

Barrington, NH Recreation Commission Meeting Minute
October 21, 2019

Present: Dennis Haug, Dale Sylvia, Steve Graves, Doug Langdon, Tara Baker, Lisa Allis, Jesse, Sarah, Garth Svenson

Absent: Jim Nobel

Call To Order: Lisa Allis CTO – 1805

Administrative Note: Adjust meeting schedule to allow Garth to speak first. Steve Graves motioned, Lisa Allis seconded, VOTE – unanimous.

The Svenson Family: Garth spoke about the Barrington town center and what potential opportunities the recreation department might benefit from. They are really looking to create a mixed use area for town center. Steve Graves will post 3-dates for the Recreation Department/Commission to tour the proposed town center grounds. Garth Svenson departed following his presentation.

September Meeting Minutes: Doug Langdon motioned to accept September minutes, Lisa Allis seconded, VOTE – unanimous.

Program Report: **MOTION to accept – Steve Graves, SECOND – Dale Sylvia, VOTE – Unanimous

Recreation Revolving Fund Report: Beginning September Budget: \$633,710.85
Ending September Budget: \$668,157.99

Doug recommended adding the previous years expenses to the budget report.

 **MOTION to accept Fund Report – Lisa Allis, SECOND – Steve Graves, VOTE – Unanimous

OLD BUSINESS

Administrative Note for schedule change: motion to move administrative position before strategic plan discussion prior. MOTION – Lisa Allis, Seconded – Steve Graves, VOTE – Unanimous

Administrative Position: To attract a better pool of candidates the proposal is to change grade of administrative position from Grade 12-1 (\$14.76 p/hr) part-time, to Grade 14-1 staying at 25 hours or; change grade to 14-1 (\$16.43 p/hr) and increase hours to 34. Jesse provided a spread sheet containing the impact to the revolving funds should the Recreation Commission decide to take on the pay difference. Doug posted argument to have the operating budget should pay for the position in its entirety. It sets a bad precedence that the revolving fund is the fail safe to cover budgetary shortfalls caused by increase to wage and hours. This creates a potential for future hardships as the revolving fund begins to decrease through execution of long-range strategic plan. Decision to discuss with the town administrator on the potential increase to town budgetary requirements. Lisa will schedule meeting with town administrator, and get on the docket for the next select meeting. Dale suggested the use of a temporary position until details of pay responsibility can be worked out with the town Selects. MOTION to authorize the Recreation Department to offer up to 25 hour p/wk for a temporary administrative position not to exceed the 2019 CY – Dale Sylvia, Seconded – Doug Langdon, VOTE – Unanimous

MOTION to have Jesse and Sarah to begin to attend meetings to assist in taking minutes – Lisa Allis, Seconded – Steve Graves, VOTE – Unanimous

Strategic Plan: Strategic plan discussion identified priority 1 as office space improvement to accommodate the staff size. Spread sheet provided several different actions that could be taken to improve space issues. Steve suggested the potential to increase office space by building a shed moving all equipment from the building to the shed. This would free up the current storage space for conversion to office space inside the Recreation Department. Key issues 1-2 will be further evaluated at a date TBD. Key issue #3 was evaluated from realistic perspective of achieving the improvement in amenities and facilities. Potential to align with the Svenson discussion with this initiative. Key issue #4 is critical to sustaining the initiative through financial stability. Dale wants to see a prioritization of projects and projected timelines for next meeting. See attachment for specifics to each key issue.

Note: Steve Graves departed at 1944

MOTION – Lisa Allis, Seconded – Steve Graves, VOTE – Unanimous

Note: Dennis Haug will not be seeking reappointment in March when his position expires.

****2007 MOTION to adjourn – Lisa Allis, SECOND – Dennis Haug, VOTE – Unanimous**



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