



APPROVED

Barrington, NH Recreation Commission Minutes

August 3rd, 2020

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8/10/20

Present: Doug Langdon, Jim Noble, Steve Graves, Dale Sylvia, Jessica Tennis, Alex McCormack-Kuhman, and Sarah Bailey

Guests:

Absent:

Liaison: Not in attendance

Call To Order: Steve motioned to start the meeting at 5:39PM, Dale seconded

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Old Business:

Steve motioned to accept the minutes from the commission meeting on 7-20-2020, Doug seconded, vote unanimous.

New Business:

MOU Review:

The commission reviewed the original MOU, redlined MOU, and Jim's draft proposal of the MOU.

Jim updated the commission on the conversations he had with Selectperson Hardekopf regarding the MOU. Jim drafted his document by referring to the 2018 MOU, rather than the red-lined MOU. Jim presented his proposed changes and reasoning behind them to Jessie, Sarah and the commission.

The commission was in full agreement to accept Jim's MOU proposal with minor grammatical changes. The MOU will be sent to the select board and town administrator for review.

Jessie and the commission agreed to push the revolving fund review to the September 21st Commission meeting.

2021 Budget Season:

Jessie gave the commission an overview of the newly proposed operating budget which took out all existing line items and replaced them with \$1 placeholders. It was also adjusted to reflect the earned time buyout of all full-time recreation staff.

Jessie informed the commission we have received the date of November 30th to present our proposed budget to the town.

Building Addition and CAP:

Jessie informed the commission that our corrective action plan and building proposal were both accepted by the select board. She stated that Careno construction will be presenting to the planning board on the evening of August 4th.

Jessie informed the commission that currently Careno's proposal is \$35,000 over budget and she will be discussing materials with Ben Careno in order to get the project within budget.

The commission agreed there must be a meeting before August 19th in order to sign the completed proposal prior to Careno breaking ground.

Doug proposed having Careno submit two more building plans, one with a 5% deduction in cost, and one with a 10% reduction in cost, to weigh our material options within the architectural structure in order to ensure the project does not go over budget.

Jessie will attempt to get these numbers to the commission members as soon as possible.

Dale motioned to add the topics of recreation commission applications and fall programming updates to the agenda. Doug seconded, vote unanimous.

The commission reviewed the application of the new commission member.

Jim Noble stepped out of the room at 6:49PM

Doug motioned to send the application to the select board for review. The motion passed by quorum.

Jim Noble reentered the meeting at 6:53PM, he was not present for the previous vote.

Jessie updated the commission on the current status of fall programming, with a focus on before and after school care. Jessie expressed what would be possible based upon the current school guidelines along with her concern with the lack of staffing.

Doug asked how the limited number of participants for before and after school care will affect revenue, and what the department expects for actual participation numbers.

Jessie believes that participation will be similar to previous years, but lack of staffing may impact these numbers. Jessie will prepare a best- and worst-case scenario overview for the commission.

Jessie informed the commission that we have yet to hear back regarding our facility requests that were submitted to the schools. She also informed the commission that the hired contractors for Outdoor Investigators, Bilingual Boogie, and Zumba have opted out of their programs for the Fall. Yoga and Pilates is the only program that has an instructor available.

Jessie also touched on programming ideas the department has been planning, including outdoor bingo and a roller blading night.

Jessie informed the commission we have been sending invoices to all households that have a current balance on their account. Individuals in these households will not be allowed into any programs until this balance has been paid.

Jessie asked the commission if they believed we should charge for adult drop-in programs going forward.

Jessie updated the commission on the current status of the administrative assistant position.

Doug made a motion to adjourn at 7:21 PM, Steve seconded, vote unanimous.