



BARRINGTON, NH SELECT BOARD MINUTES

Monday, April 11, 2022

The Select Board meeting for Monday, April 11, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Saccoccia, Selectperson Capiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and requested attendance. Capiello – Present, Gibson – Present, Saccoccia – Present, Bailey – Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. Chairperson Mannschreck led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Motion to approve the April 11, 2022 agenda by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Capiello - Aye, Gibson - Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:31pm. *Public Comment opened.*

6:33pm. *There were no public comments. Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison Report

6:34pm. School Board Chair David Gibson and Vice-Chair Carrie Neill were unable to attend this evening's meeting.

2A Tactical

6:34pm. Rob Russell of 99 Tolend Road, resident and business owner of 2A Tactical, had asked to speak with the Select Board following the conclusion of zoning enforcement actions taken by the Town. Mr. Russell reviewed the packet submitted to the Board prior to the meeting and questioned the Select Board and TA MacIver regarding the zoning enforcement action the Town took against 2A Tactical.

Mr. Russell stated his opinion that there was government malfeasance and shared that if the Select Board does not act in a manner he feels is acceptable, he intends to file a complaint with the

Attorney General's office. He also shared his formal opposition to the appointment of Gary Imbrie to the Zoning Board of Adjustment and requested the Board not authorize his appointment until an investigation is completed.

Issuance of a Building Permit on Eagle Drive, a Private Road, for Edward Friedman, Map 110, Lot 6

8:07pm. Applicants Edward and Shelley Friedman requested a waiver to the current Class VI/Private Road building policy and participated remotely in the hearing. Mr. Friedman spoke, stated he is not opposed to the Planning Board's suggestion of joining the road association as well as road improvements to include paving a two-foot apron extension at the intersection of Golf Course Lane as well as the addition of gravel to the road.

Motion to approve the building permit for Map 110, Lot 6 with the recommendations set by the Planning Board (two-foot apron extension paved at the intersection of Golf Course Lane, addition of gravel at road transition, suggest applicant join the Road Association, and repair any damage done by construction) by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll Call Vote: Cappiello - Aye, Gibson - Aye, Saccoccia - Aye, Bailey - Aye, Mannschreck - Aye. *The motion passed.*

8:14pm. *Public comment opened.*

John Huckins, *Building Inspector*, asked how the Road Maintenance Agreement requirement should be recorded. TA MacIver and the Select Board discussed options for this requirement and explained the intent.

Edward Friedman, *applicant*, explained the lack of a formal association.

John Huckins, *Building Inspector*, asked for clarification on the 50-foot requirement. TA MacIver read the appropriate portion of the agreement, which discusses a Road Maintenance Agreement recording requirement. There is no 50-foot requirement.

8:25pm. *There were no additional public comments. Public comment closed.*

Selectperson Bailey amended his motion to include that a Road Maintenance Agreement be recorded at the Registry of Deeds. The Select Board reaffirmed their prior vote and agreed to the amendment.

Issuance of a Building Permit on McDaniel Shore Drive, a Private Road, for Byard Mosher, Map 124, Lot 10

8:26pm. Byard Mosher, applicant, requested a waiver from the new Class VI/Private Road building policy.

8:29pm. *Public comment opened.*

Byard Mosher (applicant), *507 McDaniel Shore Drive*, provided a background of this property, current maintenance trends and the road association.

Selectperson Cappiello asked for additional information regarding the proposed road improvements.

Selectperson Saccoccia and **Vice-Chair Bailey** added their opinions that the amount required be altered. The Board agreed there is value in in-kind work.

Scott Lapointe, *535 McDaniel Shore Drive*, effectively the Road Agent for the association. Explained the regular maintenance of the road, and the work Byard contributes to assist in the maintenance of the road.

Ingrid Dietrich, 571 McDaniel Shore Drive, suggested Mr. Mosher pay for the grading by Bell & Flynn this year, which would allow association fees to go towards a greater improvement and allow for additional planning. She emphasized the residents care for the community, and this would meet the spirit of the goal.

