

## **SELECTMEN'S MINUTES OCTOBER 17, 2016**

The Selectmen's meeting for Monday, October 17, 2016 started at 6:30 p.m. Present were Selectman Ayer, Selectman Gaudiello, Selectman Hatch, Selectman Knapp, Chairman O'Brien, Administrator Scruton and Clerk McNeil.

Chairman O'Brien welcomed everyone and led in the Pledge of Allegiance.

Chairman O'Brien opened the public hearing on the issuance of a building permit for Linda Harrington, 333 Mica Point Road, Map 118, Lot 0031 at 6:33 p.m. There is an existing house on the lot. Ms. Harrington will be adding a second floor. Peter Cook viewed the road and had no issues with the road. The Planning Board reviewed the request and saw no problem issuing the building permit. Abutter Victor Goulet spoke in favor Ms. Harrington's proposal. Selectman Gaudiello moved to approve the building permit, seconded by Selectman Hatch. It was unanimously voted in the affirmative. The hearing closed at 6:38 p.m.

Chairman O'Brien opened the public hearing at 6:40 p.m. to accept and expend four public safety grants for DWI Enforcement, Speed Traffic Enforcement, Lazar Hand-held Radar and E-Ticket Equipment totaling \$21,394.99 with the town's share being \$4,888. Chief Williams noted that they are tentatively approved based on the Board's approval. Chief Williams explained the grants. Two of which the town has previously been awarded. Selectman Hatch moved to accept, expend and authorize Administrator Scruton and Chief Williams to sign the documents, seconded by Selectman Gaudiello. Selectman Ayer abstained from the vote. The motion passes. The hearing closed at 6:45 p.m.

Chief Williams stated that the police motorcycle was in an accident and has been totaled. The insurance company issued a check to the town in the amount of \$9,700. Seacoast Harley Davidson has a used police motorcycle for sale, in the amount of approximately \$13,000. Chief William's feels the bike is invaluable. Selectman Ayer can't support a motorcycle for this town. Selectman Knapp struggles with the use of a motorcycle in a country setting. Chief Williams noted we do have traffic problems in this town. It is a great public relations tool and great for enforcement. It has no less value in the country than the city environment. Selectman Gaudiello moved to support Chief William's recommendation and authorize the purchase of a second hand motorcycle, seconded by Selectman Hatch. Chairman O'Brien asked for a roll call, Ayer – nay, Gaudiello – aye, Hatch – aye, Knapp – nay, O'Brien – aye. The motion passes.

### **APPOINTMENTS**

There were no appointments

### **BUDGET PRESENTATIONS**

Administrator Scruton did an overall presentation of the proposed operating budget. The proposed operating budget without warrant articles is up \$231,766. The following are budget lines which increased over \$6,000 other than personnel lines: contingency - \$80,000, administration consultant - \$11,999, assessing - \$8,000, revaluation – \$9,000, government building maintenance - \$6,296, insurance - \$8,000, Fire Dept. payroll - \$73,735, police legal (prosecution) - \$11,500, highway equipment rental - \$39,550, recycling - \$10,000, bulky waste - \$8,000. The largest increase is in the

executive incident fund at \$100,000. This line includes contingency for all departments. Operating budget lines that have decreases over \$6,000 include the following: demolition - \$12,999, elections - \$19,620, legal - \$15,000, general assistance - \$10,000.

Executive - There is a 45% increase due to the increase in the contingency (incident) line.

Administration – full-time hourly wages is down, employee benefits is down also printing and equipment. The lines with increases are consultants (help in the finance office), equipment maintenance, dues & fees, and postage.

Auditing – There is a 4% increase in this line.

Assessing – There is a 23% increase in this line. This reflects increased building in town and work related to preparing for the update.

Revaluation Contracts – There is an increase of 20% in this line. This reflects updates in value as rising prices put our ratio out of DRA's required range.

Legal – There is a reduction of 21%. This covers all departments except police prosecution.

Selectman Ayer moved to go into non-public sessions per RSA 91A: 3 II to discuss land negotiation and personnel at 7:26 p.m., seconded by Selectman Knapp. The meeting will continue after the non-public session. Chairman O'Brien asked for a roll call, Ayer – aye, Gaudiello – aye, Hatch – aye, Knapp – aye. O'Brien – aye. It was unanimously voted in the affirmative.

Selectman Gaudiello moved to exit non-public session at 8:25, seconded by Selectman Ayer. Chairman O'Brien asked for a roll, Ayer – aye, Knapp – aye, Gaudiello – aye, Hatch – aye, O'Brien – aye. It was unanimously voted in the affirmative.

Selectman Gaudiello moved to seal the minutes as it might render a proposed action ineffective, seconded by Selectman Knapp. Chairman O'Brien asked for a roll call, Ayer - aye, Gaudiello – aye, Hatch – aye, Knapp – aye, Obrien – aye. It was unanimously voted in the affirmative.

