



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, March 28, 2022

The Select Board meeting for Monday, March 28, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Saccoccia, Selectperson Cappiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

### **CALL TO ORDER AND ROLL CALL ATTENDANCE**

**6:32pm.** Chairperson Mannschreck called the meeting to order and requested a Roll Call Attendance. Cappiello – Present, Gibson – Present, Saccoccia – Present, Bailey – Present, Mannschreck – Present.

### **PLEDGE OF ALLEGIANCE**

**6:33pm.** Chairperson Mannschreck led the Pledge of Allegiance.

### **AGENDA REVIEW AND APPROVAL**

**6:33pm.** TA MacIver requested the addition of two grants for the Fire Department to be added to the agenda for consideration.

Motion to add the grants to the agenda by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Motion to approve the March 28, 2022 agenda as amended by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Cappiello - Aye, Gibson - Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

### **PUBLIC COMMENT**

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:34pm.** *Public Comment opened.*

**Robert Russell – 99 Tolend Road, owner of 2A Tactical** – Thanked Selectpersons Cappiello and Gibson for their time at the polls, and Vice-Chair Bailey for his vote as a member of the ZBA. He asked who was the first Town official who proposed the business be sued? What was the cost to the town of the lawsuit? How many businesses, individuals, or entities were sued in

last 10 years by Town? Why could the Town not have waited to continue suit until ZBA was decided. He requested to formally to be on the Agenda on April 11, 2022.

**Dennis Pereira - 54 Dominic Drive** – Shared his hope that the Town will share records via record requests for the public to view documents, find out reasons for the lawsuit, who initiated the suit, and why.

**6:44pm.** *There were no additional public comments. Public Comment closed.*

## **PUBLIC HEARINGS AND INVITED GUESTS**

### **State Senator – David Watters**

**6:45pm.** Senator Watters is State Senator for Barrington, Dover, Rollinsford, and Somersworth. Senator Waters provided a copy of bills of interest to the Town, shared his thoughts and concerns on specific House and Senate bills, and provided updates on where some stand in House or Senate approval. He also expanded on potential impacts on the Town.

***Vice-Chair Bailey*** shared his concern regarding the bill that would allow election workers to be fined, stating it is difficult to find workers as it is, this would make it more difficult.

***Selectperson Saccoccia*** asked if Senator Waters feels property-based taxes are sustainable, or if a broad-based tax would change things. The Senator shared downshifting to municipalities is causing difficulties, including with school funding, and he believes the state is not paying its share and is increasing its burden on taxpayers.

***Selectperson Saccoccia*** further expanded asking about electric rates, if the state has any power to assist with the increase of rates. Senator Watters shared his concerns on cost increases across the board, his efforts to increase electrical infrastructure in the state, including the [NH Saves](#) program, an offshore wind development program in the Gulf of Maine, transitioning municipal vehicles to electric, etc.

***Selectperson Cappiello*** asked if with the electric vehicles funding, would the Town be able to obtain funding for a charging station? The rules will be developed shortly, and there will be assistance for communities to develop plans. The Town is working with Strafford Regional Planning Commission to identify potential locations for the Town to place a charging station.

***Vice-Chair Bailey*** shared his concerns regarding rental rates and assistance costs. Senator Watters shared information on current and potential future housing assistance bills, the need to continue and develop additional programs.

***Vice-Chair Bailey*** asked for additional information regarding SB258, a bill establishing protections for African American graves. Senator Watters shared his belief of how important protection of these graves is, and his intention to investigate Vice-Chair Bailey's questions.

Senator Watters shared they are hoping to expedite Broadband funding, and the Meals & Rooms tax is not able to be calculated as the details haven't been established.

### **Mitchell Municipal Group Attorneys – Discussion**

**7:14pm.** Walter Mitchell, Laura Spector-Morgan, and Joe Driscoll were present to introduce themselves to the Town. They represent approximately 60 municipalities across the state, taking no private clients, and have represented the Town for around 20 years.

