



TOWN OF BARRINGTON

NEW HAMPSHIRE

Office of the Town Administrator

Town Administrator Report November 16, 2020 Select Board Meeting

RSA 91-A Emergency Provisions

- As Chair of the Barrington Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the [Governor's Emergency Order #12](#) pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.
- Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:
 - Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
 - We are utilizing Microsoft Teams for this electronic meeting. All members of the Select Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting.
 - **Phone Participation**
 - Dial [+1 603-664-0240](tel:+16036640240) and enter Conference ID: 676 749 973#
 - **Video Participation**
 - Click link: bit.ly/BarrSB
 - Providing public notice of the necessary information for accessing the meeting:
 - We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Microsoft Teams (Phone or Video). Instructions have also been provided on the website of the Town of Barrington at: www.barrington.nh.gov
 - Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:
 - If anybody has a problem, please call (603) 664-0146 or email at: administration@barrington.nh.gov
 - Adjourning the meeting if the public is unable to access the meeting:
 - In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.
- Please note that all votes that are taken during this meeting shall be done by roll call vote.
- Let us start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Remote Meeting Participation

- Teams Video Conference: bit.ly/BarrSB
- Call: [+1 603-664-0240](tel:+16036640240) (one-click link)
 - Conference ID: 676 749 973#



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1. Agenda

- a. See attached, [Agenda 2020-11-16](#)

2. Public Hearings

- a. Sale of Map 102-0062 Per RSA 41:14-a
 - i. See attached, [102-0062 RSA 41-14-a Notice with Map and Property Card](#)
 - ii. See attached, [RSA 41-14-a Conservation Commission Recommendation 201015](#)
 - iii. See attached, [RSA 41-14-a Planning Board Recommendation 201020](#)
- b. Sale of Map 112-0049 Per RSA 41:14-a
 - i. See attached, [112-0049 RSA 41-14-a Notice with Map and Property Card](#)
 - ii. See attached, [RSA 41-14-a Conservation Commission Recommendation 201015](#)
 - iii. See attached, [RSA 41-14-a Planning Board Recommendation 201020](#)
- c. Sale of Map 126-0018 Per RSA 41:14-a
 - i. See attached, [126-0018 RSA 41-14-a Notice with Map and Property Card](#)
 - ii. See attached, [RSA 41-14-a Conservation Commission Recommendation 201015](#)
 - iii. See attached, [RSA 41-14-a Planning Board Recommendation 201020](#)
- d. Sale of Map 273-0034 Per RSA 41:14-a
 - i. See attached, [273-0034 RSA 41-14-a Notice with Map and Property Card](#)
 - ii. See attached, [RSA 41-14-a Conservation Commission Recommendation 201015](#)
 - iii. See attached, [RSA 41-14-a Planning Board Recommendation 201020](#)

3. Appointments

- a. Budget Presentation – Fire/EMS/Cemeteries – Discussion
 - i. Presented by Richard Walker, Fire Chief
 - ii. Electronic Budget Binder: www.barrington.nh.gov/2021budget
 - 1. [Fire/EMS/Cemeteries – Section 20](#)
 - iii. See attached, [Advisory Budget Committee Minutes 201110](#)
 - iv. Advisory Budget Committee Review and Comment
 - 1. The Advisory Budget Committee is asked to review and comment on the budget as presented.
 - v. Select Board Review and Comment
 - 1. The Select Board is asked to review and comment on the budget as presented.



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4. Review of Minutes – **Vote**
 - a. See attached, [Minutes 2020-11-09](#)
5. Old Business
 - a. Barrington, NH – Town Government Facebook Page – Discussion
 - i. We are pleased to announce and promote the official [Town of Barrington Facebook Page](#). The intent of the page is to improve engagement with Barrington residents. This will be a communication channel which is used to showcase municipal activities, share important information, and direct residents to additional information available on the Town's website.
 - ii. We encourage Select Board members to promote this page and make content recommendations.
6. New Business
 - a. 2019 Financial Audit Review – Discussion
 - i. The review of the Town's 2019 financials was recently completed. The complete audit report can be found online at: www.barrington.nh.gov/2019audit; printed and bound copies are included in the Select Board's printed materials.
 - ii. See attached, [2019 Audit Review Memo 201110](#)
 - b. Reverse Involuntary Lot Merger – Map 206, Lot 15 – **Vote**
 - i. State statute continues to require municipalities to authorize the reversal of involuntary lot mergers at the property owner's request.
 - ii. See attached, [Reverse Involuntary Lot Merger – Map 206 – Lot 15 – Second Crown Point Road – 201110](#)
 - iii. Staff and Town counsel have reviewed the request and confirmed that the lots were involuntarily merged.
 - iv. The Select Board is asked to consider authorizing the reversal of the involuntary lot merger on Map 206, Lot 15.
 - c. 2020 Preliminary Assessment Ratio – Discussion
 - i. The Town's Assessor has completed the preliminary ratio of assessed values.
 - ii. See attached, [Preliminary Ratio Report 2020 Barrington](#)
 - iii. Once the State finalizes the 2020 Equalized Ratio, the Board may need to consider commissioning a statistical update for 2021. This would be similar in timeline and scope to the 2017 statistical update. Sale values continue to rise, and it is important to keep the assessed values in line with the market value. If Barrington's Equalized Ratio exceeds 10% (+/-), an update would be required. The cost for a statistical update in 2021 would be approximately \$18,000 in addition to our annual assessing services.



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iv. The Board will discuss this topic further once the equalized ratio is finalized.

d. Intersection Sidewalk and Safety Project Support Letter – **Vote**

- i. The Select Board was asked to send a letter of support for consideration by NHDOT regarding sidewalk safety enhancements at the intersection of Route 9 and Route 125. It is believed that these improvements will support the development of the Town Center, which the Town has been working to develop for over 10 years. There have been a number of residential developments approved and proposed that will contribute to the necessary foot traffic and density that supports commercial/retail development. The Barrington Middle School is located within the area proposed for sidewalks. The sidewalks play a critical role in Barrington's safe development of this area. In addition, a granite-curbed sidewalk has already been installed on Community Way off Route 9 as part of a subdivision to support the development of the Town Center. The proposed project would connect to the existing sidewalk.
- ii. The Select Board is asked to consider authorizing a letter of support for this project.

7. November Work Anniversaries

- a. Jonathan Janelle • Firefighter • 22 Years
- b. Erin Paradis • Transfer Station Administrator and Highway Support Assistant • 12 Years
- c. Richard Smith • Firefighter • 8 Years
- d. David Balian • Welfare Caseworker • 8 Years
- e. Terrence Glazier • Transfer Station Attendant • 1 Year

8. Barrington Veterans – Thank You for Your Service!

- a. Erik Baker
- b. Tyler Currier
- c. Scott Young
- d. Sam Surawski
- e. Michael Bayer
- f. Sean Guile
- g. Donald Millette
- h. Jake Roger
- i. Richard Smith
- j. Chris Wareing
- k. Lilah Cherum
- l. Cole Poth
- m. Bob Brown



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9. 2020 Select Board Goals

- a. See attached, [2020 Select Board Goals](#)
- b. See attached, [2020 Select Board Goal and Budget Mid-Year Analysis – 200727](#)

10. Upcoming Meetings/Events

- a. November 30, 2020 – Select Board Meeting – Recreation Budget Presentation
- b. December 7, 2020 – Select Board Meeting – Advisory Budget Committee Presentation and Select Board Budget Deliberation
- c. December 14, 2020 – Select Board Meeting – Budget Finalization and Preparation for Public Hearing