

## Selectmen's Minutes May 23, 2016

The Selectmen's meeting for Monday, May 23, 2016 started at 6:30 p.m. Present were Selectman Ayer, Selectman Gaudiello, Selectman Hatch, Selectman Knapp, Chairman O'Brien, Administrator Scruton and Clerk McNeil.

Chairman O'Brien welcomed everyone and led in the Pledge of Allegiance.

Chairman O'Brien opened the public hearing on the issuance of a building permit on Map 124 Lot 0044, Hemlock Lane – a private road for Eberhard & Hannelore Moebius at 6:34 p.m. Clerk McNeil noted that the file was complete. The Planning Board and Road Agent had supported the issuance of a building permit. Amy Goldberg, an abutter on three sides, wanted to know if there is a time limit for the mailing of the notification as she only received the notice on last Friday. Selectmen Knapp moved to issue the building permit as presented, seconded by Selectman Hatch. It was unanimously voted in the affirmative. Chairman O'Brien closed the public hearing at 6:38 p.m.

Chairman O'Brien opened the public hearing on an amendment to the Noise Ordinance at 6:39 p.m. Chief Williams stated that he worked with Selectmen Knapp regarding the waiver portion of the Ordinance. The amendment will be reviewed by the town's attorney. Administrator Scruton recommended adopting the amendment with an effective date of today in anticipation of Memorial Day weekend. Administrator Scruton commented on the need for the amendment and automatic waiver from general property maintenance i.e. grass cutting home repairs, snow removal. Selectman Gaudiello was concerned about #4 – "Music or Sounds". (Music or sounds produced with the intent to disrupt or annoy shall not be exempt). Chief Williams feels this is a good amendment but it will not cure all the scenarios. Any person aggrieved by an automatic waiver may appeal to the Board of Selectmen. Chairman O'Brien asked if there was any public comment. Amy Goldberg asked about various waivers. Chairman O'Brien explained that the current ordinance doesn't allow you to live a normal life with having to request a waiver for general property maintenance, generators during power outages as examples. Selectman Ayer moved to adopt the amendment effective May 23, 2016, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative. The public hearing closed at 6:44 p.m.

### PUBLIC COMMENTS

Chief Walker noted that there is \$22,540 left in the air pack grant. He would like to spend the balance for the fit test machine, Rapid Intervention Team pack, (2) 60 minutes air cylinders, a laptop computer and (2) sets of protective gear. He is asking that the Board waive the bid requirement for the Fit test machine as this company sells this machine to everyone for the same price. Selectman Hatch moved to authorize the expenditure and waive the bidding process for purchase of the fit test machine, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

Chief Williams noted that the Police Department has a 1986 Hummer that they don't use and they would like to dispose of it. This would save maintenance, inspection and insurance costs. It can only go to another governmental safety agency. The Lee Police may have a need for it. Selectman Gaudiello moved to dispose of the 1986 Hummer, seconded by Selectman Ayer. It unanimously voted in the affirmative.

Ken Grant asked if the Hummer could be given to the Civil Air Patrol or a forestry group. He had previously requested information on rental equipment. He would like to see a copy of the agreement and he is also concerned about other charges for example delivery charges. He asked why the town doesn't borrow the grader that is owned by the Town of Strafford.

John Wallace, Chairman of the Conservation Commission, spoke about a grant proposal for a conservation easement on the Barr property that is along with Isinglass River. He further stated that this is high priority conservation property for the town. SELT has applied for funds for that protection. Mr. Wallace did a preliminary application, with support of the Conservation Commission, for money from the LCHIP program. It has been accepted as preliminary but needs the Selectmen's support. The parcel is 58 acres. The conservation parcel would be on 55 acres. The conservation easement cost is approximately \$341,000. SELT would be the primary easement holder, the town would be secondary. Selectman Gaudiello moved to support the Conservation Commission application for an LCHIP Grant for the Barr property, seconded by Selectman Hatch. It was unanimously voted in the affirmative. Hoyle- Tanner may need easements on that property when the Green Hill Road Bridge is widened.

Ken Grant commented that the land use change tax went from 50% to 75%. The land use change tax money could be used more wisely.

REVIEW OF MINUTES – May 9, 2016 – Chairman O'Brien moved to accept the minutes of May 9, 2016, seconded by Selectman Knapp. It was unanimously voted in the affirmative.

## STAFF REPORT

### Administrator Scruton

1. Five paving bids came in and were opened on May 18<sup>th</sup>. Administrator Scruton read a memo from Peter Cook and Mr. Cook recommended R & D even though they are the next to the lowest bid. The town had used R & D for the last three years and Mr. Cook was pleased with their high level of service and quality work. Administrator Scruton recommends Advanced as they are the low bid and have good references. In Mr. Cook's memo he noted that several of the roads may need to be taken off of the list as there isn't enough money to do all of the roads with these bids that were received. Bill Gelinas from Advanced Paving was present. He stated that he could start paving work for Barrington after school gets out and be finished by the end of July. Administrator Scruton stated that they have good references. Advanced Paving is a subcontractor for Selectman Ayer however Selectman Ayer feels he doesn't have a conflict as he doesn't receive money from Advanced. Brox Industries will be his supplier. Selectman

Gaudiello moved to go with Advanced Paving as they are the low bid, seconded by Selectman Knapp. It was unanimously voted in the affirmative. Roads for paving are chosen based on the road study by DuBois and King. Peter Cook will discuss with the Board before the final selection of roads.