9:26pm. *There were no additional public comments. Public comment closed.*

Motion to approve the waiver for a Building Permit on Map 124, Lot 10 with the requirements the applicant must pay for the road's annual spring regrading, purchase a culvert to be replaced at the discretion of the road association, repair any damage to the road created by construction, and to record a road maintenance agreement at the registry of deeds prior to issuance of a Certificate of Occupancy by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Roll Call Vote: Cappiello - Aye, Gibson - Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

CONSENT AGENDA

9:37pm. Motion to approve the Monday, April 11, 2022 Consent Agenda (A-G) by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

A. **Meeting Minutes March 28, 2022**

Motion to approve the March 28, 2022 minutes [as amended].

B. Previously Submitted/Signed Requests for Signature

- i. Meeting Minutes for the March 14, 2022 Select Board meeting
- ii. Accounts Payable Manifest 2022-214
- iii. Payroll Manifest 2022-113
- iv. Intent to Cut for Map 235 Lots 8, 9, & 10
- v. Intent to Excavate Map 239 Lot 35
- vi. MS-232 for 2022
- vii. Four (4) Oaths of office for appointments approved at the March 28, 2022 meeting.

*Motion to authorize and sign the above-referenced documents (i-vii). – **Passed on the consent agenda.***

C. New Requests for Signature

- i. Accounts Payable Manifest 2022-215
- ii. Payroll Manifest 2022-114
- iii. Payroll Manifest 2022-114B-Fire
- iv. Tax Credit Denial for Map 111 Lot 21
- v. Tax Credit Denial for Map 120 Lot 35
- vi. Tax Credit Denial for Map 234 Lot 25

*Motion to authorize and sign the above-referenced documents (i-vi). – **Passed on the consent agenda.***

D. Recreation Grant Opportunity

*Motion to authorize the Recreation Department to pursue an LWCF grant as proposed. – **Passed on the consent agenda.***

E. Pine Grove Cemetery State Historic Marker Along Route 9

*Motion to endorse the addition of a State Historical Marker in Barrington along Route 9 relative to Rev. Balch and Old Aggie. – **Passed on the consent agenda.***

F. Tax Collector Interest and Overpayment Policy

*Motion to direct staff to memorialize the authority of RSA 76:13 and RSA 80:57 for waiving \$5 of interest and retaining overpayments of \$5 into a formal policy. – **Passed on the consent agenda.***

G. New Hampshire Municipal Association Legal Inquiries List Update

*Motion to update the New Hampshire Municipal Association Legal Inquires List as presented and authorize the Select Board Chair to sign. – **Passed on the consent agenda.***

APPOINTMENTS**Zoning Board of Adjustment**

9:37pm. Gary Imbrie has applied to a position as an alternate member of the Zoning Board with a term ending in 2023.

Motion to continue the vote on Gary Imbrie's application for appointment to the Zoning Board until further discussion can be held in nonpublic session by Chairperson Mannschreck, seconded by Selectperson Gibson. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Library Trustees

9:38pm. Susan Gaudiello has applied to a position as a full member of the Library Trustees. As a resignation created a vacancy, the Select Board may appoint a member for the remainder of the term, ending in 2023 pursuant to RSA 669:75 with a term expiring in March of 2023.

Sam Ronda has reapplied to a position as an alternate member of the Library Trustees with a term ending in 2023.

Melanie Haley has applied to a position as an alternate member of the Library Trustees with a term ending in 2023.

Motion to appoint Susan Gaudiello as a full member of the Library Trustees pursuant to RSA 669:75, Sam Ronda as an alternate member of the Library Trustees, and Melanie Haley as an alternate member of the Library Trustees, all with terms ending in March of 2023 by Vice-Chair Bailey, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Conservation Commission

9:38pm. Ken Grossman is the current Chair of the Conservation Commission and has applied for reappointment as a full member with a term expiring in 2025.

Scott Heron is a new resident of Barrington and has applied for appointment as an alternate member of the Conservation Commission with a term expiring in 2023.

