & Fees	\$325.00	\$325.00	\$0.00	
	NRPA	\$175.00	\$175.00	\$0.00	National Association Membership
	NHRPA	\$150.00	\$150.00	\$0.00	New Hampshire Association (2)
01-4520-01-4611	Recreation- Office Supplies	\$634.00	\$682.00	\$48.00	
	Printing Paper	\$500.00	\$550.00	\$50.00	Printer paper (8 cases, \$55.99 per case)
	Staples	\$13.00	\$15.00	\$2.00	Standard staples (2 boxes, \$7.13 per box)
	Scotch Tape	\$21.00	\$17.00	-\$4.00	Scotch tape (12 rolls, \$16.99 per case)
	Miscellaneous Expenses	\$100.00	\$100.00	\$0.00	Pencils, pens, note pads of paper, etc
01-4520-01-4612	Recreation- Postage	\$100.00	\$100.00	\$0.00	US Mail postage
01-4520-01-4580	Recreation- Mileage	\$1,124.00	\$1,124.00	\$0.00	\$500 director/\$624 for Admin (3 days/wk
01-4520-01-4754	Recreation- Equipment	\$500.00	\$500.00	\$0.00	
	Office Equipment				
	Printer/copier				
Total Budget		\$219,947.20	\$219,464.25		

**Barrington Recreation Department
Building Block Plan
As of 8/22/16**

Earmark	January 1, 2012	January 1, 2013	January 1, 2014	January 1, 2015	January 1, 2016	January 1, 2017	January 1, 2018	January 1, 2019	January 1, 2020	January 1, 2021
Vermont System Upgrades	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	(\$5,000.00)	\$0.00	\$0.00
Reconstruct Upstairs	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$10,000.00	\$0.00	\$23,000.00	\$0.00	\$0.00
Playground Maintenance Plan	\$5,000.00	\$1,250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	(\$5,500.00)	\$0.00	\$0.00
Resurfacing Gym Floor	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$0.00
Developing Park on Property Behind Rec	\$30,000.00	\$7,500.00	\$7,500.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tennis/Bball Courts	\$15,000.00	\$3,750.00	\$3,750.00	\$10,000.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pool	\$15,000.00	\$3,750.00	\$3,750.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Splash Pad	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Transportation	\$5,000.00	\$1,250.00	\$1,250.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Soccer Field	\$5,000.00	\$1,250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Aquiring Land for New Parks/Water Front	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Earmarks for Year:	\$95,000.00	\$38,750.00	\$38,750.00	\$65,500.00	64,250.00	15,000.00	0.00	25,500.00	0.00	0.00

*Goal is to have a minimum Net Revenue of \$50,000 each year to add to the RBBP
 Goal after earmarks is **no less than \$100,000 Revolving Fund Balance for safety

RBBP: Rec Building Block Plan

Earmark	Grand Total through 2018
Vermont System Upgrades	\$5,000.00
Reconstruct Upstairs	\$83,000.00
Playground Maintenance Plan	\$5,000.00
Resurfacing Gym Floor	\$33,000.00
Develop Park on Property Behind Rec	\$75,000.00
Tennis/Bball Courts	\$36,250.00
Pool	\$42,500.00
Splash Pad	\$20,000.00
Department Transportation	\$12,500.00
Soccer Field	\$10,500.00
Aquiring Land for New Parks/Water Front	\$20,000.00
Total Earmarks	\$342,750.00

Janauary 2019 revolving fund report balance minus 2018 Q4 billing
 \$561287.87 - \$118344.13 = \$442,943.74

1/1/19 Revolving
 Fund Balance: \$442,943.74
 (subtract all earmarks) \$342,750.00
 Revolving Fund Balance: **\$100,193.74**

Barrington Recreation Department
Revolving Fund

August 2019

Revolving Fund	18-Dec	19-Jan	19-Feb	March-19	19-Apr	19-May	19-Jun	19-Jul	19-Aug
Revolving Fund Beginning Balance	\$538,136.22	\$561,287.87	\$598,655.59	\$516,667.20	\$564,204.91	\$602,072.97	\$697,063.97	\$688,207.91	\$713,955.47
Revolving Fund Ending Balance	\$561,287.87	\$598,655.59	\$516,667.20	\$564,204.91	\$602,072.97	\$697,063.97	\$688,207.91	\$713,955.47	\$633,710.85
Revenues/Deposits	\$22,785.00	\$37,062.00	\$36,223.25	\$47,499.00	\$37,829.48	\$94,811.02	\$86,463.25	\$25,978.05	\$28,369.55
Other Credits	\$687.57	\$563.66	\$632.97	502.63	\$519.28	\$635.01	\$691.21	\$739.03	\$817.43
Other Withdrawals/Electronic	\$320.92	\$257.94	\$118,844.61	\$463.92	\$480.70	\$455.03	\$726.50	\$969.52	\$109,366.60

* INTEREST ON ACCOUNT
** MONIES OWED TO TOWN OPERATING BUDGET, RETURNED CHECKS, BANK CORRECTIONS, PURCHASING CHECKS, ETC.

	2014 Qrt Billing	2015 Qrt Billing	2016 Qrt Billing	2017 Qrt Billing	2018 Qrt Billing	2019 Qrt Billing
Quarter 1	\$42,041.90	\$47,903.34	\$76,098.39	\$69,204.35	\$69,257.38	\$94,207.81
Quarter 2	\$67,643.87	\$82,685.96	\$79,646.10	\$79,526.34	\$110,660.44	\$109,034.33
Quarter 3	\$114,403.54	\$147,166.56	\$154,938.93	\$142,101.00	\$187,497.17	
Quarter 4	\$82,859.94	\$79,298.66	\$74,640.94	\$72,267.83	\$118,344.13	
Yearly Expense	\$306,949.25	\$357,054.52	\$385,324.36	\$363,099.52	\$485,759.12	\$203,242.14

Note: 2017 Qrt Bill was adjusted to accommodate \$989.56 error made on the 2016 billing

Revolving Fund Balance Comparison	Month	2014	2015	2016	2017	2018	2019
	January	\$276,425.25	\$381,490.59	\$681,620.62	\$603,139.53	\$701,488.24	\$598,655.59
	February	\$306,577.41	\$418,615.37	\$500,263.33	\$647,801.83	\$750,885.08	\$516,667.20
	March	\$336,445.57	\$462,668.95	\$549,118.40	\$686,529.93	\$793,634.05	\$564,204.91
	April	\$327,565.60	\$453,895.27	\$580,113.39	\$649,139.84	\$837,549.41	\$602,072.97
	May	\$374,132.99	\$512,899.02	\$560,876.43	\$716,155.99	\$766,332.56	\$697,063.97
	June	\$447,825.12	\$592,537.53	\$649,005.13	\$719,823.18	\$542,477.46	\$688,207.91
	July	\$396,868.05	\$447,372.28	\$672,714.34	\$742,906.32	\$869,049.42	\$713,955.47
	August	\$412,574.58	\$537,356.74	\$614,320.33	\$764,220.44	\$633,414.00	\$633,710.85
	September	\$449,105.06	\$568,279.41	\$646,799.63	\$713,082.62	\$663,414.00	
	October	\$370,620.55	\$593,362.71	\$679,695.09	\$749,044.30	\$697,311.95	
	November	\$404,359.53	\$631,637.44	\$552,596.35	\$780,550.54	\$538,136.22	
	December	\$435,417.93	\$750,855.08	\$572,913.70	\$659,961.54	\$561,287.87	

Project	Total Earmarks To Date	2019 Earmark	Year of Expenditure
Vermont System Upgrades	\$5,000.00	(\$5,000.00)	unforseen expense
Reconstruct Upstairs	\$83,000.00	\$23,000.00	2020-2021
Playground Maintenance Plan	\$5,000.00	(\$5,500.00)	Anually
Resurfacing Gym Floor	\$33,000.00	\$13,000.00	2020
Develop Park on Property Behind Rec	\$75,000.00	\$0.00	based on strategic plan
Tennis/Bball Courts	\$36,250.00	\$0.00	based on strategic plan
Pool	\$42,500.00	\$0.00	based on strategic plan
Splash Pad	\$20,000.00	\$0.00	based on strategic plan
Department Transportation	\$12,500.00	\$0.00	based on strategic plan
Soccer Field	\$10,500.00	\$0.00	based on strategic plan
Aquiring Land for New Parks/Water Front	\$20,000.00	\$0.00	based on strategic plan
	\$342,750.00	\$25,500.00	

Budget Appropriation Report - Operating and Non-Operating

Town of Barrington

As Of: December 31, 2018 GL Year 2018

PARKS AND RECREATION

Account Number	Net Budget	YTD Expense	**Encumb Remaining	Balance Available	%Used
20-4520-01-4156 Worker's Comp/Unemployment Compensation	0.00	5,846.00	0.00	-5,846.00	0.00
20-4520-01-4290 Rec Programs-Employee Benefits	0.00	20,546.30	0.00	-20,546.30	0.00
20-4520-01-4310 Recreation - Contracts	0.00	56,501.18	0.00	-56,501.18	0.00
20-4520-10-4100 Basketball-Youth	0.00	5,972.84	0.00	-5,972.84	0.00
20-4520-20-4200 Soccer-Youth	0.00	5,412.02	0.00	-5,412.02	0.00
20-4520-30-4300 Flag Football-Youth	0.00	885.00	0.00	-885.00	0.00
20-4520-40-4420 Lacrosse	0.00	656.50	0.00	-656.50	0.00
20-4520-40-4430 Summer Camps	0.00	110,875.69	0.00	-110,875.69	0.00
20-4520-40-4431 Summer Camp Field Trips	0.00	30,750.25	0.00	-30,750.25	0.00
20-4520-50-4500 Trips & Events	0.00	3,289.26	0.00	-3,289.26	0.00
20-4520-60-4600 Programs-Preschool	0.00	1,368.10	0.00	-1,368.10	0.00
20-4520-60-4610 Programs-Youth	0.00	11,094.60	0.00	-11,094.60	0.00
20-4520-60-4611 Rec Before & After School Care	0.00	160,359.40	0.00	-160,359.40	0.00
20-4520-60-4630 Programs-Adult	0.00	18,456.24	0.00	-18,456.24	0.00
20-4520-70-4391 Recreation Conf. & Training	0.00	3,301.15	0.00	-3,301.15	0.00
20-4520-70-4690 Rec Mileage & Expense	0.00	690.30	0.00	-690.30	0.00
20-4520-70-4700 Misc Operating Supplies	0.00	8,460.02	0.00	-8,460.02	0.00
20-4520-70-4710 Office Supplies	0.00	4,772.33	0.00	-4,772.33	0.00
20-4520-70-4740 Rec Equipment	0.00	2,608.94	0.00	-2,608.94	0.00
20-4520-80-4800 Fundraisers	0.00	2,076.00	0.00	-2,076.00	0.00
20-4520-90-4900 Facilities	0.00	187,808.26	0.00	-187,808.26	0.00
Total	0.00	641,730.38	0.00	-641,730.38	0.00

Budget Appropriation Report - Operating and Non-Operating

Town of Barrington

As Of: December 31, 2019 GL Year 2019

PARKS AND RECREATION

Account Number	Net Budget	YTD Expense	**Encumb Remaining	Balance Available	%Used
20-4520-01-4290 Rec Programs-Employee Benefits	0.00	22,378.14	0.00	-22,378.14	0.00
20-4520-01-4310 Recreation - Contracts	0.00	14,220.50	0.00	-14,220.50	0.00
20-4520-10-4100 Basketball-Youth	0.00	4,601.50	0.00	-4,601.50	0.00
20-4520-20-4200 Soccer-Youth	0.00	4,592.16	0.00	-4,592.16	0.00
20-4520-40-4420 Lacrosse	0.00	296.25	0.00	-296.25	0.00
20-4520-40-4430 Summer Camps	0.00	126,392.84	0.00	-126,392.84	0.00
20-4520-40-4431 Summer Camp Field Trips	0.00	26,850.67	0.00	-26,850.67	0.00
20-4520-50-4500 Trips & Events	0.00	1,681.98	0.00	-1,681.98	0.00
20-4520-60-4600 Programs-Preschool	0.00	1,342.72	0.00	-1,342.72	0.00
20-4520-60-4610 Programs-Youth	0.00	6,784.94	0.00	-6,784.94	0.00
20-4520-60-4611 Rec Before & After School Care	0.00	123,241.76	0.00	-123,241.76	0.00
20-4520-60-4630 Programs-Adult	0.00	13,637.34	0.00	-13,637.34	0.00
20-4520-70-4391 Recreation Conf. & Training	0.00	874.84	0.00	-874.84	0.00
20-4520-70-4690 Rec Mileage & Expense	0.00	42.50	0.00	-42.50	0.00
20-4520-70-4700 Misc Operating Supplies	0.00	5,503.99	0.00	-5,503.99	0.00
20-4520-70-4710 Office Supplies	0.00	4,075.04	0.00	-4,075.04	0.00
20-4520-70-4740 Rec Equipment	0.00	3,283.20	0.00	-3,283.20	0.00
20-4520-90-4900 Facilities	0.00	11,469.61	0.00	-11,469.61	0.00
Total	0.00	371,269.98	0.00	-371,269.98	0.00

Budget Appropriation Report - Operating and Non-Operating

Town of Barrington

As Of: December 31, 2018 GL Year 2018

PARKS AND RECREATION

Account Number	Net Budget	YTD Expense	**Encumb Remaining	Balance Available	%Used
20-4520-01-4156 Worker's Comp/Unemployment Compensation	0.00	5,846.00	0.00	-5,846.00	0.00
20-4520-01-4290 Rec Programs-Employee Benefits	0.00	20,546.30	0.00	-20,546.30	0.00
20-4520-01-4310 Recreation - Contracts	0.00	56,501.18	0.00	-56,501.18	0.00
20-4520-10-4100 Basketball-Youth	0.00	5,972.84	0.00	-5,972.84	0.00
20-4520-20-4200 Soccer-Youth	0.00	5,412.02	0.00	-5,412.02	0.00
20-4520-30-4300 Flag Football-Youth	0.00	885.00	0.00	-885.00	0.00
20-4520-40-4420 Lacrosse	0.00	656.50	0.00	-656.50	0.00
20-4520-40-4430 Summer Camps	0.00	110,875.69	0.00	-110,875.69	0.00
20-4520-40-4431 Summer Camp Field Trips	0.00	30,750.25	0.00	-30,750.25	0.00
20-4520-50-4500 Trips & Events	0.00	3,289.26	0.00	-3,289.26	0.00
20-4520-60-4600 Programs-Preschool	0.00	1,368.10	0.00	-1,368.10	0.00
20-4520-60-4610 Programs-Youth	0.00	11,094.60	0.00	-11,094.60	0.00
20-4520-60-4611 Rec Before & After School Care	0.00	160,359.40	0.00	-160,359.40	0.00
20-4520-60-4630 Programs-Adult	0.00	18,456.24	0.00	-18,456.24	0.00
20-4520-70-4391 Recreation Conf. & Training	0.00	3,301.15	0.00	-3,301.15	0.00
20-4520-70-4690 Rec Mileage & Expense	0.00	690.30	0.00	-690.30	0.00
20-4520-70-4700 Misc Operating Supplies	0.00	8,460.02	0.00	-8,460.02	0.00
20-4520-70-4710 Office Supplies	0.00	4,772.33	0.00	-4,772.33	0.00
20-4520-70-4740 Rec Equipment	0.00	2,608.94	0.00	-2,608.94	0.00
20-4520-80-4800 Fundraisers	0.00	2,076.00	0.00	-2,076.00	0.00
20-4520-90-4900 Facilities	0.00	187,808.26	0.00	-187,808.26	0.00
Total	0.00	641,730.38	0.00	-641,730.38	0.00

Budget Appropriation Report - Operating and Non-Operating

Town of Barrington

As Of: December 31, 2019 GL Year 2019

PARKS AND RECREATION

Account Number	Net Budget	YTD Expense	**Encumb Remaining	Balance Available	%Used
20-4520-01-4290 Rec Programs-Employee Benefits	0.00	22,378.14	0.00	-22,378.14	0.00
20-4520-01-4310 Recreation - Contracts	0.00	14,220.50	0.00	-14,220.50	0.00
20-4520-10-4100 Basketball-Youth	0.00	4,601.50	0.00	-4,601.50	0.00
20-4520-20-4200 Soccer-Youth	0.00	4,592.16	0.00	-4,592.16	0.00
20-4520-40-4420 Lacrosse	0.00	296.25	0.00	-296.25	0.00
20-4520-40-4430 Summer Camps	0.00	126,392.84	0.00	-126,392.84	0.00
20-4520-40-4431 Summer Camp Field Trips	0.00	26,850.67	0.00	-26,850.67	0.00
20-4520-50-4500 Trips & Events	0.00	1,681.98	0.00	-1,681.98	0.00
20-4520-60-4600 Programs-Preschool	0.00	1,342.72	0.00	-1,342.72	0.00
20-4520-60-4610 Programs-Youth	0.00	6,784.94	0.00	-6,784.94	0.00
20-4520-60-4611 Rec Before & After School Care	0.00	123,241.76	0.00	-123,241.76	0.00
20-4520-60-4630 Programs-Adult	0.00	13,637.34	0.00	-13,637.34	0.00
20-4520-70-4391 Recreation Conf. & Training	0.00	874.84	0.00	-874.84	0.00
20-4520-70-4690 Rec Mileage & Expense	0.00	42.50	0.00	-42.50	0.00
20-4520-70-4700 Misc Operating Supplies	0.00	5,503.99	0.00	-5,503.99	0.00
20-4520-70-4710 Office Supplies	0.00	4,075.04	0.00	-4,075.04	0.00
20-4520-70-4740 Rec Equipment	0.00	3,283.20	0.00	-3,283.20	0.00
20-4520-90-4900 Facilities	0.00	11,469.61	0.00	-11,469.61	0.00
Total	0.00	371,269.98	0.00	-371,269.98	0.00

Revenue Report - All Accounts

Town of Barrington

As Of: December 31, 2018 GL Year 2018

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
20-3401-10-3100 Basketball-Youth	0.00	1,635.00	10,810.00	-10,810.00	0.00
20-3401-20-3200 Soccer-Youth	0.00	0.00	8,297.00	-8,297.00	0.00
20-3401-30-3300 Flag Football-Youth	0.00	0.00	1,440.00	-1,440.00	0.00
20-3401-40-3420 Lacrosse	0.00	0.00	310.00	-310.00	0.00
20-3401-40-3430 Summer Camps	0.00	0.00	128,314.00	-128,314.00	0.00
20-3401-40-3431 Summer Camp Field Trips	0.00	0.00	32,846.80	-32,846.80	0.00
20-3401-50-3500 Trips & Events	0.00	0.00	1,230.00	-1,230.00	0.00
20-3401-60-3600 Programs-Preschool	0.00	198.00	8,292.50	-8,292.50	0.00
20-3401-60-3610 Programs-Elementary Youth	0.00	0.00	21,145.00	-21,145.00	0.00
20-3401-60-3620 Programs-Teen	0.00	0.00	12,925.00	-12,925.00	0.00
20-3401-60-3630 Programs-Adult	0.00	741.00	11,706.00	-11,706.00	0.00
20-3401-60-4610 Before/After School Program	0.00	19,610.00	240,777.00	-240,777.00	0.00
20-3401-70-3700 Misc Revenue	0.00	590.94	3,411.80	-3,411.80	0.00
20-3401-70-3710 Interest on Savings	0.00	687.57	6,817.83	-6,817.83	0.00
20-3401-70-3800 Scholarship Fund	0.00	-500.00	-1,000.00	1,000.00	0.00
20-3401-80-3800 Fundraisers	0.00	0.00	1,491.00	-1,491.00	0.00
All -	0.00	22,962.51	488,813.93	-488,813.93	0.00

Revenue Report - All Accounts

Town of Barrington

As Of: December 31, 2019 GL Year 2019

Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
20-3401-10-3100 Basketball-Youth	0.00	0.00	720.00	-720.00	0.00
20-3401-20-3200 Soccer-Youth	0.00	0.00	3,885.00	-3,885.00	0.00
20-3401-30-3300 Flag Football-Youth	0.00	0.00	825.00	-825.00	0.00
20-3401-40-3430 Summer Camps	0.00	0.00	134,718.08	-134,718.08	0.00
20-3401-40-3431 Summer Camp Field Trips	0.00	0.00	30,170.62	-30,170.62	0.00
20-3401-50-3500 Trips & Events	0.00	0.00	750.00	-750.00	0.00
20-3401-60-3600 Programs-Preschool	0.00	0.00	6,294.00	-6,294.00	0.00
20-3401-60-3610 Programs-Elementary Youth	0.00	0.00	14,402.00	-14,402.00	0.00
20-3401-60-3620 Programs-Teen	0.00	0.00	10,194.00	-10,194.00	0.00
20-3401-60-3630 Programs-Adult	0.00	0.00	6,632.50	-6,632.50	0.00
20-3401-60-4610 Before/After School Program	0.00	0.00	150,063.00	-150,063.00	0.00
20-3401-70-3700 Misc Revenue	0.00	0.00	7,457.67	-7,457.67	0.00
20-3401-70-3710 Interest on Savings	0.00	0.00	3,156.47	-3,156.47	0.00
20-3401-70-3800 Scholarship Fund	0.00	0.00	-500.00	500.00	0.00
All -	0.00	0.00	368,768.34	-368,768.34	0.00

October 7, 2019 Budget Presentation - Richard Walker - Fire/EMS/Amulance/Cemeteries

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4195-01-4350	Cemetery-Contracts/Mowing	\$ 11,680	\$ 11,680	\$ -	\$ 11,680	\$ -	0.00%
01-4195-01-4439	Cemetery-Maintenance	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
01-4195-01-4622	Cemetery-Electric	\$ 220	\$ 220	\$ -	\$ 220	\$ -	0.00%
01-4195-01-4651	Cemetery-Operating Supplies	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4195-01-4740	Cemetery-Improvements & Expansion	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
		\$ 17,900	\$ 17,900	\$ -	\$ 17,900	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4220-01-4110	Fire Chief Salary	\$ 75,300	\$ 72,366	\$ 2,934	\$ 75,239	\$ (61)	-0.08%
01-4220-01-4111	Fire/EMS-FT hourly wages	\$ 84,989	\$ 81,818	\$ 3,171	\$ 87,248	\$ 2,259	2.66%
01-4220-01-4112	Fire/EMS-PT Hourly	\$ 18,000	\$ 8,500	\$ 9,500	\$ 20,800	\$ 2,800	15.56%
01-4220-01-4121	Fire/EMS Responder Points	\$ 39,201	\$ 39,000	\$ 201	\$ 34,650	\$ (4,551)	-11.61%
01-4220-01-4122	Fire/EMS EMS On-Call	\$ 35,040	\$ 33,500	\$ 1,540	\$ 35,040	\$ -	0.00%
01-4220-01-4124	Fire/EMS Per-diem hourly	\$ 83,570	\$ 50,000	\$ 33,570	\$ 115,633	\$ 32,063	38.37%
01-4220-01-4140	Fire/EMS Overtime	\$ 8,000	\$ 10,000	\$ (2,000)	\$ 9,000	\$ 1,000	12.50%
01-4220-01-4145	Fire/EMS Holiday Pay	\$ 6,681	\$ 6,681	\$ -	\$ 7,206	\$ 525	7.85%
01-4220-01-4154	Fire/EMS-E/T Buyout	\$ 9,917	\$ 9,917	\$ -	\$ 9,917	\$ -	0.00%
01-4220-01-4290	Fire/EMS-Employee Benefits	\$ 155,892	\$ 117,955	\$ 37,937	\$ 162,023	\$ 6,131	3.93%
01-4220-01-4350	Fire/EMS Contracts	\$ 23,600	\$ 23,000	\$ 600	\$ 21,900	\$ (1,700)	-7.20%
01-4220-01-4351	Fire/EMS AMB Contract Billing	\$ 26,500	\$ 13,000	\$ 13,500	\$ 26,500	\$ -	0.00%
01-4220-01-4432	Fire/EMS Equipment Maintenance	\$ 2,500	\$ 5,000	\$ (2,500)	\$ 3,700	\$ 1,200	48.00%
01-4220-01-4433	Fire/EMS Vehicle Maintenance	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
01-4220-01-4531	Fire/EMS-Communications	\$ 5,700	\$ 5,100	\$ 600	\$ 5,100	\$ (600)	-10.53%
01-4220-01-4560	Fire/EMS Conferences & Training	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	0.00%
01-4220-01-4570	Fire/EMS Dues & Fees	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4220-01-4580	Fire/EMS Mileage & Expenses	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.00%
01-4220-01-4611	Fire/EMS Office Supplies	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
01-4220-01-4651	Fire Operating Supplies	\$ 5,000	\$ 4,500	\$ 500	\$ 3,500	\$ (1,500)	-30.00%
01-4220-01-4652	Fire/EMS Protective Gear	\$ 18,100	\$ 18,100	\$ -	\$ 18,100	\$ -	0.00%
01-4220-01-4754	Fire/EMS Equipment	\$ 15,600	\$ 15,600	\$ -	\$ 12,500	\$ (3,100)	-19.87%
01-4220-01-4820	Fire/EMS Grant Match	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	0.00%
01-4220-02-4121	Fire/EMS Deputy Chief Stipend	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4220-02-4651	Fire/EMS EMS Operating Supplies	\$ 4,000	\$ 6,000	\$ (2,000)	\$ 6,000	\$ 2,000	50.00%
01-4220-02-4820	Fire/Emergency Management Grant	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0.00%
01-4220-03-4651	Fire/EMS Prevention	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
01-4220-03-4820	Fire/EMS Fire Grant	\$ 1	\$ -	\$ 1	\$ -	\$ (1)	-100.00%
		\$ 644,792	\$ 544,737	\$ 100,055	\$ 681,257	\$ 36,465	5.66%

Updated: 12/3/2019

October 7, 2019 Budget Presentation - Richard Walker - Fire/EMS/Amulance/Cemeteries

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4195-01-4350	Cemetery-Contracts/Mowing	\$ 11,680	\$ 11,680	\$ -	\$ 11,680	\$ -	0.00%
01-4195-01-4439	Cemetery-Maintenance	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
01-4195-01-4622	Cemetery-Electric	\$ 220	\$ 220	\$ -	\$ 220	\$ -	0.00%
01-4195-01-4651	Cemetery-Operating Supplies	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4195-01-4740	Cemetery-Improvements & Expansion	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
		\$ 17,900	\$ 17,900	\$ -	\$ 17,900	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4220-01-4110	Fire Chief Salary	\$ 75,300	\$ 73,570	\$ 1,730	\$ 75,239	\$ (61)	-0.08%
01-4220-01-4111	Fire/EMS-FT hourly wages	\$ 84,989	\$ 81,200	\$ 3,789	\$ 87,248	\$ 2,259	2.66%
01-4220-01-4112	Fire/EMS-PT Hourly	\$ 18,000	\$ 8,500	\$ 9,500	\$ 20,800	\$ 2,800	15.56%
01-4220-01-4121	Fire/EMS Responder Points	\$ 39,201	\$ 27,000	\$ 12,201	\$ 34,650	\$ (4,551)	-11.61%
01-4220-01-4122	Fire/EMS EMS On-Call	\$ 35,040	\$ 33,500	\$ 1,540	\$ 35,040	\$ -	0.00%
01-4220-01-4124	Fire/EMS Per-diem hourly	\$ 83,570	\$ 50,000	\$ 33,570	\$ 115,633	\$ 32,063	38.37%
01-4220-01-4140	Fire/EMS Overtime	\$ 8,000	\$ 10,000	\$ (2,000)	\$ 9,000	\$ 1,000	12.50%
01-4220-01-4145	Fire/EMS Holiday Pay	\$ 6,681	\$ 6,681	\$ -	\$ 7,206	\$ 525	7.85%
01-4220-01-4154	Fire/EMS-E/T Buyout	\$ 9,917	\$ 9,917	\$ -	\$ 9,917	\$ -	0.00%
01-4220-01-4290	Fire/EMS-Employee Benefits	\$ 155,892	\$ 100,000	\$ 55,892	\$ 163,972	\$ 8,080	5.18%
01-4220-01-4350	Fire/EMS Contracts	\$ 23,600	\$ 23,000	\$ 600	\$ 21,900	\$ (1,700)	-7.20%
01-4220-01-4351	Fire/EMS AMB Contract Billing	\$ 26,500	\$ 16,000	\$ 10,500	\$ 26,500	\$ -	0.00%
01-4220-01-4432	Fire/EMS Equipment Maintenance	\$ 2,500	\$ 2,500	\$ -	\$ 3,700	\$ 1,200	48.00%
01-4220-01-4433	Fire/EMS Vehicle Maintenance	\$ 15,000	\$ 11,000	\$ 4,000	\$ 15,000	\$ -	0.00%
01-4220-01-4531	Fire/EMS-Communications	\$ 5,700	\$ 5,100	\$ 600	\$ 5,100	\$ (600)	-10.53%
01-4220-01-4560	Fire/EMS Conferences & Training	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	0.00%
01-4220-01-4570	Fire/EMS Dues & Fees	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4220-01-4580	Fire/EMS Mileage & Expenses	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.00%
01-4220-01-4611	Fire/EMS Office Supplies	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
01-4220-01-4651	Fire Operating Supplies	\$ 5,000	\$ 3,500	\$ 1,500	\$ 3,500	\$ (1,500)	-30.00%
01-4220-01-4652	Fire/EMS Protective Gear	\$ 18,100	\$ 18,100	\$ -	\$ 18,100	\$ -	0.00%
01-4220-01-4754	Fire/EMS Equipment	\$ 15,600	\$ 15,600	\$ -	\$ 12,500	\$ (3,100)	-19.87%
01-4220-01-4820	Fire/EMS Grant Match	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	0.00%
01-4220-02-4121	Fire/EMS Deputy Chief Stipend	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4220-02-4651	Fire/EMS EMS Operating Supplies	\$ 4,000	\$ 6,000	\$ (2,000)	\$ 6,000	\$ 2,000	50.00%
01-4220-02-4820	Fire/Emergency Management Grant	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0.00%
01-4220-03-4651	Fire/EMS Prevention	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
01-4220-03-4820	Fire/EMS Fire Grant	\$ 1	\$ -	\$ 1	\$ -	\$ (1)	-100.00%
		\$ 644,792	\$ 510,868	\$ 133,924	\$ 683,205	\$ 38,413	5.96%

Updated: 9/11/2019

Fire/EMS Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Fire/EMS	Fire Lieutenant	01-4220-01-4111	Jeremy	Bacon	2210	14	5	17.61	14	6	18.14	0	39,797
Fire/EMS	Firefighter/EMT	01-4220-01-4111	John	Boodey	2210	14	13	20.23	14	13	20.48	792	45,915
Fire/EMS	Fire Chief	01-4220-01-4110	Richard	Walker	2080	28	2	35.37	28	3	36.44	0	75,239
Benefits		163,972 01-4220-01-4290	Includes OT/Earned Time Buyout/Shift Differential/Holiday Benefits/Part Time Hourly/On Call Pay/Responder Points/Per-Diem Hourly										
Overtime		9,000 01-4220-01-4140											
Earned Time Buyout		9,917 01-4220-01-4154											
Shift Differential (add		3,074 01-4220-01-4111	& 116 days (Friday/Saturday and Holidays) * 24 hours * \$1 = 2784 plus 290 as requested by Rick 9/9/19 Half in Full-Time wages, half in Per-Diem wages										
Holiday		7,206 01-4220-01-4145			96						75		7,206
Part Time Hourly		20,800 01-4220-01-4112											
On Call Pay		35,040 01-4220-01-4122											
Responder Points		34,650 01-4220-01-4121											
Per-Diem Hourly		114,096 01-4220-01-4124											
Line	Budget												
01-4220-01-4110		75,239											
01-4220-01-4111		87,248											
01-4220-01-4112		20,800											
01-4220-01-4121		34,650											
01-4220-01-4122		35,040											
01-4220-01-4124		115,633											
01-4220-01-4140		9,000											
01-4220-01-4145		7,206											
01-4220-01-4154		9,917											
01-4220-01-4290		163,972											

2019 Fire & Rescue Department Budget Spending Summary

Lines that will be 10% or more overspent

01-4140 Overtime

- 2019 Budget: \$8,000
- 2019 Est. Yearend expenses: \$10,000
- 2020 Proposed Budget: \$9,000
- Line will be overspent by: 25%
- With an unanticipated new hire there was overlap between former employee and new hire that created open shifts that we were not able to cover with Per-Diem employees.

02-4651 EMS Operating Supplies

- 2019 Budget: \$4,000
- 2019 Est. Yearend expenses: \$6,000
- 2020 Proposed Budget: \$6,000
- Line will be overspent by: 30%
- This line was underbudgeted in FY 2019.

Lines that will be 10% or more underspent

01-4112 P/T Hourly

- 2019 Budget: \$18,000
- 2019 Est. Yearend expenses: \$8,500
- 2020 Proposed Budget: \$20,800
- Line will be underspent by: 53%
- This program started about 6 months later than anticipated in 2019.

01-4121 Points system

- 2019 Budget: \$39,201
- 2019 Est. Yearend expenses: \$27,000
- 2020 Proposed Budget: \$34,650
- Line will be underspent by: 31%
- This line is hard to track as it depends on call volume, responder availability and time to complete a call.

01-4124 Per-Diem

- 2019 Budget: \$83,570
- 2019 Est. Yearend expenses: \$50,000
- 2020 Proposed Budget: \$115,632
- Line will be underspent by: 40%
- This line included 2 overnight weekend employees on Friday and Saturday nights. This program was budgeted to start in March and due to circumstances out of our control the sleeping space is not ready.

01-4351 Ambulance Contracts

- 2019 Budget \$26,500
- 2019 Est. Yearend expenses: \$16,000
- 2020 Proposed Budget: \$26,500
- Line was underspent by: 39.5%
- We budgeted for the Frisbie billing to begin in January, but they just started billing us Sept. 1st.

01-4432 Equipment Maintenance

- 2019 Budget \$2,500
- 2019 Est. Yearend expenses: \$2,000
- 2020 Proposed Budget: \$3,700
- Line was underspent by: 20%
- Line has been adjusted we moved \$1,700 from line 4350 to this line and reduced the overall line by \$500 in FY 2020.

01-4433 Vehicle Maintenance

- 2019 Budget: \$15,000
- 2019 Est. Yearend expenses: \$11,000
- Line was underspent by: 26%
- Line was increased in the FY 2019 budget to reflect actual expenses.
- Perhaps we can adjust this line down in FY 2021.

01-4531 Communications

- 2019 Budget: \$5,700
- 2019 Est. Yearend expenses: \$5,100
- Line was underspent by: 10%
- Line has been reduced in FY 2020.

01-4651 Operating expenses

- 2019 Budget: \$5,000
- 2019 Est. Yearend expenses: \$3,500
- Line was underspent by: 30%
- Line was overbudgeted, and 02-4651 was underbudgeted. Adjustments have been made in the FY 2020 budget.

01/02-4820 Fire & Rescue Grant Match

- 2019 Budget: \$2,500
- 2019 Est. Yearend expenses: \$0
- Line was underspent by: 100%
- No grant awards to this point in FY 2019.

Lines that project a 10% or higher increase in FY 2020

01-4112 P/T Hourly

- 2019 Budget: \$18,000
- 2019 Est. Yearend expenses: \$8,500
- 2020 Proposed: \$20,800
- Budget is proposed to increase: 15.5%
- I anticipate promoting a Firefighter to a Lieutenant in FY 2020.
This line is hard to budget for because of the different variables, number of calls, availability and length of calls.

01-4124 Per-Diem

- 2019 Budget: \$83,570
- 2019 Est. Yearend expenses: \$50,000
- 2020 Proposed: \$115,632
- Budget is proposed to increase: 38.3%
- Increase is due to adding 4 per-diem weekend nightshifts for 14 weeks that were not budgeted for in FY2019. I have also added another nightshift (2) 12 hour overnight shifts to complete the weekend overnights. This position is budgeted for 38 weeks in FY 2020.

01-4140 Overtime

- 2019 Budget: \$8,000
- 2019 Est. Yearend expenses: \$10,000
- 2020 Proposed: \$9,000
- Budget is proposed to increase: 12.5%
- A more accurate reflection of actual expenditures over the last few years.

01-4432 Equipment Maintenance

- 2019 Budget: \$2,500
- 2019 Est. Yearend expenses: \$2,000
- 2020 Proposed: \$3,700
- Budget is proposed to increase: 48%
- Removed \$1,700 from line 01-4350 for air pack flow testing and added it to this line (where it should be) then reduced this line overall by \$500 to more accurately reflect expenditures.

02-4651 EMS Operating supplies

- 2019 Budget: \$4,000
- 2019 Est. Yearend expenses: \$6,000
- 2020 Proposed: \$6,000
- Budget is proposed to increase: 50%

BARRINGTON FIRE & RESCUE

774 Franklin Pierce Highway Barrington NH 03825

(603) 664-2241

"Our family helping yours"

Rick Walker
Fire Chief

Eric Lenzi
Asst. Fire Chief

Backup information for the proposed 2020 Fire & Rescue budget

With a staff of 30 call members, 3 full-time, and 2 part-time Firefighter/EMT's. Barrington Fire & Rescue proudly protects its 9,000 + residents and guests located on 49 square miles of mixed residential, commercial and forest lands with ample lakes and trails for recreational purposes. We respond to over 1000 calls for service each year in an effort to protect our residents and over a 1-billion-dollar property tax base.

About 20 years ago we started to experience an increase in call volume, particularly with EMS calls and a decrease in available volunteer responders, especially during the day. We began to provide financial incentives to our volunteers with the Ambulance, with limited success. We soon began to realize that we would need to do more, so in 2007 we hired our first full-time Fire Chief and in 2008 our first full-time Firefighter/EMT. This provided much needed support to our sparse daytime crews. In 2011 we began to provide a stipend to our Firefighters, but we still struggled with daytime support. In 2017 we added a third full-time Firefighter/EMT and currently we provide coverage of 2 people for 12 hours a day 7 days a week and 3 people 10 hours a day M-F. In 2016 we implemented an EMS On-Call system in which we pay 2 EMT's (Emergency Medical Technician) to be available 6pm-6am every day. We are for the most part staffing our ambulance 24 hours a day 7 days a week. All these changes have made a positive impact on our ability to provide quality emergency services, but it is not enough. We have come to the realization that the volunteer Fire & EMS service will not be able to continue as they have in the past. This is not a unique problem to the Town of Barrington, every community in Strafford county except for Madbury, Middleton and New Durham have paid staff on hand every day some 24 hour a day.

Some issues that attribute to the decline of the volunteer system include

- Lack of time for people to volunteer because of work and family commitments.
- Loss of 2nd and 3rd shift jobs in the area.
- Loss of company supported volunteer work release programs.
- Constant training requirements that take away from family time.
- Increased call volume.
- Lack of 'Exciting' calls.
- A changing generation that does not put the same emphasis on volunteering that their parents and Grandparents did.

