



BARRINGTON PLANNING BOARD MEETING

NEW LOCATION: EARLY CHILDHOOD LEARNING CENTER

77 RAMSDELL LANE

Barrington, NH 03825

(Approved May 3, 2016)

Tuesday April 19, 2016

6:30 p.m.

MEETING MINUTES

NOTE: THESE ARE SUMMARY ACTION MINUTES ONLY. A COMPLETE COPY OF THE MEETING AUDIO IS AVAILABLE AT THE LAND USE DEPARTMENT.

Members Present

Fred Nichols, Chair

James Jennison, Vice Chair

Richard Spinale

Daniel Ayer-ex-officio

Member Absent

Joshua Bouchard

Alternate Member Present

Andrew Knapp-ex-officio

Town Planner: Marcia Gasses

MINUTES REVIEW AND APPROVAL

1. Approval of the April 5, 2016 Meeting Minutes.

Without objection the minutes were approved.

COMMUNICATIONS RECEIVED

OEP Conference-Members were encouraged to sign up and the Town would pay for the training.

REPORTS FROM OTHER COMMITTEES

Master Plan- Strafford Regional Planning Commission is working on a contract for development of the Economic and Vision Chapters of the Master Plan. Work is scheduled to begin on both chapters this summer.

Sign Regulations – D. Ayer and R. Spinale had been working with M. Gasses on the sign regulations and were progressing toward developing a rough draft.

UNFINISHED BUSINESS

OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

2. Review of a request for a building permit on Golf Course Way a private road, for John Maiorino Map 110, Lot 4.

The Board saw no issue and instructed M. Gasses to send the standard memo to the Select Board.

3. Review revised DRAFT of Rules of Procedures

F. Nichols read section II #5 with the revision suggested by M. Gasses, “*Alternated members shall be seated together separate from regular members unless they are sitting in place of another member*”. M. Gasses also suggested that the last sentence be revised to read, “At all times, the chair shall fully inform the public of the status of any alternate present and identify the members who shall be voting on the application *prior to hearing the application*.”

R. Spinale expressed that the revision would add to clarity for the audience. In one incident he had during a past application the audience had not understood that he could not sit for an ex-officio member. The audience needed to know who was sitting on an application from the start.

M. Gasses expressed the second revision was under section IV paragraph one; Thursday should be changed to Tuesday.

F. Nichols expressed the time should also be changed from 7:00 pm to 6:30 pm.

M. Gasses expressed the third revision was at section V paragraph 1. Her suggestion was to add the following sentence, “*The applicant shall file the application with the Board’s designee at least 15 days prior to the meeting at which the application will be accepted.*”

After discussion the Board chose to revise the proposed sentence to read, “*The applicant shall file the application with the Land Use Office or as designated 15 days prior to the meeting at which the application will be accepted.*”

M. Gasses expressed that at V. 2 she proposed the following revision for clarification, “Notice shall be given as required in RSA 676:4, 1(d), at least 10 days before *an application is submitted to the Board. For any public hearing on the application, the same notice as required for notice of submission of the application shall be given. If notice of public hearing has been included in the notice of submission or any prior notice, additional notice of that hearing is not required nor shall additional notice be required of an adjourned session of a hearing with proper notice if the date, time, and place of the adjourned session was made known at the prior hearing.*”

M. Gasses proposed the following revision at section 5. 3 for clarification, “Submitted applications shall be scheduled for consideration of completeness at the next regular meeting or within 30 days of ~~submittal~~ *following the delivery of the application, for which notice can be given.*”

M. Gasses expressed the final revision proposed was at section XII, “The Board’s Rules of Procedure may be amended by a majority vote of its members. *Rules of Procedure shall be adopted at a regular meeting of the board and shall be placed on file with the Town Clerk for public inspection. (RSA 676:1) The Board shall hold a public hearing prior to adoption of new rules or amendment of existing rules. The Notice for the time and place of the hearing shall be as provided in RSA 91-A. The amended procedures shall be filed with the clerk.*”

A motion was made by J. Jennison and seconded by R. Spinale to adopt the amended rules of procedure. The motion carried unanimously

4. Discussion of School Impact Fees.

After a short discussion the consensus of the Board was to not hear or comment on the impact fee resulting in no changes would be made to the fee.

The Board expressed that the amount of effort to change the fee was not justified given the small amount of change that could be made.

F. Nichols stated, “Hearing no objection the impact fee discussion was removed from the agenda”.

5. Copy of Riggins Rules.

F. Nichols expressed that he believed #21, #22, #23 were most important and that the Board’s job was to conduct a public hearing working together as a team.

The Board after a brief discussion decided to let the Board have more time to review the document and have a discussion on May 3rd.

M. Gasses was asked to place on Agenda for May 3, 2016

6. New Cases before the board for May 3, 2016.

- a) Two lot subdivision on Hall and Sherborne Road
- b) Site Review for sentinel Canine academy 12 Commerce Way

SETTING OF DATE, TIME AND PLACE OF NEXT MEETING AND ADJOURNMENT

May 3, 2016 6:30 p.m. at the Early Childhood Learning Center, 77 Ramsdell Lane.

Respectfully submitted,

Marcia J. Gasses
Town Planner & Land Use Administrator