

Barrington, NH Recreation Commission Meeting Minute
September 16, 2019

Present: Dennis Haug, Dale Sylvia, Steve Graves, Doug Langdon, Tara Baker, Jim Noble, Lisa Allis, Jessie Tennis, Tracy Hardekopf

Absent: NONE

Call To Order: Lisa Allis CTO - 1802

Administrative Note: Meeting order adjusted to allow library representative to present their project update. Lisa Allis motioned to move library meeting, Steve Graves seconded the motion, Unanimous vote.

Barrington Town Library update: Roger Gingrich provided the library update. No new information provided. Roger requested that the Recreation Department include a link on their website to the library. Furthermore, septic system location is still unresolved from prior years. Septic system was requested to be placed under the parking lot to prevent impact to Recreation Department fields and activities area. Future updates on the library can be provided via email. No additional meetings required.

**MOTION to put library link on website – Dennis Haug, SECOND – Jim Noble, VOTED – Unanimous

August Meeting Minutes: Lisa Allis motioned to accept August minutes, Dale Sylvia second, unanimous vote. ***Note for the record, Doug wanted to be sure that the discussion concerning the placement of Gazebos was captured. It was decided that this discussion will be had during the Recreation Commissions long-range planning meeting. Doug concurred.***

Program Report: discussed program review, new MAP program going better than expected. However, staffing has limited the budgeted care numbers. This will resolve over the next couple weeks as new staff members start working. **MOTION to accept – Lisa Allis, SECOND – Dennis Haug, VOTE - Unanimous

Recreation Revolving Fund Report: Beginning August Budget: \$713,955.47
Ending August Budget: \$633,710.85
August Bills Paid: 109,034.33

**MOTION to accept Fund Report – Lisa Allis, SECOND – Steve Graves, VOTE – Unanimous
Revolving fund note: 3rd Quarter and beyond increase in spending is anticipate as staff members begin to receive their medical insurance benefits.

Budget Meeting: FY2020 Budget meeting will be held by the town Selects on September 30, 2019 @ 1830. Steve Graves will represent the Recreation Commission at this meeting.

New Business: Kids Kaos/Trunk or Treat: October 19th. The parking lot will open at 1300. Steve Graves will bring the grill for Calef's burgers. Dale Sylvia will monitor the parking area

Old Business:

The Program Coordinator Position was hired, Sarah Bailey accepted the position starting on September 17, 2019. Jesse has developed a strategic training plan for Sarah to help get her integrated into the department's programs.

Strategic Plan: the first draft of the strategic plan was received by the Recreation Commission. It was noted that formatting needed to be corrected. The charts were illegible, and some of the front matter needed to be updated. **MOTION to accept strategic plan document contingent upon changes being made – Lisa Allis, SECOND – Steve Graves, VOTE - Unanimous

Meeting with Recreation Department staff to establish Recreation Commission's role in their relationship to the Recreation Department. It was proposed that meetings be held the week of the September 23-27, not on Monday or Friday during the 9-12:00 timeframe. No decision was made at this time.

**1920 MOTION to go non-public – Lisa Allis, SECOND – Steve Graves, VOTE – Unanimous

**1950 MOTION to go public – Jim Noble, SECOND – Steve Graves, VOTE – Unanimous

**1951 MOTION to indefinitely seal non-public minutes – Lisa Allis, SECOND – Dale Sylvia, VOTE – Unanimous

**1952 MOTION to adjourn – Dennis Haug, SECOND – Lisa Allis, VOTE – Unanimous



Handwritten signatures and date: A cluster of four blue ink signatures is on the left. To the right is a black ink signature followed by the date "0/21/19".