Town of Barrington

PO Box 660, 333 Calef Highway
Barrington, NH 03825
Phone (603) 664-7009 Fx (603) 664-5179
APPLICATION FOR EMPLOYMENT

The Town is an **equal opportunity employer** and does not discriminate in hiring, promotion, or other employment decisions on the basis of race, sex, color, pregnancy, religion, national origin, sexual orientation, genetic information, marital status, disability, age, veteran or military status, or any other basis protected by law. Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

PLEASE PRINT (USE INK)

PERSONAL:

Name: _____ email:_____
        (Last)   (First)   (Middle)

Current Address: _____ Telephone: _____
             (Street)   (City)   (State)   (Zip Code)   (Include Area Code)

Permanent Address (if different)

_____ Telephone: _____
       (Street)   (City)   (State)   (Zip Code)   (Include Area Code)

Have you ever applied for employment here before? _____ Yes _____ No   If yes, when? _____

Have you ever worked for the Town before?   _____ Yes _____ No   If yes, where? _____

Dates of Barrington Employment_____   Reason for Leaving _____

WORK EXPERIENCE: PRESENT OR MOST RECENT EMPLOYMENT

Employer: _____   Address _____
                                                          (Street)   City)   (State)

May We Contact Your Present Employer? _____ Yes _____ No

                                                              Name and Title of
Telephone_____ Kind of Business_____   Immediate Supervisor_____
        (Include Area Code)

Employed From _____ to _____   Job Title_____
              (Mo., Yr.)   (Mo., Yr.)

Duties
Performed_____

Starting Salary_____ Final Salary_____ Reason for Leaving_____

PREVIOUS EMPLOYMENT:

Employer: _____   Address _____
                                                          (Street)   (City)   (State)
                                                              Name and Title of
Telephone_____ Kind of Business_____   Immediate Supervisor_____
        (Include Area Code)

Employed From _____ to _____   Job Title_____
              (Mo., Yr.)   (Mo., Yr.)

Duties
Performed_____

Starting Salary_____ Final Salary_____ Reason for Leaving_____

PREVIOUS EMPLOYMENT:

Employer: _____   Address _____
                                                          (Street)   (City)   (State)
                                                              Name and Title of
Telephone_____ Kind of Business_____   Immediate Supervisor_____
        (Include Area Code)

Employed From _____ to _____   Job Title_____
              (Mo., Yr.)   (Mo., Yr.)

Duties
Performed_____

Starting Salary_____ Final Salary_____ Reason for Leaving_____

PREVIOUS EMPLOYMENT: (Use additional sheets if necessary to describe all previous employment)

Employer: _____ Address _____

                                                 (Street)   (City)   (State)

                                                                Name and Title of

Telephone_____ Kind of Business_____ Immediate Supervisor_____

       (Include Area Code)

Employed From _____ to _____ Job Title _____

        (Mo., Yr.)   (Mo., Yr.)

Duties

Performed_____

Starting Salary_____ Final Salary_____ Reason for Leaving_____

EDUCATION:

	Name	City/State	Degree Received Yes or No	Type of Degree Diploma or GED	Major
High School	_____	_____	_____	_____	_____
College	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Trade School	_____	_____	_____	_____	_____

Related coursework completed (Include skills, typing, certifications, computers, etc.)_____

_____

GENERAL:

Are you authorized to work in the United States? _____ Yes _____ No (Proof of eligibility to work in the U.S. will be required upon employment.)

Are you 18 years old or older? _____ Yes _____ No   How did you happen to contact the Town/City?_____

Are you available to work full-time _____ part-time _____ temporary _____? If part-time, indicate maximum hours per week_____

What position are you applying for? _____ Starting salary desired

_____

Can you perform the essential functions of the job with or without reasonable accommodation? _____ Yes _____ No

Are you currently on layoff or leave from another employer? _____ Yes _____ No

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OTHER INFORMATION:

Why should we hire you?

  _____

_____

  _____

NOTICE: PLEASE READ BEFORE SIGNING

- If I am hired, I agree to abide by the rules and policies of the Town.

- I understand that if I am hired, my employment will be for no definite period, and that my employment and compensation can be terminated with or without cause and without notice, at any time, at the option of either the Town or me.

- I authorize all persons, companies, prior employers, schools, credit bureaus, and government agencies to supply any information concerning my background, education, and employment, and release all parties from all liability for any damage that may result from furnishing same to you. I also release the Town and its agents from all liability from damages arising from this research of my background.

- I certify that the information contained in this application is complete and correct to the best of my knowledge and understand that falsification of this information is grounds for dismissal in accordance with Town policy.

- I certify that all of the information that I provide on this application or in any interview will be complete, true, and accurate. I understand that if I am hired, and any such information is later found to be incomplete, false, or misleading in any respect, I may be discharged.

I have read the above Notice Section or have had someone read or explain to me, and I fully understand it.

_____   _____   _____

      (Print Name)   (Signature)   (Date)