



BARRINGTON, NH SELECT BOARD MINUTES

MONDAY, March 9th, 2020

The Select Board meeting for Monday, March 9th, 2020 began at 6:30 p.m. at the Early Childhood Learning Center. Present at the table were Chairperson Knapp, Selectperson Hardekopf, Selectperson Bailey, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator Caudle.

The meeting was called to order by Chairperson Knapp, who then led the pledge of allegiance and asked all present to silence their cell phones.

PUBLIC HEARINGS

There were no public hearings scheduled.

APPOINTMENTS

There were no appointments scheduled.

PUBLIC COMMENT

6:31pm. *There were no public comments. Public comments closed at 6:31pm.*

STAFF REPORTS

2019 Town Report

6:31pm. Administrator MacIver reminded all that printed Town Reports for 2019 are available at the Barrington Library, Town Hall, Safety Complex, as well as various establishments in Town, and will be available at Town Meeting tomorrow. An electronic copy is also available online at www.barrington.nh.gov/2019TownReport.

Appointments

6:32pm. At the March 23rd meeting Administrator MacIver will ask the Select Board to consider reappointments. The anticipated incoming member of the Select Board will be provided this information in preparation for the meeting.

March Work Anniversaries

6:34pm. March work anniversaries include:

- Steven Paul – Highway Department – 20 years
- Eric Lenzi – Assistant Fire Chief – 19 years
- Peter Royce – Treasurer – 15 years
- Amanda Barber – Police Sergeant – 4 years
- Melissa Huette – Library Director – 2 years

Thank you all for your dedication and service to Barrington!

Review of Minutes – February 24th, 2020

6:35pm. Motion to accept the meeting minutes for February 24th, 2020 as written by Selectperson Bailey, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

OLD BUSINESS

Fire Tanker Recommendations

6:35pm. Two bids were received for the project; one from Dingee Machine Company of Cornish Flats, NH ,and the other from Northeastern Fire of Cheshire, CT. Fire Chief Rick Walker spoke to the Board, asking them for their support for option three from the Request for Proposal (RFP), with the Town purchasing the truck and having the truck delivered to the vendor. Anticipated savings is \$5,000-\$10,000. Anticipated delivery is the fall, with Freightliner requiring approximately 90 days for production of the chassis, and Northeast Fire an additional four months. In the meantime, if the need for a tanker truck arises, mutual aid will be requested.

Motion to approve option three for a maximum expenditure of \$114,494 to be paid from the Fire Truck Capital Reserve Account by Selectperson Hardekopf,

seconded by Selectperson Bailey. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Motion that the Town purchase the chassis directly from Freightliner for up to \$104,000 to be paid from the Fire Truck Capital Reserve Account, and the current piece of equipment be returned to Barrington by Selectperson Hardekopf, seconded by Selectperson Bailey. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Chief Walker thanked the Board for their support in this process, and Administrator Maclver added his thanks to the Truck Committee for the efforts spent researching options and contacting companies.

Recreation Facility Addition

6:45pm. Recreation Director Jessica Tennis spoke to the Board and provided a simple mockup of what they would like to see in a design for a Request for Qualifications (RFQ). After reaching out to multiple contractors, the Recreation Commission and Department anticipate the cost per square foot will be \$125-190/sqft, with an anticipated total cost of up to \$300,000, to be fully funded by the Recreation Revolving Fund. Egress from and access to the building would not be disrupted during construction. Energy efficiency and aesthetics will be addressed during the renovation, including options for the windows in the gymnasium.

Motion to move forward with the Request for Proposal by Selectperson Ayer, Seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Thanks to the Recreation Department and Recreation Commission for their efforts in putting together this RFQ. *Congratulations to Sarah Bailey for her promotion to Assistant Recreation Director!*

2020 Paving Projects RFP

6:52pm. Road Agent Marc Moreau discussed several proposed road paving projects for 2020. The Select Board was asked to authorize the proposed [2020 paving projects](#) and modify the RFQ to include additional specific requirements for

paving conditions and standards. Road Agent Moreau will take the feedback given by the Board and work it into the RFP prior to advertising.

Motion to approve the Request for Proposal with recommendations by Selectperson Ayer, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

2019 Select Board Goals and Budget Analysis

7:19pm. Administrator MacIver presented the [2019 Goals and Budget Analysis](#), explaining how the Town had met or moved forward with the three goals. 2019 budget information was also shared, including specific overages and anticipated vs. received revenues.

Selectperson Hardekopf requested a new topic be discussed during new business. No objections were raised by the Board.

2020 Goal Development

7:30pm. The Select Board agreed by consensus they will prepare to discuss goals for 2020 during the March 23rd, 2020 meeting and will plan to set the goals at the first meeting in April.

NEW BUSINESS

Business Signs and Banners

7:30pm. A new business in Town has 12-14 signs and banners on their property. Selectperson Hardekopf expressed her concerns that it is a distraction and potential safety hazard, and asked the Board for their thoughts on requesting they remove 1-2 signs each week. Code Enforcement Officer John Huckins offered to discuss the Board's concerns with the business owners and request some of the signs be removed.