When you add a number of these factors together you begin to see why we must make changes in how we do business to meet the demands of the job. We will be looking to have a discussion with the select-board about supporting the placement of a warrant article to hire two more full-time Firefighter/EMT's in FY 20 We are part of a great mutual aid system in which we can draw from our neighbors during our time of need, but we must be ready to help when they call as well.

We are in a very challenging position about 65% of our calls are EMS and 35% are fire related. While most EMS calls can be handled with 2 people, many fire calls require 8-10 at a minimum. We know hiring that many people is not an option, so we are tasked with finding ways to get people to stay interested and respond when needed.

Another problem that we are facing is the job market, which has had an impact on hiring Part-time and Full-time employees, low unemployment equates to a tight job market. We lost a full-time employee to an area department and we struggled to replace him. Our other long-time full-time employee is a finalist for the City of Rochester. Money and work schedules are contributing factors in our struggle to retain employees, it is imperative that we provide a competitive compensation package to our employees sooner rather than later. In FY 2019 we budgeted to hire two per-diem employees to cover the overnight 6pm-6am on Friday and Saturday nights. In FY 2020 we have added to the Per-diem line for the 14 weeks not budgeted in FY 2019. In FY 2020 we are looking to add Sunday night coverage as well.

We have proposed a modest 5% budget increase in FY 2020 most of which is in the Per-diem line.

If you have any questions, feel free to give me a call.

Rick Walker

2020 Proposed Fire & Rescue Department Budget Backup Information

Line	2019 App.	2020 Req.	\$ Diff.	% Change
01-4220-				
01-4110 Fire Chief Salary	\$75,300	\$75,239	-\$61	0%
This line represents the salary amount paid to the Fire Chief. This position is salary exempt. This line does not include benefits. This line represents the ability for a step and COLA Increase. This line was over budgeted in 2019 hence the decrease.				
01-4111 F/T Hourly	\$84,989	\$87,248	+\$2,259	2.6%
This line represents the hourly wages for the two full-time employees that work an average of 42 hours a week, over a two week cycle they currently work (3) 12-hour shifts one week and (4) 12-hour shifts the next week. One shift works M, F, S, S and the other works T, W, T on alternating schedules. This line does not include benefits or overtime pay. (This line may increase based on the compensation survey.)				
01-4112 P/T Hourly	\$18,000	\$20,800	+\$2,800	\$15.5%
This line is used to pay the Officers an hourly rate for responding to emergencies and or mandatory call in. Currently 5 Officers are paid from this line and I anticipate the possibility of adding a 6th Officer to this line in FY 2020. The part-time officers do not receive any benefits. This line is underspent in FY 2019 because it was approved to begin about 4 months later than budgeted for. This line is hard to budget for because of unknowns that include call volume, duration and individual availability. (This line may increase based on the compensation survey.)				
01-4121 Responder Points	\$39,201	\$34,650	-\$4,551	-11.6%
This line is used to pay all call responders that are not paid as a full-time or part-time employee's This line remains very fluid because of unknowns, that include call volume, duration of calls, and individual availability. Points are assigned based on individual response and additional points are distributed based on length of calls.				
01-4122 EMS on Call	\$35,040	\$35,040	\$0	0%
This line is used to pay Emergency Medical Technicians (EMT's) stand by coverage pay. 2 responders, 12-hour shifts (6p-6a) at a rate of \$4 per hour.				

01-4124 Per-Diem Hourly	\$83,570	\$115,632	+\$32,062	38%
This line is used to pay per-diem employees to cover 1 shift per day Monday-Sunday 6a-6p and 2 shifts per day Friday and Saturday 6p-6a. The increase in this line is based on 2 factors 1 being budgeting for 14 weeks of the 2 overnight shifts that were not budgeted in FY 2019 and in FY 2020 I have budgeted to add 2 overnight shifts for 1 more day for 38 weeks. This line will be underspent in FY 2019 as circumstances have dictated that we have not been able to start the overnight shifts yet.				
01-4140 Overtime	\$8,000	\$9,000	+\$1,000	13%
This line covers overtime for the 2 full-time employees. There are times when a per-diem shift is open and must be filled with a full-time employee. The increase in this line is based on spending around \$9,000 in 2018 and likely around \$10,000 in 2019 .				
01-4145 Holiday pay	\$6,681	\$7,206	+\$525	8%
Full-time employees by town policy are paid for their holiday hours from this line at a rate of 1.8 hours a week, which is paid at their normal base rate of pay and added to their check weekly. The increase to this line is is based on projected hourly rate increases. (This line may be adjusted based on compensation study results.).				
01-4154 E/T Buyout	\$9,917	\$9,917	\$0	0%
Past practice shows that our department usually purchases the maximum amount of time allowed by town policy. Fire and Police personnel can purchase up to 60% of their accrued time. Our department has 3 full-time and 2 part-time employees that are eligible for this benefit.				
01-4290 Employee Benefits	\$155,892	\$163,972	+\$8,080	5.2%
This line covers employee benefits which include health insurance, workman's compensation insurance, long and short-term disability insurance and retirement match for our full-time employees, and workman's compensation and social security taxes, FICA etc. for our part-time and call members. Increase is based on increased salary line budgets and a projected health insurance premium increase. These numbers will be adjusted once the final health insurance numbers are in. Further questions about this line should be directed to the finance department.				

01-4350 F/R Contracts	\$23,600	\$21,900	-\$1,700	7.2%
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This line covers the contracted services listed below. This line generally remains stable, and we typically are notified of any projected price increases in advance of budget time. The decrease in this line is because air pack flow testing was moved to the equipment maintenance line. (4432)

START team contract	\$2,900	\$2,900	\$0	0%
UNH dispatch contract	\$12,500	\$12,500	\$0	0%
E-Dispatch	\$1,600	\$1,600	\$0	0%
NFIRS reporting	\$1,500	\$1,500	\$0	0%
Hose testing	\$1,400	\$1,400	\$0	0%
Cardiac monitor contract	\$750	\$750	\$0	0%
Ladder testing	\$500	\$500	\$0	0%
Air gas lease	\$350	\$350	\$0	0%
SCBA bottle assessment	\$400	\$400	\$0	0%
Air Pack flow testing	\$1,700	\$0	-\$1,700	

START Team- Each member of the Seacoast Technical Assistance Response Team (START) is assessed an annual fee based on the communities assessed value and population .In the event of a Hazardous Materials emergency in town, we could activate the START team, and we would not be billed by them for any of their services or materials used in the event that we cannot identify the responsible party. For example, a non-member community could expect to pay a minimum of \$1,000 for response and the cost escalates rapidly. Barrington had a minor incident that required their response this summer. Barrington is a high-risk community for a Haz-mat incident because of the high volume of truck traffic on our highways.

UNH Dispatch contract- UNH provides exceptional 24/7 emergency dispatching services to our town. They currently handle upwards of 1300-1600 emergency and non-emergency calls a year for us. To provide our own dispatching services it would cost about \$500,000 a year.

E-Dispatch – E-Dispatch sends emergency call notifications to a responder’s phone; the town is charged by call volume and number of responders. This has proven to be both popular and reliable to our responders.

NFIRS Contract- National Fire Incident Reporting System (NFIRS) we are required to report all emergency responses to the state of NH. This service is managed by an outside 3rd party vendor, in which the cost is based on volume. We currently use a software system called Emergency reporting system; this system also includes several other valuable services that we take advantage of.

Hose Testing- We test all the hose on both front-line engines each year. We partner with Lee, Madbury and Nottingham allowing each of us to get a better price. It costs about \$.30 per foot to test hose.

Cardiac Monitor Contract- Our cardiac monitor must be serviced, calibrated and certified each year. This contract allows for free software upgrades about twice a year, free loaner monitor if ours cannot be repaired in the field. We have found a bundle contract to be more economical than an ala-carte service.

Ladder Testing-. This is a requirement of NFPA that all ground ladders are tested and certified annually. Code compliance and making sure we have safe equipment greatly reduces the liability to the town.

Air Gas Lease- We lease all our medical oxygen bottles from Air Gas in Dover NH. There is an annual lease contract.

Air Bottle Assessment- Each member community of the Seacoast Chiefs Association is assessed a \$20 per air pack bottle fee. Barrington carries 20 air packs

01-4351 EMS Contracts	\$26,500	\$26,500	\$0	0%
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This line is used for Ambulance billing contracts. We currently have contracts with the following agencies.

Quick Med Claims – Quick Med Claims is our ambulance transport billing service, they charge 5.5% of all transport fees they collect on our behalf. This contract runs through Nov. 2020.

Frisbie EMS- Frisbie has notified us that starting in January 2019 they will be charging communities \$175 for every transport intercept. They provide an intercept about 6-7 times a month for us. They ultimately decided in the spring not to implement the program until Fall 2019.

McGregor EMS- McGregor EMS charges us \$195 for every transport intercept that they do with us.

Dover Fire & Rescue- Dover Charges \$400 for every transport intercept they do with us. They provide 4-5 intercepts a year with us.

Estimated figures as follows:

Frisbie EMS	\$14,700
Quick Med Claims	\$6,000
McGregor EMS	\$3,800
Dover F&R	\$2,000
Total	\$26,500

01-4432 Equipment Maintenance	\$2,500	\$3,700	\$1,200	48%
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This line is used to track the costs to maintain all our chain saws, generators, portable pumps, air packs etc. This line will allow for better budgeting purposes after we have it in place for a few more years. I moved \$1,700 from line 4350 (Contracts) to this line for Air Pack Flow testing. And removed \$500 from the line, hence the \$1,200 increase.

01-4433 Vehicle Maintenance	\$15,000	\$15,000	\$0	0%
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This line represents the cost to maintain our fleet of vehicles. Annual service and inspection of all vehicles as well as we maintain a vehicle battery replacement schedule. All fire apparatus gets an annual pump test as well. This line is intended to carry about \$1,000 + dollars extra in the event that an unexpected repair must take place such as cutting tires at an accident scene. Below is the list of vehicles we currently maintain.

Engine 1	2001 Smeal Class A Pumper
Engine 2	2007 Smeal Class A Pumper
Forestry 3	1993 Ford F350 4X4 with a utility body
Tanker 4	1995 International Tanker
Rescue 1	2006 Chevrolet Rescue
Ambulance 1	2017 Ford F450 Ambulance
Ambulance 2	2009 Ford F450 Ambulance
Utility 1	2018 Dodge 4X4 P/U
Boat 1	1976 Boat, motor and trailer
	2004 Forestry trailer
	2004 Emergency Services Trailer

This line was overspent by a considerable margin in 2018-2019 primarily because we incurred some very high engine repair bills on the ambulance. In FY 2020 We will be replacing the 1995 Tanker. It is my hope that maintenance expenses will level off and we may see a surplus in this line.

01-4531 Communications	\$5,700	\$5,100	-\$600	-10.5%
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This line remains very stable and covers the monthly costs for our dedicated emergency line, our monthly repeater phone line, long distance line and cell phone charges. Currently there are cell phones in Ambulance 2, Engine 1, and Engine 2. Chief 1 and Chief 2 each have an assigned cell phone. This line is reduced because cell phone charges are lower. I anticipate putting a cell phone in the new ambulance, but I believe that we can cover it within the allotted line request.

01-4560 Conf. & Training	\$4,000	\$4,000	\$0	0%
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This line covers the costs of conferences and training for our Firefighter's and EMT's. We attempt to use free and low-cost training whenever possible, but these classes are dependent on available state or federal funding. Firefighter certification classes by example run \$800-\$1,000 per class if state funding is available and over \$2,000 per class if no funding is available. EMT classes currently run \$1,200-\$1,500 per class. We will pay for classes or reimburse members if they meet our response requirements. The State of NH requires a doctor's physical now before a member can participate in many training classes. A physical can run \$400-\$500. We provide monthly continuing education classes on predetermined National Registry of EMS topics.

Quality training is the backbone of our existence. We are committed to providing quality training and education to our members on a regular basis. This line was reduced in

FY 2019 to more adequately reflect spending trends over the last 2-3 years. While I am confident that this line is adequate at \$4,000, I am committed to find other funding sources if necessary, to insure any and all training needs are met.

01-4570 Dues and Fees	\$2,000	\$2,000	\$0	0%
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This line covers dues to various federal, state and local Fire & EMS organizations. They provide a valuable service to our department in many ways. This line also covers a small life and disability insurance policy our responders.

01-4580 Mileage	\$200	\$200	\$0	0%
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This line covers the use of personal vehicles for department functions. We make every effort to use a department vehicle but there are times when it is not practical, and a responder must use their personal vehicle.

01-4611 Office supplies	\$1,000	\$1,000	\$0	0%
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This line is used to purchase general office supplies.

01-4651 Operating supplies	\$5,000	\$3,500	-\$1,500	-30%
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This line represents expendable supplies, items with a definite life span or is single use. We use batteries for much of our equipment including, lights, radios, air packs, gas monitors, pagers etc. Portable radio batteries run about \$100 each. We typically replace 10-15 radio batteries a year. This line also is used to purchase rehab supplies including food and drink at emergency scenes, paint and hardware supplies as well. Looking at what has been spent to date I feel it is prudent to reduce this line.

01-4652 Protective gear	\$18,100	\$18,100	\$0	0%
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Uniform allowance	\$1,800
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Replacement gear	\$2,000
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Boot program	\$2,000
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EMS Gear	\$1,500
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Firefighting structural gear	\$10,800
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Uniform allowance- We provide \$600 per full-time employee for pants, polo shirts, sweat shirts and jackets each year.

Replacement gear- This line covers Structural gloves (\$60 pair) Extrication gloves (\$35 pair) Forestry gloves (\$15 pair) Hoods (\$40 each) Structural helmets (\$275 each) Forestry helmets (\$40 each) Structural fire boots (\$150 pair) Suspenders (\$30 pair) these items are periodically replaced because of wear, loss or damage or become outdated. Structural helmets must be removed from service every 10 years.

Boot program- Each member in good standing may purchase 1 pair of leather work boots for forestry calls.

EMS Gear- This line is for shirts, vests, jackets and replacement of personal clothing that is contaminated with bodily fluids while working with patients. We assign each member with tee shirt, polo shirt, sweatshirt and jacket that is clearly marked with Barrington as we are often entering residents homes before an emergency vehicle arrives on scene.

Protective Fire gear- New gear cost us about \$1850 per set. We try and buy 4-5 sets each year so we can keep up with our replacement schedule. Our goal is for each Firefighter to have a spare set of gear so that they always have clean gear to wear.

01-4754 Equipment	\$15,600	\$12,500	-\$3.100	-20%
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The following is a list of proposed purchases for FY 2020. Unless a piece of equipment needs to be purchased immediately for whatever reason, this line is usually not spent until late in the year. This line is used as a safety net for unexpected expenses that arise that create a drain on this budget.

Air cylinders	\$5,000
Pagers	\$2,000
4" Supply Hose	\$2.650
1.75" Attack Hose	\$1,500
2.5" Hose	\$1,000
Hand tools	\$350

Air cylinders 10 @ \$500 each.

We currently maintain about 50 self-contained breathing apparatus (SCBA) bottles that have a Department of Labor mandated shelflife of 15 years. We purchase bottles on a regular basis so that we are not trying to replace them all in one year.

Pagers 4 @ \$500 each

We are constantly trying to keep responders tone pagers, if we replace 4 a year by the time, we get the last person swapped out their pager is about 8-10 years.

4" Supply Hose 10 100 ft lengths

We are due to replace supply line we carry about 2800 feet on 3 trucks much of it well over 15years old.

1.75-inch Attack Hose 1000 ft. @ \$1.50 per foot

We need to begin the process of rotating out the older hose and replacing it. This is the workhorse hose of the fire department.

2.5-inch Structural Hose 500 feet @ 2.00 per foot

We will begin replacing outdated hose.

01-4820 Fire/EMS Grant match	\$2,000	\$2,000	\$0	0%
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We usually apply for a few grants each year; we have been very successful in the past year or so. In most cases there is a cash match of between 5-50%. We have applied for a forestry grant that is a 50/50 match. We are also looking at a couple of different federal grants in 2020.

02-4121 Deputy Chief Stipend	\$1	\$1	\$0	0%
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02-4651 EMS Operating supplies	\$4,000	\$6,000	+\$2,000	+50%
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This was a new line in FY 2018 with an eye toward better understanding the costs for medical supplies being used. This budget number in FY 2019 was based on the previous year's expenses. This line is used to purchase expendable supplies most of which are on the Ambulance. Everything on the ambulance has a shelf life and state regulations require that we always stay in compliance. This line increase is more realistic of actual anticipated expenditures.

02-4820 Emergency Management Grant	\$500	\$500	\$0	0%
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This line is used for the purpose of match funding an Emergency Management Grant, Some EMPG grants require a cash match and some can be in kind services match.

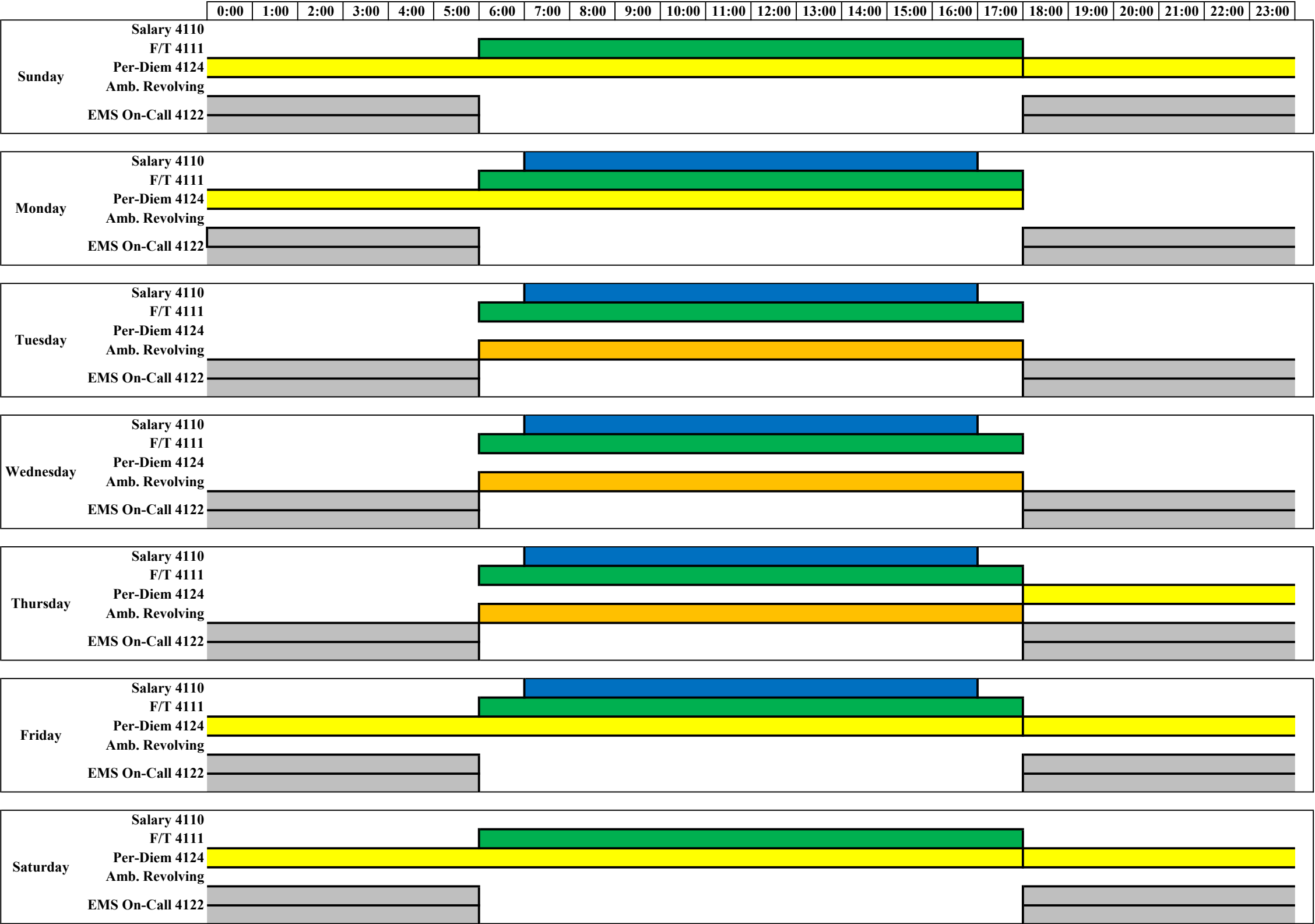
03-4651 Prevention	\$2,500	\$2,500	\$0	0%
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This line is used to purchase Fire and EMS educational supplies for Fire and EMS Open House activities as well as school and daycare programs.

03-4820 Fire & EMS Grant	\$1	0	-\$1	-100%
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Totals	\$644,792	\$683,205	+\$38,413	+5.9%
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Current Fire/EMS Staffing - 2019

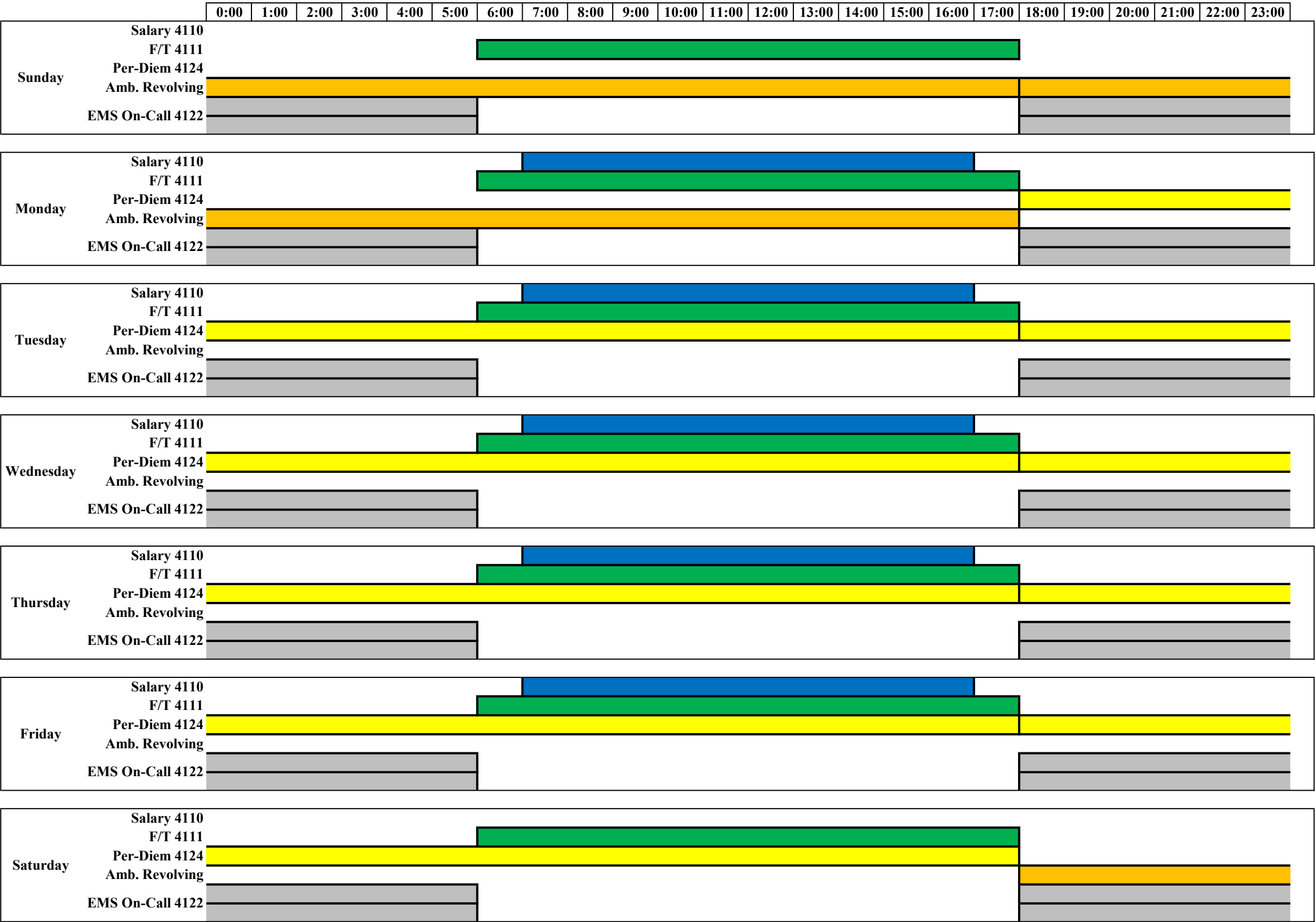


		#/Week	Shift	Hours
Salary 4110		5	7a-5p	50
F/T 4111		7	6a-6p	84
Per-Diem 4124		4	6p-6p	96
Amb. Revolving		3	6a-6p	36
EMS On-Call 4122		14	6p-6a	168
Total				434

Summary
96 hours from operating
36 hours from revolving

3 nights with no staffed coverage

Proposed Fire/EMS Staffing - 2020 Budget



		#/Week	Shift	Hours
Salary 4110		5	7a-5p	50
F/T 4111		7	6a-6p	84
Per-Diem 4124		5	6p-6p	120
Amb. Revolving		2	6p-6p	48
EMS On-Call 4122		14	6p-6a	168
Total				470

Summary
120 hours from operating (plus 24)
36 hours from revolving (plus 12)

0 nights with no staffed coverage

2020 Proposed Fire & Rescue Budget Numbers Breakdown

01-4220-	2019	2020	\$ diff.
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01-4112 P/T Hourly	\$18,000	\$20,800	+ \$2,800
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2019 rates

1 person \$19.00 hr. 3 people \$18.00 hr. 2 people \$17.00 hr. = \$17.83 per hour average

\$17.83 per hour X 23 hours wk.(average) = \$410

(Rounded down) \$400 per week X 52 weeks= \$20,800.00

01-4121 Responder Points	\$39,201	\$34,650	- \$ 4,551
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Average of 165 points per month 165 X 12 months = 1980 points

1980 points X \$17.50 point = \$34,650

01-4122 EMS on Call	\$35,040	\$35,040	\$0
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(2) 12 hour shifts per day 6p-6a 365 X 24 hours = 8,760 hours

8,760 hours X \$4 per hour = \$35,040

01-4124 Per Diem	\$83,570	\$115,620	\$32,050
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6456 hours @ \$17.50 per hour = \$112,980

(4) 24-hour shifts/week (Thursday-Sunday) for 52 weeks = 4992 hours-Budgeted in 2019 for 39 weeks
added 13 weeks to 2020 proposed budget.

(2) 12-hour night shift/week (Monday and Wednesday 6p-6a) for 38 weeks = 912 hours. Proposed as new
coverage in FY 2020.

(46) 12- hour day shifts to cover F/T Employees Vacation days and Training days= 552 hours.

Weekend and Holiday shift differential pay

(2) 24-hour weekend days = 48 hours X 52 = 2496 hours

(12) 12-hour holidays = 144 hours

2496+144 = 2640 hours @ \$1 shift differential

\$112,980 + \$2,640 = \$115,620

2020 Proposed Cemetery Budget

Line		2019 App.	2020 Req.	\$ Diff.	% Change
01-4195-					
01-4350	Contracts	\$11,680	\$11,680	\$0	0%
This line covers the mowing contract that we have with the Barrington School District. In FY 2018 we contracted with a company to provide a computer based records program. The annual cost for these services will be \$1,680.					
01-4439	Maintenance	\$1,000	\$1,000	\$0	0%
This line is used for general maintenance of the cemetery including painting, fence repair, stone repairs, road repair etc. We anticipate some fence repair around the Historical society building/ War Dog memorial site in FY 2019					
01-4622	Electric	\$220	\$220	\$0	0%
The bulk of the electric bill is to run the water pump during the summer months.					
01-4651	Operating supplies	\$1,500	\$1,500	\$0	0%
This line is used to purchase lime, fertilizer, pest control products, paint, plywood for protecting open graves etc. the bulk of this line is used in the fall just before we close the cemetery.					
01-4740	Improvement/ Expansion	\$3,500	\$3,500	\$0	0%
In FY 2019 we anticipate making improvements in the old section of the cemetery laying out a road; leveling loaming and seeding the area designated as future burial area.					
Totals		\$17,900	\$17,900	\$0	0%

C/R Request

Add funds collected in FY 2018 from the sale of grave sites to the existing cemetery Capitol Reserve account.

Conner MacIver

From: Richard Walker
Sent: Wednesday, October 2, 2019 5:09 PM
To: Conner MacIver
Subject: Cemetery Budget

Good Afternoon

In light of recent events surrounding the school and town I will be asking the Selectboard to increase the Cemetery Mowing line by \$8,000 to \$18,000. Assuming they approve If we remain in contract with the school department for mowing, we can remove it in FY 21

Thanks

Rick Walker
Fire Chief/ Fire Warden
Emergency Management Director
Town of Barrington
603-664-0211

"Our Family Helping Yours"

TOWN OF BARRINGTON CONFIDENTIALITY AND DISCLOSURE NOTICE:

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Proposed 2020 Fire & Rescue Warrant Articles

Truck Replacement C/R \$50,000

This is an addition to an existing capitol reserve for the replacement of a truck. We are scheduled for our next truck replacement in 2020.

Communication C/R \$50,000

Barrington, Lee and Madbury will be faced with a significant radio upgrade within the next 3-4 years. We have been told by Fairpoint that we need to be looking at upgrading our system as the system in place now is outdated and will not be serviced into the future. For budgeting purposes we are faced with about \$125,000 for our portion.

We also will need to replace all our portable radios. They are currently about 15 years old and parts to repair them are not available. The town elected to use funds from this account to construct the repeater tower when the town hall was taken down.

Equipment C/R \$10,000

We currently have about \$60,000 in this account. We would like to build it up to \$100,000. We have some bigger ticket items coming down the road in the next 5-8 years that include:

We need to install an exhaust vent system in the apparatus bays. We anticipate the cost of this project to be about \$100,000. We are in the process of getting a quote for this now and we intend to apply for a federal grant. Assuming we do not get the grant this needs to be done sooner rather than later.

Cardiac monitors are about \$35,000 each. We are looking at purchasing 1 of them in the next year and the other within 3 years perhaps sooner.

A new power cot for Ambulance 2 in the next 5 years todays cost about \$15,000 best guess is \$18,000-\$20,000 by the time we make the purchase.

Truck Replacement Schedule

2020	1995 International Tanker (T-4)	\$325,000 25 years
2023	1993 F350 4X4 Forestry truck (F-3)	\$100,000 30 years
2024	2008 F450 Ambulance	\$250,000 16 years
2026	2001 Smeal Pumper (E- 1)	\$650,000 25 years
2027	2017 Dodge 4X4 Extended-cab P/U	\$45,000 10 years
2030	2006 Chevrolet Rescue Truck (R-1)	\$150,000 24 years
2032	2007 Smeal Pumper (E- 2)	\$650,000 25 years

Revenue sources

Capitol Reserve	2019 Town Report	\$423,670
2018	\$50,000	\$423,670
2019	\$50,000	\$473,670
2020	\$50,000	\$523,670 (-\$325,000)
2021	\$60,000	\$258,670
2022	\$60,000	\$318,670
2023	\$75,000	\$393,670 (\$100,000)
2024	\$75,000	\$368,670
2025	\$75,000	\$443,670
2026	\$75,000	\$518,670

Revised 11/2015

Revised 11/2018

Revised 10/2019



2020 POLICE BUDGET

Town of Barrington, New Hampshire

4.31%

\$59,577 INCREASE

\$1,383,257.00 - 2019

\$1,442,834.00 – 2020

- \$48,882: Health Insurance Increase

- \$10,695: Formal Presented Increase
(3/4 % increase from 2019)



01-4210-01-4110 SALARY \$161,119

- Police Chief—(fixed at \$86,000 till 2020)
Deputy Police Chief (\$75,119)

01-4210-01-4111 F/T HOURLY \$443,984

- 2 Full Time Police Sergeants (AB, EB \$25.69 X 2080hrs X 2=\$106,870.40)
- 7 Full Time Police Officers
- (MC, JY, TC \$23.44 X 2080hrs X 3=\$146,265.60)
- (DM, TS \$21.87 X 2080hrs X 2=\$90,979.20)
- (SA \$25.10 X 2080hrs =\$52,208)
- (One Vacancy =\$21.13 X 2080 = \$43,950.40)
- This line was adjusted for Jan-Apr, and Apr-Dec for increases
- Includes shift differential of \$8,760-(formerly line #01-4210-01-4123)
- (Final adjusted total is noted above. Prior submission of 443,784 in September)

CURRENT POLICE STAFFING SUMMARY

- Current Barrington Police Department Staffing- 10.5 Officers
- US DOJ North East New England Average- 25 Officers
- US DOJ New Hampshire Average- 18 Officers
- Carsey School Strafford County Average- 15 Officers
- Bartell Formula (Not including the Chief of Police)- 13.5 Officers

01-4210-01-4112 P/T HOURLY \$39,578

- 1 Part Time Police Officer (SY \$24.33 X 1584 = \$38,538.72)
- (\$24.33 X 1.25%-cola = \$24.63 (SY is top of pay scale)
- (30 hrs X 52 weeks= 1,560 hrs add 2 hrs per month X 12 mo=1,584 hrs)
- 1584 Yearly Hours
- \$24.63x1584=\$39,013.92
- (top step pay scale-over 30 years of service: \$564.00 budgeted)

01-4210-01-4140 POLICE OVERTIME \$60,000

- Overtime is used to compensate officers working in excess of their standard work period. Depending upon assignment, officers are scheduled 8, 10, 12 or flexible hours per work day. The department is on a 21 day work cycle and averages 40 hours per week.
- Overtime is Utilized for a variety of reasons:
 - To compensate an officer held over at the end of their shift
 - Cover training time in excess of their scheduled work week
 - To provide additional coverage during storms/events or when additional officers are needed.
 - To cover open shifts when coverage is critical

(\$62,264.85 – 3 yr. average 2016, 2017, 2018)

01-4210-01-4141 POLICE WITNESS FEES-OVERTIME \$ 2,500

- This line is used to compensate officers to attend court.

01-4210-01-4145 HOLIDAY PAY \$22,100

- Police officers are not scheduled to be off on holidays. The accumulation of holiday hours in earned time set police officers apart from the rest of the town employees
- Per Collective Bargaining Agreement (See 17.2) – Full time sworn employees will be paid for the 12 holidays whether they worked them or not and that time will not count as time worked. This will be done by paying these full time sworn employees for 48 hours of holiday pay on or about June 1st and 48 hours of holiday pay on or about December 1st of each year, provided that they were employed for that six month period. Any officer working less than six holiday periods shall have their holiday pay prorated for holidays worked during their employment period

01-4210-01-4154 POLICE E/T BUYOUT \$16,500  \$1,500

- This account provides for the personnel to purchase up to 70% of their annual earned time accumulation pursuant to the Town of Barrington Personnel Policy. This line does not need to be funded fully to cover the anticipated buyout.
- \$38,410.24 – Maximum Liability
- \$16,498.61 – 3 Year Average (2016, 2017, 2018)
- \$19,205.12- is half of the maximum liability

01-4210-01-4196 HIGHWAY SAFETY GRANT - \$2,612.00

- STEP
- DWI
- NATIONAL CLICK IT/TICKET-UDRIVE-UTEXT-UPAY
- Federal grant \$10,445.00---Town match is \$2,611.25

01-4210-01-4290 POLICE EMPLOYEE
BENEFITS \$508,873

- This line funds the Town's portion of the employee benefits including health insurance and NH Retirement
- Increased because of census change within the department

01-4210-01-4332 POLICE – PROSECUTION \$11,500

- The Strafford County Sheriff's Office has provided prosecution services for local police departments since 2004. The current prosecution team is located within the Strafford County Attorney's Office. They will prosecute all misdemeanor and violation level offenses This provides a better service to the community by alleviating the prosecutorial burden and workload from the police officers and transfers it to a team who exclusively litigates cases fairly and impartially through the legal system. This also reduces the impact on the overtime line item.

01-4210-01-4350 POLICE-CONTRACTS \$21,255

- Strafford County Dispatch = \$12,017 yearly
- IMC (PD Computer Program) = \$4,642 yearly
- WB Mason = \$225 yearly
- Major Waldron = \$950
- Cocheco Valley Humane Society = \$250
- Schedule Anywhere = \$300
- GPS Monitoring = \$1,600
- Swat Team=\$1,000
- Alarm= \$270

This line is used to pay maintenance agreements and contract costs listed above totaling \$21,254.25

01-4210-01-4432 EQUIPMENT AND VEHICLE
MAINTENANCE \$18,000
NO CHANGE

- As equipment ages, maintenance and repair become more expensive. This line is used to maintain and repair the vehicles and the equipment within the vehicles.
- \$19,216.77 – 3 year average – 2016, 2017, 2018
- 2017 was \$39,631 because of \$20,000 Taurus purchase. The \$20,000 was not included in the 3 year average, \$19,631 was used for the 2017 figure

01-4210-01-4434 POLICE – OFFICE EQUIPMENT
MAINTENANCE \$1.00

- This line was formerly used for Seacoast Computers.

01-4210-01-4443 COPIER LEASE AND SUPPLIES

\$2,500

NO CHANGE

- Copier Lease (5 Years) - \$1,728.00
- Tech Agreement - \$200.00
- Contract Base Rate - \$396.00
- All of the listed total \$2,324.00. Please use \$2,500 to cover printing overages per the contract.

01-4210-01-4531 COMMUNICATIONS \$10,500

- Verizon – 5 MDT's - \$2,770.50 yearly
 - Verizon – 2 Cell Phones - \$567.96 yearly
 - AT&T Long Distance - \$311.88 yearly
 - Consolidated Communications (FKA Fairpoint) (phones) - \$768 yearly
 - First Light(FKA Bayring) (fiber optic) - \$5,940.00 yearly
-
- All of the listed vendors above total \$10,358.34 Please use \$10,500 to cover any potential mid-year increases

01-4210-01-4550 POLICE-PRINTING \$250
NO CHANGE

- This is to pay for forms and business cards which need to be printed

01-4210-01-4560 POLICE CONFERENCE/TRAINING \$7,500 –

- Police officers are required to attend training annually to keep their police certification. There is an abundance of quality training available to the department at a reasonable cost.
- (AB, SA-2015) (EB-2016) (MC,JY,TC-2017) (DM,TS-2018) (New-2020)
- 2.375 Average years of experience for full time officers listed above.
- Anticipated corrected average of 1.875 for 2020

01-4210-01-4570 POLICE-DUES AND FEES \$800

- This account is used to pay membership fees and buy updates for periodicals and reference materials.
- NH Chiefs Association
- International Association of Chiefs of Police
- D.A.R.E.
- United States Police Canine Association
- NH-LEAP
- Reduced \$200-chief retiring and belonged to FBI-NA

01-4210-01-4580 MILEAGE & EXPENSES \$500

- Increased to cover staff attending training in there Personally owned vehicles when a cruiser is not available for them.