**School Board Liaison Report - David Gibson**

**7:17pm.** School Board Chair David Gibson met with the Board and provided updates. At the recent election, the incumbent School Board members were re-elected. The current middle school principal will be working as superintendent in Raymond School District starting in July, and the current superintendent accepted a position with the Hudson school district, also starting in July. The kindergarten class is trending close to 115 students, there has been some consistent growth, so they'll be keeping an eye on class sizes for the future. Some growth is available at the ECLC, elementary and middle schools.

**Acceptance of Community Project Funds for New Town Hall - \$1,500,000**

**7:22pm.** The Town was recently granted \$1.5 million in direct federal funding for the new Town Hall and Primary Emergency Operations Center through [Community Project Funding](#) with the support of Congressman Chris Pappas. As unanticipated funds, the Select Board is required to accept the funds at a properly noticed public hearing per [RSA 31:95-b](#).

**7:24pm.** *Public comment opened.*

Selectperson Bailey asked for charging stations to be considered as a use of the funds. TA MacIver will look into funding options.

**7:25pm.** *There were no public comments. Public comment closed.*

Motion to accept and expend the Community Project Funds for the new Town Hall and Primary Emergency Operations Center in the amount of \$1,500,000 by Selectperson Saccoccia, seconded by Selectperson Cappiello. Roll Call Vote: Cappiello - Aye, Gibson - Aye, Saccoccia - Aye, Bailey - Aye, Mannschreck - Aye. ***The motion passed.***

**CONSENT AGENDA**

**7:25pm.** Motion to add Appointments: A(i), B(i), C(i & ii) by Selectperson Gibson, seconded by Selectperson Saccoccia. Cappiello - Aye, Gibson - Aye, Saccoccia - Aye, Bailey - Aye, Mannschreck - Aye. ***The motion passed.***

Motion to approve the Monday, March 28, 2022 Consent Agenda (A-F) as amended by Selectperson Gibson, seconded by Selectperson Saccoccia. Cappiello - Aye, Gibson - Aye, Saccoccia - Aye, Bailey - Aye, Mannschreck - Aye. ***The motion passed.***

A. **Meeting Minutes March 14, 2022**

*Motion to approve the March 14, 2022 minutes [as amended].*

B. Previously Submitted/Signed Requests for Signature

- i. Meeting Minutes for the February 28, 2022 Meeting
- ii. Accounts Payable Manifest 2022-212
- iii. Accounts Payable Manifest 2022-213
- iv. Payroll Manifest 2022-111
- v. Payroll Manifest 2022-111B
- vi. Payroll Manifest 2022-112
- vii. 10 Oaths of office for appointments approved at the March 14, 2022 meeting
- viii. Land Use Change Tax for Map 126 Lot 61 Sublot 1
- ix. Yield Warrant for Map 20 Lot 27
- x. Private Road Agreement for Map 126 Lot 21 Sublot 1
- xi. 2023 CAI GIS Tax Map Maintenance Contract
- xii. SRPC MPO Technical Advisory Committee Appointment - Vanessa Price

*Motion to authorize and sign the above-referenced documents (i-xii) – **Passed on the consent agenda.***

C. New Requests for Signature

- i. Elderly Exemption Denial for Map 233 Lot 54
- ii. Abatement Denial for Map 214 Lot 6
- iii. Gravel Tax for Map 251 Lot 6
- iv. Gravel Intent for Map 22 Lot 27 Sublots 5 & 6

*Motion to authorize and sign the above-referenced documents (i-iv) – **Passed on the consent agenda.***

D. Authorize Budgetary Wage Increases (Step and COLA)

*Motion to authorize a step allowance for eligible employees and a 2.5% cost of living adjustment to increase all base wages on salaries and pay plans (including union) effective April 4, 2022 – **Passed on the consent agenda.***

E. Authorize Application for Tricentennial Banners and American Flags on Utility Poles

*Motion to authorize the application for utility pole attachments for tricentennial banners and American flags – **Passed on the consent agenda.***

*Motion to authorize the installment of tricentennial banners on Town property – **Passed on the consent agenda.***

F. Appointments

- i. Donna Massucci – Planning Board Alternate

*Motion to appoint Donna Massucci as an alternate member of the Planning Board with a term expiring in March of 2023 - **Passed on the consent agenda.***

- ii. George Bailey – Zoning Board of Adjustment

*Motion to appoint George Bailey as a full member of the Zoning Board of Adjustment with a term expiring in March of 2025 - **Passed on the consent agenda.***

