



## BARRINGTON, NH SELECT BOARD MINUTES

MONDAY, February 10th, 2020

The Select Board meeting for Monday, February 10th, 2020 began at 5:45 p.m. at the Early Childhood Learning Center. Present at the table were Chairperson Knapp, Selectperson Hardekopf, Selectperson Bailey, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator Caudle.

The meeting was called to order by Chairperson Knapp.

### NON-PUBLIC SESSION

**5:46pm.** Motion to enter nonpublic session per RSA 91-A:3 II for reasons of personnel, reputation, and legal by Chairperson Knapp, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

**6:27pm.** Motion to exit nonpublic session by Chairperson Knapp, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

***The doors were opened to allow public entry into the meeting space.***

**6:28pm.** Motion to seal nonpublic minutes indefinitely to avoid adversely affecting the reputation of those discussed by Chairperson Knapp, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

### PUBLIC MEETING

Chairperson Knapp welcomed all in attendance, led the Pledge of Allegiance, and announced that Selectperson Hardekopf would be leaving the meeting at 7pm.

## **PUBLIC HEARINGS**

*There were no public hearings scheduled.*

## **APPOINTMENTS**

### **Deputy Police Chief Swearing In**

**6:30pm.** Police Chief George Joy introduced and swore in Deputy Chief Daniel Brooks, speaking to his prior experience in the police force in Ossipee and Durham, NH. Welcome to Barrington, Deputy Chief Brooks!

## **PUBLIC COMMENT**

**6:34pm.** *There were no public comments.*

### **Review of Minutes**

**6:35pm.** Motion to approve the minutes for the January 27<sup>th</sup> Select Board meeting by Selectperson Bailey, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Abstained. ***The motion passed.***

## **STAFF REPORTS**

### **February Work Anniversaries**

**6:35pm.**

- Darlene Harris – 15 years
- Detective Spence Aube – two years
- Officer Tyler Currier – one year

### **Municipal Office Administrator Caudle requested signatures for:**

- Payroll manifest for check date 2/6/20
- AP Summary Check Register for check date 2/6/20
- Raffle permit for American Legion post 114
- Two Timber Tax Yield Warrants
- Two Notice of Intents to Excavate

## **OLD BUSINESS**

*There was no old business to discuss.*

## **NEW BUSINESS**

### **Recreation Director Job Description Review**

**6:36pm.** The Recreation Director position was recently vacated, offering the opportunity to adjust qualifications and the [job description](#). Adjustments

requested included a bachelor's degree in Recreation Administration (with experience able to replace education), responsibility for any strategic planning initiatives and a review of the plan, specifically relating to the revolving fund, and adding "or within three months" for the acquisition of First (corrected spelling) Aid certification.

Motion to accept the proposed job description with the requested amendments by Selectperson Hardekopf, seconded by Chairperson Knapp. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

### **Crush and Recycle Highway Stockpile**

**6:42pm.** The Board took a moment to commend the Highway crew for their efforts in maintaining the safety of the Town's roads through the recent winter storms.

An approximately 7,000 yard stockpile of gravel, ledge, and asphalt has accumulated behind the Highway garages. In part of the effort to organize the yard behind the garages, Road Agent Marc Moreau has proposed the materials be processed into useable materials. The Select Board was asked to waive the Town's purchasing policy requiring all expenditures exceeding \$10,000 be subject to a sealed bid process, and that per the Road Agent's recommendation, the work be awarded to Hartmann Enterprises. Funds for this work have been properly budgeted. Three quotes were provided.

Motion to waive purchasing policy and award bid to Hartmann Enterprises by Selectperson Hardekopf, seconded by Selectperson Ayer. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Nay. ***The motion passed.***

### **Sale of Highway Trailer**

6:51pm. The Road Agent was approached by an individual who was interested in purchasing the Highway trailer which was recently removed from service. Per the Town's disposal policy, the trailer sale was advertised for one week. One bid for

\$550, opened by Chairperson Knapp, was submitted by Steve Paul, who is a Highway Department employee.

Motion by Selectperson Hardekopf to accept the bid, seconded by Selectperson Ayer. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

### **Appointment of Health Officer**

**6:53pm.** The Select Board was asked to consider recommending the reappointment of John Huckins as Barrington’s Health Officer, pursuant to RSA 128.

Motion to recommend and sign the reappointment by Chairperson Knapp, seconded by Selectperson Hardekopf. Ayer – Aye, Bailey – Aye, Hardekopf – Aye, Knapp – Aye. ***The motion passed.***

### **Letter to Barrington Fire and Ambulance Services**

**6:54pm.** Chairperson Knapp shared that a resident had sent a letter commending Barrington Fire and Ambulance for their professionalism and hard work in regards to the care given to that individual’s spouse. They shared that they were thankful and proud to have Barrington’s Ambulance Service.

### **SELECT PERSONS REPORT**

**6:55pm.**

***Selectperson Ayer shared that the Town Lands committee is making progress on review of Town-owned lands for sale. The Conservation Commission and the Town Forester are establishing management plans for three properties in town. The University of New Hampshire (UNH) is interested in using the Tamposi Water Supply Reserve as a classroom and will seek permission.***

***Selectperson Bailey shared that the Zoning Board’s upcoming meeting has been cancelled due to applicants not submitting necessary documents. The Library will be holding a Books in Bloom event in March.***

***Selectperson Hardekopf confirmed that the Select Board will be submitting an entry to the Books in Bloom event. The Administrative Assistant, Erin O’Dea, has started at the Recreation Department. College scholarships which are available to residents have opened for applications. The Recreation Department is considering utilizing a mobile trailer for employee breaks during the summer.***

**Chairperson Knapp** the Barrington Youth Association requested and was granted a one-year extension from the Planning Board for site plan approval. Estes and Mills Falls Realty requested a continuance for lots 220-54.7.1 and 220-54.7.2. There was also general conversation about upcoming planning sessions and reviewing site review regulations to clear discrepancies.

**6:59pm. Selectperson Hardekopf stepped down from the table and exited the meeting.**

**PUBLIC COMMENT**

**6:59pm.** There were no public comments.

**ADJOURNMENT**

**7pm.** Motion to adjourn by Selectperson Bailey, seconded by Chairperson Knapp. Ayer – Aye, Bailey – Aye. **The motion passed.**

\_\_\_\_\_  
Chairperson A. Knapp

\_\_\_\_\_  
Selectperson G. Bailey

\_\_\_\_\_  
Vice-Chairperson T. Hardekopf

\_\_\_\_\_  
Selectperson D. Ayer

\_\_\_\_\_  
NOT PRESENT  
Selectperson D. Hatch

\_\_\_\_\_  
Date Minutes Were Approved

**The minutes for the February 10<sup>th</sup> Select Board meeting were approved at the meeting on February 24<sup>th</sup>, 2020.**