



APPROVED

Barrington, NH Recreation Commission Minutes  
April 20, 2020

**Present:** Dale Sylvia, Doug Langdon, Jim Noble, Steve Graves, Jessica Tennis, Sarah Bailey, Alex McCormack-Kuhman

**Guests:** Jim Saccoccia, Marini Construction: Peter Middleton and Matt Billings, Ricci Construction (via Phone) John Ricci and Donald Turgeon, Careno Construction: Ben Careno, Todd Harrington, Don Boisvert, Evan Mullen

**Absent:**

**Call To Order: Steve Graves 5:13**

**Old Business:**

**New Business:**

Alex McCormack-Kuhman started as the Program Coordinator on Wednesday, April 15, 2020.

**Revolving Fund Report:**

March Beginning Balance \$598,234.02

March Ending Balance \$642,046.62

Quarter 1 Bill \$102,294.72

Doug requested that the upcoming four, projected quarterly bills be included in the Revolving Fund Report each month.

**Program Report**

There was a total of 406 participants in March. This number is not reflective of the COVID-19 impact as most participants were in daily/ weekly programs that still ran for the first two weeks of the month, so their participation was recorded irrespective of the closure.

**Building Occupancy**

Chief Walker came to the Recreation Gym to discuss the fire code occupancy last week. The final occupancy load is still in question and Chief Walker is working with the State Fire Marshalls and Fire Engineer to accurately determine the final occupancy load.

Due to the unknowns surrounding occupancy and executive orders, the department has decided to suspend summer camp registrations until there is more clear information about how camp will run. Jessie reached out to the school board to discuss the possibility of holding summer camp at the school if the occupancy wouldn't allow for camp numbers in the gym while the department works to solve the problem.



## **Gym Walls**

Martini Construction came into the department to brainstorm how to construct a fire wall between the gym and the food pantry to increase the Occupancy load of the gym. Martini is working to develop quotes for different wall construction possibilities.

## **Office Addition RFQ Interviews**

Martini Construction was interviewed in regard to their response to the office addition RFQ. Market Square Architects will be partnering with Martini if awarded the project. They have worked together on many projects. They presented some initial plans and options.

Ricci Construction was interviewed in regard to their response for the office addition RFQ over the phone. John Tuttle and Jeff Neraci will be the architects partnering with Ricci if awarded the project.

Careno Construction was interviewed in regard to their response to the office addition RFQ. Evan Peters from Port One Architects will be partnering with Careno if awarded this project. The team has been working together for over 10 years.

The commission discussed different factors and their importance during the final selection process. The commission came to a consensus that the factors and importance would be as follows:

- 35% Price
- 30% Communication and interactions
- 25% Interview
- 10% Work history and references

The bidders were discussed and ranked in each category.

Each Commissioner expressed their thoughts on the bidders' qualifications and compatibility. The Commission, Department and Select Board Member Saccoccia discussed the pros and cons of each bidder.

The Commission decided to take the information and make the final decision at the next Commission meeting on Wednesday, April 22 at 5:00pm.

Dale motioned to adjourn at 8:55, Jim seconded.