01-4210-01-4612 POSTAGE \$2,000

- Used for all department mailings

01-4210-01-4651 SUPPLIES \$11,000

In 2018 we combined our old office supplies line and old operating supplies line. This line covers tasers, ammunition, operating equipment, and anything office related.

01-4210-01-4652 UNIFORMS AND PROTECTIVE GEAR \$6,500

- Covers all uniforms and ballistic vests for officers
- 3 year average - \$10,397.55 (2016, 2017, 2018)

01-4210-01-4752 VEHICLES - \$33,000

- One new cruiser
- We have a fleet of 8 cruisers. We will trade in one of our oldest cruisers.
- We transferred the HUM-V to another community in 2016.
- We reduced the actual cruiser fleet from 9 cruisers to 8 in 2017.
- We eliminated the police motorcycle program in 2018.

01-4210-01-4752 VEHICLES \$33,000

- Below is a history of the cruiser line:
- 2006 – One new cruiser
- 2007 – One new cruiser
- 2008 – One new cruiser
- 2009 – No cruiser (The Great Recession)
- 2010 – One new cruiser
- 2011 – One new cruiser
- 2012 – Two new cruisers
- 2013 – Two new cruisers
- 2014 – One new cruiser
- 2015 – One new cruiser
- 2016 – One new cruiser
- 2017 - Two new cruisers
- 2018 - No cruiser
- 2019 – One new cruiser

01-4210-01-4754 EQUIPMENT - \$13,500

- Used to replace all electronic/digital equipment i.e. computers, printers, hardware and software, that are either scheduled to be replaced or fail during the year.
- Body Cams for 2020. Then reduce this line to \$8,000 for 2021.

01-4210-01-4810 CONTINGENCY \$1.00
NO CHANGE



01-4210-01-4111 POLICE CLERICAL \$44,267

- 1 Administrative Assistant – 40 hours per week
- (top pay scale)

01-4210-01-4651 POLICE K-9 \$2,500

- This line is used for K-9 Gypsy veterinarian, kenneling, leashes and dog food.



THANK YOU FOR YOUR TIME
AND CONSIDERATION



October 21, 2019 Budget Presentation - Robert Williams - Police

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4210-01-4110	Police -Salary	\$ 161,317	\$ 160,611	\$ 706	\$ 161,119	\$ (198)	-0.12%
01-4210-01-4111	Police-F/T Hourly Wages	\$ 442,683	\$ 403,469	\$ 39,214	\$ 443,984	\$ 1,301	0.29%
01-4210-01-4112	Police-P/T Hourly Wages	\$ 38,539	\$ 38,724	\$ (185)	\$ 39,578	\$ 1,039	2.70%
01-4210-01-4123	Police-Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
01-4210-01-4140	Police-Overtime	\$ 60,000	\$ 40,000	\$ 20,000	\$ 60,000	\$ -	0.00%
01-4210-01-4141	Police-Witness Fees-Overtime	\$ 2,500	\$ 2,000	\$ 500	\$ 2,500	\$ -	0.00%
01-4210-01-4145	Police-Holiday Pay	\$ 24,501	\$ 24,501	\$ -	\$ 22,094	\$ (2,407)	-9.83%
01-4210-01-4154	Police-E/T Buyout	\$ 15,000	\$ 18,000	\$ (3,000)	\$ 16,500	\$ 1,500	10.00%
01-4210-01-4196	Police-Highway Safety Grants	\$ 1,286	\$ 1,286	\$ -	\$ 2,612	\$ 1,326	103.11%
01-4210-01-4290	Police-Employee Benefits	\$ 459,991	\$ 413,992	\$ 45,999	\$ 508,873	\$ 48,882	10.63%
01-4210-01-4332	Police-Legal	\$ 11,500	\$ 11,500	\$ -	\$ 11,500	\$ -	0.00%
01-4210-01-4350	Police-Contracts	\$ 20,300	\$ 20,670	\$ (370)	\$ 21,255	\$ 955	4.70%
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	0.00%
01-4210-01-4434	Police-Office Equipment Maint	\$ 1,040	\$ -	\$ 1,040	\$ -	\$ (1,040)	-100.00%
01-4210-01-4443	Police-Copier Supplies	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
01-4210-01-4531	Police-Communications	\$ 10,500	\$ 10,185	\$ 315	\$ 10,500	\$ -	0.00%
01-4210-01-4550	Police-Printing	\$ 250	\$ 150	\$ 100	\$ 250	\$ -	0.00%
01-4210-01-4560	Police-Conference/Training	\$ 6,000	\$ 5,890	\$ 110	\$ 7,500	\$ 1,500	25.00%
01-4210-01-4570	Police-Dues & Fees	\$ 1,000	\$ 830	\$ 170	\$ 800	\$ (200)	-20.00%
01-4210-01-4580	Police Mileage & Expenses	\$ 250	\$ 750	\$ (500)	\$ 500	\$ 250	100.00%
01-4210-01-4612	Police-Postage	\$ 2,000	\$ 1,700	\$ 300	\$ 2,000	\$ -	0.00%
01-4210-01-4651	Police-Operating Supplies	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ -	0.00%
01-4210-01-4652	Police-Uniforms	\$ 6,500	\$ 7,500	\$ (1,000)	\$ 6,500	\$ -	0.00%
01-4210-01-4752	Police-Vehicles	\$ 33,000	\$ 35,333	\$ (2,333)	\$ 33,000	\$ -	0.00%
01-4210-01-4754	Police-Equipment	\$ 8,000	\$ 8,016	\$ (16)	\$ 13,500	\$ 5,500	68.75%
01-4210-01-4810	Police-Contingency	\$ 1	\$ 3,800	\$ (3,799)	\$ 1	\$ -	0.00%
01-4210-01-4820	Police-Grant Match	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4210-02-4111	Police-Clerical	\$ 43,097	\$ 42,563	\$ 534	\$ 44,267	\$ 1,170	2.71%
01-4210-02-4651	Police-K9	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
		\$ 1,383,256	\$ 1,285,470	\$ 97,786	\$ 1,442,834	\$ 59,578	4.31%

Updated: 12/3/2019

October 21, 2019 Budget Presentation - Robert Williams - Police

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4210-01-4110	Police -Salary	\$ 161,317	\$ 161,317	\$ -	\$ 161,119	\$ (198)	-0.12%
01-4210-01-4111	Police-F/T Hourly Wages	\$ 442,683	\$ 420,548	\$ 22,135	\$ 443,984	\$ 1,301	0.29%
01-4210-01-4112	Police-P/T Hourly Wages	\$ 38,539	\$ 38,539	\$ -	\$ 39,578	\$ 1,039	2.70%
01-4210-01-4123	Police-Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
01-4210-01-4140	Police-Overtime	\$ 60,000	\$ 55,000	\$ 5,000	\$ 60,000	\$ -	0.00%
01-4210-01-4141	Police-Witness Fees-Overtime	\$ 2,500	\$ 2,000	\$ 500	\$ 2,500	\$ -	0.00%
01-4210-01-4145	Police-Holiday Pay	\$ 24,501	\$ 23,276	\$ 1,225	\$ 22,094	\$ (2,407)	-9.83%
01-4210-01-4154	Police-E/T Buyout	\$ 15,000	\$ 18,000	\$ (3,000)	\$ 16,500	\$ 1,500	10.00%
01-4210-01-4196	Police-Highway Safety Grants	\$ 1,286	\$ 1,286	\$ -	\$ 2,612	\$ 1,326	103.11%
01-4210-01-4290	Police-Employee Benefits	\$ 459,991	\$ 413,992	\$ 45,999	\$ 508,873	\$ 48,882	10.63%
01-4210-01-4332	Police-Legal	\$ 11,500	\$ 11,500	\$ -	\$ 11,500	\$ -	0.00%
01-4210-01-4350	Police-Contracts	\$ 20,300	\$ 20,300	\$ -	\$ 21,255	\$ 955	4.70%
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	0.00%
01-4210-01-4434	Police-Office Equipment Maint	\$ 1,040	\$ -	\$ 1,040	\$ -	\$ (1,040)	-100.00%
01-4210-01-4443	Police-Copier Supplies	\$ 2,500	\$ 2,700	\$ (200)	\$ 2,500	\$ -	0.00%
01-4210-01-4531	Police-Communications	\$ 10,500	\$ 10,185	\$ 315	\$ 10,500	\$ -	0.00%
01-4210-01-4550	Police-Printing	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.00%
01-4210-01-4560	Police-Conference/Training	\$ 6,000	\$ 6,000	\$ -	\$ 7,500	\$ 1,500	25.00%
01-4210-01-4570	Police-Dues & Fees	\$ 1,000	\$ 830	\$ 170	\$ 800	\$ (200)	-20.00%
01-4210-01-4580	Police Mileage & Expenses	\$ 250	\$ 650	\$ (400)	\$ 500	\$ 250	100.00%
01-4210-01-4612	Police-Postage	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4210-01-4651	Police-Operating Supplies	\$ 11,000	\$ 11,500	\$ (500)	\$ 11,000	\$ -	0.00%
01-4210-01-4652	Police-Uniforms	\$ 6,500	\$ 7,500	\$ (1,000)	\$ 6,500	\$ -	0.00%
01-4210-01-4752	Police-Vehicles	\$ 33,000	\$ 33,000	\$ -	\$ 33,000	\$ -	0.00%
01-4210-01-4754	Police-Equipment	\$ 8,000	\$ 8,016	\$ (16)	\$ 13,500	\$ 5,500	68.75%
01-4210-01-4810	Police-Contingency	\$ 1	\$ 3,801	\$ (3,800)	\$ 1	\$ -	0.00%
01-4210-01-4820	Police-Grant Match	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4210-02-4111	Police-Clerical	\$ 43,097	\$ 43,097	\$ -	\$ 44,267	\$ 1,170	2.71%
01-4210-02-4651	Police-K9	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
		\$ 1,383,256	\$ 1,315,788	\$ 67,468	\$ 1,442,834	\$ 59,578	4.31%

Updated: 10/15/2019

October 21, 2019 Budget Presentation - Robert Williams - Police

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4210-01-4110	Police -Salary	\$ 161,317	\$ 161,317	\$ -	\$ 161,119	\$ (198)	-0.12%
01-4210-01-4111	Police-F/T Hourly Wages	\$ 442,683	\$ 420,548	\$ 22,135	\$ 443,984	\$ 1,301	0.29%
01-4210-01-4112	Police-P/T Hourly Wages	\$ 38,539	\$ 38,539	\$ -	\$ 39,578	\$ 1,039	2.70%
01-4210-01-4123	Police-Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
01-4210-01-4140	Police-Overtime	\$ 60,000	\$ 55,000	\$ 5,000	\$ 60,000	\$ -	0.00%
01-4210-01-4141	Police-Witness Fees-Overtime	\$ 2,500	\$ 2,000	\$ 500	\$ 2,500	\$ -	0.00%
01-4210-01-4145	Police-Holiday Pay	\$ 24,501	\$ 23,276	\$ 1,225	\$ 22,094	\$ (2,407)	-9.83%
01-4210-01-4154	Police-E/T Buyout	\$ 15,000	\$ 18,000	\$ (3,000)	\$ 16,500	\$ 1,500	10.00%
01-4210-01-4196	Police-Highway Safety Grants	\$ 1,286	\$ 1,286	\$ -	\$ 2,612	\$ 1,326	103.11%
01-4210-01-4290	Police-Employee Benefits	\$ 459,991	\$ 413,992	\$ 45,999	\$ 517,642	\$ 57,651	12.53%
01-4210-01-4332	Police-Legal	\$ 11,500	\$ 11,500	\$ -	\$ 11,500	\$ -	0.00%
01-4210-01-4350	Police-Contracts	\$ 20,300	\$ 20,300	\$ -	\$ 21,255	\$ 955	4.70%
01-4210-01-4432	Police-Vehicle & Vehicle Equipment Maint.	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	0.00%
01-4210-01-4434	Police-Office Equipment Maint	\$ 1,040	\$ -	\$ 1,040	\$ -	\$ (1,040)	-100.00%
01-4210-01-4443	Police-Copier Supplies	\$ 2,500	\$ 2,700	\$ (200)	\$ 2,500	\$ -	0.00%
01-4210-01-4531	Police-Communications	\$ 10,500	\$ 10,185	\$ 315	\$ 10,500	\$ -	0.00%
01-4210-01-4550	Police-Printing	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.00%
01-4210-01-4560	Police-Conference/Training	\$ 6,000	\$ 6,000	\$ -	\$ 7,500	\$ 1,500	25.00%
01-4210-01-4570	Police-Dues & Fees	\$ 1,000	\$ 830	\$ 170	\$ 800	\$ (200)	-20.00%
01-4210-01-4580	Police Mileage & Expenses	\$ 250	\$ 650	\$ (400)	\$ 500	\$ 250	100.00%
01-4210-01-4612	Police-Postage	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4210-01-4651	Police-Operating Supplies	\$ 11,000	\$ 11,500	\$ (500)	\$ 11,000	\$ -	0.00%
01-4210-01-4652	Police-Uniforms	\$ 6,500	\$ 7,500	\$ (1,000)	\$ 6,500	\$ -	0.00%
01-4210-01-4752	Police-Vehicles	\$ 33,000	\$ 33,000	\$ -	\$ 33,000	\$ -	0.00%
01-4210-01-4754	Police-Equipment	\$ 8,000	\$ 8,016	\$ (16)	\$ 13,500	\$ 5,500	68.75%
01-4210-01-4810	Police-Contingency	\$ 1	\$ 3,801	\$ (3,800)	\$ 1	\$ -	0.00%
01-4210-01-4820	Police-Grant Match	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4210-02-4111	Police-Clerical	\$ 43,097	\$ 43,097	\$ -	\$ 44,267	\$ 1,170	2.71%
01-4210-02-4651	Police-K9	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
		\$ 1,383,256	\$ 1,315,788	\$ 67,468	\$ 1,451,603	\$ 68,347	4.94%

Updated: 9/11/2019

Police Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Police	Administrative Assistant	01-4210-02-4111	Katie	Perry	2,080	14	9	20.72	14	9	20.98	764	44,267
Police	Officer	01-4210-01-4112	Scott	Young	1,584	17	9	24.33	17	9	24.63	683	39,578
Police	Detective	01-4210-01-4111	Spencer	Aube	2,080	18	6	23.95	18	7	25.1	0	51,610
Police	Officer	01-4210-01-4111	New	New	2,080	18	1	20.17	18	2	21.13	0	43,451
Police	Officer	01-4210-01-4111	Jameson	Young	2,080	18	4	22.36	18	5	23.44	0	48,194
Police	Officer	01-4210-01-4111	Michelle	Cloutier	2,080	18	4	22.36	18	5	23.44	0	48,194
Police	Officer	01-4210-01-4111	Donald	Morse Jr	2,080	18	2	20.87	18	3	21.87	0	44,970
Police	Officer	01-4210-01-4111	Tim	Seawards	2,080	18	2	20.87	18	3	21.87	0	44,970
Police	Officer	01-4210-01-4111	Tyler	Currier	2,080	18	4	22.36	18	5	23.44	0	48,194
Police	Sergeant	01-4210-01-4111	Eric	Baker	2,080	21	2	24.51	21	3	25.69	0	52,822
Police	Sergeant	01-4210-01-4111	Amanda	Barber	2,080	21	2	24.51	21	3	25.69	0	52,822
Police	Deputy Police Chief	01-4210-01-4110	George	Joy	2,080	27	5	35.32	27	6	36.38	0	75,119
Police	Police Chief	01-4210-01-4110	Robert	Williams	2,080			41.35			41.35	0	86,000
Benefits		517,642 01-4210-01-4290	Includes OT/Earned Time Buyout/Shift Differential/Holiday Benefits										
Overtime		60,000 01-4210-01-4140											
Earned Time Buyout		16,500 01-4210-01-4154											
Shift Differential (add		8,760 01-4210-01-4111											
Holiday		22,094 01-4210-01-4145						96				230	22,094

Line	Budget
01-4210-01-4110	161,119
01-4210-01-4111	443,984 Includes Shift Differential
01-4210-01-4112	39,578
01-4210-01-4140	60,000
01-4210-01-4145	22,094
01-4210-01-4154	16,500
01-4210-01-4290	517,642
01-4210-02-4111	44,267

PERSONNEL

Account 01-4210-01-4110 \$161,119.00

Police Chief/Deputy Chief Salaries

Police Chief \$86,000 (3yr fixed contractual rate)
Deputy Chief \$75,119

Account 01-4210-01-4111 \$443,784

Police F/T Hourly Wages

Staffing levels authorized:

- **2 Sergeants**
- (AB, EB \$25.69 X 2080hrs X 2=\$106,870.40)
- **7 Officers**
- (MC, JY, TC \$23.44 X 2080hrs X 3=\$146,265.60)
- (DM, TS \$21.87 X 2080hrs X 2=\$90,979.20)
- (SA \$25.10 X 2080hrs =\$52,208)
- (One Vacancy \$21.13 X 2080 = \$43,950.40)

(Includes shift differential \$8,760)

(This line was adjusted to reflect pay rates from Jan-Apr, then Apr-Dec)

Account 01-4210-01-4112 \$39,578.00

Police Part Time Hourly Wages

One Part Time Officer 1584 hours yearly

(SY \$24.63 X 1584 = \$39,013.92) plus top of scale one time payment

Account 01-4210-01-4140 \$60,000.00

Police Overtime

Overtime is used to compensate officers working in excess of their standard work period. Depending upon assignment officers are scheduled 8, 10, 12 or flexible hours per work day. The department is on a 21 day reconcile work cycle and averages 40 hours per week.

Overtime is utilized for a variety of reasons:

- To compensate an officer held over at the end of their shift
- Cover training time in excess of their scheduled work week
- To provide additional coverage during storm events or when additional officers are needed.
- To cover open shifts when coverage is critical

(\$62,264.85 – 3 yr. average 2016, 2017, 2018)

Account 01-4210-01-4141 \$2,500.00

Police-Witness Fees-Overtime

This line is used to compensate officers to attend court.

Account 01-4210-01-4145 \$22,100

Police – Holiday Pay

Police Officers are not scheduled to be off on holidays. The accumulation of holiday hours in earned time set Police Officers apart from the rest of the Town employees.

Per Collective Bargaining Agreement (See 17.2) -Full time sworn police officers will be paid for the 12 holidays whether they work them or not and that time will not count as time worked. This will be done by paying these full time sworn police officers for 48 hours of Holiday pay on or about June 1st and for 48 hours of holiday pay on or about December 1st of each year provided they were employed for that six month period. Any Officer working less than the six holiday periods shall have their holiday pay prorated for holidays worked during their employment period.

Account 01-4210-01-4154 \$16,500

Police E/T Buyout

This account provides for the personnel to purchase up to 70% of their annual earned time accumulation pursuant to the Town of Barrington Personnel Policy and Union Contract. This line does not need to be funded fully to cover the anticipated buyout but is difficult to anticipate an actual “bottom line” because we don’t know who or how much earned time any staff member may actually use in the coming year.

\$38,410.24– Maximum Liability

\$16,498.61 – 3 Year average (2015, 2016, 2017)

(\$19,205.12 is half of the maximum liability)

01-4210-01-4196 Highway Safety Grant \$2,612.00

STEP, DWI

Account 01-4210-01-4290 \$517,676.00

Police – Employee Benefits

This line funds the Towns portion of Employee Benefits including Health Insurance and NH Retirement.

Account 01-4210-01-4332 \$11,500

Police – Legal/Prosecution

The Strafford County Sheriff’s has provided prosecution services for local Police Departments since 2004. The current Prosecution Team is located within the Strafford County Attorney’s Office. They will prosecute all Misdemeanor and Violation level offenses. This provides a better service to the community by alleviating the prosecutorial burden and workload from the police officers and transfers it to a team who exclusively litigates cases fairly and impartially through the legal system. This also reduces the impact on the overtime line item.

Account 01-4210-01-4350 \$21,255.00

Police – Contracts

- Strafford County Dispatch = \$12,017 yearly
- IMC (PD Computer Program) = \$4,642 yearly
- WB Mason = \$225 yearly
- Major Waldron = \$950
- Cocheco Valley Humane Society = \$250
- Schedule Anywhere = \$300
- GPS Monitoring = \$1,600
- Swat Team=\$1,000
- Alarm= \$270

This line is used to pay maintenance agreements and contract costs listed above totaling \$21,254.25

Account 01-4210-01-4432 \$18,000.00

Police – Vehicle Equipment Maintenance

As equipment ages, maintenance and repair become more expensive. This line is used to maintain and repair the vehicles and the equipment within the vehicles.

(\$19,216.77 three year average, 2016, 2017, 2018) (2017 was \$39,631 because of \$20,000 Taurus purchase, \$20,000 is not included in 3yr average, \$19,631 was used for 2017 figure)

Account 01-4210-01-4434 \$1.00

Police – Office Equipment Maintenance

This line was formerly used for Seacoast Computers. (Do we still need this line funded with new vendor-Rockport)?

Account 01-4210-01-4443 \$2,500.00

Police – Copier Lease and Supplies

Copier Lease (5 years) - \$1,728.00
Tech Agreement - \$200.00

Contract Base Rate - \$396.00

All of the listed total \$2,324.00. Please use \$2,500.00 to cover print overage fees

Account 01-4210-01-4531 \$10,500

Police – Communications

- Verizon – 5 MDT's - \$2,770.50 yearly
- Verizon – 2 Cell Phones - \$567.96 yearly
- AT&T Long Distance - \$311.88 yearly
- Consolidated Communications (FKA Fairpoint) (phones) - \$768 yearly
- First Light(FKA Bayring) (fiber optic) - \$5,940.00 yearly
- All of the listed vendors above total \$10,358.34 Please use \$10,500 to cover any potential mid-year increases

Account 01-4210-01-4550 \$250.00

Police - Printing

This is to pay for forms and business cards which need to be printed.

Account 01-4210-01-4560 \$7,500.00

Police – Conference/Training

Police Officers are required to attend training annually to keep their police certification. There is an abundance of quality training available to the department at a reasonable cost.

- (AB, SA-2015) (EB-2016) (MC, JY, TC-2017) (DM, TS-2018) (New-2020)
- 2.375 Average years of experience for full time officers listed above.

This line is increased because of the low tenure rate within the agency. Less experienced officers need more training.

Account 01-4210-01-4570 \$800.00

Police – Dues and Fees

This account is used to pay membership fees and buy updates for periodicals and reference materials. Reduced 20% (FBI-NA and 1 DARE renewal)

NH Chiefs Association
International Association of Chiefs of Police
D.A.R.E.
Local Media Subscription (Fosters Daily Democrat)
United States Police Canine Association
NHLEAP

Account 01-4210-01-4580 \$500.00

Mileage & Expenses

Account 01-4210-01-4612 \$2,000.00

Police – Postage

Used for all department mailings

Account 01-4210-01-4651 \$11,000.00

Police – Supplies

This line covers tasers, ammo, operating equipment, and anything office related. In 2018 we combined the old office supply line and the old operating supply line into one line.

Account 01-4210-01-4652 \$6,500.00

Police – Uniforms and Protective Gear

Covers all uniforms and ballistic vests for officers.

- 3 year average - \$10,397.55 (2016, 2017, 2018)

Account 01-4210-01-4752 \$33,000

Police – Vehicles

One new cruiser

We have a fleet of 8 cruisers, (reduced from 9). We will trade-in one of our oldest cruisers. (Please feel free to see me for further information).

Account 01-4210-01-4754 \$13,500.00

Police-Equipment

This line is used to replace electronic equipment such as computers, printers, hardware, software, and cameras that are either scheduled to be replaced or fail during the year.

Body cams for 2020 then reduce line back to \$8,000 for 2021

Account 01-4210-01-4810 \$1.00

Police – Contingency

01-4210-01-4820 Grant Match \$1.00

Account 01-4210-02-4111 \$44,267

Police Clerical

1-Administrative Assistant 40 hours per week.
(KP \$20.98 X 2080 = \$43,638.40 + \$764.00)
(Jan-Apr, then Apr-Dec)

Account 01-4210-02-4651 \$2,500.00

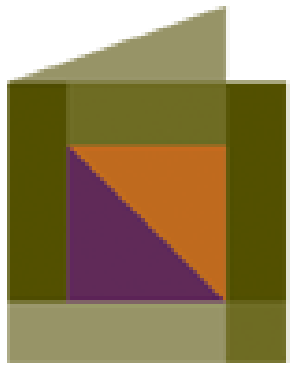
Police – K-9

This line is used for veterinarian, kenneling, leashes, dog food for K-9 “Gypsy”.



2020 Budget Presentation

Prepared by Melissa Huette

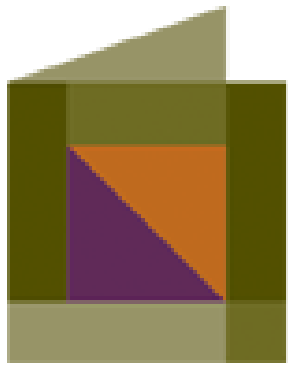


Barrington Public
LIBRARY
where community connects

4550-01-4290- Benefits: \$92,089.00

- Adjusted health insurance rate of 1% over last year's rates.
 - Decrease of \$2,494.00 for 2020 budget.

Total Rate of Change: +\$14,443.00

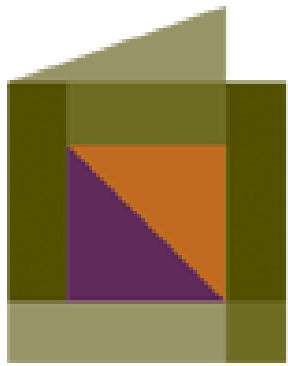


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4550-01-4321- Contracts: \$5,878.00

- Ancestry Library Edition and Heritage Quest rates remain the same for 2020 (\$800.00).
- New York Times digital access was **not** approved for 2020 (\$410.00).

Total Rate of Change: -\$2,004.00



Barrington Public
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4550-01-4322- Program Expenses: \$5,000.00

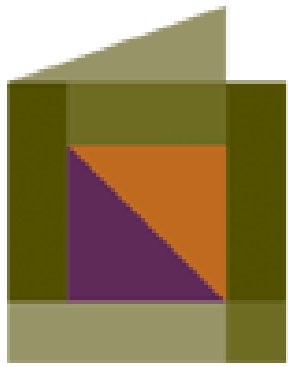
Total Rate of Change: +\$1,000.00

ABC Question: Grants Received & Narrative Explanation

- 2019 – 3 Grants from New Hampshire Humanities Council
 - \$600.00 total
- Narrative change: The Library will use about \$2,000 above the town-funded amount *to provide additional programming.*

Other payment sources for 2020:

- Friends of the Barrington Public Library: \$1,500.00 approved for 2020.
- New Hampshire Humanities Council: up to \$400.00 (2 speakers per fiscal year)
- Kids, Books and the Arts Grant- amount awarded depends on:
 - Number of library applicants
 - Per capita support (reported in NH Public Library Annual Report)
- Funds received from replacement library cards and out of town card fees

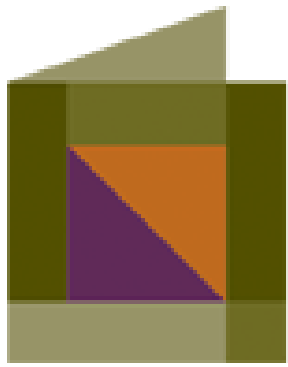


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4550-01-4332- First Bond Counsel: \$8,000.00

ABC Question: Bond Counsel

- This was moved to Town's legal line in 2019.
- Will be moved for 2020 as well.

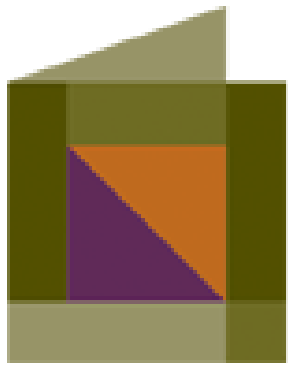


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4550-01-4431- Library Building Improvements & Maintenance: \$5,972.00

- Door Control Inc.: \$3,292.00
 - 2 Horton 7100 series surface mount low energy swing door operator
 - 2 Receivers
 - 4 BEA PBS452 Press wall switches with wireless transmitters
- Electrical (Bob Salisbury): \$1,180.00
 - Running a new 20amp circuit
 - Installation of wall switches and connection to door openers

Total Rate of Change: +\$4,472.00

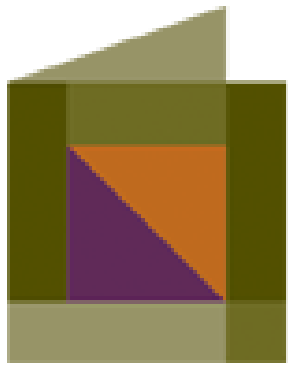


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4550-01-4431- Library Building Improvements & Maintenance:
\$5,972.00

ABC Question: Are we legally required to install automatic door openers?

- No
- **BUT** this would make *accessibility* much easier for all patrons, community members and visitors

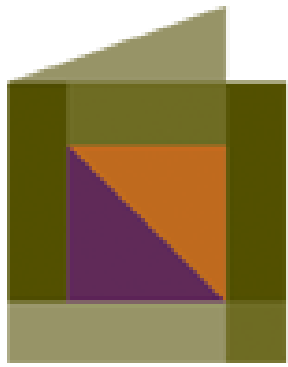


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4550-01-4560 Conference & Training: \$1,525.00

- Accounts for increase in conference registrations rates and hotel accommodations.

Total Rate of Change: +\$150.00

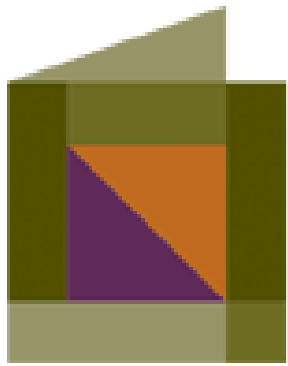


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4550-01-4570 Dues & Fees: \$1,040.00

- Increase in fees for dues and licensing costs.

Total Rate of Change: +\$47.00

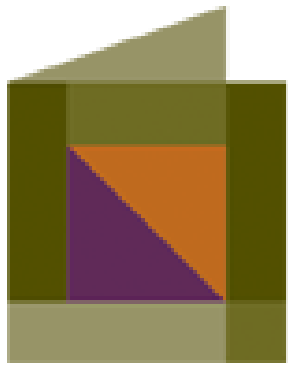


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4550-01-4643 Digital Materials: \$6,433.00

- Increase in NH Downloadable consortium fee.
- Increase in hoopla usage.

Total Rate of Change: +\$923.00



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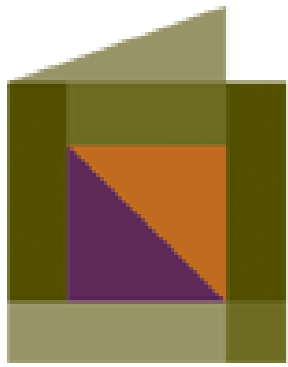
Updated 2020 Budget Numbers

Wages & Benefits: \$303,348.00

Operating Budget: \$52,544.00

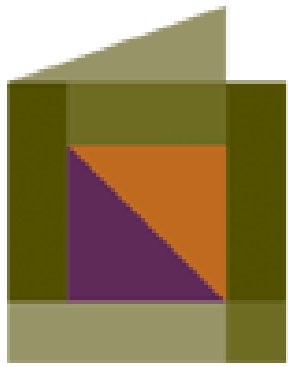
Total Library Budget: \$355,892.00

Total Rate of Change: +\$26,201.27



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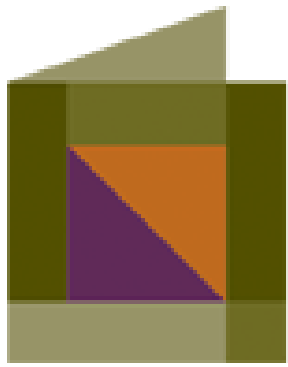
Thank you!



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ABC Questions Regarding New Facility and Future Services

- **New** Library *and* Community Center
 - Building that is adequately sized for current operations
 - Staffing
 - Services
 - Collection
 - Programming
 - But can also support growth
 - Collection
 - Services and resources
 - Programs
 - Multiple concurrent uses



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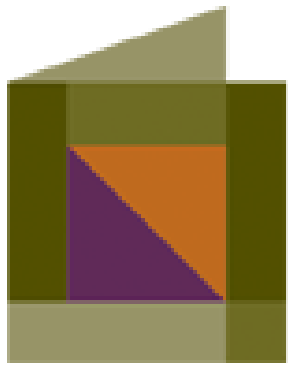
ABC Questions Regarding New Facility and Future Services

Immediate Changes:

- Custodian hours increased to care for a larger building.

Future Changes:

- Evaluate **data** after 1 year of being in new space:
 - Staffing
 - Programming
 - Collection usage

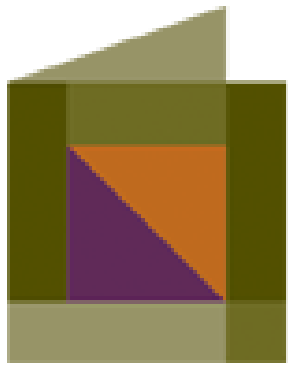


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Warrant Article for New Library Project

Total Cost of Project: **\$4,734,617.32**

- 7% increase in from last year's bond amount.
- Bauen Corporation recommended 7%.



Barrington Public
LIBRARY
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Warrant Article for New Library Project

Total Amount of Bond Requested: Offset by Foundation Funds

- Do we report total funds available by March 2020

OR

- Funds available by construction groundbreaking (October 2020)?