- iii. Dale Sylvia – Recreation Commission

*Motion to appoint Dale Sylvia with a term expiring in March of 2025 - **Passed on the consent agenda.***

- iv. David Johnson – Recreation Commission

*Motion to appoint David Johnson as an alternate member of the Recreation Commission with a term expiring in March of 2025 - **Passed on the consent agenda.***

## APPOINTMENTS

### Planning Board

**7:27pm.** Due to a technical issue, the Town did not receive e-mails that were sent to [appointments@barrington.nh.gov](mailto:appointments@barrington.nh.gov), and Steve Diamond's application was not seen by staff until March 22, 2022 when the issue was discovered. Mr. Diamond requested to be reappointed as a full member, however, there are no open positions at this time.

Motion to table Steve Diamond's application for appointment to the Planning Board for future consideration when a full member seat becomes available by Vice-Chair Bailey, seconded by Chairperson Mannschreck. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. **The motion passed.**

**Zoning Board of Adjustment**

**7:30pm.** Gary Imbrie has applied to a position as an alternate member of the Zoning Board with a term ending in 2023. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

**Library Trustees**

**7:31pm.** Susan Gaudiello has applied to a position as a FULL member of the Library Trustees. As a resignation created a vacancy, the Select Board may appoint a member for the remainder of the term, ending in 2023. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

Sam Ronda has applied to a position as an alternate member of the Library Trustees with a term ending in 2023. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

Melanie Haley has applied to a position as an alternate member of the Library Trustees with a term ending in 2023. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

**Conservation Commission**

**7:32pm.** Ken Grossman is the current Chair of the Conservation Commission and has applied for reappointment as a full member with a term expiring in 2025. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

Scott Heron is a new resident of Barrington and has applied for appointment as an alternate member of the Conservation Commission with a term expiring in 2023. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

Jenny Stuart is currently an alternate member of the Conservation Commission and is asking to be appointed as a full member with a term expiring in 2025. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

**Lamprey River Local Advisory Committee**

**7:33pm.** John Wallace currently serves on the Lamprey River Local Advisory Committee and has asked for a nomination for reappointment. No objections were raised. This appointment will be presented for vote at the April 11, 2022 meeting.

**STAFF REPORTS**

**7:34pm.** TA MacIver had nothing to add that was not included on the agenda.

MOA Caudle requested the Board electronically sign the oaths for the appointments approved on the Consent Agenda.

**OLD BUSINESS****Committee Assignments**

**7:34pm.** Select Board members serve as liaisons or ex-officio members to boards and committees. Each year the Select Board Chair is tasked with appointing members. The assignments are as follows:

1. Planning Board Ex-Officio

- a. Joyce Cappiello
  - b. Robert Gibson, Alternate
- 2. Library Trustees Liaison
  - a. George Bailey
- 3. Conservation Commission Liaison
  - a. Robert Gibson
- 4. Recreation Commission Liaison
  - a. Jim Saccoccia
- 5. School Board Liaison
  - a. Dannen Mannschreck
- 6. Advisory Budget Committee Liaison
  - a. Dannen Mannschreck
- 7. Zoning Board of Adjustment
  - a. George Bailey
- 8. Town Lands Committee
  - a. Rob Gibson
- 9. Transfer Station and Recycling Center Review Committee
  - a. Dannen Mannschreck
- 10. Technology Committee Liaison
  - a. Joyce Cappiello
- 11. Trails Committee Liaison
  - a. Robert Gibson

## NEW BUSINESS

### Tricentennial License Plates on Town Vehicles

**7:38pm.** Department Heads would like to install the commemorative license plates on Town Vehicles for the remainder of 2022, including Police, Fire, Highway, and Building Departments. Police Chief George Joy stated other municipalities in the state have similarly used commemorative plates on vehicles recently, and their use on the front plate has not been an issue.

