



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, March 14, 2022

The Select Board meeting for Monday, March 14, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Selectperson Bailey, Selectperson Mannschreck, Selectperson Saccoccia, Selectperson Cappiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

### **WELCOME AND OATHS**

**6:30pm.** The meeting was called to order by Selectperson Saccoccia, who welcomed Joyce Cappiello and Robert Gibson, the two new Select Board members. Selectperson Bailey completed their oaths.

### **ROLL CALL ATTENDANCE**

**6:32pm.** Cappiello – Present, Gibson – Present, Mannschreck – Present, Bailey – Present, Saccoccia – Present.

### **PLEDGE OF ALLEGIANCE**

**6:33pm.** Selectperson Saccoccia led the Pledge of Allegiance.

### **SELECT BOARD REORGANIZATION**

**6:34pm.** According to Section 1 (d) of the Select Board Rules of Procedures, the Select Board is required to choose a Chair and Vice-Chair at the first meeting of the Select Board following Town elections.

Selectperson Bailey nominated himself for Chairperson, Selectperson Mannschreck nominated himself for Vice-Chair or Chairperson, Selectperson Saccoccia nominated himself for Chairperson. Votes for Chair: Cappiello - Mannschreck, Gibson - Mannschreck, Mannschreck – Mannschreck, Bailey – Bailey, Saccoccia – Saccoccia. ***Selectperson Mannschreck was elected as Chairperson.***

Selectperson Bailey nominated himself for Vice-Chair, Selectperson Saccoccia nominated himself for Vice-Chair. Votes for Vice-Chair: Cappiello - Bailey, Gibson - Bailey, Mannschreck – Bailey, Bailey – Bailey, Saccoccia – Saccoccia. ***Selectperson Bailey was elected as Vice-Chair.***

### **AGENDA REVIEW AND APPROVAL**

**6:38pm.** Motion to approve the agenda by Vice-Chair Bailey. Additional discussion followed.

Motion to remove the meeting minutes for February 28, 2022 from the Consent Agenda and to add the appointments as proposed (C-F) by Selectperson Gibson, seconded by Vice-Chair Bailey.

Roll Call Vote: Cappiello - Aye, Gibson - Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye,. ***The motion passed.***

Motion to approve the agenda, with the addition of an appropriation request from the Tricentennial Committee for \$3,500 to the Consent Agenda by Vice-Chair Bailey, seconded by Selectperson Gibson. Roll Call Vote: Cappiello - Aye, Gibson - Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

### **PUBLIC COMMENT**

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:42pm.** *Public Comment opened.*

Jessica Tennis – Recreation Director – Shared the before/after care signup opens this Saturday at 10am.

Rick Walker – Fire Chief, Tricentennial Committee- Welcomed Selectpersons Cappiello and Gibson. Also shared the banners will likely be less than \$3,000, and will be placed on Route 9 along with the flags, possibly Route 125 as well.

**6:45pm.** *There were no additional public comments. Public Comment closed.*

### **PUBLIC HEARINGS**

#### **State Representative – Cassandra Levesque**

**6:45pm.** Cassandra Levesque, State Representative for Barrington, responded to questions presented by the Select Board, expanding on challenges some proposals might see as well as whether she would support certain bills. She would be willing to provide updates on legislative actions, but there are so many up for discussion (1,000+) she's not able to track every bill that might impact Barrington at every stage. If certain bills are of interest or she hears of one that is, she would be willing to provide updates.

Representative Levesque also added information on certain bills she feels are relevant to Barrington, including a bill allowing parents to sue teachers for teaching what they deem offensive topics, and another that would allow Select Board members to be sued in Superior Court.

#### **Issuance of a Building Permit on Jillette Road – Map 126 Lot 12 Sublot 1 - Coronis**

**7:02pm** Town Administrator MacIver reviewed the new Class VI/Private Road building policy. This application was begun prior to the approval of the policy. The homeowners have proposed investing \$8,000 into tree removal on Jillette Road, which is 10% of their proposed construction costs.

**7:05pm.** Public Comment opened.

Maryjane Coronis – owner- shared she was available to answer questions.

**7:07pm.** There were no additional comments. ***Public comment closed.***

Motion to authorize issuance of a building permit for Map 126, Lot 12, Sublot 1 by Selectperson Saccoccia, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Nay, Mannschreck – Aye. ***The motion passed.***

**7:08pm.** The public hearing closed.

**CONSENT AGENDA**

**7:08pm.** Motion to approve the Monday, March 14, 2022 Consent Agenda (B-H) as modified by Selectperson Saccoccia seconded by Selectperson Gibson. Roll Call Vote: Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

## B. Previously Submitted/Signed Requests for Signature

- i. Meeting Minutes February 14, 2022
- ii. Oath of Office – Peter Royce, Treasurer
- iii. Oath of Office – Linda Markiewicz, Tax Collector
- iv. Intent to Excavate – Map 223 Lot 26
- v. Intent to Excavate – Map 233 Lot 77
- vi. Administrative Abatement Approval – Map 105 Lot 3
- vii. Accounts Payable Manifest 2022-210
- viii. Payroll Manifest 2022-109
- ix. Payroll Manifest 2022-109B

*Motion to authorize and sign the above-referenced documents (i-ix) – **Passed on the consent agenda.***