October 28, 2019 Budget Presentation - Melissa Huette - Library

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4550-01-4110	Library-Salary	\$ 52,966	\$ 54,349	\$ (1,383)	\$ 56,493	\$ 3,527	6.66%
01-4550-01-4111	Library-FT Hourly Wages	\$ 70,606	\$ 61,557	\$ 9,049	\$ 72,738	\$ 2,132	3.02%
01-4550-01-4112	Library-PT	\$ 73,752	\$ 78,920	\$ (5,168)	\$ 77,028	\$ 3,276	4.44%
01-4550-01-4154	Library-E/T Buyout	\$ 5,000	\$ 4,997	\$ 3	\$ 5,000	\$ -	0.00%
01-4550-01-4290	Library-Employee Benefits	\$ 77,728	\$ 77,728	\$ -	\$ 92,089	\$ 14,361	18.48%
01-4550-01-4321	Library-Contracts	\$ 7,882	\$ 5,385	\$ 2,497	\$ 5,878	\$ (2,004)	-25.43%
01-4550-01-4322	Library-Program Expenses	\$ 4,000	\$ 4,700	\$ (700)	\$ 5,000	\$ 1,000	25.00%
01-4550-01-4431	Library-Building Maintenance	\$ 1,500	\$ 600	\$ 900	\$ 5,972	\$ 4,472	298.13%
01-4550-01-4434	Library-Equipment Maintenance	\$ 1,300	\$ 1,275	\$ 25	\$ 1,300	\$ -	0.00%
01-4550-01-4439	Library-Book Maintenance	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4550-01-4443	Library-Copier Lease & Maint	\$ 2,498	\$ 2,876	\$ (378)	\$ 2,198	\$ (300)	-12.01%
01-4550-01-4531	Library-Communications	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4550-01-4540	Library-Advertising/Public Relations	\$ 350	\$ 350	\$ -	\$ 350	\$ -	0.00%
01-4550-01-4560	Library-Conferences & Training	\$ 1,375	\$ 1,310	\$ 65	\$ 1,525	\$ 150	10.91%
01-4550-01-4570	Library-Dues & Fees	\$ 993	\$ 991	\$ 2	\$ 1,040	\$ 47	4.73%
01-4550-01-4580	Library-Mileage & Expenses	\$ 500	\$ 650	\$ (150)	\$ 500	\$ -	0.00%
01-4550-01-4612	Library-Postage	\$ 246	\$ 260	\$ (14)	\$ 246	\$ -	0.00%
01-4550-01-4641	Library-Periodicals	\$ 500	\$ 497	\$ 3	\$ 500	\$ -	0.00%
01-4550-01-4642	Library-Books & Multi-media	\$ 18,000	\$ 18,800	\$ (800)	\$ 18,000	\$ -	0.00%
01-4550-01-4643	Library-Digital Materials	\$ 5,510	\$ 5,473	\$ 37	\$ 6,433	\$ 923	16.75%
01-4550-01-4651	Library-Operating Supplies	\$ 2,800	\$ 3,263	\$ (463)	\$ 2,800	\$ -	0.00%
		\$ 328,307	\$ 324,780	\$ 3,527	\$ 355,891	\$ 27,584	8.40%

Updated: 12/3/2019

October 28, 2019 Budget Presentation - Melissa Huette - Library

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4550-01-4110	Library-Salary	\$ 52,966	\$ 54,349	\$ (1,383)	\$ 56,493	\$ 3,527	6.66%
01-4550-01-4111	Library-FT Hourly Wages	\$ 70,606	\$ 61,557	\$ 9,049	\$ 72,738	\$ 2,132	3.02%
01-4550-01-4112	Library-PT	\$ 73,752	\$ 78,920	\$ (5,168)	\$ 77,028	\$ 3,276	4.44%
01-4550-01-4154	Library-E/T Buyout	\$ 5,000	\$ 4,997	\$ 3	\$ 5,000	\$ -	0.00%
01-4550-01-4290	Library-Employee Benefits	\$ 77,728	\$ 77,728	\$ -	\$ 92,089	\$ 14,361	18.48%
01-4550-01-4321	Library-Contracts	\$ 7,882	\$ 5,385	\$ 2,497	\$ 6,288	\$ (1,594)	-20.22%
01-4550-01-4322	Library-Program Expenses	\$ 4,000	\$ 4,453	\$ (453)	\$ 5,000	\$ 1,000	25.00%
01-4550-01-4431	Library-Building Maintenance	\$ 1,500	\$ 600	\$ 900	\$ 11,500	\$ 10,000	666.67%
01-4550-01-4434	Library-Equipment Maintenance	\$ 1,300	\$ 1,275	\$ 25	\$ 1,300	\$ -	0.00%
01-4550-01-4439	Library-Book Maintenance	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4550-01-4443	Library-Copier Lease & Maint	\$ 2,498	\$ 2,500	\$ (2)	\$ 2,198	\$ (300)	-12.01%
01-4550-01-4531	Library-Communications	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4550-01-4540	Library-Advertising/Public Relations	\$ 350	\$ 350	\$ -	\$ 350	\$ -	0.00%
01-4550-01-4560	Library-Conferences & Training	\$ 1,375	\$ 1,310	\$ 65	\$ 1,525	\$ 150	10.91%
01-4550-01-4570	Library-Dues & Fees	\$ 993	\$ 991	\$ 2	\$ 1,040	\$ 47	4.73%
01-4550-01-4580	Library-Mileage & Expenses	\$ 500	\$ 650	\$ (150)	\$ 500	\$ -	0.00%
01-4550-01-4612	Library-Postage	\$ 246	\$ 246	\$ -	\$ 246	\$ -	0.00%
01-4550-01-4641	Library-Periodicals	\$ 500	\$ 628	\$ (128)	\$ 500	\$ -	0.00%
01-4550-01-4642	Library-Books & Multi-media	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	0.00%
01-4550-01-4643	Library-Digital Materials	\$ 5,510	\$ 5,473	\$ 37	\$ 6,433	\$ 923	16.75%
01-4550-01-4651	Library-Operating Supplies	\$ 2,800	\$ 2,800	\$ -	\$ 2,800	\$ -	0.00%
		\$ 328,307	\$ 323,012	\$ 5,295	\$ 361,829	\$ 33,522	10.21%

Updated: 10/22/2019

October 28, 2019 Budget Presentation - Melissa Huetten - Library

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4550-01-4110	Library-Salary	\$ 52,966	\$ 54,349	\$ (1,383)	\$ 56,493	\$ 3,527	6.66%
01-4550-01-4111	Library-FT Hourly Wages	\$ 70,606	\$ 61,557	\$ 9,049	\$ 72,738	\$ 2,132	3.02%
01-4550-01-4112	Library-PT	\$ 73,752	\$ 78,920	\$ (5,168)	\$ 77,028	\$ 3,276	4.44%
01-4550-01-4154	Library-E/T Buyout	\$ 5,000	\$ 4,997	\$ 3	\$ 5,000	\$ -	0.00%
01-4550-01-4290	Library-Employee Benefits	\$ 77,728	\$ 77,728	\$ -	\$ 94,583	\$ 16,855	21.69%
01-4550-01-4321	Library-Contracts	\$ 7,882	\$ 5,385	\$ 2,497	\$ 6,288	\$ (1,594)	-20.22%
01-4550-01-4322	Library-Program Expenses	\$ 4,000	\$ 4,453	\$ (453)	\$ 5,000	\$ 1,000	25.00%
01-4550-01-4431	Library-Building Maintenance	\$ 1,500	\$ 600	\$ 900	\$ 11,500	\$ 10,000	666.67%
01-4550-01-4434	Library-Equipment Maintenance	\$ 1,300	\$ 1,275	\$ 25	\$ 1,300	\$ -	0.00%
01-4550-01-4439	Library-Book Maintenance	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4550-01-4443	Library-Copier Lease & Maint	\$ 2,498	\$ 2,500	\$ (2)	\$ 2,198	\$ (300)	-12.01%
01-4550-01-4531	Library-Communications	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4550-01-4540	Library-Advertising/Public Relations	\$ 350	\$ 350	\$ -	\$ 350	\$ -	0.00%
01-4550-01-4560	Library-Conferences & Training	\$ 1,375	\$ 1,310	\$ 65	\$ 1,525	\$ 150	10.91%
01-4550-01-4570	Library-Dues & Fees	\$ 993	\$ 991	\$ 2	\$ 1,040	\$ 47	4.73%
01-4550-01-4580	Library-Mileage & Expenses	\$ 500	\$ 650	\$ (150)	\$ 500	\$ -	0.00%
01-4550-01-4612	Library-Postage	\$ 246	\$ 246	\$ -	\$ 246	\$ -	0.00%
01-4550-01-4641	Library-Periodicals	\$ 500	\$ 628	\$ (128)	\$ 500	\$ -	0.00%
01-4550-01-4642	Library-Books & Multi-media	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	0.00%
01-4550-01-4643	Library-Digital Materials	\$ 5,510	\$ 5,473	\$ 37	\$ 6,433	\$ 923	16.75%
01-4550-01-4651	Library-Operating Supplies	\$ 2,800	\$ 2,800	\$ -	\$ 2,800	\$ -	0.00%
		\$ 328,307	\$ 323,012	\$ 5,295	\$ 364,323	\$ 36,016	10.97%

Updated: 9/11/2019

Library Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Library	Desk Clerk	01-4550-01-4112	Susan	Milioto	1,404	5	7	11.26	5	8	11.60	0	16,167
Library	Processor	01-4550-01-4112	Krissy	Montesano	1404	8	3	12.33	8	4	12.71	0	17,711
Library	Desk Clerk	01-4550-01-4112	Autumn	Smith	1300	5	6	11.06	5	7	11.4	0	14,710
Library	Custodian	01-4550-01-4112	New	New	572	9	3	13.01	9	4	13.41	0	7,613
Library	Interlibrary Loan Librarian	01-4550-01-4112	Amy	Inglis	1404	10	3	13.73	10	4	14.14	0	19,709
Library	Technology	01-4550-01-4111	Adam	Shlager	2080	11	5	14.99	11	6	15.45	0	31,897
Library	Assistant Director/Children's Librarian	01-4550-01-4111	Wendy	Rowe	2080	14	10	19.2	14	11	19.78	0	40,841
Library	Library Director	01-4550-01-4110	Melissa	Huette	2080	22	4	26.56	22	5	27.36	0	56,493
Library	Fill In	01-4550-01-4112	Fill In	Fill In	100	6	3	11.08	6	3	11.22	0	1,119
Benefits		94,583 01-4550-01-4290	Includes E/T Buyout Benefits										

Earned Time Buyout 5,000 01-4550-01-4154

Line	Budget
01-4550-01-4110	56,493
01-4550-01-4111	72,738
01-4550-01-4112	77,028
01-4550-01-4154	5,000
01-4550-01-4290	94,583

Updated: 9/11/2019

DEPARTMENT OVERVIEW: **LIBRARY**

The Barrington Public Library's (BPL) charge is outlined in statute (RSA 202-A) and overseen by Library Trustees who are elected by the voters. Through the full-time Library Director, Children's Librarian/Assistant Director and IT/Circulation Library Assistant, plus four part-time staff members, the Library serves an average of 130 people per day. In 2018, we had 10,323 people attend programs, from children through adults. Services provided to the community include computer and web access and technology help, outreach programs for youth and teens, an extensive summer reading program for all ages, story times, author visits, adult art and crafting workshops, history and genealogy programs, natural history and wildlife programs, exam proctoring, museum and state park passes, notary services, home delivery service when requested, book delivery to the schools in town, and meeting space. We provide important family activities such as performances, science, technology, engineering, arts, and math related activities and literacy building programs for all ages, as well as a location for groups such as the Barrington Bloomers and other local committees to meet.

The Library also participates in the inter-library loan (ILL) program helping to get our patrons materials we cannot afford to purchase, and loaning to other libraries as a reciprocal service. We are one of the busiest libraries in the state for ILL services. We circulated a total of 84,791 items in 2018, which includes circulation of 11,346 digital items (a 10% increase from 2017). As of August 1, 2019, we have a total of 3,981 registered patrons (about 44% of the population). Children under the age of five are NOT counted in this number as they don't get cards until after that age. Our people counter noted 46,622 total visits in 2018. Last year, at least 51% of registered card holders checked out items, and many more that did not check out materials utilized program services, tech help, and public computers/wireless access.

The Library also plays an important role in providing access and information about Barrington and other local services for the community. We are also used by many people wishing to access the internet that do not have access at home, such as to file taxes online. The Library acts as a resource for the Early Childhood Learning Center (ECLC): ECLC kindergarten classes come on a weekly, rotating schedule for story time and book selection. The ECLC preschool classes also come once a month for story time and book selection. These story times are above our five weekly sessions we offer to preschool children. We also provide multiple copies of books for several middle school book groups and conduct school visits to inform children of statewide reading lists. We also provide materials for all teachers within the Barrington school district, who can also take advantage of our interlibrary loan program. Teachers can either pick up these materials or have them delivered to their school once a week. The Library also coordinates with the Barrington Middle School to circulate copies of BMS library books during the summer to meet the demand for summer reading lists for students.

The Library serves as the hub of the community, where people can meet, get to know one another, educate themselves and their families, and come together to discuss a wide array of topics. With increasing demands for greater inventory, services, and meeting space, the Library struggles to provide the level of service and materials requested by the community in the current facility. Most recently, we have seen an increase in requests for additional adult educational opportunities, such as art classes, computer classes, and history/genealogy assistance. When these classes are being held, the entire children's room is unavailable to all children.

We've seen an increase in drop-in meetings, tutoring sessions and other types of meeting needs. When comparing the Barrington Public Library to other libraries within the state, based solely on square footage, population size, number of library card holders and library visits, it is apparent from the data that our current facility is not adequately sized to accommodate our users and our services and collection.

2018 NH Library State Report Square Footage Comparison

Town/City	Library Square Footage	Population	# of Library Card Holders	Service Hours	Number of Library Visits
LISBON	3,572	1,611	2,562	1,144	12,300
MARLBOROUGH	3,582	2,135	1,580	1,508	7,000
CHESTER	3,600	5,100	1,972	1,976	13,497
JACKSON	3,700	841	827	1,537	15,197
BARRINGTON	3,740	8,922	3,801	2,548	46,622
NEW HAMPTON	3,742	2,252	1,757	2,184	11,267
NORTHWOOD	3,803	4,240	2,725	2,028	22,880
LYME	3,886	1,717	1,213	1,980	21,118

The libraries listed above are located in facilities with square footage close in size to our own. The current square footage of BPL is most comparable to towns with approximately 3,350 residents. Barrington's library has not kept pace with the town's growth in population. A significant shortage of space exists and will for the foreseeable future as the town continues to grow. The time has come for the Town to expand its Library facilities to better serve the community.

2020 Library Budget

01-4550-01-4110 – Library-Salary (Melissa): \$56,493.00

Grade 22 Step 4 (25%) – \$26.56 then Grade 22 Step 5 (75%)– \$27.36 for the remainder of 2020. Covers 2080 hours this year and any extra time worked. The Director performs all administrative duties, selection and weeding of collection, purchasing, financial tracking, adult program planning, and all duties as requested by the Library Trustees.

Library Salary Rate of Change: +\$2,144.00

01-4550-01-4111 – Full-Time Hourly Wages: \$72,738.00

Assistant Director/Children's YA Librarian (Wendy): \$40,841.00

Grade 14 Step 10 (25%) – \$19.20 then Grade 14 Step 11 (75%) – \$19.78 which covers 2080 hours this year. Wendy does weekly story hours, including special story times for the ECLC preschool and kindergarten, and local daycares. She is also responsible for running our school-age and teen programming. She provides book talks to the schools for statewide book awards, and helps with the selection of materials and weeding of the children's area. Wendy also serves as the Assistant Director.

Technology & Circulation Library Assistant (Adam): \$31,897.00

Grade 11 Step 5 (25%) – \$14.99 then Grade 11 Step 6 (75%) – \$15.45 which covers 2080 hours this year. Adam handles all networking and computer issues, staff and patron training on technology use, and social media and website content. Adam also assists the Director in planning for future technology improvements and negotiating with technology vendors. He helps to set up and train staff on new databases and systems offered as well as on updates to the current circulation system. Adam is also responsible for handling all overdue materials and updating expired accounts.

Full-Time Hourly Rate of Change: +\$2,132.00

01-4550-01-4112 – Part-Time Hourly Wages (plus vacation hours): \$77,028.00

Interlibrary Loan (Amy): \$19,708.00

Grade 10 Step 3 (25%) – \$13.73 then Grade 10 Step 4 (75%) – \$14.14, which covers 1404 hours per year. Amy processes all incoming and outgoing interlibrary loan requests, along with creating book displays, leading the monthly book group, and acts as a secondary processor for new items. Amy also helps with Suncook Interlibrary Cooperative purchases and deletions along with assisting in the processing of new items for the Cooperative.

Processing (Krissy): \$17,711.00

Grade 8 Step 3 (25%) – \$12.33 then Grade 8 Step 4 (75%) – \$12.71, which covers 1404 hours per year. Krissy processes and catalogs all new materials for circulation, repairs damaged items, and maintains addition and deletion statistics.

Desk Clerk 1 (Susan): \$16,167.00

Grade 5 Step 7 (25%) – \$11.26 then Grade 5 Step 8 (75%) – \$11.60, which covers 1404 hours per year. Susan handles all circulation desk tasks such as checking items in and out, shelving materials, shelf reading, and assisting with book displays.

Desk Clerk 2 (Autumn): \$14,710.00

Grade 5 Step 6 (25%) – \$11.06 then Grade 5 Step 7 (75%) – \$11.40, which covers 1300 hours per year. Autumn handles all circulation desk tasks such as checking items in and out, shelving materials, shelf reading, and assisting with book displays.

Custodian: \$7,613.00

Grade 9 Step 3 (25%) – \$13.01 then Grade 9 Step 4 (75%) – \$13.41 which covers 572 hours per year.

Temporary Employees (Vacation/Sickness Coverage): \$1,118.50

Grade 6 Step 3 (25%) – \$11.08 then Grade 6 Step 3 (75%) – \$11.22, which covers 100 hours per year. These hours are used to cover shifts when someone calls in sick or goes on vacation so we are not short-staffed during heavy patron use.

Part-Time Hourly Rate of Change: +\$5,380.00

01-4550-4154 – Earned Time: \$5,000.00

Covers cash-in of earned time by Library employees. Staff was polled about what they expect to cash in next year. This number, plus 25% buffer (in case folks change their minds mid-year) is what is budgeted here.

Rate of Change: \$0.00

01-4550-01-4290 – Benefits: \$94,583.00

Pays all benefits for Library staff. Increase due to full year at increased pay rates for all employees that were approved by the Select Board last year. Number provided by Conner MacIver, Town Administrator.

Rate of Change: +\$16,937.00

2020 Staffing Total with Wages, Benefits, Sick Hours & Earned Time: \$305,842.00

2019 Staffing Total with Wages, Benefits, Sick Hours & Earned Time: \$281,434.73

Total Rate of Change: +\$24,407.27

01-4550-01-4321 – Contracts: \$6,288.00

Our annual contract to have our security and fire alarm hooked up to CMS (\$444). Yearly hosting and tech support contract for our circulation system, Atrium, and EZCat cataloging module (\$1590). Annual contract for the Library web page with Piper Mountain Webs (\$649). Includes hosting, support, Security Socket Layer (SSL) certificate, and tech help/training for staff updating the site, and email hosting. Annual contract for the event registration and calendar module from Assabet Interactive (\$800). Contract fee for patron access to Ancestry Library Edition and Heritage Quest databases, which are very popular genealogy research databases (\$800- this amount may increase if NH State Library cannot negotiate a lower fee). We are striving to add one new digital resource each year to meet the demands of a population that wants access to information 24/7. This year we would like to add an electronic subscription to the New York Times, which is a periodical often requested by our patrons. Contract fee for digital access to the New York Times (\$410- this amount is an estimate from vendor and has not yet been approved by all participating state libraries). Yearly support contract fee for our summer reading program software through Demco (\$350). Contract fee for patron access to Pronunciator, an online language learning program (\$520). Contract fee for patron access to Chilton's Auto Repair database (\$725).

Rate of Change: -\$1,594.00

01-4550-01-4322 – Program Expenses: \$5,000.00

Covers all adult, young adult, and children's programming expenses including story time supplies, summer reading supplies for over 300 children, teens, adults, and artists' performance costs. With an increase in population and registered library patrons, there is also an increase in requests for different kinds of programs and more of our popular programming, such as cooking, STEM, arts and crafts, and informational presentations. This is an area we would like to expand further to meet demands. Our programming number for children and adults has seen an increase each year. We continue to write grants to cover any costs above this town funded line. Please see the attached sheet listing the programs we offered in 2019 thus far.

Rate of Change: +\$1,000.00

Other Payment Sources: The Library will use about \$2,000 above the town-funded amount to provide the programs currently offered. These funds will come from grants (if available), the Friends of the Library, and from fees collected for out-of-town cards and replacement fees for lost cards. The Friends of the Library also donate \$300 per year so we can provide a pass for the Children's Museum in Dover as part of our programming. In 2011 they also began a museum reimbursement program of up to \$500 so patrons can visit other New England museums. We also have most of our summer reading prizes donated by local residents and businesses so this does not have to come from tax funding. Last year, the Friends of the Library and Recreation Department split the cost for us to offer the NH State Parks Pass as well.

01-4550-01-4332: First Bond Counsel: \$8,000.00

These funds will be used to obtain counsel for the bonding of the new library building.

01-4550-01-4431 – Library Building Improvements & Maintenance: \$11,500.00

This will purchase maintenance and cleaning supplies, equipment, paint, cleaners, light bulbs plus any other repair items needed, or emergency repairs to items such as fixtures (\$750). This year we would like to install entry doors that are ADA compliant, which results in some light renovation to the current entry and new doors (\$10,000). This also includes garden maintenance/landscaping, including mulch and woodchips and some labor to lay these down plus poison ivy removal when needed (\$750). We also ask for help from the local garden club, volunteers, and local organizations to weed, rake, etc. to keep costs as low as possible.

Rate of Change: +\$10,000.00

Other Payment Sources: The gardener also gives us a discounted labor rate. We also ask for help from the local garden clubs and volunteers to weed, rake, etc. to keep this as low as possible. This results in approximately \$400 in free labor to maintain our gardens and outdoor space.

01-4550-01-4434 – Equipment Maintenance: \$1,300.00

Includes (\$600) for emergency repairs to printers, carts, or other equipment (circulating telescope/kits/devices), as well as buffer wheels annually for our DVD cleaner. Funds are used to replace the fire/security alarm batteries as needed on a rotating schedule (\$200). We also budgeted for technology support from Back Bay Networks (\$500) in case of an emergency (this is NOT a pre-paid contract with Back Bay, these are funds in case we have problems with hard drives, motherboards, power supplies, networking issues etc. on any of the older systems we have). This would assist us in networking issues or sudden hardware failure of any kind from computers to

routers to battery backups. All other technology expenses this year will come from the Technology Fund set up via warrant article.

Rate of Change: \$0.00

01-4550-01-4439 – Book/Collection Maintenance: \$800.00

This is money used to pay for the Baker & Taylor service which sends books pre-covered or laminated, to increase their durability. This amount also covers maintenance of our growing DVD/CD collection. Our DVD cleaning machine fixes about 50-70% of damaged items but it does require supplies (solutions, etc). Repairing is far cheaper than replacing the many DVDs and CDs that are used.

Rate of Change: \$0.00

Other Payment Sources: The Library will pay about \$350.00 over the budgeted amount to care for the collection. These funds will come from fax and copy fees charged to patrons.

01-4550-01-4443 – Library Copier Lease & Maintenance: \$2,198.00

Covers the second year of a 60-month lease and service agreement for our networked copier with color printing and fax capability (\$1548) and overage costs for our color copier (\$650).

Rate of Change: -\$300.00- This reduction is due to no setups costs and other fees associated with installing the new copier.

01-4550-01-4531 – Telephone: \$1.00

VOIP through the Town covers all phone costs. Funds just to keep the budget line open in case phone configuration changes and we need to budget in here again. The Town pays \$64.95 per month from the admin line for the Internet Connection to the Library. Another free line provided to the Library by Metrocast is used to provide VOIP connection to the Recreation Department. This gives sufficient signal to both departments for phone services; the free line can't handle all the traffic of phones (and data for the Library) for both departments.

Rate of Change: \$0.00

01-4550-01-4540 – Advertising/Public Relations: \$350.00

Covers ads to locate new employee candidates (Craig's List and other sources), materials such as bookmarks, brochures, and posters to promote services and events as well as PR items such as swinger signs or letters for those signs to promote events. We do a lot of in-house production of such materials but sometimes we need to purchase specific bookmarks to support statewide lists, national events, and digital services. We are trying to reach citizens with more handouts around town and attending events to give out materials with our address and website.

Rate of Change: \$0.00

Other Payment Sources: Friends group supports giveaways for other programs yearly at about \$100.00 per year.

1-4550-01-4560 – Conferences & Training: \$1,525.00

These funds allow for the Children's Librarian to attend up to two annual children's librarian-specific conferences per year (\$100), the Director and one full-time staff member to attend the yearly New England Library Association (NELA) conference, including hotel (\$925), and the Technology Librarian to attend one conference (\$100). This amount also covers the cost for four Trustees and the Director

to attend the New Hampshire Library Trustee Association's annual conference in the spring (\$400). Other employees will do free training classes via the State Library or at conferences.

Rate of Change: +\$150.00 – To accommodate conference registrations and hotel accommodations rates increasing.

01-4550-01-4570 – Dues & Fees: \$1,040.00

NH Library Association dues (based on salary) for the Director, Children's Librarian, and Library Technology Assistant (\$240). Our yearly dues to belong to the Suncook Interlibrary Cooperative (SILC) that provides a rotating supply of DVDs and audiobooks (\$300). This collection is a good resource to extend our current collection. The Director is the purchaser for the Co-op (using Co-op funds) to make sure the Co-op has items we do not own in our collection. Fee for movie licensing agreements that allow us to show films in the Library, and for campers at the summer program to watch films here or in the Recreation Department (\$380). Yearly fee for our staff scheduling software called Schedule Base; this allows staff to check schedules from home, mobile devices, etc. and allows the Director to more easily shift schedules (\$120).

Rate of Change: +\$47.00 – Increase in fees for dues and licensing costs.

01-4550-01-4580 – Mileage & Expenses: \$500.00

This covers all mileage accrued by staff going to conferences and training as well as mileage for doing Library errands such as delivering books to home-bound residents, making bank or post office runs, getting needed supplies, or visiting local schools. Also covers quarterly SILC cooperative meetings to get our fresh supply of audio/video, attending State consortium meetings, and training sessions.

Rate of Change: \$0.00

01-4550-01-4612 – Postage: \$246.00

Covers the cost of mailing bills, packages, or letters that the Library needs to send. The Library pays for an Amazon Prime subscription with monies collected from overdue fines/fees, which saves on shipping costs (free 2 day shipping for most items). Also, this allows us access to purchase new releases that often have a later release date for those without a Prime account.

Rate of Change: \$0.00

Other Sources of Funding: We ask for stamps every year from our "Giving Tree" during the holidays and usually get 1-2 rolls to help out saving the Town \$50-100.00 a year so we did not budget for an additional roll of stamps.

01-4550-01-4641 – Periodicals: \$500.00

The total cost of current subscriptions is \$1,686.90. This amount is not stable and fluctuates year to year. We are budgeting (\$500) for periodicals not covered by donations plus an additional amount in case past donors do not wish to renew their subscription adoption.

Rate of Change: \$0.00

Other Sources of Funding: The Friends of the Library donate \$500.00 annually and the remaining balance comes from private donors who have adopted subscriptions or donate copies of magazines directly to the Library.

01-4550-01-4642 – Books & Multimedia: \$18,000.00

This covers books, audiobooks, music sets, and computer software for loan to the general public. The majority of this money is spent on books and audiobooks. We use vendors who give us up to 40-45% discounts on many materials, but lesser discounts are offered on library bound materials which we need when purchasing high circulation titles. Demand for these materials has been steady over the past few years in these areas.

Rate of Change: \$0.00

Other Sources of Funding: The anticipated income from fines/fees and book sale items will be used to purchase audio/visual materials added to the collection, replace items lost or damaged by patrons, and purchase additional books (\$6,500). This is an estimate based upon income and expenditures on materials from the first 6 months of 2019; the Library has been supplementing the tax funded monies in past years in this manner, making the current collection possible. RSA 202-A: 11- All money received from fines and payments for lost or damaged books or for the support of a library in another city or town under contract to furnish library service to such town or city, shall be used for general repairs and upgrading, and for the purchase of books, supplies and income-generating equipment, shall be held in a non-lapsing separate fund and shall be in addition to the appropriation.

01-4550-01-4643 – Digital Materials: \$6,433.00

Digital material use has seen a steady increase over the past couple of years and comprises approximately 20% of our total circulation. OverDrive consortium dues provide our patrons with access to borrow hundreds of digital items to download to their computers, tablets, MP3 players, or smart phones. Service includes downloadable eBooks, audiobooks and magazines, \$3,183. The increase is from the consortium voting in favor of increasing the budget by 14% to meet demand of users and to allow for collection development and maintenance. As of July 2019, we have 426 registered OverDrive users who have accessed over 5,000 audiobooks, eBooks and periodicals. hoopla is another digital service we offer our patrons that provides instant access to eBooks, audiobooks, movies, music and comic books. This is a pay-per-use service, which is a more expensive option per circulation costs, but the variety of content and instant access makes hoopla a popular service to our patrons. For 2018 our patrons accessed over 1,900 unique titles that were not available in OverDrive. Since hoopla is a pay-per-use service, we estimate a total of \$5,700 for the year to support current usage rates and accommodate growth in use. We are including (\$3,250)-in the budget with the remaining amount \$2,450 to be paid from fines and fees taken in by the Library.

Rate of Change: +\$923.00

01-4550-01-4651 – Operating Supplies: \$2,800.00

Covers all office supplies, book covers, audiobook and video cases, book laminate, binders for DVDS, toner, ink, book barcodes, and patron library card supplies, spine labels, register receipt paper, circulation receipt paper, ratings and genre stickers, etc. used on a daily basis. This includes ink supplies for two inkjet printers, one for the office and one for public.

Rate of Change: \$0.00

01-4550-01-4754 – Equipment Purchases: \$1.00

No capital expenditures for equipment are projected for this year. We could use more space for items in most areas but have few options for inexpensive ways to do this within the existing building. If we are in this building for more than another 2-3 years, we will have to spend some significant funds (my estimate is \$20,000) to purchase more wall-mounted shelving units, and extend existing 2-4

shelf high units to 4-6 shelf high shelving units. This is not the optimal solution as it makes books for children too high to reach and causes poor sight lines within the building; therefore, we will wait as long as possible to institute this solution in the hopes a new facility can be planned and executed. This line can also be used for hardware purchases but our Library Technology Capital Reserve Fund will take care of any necessary hardware upgrades this year for staff. \$1.00 to keep the line in our budget for future use.

Rate of Change: \$0.00

Town Portion of the Operating Budget: \$66,482.00

Town Portion of Budget 2020: \$372,324.46

Town Portion of Budget 2019: \$329,690.73

Difference: +\$42,543.27

11.4% increase over last year's budget.

Warrant Article Request- Technology Fund

To add \$3,000.00 to the Library Technology Capital Reserve Fund. These funds are saved yearly to be used towards the purchase of technology equipment upgrades and additions.

Warrant Article Request- Library/Community Center Bond Request

To request a bond in the amount of \$4,734,617.32 to build a new library/community center. The Barrington Library Foundation has raised \$404,489.00 and these monies will be used to furnish the interior to the new building.

The Library is approximately 4.5% of the overall 2019 municipal budget.

Narrative of Savings & Fundraising

- We attract energetic, smart, and enthusiastic townspeople to serve as volunteers. We have volunteers who specifically come on board to help during the summer reading program and we average six year-round volunteers who come in weekly. (In 2018 we had approximately \$5,625.00 worth of volunteer minimum wage labor) and the Friends group and new Library Foundation donated 836 hours doing projects to raise money that the Library taps into yearly.
- We write and apply for grants to augment our programming line. In 2019 we have already received grants and cash donations totaling more than \$5,100.00. We also invite local talent who can provide free or low cost workshops to residents, helping to keep programming costs reasonable.
- In conjunction with the Friends group, we hold fundraisers such as book sales, the annual plant sale, and the "Just Desserts" fundraiser to help earn money for services. The 2019 Friends' plant sale generated a record amount of over \$3,300.00.
- The Barrington Library Foundation's main goal has been to raise funds towards a new library building to help offset the costs associated with a new building. The Foundation has raised approximately 90% of their goal amount during the first year of their fundraising efforts. With the Community Phase of their efforts starting up again in September 2019, they will continue to reach their goal by March 2020.

2019 Programs & clubs offered at the Barrington Public Library

Events listed are planned through December 31st

<p>Story Times with Craft Ages 4-6 Wee Read! Story Hours for Ages 1-3 & Parent Wee Play! Sensory Play Time for ages 6–36 months Kindergarten classes Reading Time: ECLC Preschool Library Visits Visits to Local Daycare Children’s LEGO Program for Grade K-4th Teen Video Game Tournaments Technology Training for Public Adult Book Group CPR/AED Course Babysitting Course Genealogy Workshops Mindfulness Workshop Teen Winter STEM Program Peeps Contest Take a Child to the Library Day with local author Sandy Dodge Cake Decorating NH Fish & Game Canine program Candidate Meet & Greet Books in Bloom New England Maple House Tours Easter Egg Hunt Adult Art Classes Monthly Art Exhibits of Local Artists Darby Field 1st Ascent of Mt Washington Author Visits (Szczesny, Bruno, Ward) Adult Terrarium Workshop Info Night with TeeTonka – Therapy Dog Reading with TeeTonka Comics in World History presentation Intro to Bee Keeping Gardens for Pollinators and Wildlife Power Aging Chair Yoga Infusing Chakras Big House, Little House, Back House Barn Overview of Medicare</p>	<p>Pickity Place Presentation Escape Rooms Mosaic Glass Art Class Pilgrims of Woodstock Understanding Black Bears Introduction to Sketching Loon Presentation Child Voice presentation and Art Display Bizarre Birds of the World Know the Early Signs of Alzheimer’s Trunk or Treat Green Burial Informational Program Gingerbread House Workshop Gingerbread House Contest Polar Express</p> <p>Summer Reading Program: Performances: Mr. Aaron, Theremin music presentation, Hampstead Stage The Jungle Book, Ice Cream party and Wildlife Encounters. Teen STEM program – DIY Planetarium, Nebula in a Bottle, Pressure bottle rockets, Teen craft program – Galaxy Shirts, Kids STEM 4-H Aerospace Adventure, NASA Ambassador and the International Space Station, Moon Craters and Phases, Kids Crafts: CD Saturns, UV Bead Bracelets, All Ages: Live webcast for 50th anniversary of Moon Landing, Touch-a-Truck Event, NH Astronomical Society program on the Sun</p> <p>Clubs Meeting Here</p> <p>Genealogy Club Mahjong Group Cribbage Club Democratic Committee: Monthly Meetings with Speakers Barrington Bloomers Monthly with Some Speakers Knitting Club – Fall/Winter Writers Group Dungeons & Dragons Club Middle Grade</p>
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WARRANT ARTICLE REQUEST FORM

REQUESTING DEPARTMENT: **Barrington Public Library**

PURPOSE: (Describe the purpose of the request, i.e., what you wish to purchase or save for, etc.)

The Barrington Public Library would like to build a new library building and community center with a total project cost of \$4,734,617.32. The Barrington Library Foundation has raised \$404,489.00, which will be used to offset the cost of the total project. Therefore, we request a bond in the amount of \$4,330,128.32 to build the new library/community center.

TOTAL COST OF ITEM: (i.e., purchase price estimate) **\$4,734,617.32**

AMOUNT REQUESTED IN THIS ARTICLE: **\$4,330,128.32**

Is this request to create a new Capital Reserve Fund?

YES__ **NO__X**

If **YES**, specify the requested fund name: _____

Will this request involve a withdrawal of monies from the existing Capital Reserve Fund during the budget year? **YES__** **NO__X**

If **YES**, indicate how much money from the existing fund will be withdrawn and for what purpose? \$_____

Current Fund balance: **\$0.00**

Is the withdrawal of monies from the existing fund for the purpose of equipment replacement? **YES__** **NO__X**

If **YES**, please indicate the proposed usage or destiny of surplus equipment being replaced: (trade-in, disposal, advertise for bid, etc.)

Current inventory # of surplus equipment #_____

Current value of surplus equipment \$_____

WARRANT ARTICLE REQUEST FORM

REQUESTING DEPARTMENT: **Barrington Public Library**

PURPOSE: (Describe the purpose of the request, i.e., what you wish to purchase or save for, etc.)

To add \$3,000.00 to the Library Technology Capital Reserve Fund. These funds are saved yearly to be used towards the purchase of technology equipment upgrades and additions.

TOTAL COST OF ITEM: (i.e., purchase price estimate) **\$3,000.00**

AMOUNT REQUESTED IN THIS ARTICLE: **\$3,000.00**

Is this request to create a new Capital Reserve Fund?

YES _____ **NO** X

If YES, specify the requested fund name: _____

Will this request involve a withdrawal of monies from the existing Capital Reserve Fund during the budget year? **YES** _____ **NO** X

If YES, indicate how much money from the existing fund will be withdrawn and for what purpose? \$ _____

Current Fund balance: **\$8,751.32**

Is the withdrawal of monies from the existing fund for the purpose of equipment replacement? **YES** _____ **NO** _____

If YES, please indicate the proposed usage or destiny of surplus equipment being replaced: (trade-in, disposal, advertise for bid, etc.)

Current inventory # of surplus equipment # _____

Current value of surplus equipment \$ _____

Account Numbers	Budget Line	2020 Proposed Town Budget	Anticipated Fees & Fines	Anticipated Grants/Donations/ Rewards Credits	Total 2020 Budget	2019 Approved Town Budget	Difference
01-4550-01-4110	Librarian Salary	\$ 56,493.00		\$ -	\$ 56,493.00	\$ 54,348.80	\$ 2,144.20
01-4550-01-4111	Full-Time Staff (2)	\$ 72,738.00		\$ -	\$ 72,738.00	\$ 70,605.60	\$ 2,132.40
01-4550-01-4112	Part-Time Staff (5)	\$ 77,028.00		\$ -	\$ 77,028.00	\$ 73,752.33	\$ 3,275.67
01-4550-01-4154	Earned Time Buyout	\$ 5,000.00		\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
01-4550-01-4290	Employee Benefits	\$ 94,583.00		\$ -	\$ 94,583.00	\$ 77,728.00	\$ 16,855.00
	Total Wages, Benefits, Sick and ET	\$ 305,842.00			\$ 305,842.00	\$ 281,434.73	\$ 24,407.27
01-4550-01-4321	Contracts- Audio-Visual Co-Op	\$ 6,288.00			\$ 6,288.00	\$ 7,882.00	\$ (1,594.00)
01-4550-01-4322	Program Expenses	\$ 5,000.00		\$ 2,000.00	\$ 7,000.00	\$ 4,000.00	\$ 1,000.00
01-4550-01-4332	First Bond Counsel	\$ 8,000.00			\$ 8,000.00	\$ -	\$ 8,000.00
01-4550-01-4431	Building Maintenance	\$ 11,500.00		\$ 400.00	\$ 11,900.00	\$ 1,500.00	\$ 10,000.00
01-4550-01-4434	Equipment Maintenance	\$ 1,300.00		\$ -	\$ 1,300.00	\$ 1,300.00	\$ -
01-4550-01-4439	Book/Collection Maintenance	\$ 800.00	\$ 350.00	\$ -	\$ 1,150.00	\$ 800.00	\$ -
01-4550-01-4443	Copier Lease & Maintenance	\$ 2,198.00			\$ 2,198.00	\$ 2,498.00	\$ (300.00)
01-4550-01-4531	Telephone	\$ 1.00		\$ -	\$ 1.00	\$ 1.00	\$ -
01-4550-01-4540	Advertising/PR	\$ 350.00		\$ 100.00	\$ 450.00	\$ 350.00	\$ -
01-4550-01-4560	Conferences & Training	\$ 1,525.00			\$ 1,525.00	\$ 1,375.00	\$ 150.00
01-4550-01-4570	Dues & Fees	\$ 1,040.00			\$ 1,040.00	\$ 993.00	\$ 47.00
01-4550-01-4580	Mileage & Expenses	\$ 500.00		\$ -	\$ 500.00	\$ 500.00	\$ -
01-4550-01-4612	Postage	\$ 246.00		\$ 100.00	\$ 346.00	\$ 246.00	\$ -
01-4550-01-4641	Periodicals	\$ 500.00		\$ 1,186.70	\$ 1,686.70	\$ 500.00	\$ -
01-4550-01-4642	Books & Multi-media	\$ 18,000.00	\$ 6,500.00	\$ -	\$ 24,500.00	\$ 18,000.00	\$ -
01-4550-01-4643	Digital Materials	\$ 6,433.00	\$ 2,450.00		\$ 8,883.00	\$ 5,510.00	\$ 923.00
01-4550-01-4651	Operating Supplies	\$ 2,800.00			\$ 2,800.00	\$ 2,800.00	\$ -
01-4550-01-4754	Equipment Purchases	\$ 1.00			\$ 1.00	\$ 1.00	\$ -
	Total Operating Budget	\$ 66,482.00			\$ 79,568.70	\$ 48,256.00	\$ 18,226.00
	Total Budget	\$ 372,324.00	\$ 9,300.00	\$ 3,786.70	\$ 385,410.70	\$ 329,690.73	\$ 42,633.27

Approximately 3.5% of funds to run the Library will come from anticipated funds. In the past, we have had unexpected grants or donations during the year, which the Trustees are authorized to expend by RSA 202:4 c/d and 202:11 passed by town vote in 1997, 1999, and 2000. This is all funding we are NOT coming to the Town for in order to provide our current level of services. We should have some in-kind volunteer services (we estimate \$5,000-6,000 worth of volunteer labor) and possibly an unexpected donation that will increase this percentage. **Note: 20-25% of the fines/fees are from patrons who lost or damaged an item. This money is used simply to replace an item and is not available for purchasing new materials. Fine money is decreasing due to better email and text notification systems.**

Town Portion = \$41.72 Per Capita Expenditures/ Total 2020 Budget = \$43.18 Per Capita Expenditures (includes anticipated funds)

01-4550-01-4981	Principal Repayment (not until 2022)					N/A
01-4550-01-4982	Second Bonding					N/A
01-4550-01-4983	Third Bond Anticipation Notes					N/A

November 4, 2019 Budget Presentation -Marcia Gasses - Planning/Land Use

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4190-01-4110	Land Use Salary	\$ -	\$ -	\$ -	\$ 59,420	\$ 59,420	N/A
01-4190-01-4111	Land Use F/T Hourly Wages	\$ 40,210	\$ 42,011	\$ (1,801)	\$ 41,053	\$ 843	2.10%
01-4190-01-4112	Land Use P/T Hourly Wages	\$ 1,500	\$ 1,500	\$ -	\$ 2,454	\$ 954	63.57%
01-4190-01-4154	Land Use ET Buyout	\$ 1,000	\$ 1,000	\$ -	\$ 2,000	\$ 1,000	100.00%
01-4190-01-4290	Land Use-Employee Benefits	\$ 27,781	\$ 27,844	\$ (63)	\$ 48,457	\$ 20,676	74.43%
01-4190-01-4349	Land Use Consultants	\$ 8,000	\$ -	\$ 8,000	\$ 3,000	\$ (5,000)	-62.50%
01-4190-01-4439	Land Use Forest and Trails	\$ 375	\$ 173	\$ 202	\$ 375	\$ -	0.00%
01-4190-01-4442	Land Use Equipment Rental	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4190-01-4443	Land Use Copier Lease & Maint	\$ 450	\$ 450	\$ -	\$ 750	\$ 300	66.67%
01-4190-01-4531	Land Use-Communications	\$ 300	\$ 300	\$ -	\$ 300	\$ -	0.00%
01-4190-01-4540	Land Use Advertising	\$ 5,500	\$ 4,000	\$ 1,500	\$ 5,500	\$ -	0.00%
01-4190-01-4541	Land Use Education & Outreach	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4190-01-4550	Land Use Printing	\$ 500	\$ 500	\$ -	\$ 1	\$ (499)	-99.80%
01-4190-01-4560	Land Use Conferences & Training	\$ 2,000	\$ 500	\$ 1,500	\$ 1,800	\$ (200)	-10.00%
01-4190-01-4570	Land Use Dues & Fees	\$ 1,200	\$ 800	\$ 400	\$ 1,200	\$ -	0.00%
01-4190-01-4571	Land Use Registry of Deeds	\$ 1,000	\$ 600	\$ 400	\$ 800	\$ (200)	-20.00%
01-4190-01-4580	Land Use Mileage & Expenses	\$ 600	\$ 400	\$ 200	\$ 600	\$ -	0.00%
01-4190-01-4611	Land Use Office Supplies	\$ 800	\$ 700	\$ 100	\$ 800	\$ -	0.00%
01-4190-01-4612	Land Use Postage	\$ 4,000	\$ 3,250	\$ 750	\$ 4,000	\$ -	0.00%
01-4190-01-4754	Land Use Equipment	\$ 1,000	\$ 250	\$ 750	\$ 1,000	\$ -	0.00%
		\$ 96,317	\$ 84,378	\$ 11,939	\$ 173,611	\$ 77,294	80.25%