Jenny Stuart is currently an alternate member of the Conservation Commission and is asking to be appointed as a full member with a term expiring in 2025.

Motion to appoint Ken Grossman and Jenny Stuart as full members of the Conservation Commission with terms expiring in March of 2025 and Scott Heron as an alternate member with a term expiring in March of 2023 by Selectperson Saccoccia, seconded by Vice-Chair Bailey.

Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Lamprey River Local Advisory Committee

9:39pm. John Wallace currently serves on the Lamprey River Local Advisory Committee and has asked for a nomination for reappointment.

Motion to nominate John Wallace for reappointment to the Lamprey River Local Advisory Committee by Selectperson Saccoccia, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Nay, Mannschreck – Aye. ***The motion passed.***

STAFF REPORTS

Town Administrator MacIver

Work Anniversaries

9:39pm. Thank you for all your hard work and dedication for the Town of Barrington!

George Joy	Police Chief	23 Years
John Boodey	Firefighter/EMT	19 Years
Debra Griffin	Town Clerk Assistant	11 Years
Linda Markiewicz	Tax Collector	9 Years
Chris Eldridge	Firefighter/EMT	9 Years
David Kinnison	Firefighter/EMT	6 Years
Kristen Montesano	Processor Library Assistant	4 Years
Cody Guile	Firefighter/EMT	3 Years
Alex McCormack-Kuhman	Program Coordinator	2 Years
Henry Reznicek	Police Officer	1 Year

Training Opportunities

9:41pm. On April 5th, Selectpersons Cappiello and Gibson attended the [New Hampshire Municipal Association's \(NHMA\) Local Officials Workshop](#).

April 12, 2022 Land-Use Training

9:41pm. On April 12 the NHMA will be conducting an in-person land use training at Public Safety Building from 6pm-8pm. All members of the Select Board, Planning Board, and Zoning Board have been invited to attend.

Greenhill Road Bridge over Isinglass River Update

9:42pm. The Town partnered with NHDOT through the State Bridge Aid Program to replace the Greenhill Road bridge over the Isinglass River with the planned replacement taking place in 2022. Due to current market conditions, the selected contractor may not be able to secure the necessary materials. The project with additional flexibility to allow for a greater construction window of 2022-2023.

2022 Roadside Cleanup

9:43pm. The [2022 Roadside Cleanup](#) will take place on April 23, 2022. Additionally, if any are interested in additional cleanup opportunities, [Don't Trash Barrington](#) meets monthly to collect litter around Barrington.

Municipal Office Administrator Caudle

Additional Signatures

9:45pm. MOA Caudle requested the Board electronically sign the oaths for the appointments and one nomination that were approved during this meeting as well as two timber intents. Additionally, Chair Mannschreck will have two private road agreements to electronically sign for the private road permits applications that were approved during this meeting.

OLD BUSINESS

MMANH Fellowship Application

9:47pm. The Municipal Managers Association of New Hampshire sponsors subsidized fellowships for current university students to gain experience in municipal government. Barrington has an opportunity to apply for a fellow at a cost of \$8,000 to be split 50-50 with MMANH and Barrington (\$4,000 cost to Barrington) with the fellow working on one large project while being exposed to general government activities.

Motion to authorize an application to the MMANH Fellowship program as proposed by Vice-Chair Bailey, seconded by Selectperson Gibson. Cappiello – Aye, Gibson – Aye, Saccoccia – No, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Master Plan Chapter Updates

9:48pm. The Master Plan is in a perpetual state of being updated by section. After discovering a grant opportunity to fund the Transportation Chapter, the Planning Board would like to update both the 2016 Existing Land Use Chapter and the 2004 Transportation Chapter of the Town's Master Plan updated by the Strafford Regional Planning Commission (SRPC). The project is properly budgeted in the Land Use Consultants budget line, with \$12,000 available.

