

Recreation Commission Meeting Minutes

August 29th, 2022

Barrington Town Gym at 5:0pm

Present: Scott Ramsey, David Johnson, Dale Sylvia, Doug Langdon, Jessica Tennis, Sarah Bailey

Guests:

Selectboard Liaison: Not in attendance

Call to Order: Dale called the meeting to order at 5:30pm

Old Business:

Approval of past minutes: Doug motioned to approve the July 18 meeting minutes. Scott seconded, vote unanimous.

New Business:

Chad Leigh has started as the new Program Coordinator.

Program Report:

There were 323 participants in the month of July.

The Commission discussed the structure and size of summer camp. The Department explained that camp size has decreased since pre pandemic size to emphasize the quality of programming. Staffing is also a large factor to what is manageable for camp size. All Barrington residents that enrolled by the original deadline were able to be in camp. There was a small waitlist that the department plans to include in next year's totals.

Revolving Fund Report

Beginning Balance: \$686,092.45

Ending Balance: \$479,838.83

Jessie presented the Revolving Fund projections to the Commission.

Jessie explained that the Town Selectboard has voted to approve retention bonuses for all Town Employees. Connor had asked Jessie about paying Revolving Fund employees out of the Revolving Fund. It was decided that Site Supervisors would be the only eligible revolving fund employees. The Commission discussed the possibility of bonuses. Doug motioned to pay the One Time Retention Bonus at the Discretion of the Director. David Seconded, vote unanimous.

Jessie presented the Commission with the Department's proposed Operating Budget expenses. Dale motioned to approve the budget as proposed. Dave seconded, vote unanimous.

Jessie opened discussion regarding a possible capital reserve via a warrant article for a \$10,000 for playground maintenance. The Commission discussed Capital Reserve funds and how they work. Doug recommended the Department ask for it out of the surplus funds. Dale recommended looking into an impact fee. The Commission discussed both options. The consensus from the Commission was to gather more information from the Town Administrator regarding pros and cons to both for future discussion at the September meeting.

Jessie proposed a restructure of the Administrative Assistant position. The restructure has been discussed in many times and the need for more hours from the AA has been on the table for many years. The current position is 25 hours per week with no health benefits out of the Operating Budget. Through the growth of the department, the former Weekend and Evening Supervisor is no longer needed in the capacity it is budgeted for including health insurance. Jessie proposed that after the restructure of both positions the Revolving Fund take on the health benefits and extra 9 hours for the AA. Jessie also presented the addition of a video surveillance system in the gymnasium to further reduce the need of a Weekend Evening Supervisor. Dale motioned to approve the increase as proposed. Doug seconded, vote unanimous.

The DHHS Grant funding went through. Jessie will be finalizing Van bids. She will also be advertising the waterslide for sale by closed bid.

Jessie has been working on the bathroom floor. It will be over \$10,000 so it will need to go out for bid.

The rug in front of the water fountain self-adhered to the gymnasium floor, due to high temps. Jessie made both Jim and Connor aware of the situation and possible solutions. Jessie recommended that efforts be shifted to re-constructing the 4th interior/exterior wall as these should be fixed prior to upgrading any indoor features such as the boilers. Energy audit was discussed with Jim, Facilities Maintenance Director prior to the cold weather arriving.

Jessie discussed pavilion with Will. Rotary is applying for and securing grants. They will update us in February with how much will be left to fund raise and determine final timeline and project overview.

The master plan for the park came back. The plan would cost \$60,000 to outline phase 1. Scott recommended including all phases up front. Doug agreed that getting all would be beneficial. Dale suggested talking to the building inspector and highway director. The consensus was to trust the Department with what direction is best and to gather pricing on future stages.

The Commission discussed the development of Redemption Road. The consensus was its development is not on the table for now. No longer wait on Recreation as we have shifted focuses to our home base, Ramsdell Lane.

Doug motioned to adjourn at 7:33. Dave seconded, vote unanimous.