Updated: 12/3/2019

November 4, 2019 Budget Presentation -Marcia Gasses - Planning/Land Use

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4190-01-4110	Land Use Salary	\$ -	\$ -	\$ -	\$ 59,420	\$ 59,420	N/A
01-4190-01-4111	Land Use F/T Hourly Wages	\$ 40,210	\$ 40,210	\$ -	\$ 41,053	\$ 843	2.10%
01-4190-01-4112	Land Use P/T Hourly Wages	\$ 1,500	\$ 1,500	\$ -	\$ 2,454	\$ 954	63.57%
01-4190-01-4154	Land Use ET Buyout	\$ 1,000	\$ 1,000	\$ -	\$ 2,000	\$ 1,000	100.00%
01-4190-01-4290	Land Use-Employee Benefits	\$ 27,781	\$ 27,781	\$ -	\$ 48,457	\$ 20,676	74.43%
01-4190-01-4349	Land Use Consultants	\$ 8,000	\$ 8,000	\$ -	\$ 3,000	\$ (5,000)	-62.50%
01-4190-01-4439	Land Use Forest and Trails	\$ 375	\$ 375	\$ -	\$ 375	\$ -	0.00%
01-4190-01-4442	Land Use Equipment Rental	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4190-01-4443	Land Use Copier Lease & Maint	\$ 450	\$ 450	\$ -	\$ 750	\$ 300	66.67%
01-4190-01-4531	Land Use-Communications	\$ 300	\$ 300	\$ -	\$ 300	\$ -	0.00%
01-4190-01-4540	Land Use Advertising	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	0.00%
01-4190-01-4541	Land Use Education & Outreach	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4190-01-4550	Land Use Printing	\$ 500	\$ 500	\$ -	\$ 1	\$ (499)	-99.80%
01-4190-01-4560	Land Use Conferences & Training	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4190-01-4570	Land Use Dues & Fees	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ -	0.00%
01-4190-01-4571	Land Use Registry of Deeds	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
01-4190-01-4580	Land Use Mileage & Expenses	\$ 600	\$ 600	\$ -	\$ 600	\$ -	0.00%
01-4190-01-4611	Land Use Office Supplies	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4190-01-4612	Land Use Postage	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	0.00%
01-4190-01-4754	Land Use Equipment	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
		\$ 96,317	\$ 96,317	\$ -	\$ 174,011	\$ 77,694	80.67%

Updated: 10/31/2019

November 4, 2019 Budget Presentation -Marcia Gasses - Planning/Land Use

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4190-01-4110	Land Use Salary	\$ -	\$ -	\$ -	\$ 59,420	\$ 59,420	N/A
01-4190-01-4111	Land Use F/T Hourly Wages	\$ 40,210	\$ 40,210	\$ -	\$ 41,053	\$ 843	2.10%
01-4190-01-4112	Land Use P/T Hourly Wages	\$ 1,500	\$ 1,500	\$ -	\$ 2,454	\$ 954	63.57%
01-4190-01-4154	Land Use ET Buyout	\$ 1,000	\$ 1,000	\$ -	\$ 2,000	\$ 1,000	100.00%
01-4190-01-4290	Land Use-Employee Benefits	\$ 27,781	\$ 27,781	\$ -	\$ 49,626	\$ 21,845	78.63%
01-4190-01-4349	Land Use Consultants	\$ 8,000	\$ 8,000	\$ -	\$ 3,000	\$ (5,000)	-62.50%
01-4190-01-4439	Land Use Forest and Trails	\$ 375	\$ 375	\$ -	\$ 375	\$ -	0.00%
01-4190-01-4442	Land Use Equipment Rental	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.00%
01-4190-01-4443	Land Use Copier Lease & Maint	\$ 450	\$ 450	\$ -	\$ 750	\$ 300	66.67%
01-4190-01-4531	Land Use-Communications	\$ 300	\$ 300	\$ -	\$ 300	\$ -	0.00%
01-4190-01-4540	Land Use Advertising	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	0.00%
01-4190-01-4541	Land Use Education & Outreach	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.00%
01-4190-01-4550	Land Use Printing	\$ 500	\$ 500	\$ -	\$ 1	\$ (499)	-99.80%
01-4190-01-4560	Land Use Conferences & Training	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4190-01-4570	Land Use Dues & Fees	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ -	0.00%
01-4190-01-4571	Land Use Registry of Deeds	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
01-4190-01-4580	Land Use Mileage & Expenses	\$ 600	\$ 600	\$ -	\$ 600	\$ -	0.00%
01-4190-01-4611	Land Use Office Supplies	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4190-01-4612	Land Use Postage	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	0.00%
01-4190-01-4754	Land Use Equipment	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
		\$ 96,317	\$ 96,317	\$ -	\$ 175,181	\$ 78,864	81.88%

Updated: 9/12/2019

Planning/Land Use Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Planning	Administrative Assistant	01-4190-01-4111	Barbara	Irvine	1,976	14	13	20.23	14	13	20.48	708	41,053
Planning	Planner	01-4190-01-4110	Marcia	Gasses	2080	21	10	27.93	21	11	28.78	0	59,420
Planning	Minute Taker	01-4190-01-4112	Patrice	Lenzi	160	11	5	14.99	11	6	15.45	0	2,454
Benefits		49,626 01-4190-01-4290	Includes E/T Buyout Benefits										
Earned Time Buyout		2,000 01-4190-01-4154											

Line	Budget
01-4190-01-4110	59,420
01-4190-01-4111	41,053
01-4190-01-4112	2,454
01-4190-01-4154	2,000
01-4190-01-4290	49,626

Updated: 9/12/2019

November 4, 2019 Budget Presentation - John Huckins - Building/Codes

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4240-01-4111	Building-FT Hourly	\$ 101,061	\$ 101,495	\$ (434)	\$ 104,749	\$ 3,688	3.65%
01-4240-01-4112	Building-PT Hourly Wages	\$ 29,573	\$ 23,747	\$ 5,826	\$ 25,821	\$ (3,752)	-12.69%
01-4240-01-4140	Building-Overtime	\$ 3,000	\$ 4,500	\$ (1,500)	\$ 3,000	\$ -	0.00%
01-4240-01-4154	Building-ET Buyout	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
01-4240-01-4290	Building-Employee Benefits	\$ 71,417	\$ 63,750	\$ 7,667	\$ 63,848	\$ (7,569)	-10.60%
01-4240-01-4332	Building-Legal	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	\$ 1,400	\$ 1,700	\$ (300)	\$ 1,700	\$ 300	21.43%
01-4240-01-4434	Building-Office Equipment Maint	\$ 100	\$ -	\$ 100	\$ -	\$ (100)	-100.00%
01-4240-01-4442	Building-Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-4240-01-4443	Building-Copier Lease & Maintenance	\$ 250	\$ 200	\$ 50	\$ 250	\$ -	0.00%
01-4240-01-4531	Building-Communications	\$ 1,300	\$ 450	\$ 850	\$ 750	\$ (550)	-42.31%
01-4240-01-4560	Building-Conferences & Training	\$ 2,500	\$ 1,100	\$ 1,400	\$ 2,500	\$ -	0.00%
01-4240-01-4570	Building-Dues & Fees	\$ 800	\$ 650	\$ 150	\$ 800	\$ -	0.00%
01-4240-01-4580	Building-Mileage & Expenses	\$ 250	\$ 250	\$ -	\$ 400	\$ 150	60.00%
01-4240-01-4611	Building-Office Supplies	\$ 800	\$ 865	\$ (65)	\$ 800	\$ -	0.00%
01-4240-01-4612	Building-Postage	\$ 200	\$ 20	\$ 180	\$ 100	\$ (100)	-50.00%
01-4240-01-4651	Building-Operating Supplies	\$ 550	\$ 540	\$ 10	\$ 550	\$ -	0.00%
01-4240-01-4652	Building-Uniforms & Protective Gear	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4240-01-4754	Building-Equipment	\$ 500	\$ 200	\$ 300	\$ 2,200	\$ 1,700	340.00%
		\$ 215,502	\$ 200,266	\$ 15,236	\$ 209,268	\$ (6,234)	-2.89%

Updated: 12/3/2019

November 4, 2019 Budget Presentation - John Huckins - Building/Codes

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4240-01-4111	Building-FT Hourly	\$ 101,061	\$ 101,061	\$ -	\$ 104,749	\$ 3,688	3.65%
01-4240-01-4112	Building-PT Hourly Wages	\$ 29,573	\$ 29,573	\$ -	\$ 25,821	\$ (3,752)	-12.69%
01-4240-01-4140	Building-Overtime	\$ 3,000	\$ 4,500	\$ (1,500)	\$ 3,000	\$ -	0.00%
01-4240-01-4154	Building-ET Buyout	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
01-4240-01-4290	Building-Employee Benefits	\$ 71,417	\$ 71,417	\$ -	\$ 63,848	\$ (7,569)	-10.60%
01-4240-01-4332	Building-Legal	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	\$ 1,400	\$ 1,700	\$ (300)	\$ 1,700	\$ 300	21.43%
01-4240-01-4434	Building-Office Equipment Maint	\$ 100	\$ -	\$ 100	\$ -	\$ (100)	-100.00%
01-4240-01-4442	Building-Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-4240-01-4443	Building-Copier Lease & Maintenance	\$ 250	\$ 200	\$ 50	\$ 250	\$ -	0.00%
01-4240-01-4531	Building-Communications	\$ 1,300	\$ 450	\$ 850	\$ 750	\$ (550)	-42.31%
01-4240-01-4560	Building-Conferences & Training	\$ 2,500	\$ 1,100	\$ 1,400	\$ 2,500	\$ -	0.00%
01-4240-01-4570	Building-Dues & Fees	\$ 800	\$ 650	\$ 150	\$ 800	\$ -	0.00%
01-4240-01-4580	Building-Mileage & Expenses	\$ 250	\$ 250	\$ -	\$ 400	\$ 150	60.00%
01-4240-01-4611	Building-Office Supplies	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4240-01-4612	Building-Postage	\$ 200	\$ 20	\$ 180	\$ 100	\$ (100)	-50.00%
01-4240-01-4651	Building-Operating Supplies	\$ 550	\$ 540	\$ 10	\$ 550	\$ -	0.00%
01-4240-01-4652	Building-Uniforms & Protective Gear	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4240-01-4754	Building-Equipment	\$ 500	\$ -	\$ 500	\$ 2,200	\$ 1,700	340.00%
		\$ 215,502	\$ 213,061	\$ 2,441	\$ 209,268	\$ (6,234)	-2.89%

Updated: 10/29/2019

November 4, 2019 Budget Presentation - John Huckins - Building/Codes

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4240-01-4111	Building-FT Hourly	\$ 101,061	\$ 101,061	\$ -	\$ 104,749	\$ 3,688	3.65%
01-4240-01-4112	Building-PT Hourly Wages	\$ 29,573	\$ 29,573	\$ -	\$ 25,821	\$ (3,752)	-12.69%
01-4240-01-4140	Building-Overtime	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.00%
01-4240-01-4154	Building-ET Buyout	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
01-4240-01-4290	Building-Employee Benefits	\$ 71,417	\$ 71,417	\$ -	\$ 65,407	\$ (6,010)	-8.42%
01-4240-01-4332	Building-Legal	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4240-01-4432	Building-Equipment & Vehicle Maintenance	\$ 1,400	\$ 600	\$ 800	\$ 1,700	\$ 300	21.43%
01-4240-01-4434	Building-Office Equipment Maint	\$ 100	\$ -	\$ 100	\$ -	\$ (100)	-100.00%
01-4240-01-4442	Building-Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-4240-01-4443	Building-Copier Lease & Maintenance	\$ 250	\$ 200	\$ 50	\$ 250	\$ -	0.00%
01-4240-01-4531	Building-Communications	\$ 1,300	\$ 450	\$ 850	\$ 750	\$ (550)	-42.31%
01-4240-01-4560	Building-Conferences & Training	\$ 2,500	\$ 1,100	\$ 1,400	\$ 2,500	\$ -	0.00%
01-4240-01-4570	Building-Dues & Fees	\$ 800	\$ 650	\$ 150	\$ 800	\$ -	0.00%
01-4240-01-4580	Building-Mileage & Expenses	\$ 250	\$ 250	\$ -	\$ 400	\$ 150	60.00%
01-4240-01-4611	Building-Office Supplies	\$ 800	\$ 550	\$ 250	\$ 800	\$ -	0.00%
01-4240-01-4612	Building-Postage	\$ 200	\$ 20	\$ 180	\$ 100	\$ (100)	-50.00%
01-4240-01-4651	Building-Operating Supplies	\$ 550	\$ 540	\$ 10	\$ 550	\$ -	0.00%
01-4240-01-4652	Building-Uniforms & Protective Gear	\$ 800	\$ 800	\$ -	\$ 800	\$ -	0.00%
01-4240-01-4754	Building-Equipment	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0.00%
		\$ 215,502	\$ 210,211	\$ 5,291	\$ 209,127	\$ (6,375)	-2.96%

Updated: 9/11/2019

Building Inspection Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Building	Deputy Building Insp./Code Enf. Officer	01-4240-01-4112	John	Abbott	1,040	20	5	24.28	20	6	25.01	0	25,821
Building	Building Insp./Code Enf. Officer	01-4240-01-4111	John	Huckins	2080	24	9	32.24	24	10	33.21	0	68,572
Building/Assessing	Administrative Assistant	01-4240-01-4111	Amanda	Noyes	2080	14	3	17.01	14	4	17.52	0	36,176

Benefits65,40701-4240-01-4290Includes OT/ET Buyout Benefits

Overtime3,00001-4240-01-4140

Earned Time Buyou1,00001-4240-01-4154

Line	Budget
01-4240-01-4111	104,749
01-4240-01-4112	25,821
01-4240-01-4140	3,000
01-4240-01-4154	1,000
01-4240-01-4290	65,407

Updated: 9/11/2019

2019 Building Department Budget Report Overview

<10% Overspent

<10% Budget Increase

Line 01-4240-01-4432 Building-Equipment & Vehicle Maintenance

This line is under spent for the last 2 years. In 2015 it was overspent, \$1619 total expended, the car needed tires. At that time the car was between 4-5 years old, next year the car will be 9 years old, tires again. With no major work needed like in 2017 (\$2181). Just tires, service and oil under coat.

I am asking to increase this line from \$1400 to \$1700

<10% Underspent

<10% Budget Decrease

Line 01-4240-01-4434 Building-Office Equipment Maintenance

Was not used, the only office equipment maintenance is the copier and that is covered by line 01-4240-01-4443.

I have \$0 for this line.

<10% possible Underspent

Line 01-4240-01-4443 Building-Copier Lease & Maintenance

Line may be underspent by more than 10%. \$200 is ½ the lease & maintenance cost (Planning has other 1/2). There is an additional charge if we go over allowed copies. The \$50 is to pay the additional charge if necessary.

I want to leave this line at \$250.

<10% Underspent

<10% Budget Decrease

Line 01-4240-01-4531 Building-Communication

This line is used for cellphones. It is also underspent by more than 10%. We have been using the same phones for years, there is an upcharge when we upgrade our phones. If new phones are needed the cost is \$750 for the year.

I changed this line from \$1300 to \$750.

<10% Underspent

Line 01-4240-01-4560 Building-Conferences & Training

This line is also underspent. We done training updates for the change over to the 2015 codes. We have not added any new certifications. Even though this line is 50% underspent, 2014 to 2018 the amount spent on conferences and training averaged \$2081. I now must include Amanda's training for Accessing.

With some of the cost increasing I want to leave this line at \$2500.

<10% Budget Increase

Line 01-4240-01-4580 Building-Mileage & Expenses

This line is going to be within the 10%. Amanda is going to training for accessing where she uses her own car and sometimes there is a training that I go to while John is in town doing inspections. This year we did not have to use are own vehicle to do inspections because the town's car did not require any work that keep it out of service.

I proposed this line to be \$400 it was \$250 last year, I had asked for \$500.

<10% Underspent

<10% Budget Decrease

Line 01-4240-01-4612 Building-Postage

This line used to be appropriate, when I first started postage paid \$116 in 2014, \$133 in 2015, \$185 in 2016 since then 2017 \$82, 2018 \$42 this year \$20. This is used to send letters regular & certified for Zoning Violations. Old violations have been addressed, only a few new violations the past few years.

I have cut this line in half to \$100

<10% Underspent

<10% Budget Increase

Line 01-4240-01-4754 Building-Equipment

This line is also underspent. In the past it has been used for file cabinets and computers. The newest computer in the building department is 6 years old, the others have Microsoft 7 operating system.

We are going to need 2 desks for the building department.

Also, a desk and 2 chairs for the accessing firm.

3 desks @ \$600, 2 chairs @ \$200 for a total of \$2200.

I propose this line to be \$2200.

2019 Building Department Budget Report Overview

<10% Underspent

<10% Budget Increase

Line 01-4240-01-4432 Building-Equipment & Vehicle Maintenance

This line is under spent for the last 2 years. In 2015 it was overspent, \$1619 total expended, the car needed tires. At that time the car was between 4-5 years old, next year the car will be 9 years old, tires again. With no major work needed like in 2017 (\$2181). Just tires, service and oil under coat.

I am asking to increase this line from \$1400 to \$1700

<10% Underspent

<10% Budget Decrease

Line 01-4240-01-4434 Building-Office Equipment Maintenance

Was not used, the only office equipment maintenance is the copier and that is covered by line 01-4240-01-4443.

I have \$0 for this line.

<10% possible Underspent

Line 01-4240-01-4443 Building-Copier Lease & Maintenance

Line may be underspent by more than 10%. \$200 is ½ the lease & maintenance cost (Planning has other 1/2). There is an additional charge if we go over allowed copies. The \$50 is to pay the additional charge if necessary.

I want to leave this line at \$250.

<10% Underspent

<10% Budget Decrease

Line 01-4240-01-4531 Building-Communication

This line is used for cellphones. It is also underspent by more than 10%. We have been using the same phones for years, there is an upcharge when we upgrade our phones. If new phones are needed the cost is \$750 for the year.

I changed this line from \$1300 to \$750.

<10% Underspent

Line 01-4240-01-4560 Building-Conferences & Training

This line is also underspent. We done training updates for the change over to the 2015 codes. We have not added any new certifications. Even though this line is 50% underspent, 2014 to 2018 the amount spent on conferences and training averaged \$2081. I now must include Amanda's training for Accessing.

With some of the cost increasing I want to leave this line at \$2500.

<10% Budget Increase

Line 01-4240-01-4580 Building-Mileage & Expenses

This line is going to be within the 10%. Amanda is going to training for accessing where she uses her own car and sometimes there is a training that I go to while John is in town doing inspections. This year we did not have to use our own vehicle to do inspections because the town's car did not require any work that keep it out of service.

I proposed this line to be \$400 it was \$250 last year, I had asked for \$500.

<10% Underspent

Line 01-4240-01-4611 Building-Office Supplies

This line is also underspent. I use this line for code books and related materials. Last year I overspent this line by 55% it was more cost effective to buy the 2015 code as a set. If you add last year and this year together, I am with \$ 1 for the 2-year cycle.

I am proposing to keep this line at \$800 staying on the cycle that I have been on. Not spending 2-3,000 one year then a couple hundred the other years (stay with a consistent yearly expenditure)

<10% Underspent

<10% Budget Decrease

Line 01-4240-01-4612 Building-Postage

This line used to be appropriate, when I first started postage paid \$116 in 2014, \$133 in 2015, \$185 in 2016 since then 2017 \$82, 2018 \$42 this year \$20. This is used to send letters regular & certified for Zoning Violations. Old violations have been addressed, only a few new violations the past few years.

I have cut this line in half to \$100

<10% Underspent

Line 01-4240-01-4754 Building-Equipment

This line is also underspent. In the past it has been used for file cabinets and computers. The newest computer in the building department is 6 years old, the others have Microsoft 7 operating system.

2019 Building Department Budget Report

The estimated revenue generated by permits issued by the building department this year will be \$78,000. The projected revenue was 119,000. I believe this is down because of a lack of available building lots. With the subdivisions that have been approved this year I expect an increase next year.

With the reformat of the Building department (the cost for accessing being added to my budget). The percentage of the departments time spent dealing with building has changed from 66% to 59%. Adding \$20,000 for administration cost to the expected year end expenditure of \$210,211 equals \$230,211 with a revenue of \$78,000.

$78,000/230,211 = 34\%$. Being 25% under

Last year we were at 74% when we had a target of 66%. 12% more.

I will look at surrounding city/towns fee structure and present to the board possible fee changes.

Line 01-4240-01-4432 Building-Equipment & Vehicle Maintenance

This line is under spent for the last 2 years. In 2015 it was overspent (\$1619) the car needed tires. At that time the car was between 4-5 years old, next year the car will be 9 years old, tires again. With no major work needed like in 2017 (\$2181). Just tires, service and oil under coat.

I am asking to increase this line from \$1400 to \$1700

Line 01-4240-01-4434 Building-Office Equipment Maintenance

Was not used, the only office equipment maintenance is the copier and that is covered by line 01-4240-01-4443.

I have \$0 for this line.

Line 01-4240-01-4443 Building-Copier Lease & Maintenance

Line may be underspent by more than 10%. \$200 is $\frac{1}{2}$ the lease & maintenance cost (Planning has other $\frac{1}{2}$). There is an additional charge if we go over allowed copies. The \$50 is to pay the additional charge if necessary.

I want to leave this line at \$250.

Line 01-4240-01-4531 Building-Communication

This line is used for cellphones. It is also underspent by more than 10%. We have been using the same phones for years, there is an upcharge when we upgrade our phones. If new phones are needed the cost is \$750 for the year.

I changed this line from \$1300 to \$750.

Line 01-4240-01-4560 Building-Conferences & Training

This line is also underspent. We done training updates for the change over to the 2015 codes. We have not added any new certifications. Even though this line is 50% underspent, 2014 to 2018 the amount spent on conferences and training averaged \$2081. I now must include Amanda's training for Accessing.

With some of the cost increasing I want to leave this line at \$2500.

Line 01-4240-01-4580 Building-Mileage & Expenses

This line is going to be within the 10%. Amanda is going to training for accessing where she uses her own car and sometimes there is a training that I go to while John is in town doing inspections. This year we did not have to use are own vehicle to do inspections because the town's car did not require any work that keep it out of service.

I proposed this line to be \$400 it was \$250 last year, I had asked for \$500.

Line 01-4240-01-4611 Building-Office Supplies

This line is also underspent. I use this line for code books and related materials. Last year I overspent this line by 55% it was more cost effective to buy the 2015 code as a set. If you add last year and this year together, I am with \$ 1 for the 2-year cycle.

I am proposing to keep this line at \$800 staying on the cycle that I have been on. Not spending 2-3,000 one year then a couple hundred the other years (stay with a consistent yearly expenditure)

Line 01-4240-01-4612 Building-Postage

This line used to be appropriate, when I first started postage paid \$116 in 2014, \$133 in 2015, \$185 in 2016 since then 2017 \$82, 2018 \$42 this year \$20. This is used to send letters regular & certified for Zoning Violations. Old violations have been addressed, only a few new violations the past few years.

I have cut this line in half to \$100

Line 01-4240-01-4754 Building-Equipment

This line is also underspent. In the past it has been used for file cabinets and computers. The newest computer in the building department is 6 years old, the others have Microsoft 7 operating system.

November 18, 2019 Budget Presentation - Marc Moreau - Highway/Dams

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4311-01-4110	Highway Dept-Salary	\$ 72,287	\$ 55,000	\$ 17,287	\$ 77,886	\$ 5,599	7.74%
01-4311-01-4111	Highway Dept-FT Hourly Wages	\$ 277,891	\$ 287,388	\$ (9,497)	\$ 317,279	\$ 39,388	14.17%
01-4311-01-4112	Highway Dept-PT & Temp Hourly Wages	\$ 53,330	\$ 43,216	\$ 10,114	\$ 32,917	\$ (20,413)	-38.28%
01-4311-01-4140	Highway Dept-Overtime	\$ 65,000	\$ 65,000	\$ -	\$ 65,000	\$ -	0.00%
01-4311-01-4154	Highway-E/T Buyout	\$ 6,000	\$ 6,000	\$ -	\$ 10,000	\$ 4,000	66.67%
01-4311-01-4290	Highway-Employee Benefits	\$ 261,581	\$ 223,554	\$ 38,027	\$ 268,534	\$ 6,953	2.66%
01-4311-01-4349	Highway-Consultants	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4311-01-4431	Highway-Building Maint	\$ 40,000	\$ 40,000	\$ -	\$ 30,000	\$ (10,000)	-25.00%
01-4311-01-4442	Highway-Equipment Rental	\$ 30,000	\$ 28,000	\$ 2,000	\$ 30,000	\$ -	0.00%
01-4311-01-4531	Highway Dept-Communications	\$ 1,500	\$ 500	\$ 1,000	\$ 1,000	\$ (500)	-33.33%
01-4311-01-4540	Highway-Advertising	\$ 1,000	\$ 1,100	\$ (100)	\$ 1,000	\$ -	0.00%
01-4311-01-4560	Highway-Conferences & Training	\$ 1,000	\$ 700	\$ 300	\$ 1,000	\$ -	0.00%
01-4311-01-4570	Highway-Dues & Fees	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
01-4311-01-4611	Highway-Office Supplies	\$ 1,000	\$ 900	\$ 100	\$ 1,000	\$ -	0.00%
01-4311-01-4612	Highway-Postage	\$ 100	\$ 90	\$ 10	\$ 100	\$ -	0.00%
01-4311-01-4652	Highway-Safety Equipment/Uniforms	\$ 14,000	\$ 8,750	\$ 5,250	\$ 12,000	\$ (2,000)	-14.29%
01-4311-01-4661	Highway-Equip/Tools/Hardware/Supplies	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
		\$ 828,690	\$ 764,198	\$ 64,492	\$ 851,717	\$ 23,027	2.78%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4312-01-4344	Highway-Layouts & re-establishments/ROW	\$ 12,000	\$ 15,006	\$ (3,006)	\$ 12,000	\$ -	0.00%
01-4312-01-4350	Highway Road Maint.-Contracts/Mowing/Tr	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%
01-4312-01-4433	Highway-Vehicle Maintenance	\$ 65,000	\$ 72,000	\$ (7,000)	\$ 85,000	\$ 20,000	30.77%
01-4312-01-4435	Highway-Paved Roads	\$ 85,000	\$ 80,000	\$ 5,000	\$ 85,000	\$ -	0.00%
01-4312-01-4439	Highway-Street Sign Maintenance	\$ 6,000	\$ 5,500	\$ 500	\$ 6,000	\$ -	0.00%
01-4312-01-4452	Highway-Paving	\$ 600,000	\$ 600,000	\$ -	\$ 600,000	\$ -	0.00%
01-4312-01-4662	Highway-Materials & Supplies	\$ 8,000	\$ 7,500	\$ 500	\$ 8,000	\$ -	0.00%
01-4312-02-4435	Highway-Gravel Roads	\$ 15,000	\$ 14,000	\$ 1,000	\$ 1	\$ (14,999)	-99.99%
01-4312-03-4435	Highway-Gravel Road Upgrades	\$ 30,000	\$ 30,000	\$ -	\$ 40,000	\$ 10,000	33.33%
01-4312-05-4350	Highway-Winter-Contractors	\$ 133,000	\$ 133,000	\$ -	\$ 133,000	\$ -	0.00%
01-4312-05-4432	Highway-Winter Equip Maint/Parts & Suppli	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
01-4312-05-4663	Highway-Operating Supplies-Salt & Sand	\$ 210,560	\$ 212,978	\$ (2,418)	\$ 210,560	\$ -	0.00%
		\$ 1,219,560	\$ 1,224,984	\$ (5,424)	\$ 1,234,561	\$ 15,001	1.23%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4313-01-4435	Highway-Bridges/Rails/Culverts	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4339-01-4439	Town Dams-Gate Repair	\$ 10,500	\$ 10,000	\$ 500	\$ 10,500	\$ -	0.00%
01-4339-01-4570	Town Dams-Registration Fee	\$ 2,300	\$ 2,300	\$ -	\$ 2,300	\$ -	0.00%
		\$ 12,800	\$ 12,300	\$ 500	\$ 12,800	\$ -	0.00%

November 18, 2019 Budget Presentation - Marc Moreau - Highway/Dams

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4311-01-4110	Highway Dept-Salary	\$ 72,287	\$ 55,000	\$ 17,287	\$ 77,886	\$ 5,599	7.74%
01-4311-01-4111	Highway Dept-FT Hourly Wages	\$ 277,891	\$ 277,891	\$ -	\$ 284,426	\$ 6,535	2.35%
01-4311-01-4112	Highway Dept-PT & Temp Hourly Wages	\$ 53,330	\$ 53,330	\$ -	\$ 57,394	\$ 4,064	7.62%
01-4311-01-4140	Highway Dept-Overtime	\$ 65,000	\$ 65,000	\$ -	\$ 65,000	\$ -	0.00%
01-4311-01-4154	Highway-E/T Buyout	\$ 6,000	\$ 6,000	\$ -	\$ 10,000	\$ 4,000	66.67%
01-4311-01-4290	Highway-Employee Benefits	\$ 261,581	\$ 261,581	\$ -	\$ 253,055	\$ (8,526)	-3.26%
01-4311-01-4349	Highway-Consultants	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4311-01-4431	Highway-Building Maint	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ -	0.00%
01-4311-01-4442	Highway-Equipment Rental	\$ 30,000	\$ 28,000	\$ 2,000	\$ 30,000	\$ -	0.00%
01-4311-01-4531	Highway Dept-Communications	\$ 1,500	\$ 500	\$ 1,000	\$ 1,000	\$ (500)	-33.33%
01-4311-01-4540	Highway-Advertising	\$ 1,000	\$ 1,100	\$ (100)	\$ 1,000	\$ -	0.00%
01-4311-01-4560	Highway-Conferences & Training	\$ 1,000	\$ 700	\$ 300	\$ 1,000	\$ -	0.00%
01-4311-01-4570	Highway-Dues & Fees	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
01-4311-01-4611	Highway-Office Supplies	\$ 1,000	\$ 900	\$ 100	\$ 1,000	\$ -	0.00%
01-4311-01-4612	Highway-Postage	\$ 100	\$ 90	\$ 10	\$ 100	\$ -	0.00%
01-4311-01-4652	Highway-Safety Equipment/Uniforms	\$ 14,000	\$ 8,750	\$ 5,250	\$ 12,000	\$ (2,000)	-14.29%
01-4311-01-4661	Highway-Equip/Tools/Hardware/Supplies	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
		\$ 828,690	\$ 802,842	\$ 25,848	\$ 837,861	\$ 9,171	1.11%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4312-01-4344	Highway-Layouts & re-establishments/ROW	\$ 12,000	\$ 15,006	\$ (3,006)	\$ 12,000	\$ -	0.00%
01-4312-01-4350	Highway Road Maint.-Contracts/Mowing/Tr	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.00%
01-4312-01-4433	Highway-Vehicle Maintenance	\$ 65,000	\$ 72,000	\$ (7,000)	\$ 85,000	\$ 20,000	30.77%
01-4312-01-4435	Highway-Paved Roads	\$ 85,000	\$ 80,000	\$ 5,000	\$ 85,000	\$ -	0.00%
01-4312-01-4439	Highway-Street Sign Maintenance	\$ 6,000	\$ 5,500	\$ 500	\$ 6,000	\$ -	0.00%
01-4312-01-4452	Highway-Paving	\$ 600,000	\$ 600,000	\$ -	\$ 600,000	\$ -	0.00%
01-4312-01-4662	Highway-Materials & Supplies	\$ 8,000	\$ 7,500	\$ 500	\$ 8,000	\$ -	0.00%
01-4312-02-4435	Highway-Gravel Roads	\$ 15,000	\$ 14,000	\$ 1,000	\$ 1	\$ (14,999)	-99.99%
01-4312-03-4435	Highway-Gravel Road Upgrades	\$ 30,000	\$ 30,000	\$ -	\$ 40,000	\$ 10,000	33.33%
01-4312-05-4350	Highway-Winter-Contractors	\$ 133,000	\$ 133,000	\$ -	\$ 133,000	\$ -	0.00%
01-4312-05-4432	Highway-Winter Equip Maint/Parts & Suppli	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
01-4312-05-4663	Highway-Operating Supplies-Salt & Sand	\$ 210,560	\$ 212,978	\$ (2,418)	\$ 210,560	\$ -	0.00%
		\$ 1,219,560	\$ 1,224,984	\$ (5,424)	\$ 1,234,561	\$ 15,001	1.23%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4313-01-4435	Highway-Bridges/Rails/Culverts	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4339-01-4439	Town Dams-Gate Repair	\$ 10,500	\$ 10,000	\$ 500	\$ 10,500	\$ -	0.00%
01-4339-01-4570	Town Dams-Registration Fee	\$ 2,300	\$ 2,300	\$ -	\$ 2,300	\$ -	0.00%
		\$ 12,800	\$ 12,300	\$ 500	\$ 12,800	\$ -	0.00%

Highway Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Highway	Support Assistant	01-4311-01-4112*	Erin	Paradis	2002	14	6	17.91	14	7	21.06	0	40,770
Highway	Truck Driver/Laborer	01-4311-01-4111	Steve	Paul	2080	15	13	21.34	15	13	21.61	787	45,595
Highway	Truck Driver/Laborer	01-4311-01-4111	Bryan	Dodier	2080	15	13	21.34	15	13	21.61	787	45,595
Highway	Truck Driver/Laborer	01-4311-01-4111	Shane	Elliott	2080	15	6	18.9	15	7	19.47	0	40,201
Highway	Truck Driver/Laborer	01-4311-01-4111	Jim	Chase	2080	17	13	23.75	17	13	24.05	875	50,743
Highway	Truck Driver/Laborer	01-4311-01-4111	Dana	Drake	2080	17	13	23.75	17	13	24.05	875	50,743
Highway	Road Agent	01-4311-01-4110	Marc	Moreau	2080	28	4	36.62	28	5	37.72	0	77,886
Highway	Truck Driver/Laborer	01-4311-01-4111	Jere	Calef	2080			24.55			24.86	0	51,548
Highway	Truck Driver/Laborer	01-4311-01-4112	Robert	Brown	600			25			25	0	15,000

Benefits	268,534	01-4311-01-4290	Includes OT/ET Buyout/Part Time/On-Call Benefits
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Overtime **65,000** 01-4311-01-4140

Earned Time Buyout	10,000	01-4311-01-4154
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Part Time	10,000	01-4311-01-4112
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On Call Pay (add to F'	14,000	01-4311-01-4111
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Line	Budget	
01-4311-01-4110	77,886	
01-4311-01-4111	317,279	
01-4311-01-4112	32,917	Includes 10,000 winter Part Time
01-4311-01-4140	65,000	
01-4311-01-4154	10,000	
01-4311-01-4290	268,534	

Updated: 11/14/2019

Highway Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Highway	Support Assistant	01-4311-01-4112	Erin	Paradis	1,768	14	6	17.91	14	7	18.46	0	32,394
Highway	Truck Driver/Laborer	01-4311-01-4111	Steve	Paul	2080	15	13	21.34	15	13	21.61	787	45,595
Highway	Truck Driver/Laborer	01-4311-01-4111	Bryan	Dodier	2080	15	13	21.34	15	13	21.61	787	45,595
Highway	Truck Driver/Laborer	01-4311-01-4111	Shane	Elliott	2080	15	6	18.9	15	7	19.47	0	40,201
Highway	Truck Driver/Laborer	01-4311-01-4111	Jim	Chase	2080	17	13	23.75	17	13	24.05	875	50,743
Highway	Truck Driver/Laborer	01-4311-01-4111	Dana	Drake	2080	17	13	23.75	17	13	24.05	875	50,743
Highway	Road Agent	01-4311-01-4110	Marc	Moreau	2080	28	4	36.62	28	5	37.72	0	77,886
Highway	Truck Driver/Laborer	01-4311-01-4111	Jere	Calef	2080			24.55			24.86	0	51,548
Highway	Truck Driver/Laborer	01-4311-01-4112	Robert	Brown	600			25			25	0	15,000

Benefits253,05501-4311-01-4290Includes OT/ET Buyout/Part Time/On-Call Benefits

Overtime65,00001-4311-01-4140

Earned Time Buyout10,00001-4311-01-4154

Part Time10,00001-4311-01-4112

On Call Pay (add to F14,00001-4311-01-4111

Line	Budget
01-4311-01-4110	77,886
01-4311-01-4111	284,426
01-4311-01-4112	57,394 Includes 10,000 winter Part Time
01-4311-01-4140	65,000
01-4311-01-4154	10,000
01-4311-01-4290	253,055

Updated: 9/11/2019

Highway Department Budget:

4311-01-4110- Highway Salary

- 2019 Budget: \$72,287
- 2019 Estimated Year End Expenditures: \$55,000
- 2020 Proposed Budget: \$77,886
- Line will be under spent by 23%
- At the April Select Board meeting the Road Agent resigned, and a new Road Agent was hired in August so there was a four-month period we were not paying a Road Agent Salary.

4311-01-4531- Telephone

- 2019 Budget: \$1,500
- 2019 Estimated Year End Expenditures: \$500
- 2020 Proposed Budget: \$1,000
- Line will be underspent by 66%
- Went four months paying on one phone, would like to reduce this line by only \$500 in case there is a foreman in the future and have money for that phone.

