



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Town Administrator Report February 22, 2021 Select Board Meeting

RSA 91-A Emergency Provisions

- As Chair of the Barrington Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the [Governor's Emergency Order #12](#) pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.
- Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:
 - Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
 - We are utilizing Microsoft Teams for this electronic meeting. All members of the Select Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting.
 - **Phone Participation**
 - Dial [+1 603-664-0240](tel:+16036640240) and enter Conference ID: 676 749 973#
 - **Video Participation** (audio and video recording will be taking place)
 - Click link: bit.ly/BarrSB
 - Providing public notice of the necessary information for accessing the meeting:
 - We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Microsoft Teams (Phone or Video). Instructions have also been provided on the website of the Town of Barrington at: www.barrington.nh.gov
 - Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
 - If anybody has a problem, please call (603) 664-0146 or email at: administration@barrington.nh.gov
 - Adjourning the meeting if the public is unable to access the meeting:
 - In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.
- Please note that all votes that are taken during this meeting shall be done by roll call vote.
- Let us start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Remote Meeting Participation

- Teams Video Conference: bit.ly/BarrSB
- Call: [+1 603-664-0240](tel:+16036640240) (one-click link)
 - Conference ID: 676 749 973#



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

1. Agenda

- a. See attached, [Agenda 2021-02-22](#)

2. Appointments

- a. Robert “Buddy” Hackett – Planning Board Member – Discussion
 - i. See attached, [Robert Hackett Planning Board Appointment 210218](#)
 - ii. Term to expire March 2023
- b. Candice Krans – Planning Board Member – Discussion
 - i. See attached, [Candice Krans Planning Board Appointment 210218](#)
 - ii. Term to expire March 2023
- c. Raffle Permit Request – Nippo Lake Association – **Vote**
 - i. See attached, [Nippo Lake Association Raffle Permit 210222](#)
 - ii. The Select Board is asked to consider authorizing the issuance of a Raffle Permit to the Nippo Lake Association pursuant to RSA 287-A.

3. Review of Minutes – **Vote**

- a. See attached, [Minutes 2021-02-08](#)

4. Old Business

- a. 2021 Goal Setting – **Vote**
 - i. At the February 8th meeting we discussed certain goal topics for the 2021 Select Board goals. Board members also suggested additional topics after the meeting. I have compiled the suggestions into the attached draft.
 - ii. See attached, [2021 Select Board Goals](#)
 - iii. The Select Board is asked to consider amending or approving the 2021 Select Board Goals.
- b. Flexible Spending Account and Dependent Care Assistance Plan Account COVID-19 Relief – **Vote**
 - i. The Town makes Flexible Spending Accounts (FSA) and Dependent Care Assistance Plan Accounts (DCAP) available to employees through our health insurer, HealthTrust. The recent Consolidated Appropriations Act of 2021 provided further relief regarding COVID-19. The law includes temporary rules that allow employers to provide FSA and DCAP participants additional flexibility including the possibility of increased carryover amounts and mid-year election changes. Employers may, but are not required to, allow these changes.
 - ii. The Select Board discussed these changes at the February 8th meeting. We have heard from certain employees that COVID-19 has delayed the scheduling of FSA-eligible expenditures/procedures. Our current



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

agreement allows for \$550 to be carried over. Currently six accounts have available balances over \$550. Those balances are; \$1,927, \$1,450, \$1,219, \$1,092, \$1,040, and \$887. The Human Resources Administrator does not anticipate a significant increase in workload because we already process carry overs of \$550.

- iii. We recommend the Select Board adopt an increased carryover for the July 2020 – June 2021 plan year which would allow unlimited carryover into the July 2021 – June 2022 plan year. The current carryover limit is \$550.
- iv. The Select Board is asked to consider adopting an increased carryover limit for the July 2020 – June 2021 plan year.

5. New Business

- a. Windham, NH 2020 General Election Voting Results Investigated – Discussion
 - i. A State Representative candidate in Windham, NH exercised her right to request a formal recount (within the statutory window) of their election results. All State election recounts are performed by the Secretary of State's Office (SoS).
 - ii. After the hand count, the SoS identified a 400-vote or 6% discrepancy in the reported results and the hand-counted results. Due to the large discrepancy, the SoS sent the information to the Attorney General (AG) for investigation. That investigation is ongoing.
 - iii. Both political parties have requested detailed information from Windham regarding the AccuVote (licensed by Dominion) optical vote-counting machines. These machines are used across the State. There is currently no evidence that the AccuVote machines contributed to the discrepancy. One of the reasons these machines have been used for so long in NH is because they are simple. They do not have network connections or complex software like systems used in other states. The Secretary of State has repeatedly advocated for keeping the machines and maintaining a simple process because of the reduced vulnerability of the AccuVote machines.
 - iv. Multiple Select Board members requested that this ongoing investigation be monitored and discussed publicly. I will update the Board when new information is available from the SoS or AG.

6. February Work Anniversaries

- a. Spencer Aube • Police Detective • 3 Years
- b. Tyler Currier • Police Officer • 2 Years
- c. Daniel Brooks • Deputy Police Chief • 1 Year

7. 2020 Select Board Goals

- a. See attached, [2020 Select Board Goals](#)
- b. See attached, [2020 Select Board Goal and Budget Mid-Year Analysis – 200727](#)



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

8. Upcoming Meetings/Events

- a. March 8, 2021 – Select Board Meeting
- b. March 9, 2021 – Ballot Session (Barrington Middle School)
- c. March 22, 2021 – Select Board Meeting