# WARRANT ARTICLE REQUEST FORM

REQUESTING DEPARTMENT: **Barrington Public Library**

PURPOSE: (Describe the purpose of the request, i.e., what you wish to purchase or save for, etc.)

To add $3,000.00 to the Library Technology Capital Reserve Fund. These funds are saved yearly to be used towards the purchase of technology equipment upgrades and additions.

TOTAL COST OF ITEM: (i.e., purchase price estimate) **$3,000.00**

AMOUNT REQUESTED IN THIS ARTICLE: **$3,000.00**

Is this request to create a new Capital Reserve Fund?

**YES**_____ **NO**__X

**If YES**, specify the requested fund name: _____

Will this request involve a withdrawal of monies from the existing Capital Reserve Fund during the budget year? **YES**___ **NO**__**X**

If YES, indicate how much money from the existing fund will be withdrawn and for what purpose? $_____

Current Fund balance: **$4,794.96**

Is the withdrawal of monies from the existing fund for the purpose of equipment replacement? **YES** **NO**

**If YES**, please indicate the proposed usage or destiny of surplus equipment being replaced: (trade-in, disposal, advertise for bid, etc.)

Current inventory # of surplus equipment #_____

Current value of surplus equipment $_____