4311-01-4652- Safety Equipment/Uniforms

- 2019 Budget: \$14,000
- 2019 Estimated Year End Expenditures: \$8,750
- 2020 Proposed Budget: \$12,000
- Line will be underspent by 37%
- Many employees are opting not to use uniforms and would like to look at a uniform allowance. Reducing this line by \$2,000

4312-01-4344-Layouts & Re-Establishments

- 2019 Budget: \$12,000
- 2019 Estimated Year End Expenditures: \$15,006
- 2020 Proposed Budget: \$12,000
- Line will be overspent by 25%
- At the Select Board meeting it was voted to purchase property on Wildcat for the purpose of building a turnaround for the buses and the plow truck. This cost includes the purchase, title, appraisal fee and titles services for Wildcat

4312-01-4433-Vehicle Maintenance

- 2019 Budget: \$65,000
- 2019 Estimated Year End Expenditures: 78,499.31
- 2020 Proposed Budget: \$85,000
- Line will be overspent 21%
- We encountered some unexpected repairs with a few of our trucks in order to pass inspection. Looking to increase this line due to the expense for the repairs on older vehicles and equipment.

Transfer Station Budget

4321-01-4112-PT Hourly Wages

- 2019 Budget: \$22,709
- 2019 Estimated Year End Expenditures: \$30,000
- 2020 Proposed Budget: \$30,609
- Line will be overspent by 32%
- Wages were improperly budgeted for the staff schedule (see 2018 expenditures)

4321-01-4154-E/T Buyout

- 2019 Budget: \$800
- 2019 Estimated Year End Expenditures: \$400
- 2020 Proposed Budget: \$800
- Line will be underspent by 50%
- Based on staff utilization

4324-01-4363-Electronics Recycling

- 2019 Budget: \$16,000
- 2019 Estimated Year End Expenditures: \$14,000
- 2020 Proposed Budget: \$16,000
- Line will be underspent by 12%
- Even though it looks like we will have \$2,000 left in this line, I would not decrease it, with the amount residents are still coming in with. Especially with the new subdivisions being built.

2020 Proposed Highway Budget

The 2020 Highway budget shows an increase of \$24,172 over the 2019 budget. The cause of the increase is due to the merit, step increase and the increase in the vehicle maintenance line.

01-4311-01-4110 Highway Salary		+\$5,599
This line shows an increase for 2020 which reflects Cola & Merit for our Road Agent		
This increase will bring this line from \$72,287 to \$77,886		
01-4311-01-4111 Highway FT Hourly Wages		+\$6,535
This increase reflects Cola & Merit \$277,891 to \$284,426		
01-4311-01-4112 Highway PT Hourly Wages		+\$4,064
This increase reflects Cola & Merit \$53,330 to \$57,394		
01-4311-01-4140 Highway Overtime		\$65,000
Same as 2019		
01-4311-01-4154 Highway E/T Buyout		+ \$4,000
This increase reflects proper budgeting for usage of earned time buyout \$6,000 to \$10,000		
01-4311-01-4290 Highway Employee Benefits		-\$8,526
Shows a decrease from 2019		
\$261,581 to \$253,055		
01-4311-01-4349 Highway Consultants	Same as 2019	\$1
01-4311-01-4431 Highway Building Maintenance	Same as 2019	\$40,000
This line is used for maintenance on the buildings at the Highway Department, upgrades have included new safety cabinets, fire extinguishers, motion lighting.		
01-4311-01-4442 Highway Equipment Rental	Same as 2019	\$30,000
This line is used to rent equipment like an excavator, vibratory roller, hydraulic hammer		

01-4311-01-4531 Highway Communication		- \$500
Looking at what was spent years past we are looking to reduce this line from \$1,500 to \$1000		
01-4311-01-4540 Highway Advertising	Same as 2019	\$1,000
01-4311-01-4560 Highway Conf/Dues/Fees	Same as 2019	\$1,000
This line is for the training of the crew. They are benefiting from the new classes that are being offered through UNH T2.		
01-4311-01-4570 Highway Dues/Fees	Same as 2019	\$500
This line is used for our NH Road Agent association membership dues and NH Public Works dues.		
01-4311-01-4611 Highway Office Supplies	Same as 2019	\$1,000
01-4311-01-4612 Highway Postage	Same as 2019	\$100
01-4311-01-4652 Highway Safety Equipment/Uniforms		-\$2,000
Many are opting not to get uniforms, looking to reduce from \$14,000 to \$12,000. Would like to look into potential uniform allowance in the future.		
01-4311-01-4661 Highway Equip/Tools/Hardware	Same as 2019	\$3,500
01-4311-01-4731 Highway Layouts & Re-establishments	Same as 2019	\$12,000
01-4312-01-4350 Highway Road Main/Contracts	Same as 2019	\$30,000
01-4312-01-4433 Highway Vehicle Main.		+\$20,000
Increase this line in order to keep up with the older equipment and the bigger repairs that are needed. \$65,000 to \$85,000		
01-4312-01-4435 Highway Paved Roads	Same as 2019	\$85,000
01-4312-01-4439 Highway Street Sign Main.	Same as 2019	\$6,000

01-4312-01-4452 Highway Paving	Same as 2019	\$600,000
01-4312-01-4662 Highway Material & Supplies	Same as 2019	\$8,000
01-4312-02-4435 Highway Gravel Roads Looking to combine this line and gravel road upgrades \$45,000 to \$40,000		- \$5,000
01-4312-03-4435 Highway Gravel Road Upgrades Removing this line from the budget		
01-4312-05-4350 Highway Winter Contractors	Same as 2019	\$133,000
01-4312-05-4432 Highway Winter Equipment	Same as 2019	\$25,000
01-4312-05-4663 Highway Operating Supplies Salt/Sand	Same as 2019	\$210,560
01-4313-01-4435 Highway Bridges/Rails/Culverts	Same as 2019	\$10,000

2019 Budget \$2,063.250

2020 Proposed \$2,087.422

Difference + \$24,172

2020 Proposed Dam Budget

The 2020 proposed Dam Budget shows no increase to the budget. We are still waiting for the 2019 Annual registration fee. We will begin the work on the sleuth way and the columns after draw down this October. Other work will consist of mowing, fence repair, rip rap work on the face of the dam and hydro seeding the cap.

01-4339-01-439	Town Dams-Gate Repair	Same as 2019	\$10,500
01-4339-01-4570	Town Dams-Registration Fee	Same as 2019	\$2,300



Barrington Transfer Station and Recycling Center Budget 2020



The 2020 proposed Transfer Station and Recycling Center Budget shows an increase of \$9,305 over the 2019 budget. All increase occur in the Employee Wages and Benefit Lines.

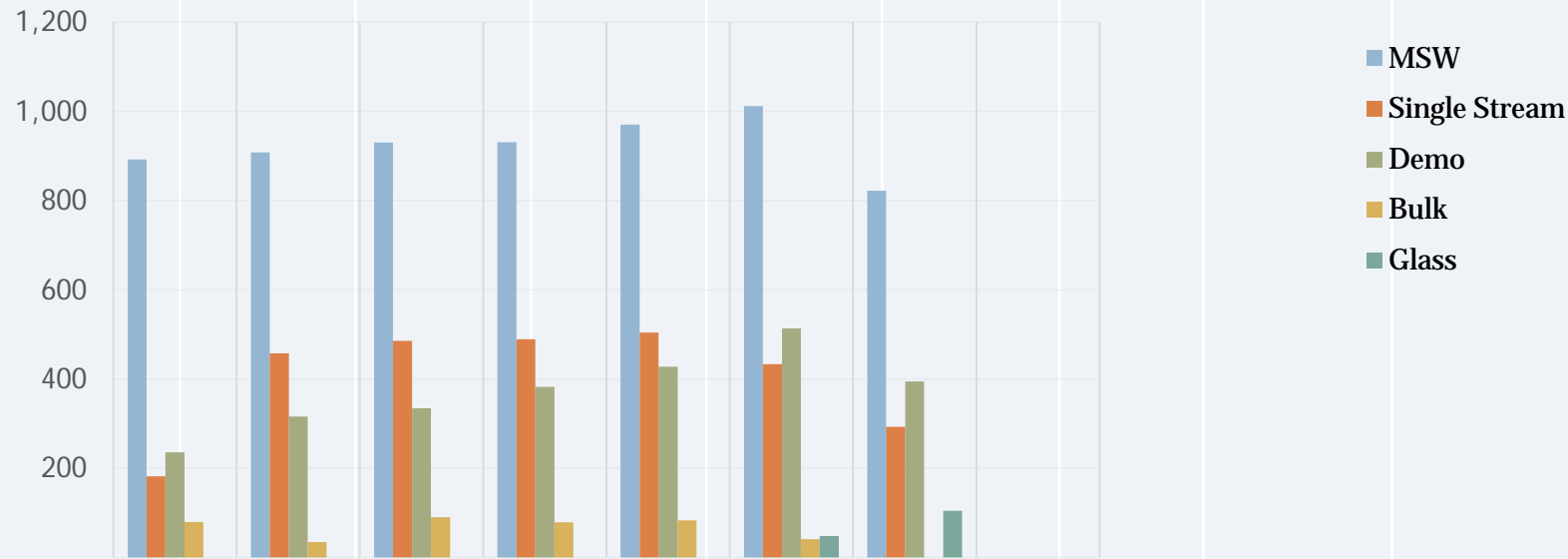


To Date the Transfer Station has brought in:

\$ 114,480 (Transfer Station Revenue includes Bulk/electronic/tire/metal and bag sales)
 \$ 671 (Planet Aid)
 \$ 47,760 (outside bag sales)

\$ 162,911 Revenue as of 11/18/2019

Waste Management Tonnage Totals



Tonnage	2013*	2014	2015	2016	2017	2018	2019 *	2020 *
MSW	892.47	907.86	929.94	930.60	970.43	1,011.49	822.48	* 2019 totals are just till Oct.
Single Stream	182.42	457.89	485.92	489.40	504.19	433.63	293.41	
Demo	235.62	315.90	334.95	382.69	427.37	513.63	394.73	
Bulk	80.07	34.44	90.84	78.96	83.43	40.80		
Glass		0.00	0.00	0.00		48.34	105.10	
Total	1390.58	1,716.09	1,841.65	1,881.65	1,985.42	2,047.89	1615.72	





**To date we have recycled 10.8 tons of
T.V's., 108 Refrigerators and 415 tires!**





**To date the
Transfer Station
has given out
permit stickers to
45 new residents!**

11/18/19





Goals for 2020:

- Better Communication with Residents
- More educational opportunities for residents
- Information Board at the Transfer Station
- New Resident Packet
- Reduce Household Waste





**We need to
do a better
job with
keeping the
residents
informed!**





**RECYCLE OFTEN.
RECYCLE RIGHT.™**



Myth: The recycling arrows and or number means it's recyclable.

Fact: The numbers and recycling symbol are not a reliable indicator of what can be recycled. The number only indicates the primary plastic ingredient in the recipe. Many plastics can't be made into new materials at this time.

Let's talk
trash.



Information Board

We are looking to install a weather resistant information board on the Recycling building to house up-to-date information on Transfer Station news as well as other Town information. Saturdays at the Transfer Station is the social event of the week!



New Residents Packet

- We are looking into creating a new resident packet that can be easily handed out at the Transfer Station or Town Hall that would include some of the following:
 - *Vehicle Permit (only available at Transfer Station)
 - *User fees
 - *Accepted Waste
 - *Household Hazardous Waste Day
 - *Transfer Station Hours of Operation



As our Town population grows so does the amount of household trash that is created in Town.

Removing recyclable items from the solid waste stream will result in the reduction of expenditures on Solid Waste and Recycling Operations, as well as working towards a cleaner and healthier environment.

While reducing household tonnage is an important goal, it's not just to reduce the operational costs but also to the benefit of the environment.

We encourage residents to challenge themselves to reduce their household solid waste by keeping more out of the trash bag.



Reduce Waste

The best way to manage waste is not to produce it.

- Avoid buying over packaged goods
- Buy durable items instead of disposables



Holiday Schedule

Residents please take notice! The Transfer Station and Recycling Center will be closed/open on the following dates:

Christmas Holiday

Tuesday December 24, 2019 **CLOSED**

Wednesday December 25, 2019 **CLOSED**

Thursday December 26, 2019 OPEN 8:00am – 5:00pm

Saturday December 28, 2019 OPEN 8:00am – 5:00pm

New Year's Holiday

Tuesday December 31, 2019 OPEN 1:00pm - 5:00pm

Wednesday January 1, 2019 **CLOSED**

We will resume regular hours of operation Saturday Jan. 4, 2020
Any questions please call 664-0166

~Wishing you a Happy and Healthy Holiday Season,
The Barrington Transfer Station and Recycling Center



PLEASE FLATTEN BOXES

Holidays are fast approaching and this bring an influx of cardboard, please make sure you breakdown and flatten your cardboard boxes before you come to the transfer station.



November 18, 2019 Budget Presentation - Erin Paradis - Transfer

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4321-01-4111	Transfer Station-FT Hourly Wages	\$ 38,304	\$ 37,877	\$ 427	\$ 39,458	\$ 1,154	3.01%
01-4321-01-4112	Transfer Station-PT Hourly Wages	\$ 22,709	\$ 31,058	\$ (8,349)	\$ 30,609	\$ 7,900	34.79%
01-4321-01-4154	Transfer Station-E/T Buyout	\$ 800	\$ 400	\$ 400	\$ 800	\$ -	0.00%
01-4321-01-4290	Transfer Station-Employee Benefits	\$ 37,435	\$ 36,551	\$ 884	\$ 36,634	\$ (801)	-2.14%
01-4321-01-4342	Transfer Station-Landfill Monitoring	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.00%
01-4321-01-4343	Transfer Station-Monitoring Wells	\$ 2,000	\$ 2,730	\$ (730)	\$ 2,000	\$ -	0.00%
01-4321-01-4431	Transfer Station-Building Maintenance	\$ 15,000	\$ 15,000	\$ -	\$ 10,000	\$ (5,000)	-33.33%
01-4321-01-4432	Transfer Station - Equipment Maintenance	\$ 5,700	\$ 5,700	\$ -	\$ 5,700	\$ -	0.00%
01-4321-01-4442	Transfer Station-Equipment Rental	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
01-4321-01-4560	Transfer Station-Conferences & Training	\$ 500	\$ 450	\$ 50	\$ 500	\$ -	0.00%
01-4321-01-4570	Transfer Station-Dues/Fees/Training	\$ 1,000	\$ 950	\$ 50	\$ 1,000	\$ -	0.00%
01-4321-01-4580	Transfer Station Mileage & Expenses	\$ 1	\$ 37	\$ (36)	\$ 1	\$ -	0.00%
01-4321-01-4651	Transfer Station-Operating Supplies	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
		\$ 151,949	\$ 159,254	\$ (7,305)	\$ 155,201	\$ 3,252	2.14%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4324-01-4350	Transfer Station-Contracts/Waste Manageme	\$ 105,000	\$ 96,000	\$ 9,000	\$ 105,000	\$ -	0.00%
01-4324-01-4361	Transfer Station-Bulky Waste Disposal	\$ 75,000	\$ 68,000	\$ 7,000	\$ 75,000	\$ -	0.00%
01-4324-01-4362	Transfer Station-Recycling	\$ 55,000	\$ 55,000	\$ -	\$ 55,000	\$ -	0.00%
01-4324-01-4363	Transfer Station-Electronics Removal	\$ 16,000	\$ 14,000	\$ 2,000	\$ 16,000	\$ -	0.00%
01-4324-01-4364	Transfer Station-Metal & Tire Removal	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
		\$ 253,000	\$ 235,000	\$ 18,000	\$ 253,000	\$ -	0.00%

Updated: 12/3/2019

November 18, 2019 Budget Presentation - Erin Paradis - Transfer

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4321-01-4111	Transfer Station-FT Hourly Wages	\$ 38,304	\$ 38,304	\$ -	\$ 39,458	\$ 1,154	3.01%
01-4321-01-4112	Transfer Station-PT Hourly Wages	\$ 22,709	\$ 30,000	\$ (7,291)	\$ 30,609	\$ 7,900	34.79%
01-4321-01-4154	Transfer Station-E/T Buyout	\$ 800	\$ 400	\$ 400	\$ 800	\$ -	0.00%
01-4321-01-4290	Transfer Station-Employee Benefits	\$ 37,435	\$ 37,435	\$ -	\$ 37,686	\$ 251	0.67%
01-4321-01-4342	Transfer Station-Landfill Monitoring	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.00%
01-4321-01-4343	Transfer Station-Monitoring Wells	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
01-4321-01-4431	Transfer Station-Building Maintenance	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
01-4321-01-4432	Transfer Station - Equipment Maintenance	\$ 5,700	\$ 5,700	\$ -	\$ 5,700	\$ -	0.00%
01-4321-01-4442	Transfer Station-Equipment Rental	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
01-4321-01-4560	Transfer Station-Conferences & Training	\$ 500	\$ 450	\$ 50	\$ 500	\$ -	0.00%
01-4321-01-4570	Transfer Station-Dues/Fees/Training	\$ 1,000	\$ 950	\$ 50	\$ 1,000	\$ -	0.00%
01-4321-01-4580	Transfer Station Mileage & Expenses	\$ 1	\$ 37	\$ (36)	\$ 1	\$ -	0.00%
01-4321-01-4651	Transfer Station-Operating Supplies	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ -	0.00%
		\$ 151,949	\$ 158,776	\$ (6,827)	\$ 161,253	\$ 9,304	6.12%

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4324-01-4350	Transfer Station-Contracts/Waste Managemen	\$ 105,000	\$ 96,000	\$ 9,000	\$ 105,000	\$ -	0.00%
01-4324-01-4361	Transfer Station-Bulky Waste Disposal	\$ 75,000	\$ 68,000	\$ 7,000	\$ 75,000	\$ -	0.00%
01-4324-01-4362	Transfer Station-Recycling	\$ 55,000	\$ 55,000	\$ -	\$ 55,000	\$ -	0.00%
01-4324-01-4363	Transfer Station-Electronics Removal	\$ 16,000	\$ 14,000	\$ 2,000	\$ 16,000	\$ -	0.00%
01-4324-01-4364	Transfer Station-Metal & Tire Removal	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.00%
		\$ 253,000	\$ 235,000	\$ 18,000	\$ 253,000	\$ -	0.00%

Updated: 9/11/2019

Transfer Station Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Transfer Station	Attendant	01-4321-01-4112	Charles	Kilgour	650	5	10	11.86	5	11	12.22	0	7,885
Transfer Station	Attendant	01-4321-01-4112	James	Sanger	650	5	7	11.26	5	8	11.6	0	7,485
Transfer Station	Attendant	01-4321-01-4112	Richard	Wentworth	650	5	10	11.86	5	11	12.22	0	7,885
Transfer Station	Attendant	01-4321-01-4112	Richard	Melanson	650	5	6	11.06	5	7	11.4	0	7,355
Transfer Station	Supervisor	01-4321-01-4111	Darlene	Harris	2080	14	8	18.55	14	9	19.11	0	39,458

Benefits 37,686 01-4321-01-4290 Includes E/T Buyout Benefits

Earned Time Buyout 800 01-4321-01-4154

Line	Budget
01-4321-01-4111	39,458
01-4321-01-4112	30,609
01-4321-01-4154	800
01-4321-01-4290	37,686

Updated: 9/11/2019

2020 Proposed Transfer Station and Recycling Center Budget

The 2020 proposed Transfer Station and Recycling Center budget shows an increase of \$9,305 over the 2019 budget. All increases occur in the Employee Wages and benefit lines.

01-4321-02-0111 Transfer Full Time Hourly		+\$1,154
This line shows an increase for 2020 which reflects Cola & Merit for our 1 full time employee. This increase will bring this line from \$38,304 to \$39,458		
01-4321-02-0112 Transfer Station Part Time		+\$7,900
This line shows an increase for 2020 this line was improperly budgeted for last year \$22,709 to \$30,609 We currently employ 4 part-time employees at 15 hours during the winter hours and 20 hours during summer hours for each part-time employee.		
01-4321-02-4154 Transfer Station Earned time buyout	same as 2019	\$800
01-4321-02-4155 Transfer Station Employee Benefits		+\$251
This increase will bring this line from \$37,435 to \$37,686		
01-4324-09-4396 Transfer Station Landfill Monitoring	same as 2019	\$3,000
01-4324-09-4394 Transfer Station Monitoring Wells	same as 2019	\$3,000
01-4324-06-4430 Transfer Station Build	same as 2019	\$15,000
This line is used for maintenance around the Transfer Station		
01-4321-02-4660 Transfer Station Equip. Main.	Same as 2019	\$5,700
This line is used for compactor repairs, annual maintenance and propane for the forklift		
01-4324-06-4440 Transfer Station Rental	same as 2019	\$500
The porta potty rental is covered out of this line. We rent it for five months.		
01-4321-02-4391-Conferences & Training	same as 2019	\$500
This line will be used for training classes and conferences that pertain to recycling and waste management. As part of our Transfer Station Operator certification, we are required to complete continuing education classes annually. While we use training opportunities free of cost at DES whenever possible, other conferences and training classes require a fee.		
01-4321-02-4560 Transfer Station Dues/Fees	same as 2019	\$1,000
This line is used for annual Transfer Station Operator Certification renewal fees (\$50 per operator) and covers six operators.		
01-4321-02-4690 Transfer Station Mileage & Expenses	same as 2019	\$1
This line to cover reimbursement to employees attending conferences and/or training opportunities.		

01-4324-06-4680 Transfer Station Operating Supplies	same as 2019	\$25,000
The following is covered under this line: Staples, crystal rock, department shirts and Barrington Trash Bags. Revenue generated from trash bag sales is \$47,413 [to-date] and includes large and small package sales at the Transfer Station. Additional trash bag revenue is generated through outside bag sales (Calef's, George Calef's, Warrens hardware, Market Basket, Aubuchon Hardware) and totaled \$37,680 [to-date].		
01-4324-06-4394 Transfer Station Contracts W/M	Same as 2019	\$105,000
This line is used for our annual Household Hazardous waste day the Waste Management bills for MSW (household trash) and glass. YTD, we have expended \$55,032.77 (7 months of bills) We still have 5 months to pay out of this line (approx. \$40,000). Also, this line is affected annually due to the increase in new residents and overall volume of trash the Town is creating.		
01-4324-09-4395 Transfer Station Bulky Waste	same as 2019	\$75,000
This line is used for Waste Management bills for Demo and Bulky waste. This summer we added another temp demo open top to keep up with the increase of material residents are bringing in. YTD, we have expended \$39,556.80 (7 months of bills) We still have 5 months to pay out of this line (approx. \$29,000) With the increase of tonnage yearly due to the increase of residents, we recommend holding this line.		
01-4324-04-4850 Transfer Station Recycling	Same as 2019	\$55,000
This line is used for the Waste Management bills for Single Stream. YTD, we have expended \$31,818 (7 months of bills) We still have 5 months to pay out of this line (approx. \$23,000) Annually, we are seeing an increase in tonnage due to new residents and overall volume.		
01-4324-06-4831 Transfer Station-Electronics Removal	same as 2019	\$16,000
This line is used for Electronic Recycling invoices from North Coast Services. YTD, we have expended \$6,888. This summer we are on automatic pickup every two weeks. We still have approx. \$7,000 in bills to pay. We have been able to reduce some of our bills by turning in commodities which consists of ram, wire, computer mother boards, hard drives, optical drives, and computers. While we are able to reduce some of our bills the quantity of electronics coming in is still increasing. The truth is that things are not made to last and to ensure they are recycled properly; we would recommend holding the line.		
01-4324-06-4830 Transfer Station Metal/Tire Removal	same as 2019	\$2,000
This line is used for Tire Removal invoices from B.D.S. Waste Disposal and YTD, we have expended \$1,005. The container is scheduled to be picked up at least 3 more times before the end of the year.		

2019 Budget \$404,949

2020 Proposed \$414,254

Difference +\$9,305

November 25, 2019 Budget Presentation - Kim Kerekes - Town Clerk/Election

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4140-01-4110	Town Clerk-Salary	\$ 60,855	\$ 60,434	\$ 421	\$ 62,686	\$ 1,831	3.01%
01-4140-01-4111	Town Clerk-F/T Hourly Wages	\$ 37,035	\$ 35,897	\$ 1,138	\$ 35,552	\$ (1,483)	-4.00%
01-4140-01-4112	Town Clerk-P/T Hourly Wages	\$ 32,570	\$ 27,689	\$ 4,881	\$ 33,278	\$ 708	2.17%
01-4140-01-4154	Town Clerk-E/T Buyout	\$ 4,500	\$ 4,000	\$ 500	\$ 4,500	\$ -	0.00%
01-4140-01-4290	Town Clerk-Employee Benefits	\$ 53,141	\$ 52,006	\$ 1,135	\$ 66,052	\$ 12,911	24.30%
01-4140-01-4310	Town Clerk-Contracts	\$ 650	\$ -	\$ 650	\$ -	\$ (650)	-100.00%
01-4140-01-4434	Town Clerk-Maintenance	\$ 500	\$ 583	\$ (83)	\$ 1,200	\$ 700	140.00%
01-4140-01-4443	Town Clerk-Copier Lease & Maint	\$ 300	\$ 255	\$ 45	\$ 300	\$ -	0.00%
01-4140-01-4550	Town Clerk-Printing	\$ 1,150	\$ 1,047	\$ 103	\$ 1,150	\$ -	0.00%
01-4140-01-4560	Town Clerk-Conferences & Training	\$ 3,200	\$ 3,300	\$ (100)	\$ 3,660	\$ 460	14.38%
01-4140-01-4570	Town Clerk-Dues & Fees	\$ 220	\$ 225	\$ (5)	\$ 230	\$ 10	4.55%
01-4140-01-4572	Town Clerk-Service Fees	\$ 375	\$ -	\$ 375	\$ 375	\$ -	0.00%
01-4140-01-4580	Town Clerk-Mileage & Expenses	\$ 350	\$ 422	\$ (72)	\$ 550	\$ 200	57.14%
01-4140-01-4611	Town Clerk-Office Supplies	\$ 2,000	\$ 2,000	\$ -	\$ 2,300	\$ 300	15.00%
01-4140-01-4612	Town Clerk-Postage	\$ 5,500	\$ 5,500	\$ -	\$ 6,500	\$ 1,000	18.18%
01-4140-01-4754	Town Clerk-Equipment	\$ 3,310	\$ 3,404	\$ (94)	\$ 6,225	\$ 2,915	88.07%
01-4140-03-4112	Election-P/T Hourly Wages	\$ 5,000	\$ 4,100	\$ 900	\$ 22,000	\$ 17,000	340.00%
01-4140-03-4432	Election-Equipment Maintenance	\$ 650	\$ 750	\$ (100)	\$ 800	\$ 150	23.08%
01-4140-03-4540	Election-Advertising	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
01-4140-03-4550	Election-Printing/Coding Ballot Machine	\$ 3,500	\$ 2,415	\$ 1,085	\$ 7,800	\$ 4,300	122.86%
01-4140-03-4560	Election Conferences & Training	\$ 20	\$ 200	\$ (180)	\$ 200	\$ 180	900.00%
01-4140-03-4580	Election-Mileage & Expenses	\$ 50	\$ 60	\$ (10)	\$ 100	\$ 50	100.00%
01-4140-03-4611	Election-Office Supplies	\$ 300	\$ 342	\$ (42)	\$ 800	\$ 500	166.67%
01-4140-03-4612	Election-Postage	\$ 200	\$ 200	\$ -	\$ 850	\$ 650	325.00%
01-4140-03-4754	Election-Equipment	\$ 1,500	\$ 655	\$ 845	\$ 1,500	\$ -	0.00%
		\$ 216,976	\$ 205,484	\$ 11,492	\$ 258,709	\$ 41,733	19.23%

Updated: 12/3/2019

November 25, 2019 Budget Presentation - Kim Kerekes - Town Clerk/Election

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4140-01-4110	Town Clerk-Salary	\$ 60,855	\$ 60,855	\$ -	\$ 62,686	\$ 1,831	3.01%
01-4140-01-4111	Town Clerk-F/T Hourly Wages	\$ 37,035	\$ 37,035	\$ -	\$ 35,552	\$ (1,483)	-4.00%
01-4140-01-4112	Town Clerk-P/T Hourly Wages	\$ 32,570	\$ 32,570	\$ -	\$ 33,278	\$ 708	2.17%
01-4140-01-4154	Town Clerk-E/T Buyout	\$ 4,500	\$ 1,768	\$ 2,732	\$ 4,500	\$ -	0.00%
01-4140-01-4290	Town Clerk-Employee Benefits	\$ 53,141	\$ 53,141	\$ -	\$ 66,052	\$ 12,911	24.30%
01-4140-01-4310	Town Clerk-Contracts	\$ 650	\$ 555	\$ 95	\$ -	\$ (650)	-100.00%
01-4140-01-4434	Town Clerk-Maintenance	\$ 500	\$ -	\$ 500	\$ 1,200	\$ 700	140.00%
01-4140-01-4443	Town Clerk-Copier Lease & Maint	\$ 300	\$ 255	\$ 45	\$ 300	\$ -	0.00%
01-4140-01-4550	Town Clerk-Printing	\$ 1,150	\$ 1,047	\$ 103	\$ 1,150	\$ -	0.00%
01-4140-01-4560	Town Clerk-Conferences & Training	\$ 3,200	\$ 3,300	\$ (100)	\$ 3,660	\$ 460	14.38%
01-4140-01-4570	Town Clerk-Dues & Fees	\$ 220	\$ 225	\$ (5)	\$ 230	\$ 10	4.55%
01-4140-01-4572	Town Clerk-Service Fees	\$ 375	\$ -	\$ 375	\$ 375	\$ -	0.00%
01-4140-01-4580	Town Clerk-Mileage & Expenses	\$ 350	\$ 422	\$ (72)	\$ 550	\$ 200	57.14%
01-4140-01-4611	Town Clerk-Office Supplies	\$ 2,000	\$ 2,000	\$ -	\$ 2,300	\$ 300	15.00%
01-4140-01-4612	Town Clerk-Postage	\$ 5,500	\$ 5,500	\$ -	\$ 6,500	\$ 1,000	18.18%
01-4140-01-4754	Town Clerk-Equipment	\$ 3,310	\$ 3,346	\$ (36)	\$ 6,225	\$ 2,915	88.07%
01-4140-03-4112	Election-P/T Hourly Wages	\$ 5,000	\$ 4,100	\$ 900	\$ 22,000	\$ 17,000	340.00%
01-4140-03-4432	Election-Equipment Maintenance	\$ 650	\$ 750	\$ (100)	\$ 800	\$ 150	23.08%
01-4140-03-4540	Election-Advertising	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
01-4140-03-4550	Election-Printing/Coding Ballot Machine	\$ 3,500	\$ 2,415	\$ 1,085	\$ 7,300	\$ 3,800	108.57%
01-4140-03-4560	Election Conferences & Training	\$ 20	\$ 200	\$ (180)	\$ 200	\$ 180	900.00%
01-4140-03-4580	Election-Mileage & Expenses	\$ 50	\$ 60	\$ (10)	\$ 100	\$ 50	100.00%
01-4140-03-4611	Election-Office Supplies	\$ 300	\$ 342	\$ (42)	\$ 800	\$ 500	166.67%
01-4140-03-4612	Election-Postage	\$ 200	\$ 200	\$ -	\$ 850	\$ 650	325.00%
01-4140-03-4754	Election-Equipment	\$ 1,500	\$ 600	\$ 900	\$ 1,500	\$ -	0.00%
		\$ 216,976	\$ 210,686	\$ 6,290	\$ 258,209	\$ 41,233	19.00%

Updated: 10/28/2019

November 25, 2019 Budget Presentation - Kim Kerekes - Town Clerk/Election

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4140-01-4110	Town Clerk-Salary	\$ 60,855	\$ 60,855	\$ -	\$ 62,686	\$ 1,831	3.01%
01-4140-01-4111	Town Clerk-F/T Hourly Wages	\$ 37,035	\$ 37,035	\$ -	\$ 57,753	\$ 20,718	55.94%
01-4140-01-4112	Town Clerk-P/T Hourly Wages	\$ 32,570	\$ 32,570	\$ -	\$ 16,659	\$ (15,911)	-48.85%
01-4140-01-4154	Town Clerk-E/T Buyout	\$ 4,500	\$ 1,768	\$ 2,732	\$ 4,500	\$ -	0.00%
01-4140-01-4290	Town Clerk-Employee Benefits	\$ 53,141	\$ 53,141	\$ -	\$ 69,967	\$ 16,826	31.66%
01-4140-01-4310	Town Clerk-Contracts	\$ 650	\$ 555	\$ 95	\$ -	\$ (650)	-100.00%
01-4140-01-4434	Town Clerk-Maintenance	\$ 500	\$ -	\$ 500	\$ 1,200	\$ 700	140.00%
01-4140-01-4443	Town Clerk-Copier Lease & Maint	\$ 300	\$ 255	\$ 45	\$ 300	\$ -	0.00%
01-4140-01-4550	Town Clerk-Printing	\$ 1,150	\$ 1,047	\$ 103	\$ 1,150	\$ -	0.00%
01-4140-01-4560	Town Clerk-Conferences & Training	\$ 3,200	\$ 3,300	\$ (100)	\$ 3,660	\$ 460	14.38%
01-4140-01-4570	Town Clerk-Dues & Fees	\$ 220	\$ 225	\$ (5)	\$ 230	\$ 10	4.55%
01-4140-01-4572	Town Clerk-Service Fees	\$ 375	\$ -	\$ 375	\$ 375	\$ -	0.00%
01-4140-01-4580	Town Clerk-Mileage & Expenses	\$ 350	\$ 422	\$ (72)	\$ 550	\$ 200	57.14%
01-4140-01-4611	Town Clerk-Office Supplies	\$ 2,000	\$ 2,000	\$ -	\$ 2,300	\$ 300	15.00%
01-4140-01-4612	Town Clerk-Postage	\$ 5,500	\$ 5,500	\$ -	\$ 6,500	\$ 1,000	18.18%
01-4140-01-4754	Town Clerk-Equipment	\$ 3,310	\$ 3,346	\$ (36)	\$ 6,225	\$ 2,915	88.07%
01-4140-03-4112	Election-P/T Hourly Wages	\$ 5,000	\$ 4,100	\$ 900	\$ 22,000	\$ 17,000	340.00%
01-4140-03-4432	Election-Equipment Maintenance	\$ 650	\$ 750	\$ (100)	\$ 800	\$ 150	23.08%
01-4140-03-4540	Election-Advertising	\$ 100	\$ -	\$ 100	\$ 100	\$ -	0.00%
01-4140-03-4550	Election-Printing/Coding Ballot Machine	\$ 3,500	\$ 2,415	\$ 1,085	\$ 7,300	\$ 3,800	108.57%
01-4140-03-4560	Election Conferences & Training	\$ 20	\$ 200	\$ (180)	\$ 200	\$ 180	900.00%
01-4140-03-4580	Election-Mileage & Expenses	\$ 50	\$ 60	\$ (10)	\$ 100	\$ 50	100.00%
01-4140-03-4611	Election-Office Supplies	\$ 300	\$ 342	\$ (42)	\$ 800	\$ 500	166.67%
01-4140-03-4612	Election-Postage	\$ 200	\$ 200	\$ -	\$ 850	\$ 650	325.00%
01-4140-03-4754	Election-Equipment	\$ 1,500	\$ 600	\$ 900	\$ 1,500	\$ -	0.00%
		\$ 216,976	\$ 210,686	\$ 6,290	\$ 267,706	\$ 50,730	23.38%

Updated: 9/11/2019

Town Clerk/Election Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Town Clerk	Assistant Town Clerk	01-4140-01-4112	Debra	Griffin	1,040	11	13	17.23	11	13	17.44	317	18,400
Town Clerk	Deputy Town Clerk	01-4140-01-4111	Regina	Lytle	2,080	14	2	16.71	14	3	17.22	0	35,552
Town Clerk	Assistant Town Clerk	01-4140-01-4112	New	New	1,040	11	1	13.99	11	2	14.41	0	14,877
Town Clerk	Town Clerk	01-4140-01-4110	Kim	Kerekes	2,080	22	10	29.47	22	11	30.36	0	62,686
Benefits		66,052 01-4140-01-4290	Includes E/T Buyout Benefits										

Earned Time Buyout 4,500 01-4140-01-4154

Line	Budget
01-4140-01-4110	62,686
01-4140-01-4111	35,552
01-4140-01-4112	33,278
01-4140-01-4154	4,500
01-4140-01-4290	66,052

Updated: 10/28/2019

Town Clerk/Election Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Town Clerk	Assistant Town Clerk	01-4140-01-4112	Debra	Griffin	1,560	11	13	17.23	11	13	17.44	476	27,628
Town Clerk	Assistant Town Clerk	01-4140-01-4112	Regina	Lytle	1,560	11	3	14.48	11	4	14.92	0	25,241
Town Clerk	Deputy Town Clerk	01-4140-01-4111	Camille	Browne	1,040	14	13	20.23	14	13	20.48	373	21,542
Town Clerk	Town Clerk	01-4140-01-4110	Kim	Kerekes	2,080	22	10	29.47	22	11	30.36	0	62,686

Benefits69,96701-4140-01-4290Includes E/T Buyout Benefits

Camille, used formula below, 520 hours at 20.23, 520 hours at 20.48, top of scale21541.936
Regina, used formuala below; 260 hours at 14.48, 260 hours at 14.92, 1040 hours at 14-2 (16.92)25240.8

Earned Time Buyout4,50001-4140-01-4154Deb, used formula below; 260 hours at 17.23, 1300 hours at 17.44, plus top of scale27627.912

Line	Budget
01-4140-01-4110	62,686
01-4140-01-4111	57,753 Camille, plus Regina (1040*16.92), plus Deb (1040*17.44 plus top of scale 476)57752.512
01-4140-01-4112	16,659 Deb and Gina through Jun16658.2
01-4140-01-4154	4,500
01-4140-01-4290	69,967

Updated: 9/11/2019

Explanations of increase/decrease

BUDGET 2020

Town Clerk Budget

SALARY LINES & BENEFITS LINE

I am requesting to switch from (2 full-time and 2 part-time positions) to (3 full-time positions). My deputy, Camille Browne, will be retiring as of June 30, 2020 barring any unforeseen circumstances. Regina Lytle will be promoted to the Deputy Clerk position which is currently a full-time position. My Asst. Town Clerk, Deb Griffin, will be switched to a full-time position. The timing is right, where the impact will be for half a year with the third full time position starting July 1, 2020.

01-4140-01-4310-CONTRACTS

This line has no dollar amount. It was previously used for the folding machine service contract that has been moved to the maintenance line 01-4140-01-4434.

01-4140-01-4434-TC MAINTENANCE

Includes service maintenance contract for the existing folding machine (estimate for 2020 is \$590.00) and for the (3) DMV printers I have requested which will have approx. \$600.00 price which includes service maintenance, toners and service calls are included in the maintenance cost.

01-4140-01-4443 COPIER-LEASE/MAINTENANCE

A service contract for my copier was \$254.86 for 2019, price increase possibly for 2020. This amount is a portion of what is charged for the Town Hall.

