

Minutes Board of Selectmen, January 22, 2018

Chairman Casey O'Brien called the meeting to order at 6:30 PM and the Pledge of Allegiance was recited.

Present: Selectmen Casey O'Brien, Andy Knapp, Dawn Hatch, George Bailey, and Dan Ayer;  
Town Administrator John Scruton.

Chairman O'Brien opened a public hearing on a request for a building permit for Daniel Cassidy/Barbara Feldman, 47 Pine Road, A private road, Map 106 Lot 0031. The Road Agent indicated no particular concerns but asked the road be restored if Damage was done during the construction and the property owners join the road association. He sees no other issues. The Planning Board concurred. The required waiver of liability agreement has been previously filed with the Registry.

**SELECTMAN BAILEY moved, CHAIRMAN O'BRIEN second to grant the building permit with the conditions outlined by the Road Agent. Passed 5-0**

Recreation Department Strategic Planning Needs Assessment. The Recreation Commission handed out a brochure by GreenPlay, LLC, the company that is being proposed to do this work. Tara Barker presented a summary of the proposal. The Commission sent out an RFP, interviewed, and selected GreenPlay. Marcia Gasses has been involved. The schedule starts with a kick-off outlining the project involving stake holders and community members. There will be interviews, a survey and focus groups to analyze the program and make recommendations on implementation over the next 7 years. The process may take a couple of months longer than originally projected. The fixed fee cost is \$69,995. This money will come from the Revolving Fund. This has been approved by the Recreation Commission and this meeting is to update the Board to keep good communications. Recreation Commission members Jil Hilfiker and Steve Graves were also present.

Public Comment: Ron St. Jean mentioned two candidate events: Feb. 15 at 7 PM at Middle School for Town and School candidates and again on Saturday Feb 17 a meet and greet from 9 AM to 10:30.

DE Ayer inquired about Castle Rock lots and asking to auction off by sealed bid. He is also an abutter. He handed out a Right to Know Request he had.

Rick Walker was approached by a cell phone company about renting space on the communications tower. This is preliminary and the first question is whether the Board is interested. Consensus was to get more information from the firm and information including

what the tower will support, other towers in town that could work, and what town's future need will be. The Board asked Rick to tell them John Scruton will be the contact person

Rick wants to apply for a \$200,000 grant for communications equipment that has a 10% match. This is one of two big projects toward which the Town is saving money in a Capital Reserve. The consensus was to proceed.

SELT has approached the fire department about burning a home at Stonehouse Forest for training. It would require a lot of permits, but the first step is the Board allowing this to proceed. It would shut down Route 202 for a while, probably early morning Sunday to reduce traffic disruption. SELT is also willing to demolish the building and haul it away. SELT has a tight time frame to have it removed by March 31. Rick wanted to know if the Board would entertain a waiver regarding taxes in 2018 so that SELT would not be responsible for taxes on the house if it were delayed by the Town past March 31, since property is assessed for taxes as of April 1.

**SELECTMAN AYER moved SELECTMAN BAILEY seconded to authorize the Fire Chief to move forward for training conditional on all permits at his discretion. Passed 5-0**

Moderator Stan Swier and Clerk Kim Kerekas came to discuss logistics at the meeting. The Board discussed the meeting and indicated which members would move and second the articles to get them on the floor for discussion. The order of the meeting will be opening remarks by Stan Sweir, a summary statement by Chairman O'Brien, a PowerPoint summary of the warrant by Town Administrator Scruton, action on articles 8-22 and then allowing discussion on the Zoning Articles which cannot be changed by the meeting.

The order or articles was changed since there were only 6 zoning articles by moving the petitioned article regarding an increase in welfare spending that had been #22 to #8.

**SELECTMAN BAILEY moved CHAIRMAN O'BRIEN seconded to recommend articles 9 through the new article 22 keno (which had been 23). Approved 5-0.**

**SELECTMAN AYER moved CHAIRMAN O'BRIEN seconded not to recommend petitioned article on Welfare and Police Budget that had been article # 22 on the handout is now article 8. Motion to not recommend passed 5-0.**

The Board of Selectmen minutes of January 15, 2018 for the Board of Selectmen were discussed. **SELECTMAN HATCH moved, SELECTMAN KNAPP seconded approve the January 15, 2018 minutes. Passed 5-0.**

Administrator Scruton indicated the Town was ready to borrow the money needed for a bond for Stonehouse Forest. The bond attorney has provided documents to be signed. The proposal

is to borrow \$230,000 from TD Bank for 6 months at 2.35%. The Town Administrator asked the Board to vote to borrow \$230,000 from TD Bank for the Conservation Bond and sign these necessary authorizations:

1. Certificate of Sale;
2. Signature and No Litigation Certificate with Receipt;
3. Tax Certificate;
4. General Obligation Note No. R-1; and
5. IRS Form 8038-G.?

**SELECTMAN AYER moved SELECTMAN KNAPP seconded to borrow \$230,000 from TD Bank and sign the authorization to bond, closing out the balance of the 2005 bond authorization to borrow. Passed 5-0**

The Town Administrator asked which quote the Board wanted to use for its report for the Annual Town Report. The Board selected Aaron Sorkin's quote, "Government should be a place where people can come together, and no one gets left behind. An instrument of good."

