

LINE ITEM FOR 2023 YEAR BUDGET

TAX COLLECTOR

01-4150-04-4110 – F/T Hourly Wages – 41,977

01-4150-04-4110 – Salary – 59,461

01-4150-04-4154 – Buyout – 3,000

01-4150-04-4290 – Employee Benefits – 62,526

01-4150-04-4310 – Contracts – 3,000

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|-------------------------|----------|------------------------------------------------------------------------|
| Mortgagee Search Vendor | 590.00 | pre-pay Mortgagee Search & Notices for Impending Lien |
| | 2,071.52 | final bill Mortgagee Search & Notices for Impending Lien |
| | 40.00 | Mortgagee Search & Notices for Impending Deed (did not charge for 16) |

Total 2,662.00

01-4150-04-4434 - Office Equipment Maintenance – 1

01-4150-04-4442 – Equipment Rental – 1

01-4150-04-4443 – Copier Lease & Maintenance – 400

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|----------------------------|--------|
| Seacoast Business Machines | 133.40 |
| | 112.77 |

Total 246.17

Budget was 200 – 46.17 over budget . More copies black & white/color will be printed this year

01-4150-04-4550 – Printing – 3,000

Mailings Unlimited – printing tax bills, approximately 9,856 tax bills annually – this includes a window envelope, a return envelope for payment and paper and ink to print bills. $\$1,429.12 \times 2 = \$2,858$ (\$0.29 per piece). \$233.00 over 2022 budget of \$ 2,625.00 adjust up to 3,000

Total \$2,858

01-4150-04-4460 – Conferences & Training – 2,000

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|-------------------------------------------------|------------|
| Annual Spring Workshop – Tax Collector & Deputy | \$100 |
| Certification Training for Deputy (2nd year) | 260 |
| Annual TC Conference – one attending | 247 |
| Re-Certification was free this year | 0 |
| Miscellaneous Training | 50 |
| Total | 657 |

2023 Tax Collector Budget

01-4150-4570 – Dues & Fees – 190

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|-----------------------------------|---------------|
| NHTCA dues 2 x \$20. | \$ 40.00 |
| Spring Workshop 2 x \$20 | 40.00 |
| Annual Tax Collector's Conf. \$50 | 50.00 |
| Total | 130.00 |

01-4150-04-4571 – Registry of Deeds – \$1,050

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|-----------------------------------------|---------------------|
| Lien Redemption recordings: (8 mos.) | \$168 (84) 1/1-8/31 |
| “ “ “ (4 mos) est | 60 |
| Execution of Lien Recording fee: (June) | 234 |
| Deed Recordings (August) 1 x 12.55 | 13 |
| Misc. Recordings | 60 |
| Total | \$535.00 |

01-4150-04-4580 – Mileage & Expenses – 1,200

Mileage expenses – allows \$.50 per mile. Tax Collector expenses mileage for trips to Post Office daily, bank and Registry of Deeds as needed.

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|----------------------------------------|------------|
| April Spring Workshop (2) 1 day | \$195 |
| DTC Certification Training (1) 5 days | 145 |
| September Annual Conference (1) 2 days | 50 |
| Trips to PO and bank | 260 |
| Total | 650 |

01-4150-04-4611 – Office Supplies – 700

This includes copy paper, pens, pencils, pads of paper, ink for adding machines, paid date stamps, binders to store records

01-4150-04-4612 – Postage – 7,500

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|--------------------------------------------------------------|--------------|----------------|
| 1 st Issue Tax Bill (regular mail 0.39 per piece) | \$1,925 | (4,928 pieces) |
| Delinquency Letter (regular mail) | 158 | (278 pieces) |
| Mortgagee Impending Lien Letter 2021L | 915 | (117 pieces) |
| Impending Lien Letter (certified w/RR) | 1,150 | (157 pieces) |
| Impending Deed Letter (certified w/RR) | 150 | (19 pieces) |
| Mortgagee Notice Deed Letter 2019L w/RR | 15 | (2 pieces) |
| 2 nd Issue Tax Bill (regular mail) | 1,925 | (4,928 pieces) |
| Miscellaneous | 100 | |
| Total | 5,817 | |

01-4150-04-4754 – Equipment – 1

Total Anticipated Budget for 2023 - \$ 185,714

Respectfully Submitted,

Linda Markiewicz
Tax Collector