***Vice-Chair Bailey*** expressed his wish to have all employees eligible to receive a plate in 2023 by random drawing.

Motion to authorize the placement of tricentennial commemorative license plates on the front of Town vehicles and authorize \$600 from the Tricentennial Expendable Trust Fund to purchase the license plates pending legal authorization by Selectperson Saccoccia seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

### MMANH Fellowship Application

**7:40pm.** The Municipal Managers Association of New Hampshire sponsors subsidized fellowships for current university students to gain experience in municipal government. Barrington has an opportunity to apply for a fellow at a cost of \$8,000 to be split 50-50 with MMANH and Barrington (\$4,000 cost to Barrington) with the fellow working on one large project while being exposed to general government activities.

The Select Board and TA MacIver discussed the concerns and benefits of having a fellow complete this work.



Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Cappiello and Selectperson Gibson voiced their support for moving forward with this fellowship. Selectperson Saccoccia stated he did not agree. Further information and approval will be included in a future meeting.

### **AARPA Funds/GOFFER and Firehouse Subs Grant**

**7:58pm.** The Fire Department has requested the Select Board's approval to apply for two grants. The first would be from GOFFER Funds to purchase an auto load stretcher for Ambulance 1 as well as 14 portable AED's for installation in each Ambulance and police cruiser. Currently the majority of the AEDs are end-of-life, and not all police cruisers have an AED. This would allow them to be interchangeable throughout the Town's units. The cost would be \$50,000, where the Town would be required to contribute 10% funds, or \$5,000.

The second grant would fund the purchase of an automatic CPR device at a cost of approximately \$18,000, with no matching funds requirement.

Motion to allow Fire Chief Walker and TA MacIver to apply for both the GOFFER Funds and the Firehouse Subs grant by Vice-Chair Bailey, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

*If either or both of these grants are approved, their acceptance will be voted on at a later Select Board meeting.*

### **SELECT PERSON REPORTS AND CONCERNS**

**8:05pm.**

**Selectperson Cappiello** – *Did not have anything to report.*

**Selectperson Gibson** – Attended the Town Lands Committee meeting, where the focus was the Homestead subdivision. They plan to submit a revised plan on how to proceed.

**Selectperson Saccoccia** – Construction is ongoing at the Recreation Department to repair the septic issue as well as the fire wall. Per Recreation Director Jessica Tennis, they anticipate the construction to be completed the week of April 4<sup>th</sup>, and currently have a survey regarding adult programming.

**Vice-Chair Bailey** – Recently attended the Library meeting as well as the Zoning Board meeting. The Easter Egg Hunt is going to be held on April 9<sup>th</sup>. Tracy Hardekopf was sworn in as a member of the ZBA. Two applications came before the board, with one passed and the other continued.

**Chairperson Mannschreck** – The School Board meets next Tuesday, School Board Chair Dave Gibson gave an update earlier this meeting, Transfer Station Committee will meet soon, and the ABC is not expected to meet until later this year.

### **PUBLIC COMMENT**

**8:11pm.** *Public Comment opened.*

**Melissa Huette – Library Director** – [April 9<sup>th</sup>'s Egg Hunt](#) will be split into 3 different age groups. 3 and under will be at 9:45am, 4-1<sup>st</sup> grade will be 11am, and 2<sup>nd</sup>-4<sup>th</sup> grade will be at 1:15pm. There is also an "[Eggscape Room](#)" to be held Friday, April 8<sup>th</sup> for 5<sup>th</sup>-high school aged children. This is for Barrington residents only.

**8:13pm.** *There were no additional public comments. Public comment closed.*

**NONPUBLIC SESSION**

**8:13pm.** Motion to enter non-public session pursuant to RSA 91-A:3, II for the purpose of personnel and reputation by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Roll Call Vote: Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***


**9:27pm.** Motion to exit non-public session by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***


**RETURN TO PUBLIC SESSION AND ADJOURNMENT**


**9:28pm.** Motion to seal the nonpublic portion of the minutes indefinitely to avoid adversely affecting the reputation of those discussed by Chairperson Mannschreck, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***


Motion to adjourn the March 28, 2022 Select Board meeting by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***


*Links to all reviewed documents can be found in the [March 28, 2022 Town Administrator's Report](#).*

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Chairperson D. Mannschreck

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Vice-Chair G. Bailey

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Selectperson J. Saccoccia

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Selectperson J. Cappiello

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Selectperson R. Gibson

4/11/2022  
Date Minutes Were Approved