

Retirement: Cheryl Huckins has retired as Administrative Assistant in Assessing after 19 years working for the Town of Barrington.

Budgets: Town Clerk-Elections: Also discussion regarding upcoming November Election regarding Select-persons helping or appointing a pro tem.

Land Use: Selectman Ayer wants to have a line added to the Land Use budget for a forestry plan on town lands.

Library: There are revised numbers and sheets sent regarding the Library request including a lower number for the bond.

Administrator Report:

Police Station: The Fire Protection Engineer indicates in writing that the building does NOT have to be sprinkled as part of the renovations as discussed at the last meeting when seeking more information:

So, an automatic sprinkler system would be required ONLY IF ALL THREE OF THE ITEMS LISTED ABOVE APPLY to the level of work being performed.

Item 1- If for new construction, the sprinkler system is required for respective occupancy. And in this case, for an S-1 Occupancy and the R-2 occupancy for new construction, an automatic sprinkler system is required.

Item 2- The proposed work area exceeds 50 percent of the floor area. THIS IS NOT THE CASE; AS THE AREA BEING PROPOSED TO BE RENOVATED DOES NOT EXCEED 50 PERCENT OF THE EXISTING FLOOR AREA.

Item 3- If the building has sufficient municipal water supply for the design of a fire sprinkler system without the installation of a new fire pump. THIS IS NOT THE CASE, AS THE BUILDING IS NOT ON MUNICIPAL WATER AND A NEW FIRE PUMP WOULD BE REQUIRED FOR THE INSTALLATION OF THE SPRINKLER SYSTEM.

SO TO SUMMARIZE, BASED ON THE PROPOSED RENOVATIONS, THE FACILITY DOES NOT REQUIRE THE INSTALLATION OF AN AUTOMATIC SPRINKLER SYSTEM.

We recommend proceeding to have an architect develop the plan to use. The cost is going to be higher than the approved amount (\$4,000 instead of \$2,500) but we believe it important to make sure all proposals work on the same plan. The suggested work would also help with future accreditation.

Following is basis of quote:

Architectural floor plan drawings only. If the architect finds items that are code issues regarding MEP/FP we will note them in the specifications for guidance.

BUDGET ESTIMATE

Meeting with Chief (Will Gatchell, Dan Bisson & yourself as GC)

6 to 7 hours - travel, meeting and written report

Conceptual Plan

4 to 5 hours - sketches with options
Contract drawings
8 to 9 hours - drafting
2 to 3 hours - specifications on drawings
Review
 2 to 3 hours - site down review
Final drawings
 4 to 5 hours – drafting
Total budgeted hours 26 to 32 hours
Budget for architectural fee \$4,000

Does the Board authorize proceeding with architect?

Land Offer for Town Hall: The Board asked us to get more information on how long the offer by a landowner to donate land for a town hall would be valid. The owner understands the board is stepping aside this year for the Library, but wants an indication of support from the voters. He is willing to give a longer time frame provided the Board places a warrant article for \$50,000 for architectural design so that the project could proceed to a bond vote in 2020. If the design warrant article passes then the offer would be good for 28 months to start construction. If the article does not occur or pass, the offer is withdrawn. If the Board wishes to proceed, it should write the Library Trustees requesting a vote that it supports the plan for the Select Board to step aside in 2019 and that if the Library bond fails in 2019, it will not compete with the Town Hall in 2020. ***What does the Board wish to do?***

Information:

Budget: We have better preliminary numbers for the projected cost of insurances in 2019 (8.3% instead of our budgeted 10%). We will make that benefit adjustment in November along with any census changes. Also, it has been pointed out that the way I drew up the budget based on the vote to offer longevity was not in keeping with the discussion before the motion. Instead of adding an additional step as I had requested in my report, which was to do the same for nonunion as had been agreed upon with the Police Collective Bargaining Unit, the motion was intended to be a onetime payment of ½ of the value of a step in April and ½ of that amount in October. (1.75% is the value of a step). We will make that budget adjustment when we adjust the benefits and other things later in November.

The Board should be aware that the 1% cost of living adjustment to the matrix budgeted is well below the actual inflation rate. This trend means that over time the matrix fails to remain competitive. In fact this year a person getting a step and the 1% are just about the actual rate of inflation so there is really no net increase in the salary for merit/performance/experience gained.

The benefits line are mostly down because our experience modification factors for reducing work-place accidents result in substantial reduction in the cost of Worker's Compensation (e.g. \$28,000 in Highway alone).