Motion to authorize the Town Planner to sign an agreement with Strafford Regional Planning Commission as a consultant to update two Master Plan chapters using \$11,398 which was properly budgeted for this purpose by Selectperson Saccoccia, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

NEW BUSINESS

Highway Dept Four-Day Workweek

9:50pm. The Road Agent is requesting to reinstitute the prior practice of a four-day work week during the road construction season with the support of the Highway Department crew and Road Agent.

Motion to transition to a four-day workweek at the discretion of the Road Agent for the 2022 summer by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

The Select Board requested to consider this annually rather than change the policy.

Public Safety Building Expansion/Renovation Feasibility Study

9:53pm. Chief George Joy, Deputy Chief Daniel Brooks, and Intern David Thurston sat with the Board and presented the Expansion/Feasibility Study. The next step is to pursue an engineer's feasibility study with funding of up to \$25,000 through the Incident Fund (currently \$50,000). The hope is to have a warrant for funding an expansion on the warrant in March 2023. The scale of the project, funding, and various concerns and options were discussed. An engineering review

would answer many of the questions and concerns raised. The Select Board opted to wait for Fire Chief Rick Walker's input before voting on the appropriation.

Formal Strategic Planning Session

10:12pm. The Select Board traditionally sets goals each year for the upcoming year. TA MacIver has proposed that the Board consider pursuing a formal strategic planning process to develop more comprehensive and long-range goals for the Town. This will be discussed further at a later meeting and a goal development session will likely take place in the summer in place of a regular meeting.

SELECT PERSON REPORTS AND CONCERNS

10:14pm.

Selectperson Cappiello – At the recent Planning Board meeting Rock Iron Repair received conditional approval, St. Hilaire Motorsports is planning a relocation to a new facility, the two Class VI/Private Road agreements that were approved during this meeting were also reviewed.

Selectperson Gibson – Will attend his first Conservation Commission meeting this Thursday, he spoke with Ken Grossman for some orientation. Attended Barrington Historical Society, they're excited about the tricentennial, have many events planned. Barrington History Day will be June 11th, to include a BBQ.

Selectperson Saccoccia –The Recreation Department will be working to obtain a grant with a 50% match to bring in fill to flatten an area near the school and create additional play area including a field and pavilion. The fire wall and septic construction and repair have been completed. The Easter Egg hunt was a success and they're preparing for summer programming.

Vice-Chair Bailey – Has not had any meetings since the previous Select Board meeting.

Chairperson Mannschreck – The School Board met last Tuesday, the interim Superintendent is Deannah Rae, current Director of Student Services. They're currently searching for a Middle School Principal and Student Services Director. They did discuss a joint meeting with the Select Board and School Board this summer. The Transfer Station Committee has not met, and the ABC will meet in the fall.

PUBLIC COMMENT

10:18pm. *Public Comment opened.*

10:19pm. *There were no public comments. Public comment closed.*

NONPUBLIC SESSION

10:20pm. Motion to enter non-public session pursuant to RSA 91-A:3, II for the purpose of personnel and reputation by Selectperson Saccoccia, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Selectperson Saccoccia recused himself from the meeting during nonpublic session.


11:30pm. Motion to exit non-public session by Selectperson Gibson, seconded by Vice-Chair Bailey. Capiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

RETURN TO PUBLIC SESSION AND ADJOURNMENT

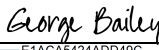
11:31pm. Motion to seal the nonpublic portion of the minutes indefinitely to avoid adversely affecting the reputation of those discussed by Vice-Chair Bailey, seconded by Selectperson Gibson. Capiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Motion to adjourn the April 11, 2022 Select Board meeting by Selectperson Capiello, seconded by Selectperson Gibson. Capiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*


Links to all reviewed documents can be found in the [April 11, 2022 Town Administrator’s Report](#).

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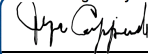
 Chairperson D. Mannschreck

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 Selectperson J. Saccoccia

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 Selectperson J. Capiello

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 Selectperson R. Gibson

 April 25, 2022

 Date Minutes Were Approved