Orchard Hill: Marcia indicates until the location of the road is determined it is hard to go forward to the ZBA and until the ZBA rules to then take it to the Planning Board. It would appear the Board of Selectmen need to answer the question first "Is the proposed road location, with easements, acceptable?"

Marcia noted this would be best for road safety, moving the easement further from the barn that is right next to the road and enabling an opportunity for better road width. Board reviewed the plan. She noted this is the first step.

**SELECTMAN HATCH moved, SELECTMAN BAILEY seconded to approve the concept January 2018 plan from Norway Plains as presented for the road location to improve safety on Orchard Hill. Approved 5-0.**

Meeting Schedule: The Town Administrator brought up dates. The Board cancelled the January 29 meeting by consensus. The following meetings are still listed, although whether the meeting occurs on the 3<sup>rd</sup> or 5<sup>th</sup> is weather dependent.

February 3 brief meeting after 9 AM Deliberative Session, mainly to review any changes in recommendations on the articles. This meeting is at the Middle School.

The following meetings are at the ECLC, 77 Ramsdell Lane.

February 5 is a snow date for the 6:30 PM deliberative session and BOS that follows that session.

The following meetings are scheduled for 6:30. February 12, 26, March 12, 26.

Warrant: Selectman Bailey had missed the January 15 meeting where the vote on recommendations had been taken. He had some comments on the changes made by the Board. He believes the Capital Reserve warrant articles which the Board changed to use fund balance at the 2/15 meeting should not have been done. He believes the money should have remained in the article for the Town Office Building as he does not believe \$750,000 is enough for that project.

For informational purposes the Town Administrator reported that he would need signatures on the Warrant to finalize it once we have the ABC final votes and the final wording on zoning articles from Planning, but no later than Wednesday. Jae made some minor edits to the Town Office Article, #11.

He answered a question on the incident Fund from 2017: \$27,571 was sick time buyout. \$24,000 was the heating system at the Highway Garage (pipes and furnace) plus \$2,833 to Eastern Propane. \$5,650 was the new copier for Planning with Town Clerk getting old one. \$6,000 was for the new website design. That accounts for the bulk of the expenditures.

Other items for Signatures not mentioned above include payroll 1/18/18, Minutes 1/8/18, Intent to Cut by Eugene and Doris Landry, and Vendor Manifest 1/17/18.

SELECTMAN KNAPP asked that the website change the dates on minutes, agendas, etc. so it reflects the date of the meeting not the upload date.

SELECTMAN BAILEY moved SELECTMAN AYER seconded recess at 7:32 PM so ABC could meet to vote on Article 11 (the town offices).

Board returned from Recess 7:38 PM

Selectmen's reports

Selectman Ayer reported there were a number of mistakes in the Conservation RFP for parking. Therefore the Conservation Commission has withdrawn, will correct and reissue. He provided a marked up copy of the RFP noting the issues. Selectman Knapp asked to revise and update the Memorandum of Understanding. Selectman Ayer would like input from the Road Agent regarding the road restoration if damage is done from construction, for example on the Town Farm parking lot project.

Selectman Bailey noted the Board needed to hear from the chair of the Advisory Budget Committee for a recommendation on Article 11. He also noted that the Library Trustees had a good meeting and plan June 2 to hold their perennial plant fund raising sale.

Selectman Hatch noted she did not make the ZBA meeting, but Selectmen Bailey who had gone indicated the hearing was continued for 60 Days.

Chairman O'Brien indicated Selectman Ayer sat in for him at the Planning Board meeting. Selectman Ayer noted a good turnout.

#### Public Comments

ABC Chairman Peter Royce noted the only change in recommendations is in regards to the Town Hall project where the vote was 4-0 to not recommend because of a lack of detail.

Ron St. Jean does recall ever being a discussion on the Town Offices. Town Administrator noted that it was a part of the two Public Hearings. Ron St. Jean noted there needs to be more detail. Chairman O'Brien indicated the Board is trying to get that information together.

**SELECTMAN BAILEY moved to remove article 11 (the Town Hall) from the warrant. Motion died for lack of a second.**

**SELECTMAN KNAPP moved, CHAIRMAN O'BRIEN seconded to enter nonpublic session for personnel under RSA 91-A:3ii (a) at 7:57 PM. Casey O'Brien-aye, Dan Ayer-aye, George Bailey-aye, Dawn Hatch-aye, Andy Knapp-aye. Approved 5-0.**

**SELECTMAN BAILEY moved, SELECTMAN KNAPP seconded to exit nonpublic session at 8:20 PM. Casey O'Brien-aye, Dan Ayer-aye, George Bailey-aye, Dawn Hatch-aye, Andy Knapp-aye. Approved 5-0.**

**SELECTMAN AYER moved, SELECTMAN BAILEY seconded to seal the nonpublic minutes for 6 months to avoid adversely affecting the reputation of a person other than a member of this board. Casey O'Brien-aye, Dan Ayer-aye, George Bailey-aye, Dawn Hatch-aye, Andy Knapp-aye. Approved 5-0.**

**CHAIRMAN O'BRIEN moved SELECTMAN KNAPP seconded to adjourn at 8:21 PM.**

Minutes submitted by John Scruton