2. Hoyle-Tanner Associates had sent information with an update on pricing to the Young Road culvert project with the addition of a bike path by the guardrails. Chairman O'Brien moved to support the cheaper of the two options adding one foot shoulders, seconded by Selectman Ayer. Selectman Knapp feels this supports what is suggested in the Master Plan. It was unanimously voted in the affirmative.
3. Administrator Scruton stated that the Deputy Tax Collector is taking a full-time position in Somersworth for the Tax/Town Clerk office. The Tax Collector will be advertising for the position.

Clerk McNeil

Clerk McNeil requested signatures on the following: one current use stewardship plan, Advisory Budget Committee appointment for Peter Royce, one land use change tax warrant in the amount of \$5,000, vendor manifests dated 5/10 & 5/19, payroll manifests dated 5/8 & 5/15. Clerk McNeil noted that on the first day of collecting property taxes that are due in July, the tax office took in over \$187,000.

Selectman Hatch moved to appoint Peter Royce to the Advisory Budget Committee, seconded by Selectman Ayer. It was unanimously voted in the affirmative.

#### OLD BUSINESS

There was no old business

#### NEW BUSINESS

Selectman Goals – Chairman O'Brien asked each board member for their idea of goals for the Board.

Selectman Ayer would like to save the town money and to think outside the box with saving money. To work with department heads, space needs for the library/town office but also to think of the impact on property taxes for our residents.

Selectman Hatch feels the town should be more business and resident friendly. The Board needs to work closely with department heads – she does not believe in micro management.

Selectman Knapp would like to form a technology committee to work with the school's technology committee to put our documents on line and use cloud based servers. This could also tie into the bill pay system. He would like to hire an intern for the summer to scan the balance of the town's documents. He would like to tap into grant writing as that is a good resource that would benefit the town.

Chairman O'Brien would welcome new businesses in town to add to the tax base, support keeping existing businesses that we have, and get more people of Barrington involved with the town. He would like to see 2,000 people at the polls in March to vote. He supports planning for a new town hall that the townspeople will support.

Selectman Gaudiello would like to look at long term plans for the town's space needs – the town is missing long term planning and vision, also review technology needs of the town, review and update personnel policy periodically, updating succession plan, review the employee compensation plan, and change the procedures for budget planning.

Chairman O'Brien asked the Board "where do we want to see the town next year". He would like to see a budget increase of 2% or under. Selectmen Hatch feels that there are short term goals and long term goals.

Selectman Knapp felt that a capital reserve could be started to save for a town hall by using some of fund balance. He noted that maybe we won't need as big of a town hall with new technology for scanning paperwork.

Chairman O'Brien suggested talking about a technology committee. Selectman Gaudiello asked that someone from the school technology committee come talk with the Board about their paper efficiency.

The Library Trustees and the Board of Selectmen recently met to discuss a proposed library and permission from the Board of Selectmen to build the proposed library on the upper part of the old town office property. Selectman Ayer moved to support the library moving to the upper part of the lot and to proceed with their fundraising, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

Paul Mausteller asked about what contracts will be expiring and what is going out to bid possibly the attorney contract or Metrocast? Chairman O'Brien stated that we will look into the contracts. Mr. Mausteller also had concerns regarding the assessing contract that is 90% used up. This line is used for building permits, abatements, subdivisions, lot mergers, land use change tax. This year there was a lot of building permits issued that need to be reviewed and 31 abatements.

Steve Saunders stated that the town did a "visioning" exercise where there was a subcommittee for communication and economic development.

#### SELECTMEN'S REPORT

Selectman Hatch attended a ZBA meeting. The case was continued as they felt it needed to go to the Planning Board.

Selectmen Ayer attended a Planning Board meeting. He further stated that Barbara Irvine has been doing a good job taking minutes.

Selectman Knapp attend a School Board meeting. It was noted that high school tuition came in under budget. Their camera security grant is being processed. They just signed a five year contract with Bay Ring. We should request a copy of their Bay Ring contract.

Chairman O'Brien noted that the Board had a good meeting with the Library Trustees.

#### PUBLIC COMMENT

Paul Mausteller stated "don't go to Bay Ring you will save \$40,000 on phone service".

Ken Grant stated that it is the Board's duty to know what the Department Heads are doing. He feels that the Selectmen should consider that employees of both the town and school making so much money (\$50,000) should live in the town. Administrator Scruton stated that it is against the law. Selectman Ayer cited RSA 37.

Selectman Gaudiello moved to go into non-public session at 8:26 p.m., per RSA 91 A: 3 II for personnel and land, seconded by Selectman Hatch. Chairman O'Brien asked for a roll, Ayer – aye, Gaudiello – aye, Hatch – aye, Knapp – aye, O'Brien – aye. It was unanimously voted in the affirmative.

Selectman Ayer moved to come out of non-public session at 9:55 p.m., seconded by Selectman Hatch. Chairman O'Brien asked for a roll, Ayer – aye, Gaudiello – aye, Hatch – aye, Knapp – aye, O'Brien – aye. It was unanimously voted in the affirmative.

Selectman Gaudeillo moved and Selectman Ayer seconded to seal the minutes indefinitely because the discussion would affect adversely the reputation of a person not a member of the Board. Chairman O'Brien asked for a roll call, Ayer- aye, Gaudeillo – aye, Hatch – aye, Knapp – aye, O'Brien – aye. The motion passes

Selectman Gaudiello moved to adjourn at 9:56 p.m., seconded by Selectman Knapp. The motion passes.

Meeting adjourned