

## WARRANT ARTICLE REQUEST FORM

REQUESTING DEPARTMENT: *Tri Centennial Committee*

PURPOSE: (Describe the purpose of the request, i.e., what you wish to purchase or save for, etc.)

*Add Funds To 300<sup>th</sup> Anniversary Celebration*

TOTAL COST OF ITEM: (i.e., purchase price estimate) \$ 5,000

AMOUNT REQUESTED IN THIS ARTICLE:

Is this request to create a new Capital Reserve Fund?

YES

NO

If YES, specify the requested fund name: \_\_\_\_\_

Will this request involve a withdrawal of monies from the existing Capital Reserve Fund during the budget year? YES NO *UNKNOWN*

If YES, indicate how much money from the existing fund will be withdrawn and for what purpose? \$ \_\_\_\_\_

Current Fund balance: \$ \_\_\_\_\_

Is the withdrawal of monies from the existing fund for the purpose of equipment replacement? YES NO

If YES, please indicate the proposed usage or destiny of surplus equipment being replaced: (trade-in, disposal, advertise for bid, etc.)

Current inventory # of surplus equipment # \_\_\_\_\_

Current value of surplus equipment \$ \_\_\_\_\_