Continuation of Budget Presentation

Payroll Administration – There is no change in this budget.

Insurance – There is a 13% increase in this line.

Regional Planning – Strafford Regional Planning – we use their services – there is no increase in this budget.

Health Dept. – This line has no change. This is made up of various health agency requests i.e. Lamprey Health Care, Homemakers Health Services, Cornerstone VNA, CASA, American Red Cross and Haven. Two have requested increases that were no budgeted.

General Assistance – This budget is down 18% with contingency in the Executive budget to provide a cushion if budget goes over.

Patriotic Purposes - \$1 stays in this line to keep the line open.

Selectman Gaudiello feels that financial software replacement should not be a warrant article, but included in the operating budget.

#### PUBLIC COMMENT

Chief Williams noted that his officers would like to do something to help out the food pantry. They are working on a fund raising program that includes “growing a beard”.

Chief Williams and Selectman Knapp reviewed the police copier/fax issue. The technology committee recommended a new copier/fax. Selectman Knapp moved to support changing out the copier with a five year contract with a non-appropriation clause, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

Paul Mausteller would like to review the Metrocast contract and try to bring competition into Barrington.

REVIEW OF MINUTES – October 3, 2016 – tabled.

#### STAFF REPORT

1. Mr. Cook recommended Industrial Traffic Lines for our road stripping. They were not the lowest bid but know the town, requires less supervision and with winter coming are expected to do the job soon. Selectman Gaudiello moved to go with Industrial Traffic Lines, seconded by Chairman O'Brien. Chairman O'Brien asked for a roll call, Knapp – nay, Ayer – abstained from the vote, Gaudiello – aye, Hatch –aye, O'Brien –aye. The motion passes.
2. Selectman Gaudiello moved to give the assessing staff authorization to accept and approve exemption and credits such as Veteran's, Elderly etc., seconded by Chairman O'Brien. It was unanimously voted in the affirmative.
3. Winter Holiday Party – Selectman Ayer noted that volunteer boards should be invited. Selectman Gaudiello felt that the attendance had been declining. The Board approved an evening event with appetizers.
4. Selectman Ayer moved to waive the Environmental Phase I study on the Pierce Road property that is going to be acquired by the town from Liberty Truck, seconded by Selectman Hatch. It was unanimously voted in the affirmative. A title search will be done of the property.
5. A request had been received from a resident on Tolend Road to install speed tables on Tolend Road. The town's engineer summarized the guidelines for their use and Tolend Road does not meet the guidelines. Selectman Ayer moved to reject the request, seconded by Chairman O'Brien. It was unanimously voted in the affirmative. Selectman Knapp requested more traffic surveillance on Tolend and Chief Williams agreed.
6. Young Road culvert has been advertised for bid.
7. A request from a local builder had been receive for a new town hall project. He felt he could build a new town office for under \$2,000,000. Administrator Scruton asked the Board if there was any consideration of moving forward with a town hall project for 2017. Chairman O'Brien wants to pass on it this year and start working on it after next town meeting. Consensus was not at this time.

Clerk McNeil

Clerk McNeil requested signatures on the following: Intent to Cut for Campbell on Hansonville Road, payroll manifests dated 10/2 & 10/9, vendor manifests dated 10/7 and 10/12, a land use change tax warrant in the amount of \$22,663, two payment plans to pay back taxes, seven deed waivers and five possible deed waivers for several properties up for deeding. Clerk McNeil will be contacting the property owners with possible eviction.

The Board approved selling, by sealed bid, two properties on Berry River Road.

#### OLD BUSINESS

Award of Line Striping Bid – previously awarded

#### NEW BUSINESS

Paul Mausteller asked when the tax rate would be set. – it is in progress.

John Huckins reported that the property the town sold on Pond Hill Road is in the process of being cleaned up. The house will be boarded up and the garage has been removed.

#### SELECTMEN'S REPORT

Selectman Hatch noted that she recently attended the Law Lecture Series.

Selectman Gaudiello recently attended the policy conference put on by NHMA.

The financial software technology committee reviewed the proposals submitted and will make a couple of site visits.

Selectman Hatch has three meetings this week.

Selectman Ayer attended the recent Planning Board meeting. They are working on a sign ordinance and ADU.

Selectman Knapp attended a recent School Board meeting. He received the SAU 74 Facilities Report. Several big expenses in their budget will be parking lot repair, tractor and truck replacement.

The technology committee supports going with MS Office 365 to change email, is working on web hosting, a new telephone system, still looking at server needs, and moving forward with video streaming.

Chairman O'Brien stated that the Recreation Commission is meeting tonight. He reminded everyone that the Recreation Dept. will be having "trunk or treat" this Saturday in their parking lot.

#### PUBLIC COMMENT

There was no public comment.

Adjourned at 9:27 p.m.