

EXPLANATIONS OF LINES 2024

TOWN CLERK

01-4140-01-4434-TC MAINTENANCE

Used for service maintenance for the folding machine and for any repairs would need for DMV printers.

01-4140-01-4443-TC COPIER-LEASE MAINTENANCE

Used for the Sharp Copier, the service contract is for the entire Town Hall and is split between departments.

01-4140-01-4560-TC CONFERENCES & TRAINING

Includes the annual Regional meeting in the spring, yearly training I have attended at Plymouth University, the annual Clerk conference, and the New England Clerk Conference.

01-4140-01-4570-TC DUES & FEES

Includes annual dues to the New Hampshire Clerks Association, New England Clerks Association, and membership with International Institute of Municipal Clerks.

01-4140-01-4572-TC SERVICE FEES

For paperless service charges.

01-4140-01-4612-TC-POSTAGE

Increase in postage prices. On average mail out approx. 500 renewal letters each month, mail approx. 250 processed renewals back to residents= approx. 9000 pieces of mail per year. We mail approx. 1600 dog renewal letters and approx. 350 Civil Forfeitures. We mail approx. 700 processed dog licenses back. Every month we mail approx. 15 new dog letters.

01-4140-01-4754-TC-EQUIPMENT

If I had to replace my DMV printers, towers, laptop—everyday items that the office needs to run, 3 swipes for credit card processing.

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ELECTIONS

01-4140-03-4112-ELECTION HOURLY WAGES

Increase due to 4 elections in 2024 and Deliberative Session, including 3 State elections (Presidential Primary, State Primary & State General for President) —in 2016 \$18,456 was expended.

01-4140-03-4432-ELECTION EQUIPMENT MAINTENANCE

Yearly maintenance for 3 Accuvote machines and 6 poll pads anticipated an increase in pricing.

01-4140-03-4550-ELECTION PRINTING/CODING BALLOT MACHINE

Printing of ballots and coding of Accuvote machine for election, anticipated large turnout for town election (having library new building on warrant) and there will be 3 State elections (Pres. Primary, State Primary & State General (Pres.))

Previous years expenditures

2016	\$5,719.00—4 elections Presidential year
2020	\$6,790.00—4 elections Presidential year
2022	\$8,968.55—4 elections— (1 Special Town Election)
2023	\$4,888.50—1 election

01-4140-03-4560-ELECTION CONFERENCES & TRAINING

Training throughout the year for poll pads and election software.

01-4140-03-4611-ELECTION OFFICE SUPPLIES

Price increases anticipated for the 4 elections in 2024 and Deliberative Session.

01-4140-03-4754-ELECTION EQUIPMENT

Sound/audio system used for Deliberative Session and Poll Pad rentals.