



APPROVED

Barrington, NH Recreation Commission Minutes
February 17, 2020

Present: Jim Noble, Dale Sylvia, Doug Langdon, Jessica Tennis, Sarah Bailey

Guests:

Absent: Lisa Allis, Steve Graves

Call To Order: 6:00 Doug called the meeting to order

Old Business:

January 13 & 27, 2020 minutes. Dale motioned to approve the minutes, Doug seconded, vote unanimous.

New Business:

Program report:

612 participants in January. The increase in participants was due inhouse recreational basketball beginning in January.

Jim requested a column that includes the previous year's participation numbers. Jessie said she would look into it and try to have it for the next meeting.

Revolving fund report

Beginning Balance: \$589,199.88

Ending Balance: \$651,559.29

The Department has not received the quarter 4 bill yet, and there were a few days in December that payments did not transfer from ETS to RecTrac. Stacy Libby, Jessica Tennis and Sarah Bailey have been working to rectify December. Dale asked what the last bill was for, Jessie said she would look into it. Jim recalled Tara saying that the bill was going to be high because two quarterly bills were going to come in around the same time.

Before and Afterschool

The lottery wasn't fully set up when department transitions occurred. Jessie and Sarah have found a solution and will be working with RecTrac tomorrow morning to solve the remaining issues. The department doesn't anticipate a waitlist for any of the programs other than AM care. There are about 20 too many participants for morning care.

Office Addition

Dale explained that the department met with the fire engineer. The bottom line is that the department and commission can move forward with the plans without a sprinkler system and only need a two hour fire wall. The commission will talk to Conner to get on the next Select Board agenda to get approval for the space and approval to put out and RFP.

Office Consultant Update

Stacy Libby has been a great and helped the Department get through most of the remaining issues. She will be coming in a few more hours to train Jessie and Sarah further. She has been very beneficial for the



department. There were more accounts to be worked on than originally anticipated. and thus far the Department has had Stacy in for about 15 hours.

Mobile Offices

Jessie and Sarah have discussed the viability of mobile offices for use at summer camp. They believe that the mobile offices are not a beneficial way to spend department money at this time. There are more important things that money could be spent on. Jessie asked the commission if they were comfortable moving forward with summer camp as usual, keeping the office open to camp staff. Dale agreed but expressed concern with the addition, having kids walking near a construction site. Jessie said that if camp utilizes the back path it should be okay. Doug and Jim both agreed.

General Registration Form

Jessie proposed an update registration form. The biggest change was space for a second parent. The Department has heard from many patrons about the registration form not being satisfactory. The commission supported the use of the new form.

Department Goals:

1. Office Space (addition)
2. Tinting or closing the window at the top of the gym
 - a. Doug suggested including it in the RFP. Dale said we may be able to do that sooner than the expansion, so that the heat can be kept out for summer camp. The idea is to close off the window portion with the same material as the wall. Doug suggested painting, but Jessie has researched painting the glass found that paint hasn't held up. Dale thinks that the two should be kept separate.
3. Recreation signage for the building entrance
4. Re-surface gym floor
5. Repainting gym walls
6. Creating a permanent storage shed
7. Updating RecTrac to the latest version
8. Leveling the summer camp field
9. Building permanent pavilion(s) for summer camp and community use
10. Shade structures and benches at the playground

The commission asked for some rough prices attached to the goals for the next meeting.

College Scholarships

Jessie presented the scholarship application. Currently the Department offers two \$500 scholarship. Jim suggested that the Department and Commission offer one \$1000 scholarship and one \$500 scholarship. He explained the origin of the current scholarships. We have gotten many of applicants over the past few years. Dale asked if the proposed increase is equivalent to other towns, Jim said it was still much lower. Dale agreed with the increase. Doug asked if we have a fund for scholarship. Jessie said that we have a line item but no specific amount set. Doug suggested setting up a capital reserve account for the scholarship money and said the commission would discuss the possibility with Conner.

Jim motioned to increase the scholarship spending to \$1500, for two scholarships, one for \$1000 and one for \$500. Dale seconded. Vote unanimous.

Doug motioned to adjourn the meeting at 6:50, Dale seconded.