01-4140-01-4550 PRINTING

Printing includes envelopes (approx. \$570.00) and the dog licenses (approx. \$500.00)

01-4140-01-4560 TC CONFERENCE & TRAINING

Increase for fourth person in office to receive training at yearly spring workshop, annual conference and start the certification process (which is a 3-year, one week per year process)

01-4140-01-4580 TC MILEAGE & EXPENSES

Mileage for training of fourth person, week long class (74m round trip x 5 days=370miles/
\$185.00 for mileage reimbursement).

01-4140-01-4611 TC SUPPLIES

Increase line to account for increase in products.

SUPPLIES**2020**

MODEL	DESCRIPTION	QTY	PRICE	TOTAL PRICE	
64015SA	DMV PRINTER DEB & MINE	2	175	350	
T650A11A	DMV PRINTER CAM	2	235	470	
R1427	CALCULATOR RIBBON	8	5	40	
952XL	SCANNER/COPIER BLK	2	47	94	C/M/Y
952XL	SCANNER/COPIER COLORS	6	36	216	BLACK
950XL	SCANNER/COPIER BLK	1	44	44	BLACK
951XL	SCANNER/COPIER COLORS	3	35	105	C/M/Y
	COPY PAPER-CASE	6	50	300	
	SCOTCH TAPE-10PAK	3	20	60	
	LABEL MAKER TAPE	2	25	50	
8387	POST CARDS (200 PK-DOGS)	9	30	270	
5971	NEON LABELS (750 PK-DOGS)	3	25	75	
142-6	PACKING TAPE (6 PK)	2	16	32	
3750	STAPLES	9	5	45	
	PAPER CLIPS (10 PK)	2	10	20	

TOTAL				2171	
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01-4140-01-4612 TC POSTAGE

Increase line to account for increase in postage.

01-4140-01-4754 TC EQUIPMENT

The top 4 items listed below are an estimate for the new Town Hall building, totaling \$1,300.00.

Approximate costs:	QUANTITY	PRICE	TOTAL PRICE
Literature Organizer	2	\$100.00	\$200.00
Corner desk	1	\$600.00	\$600.00
Filing Cabinets(locking)	2	\$200.00	\$400.00
Utility Cart	1	\$100.00	\$100.00
Wireless Headsets	2	\$230.00	\$460.00
Desktop	2	\$1165.00	\$2330.00
DMV PRINTERS	3	\$711.75	\$2135.25
TOTAL		\$3,106.75	\$6,225.25

Election Budget

Overall increase in Budget because there will be 4 elections for 2020

1. Presidential Primary in January
2. Town Election in March
3. State Primary in September
4. State General in November

01-4140-03-4112 ELECTION P/T HOURLY WAGES

Increase due to 4 elections and training classes.

01-4140-03-4432 ELECTION EQUIPMENT MAINTENANCE

There are 3 Accuvote machines and maintenance fees are increasing by an amount to be determined. And maintenance line was cut for 2019 and over expended due to the maintenance for the 3 Accuvote machines.

EXPLANATIONS OF LINES 2020

TOWN CLERK

01-4140-01-4310 TC-CONTRACTS

Line is being eliminated, previous service for folding machine is being moved to the TC MAINTENANCE LINE

01-4140-01-4434-TC MAINTENANCE

Used for service maintenance for the folding machine and the 3 new DMV printers.

01-4140-01-4443-TC COPIER-LEASE MAINTENANCE

Used for the Sharp Copier, the service contract is for the entire Town Hall and is split between departments.

01-4140-01-4550-TC PRINTING

Envelopes and dog tags.

01-4140-01-4560-TC CONFERENCES & TRAINING

Includes the annual Regional meeting in the spring, training that my deputy clerk will be attending, yearly training I have attended at Plymouth University, the annual Clerk conference in the fall and the New England Clerk Conference.

01-4140-01-4570-TC DUES & FEES

Includes annual dues to the New Hampshire Clerks Association, New England Clerks Association and membership with International Institute of Municipal Clerks.

01-4140-01-4572-TC SERVICE FEES

For paperless service charges.

ELECTIONS

01-4140-03-4432-ELECTION EQUIPMENT MAINTENANCE

Yearly maintenance for 3 Accuvote machines.

01-4140-03-4550-ELECTION PRINTING/CODING BALLOT MACHINE

Printing of ballots and coding of Accuvote machine for ALL elections.

01-4140-03-4754-ELECTION EQUIPMENT

Sound system used for Deliberative Session, replacement or parts for Accuvote machines.

CONFERENCES & TRAINING

2020

Approximate Cost

<u>Spring Conference</u>	<u>\$ 200.00</u>
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<u>NEMCI</u>	<u>\$1200.00</u>
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<u>NH CERTIFICATION (DEPUTY CLERK)</u>	<u>\$ 270.00</u>
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NH CONFERENCE REGISTRATION	\$ 310.00
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NH CONFERENCE LODGING & MEALS	\$ 580.00
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<u>NH CONFERENCE TOTAL</u>	<u>\$ 890.00</u>
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NE CONVENTION REGISTRATION	\$ 350.00
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NE CONVENTION LODGING & MEALS	\$ 750.00
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<u>NE CONVENTION TOTAL</u>	<u>\$1100.00</u>
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<u>Training total</u>	<u>\$3660.00</u>
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5 Industrial Way, Suite 2C, Salem, NH 03079
Tel: 603.681.0333 Fax: 617.507.7937

Quote

Client: Town of Barrington
Conner MacIver
PO Box 660
333 Calef Highway
Barrington, NH 03825

Quote Number: RTG-4034-23-Q Version: 1

Quote Date: August 14, 2019

Phone: (603) 664-0146

Fax:

Rockport Technology Group, Inc. appreciates the opportunity to offer the materials and services quoted below. To engage Rockport Technology's services, please fax a purchase order to 617.507.7937.
Thank You!

Sincerely,

Tom Moore

Customer Number 4034				Quote Duration Valid for 30 days	
Sales Representative Tom Moore				Payment Terms 50% Deposit, 50% Net 30	
Item	Qty	Part Number	Description	Unit Price	Ext. Price
MATERIALS					
1	1	6NT02UT#ABA	HP ELITEBOOK 850 G5 HP EliteBook 850 G5 15.6" Notebook - 1920 x 1080 - Core i5 i5-8250U - 8 GB RAM - 256 GB SSD - Windows 10 Pro 64-bit - Intel UHD Graphics 620 - In-plane Switching (IPS) Technology - Bluetooth I5-8250U 8GB 256GB SSD 15.6IN W10P	\$1,265.00	\$1,265.00
2	1	2UK37AA#ABA	HP Thunderbolt Dock G2 (120W) - for workstation - 120 W - USB 3.0 Type C - 5 x USB Ports - 3 x USB 3.0 - Network (RJ-45) - VGA - DisplayPort - Audio Line In - Audio Line Out - Thunderbolt - wired	\$380.00	\$380.00
3	1	7LL87UT#ABA	DESKTOP ELITEDESK 800 G5 SFF I7-9700 8GB 256GB	\$1,165.00	\$1,165.00
Authorization Signature: _____				Date: _____	
				Total:	\$2,810.00

Note: Shipping and sales tax are not included in the above quoted materials and services. Sales tax will be charged, collected and remitted on all applicable sales made in the states within which Rockport Technology Group, Inc. is registered. In all other cases, the burden of tax is on the purchaser, who is expected to file the appropriate Use Tax returns.



SBM

Seacoast Business Machines, Inc.
Offices in Barrington & Manchester
www.sbmweb.com

Purchase Agreement					
Company			Date:		8/27/2019
Town of Barrington			Account Manager:		Nick Palmisano
Ship To:			Bill To:		
Town Clerk			333 Calef Highway Barrington NH, 03825		
Contact:	Kimberly Kerekes		Billing Contact:		
Phone:	603-664-5476		Phone:		
Service Class:	All Inclusive		Delivery Date:	TBD	
Base Allowance		Annual Cost		Overage Rate	Overage Billing Cycle
Mono		50,000	\$ 600.00	\$ 0.011	Annual
Quantity	Cost	Model/Product			
1	\$ 569.25	Sharp B350P- Printer			
1	\$ 569.25	Sharp B350P- Printer			
1	\$ 569.25	Sharp B350P- Printer			
1	\$ 142.50	600-Sheet Paper Tray			
1	\$ 142.50	600-Sheet Paper Tray			
1	\$ 142.50	600-Sheet Paper Tray			
Total		\$ 2,135.25			
Delivery Details					
Delivery Time	Stairs/Count	Elevator	Connected	FMAUDIT	Delivery/Installation
TBD			Yes	Yes	Waive Current Client
Equipment Removal					
Remove Current Printers					
Special Instructions					AMOUNT DUE
Customer Acceptance				Dealer Representative	
Authorized Signature/Date	Print Name	Date	Signature		Date
x			Nick Palmisano		8/27/2019

November 25, 2019 Budget Presentation - Linda Markiewicz - Tax

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4150-01-4110	Admin-Salary	\$ 57,674	\$ 54,806	\$ 2,868	\$ 1	\$ (57,673)	-100.00%
01-4150-01-4111	Admin-F/T hourly Wages	\$ 95,633	\$ 91,049	\$ 4,584	\$ 98,176	\$ 2,543	2.66%
01-4150-01-4112	Admin-P/T Hourly Wages	\$ 28,956	\$ 28,002	\$ 954	\$ 1	\$ (28,955)	-100.00%
01-4150-01-4154	Admin-E/T Buyout	\$ 2,500	\$ 4,000	\$ (1,500)	\$ 2,000	\$ (500)	-20.00%
01-4150-01-4290	Admin-Employee Benefits	\$ 80,054	\$ 78,202	\$ 1,852	\$ 53,680	\$ (26,374)	-32.95%
01-4150-01-4310	Admin-Contracts	\$ 58,000	\$ 65,000	\$ (7,000)	\$ 108,000	\$ 50,000	86.21%
01-4150-01-4331	Admin-Auditing Contracts	\$ 13,500	\$ 16,701	\$ (3,201)	\$ 14,500	\$ 1,000	7.41%
01-4150-01-4434	Admin-Equipment Maintenance	\$ 8,000	\$ -	\$ 8,000	\$ 1	\$ (7,999)	-99.99%
01-4150-01-4442	Admin-Equipment Rental	\$ 1,650	\$ 1,626	\$ 24	\$ 1,650	\$ -	0.00%
01-4150-01-4443	Admin-Copier Lease & Maint	\$ 800	\$ 900	\$ (100)	\$ 900	\$ 100	12.50%
01-4150-01-4531	Admin-Communications	\$ 500	\$ 750	\$ (250)	\$ 800	\$ 300	60.00%
01-4150-01-4550	Admin-Printing	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.00%
01-4150-01-4560	Admin-Conferences & Training	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
01-4150-01-4570	Admin-Dues & Fees	\$ 450	\$ 450	\$ -	\$ 450	\$ -	0.00%
01-4150-01-4571	Admin-Registry of Deeds	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.00%
01-4150-01-4580	Admin-Mileage & Expenses	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4150-01-4611	Admin-Office Supplies	\$ 4,500	\$ 3,000	\$ 1,500	\$ 4,500	\$ -	0.00%
01-4150-01-4612	Admin-Postage	\$ 1,900	\$ 1,900	\$ -	\$ 1,900	\$ -	0.00%
01-4150-01-4754	Admin-Equipment	\$ 1,500	\$ 4,000	\$ (2,500)	\$ 9,500	\$ 8,000	533.33%
01-4150-03-4310	Assessing-Contracts	\$ 45,000	\$ 35,000	\$ 10,000	\$ 40,000	\$ (5,000)	-11.11%
01-4150-04-4110	Tax Coll-Salary	\$ 51,006	\$ 50,690	\$ 316	\$ 52,546	\$ 1,540	3.02%
01-4150-04-4111	Tax Coll-F/T Hourly Wages	\$ 33,760	\$ 30,161	\$ 3,599	\$ 35,552	\$ 1,792	5.31%
01-4150-04-4112	Tax Coll-P/T Hourly Wages	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-4150-04-4154	Tax Coll-E/T Buyout	\$ 1,500	\$ 1,000	\$ 500	\$ 1,500	\$ -	0.00%
01-4150-04-4290	Tax Coll-Employee Benefits	\$ 53,701	\$ 48,945	\$ 4,756	\$ 51,746	\$ (1,955)	-3.64%
01-4150-04-4310	Tax Coll-Contracts	\$ 2,500	\$ 2,604	\$ (104)	\$ 2,800	\$ 300	12.00%
01-4150-04-4434	Tax Coll-Office Equip Maint	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4150-04-4442	Tax Coll-Equipment Rental	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4150-04-4443	Tax Coll-Copier Lease & Maint	\$ 300	\$ -	\$ 300	\$ 1	\$ (299)	-99.67%
01-4150-04-4550	Tax Coll-Printing	\$ 2,500	\$ 2,520	\$ (20)	\$ 2,625	\$ 125	5.00%
01-4150-04-4560	Tax Coll-Conferences & Training	\$ 1,360	\$ 1,235	\$ 125	\$ 2,000	\$ 640	47.06%
01-4150-04-4570	Tax Coll-Dues & Fees	\$ 190	\$ 100	\$ 90	\$ 190	\$ -	0.00%
01-4150-04-4571	Tax Coll-Registry of Deeds	\$ 1,050	\$ 1,350	\$ (300)	\$ 1,050	\$ -	0.00%
01-4150-04-4580	Tax Coll-Mileage & Expenses	\$ 600	\$ 733	\$ (133)	\$ 1,200	\$ 600	100.00%
01-4150-04-4611	Tax Coll-Office Supplies	\$ 600	\$ 500	\$ 100	\$ 600	\$ -	0.00%
01-4150-04-4612	Tax Coll-Postage	\$ 7,000	\$ 6,000	\$ 1,000	\$ 6,000	\$ (1,000)	-14.29%
01-4150-04-4754	Tax Coll-Equipment	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4150-05-4110	Treasurer-Salary	\$ 6,852	\$ 6,852	\$ -	\$ 7,058	\$ 206	3.00%
01-4150-06-4110	Deputy Treasurer Salary	\$ 1,010	\$ -	\$ 1,010	\$ 1,040	\$ 30	3.00%
		\$ 572,749	\$ 546,277	\$ 26,472	\$ 510,171	\$ (62,578)	-10.93%

November 25, 2019 Budget Presentation - Linda Markiewicz - Tax

Account Number	Account Description	2019 Budget	2019 Year End Estimate	Estimated Remaining	2020 Budget	Amount Change	Percent Change
01-4150-01-4110	Admin-Salary	\$ 57,674	\$ 57,674	\$ -	\$ 1	\$ (57,673)	-100.00%
01-4150-01-4111	Admin-F/T hourly Wages	\$ 95,633	\$ 86,419	\$ 9,214	\$ 98,176	\$ 2,543	2.66%
01-4150-01-4112	Admin-P/T Hourly Wages	\$ 28,956	\$ 28,956	\$ -	\$ 1	\$ (28,955)	-100.00%
01-4150-01-4154	Admin-E/T Buyout	\$ 2,500	\$ 3,000	\$ (500)	\$ 2,000	\$ (500)	-20.00%
01-4150-01-4290	Admin-Employee Benefits	\$ 80,054	\$ 80,054	\$ -	\$ 54,732	\$ (25,322)	-31.63%
01-4150-01-4310	Admin-Contracts	\$ 58,000	\$ 58,000	\$ -	\$ 58,000	\$ -	0.00%
01-4150-01-4331	Admin-Auditing Contracts	\$ 13,500	\$ 15,300	\$ (1,800)	\$ 14,500	\$ 1,000	7.41%
01-4150-01-4434	Admin-Equipment Maintenance	\$ 8,000	\$ -	\$ 8,000	\$ 1	\$ (7,999)	-99.99%
01-4150-01-4442	Admin-Equipment Rental	\$ 1,650	\$ 1,626	\$ 24	\$ 1,650	\$ -	0.00%
01-4150-01-4443	Admin-Copier Lease & Maint	\$ 800	\$ 900	\$ (100)	\$ 900	\$ 100	12.50%
01-4150-01-4531	Admin-Communications	\$ 500	\$ 750	\$ (250)	\$ 800	\$ 300	60.00%
01-4150-01-4550	Admin-Printing	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.00%
01-4150-01-4560	Admin-Conferences & Training	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	0.00%
01-4150-01-4570	Admin-Dues & Fees	\$ 450	\$ 450	\$ -	\$ 450	\$ -	0.00%
01-4150-01-4571	Admin-Registry of Deeds	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.00%
01-4150-01-4580	Admin-Mileage & Expenses	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
01-4150-01-4611	Admin-Office Supplies	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	0.00%
01-4150-01-4612	Admin-Postage	\$ 1,900	\$ 1,900	\$ -	\$ 1,900	\$ -	0.00%
01-4150-01-4754	Admin-Equipment	\$ 1,500	\$ 4,000	\$ (2,500)	\$ 9,500	\$ 8,000	533.33%
01-4150-03-4310	Assessing-Contracts	\$ 45,000	\$ 45,000	\$ -	\$ 49,500	\$ 4,500	10.00%
01-4150-04-4110	Tax Coll-Salary	\$ 51,006	\$ 51,006	\$ -	\$ 52,546	\$ 1,540	3.02%
01-4150-04-4111	Tax Coll-F/T Hourly Wages	\$ 33,760	\$ 33,760	\$ -	\$ 35,552	\$ 1,792	5.31%
01-4150-04-4112	Tax Coll-P/T Hourly Wages	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
01-4150-04-4154	Tax Coll-E/T Buyout	\$ 1,500	\$ 1,000	\$ 500	\$ 1,500	\$ -	0.00%
01-4150-04-4290	Tax Coll-Employee Benefits	\$ 53,701	\$ 53,701	\$ -	\$ 53,188	\$ (513)	-0.95%
01-4150-04-4310	Tax Coll-Contracts	\$ 2,500	\$ 2,604	\$ (104)	\$ 2,800	\$ 300	12.00%
01-4150-04-4434	Tax Coll-Office Equip Maint	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4150-04-4442	Tax Coll-Equipment Rental	\$ 1	\$ -	\$ 1	\$ 1	\$ -	0.00%
01-4150-04-4443	Tax Coll-Copier Lease & Maint	\$ 300	\$ -	\$ 300	\$ 1	\$ (299)	-99.67%
01-4150-04-4550	Tax Coll-Printing	\$ 2,500	\$ 2,564	\$ (64)	\$ 2,625	\$ 125	5.00%
01-4150-04-4560	Tax Coll-Conferences & Training	\$ 1,360	\$ 1,235	\$ 125	\$ 2,000	\$ 640	47.06%
01-4150-04-4570	Tax Coll-Dues & Fees	\$ 190	\$ 100	\$ 90	\$ 190	\$ -	0.00%
01-4150-04-4571	Tax Coll-Registry of Deeds	\$ 1,050	\$ 950	\$ 100	\$ 1,050	\$ -	0.00%
01-4150-04-4580	Tax Coll-Mileage & Expenses	\$ 600	\$ 678	\$ (78)	\$ 1,200	\$ 600	100.00%
01-4150-04-4611	Tax Coll-Office Supplies	\$ 600	\$ 500	\$ 100	\$ 600	\$ -	0.00%
01-4150-04-4612	Tax Coll-Postage	\$ 7,000	\$ 6,000	\$ 1,000	\$ 6,000	\$ (1,000)	-14.29%
01-4150-04-4754	Tax Coll-Equipment	\$ 1	\$ -	\$ 1	\$ 4,700	\$ 4,699	469900.00%
01-4150-05-4110	Treasurer-Salary	\$ 6,852	\$ 6,852	\$ -	\$ 7,058	\$ 206	3.00%
01-4150-06-4110	Deputy Treasurer Salary	\$ 1,010	\$ -	\$ 1,010	\$ 1,040	\$ 30	3.00%
		\$ 572,749	\$ 557,679	\$ 15,070	\$ 476,864	\$ (95,885)	-16.74%

Financial Administration Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Financial Administration	Finance Officer	01-4150-01-4111	Amy	Doherty	2,080	19	2	21.84	19	3	22.50	0	46,457
Financial Administration	Finance/Human Resources Director	01-4150-01-4111	Lynne	Murphy	2,080	21	2	24.31	21	3	25.05	0	51,719

Benefits 53,967 01-4150-01-4290 Includes E/T Buyout Benefits

Earned Time Buyout 2,000 01-4150-01-4154

Line	Budget
01-4150-01-4111	98,176
01-4140-01-4154	2,000
01-4140-01-4290	54,732 Plus Treasurer Benefits

Updated: 9/11/2019

Financial Administration Budget Narrative – 2020

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4150-01-4110	Admin-Salary	\$ 57,674	\$ 1	\$ (57,673)	-100.00%

This line will be unused for 2020. Previously, this line was used to fund the salary of the Town Planner. These wages were moved to the Land Use portion of the budget.

01-4150-01-4111	Admin-F/T hourly Wages	\$ 95,633	\$ 98,176	\$ 2,543	2.66%
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This line is used to fund the full-time wages of the Finance and Human Resources Director and Finance Officer.

01-4150-01-4112	Admin-P/T Hourly Wages	\$ 28,956	\$ 1	\$ (28,955)	-100.00%
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This line will be unused for 2020. Previously, this line was used to fund the part-time wages of the Select Board Administrative Assistant. These wages were moved to the Executive portion of the budget for the Municipal Office Administrator.

01-4150-01-4154	Admin-E/T Buyout	\$ 2,500	\$ 2,000	\$ (500)	-20.00%
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This line is used to fund the earned-time buyout of the Financial Administration employees. This line is reduced for 2020 to reflect the transfer of the Town Planner to the Land Use budget.

01-4150-01-4290	Admin-Employee Benefits	\$ 80,054	\$ 54,732	\$ (25,322)	-31.63%
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This line is used to fund the payroll taxes and benefits of the Financial Administration employees. This line is reduced for 2020 to reflect the transfer of the Town Planner to the Land Use budget.

01-4150-01-4310	Admin-Contracts	\$ 58,000	\$ 58,000	\$ -	0.00%
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This line is used to fund certain Town contracts including IT services.

01-4150-01-4331	Admin-Auditing Contracts	\$ 13,500	\$ 14,500	\$ 1,000	7.41%
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This line is used to fund the Town's annual financial audit. The price increase in 2020 reflects the contracted price.

01-4150-01-4434	Admin-Equipment Maintenance	\$ 8,000	\$ 1	\$ (7,999)	-99.99%
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This line was used for duplicated purposes as Admin-Equipment 01-4150-01-4754. The reduction of \$8,000 is offset but an increase in the equipment budget line.

01-4150-01-4442	Admin-Equipment Rental	\$ 1,650	\$ 1,650	\$ -	0.00%
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This line is used to fund equipment rental for the Town Offices.

Account Number	Account Description	2019 Budget	2020 Budget	Amount Change	Percent Change
01-4150-01-4443	Admin-Copier Lease & Maint	\$ 800	\$ 900	\$ 100	12.50%

This line is used to fund the administrative offices portion of the copier maintenance contract.

01-4150-01-4531	Admin-Communications	\$ 500	\$ 800	\$ 300	60.00%
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This line is used to fund the mobile communication needs of the administrative staff.

01-4150-01-4550	Admin-Printing	\$ 3,000	\$ 3,000	\$ -	0.00%
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This line is used to fund the printing costs of the administrative offices.

01-4150-01-4560	Admin-Conferences & Training	\$ 3,500	\$ 3,500	\$ -	0.00%
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This line is used to fund the conferences and trainings of the Financial Administration employees.

01-4150-01-4570	Admin-Dues & Fees	\$ 450	\$ 450	\$ -	0.00%
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This line is used to fund the annual Government Finance Officers Association dues.

01-4150-01-4571	Admin-Registry of Deeds	\$ 200	\$ 200	\$ -	0.00%
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This line is used to fund the Registry of Deeds expenses of the administrative offices.

01-4150-01-4580	Admin-Mileage & Expenses	\$ 1,500	\$ 1,500	\$ -	0.00%
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This line is used to fund the mileage and expenses reimbursements for the Financial Administration staff while traveling for Barrington purposes.

01-4150-01-4611	Admin-Office Supplies	\$ 4,500	\$ 4,500	\$ -	0.00%
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This line is used to fund the office supplies for the administrative offices.

01-4150-01-4612	Admin-Postage	\$ 1,900	\$ 1,900	\$ -	0.00%
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This line is used to fund the postage of the administrative offices.

01-4150-01-4754	Admin-Equipment	\$ 1,500	\$ 9,500	\$ 8,000	533.33%
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This line is used to meet the equipment needs of the administrative offices. The increase of \$8,000 in 2020 is offset by a reduction in the equipment maintenance line 01-4150-01-4434 of the same amount.

Tax Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Tax	Deputy Tax Collector	01-4150-04-4111	Payton	Goodell	2080	14	2	16.71	14	3	17.22	0	35,552
Tax	Tax Collector	01-4150-04-4110	Linda	Markiewicz	2080	20	6	24.7	20	7	25.45	0	52,546

Benefits 53,188 01-4150-04-4290 Includes E/T Buyout Benefits

Earned Time Buyout 1,500 01-4150-04-4154

Line	Budget
01-4150-04-4110	52,546
01-4150-04-4111	35,552
01-4150-04-4154	1,500
01-4150-04-4290	53,188

Updated: 9/11/2019

Treasurer Wages and Benefits - 2020 Budget

Department	Position Title	Budget Line	First Name	Last Name	Hours	19-20 Grade	19-20 Step	Jan-Mar Rate	20-21 Grade	20-21 Step	Apr-Dec Rate	Top Of Scale Bonus	Total Wages
Treasurer	Treasurer	01-4150-05-4110	Peter	Royce									7,058
Treasurer	Deputy Treasurer	01-4150-06-4110	New	New									1,040

Benefits (add to Finan765 01-4150-01-4290

Line	Budget
01-4150-05-4110	7,058
01-4150-06-4110	1,040

Updated: 9/11/2019

LINE ITEM EXPLANATIONS FOR 2020 YEAR BUDGET

TAX COLLECTOR

01-4150-04-4110 – P/T Hourly Wages – 35,552

01-4150-04-4110 – Salary – 52,546

01-4150-04-4154 – Buyout – 1,500

01-4150-04-4290 – Employee Benefits – 53,188

01-4150-04-4310 – Contracts – 2,800.00

One Contract - Mortgage Search Vendor \$1,944.00 Mortgage Search & Notices for Impending Lien
\$ 660.00 Mortgage Search for Impending Deed & Notices

01-4150-04-4434 – Office Equipment Maintenance – 1.00

01-4150-04-4442– Equipment Rental – 1.00

No equipment rental at this time but keeping the lineopen for future.

01-4150-04-4443– Copier – 1.00

01-4150-04-4550 – Printing – 2,625

Vendor: Mailings Unlimited - printing tax bills, approximately 9,480 tax bills annually - this includes a window envelope to send to taxpayer, a return envelope for payment, and paper and ink to print bill. $\$1,232.40 \times 2 = \$2,464.80$ (\$0.26 per piece)

01-4150-04-4460 – Conferences & Training – 2,000

\$100 Spring Workshop for Tax Collector & Deputy Tax Collector

\$200 Certification Training for Deputy Tax Collector (3rd year)

\$800 Annual Tax Collector's Conference for two people

\$620. Gov't Accounting Cert Program (Dep TC)

\$ 75. Re-Certification for Tax Collector

01-4150-04-4570 – Dues & Fees – 190.00

NHTCA due 2x20.00 \$ 50.00

Spring Workshop 40.00

Annual Tax Collectors Conference 100.00

01-4150-04-4571– Registry of Deeds - \$ 1,050.00

*Lien Redemption recordings (12 mos.) 432.00

*Recording of Execution of Lien (June) 464.00

*Any recording fees at the Registry are charged back to the customer.

01-4150-04-4580 – Mileage & Expenses – 1,200.00

Mileage & Expenses – this allows for the mileage rate of \$.50. Tax Collector expensing mileage for trips post office only. Bank now has courier, occasional trips to bank. (during busy tax seasons 2x year)

Spring Workshop	172.10
TC Training	92.60
Certification Training (Dep TC)	108.25
Annual Conference TC	85.40
Dep TC	130.20
Gov't Accounting Cert Program (Dep TC)	173.20
Re-Certification Training (TC)	25.00
Trips to PO & bank during busy tax season	\$275.00

01-4150-04-4611 – Office Supplies – 600.00

This includes copy paper, pens, pencils, pads of paper, ink for adding machines, paid date stamps, binders to store records in, etc.

01-4150-04-4612 – Postage – 6,000.00

1 st issue Tax Bill (regular mail) (4,763 pieces)	\$ 1,665.
Delinquency Letter: Postage (regular mail) (approx. 355 pieces)	178.
Impending Lien Postage (certified w/RRR) (approx. 197 pieces)	1,340.

Mortgagee Notice for 2018 Lien (58 pieces) certified w/ RRR	395.
*Impending Deed Notices (certified w/ RRR) (43 pieces)	292.
Mortgagee Notice for 2016L (deed) (27 pieces)	185.
2 nd issue Tax Bill (regular mail) (est. 4763 pieces)	1,665.
Sub Total	\$5,720.
Misc. for year	280.
TOTAL	\$6,000.

*Tax bill vendor - Mailings Unlimited - tax bills will be split out under printing and postage line items. Postage has a savings of 10 cents per stamp x 9,480 tax bills – a savings of \$ 948. per year by using this vendor.

*The cost of Certified/Return Receipt Request mailings postage is charged back to the customer, the monies need to be in the budget to initially pay the postage bill.

01-4150-04-4754 – Equipment – 1.00

Allowing for purchase of a new printer/copier/scanner

Total Anticipated Budget for 2020– \$159,255

Respectfully Submitted,

Linda Markiewicz
Tax Collector

BUDGET SUMMARY

Equipment – This line item has been \$1.00 to keep the line item open. Two years ago my office printer died and was replaced with a home office printer/copier/scanner for under \$200. It was a band-aid but lasted for two years.

I have had to replace the drum this past year for \$85.00. The printer told me it was out of paper when it was not, needed another drum when it did not and was forever jamming, it finally quit working.

I moved the printer by my desk over to the front window area for the time being as I need a printer, but now I don't have scanner or copier capabilities.

With the fall tax season fast approaching the tax office is in dire need of a new printer/copier/scanner.

I have tried to offset the cost on my 2020 Budget by lowering my postage line by \$1,000.

Seacoast Business Machines has quoted \$4,672.00 for a new machine, thus the copier line item is at \$4,700

Conferences and Training – This line item will increase for two extra training sessions this year, one for my Re-Certification Training (every 5 yrs) and one for the Deputy to attend 12 training sessions related to her admin/finance position, the tax office will absorb this cost.

Mileage – with training comes additional mileage

1. The Deputy will be attending the Tax Collector's Annual Conference along with the Tax Collector, this is a wonderful opportunity for networking.

2. The Deputy will be travelling to Concord approximately 12 different times within 2020 for the training. The tax office is absorbing the cost.
3. The Tax Collector will be travelling to Concord for a one-day re-certification training.

LINE ITEM EXPLANATIONS FOR 2020 YEAR BUDGET

TAX COLLECTOR

01-4150-04-4110 – P/T Hourly Wages – 35,552

01-4150-04-4110 – Salary – 52,546

01-4150-04-4154 – Buyout – 1,500

01-4150-04-4290 – Employee Benefits – 53,188

01-4150-04-4310 – Contracts – 2,800.00

Mortgagee Search Vendor \$1,944.00 Mortgagee Search & Notices for Impending Lien
\$ 660.00 Mortgagee Search for Impending Deed & Notices

01-4150-04-4434 – Office Equipment Maintenance – 1.00

01-4150-04-4442– Equipment Rental – 1.00

01-4150-04-4443– Copier – 1.00

Proposed purchase of new copier, Town budget will not be impacted by additional maintenance

01-4150-04-4550 – Printing – 2,625

Vendor: Mailings Unlimited - printing tax bills, approximately 9,480 tax bills annually - this includes a window envelope to send to taxpayer, a return envelope for payment, and paper and ink to print bill. $\$1,232.40 \times 2 = \$2,464.80$ (\$0.26 per piece)

01-4150-04-4460 – Conferences & Training – 2,000

\$100 Spring Workshop for Tax Collector & Deputy Tax Collector

\$200 Certification Training for Deputy Tax Collector (3rd year)

\$800 Annual Tax Collector's Conference for two people

\$620 Gov't Accounting Cert Program (Deputy TC)

\$ 75. Re-Certification Training (Tax Collector)

01-4150-04-4570 – Dues & Fees – 190.00

NHTCA due 2x20.00 \$ 50.00

Spring Workshop 40.00

Annual Tax Collectors Conference 100.00

01-4150-04-4571– Registry of Deeds - \$ 1,050.00

*Lien Redemption recordings (12 mos.) 432.00

*Recording of Execution of Lien (June) 464.00

01-4150-04-4580 – Mileage & Expenses – 1,200.00

Mileage & Expenses – this allows for the mileage rate of \$.50. Tax Collector expensing mileage for trips post office only. Bank now has courier, occasional trips to bank. (during busy tax seasons 2x year)

Spring Workshop	172.10
TC Training	92.60
Certification Training (Dep TC)	108.25
Annual Conference TC	85.40
Dep TC	130.20
Gov't Accounting Cert Program (Dep TC)	173.20
Re-Certification Training (TC)	25.00
Trips to PO & bank during busy tax season	\$275.00

01-4150-04-4611 – Office Supplies – 600.00

This includes copy paper, pens, pencils, pads of paper, ink for adding machines, paid date stamps, binders to store records in, etc.

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Delinquency Letter: Postage (regular mail) (approx. 355 pieces)	178.
Impending Lien Postage (certified w/RRR) (approx. 197 pieces)	1,340.

Mortgagee Notice for 2018 Lien (58 pieces) certified w/ RRR	395.
*Impending Deed Notices (certified w/ RRR) (43 pieces)	292.
Mortgagee Notice for 2016L (deed) (27 pieces)	185.
2 nd issue Tax Bill (regular mail) (est. 4763 pieces)	1,665.
Sub Total	\$5,720.
Misc. for year	280.
TOTAL	\$6,000.

*Tax bill vendor - Mailings Unlimited - tax bills will be split out under printing and postage line items. Postage has a savings of 10 cents per stamp x 9,526 tax bills – a savings of \$ 952.60. per year by using this vendor.

*The cost of Certified/Return Receipt Request mailings postage is charged back to the customer. The monies need to be in the budget to initially pay the postage bill.

01-4150-04-4754 – Equipment – 4,700

Allowing for purchase of a new printer/copier/scanner

Total Anticipated Budget for 2020– \$163,954

Respectfully Submitted,

Linda Markiewicz
Tax Collector

2020 Warrant Articles

- **\$400,000 – Greenhill Bridge Replacement**
 - To see if the town will vote to raise and to appropriate \$2,000,000 for the purpose of replacing the bridge on Greenhill Road over the Isinglass River and accept \$1,600,000 from the New Hampshire Department of Transportation Bridge fund and the remainder of \$400,000 to come from the unassigned fund balance with no amount to be raised by taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the replacement of the Greenhill Road Bridge is completed or December 31, 2023, whichever is sooner. [Majority Vote Required].
- **\$100,000 – Paving and Related Road Work**
 - To see if the town will vote to raise and appropriate the sum of \$100,000 for road paving and reconstruction. This sum to come from fund balance and no amount to be raised from taxation. This is a special warrant article and will not lapse until December 31, 2021. [Majority Vote Required].
- **\$75,000 – Highway Equipment Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$75,000 to be added to the Highway Heavy Equipment Capital Reserve previously established, this sum to come from fund balance and no amount to be raised from taxation. [Majority Vote Required].
- **\$75,000 – Bridge and Culvert Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$75,000 to be added to the Bridge Capital Reserve fund previously established, this sum to come from fund balance and no amount to be raised from taxation. Such funds may be expended for the purposes of the fund and may be used to apply for 80% state funding from the New Hampshire Bridge Aid Program for some of this work. [Majority Vote Required].
- **\$50,000 – Emergency Communication Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$50,000 to be added to the Communications Upgrade for Emergency Services Capital Reserve Fund previously established. This sum to come from fund balance and no amount to be raised from taxation. [Majority Vote Required].
- **\$50,000 – Fire Truck Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$50,000 to be added to the Fire Truck Capital Reserve Fund previously established. This sum to

come from fund balance and no amount to be raised from taxation. [Majority Vote Required].

- **\$10,000 – Fire Rescue Equipment Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Fire and Rescue Equipment Capital Reserve Fund previously established. This sum to come from fund balance and no amount to be raised from taxation. [Majority Vote Required].
- **\$5,000 – Tricentennial Celebration Expendable Trust**
 - To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the Tricentennial Celebration Expendable Trust previously established, this sum to come from fund balance and no amount to be raised from taxation. [Majority Vote Required].
- **\$3,000 – Library Technology Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$3,000 to be added to the Library Technology Fund Capital Reserve previously established; this sum to come from fund balance and no amount to be raised from taxation. [Majority Vote Required].
- **\$2,000 – Cemetery Capital Reserve**
 - To see if the town will vote to raise and appropriate the sum of \$2,000 to be added to the Cemetery Capital Reserve previously established, this sum to come from fund balance and no amount to be raised from taxation. This is the amount the Town collected in 2019, from sale of cemetery lots and other cemetery revenue. [Majority Vote Required].



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

MEMORANDUM

TO: Barrington Select Board
FROM: Amanda Noyes, Assessing Administrative Assistant
SUBJECT: Exemption and Credit Analysis
DATE: Tuesday, September 17, 2019

At the October 7, 2019 Select Board meeting, the Board will be reviewing exemptions and credits offered to Barrington residents. The information provided below is updated from information provided in April of 2019. The New Hampshire Department of Revenue Administration publishes exemption and credit information for each town in the state. I used this spreadsheet to perform the analysis below (<https://www.revenue.nh.gov/mun-prop/property/equalization-2018/documents/etc-county.pdf>). I used internal data to provide information regarding the credits and exemptions currently on file in Barrington.

Please note that the information used for county and state comparison was from 2018; 2019 data is not yet available. The data for Barrington is current. A credit reduces the tax bill and an exemption reduces the amount that is taxed. For example; a \$300,000 property with no credit or exemption would have a tax bill of \$7,434. A \$2,000 credit (disabled veteran/surviving spouse) would reduce the tax bill to \$5,434. A \$161,500 exemption (elderly 80+) on the same property would reduce the tax bill to \$3,432.

This analysis does not cover the untaxed (or tax reduction) extended in the following circumstances:

- Current Use – 13,526.56 acres (297 owners and 519 parcels)
- Tax Exempt/Non-Taxable Land – 2,862.27 acres
- Tax Exempt/Non-Taxable Buildings – \$39,824,900
- Payments in Lieu of Taxes (Frisbie) – \$15,000

Summary

Total Participants: 688

Total: \$577,598

Exemption Total: \$11,398,227

Credit Total: \$295,150



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Veteran Credits

Veteran's Credit (RSA 72:28)

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$450	\$450	\$366	\$50	\$500

Barrington currently has **438** veteran credits representing **\$197,100** in credit value.