March 23rd, 2020 Meeting

7:33pm. Administrator MacIver shared that the first order of business during the March 23rd, 2020 meeting the first order of business will be electing a chair and vice chair, with their first order of business being appointments. April 13th decisions are anticipated to be made regarding Board appointments to committees. Administrator MacIver will provide information about committee and

commission meeting schedules, so the Board is able to consider that information when deciding meeting attendance for the year.

Police Department Donations

7:39pm. The Police Department is encouraging the Board to accept two donations and offering thanks to the donors:

1. A Patrol Carbine with a total approximate value of \$5,500, donated by Rob Russell, owner of 2-A Tactical on Tolend Road in Barrington.
2. A Rifle Optic, with a total approximate value of less than \$300, donated by a resident of Barrington.

Motion to accept the patrol carbine and provide a tax receipt if requested by Selectperson Ayer, seconded by Selectperson Bailey. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Motion to accept the rifle optic as recommended by the Police Department by Selectperson Bailey, seconded by Chairperson Knapp. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Police Union Sidebar Agreement

7:40pm. The Police Union has agreed to the terms of the [sidebar agreement](#) and that the updated terms will not be open for alteration at the next contract negotiation.

Motion to approve the Police Union amended collective bargaining agreement by Selectperson Hardekopf, seconded by Selectperson Bailey. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Administrator MacIver reminded all that this agreement as well as the compensation study changes are contingent upon approval by voters of the Town's 2020 operating budget at the March 10th vote.

Write-Off Bad Debt – Global Energy Solutions

7:43pm. Finance Administrator Amy Doherty reviewed a debt from Global Energy Services dating back to 2018 relating to an outside police detail totaling \$1,916.50,

and has discovered that the debt has been deemed uncollectible. The Select Board was asked to consider authorizing the write-off of the total amount.

Motion to write off the debt between Global Energy Solutions and the Town of Barrington in the amount of \$1,916.50 by Selectperson Hardekopf, seconded by Chairperson Knapp. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Barrington Medical Service and Coronavirus

7:44pm. Chief Walker had intended to speak but stepped out to attend an emergency call. Administrator MacIver shared that the Town officials are following all guidance from federal, state, and local health authorities regarding Covid-19 (Novel Coronavirus). Fire Chief Walker will be at the Town Meeting tomorrow, and will provide gloves and disinfectant to any who would like them. All are encouraged to stay clean, wash hands, cover their mouths, avoid close contact with others at this time. The poll workers will be reminded tomorrow that they do not need to handle ID's, but can look at them while being held by voters.

Town Deposits and Banking Review

7:46pm. The Town Treasurer has a choice with where we bank. Last year, after meeting with banks and looking through options, terms of banking with TD Bank were negotiated, which led to the Town receiving additional interest totaling \$2,696 in January alone, implementation costs of positive pay have been waived, and online access has improved. Banking did not change hands, but services increased.

SELECT PERSONS REPORTS

6:49pm.

Selectperson Ayer attended the Conservation Committee meeting, where the Town Lands and Conservation Committee met with the Town Forester and reviewed goals and objectives.

Selectperson Bailey shared Seacoast Bank donated \$1,600 for the summer reading program and reminded Books in Bloom will be held 10:30a-11:30a on March 31st, where you can bid on a Book and Flowers. The Police Chief was at the meeting, where the members asked for information about an active shooter drill. Also discussed were e-reading programs.

Selectperson Hardekopf had nothing to report as there has not been a Recreation Committee meeting since February 17th.

Chairperson Knapp attended the Planning Board meeting on March 3rd, an extension for a one-year extension from Route 125 Development, LLC was approved, as well as a boundary line adjustment. He also asked folks to be mindful of phishing/fraud scams.

PUBLIC COMMENT

7:55pm. There were no public comments.

Selectperson Hardekopf encouraged Townspeople to utilize Select Board meeting videos on social media platforms to share information regarding what is discussed and further encourage transparency.

NONPUBLIC

6:48pm. Motion to enter nonpublic for reasons of Personnel and Reputation by Chairperson Knapp, seconded by Selectperson Ayer. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. **The motion passed.**

8:51pm. Motion to exit nonpublic by Selectperson Hardekopf, seconded by Chairperson Knapp. Ayer – aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. **The motion passed.**

The doors to the meeting room were opened to allow any public to enter the meeting.

8:52pm. Motion to seal nonpublic minutes indefinitely by Chairperson Knapp, seconded by Selectperson Ayer. Ayer – aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. **The motion passed.**

ADJOURNMENT

8:52pm. Motion to adjourn by Selectperson Bailey seconded by Selectperson Hardekopf. Ayer – aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

Chairperson A. Knapp

Selectperson G. Bailey

Vice-Chairperson T. Hardekopf

Selectperson D. Ayer

NOT PRESENT
Selectperson D. Hatch

Date Minutes Were Approved

The minutes for the March 9th, 2020 meeting were approved by the Select Board during the March 23rd, 2020 meeting. A signed copy of the minutes is available at the Town Hall.