

## Barrington, NH Recreation Commission Minutes

January 11<sup>th</sup>, 2021

**Present:** Doug Langdon, Dale Sylvia, Steve Graves, Hildi Ahee, Jessica Tennis, and Sarah Bailey

**Guests:** Collin Phillips

**Select Board Liaison:** Not in attendance

**Absent:** Jim Noble and Alex McCormack-Kuhman

**Call To Order:** Dale Sylvia called the meeting to order at 6:07PM, Steve Seconded, vote unanimous.

**Old Business:**

**New Business:** Doug called meeting to order 6:05 Dale seconded, vote unanimous

Jessie explained the new use of a Directors Report to help make meetings more efficient.

Doug motioned to accept the December minutes, Dale seconded, vote unanimous.

Jessie explained the difference between the operating and revolving fund.

Revolving Fund Report

Beginning:

Ending:

Aftercare Staffing situation

Program Report

Collin Phillips Recreation Commission application up Steve and Jim up for reappointment, Doug up to become a full voting member Collin is looking for full time work so he may have to move but the commission agreed that at the alternate level it wouldn't be cause to deny the application. Jessie explained that the trails are not under the Department. Doug mentioned that collaboration with the trails and conservation committees are something the department will work on. Dale motioned to recommend Collin Phillips to the select board to become an alternate member of the recreation commission, Steve seconded Dale motioned to make Doug voting member Steve seconded. Dale motioned to reappoint Steve Hildi seconded.

Doug said there was 6 men at basketball on Sunday. He believes there will be more participation the coming weekends. Doug asked if masks could be provided for the program since they are required. He said people were deterred by the mask requirement, but he thinks it is better to be able to play than not. Due to the COVID numbers Alex will be supervising the program if there is no staff member available the program will be canceled. 2 weeks under 6 programs canceled

Jessie explained the plan for youth basketball. Masks will be required the whole time. No spectators will be allowed. Traffic will be one way through the gym. Andy Kasprzak and Celest Best are helping facilitate the program. Cleaning between practices per covid guidelines.

Curling will begin January 14. The ice has been cleared and confirmed safe by Casey O'Brian. 6:00 – 8:00. Kasey and Garth will supervise. Dale said he will be there most of the time

The skating party is being rebranded to Sweetheart Skate. The department will reach out to Mike Guyer for music and the Boy Scouts for a fire.

Jessie asked the Commission what they would like to do with the construction projects. Jessie explained the need for a fire separation between the gym and the food pantry to Collin. Jessie recommended the wall be addressed in March or April and complete before May. If that is not possible, she recommended September/October, but that would affect programming in the gym during the fall. Jessie talked to Ben Careno about the projects. Ben asked Jessie to ask the comm what they wanted to do. Steve said it would be better to not interrupt a revenue stream. Dale said the revenue at that time may be less than the impact of the costs of construction due to covid. Doug said he would advocate to wait on the separation until next March. The commission discussed the timeline of construction. Dale suggested reaching out to other bids. Jessie said that respecting the process that we went through to select Careno. Jessie will talk to Ben about numbers for the Addition and fire separation without connections to other projects. Doug still feels like it is not the right time to move forward with construction. The commission agreed to meet at the Redemption Road Lot at 8:00am before the work session on Friday.

Staffing: Still looking for a Site Supervisor at the Middle School. Applicants are asked to send application material to [jtennis@barrington.nh.gov](mailto:jtennis@barrington.nh.gov). Jessie and Sarah also let the department know that we have experienced difficulties finding program staff, especially during the 10-day quarantine period. It was recommended that the department contact SAU 74 about possible program coverage.

Maintenance: Diane from the custodial staff at BMS will be starting to train with Deb on January 13. She will take over responsibilities starting in February. Deb will be staying on for some projects. We will be contracting Diane through the school.

Bills Policy: The commission emails will be \$8 per email per month. Electronic signatures will be through Docusign. Starting this week, we will begin utilizing electronic signatures. Bills will follow the Select Board's manifest process for electronic signatures on bills. Receipts will be available upon request or question of the Commission members. Doug asked that receipts be included in the manifest sent for electronic signature.

The RecTrac invoice has been switched to a 6-month invoice. Jessie and Sarah met with RecTrac and the timeline is migrating to the updated version in the fall.

Jessie explained what the department has been doing with the office space. She also explained that in the guidelines an isolation space which we don't have. The department would like to add doors to the space to make it closed off so that it can be used. It would also be used as a break room for seasonal staff and conference space. Doug asked about the isolation area specifics. There are no specific requirements about square footage for the space. Jessie recommended the steel doors over the aluminum. Steve suggested asking Conner if we could utilize the second round of COVID relief for the project.

Dale motioned to spend up to \$4,080 on the doors. Steve Seconded, vote unanimous.

Bob Salisbury is adding a light to the conference room.

Jessie brought the commission into the office to see the desks and ask them to think about the possibility of purchasing desks before moving into the addition. Doug recommended looking into mini splits instead of the old air conditioner and asked Jessie to present office furniture proposal to February Commission meeting for review and consideration.

#### Before/ After Care

Jessie and Sarah recommended that pricing remain the same as it currently is for next year. In the last year there have been two more childcare facilities that have opened up before and after school care programs. BVS and Kids Culture. Due to the increase in afterschool care availability the department doesn't anticipate as high a demand for our programs, so there is less stress going into registration. Instead of doing the lottery due to the extensive amount of time, the department has decided to do an online sign up through google form. Once the lists are complete registrations will be opened to those who got a space. Steve suggested a contingency plan if the google form doesn't work.

Summer Camp planning is underway, but there will need to be a sizable increase in price because field trips won't be possible, and events will have to be brought in. There may need to be a waitlist this year depending on guidelines. Hildi recommended looking at each grade level to set numbers.

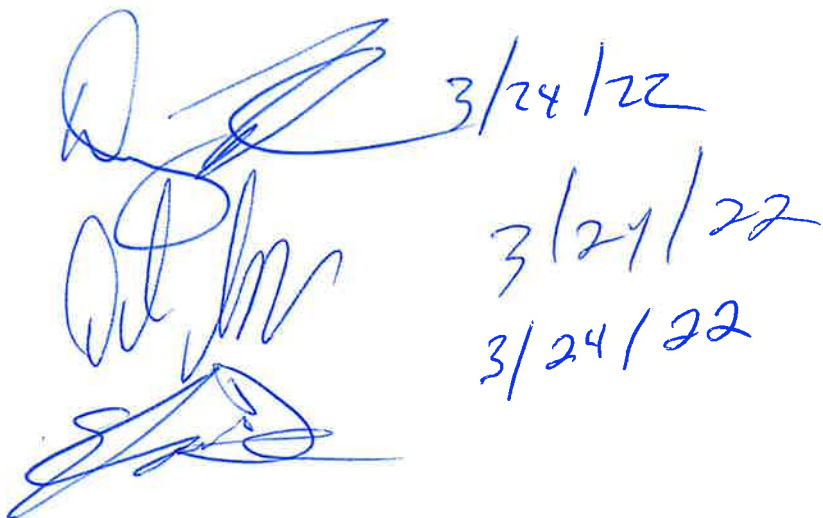
Dale motioned to go into nonpublic for reputation.

Jessie updated the commission on the payment situation with the Howards.

Steve exit Doug

Dale motioned to seal minutes Hildi

Dale motioned to adjourn Steve seconded



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