All Veteran's Credit (RSA 72:28-b)

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$450	\$163	\$199	\$0 or \$50	\$500

Barrington currently has **49** veteran credits representing **\$22,050** in credit value.

Surviving Spouse Tax Credit (RSA 72:29-a)

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$2,000	\$1,308	\$991	\$700	\$2,000

Barrington currently has **3** surviving spouse credits representing **\$6,000** in credit value.

Service-Connected Total Disability Credit (RSA 72:35)

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$2,000	\$1,669	\$1,427	\$700	\$2,000

Barrington currently has **35** service-connected disability credits representing **\$70,000** in credit value.

Elderly and Disabled Exemptions (RSA 72:39-a) and (RSA 72:37-a)

Elderly exemptions are offered for three age groups; 65-74, 75-79, and 80+; the disabled exemption is offered to qualifying residents. There are income and asset limitations for the elderly and disabled exemptions which differ depending on marital status. The applicant's home and first two acres of property do not count toward the asset limits. The higher the exemption amount and the higher the asset limit, the more generous the exemption is to the applicant.

Elderly Exemption Age 65-74

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$85,000	\$73,192	\$45,033	\$5,000	\$200,000

- **33 Properties**
- **\$2,316,000 in untaxed value**



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Elderly Exemption Age 75-79

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$127,500	\$99,115	\$61,049	\$5,000	\$300,000

- **30 Properties**
- **\$2,919,000 in untaxed value**

Elderly Exemption Age 80+

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$161,500	\$126,808	\$83,995	\$5,000	\$500,000

- **33 Properties**
- **\$4,418,927 in untaxed value**

Elderly Exemption Income Limits

	Barrington	County Avg.	State Avg.	State Min.	State Max.
Single	\$30,000	\$33,231	\$25,727	\$13,400	\$50,000
Married	\$50,000	\$46,338	\$35,918	\$20,400	\$80,000

Elderly Exemption Asset Limits

	Barrington	County Avg.	State Avg.	State Min.	State Max.
Single	\$125,000	\$117,869	\$79,783	\$35,000	\$500,000
Married	\$125,000	\$117,869	\$80,927	\$35,000	\$500,000

Disabled Exemption

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$50,000	\$30,262	\$22,618	\$0	\$165,000

- **35 Properties**
- **\$1,564,300 in untaxed value**

Disabled Exemption Income Limits

	Barrington	County Avg.	State Avg.	State Min.	State Max.
Single	\$30,000	\$14,692	\$11,068	\$0	\$50,000
Married	\$50,000	\$21,077	\$15,319	\$0	\$67,500



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Disabled Exemption Asset Limits

	Barrington	County Avg.	State Avg.	State Min.	State Max.
Single	\$75,000	\$45,754	\$34,721	\$0	\$300,000
Married	\$75,000	\$45,754	\$35,257	\$0	\$300,000

Other Exemptions and Credits

Blind Exemption

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$15,000	\$28,077	\$16,650	\$0	\$115,000

- **2 Properties**
- **\$30,000 in untaxed value**

Solar Energy Exemptions

Barrington	County Avg.	State Avg.	State Min.	State Max.
\$5,000	\$225,377	\$120,127	\$0	\$5,008,900

- *Note: The exemption amount is \$5,000/property but is reported as total exemptions/year
- **30 Total Solar Properties**
- **\$150,000 in untaxed value***

Conclusion

The Town of Barrington offers generous exemptions and credits to residents (when compared to state and county averages). Over 7% of our population utilize a credit or exemption and our Town Hall staff work carefully and closely with all applicants. Historically, as the state has increased credit limits, Barrington has been quick to raise them for residents.



Over \$2 Billion and Counting for our Schools

KENO 603 Business Survey
Executive Summary and Key Findings
University of New Hampshire Survey Center

The University of New Hampshire Survey Center conducted a survey for the New Hampshire Lottery Commission to provide insight and understanding on how KENO 603 has integrated with New Hampshire businesses. The UNH Survey Center sent an email invitation to all KENO 603 retailers in September 2018.

The Survey Center mailed paper surveys to those who did not complete the survey online and made follow-up phone calls to those who did not respond to the mailed paper version. Responses were collected through the end of October 2018. Overall, 105 KENO 603 retailers completed the survey, yielding a response rate of 66-percent.

Key findings include:

- Nearly two-thirds of respondents said the main reason they decided to offer KENO 603 was to increase revenue or the number of customers. Respondents noted they decided to offer the game because customers requested it, to improve the customer experience, or to compete with similar gaming options elsewhere.
- About three-quarters of respondents agreed KENO 603 has brought in new customers and increased their total number of customers, as well as encouraging customers to spend more time and money at their business.
- The vast majority of respondents said offering KENO 603 has had a very or somewhat positive effect on their customers' overall experience and nearly half of respondents said offering KENO 603 has increased their business's food and beverage revenues.
- Just over half of those who said their food and beverage revenues have increased since they began offering KENO 603, estimated revenues have increased up to 10-percent as a direct result of KENO 603.

WARRANT ARTICLE REQUEST FORM

REQUESTING DEPARTMENT: Barrington Public Library Foundation

PURPOSE: We would respectfully ask the Select Board to discard the warrant article of the same intent submitted on 10/24/2019. We ask you to consider the following request to improve the likelihood that citizens will vote to support a bond to build the new Library and Community Center.

To establish a Capital Reserve Fund for construction of the new Barrington Public Library and Community Center in the amount of \$200,000 drawn from the unreserved fund balance, in order to provide an incremental increase in the buffer for Barrington residents above, the \$500,000 goal already in place from the Barrington Library Foundation, to at least partially mitigate the impact of any tax increase related to the Library and Community Center bond. This CRF, it is suggested, could be used in its entirety the first year of the bond to help offset the tax impact of the remaining Barrington Middle School bond (repayment complete October 1, 2022) and the first-year repayment for the Library and Community Center. In the event the warrant article for the building of the Library and Community Center does not gain a supermajority, this warrant article will also become inactive.

TOTAL COST OF ITEM: \$4,734,617.32

AMOUNT REQUESTED IN THIS ARTICLE: \$200,000

Is this request to create a new Capital Reserve Fund? **YES**

If **YES**, specify the requested fund name: **Barrington Public Library and Community Center**

Will this request involve a withdrawal of monies from the existing Capital Reserve Fund during the budget year? **NO**

10/29/2019

Submitted by Roger Gingrich, President of the Barrington Public Library Foundation

- Four in five respondents reported no negative impact on their business as a result of offering KENO 603 and one-third of respondents said there is nothing the New Hampshire Lottery could do to improve their experience with the game. Of those who did have suggestions, respondents most frequently mentioned more marketing or promotions, an increased share of revenue, or changes to the structure of the game.
- Nearly two-thirds of respondents said the 8-percent sales commission they receive is fair.
- Four in five respondents said they are very likely to renew their license and continue offering KENO 603, while nearly all others said they were somewhat likely to do so.
- When asked how likely they are to recommend offering KENO 603 to another bar or restaurant in New Hampshire, just over half of respondents gave a score of 10 or 9 on a 0-10 scale, while one in five gave a score of 6 or lower.
- When asked why they would be likely to recommend it, respondents most often said because KENO 603 provides additional revenue, while others said it improves their customers' experience or is easy to offer.
- Just over half of respondents said knowing the profits from KENO 603 help fund full-day kindergarten in New Hampshire makes them more likely to continue offering KENO 603.

WARRANT ARTICLE REQUEST FORM

REQUESTING DEPARTMENT: **Barrington Public Library**

PURPOSE: (Describe the purpose of the request, i.e., what you wish to purchase or save for, etc.)

The Barrington Public Library would like to build a new library building and community center with a total project cost of \$4,734,617.32. The Barrington Library Foundation has raised \$404,489.00, which will be used to offset the cost of the total project. Therefore, we request a bond in the amount of \$4,330,128.32 to build the new library/community center.

TOTAL COST OF ITEM: (i.e., purchase price estimate) **\$4,734,617.32**

AMOUNT REQUESTED IN THIS ARTICLE: **\$4,330,128.32**

Is this request to create a new Capital Reserve Fund?

YES__ **NO__X**

If **YES**, specify the requested fund name: _____

Will this request involve a withdrawal of monies from the existing Capital Reserve Fund during the budget year? **YES__** **NO__X**

If **YES**, indicate how much money from the existing fund will be withdrawn and for what purpose? \$_____

Current Fund balance: **\$0.00**

Is the withdrawal of monies from the existing fund for the purpose of equipment replacement? **YES__** **NO__X**

If **YES**, please indicate the proposed usage or destiny of surplus equipment being replaced: (trade-in, disposal, advertise for bid, etc.)

Current inventory # of surplus equipment #_____

Current value of surplus equipment \$_____

Response from Trustees and Foundation Board to questions posed by Select Board - for September 9, 2019 Select Board Meeting

Lindsey Marziaz, President of Trustees - email: Imm.trustee@gmail.com
Roger Gingrich, President of the Foundation Board - email: roger.gingrich@gmail.com
Kris Pavlik, Treasure, Foundation Board - email: krispav@aol.com

Please provide a copy of the Foundation's 2018 IRS form 990 (tax-exempt organization financial information form)

(Separate document included)

1. What portion of the total project budget is the reserve or contingency?

10%

2. What is the total amount billed for work by the architects to date?

\$17,300 for adjustments due to removal of basement

\$ 825 for expenses related to presentations

\$18,125

- a. What portion of that amount is for revisions from the project proposed at Town Meeting in 2019?

\$0 – no changes

3. What is the total amount billed for fundraising to date (fees paid for feasibility study and capital campaign work)?

Feasibility Study - \$15,500

Advanced Phase - \$51,000

Community Phase - \$24,000

\$90,500

The figures provided are the campaign fundraising funds only. They do not include the monies received from the Trustees (including the \$8k from the Swain endowment and \$47,078 from the Trustees for Sandra Mitchell, consultant). The funds from the Trustees are not considered campaign fundraising funds.

The Foundation Board has agreed to hold promotional costs to under \$5000 from campaign funds for 2019-20.

4. What funding source(s) has been used for work billed (architect and fundraising)?

Architect – Campaign Funds

Feasibility Study - Campaign Funds (Foundation Board Members)

Community Phase – Campaign Funds (Foundation Board Members)

Advanced Phase – Barrington Library Trustees

What is the total pledged support?

\$490,907

- a. What are the commitments or timelines of the pledged money?

2019	\$ 72,459
2020	\$150,038
2021	<u>\$ 26,283</u>
	\$248,780

5. What is the total collected support?

\$242,127 - year 2 pledge reminder letters go out first 2 weeks of Sept.

6. Provide a list of all grants applied for including amounts received and committed.

AWARDED:

- OPL Charities - \$10,000 granted; (formerly Wentworth Charities; a Portsmouth based charity for education and select disease research)
- Saul O'Sidore - \$2,500 granted; (a memorial charity started in 1974 in Bedford - education)

NOT AWARDED:

- Samuel Hunt Foundation; no online presence; for children recreation and sports
- Madeline G Von Weber Trust; supports environmental/conservation, music and arts, social services
- Cogswell Benevolent Trust; Henniker shoemaker/manufacturer; started 1924 - supports homeless shelters, etc.
- McIninch Foundation; supports education, with emphasis on higher education; support also for the arts and cultural organizations, community funds, Protestant churches, environmental programs, and land acquisition and preservation

BUSINESS APPLICATIONS

- Federal (Seacoast) Savings Bank – applied \$50,000 as a matching grant; awarded \$15,000
- Citizens Bank, Chinburg Properties, Wentworth-Douglass Hospital, Frisbie Hospital, (both have local services in Barrington), and Interventional Medicine

PENDING:

- McIninch Foundation Grant - \$25,000, 2nd attempt
- Eversource Grant
- NH Humanities Mini Grant

The BL Foundation with the Campaign Leadership Council has worked in a historically unparalleled fashion throughout 2018-9 to raise funds to mitigate the tax impact of this project on the community of Barrington. Along with the practical effect of reducing the bond request, we feel this “skin-in-the-game” activity may result in a favorable effect on some citizens.

One facet of fund-raising the Foundation and Trustees have discussed in detail is that of approaching the Select Board for their consideration in regard to access to the unexpended fund balance. This source of funds for building a town library has been used in other communities. We have felt near-uniform support from the SB for this project and have received explicit encourage from at least one SB member to engage the SB in discussions about access to those funds and that we are prepared to do.

7. What is being done to change the mind of opponents?

Excellent and key question!

The Foundation and Trustees of the Barrington Public Library have done extensive 'post-mortem' analyses of the 2018-9 promotion strategies for the new library and community center leading up to the March 2019 vote with the intent of learning what should be done differently in anticipation of the March 2020 vote. We have also communicated with the staff of several NH town libraries which sought new space but failed in their first attempt but subsequently succeeded.

None of these considerations have reached the conclusion that gaining a supermajority in 2020 rests with "changing the minds of opponents" in large numbers. Clearly, opponents just like supporters are not a homogenous group of individuals and the degree to which each individual either supports or does not will vary across a wide spectrum. So, perhaps at the fringe of the group who oppose the new library may be a few who could be swayed to vote yes next March. And, very importantly, a significant swing in our approach to the Barrington voter MUST bear in mind that 54% of voters supported the proposal

put forth, so we do not want to lose supporters who were on the line but voted yes.

We heard questions focused around the cost of the project and the need for a new library and community center or even the need for a library at all in Barrington. We also recognized that voter turn-out was only 31%. Each of these three items requires the focused attention of the Foundation as we move toward the March 2020 vote.

1. As a prologue to discussing the cost of the proposed project, we ask the Select Board to note that the Building Committee, Trustees and Foundation Board President will be meeting on Sept 4 with the Construction Manager and SMP Architects to review their most recent recommendations for lowering the costs without compromising quality and or our size requirements. This meeting was scheduled as early as possible and we will forward the specifics of this meeting to the SB as soon as possible.

Regarding cost (2019 cost estimates were based on projected 2020 costs): the Trustees, Building Committee and SMP architects have gone over and over the plans versus a 2008 Needs Assessment report (recommended 17,000 sf for a library in a community our size; we are at 13,120 sf as a consequence of concerted attention to the cost issue), the deficits in the current facility size and function, the input from library staff and the input from community discussion groups (the 54% positive 2019 vote). In short, while changes have been made in the quality of the shingles and the HVAC, none of such alterations will have a significant impact on the ultimate cost in the face of rising material and building costs; perhaps, reduced interest rates will, in the end, balance the 2019 and 2020 cost estimates. In short, the Foundation and Trustees feel that more explicit detailing of the cost justification (FAQ section of our website has been redone) and focusing on these details in public events will be useful to some Barrington residents.

A corollary aspect of cost is the tax impact which for many is the critical 'cost issue'. We have redone our BLFound.com website regarding "Funding" and "Q&A" sections with increased emphasis on the proportional relationship between a resident's property value and their tax amount. And, with respect to the proposed new library and community center (and, based on the 2019 bond request) the tax impact would be approximately \$32 for each \$100,000 of assessed property value. A table is present on the website to more easily see this relationship. A second important feature to be stressed about tax impact is that since the Middle School bond will be retired in 2021, the taxpayers will experience no meaningful increase in their tax bill - just a swap of one for the other. So the cost of the Library in taxes will be offset by the elimination of the cost of the MS bond.

2. We recognize that producing a convincing justification for a public library and community center for community family, friends and neighbors can be difficult and such carries some inherent risks. Taking an academic approach, i.e. providing a fact-based justification (and this approach has been taken by such experts as Professor Eric Klinenberg in his 2018 book, *Palaces for the People*), while highly useful to some, can be off-putting or offensive to others, particularly when scientific studies (in large measure the backbone of the Klinenberg book) are regarded with suspicion. Opponents who generally do not rely on fact-based knowledge in their approach to their personal affairs likely do not frequent the library and, therefore, do not recognize the need for a library. Nevertheless, the Foundation has sought new and innovative ways to express the manner in which many Barrington residents have found the library indispensable in raising their children from the initial exposure to 'children's story time', in ways parents or grandparents have met and made valuable new friends, in ways like-minded individuals of the community can come together to learn about the night sky, permaculture, painting techniques, use the library IT personnel to better understand their computer or make online applications, engage in book clubs or recreational activities or the old-fashioned use of the library to better themselves in some way with the acquisition of new information, etc. Showing the value of public library and what it engenders in the way of social capital and infrastructure to a significant fraction of the community, might help opponents reflect on what their opposition means for themselves, their family members friends and neighbors, perhaps, leading to a change of heart for some. Our 'billboard' at the intersection of rt 9 & 125 with articles in the local press, our online presence, a Foundation Newsletter, a promotional library model in the First Seacoast Bank, public education-focused events and a planned neighborhood, door-to-door campaign and a public presentation by author Marilyn Johnson (*This Book is Overdue*) are or will be part of our move to keep our supporters and, hopefully, convince a few opponents to join in support.

3. We think of critical importance for the 2020 vote will be voter turn-out. We are counting on all of the above to energize our supporters to make every effort to get to the polls and convince like-minded family, neighbors and friends to do the same will have a significant increase on voter participation. We have created a database of supporters and are working hard to increase that in order to target supporters with information about what the Foundation is doing, to encourage recruitment of new potential or real supporters and to remind supporters of when and where the 2020 vote is to occur. We are compiling neighborhood support groups to seek out and encourage support. In an innovative fashion, we are putting together a mock election for the children of the community to be held the same day as the March 2020 municipal election. The election will be for favorite animals/pets for some made-up offices. This will be promoted through the schools and PTA. Children may vote for their favorite "candidate" on election day and at the BMS voting sight, but only after their parent(s) have voted. Two goals:

one to teach them something about why/how we vote and, second, to bring their parents to vote.

Draft minutes from the ABC: April 3, 2019

Attending: Brad Bogue, Dale Sylvia, Steve Saunders, Peter Royce

Absent: George Bailey

Also attending: Conner MacIver, Deputy Town Administrator

The meeting began at 4:00 pm at the Town Hall.

The minutes from February 3, 2019 were approved as written.

Members of the ABC make the following recommendations to the Select Board.

1. We recommend the Board determine its goals and objectives prior to the first budget session (September 23). Included in this request is to establish what percent increase is proposed and what major projects are envisioned for the 2020 budget? Obviously, this will require some of the Select Board's time prior to that meeting.
2. We recommend the Select Board offer comments and tentative opinions as budgets are presented. Last year's procedure of total review in one session at the end of the process had two problems: that procedure took a tremendous amount of time; and members of the ABC felt their efforts were diminished by the Board reserving comment until the end. We believe that ongoing discussion would prove to be more useful. One possible solution would be the ABC continue to review budgets before they are presented. As we have done in previous years, our minutes would be shared with the Town Administrator and the department head. Most department heads answered questions posed by the ABC either in advance of the budget meeting or incorporated the answers into their presentation to the Board. We then recommend the Select Board comment on presented budgets at the next Board meeting.
3. There was some discussion on the time allocated to budgets. Among the subjects were if budgets could be the only items on the agenda or if more budgets could be presented in one meeting with Board business dealt with in other meetings. Conner presented some reasons why this recommendation may not work well.
4. The members of the ABC recommend the Board establish priorities for warrant articles. We are of the opinion that not all articles should be funded from surplus, and we continue to recommend that some surplus should be considered for tax relief when there is substantial fund balance.
5. Continuing with item #4, when budgets are presented, the warrant articles should be included. Members of the ABC have consistently asked for year-end projections, and we believe this information can assist to know what funds are available to apply to warrant articles.
6. Members of the ABC request a new organization of the budget folder. Among the suggestions are an Excel format, space for comments by department heads, and information be grouped together.
7. While we recognize that revenues are not directly applicable to the budgets, we do believe that knowing revenues assists in the evaluation of existing fees and policies.
8. While we recognize the value of the Board having a member on the ABC, we believe that person should be a non-voting member.

The meeting adjourned at 5:50 pm.

Advisory Budget Committee Meeting Minutes
Wednesday July 11, 2019

In Attendance

John Morris

Dan Mannschreck

George Bailey

Steve Saunders

Peter Royce

Also attending and participating Conner MacIver

Meeting called to order 6:00 PM

The meeting was called to provide an introduction to the new members and to initiate a discussion with the Town Administrator.

It was decided that Steve will be the committee's chair, and Peter will take the minutes.

George expressed interest in a combined school and town budget committee, and discussion followed.

It was requested that the Town Administrator provide spreadsheets with the subsequent budget reports. Conner indicated that could be done and will solicit feedback on the format.

As was requested last year, the members of the ABC would like department heads to provide estimated year end numbers, and Conner to provide historical expenses.

It was requested that the Select Board provide some input after a department presents its budget to avoid last year's detailed and lengthy review at the end of all presentations.

It was requested that cost estimates are provided as the CIP is presented. Conner suggested that the Town Planner meet with the ABC.

Conner reported that he needs to get estimated revenues to the state by September 1, and he will share that information with the members of the ABC.

The Budget Appropriation Report was reviewed.

The upcoming budget season is proposed to be from September 23 to December 2. Extra days are available if necessary.

It was decided that the ABC will meet Wednesdays at 6 pm. The next meeting will be September 18 with the location to be announced.

Meeting adjourned at 7:59 PM

Respectfully submitted,
Peter Royce

Advisory Budget Committee Meeting Minutes
Wednesday September 18, 2019

In Attendance

John Morris

Dan Mannschreck

Steve Saunders

Peter Royce

Absent: George Bailey

Also attending and participating Conner MacIver

Meeting called to order at 6:00 PM. Conner distributed the Budget Bonders.

Conner is going to present his budget lines on September 23, so those were the lines reviewed. There was a brief discussion related to the legal line and other expenditures year-to-date.

In general, it was requested that projected revenues be included with line expenditures.

It was noted the Recreation Department budget only shows what funds provided by the Town (that is, not the budget from the revolving fund).

The next meeting is scheduled for September 24 at 5 pm at Town Hall.

Meeting adjourned at 7:27 PM

Respectfully submitted,
Peter Royce

Advisory Budget Committee Meeting Minutes to Review the Recreation Budget
Tuesday September 24, 2019

In Attendance

John Morris

George Bailey at 4:48 pm

Steve Saunders

Dan Mannschreck at 5:12 pm

Peter Royce

Also attending and participating until 5:30: Conner MacIver

Meeting called to order at 4:38 PM. The minutes from September 18 were amended to include the minutes from July 11, 2019 were accepted as written. Peter also corrected a typo he made on the Budget Binders.

Questions were asked on line 01-4520-01-4431. Of the \$900 budget, it appears nothing has been spent for several years. It may be the expenses are not being given the appropriate account number. Even as the money was spent, members of the ABC feel the dumpster should be charged to the revolving fund.

Next was line 01-4520-01-4580. Comments were similar to the above discussion because nothing has been charged to this line. Members of the ABC recommend the mileage be set at \$750 for the 2020 budget and the account numbers be reviewed.

There was some discussion related to the Equipment and Office Supplies lines, but no recommendations ensued.

Line 01-4520-01-4434 is entitled Software Security, and it appears the entire budget line is for that service. The question that came up was where the gym floor equipment and labor appear in the budget?

On the Building Block Plan, many questions arose on the validity of the numbers attached to the projects. As examples, it was doubted that a pool could be located and developed for \$42,000 and acquiring land for Parks/Waterfront would not happen for \$20,000. The members ask that the numbers be reviewed and a timeline be established for getting these projects done. Further it was asked if the Revolving Fund should be included in the Town's audit. Also noted in the lower right section of the plan, the size of the Revolving Fund was incorrect.

Lastly it is requested that detailed job descriptions be given to the Select Board and members of the ABC. What is of interest to us is what percent of time is administrative and what percentage is related to programs. Discussion followed as whether or not the half-time person should be in the operating budget or be funded from the Revolving Fund.

It was also noted that the part-time person budget will have a sizable surplus. Is this line overbudgeted? The next meeting is scheduled for October 1 at 4:30 pm at Town Hall. Departments for review are Fire/EMS/Ambulance/Cemeteries.

Meeting adjourned at 6:02 PM

Respectfully submitted,
Peter Royce

Advisory Budget Committee Meeting Minutes to Review Fire, EMS, and Cemetery
Tuesday October 1, 2019

In Attendance

Dan Mannschreck

Peter Royce

Steve Saunders

George Bailey at 4:52 pm

Also attending and participating around 5:30: Conner MacIver Absent: John Morris

Meeting called to order at 4:40 PM. The minutes from September 24 were accepted as written.

There were some unresolved issues from the presentation from the Recreation Director. Members of the ABC want to see budget items that are program related charged against the revolving fund. Two of those items are the summer dumpster and the software used to track program revenues. Members of the ABC also would like an explanation of mileage line for the AA, and we await revised numbers and explanations of the Building Block Plan. We also would like to see job descriptions for full and part time employees (year round).

A question was raised related to the Fire benefits line, but Conner explained that after his arrival.

Discussion followed regarding line items that might be better spent from the Ambulance Revolving Fund. The warrant article in 2013 allows the expenditure for “expenses directly related to the provision of ambulance services”. Conner was going to check if that fund can also cover fire-related expenditures or if the Town Government would have to approve. Among the lines that were discussed were 01-4531 (Communications), the equipment capital reserve, 02-4651 (EMS operating supplies), a cardiac monitor, and a power lift.

And related to the equipment capital reserve, the Chief cited a balance of \$60,000, but the Trustees of the Trust Funds show about \$38,640. The question was asked if \$10,000 a year would be enough to cover that anticipated expense.

Further discussion related to all the capital reserves. In previous years the Chief presented a proposal for the replacement of trucks. Members of the ABC request detail for the trucks and anticipated replacement dates and costs. Again, the question was if we were setting aside enough in the capital reserves to cover future needs.

We request more detail on the staffing. Is information available that shows calls by week and time of day? Does demand on services have a seasonal pattern? It was recommended that we add slowly to the staffing and see how that works before adopting another person.

A question was raised regarding the point system, and Conner explained that procedure.

The narrative cites a Start Team incident this summer. Was it LAST summer?

What other “valuable services are included in the NFIRS contract?

It is requested that we get an update on the Cemetery budget given no lines show any expense.

The next ABC meeting will be October 15 at 4:30 at the Town Hall to review the Police budget.

Meeting adjourned at 6:27 PM

Respectfully submitted,
Peter Royce

Advisory Budget Committee Meeting Minutes to Review the Police Budget
Tuesday October 15, 2019

In Attendance

Dan Mannschreck

Peter Royce

Steve Saunders

George Bailey

John Morris

Also attending and participating: Conner MacIver

Meeting called to order at 4:31 PM. The minutes from October 1 with one amendment. were accepted as written. The amendment follows: I suggest the minutes could be amended to reflect the following: "We request more detail on the staffing. Does demand on services have a seasonal pattern? Is information available that shows calls by week [,day,] and time of day? *[In addition, the committee consensus was that unless the call volume data indicate an equal need for the extra shift all three days, we would defer adding the third shift until the value of the two shifts approved last year has been demonstrated.]*" *Delete the last sentence.* { It was recommended that we add slowly to the staffing and see how that works before adopting another person}. Motion by Dan, seconded by John.

Once again department heads are asked to respond to as many of the questions posed by members of the ABC as possible. We anticipate adherence to this suggestion will make Board meetings quicker.

A question was raised if salaries should be funded at the current level given a gap may occur in the leadership of the department. It was decided that question should be addressed later in the budget process. It was also explained that the benefits line increase as much as it did because of census changes.

Discussion followed regarding the canine unit. Members of the ABC request to know the current plan for Gypsy and will the department advocate to replace her when her service ends?

A question was raised related to the police academy. Is training funded by the State or from some other source?

We request more detail on the cruisers. Information sought includes year, miles, replacement schedule, and how each is configured (set up). It was noted that the Town currently has 8 cruisers.

A question was raised regarding the training schedule in line 01-4560. How often is it required and what does it entail?

For lines "Supplies (01-4651), Protective Gear (01-4652), and Equipment (01-4751)" it is recommended another line to separate "Office Equipment" be added. The goal is to better separate the items in those lines.

It is requested that we get an update on the plan for other items (computers among other items) cited in the body camera line (01-4754) and an update on Equipment Maintenance .

The next ABC meeting will be October 22 at 4:30 at the Town Hall to review the Library budget.

Meeting adjourned at 5:22 PM

Respectfully submitted,
Peter Royce

Advisory Budget Committee Meeting Minutes to Review the Library Budget
Tuesday October 22, 2019

Members Present: Steve Saunders, Peter Royce, John Morris, and Dan Mannschreck (remote).

Members Absent: George Bailey

Guests: Conner MacIver

Meeting called to order at 4:30 pm. The minutes from October 15th were accepted as written.
Motion by John, Second by Steve.

The group began by discussing the proposed library project. The group raised concerns about the increased cost. It was explained that the current projections are based on a 7% increase from last year. The warrant article will be presented during the budget presentation, but final numbers may not be available until later in the process.

Is the purpose of the proposed project a community center, a library, or both?

How will services change with a new facility and what cost will additional programming be?

The group will further discuss the proposed project once more details are available.

The group discussed whether the recommendations listed with the warrant article mean individual support or a satisfactory review of budgetary details.

The group moved on to the library operating budget. It was explained that benefit increases were a result of census changes.

Questions were raised about the \$10,000 door. Are we legally required to install this door? Are there other options for solving the problem or improving the circumstances (buzzer)? Should we spend \$10,000 now if we are asking for a new building?

A question was raised about bond counsel. It was explained that the \$8,000 for bond counsel will be budgeted in the Town legal line, not within the Library budget.

Regarding programs, what grants have been applied for and received (the budget narrative referenced other payment sources)?

Line 4322 asks for \$5,000 but the narrative explains all programs can be covered with \$2,000, what is the additional \$3,000 used for?

The group discussed outstanding vehicle questions from the Police budget presentation.

Is there a requirement to offer outside details and what are the benefits of doing so?

Is it possible to use high-mileage vehicles without expensive equipment for outside details? For example, instead of retiring a cruiser, relegate it to outside details and training transportation.

If we need eight cruisers for transportation to training/court, it would be cheaper to simply reimburse for mileage than owning additional vehicles.

How well do outside details cover expenses? Has the rate been reviewed to ensure adequate revenue for vehicle utilization?

What is the rotation and replacement schedule for vehicles and what is it based on? It seems that the older cruisers should have higher mileage, but that is not always the case.

At what rate do cruisers accumulate mileage?

Meeting adjourned at 5:30pm

Advisory Budget Committee Meeting Minutes to Review Planning and Building Budgets
Tuesday October 29, 2019

In Attendance

Peter Royce

George Bailey

Steve Saunders

Also attending and participating: Conner MacIver

Dan Mannschreck joined by phone at 4:52 not attending: John Morris

Meeting called to order at 4:34 PM. The minutes from October 22 were not part of the meeting.

Discussion started related to last night's presentation by the library. While it ultimately be up to the Board to decide if the warrant article is supported, members of the ABC await more detail on project and its projected operating expenses. We will prepare a list of concerns.

It was agreed that questions posed to the Recreation Budget remain unanswered.

In the Planning budget, it appears lines 4540, 4560, 4571, 4611, and 4754 are historically underspent. It was agreed that line 4560 should be reduced to \$1800 and line 4571 be reduced to \$800.

Discussion turned to the new Town Hall. Conner explained the moving expenses were spread out throughout the 2020 budget. He cautioned us there may be some unexpected expenses (including 4 furnaces, paving, and more).

In the Building Department, a question arose on line 4611. Discussion ranged from a revolving fund to simply varying the request each year depending on what supplies are needed.

Lastly, it is suggested the fees be reexamined at the earliest possible time because of the reported gaps between expenses and revenues.

Meeting adjourned at 5:11 PM

Respectfully submitted,
Peter Royce

Advisory Budget Committee Meeting Minutes to Review the Highway, Dams, and Transfer Budgets

Tuesday November 12, 2019

Members Present: Steve Saunders, George Bailey, John Morris, and Dan Mannschreck (remote).

Members Excused: Peter Royce

Guests: Conner MacIver

Meeting called to order at 4:30 pm. George Bailey made a motion to approve the minutes from October 22nd and October 29th, seconded by Steve Saunders. The motion passed.

The group began by reviewing the Highway budget.

Dannen asked about line 4433 (vehicle maintenance); should we be replacing aging equipment opposed to increasing the maintenance line? Conner explained that the Road Agent sees enough value in the existing equipment to warrant additional maintenance costs.

Steve asked if a replacement schedule existed for the highway equipment (similar to the Fire Department). This schedule would show Capital Reserve funds and replacement costs/years in order to properly set money aside for the purchase of highway equipment. Conner explained that this does not currently exist, but staff will work on it.

For the 11/18 meeting, Steve asked to have the three pieces of highway equipment most in need of replacement, an approximate replacement cost, and an approximate replacement year. Conner speculated that the grader and 2004 dump truck would be on that list.

George asked about the safety equipment/uniforms line; is this a proposed change of practice (to provide an allowance opposed to cleaning service)?

Steve asked if there was a more detailed budget for building maintenance in 2019 and 2020. Conner explained that in 2019 the money will be used for upgrades recommended by the Town's property and liability insurance provider. For 2020, the needs (fuel storage, existing garage/offices, etc.) exceed \$40,000 but there is no specific budget.

The group asked what the plans for line 4461 were through the end of 2019?

Steve asked how much is expected to be left over in 2019 between the two gravel roads lines?

Steve asked what the plan was for 2019 and 2020 for the line 4662 (materials)?

George suggested that the Road Agent's approach to winter maintenance could change the utilization of the operating supplies line (salt and sand).

Steve asked if it was possible to anticipate the need for line 4344 (road layout/establish ROWs). Conner explained that it is variable and can be difficult to predict. In 2019 the money was used to establish three new turnarounds.

Conner reviewed questions and comments submitted electronically by Dannen.

The group reviewed the Transfer Station budget.

Conner began by reviewing a preliminary analysis of the Transfer Station revenue and expenses. This will be elaborated on at the 11/18 Select Board meeting.

Steve suggested, based on the analysis, that we collect more revenue from bulky waste to cover expenses.

Meeting adjourned at 5:30pm

Draft of the Advisory Budget Committee Meeting Minutes to Review Town Clerk, Elections, and Tax Budgets

Tuesday November 19, 2019

In Attendance

Peter Royce

George Bailey

John Morris

Steve Saunders

Also attending and participating: Conner MacIver

Dan Mannschreck participated by phone

Meeting called to order at 4:34 PM. The minutes from November 5 were approved as written. Motion by George; seconded by John.

Discussion started related to the staffing of the Town Clerk's office. Some changes had evolved from the initial draft of the budget and now the plan is for 2 full time and two part time persons through 2020. Long term, the Town Clerk would like the staffing to be 3 full time persons. For the immediate planning, a part time person will be hired and Camille will be a per diem employee as needed. Given the addition of equipment expenses in the Town Clerk's budget, John brought up the need for transparency for overall cost in the new Town Hall construction. Conner has a plan to accomplish that objective.

Dan asked about the age and reliability of the voting machines. How often is the software upgraded?

Conner researched libraries of similar sizes to what the Library Trustees are proposing and estimates 2 more FTE's will be needed for the new building.

The next scheduled meeting is November 26. The agenda is dedicated to a review of all budgets and warrant articles to present our recommendations to the Select Board on December 2.

Meeting adjourned at 5:40 PM

Respectfully submitted,

Peter Royce

Draft of the Advisory Budget Committee Meeting Minutes to Review the operating budget and warrant articles

Tuesday November 26, 2019

In Attendance

Peter Royce

George Bailey

John Morris

Dan Mannschreck

Also attending and participating: Conner MacIver

Absent: Steve Saunders

Meeting called to order at 4:32 PM. No action was taken on the minutes from November 19.

Discussion began with the warrant articles. As the Select Board could alter these and other budget items, the members of the ABC will meet on January 14 for a final review. The votes here are preliminary and subject to review at that time.

1. On the library bond, it was noted the Board has established that only funds in the bank can be cited at the Deliberative Session on February 1. A remaining question is how much the library trustees have contributed, and are those funds included in the fundraising and expenses? The vote for the library bond was 1 in favor, 3 opposed.
2. Greenhill bridge; in favor 4-0
3. \$100,000 for extra paving funds; in favor 4-0.
4. Raise Highway Equipment request to \$100,000. It was noted that this increase brings the unreserved fund balance down to approximately 12%. Voted in favor 4-0.
5. Bridge and Culvert; in favor 4-0. It was noted that Young Road may be the next project in the future.
6. Emergency Communications: A vote was deferred until we have more information. Specifically, the members of the ABC would like more information on the timing for the purchase of the new radios and new radio upgrade. Already planned is to get the highway equipment on the current system. We question if the current level of requests will be enough to cover these expenses.
7. Fire Truck: A vote was deferred until we have more information. Again, there was concern if the Town is saving enough to cover replacement purchases. The decision on the 1995 tanker will be an important consideration (replace all or just the tanker).
8. Fire Rescue; in favor 4-0.
9. Tricentennial Celebration; in favor 4-0.
10. Library Technology; in favor 4-0.
11. Cemetery; while it will be amended based on sales, members of the ABC are in favor 4-0.

Discussion was on what expenses could be shifted to the Recreation and Ambulance Revolving funds. Among the Rec items discussed were lines 4611, 4612, and 4754. Items in the Fire/EMS budget were 4432 and 4433.

A further question focused on mileage expenses. Can the mileage expense for training and conferences be included in those lines, so mileage and conferences will be more clear as to the actual cost?

George left at 6:00 pm.

It was voted that a warrant article should be written to expand the Ambulance Revolving Fund to include the Fire Department.

Recommendations on the Operating Budget: All votes were in favor 3-0.

1. Reduce the Incident Fund (01-4130-09-4810) by \$25,000 to \$75,000.

2. Reduce the Legal line (01-4153-01-4332) by \$10,000 to \$48,000.
3. Reduce the Gen Govt Buildings-Contracts line (01-4194-01-4350) by \$2,000 to \$16,500 to eliminate funding for a dumpster.
4. Reduce the Gen Govt Buildings-Building Maintenance (01-4194-01-4431) by \$25,000 to \$50,000.
5. It is recommended to include the \$15,960 requested by the fire chief to expand the shift coverage (line 01-4220-01-4124).
6. Reduce the Highway Building Maintenance line (01-4311-01-4431) by \$10,000 to \$30,000.
7. Reduce the Transfer Station Building Maintenance line (01-4321-01-4431) by \$5,000 to \$10,000.
8. Reduce the Rec Facilities and Maintenance line (01-4520-01-4431) by \$400 to \$512 to eliminate funding for a dumpster.
9. Reduce the Rec mileage line (01-4520-01-4580) by \$900 to \$224.

If an additional meeting is required, it will be scheduled before the January 14 date.

Meeting adjourned at 7:02 PM

Respectfully submitted,
Peter Royce