## C. New Requests for Signature

- i. Accounts Payable Manifest 2022-211
- ii. Payroll Manifest 2022-110
- iii. Payroll Manifest 2022-110B
- iv. Abatement Approval – Map 21 Lot N
- v. Abatement Approval – Map 259 Lot 3
- vi. Timber Tax Abatement – Map 241 Lot 15
- vii. Abatement Denial – Map 263 Lot 3
- viii. Abatement Denial – Map 226 Lot 50 Sublot 23

*Motion to authorize and sign the above-referenced documents (i-viii) – **Passed on the consent agenda.***

## D. Tax Record Preservation – Moose Plate Grant

*Motion to authorize the pursuit of a Moose Plate Grant for tax record preservation and to authorize the Tax Collector to sign all accompanying documents – **Passed on the consent agenda.***

## E. CAI GIS Tax Map Maintenance Contract

*Motion to approve the 2023 CAI Tax Map Maintenance Contract – **Passed on the consent agenda.***

## F. Goodwill Conservation Area Expansion – NHDES Grant Acceptance

*Motion to accept the NHDES grant for the Goodwill Expansion in the amount of \$166,412.50 and authorize the Town Administrator to sign all accompanying documents – **Passed on the consent agenda.***

## G. Tricentennial Expendable Trust \$3,500

*Motion to approve the expenditure of \$3,500 from the Tricentennial Trust Fund for the purchase of banners for the Tricentennial. – **Passed on the consent agenda.***

## H. Appointments

- i. Andrew Melnikas – Planning Board

*Motion to reappoint Andrew Melnikas as a full member of the Planning Board with a term expiring in March of 2025 – **Passed on the consent agenda.***

- ii. John Driscoll – Planning Board

*Motion to appoint John Driscoll as a full member of the Planning Board with a term expiring in March of 2025 - **Passed on the consent agenda.***

iii. Bob Tessier – Planning Board

*Motion to appoint Bob Tessier as a full member of the Planning Board with a term expiring in March of 2023 - **Passed on the consent agenda.***

iv. Andrew Knapp – Planning Board

*Motion to appoint Andrew Knapp as a full member of the Planning Board with a term expiring in March of 2024 - **Passed on the consent agenda.***

v. John Wallace – Transfer Station and Recycling Center Review Committee

*Motion to appoint John Wallace as an alternate member of the Transfer Station and Recycling Center Review Committee with a term expiring in March of 2023 - **Passed on the consent agenda.***

vi. Margery Shepard – Transfer Station and Recycling Center Review Committee

*Motion to appoint Margery Shepard as a full member of the Transfer Station and Recycling Center Review Committee with a term expiring in March of 2025 - **Passed on the consent agenda.***

vii. Aubrey (Pat) Mead, Jr. – Transfer Station and Recycling Center Review Committee

*Motion to appoint Aubrey (Pat) Mead, Jr. as an alternate member of the Transfer Station and Recycling Center Review Committee with a term expiring in March of 2023 - **Passed on the consent agenda.***

viii. Leonard Kerekes – Transfer Station and Recycling Center Review Committee

*Motion to appoint Leonard Kerekes as a full member of the Transfer Station and Recycling Center Review Committee with a term expiring in March of 2025 - **Passed on the consent agenda.***

ix. Tracy Hardekopf – Zoning Board of Adjustment

*Motion to appoint Tracy Hardekopf as a full member of the Zoning Board of Adjustment with a term expiring in March of 2025 - **Passed on the consent agenda.***

### February 28, 2022 Meeting Minutes

**7:09pm.** Motion to accept the Meeting Minutes for Monday, February 28, 2022 by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Cappiello – Abstain, Gibson – Abstain, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

***Selectpersons Cappiello and Gibson abstained as they were not members of the Select Board at the previous meeting.***

### **APPOINTMENTS**

#### Vanessa Price – Strafford Metropolitan Planning Organization Technical Advisory Committee

**7:10pm.** Motion to appoint Vanessa Price as Barrington's representative on the Strafford Metropolitan Planning Organization Technical Advisory Committee with a term expiring in FY 2023 by Vice-Chair Bailey, seconded by Chairperson Mannschreck. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

**Tiffany Caudle – Deputy Town Treasurer**

**7:11pm.** Motion to appoint Municipal Office Administrator Tiffany Caudle as the Deputy Treasurer with a term expiring in 2023 by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye.  
***The motion passed.***

**Donna Massucci – Planning Board Reappointment**

**7:12pm.** No objections were raised. This appointment will be voted on at the March 28, 2022 meeting.

**George Bailey – Zoning Board Reappointment**

**7:12pm.** No objections were raised. This appointment will be voted on at the March 28, 2022 meeting.

**Dale Sylvia – Recreation Commission Reappointment**

**7:13pm.** No objections were raised. This appointment will be voted on at the March 28, 2022 meeting.

**David Johnson – Recreation Commission – Reappointment from Alternate to Full**

**7:13pm.** No objections were raised. This appointment will be voted on at the March 28, 2022 meeting.

**STAFF REPORTS**

**7:28pm.** TA MacIver shared the March work anniversaries. ***Thank you to each of you for your dedication to Barrington!***

Steven Paul	Highway Department	22 Years
Eric Lenzi	Assistant Fire Chief	21 Years
Peter Royce	Treasurer	17 Years
Larry Coon	Fire/EMS	16 Years
Will Lenharth	Fire/EMS	16 Years
Amanda Barber	Police Sergeant	6 Years
Melissa Huetten	Library Director	4 Years

Representative Pappas called on March 11<sup>th</sup> and shared that the \$1.5 million he had advocated for on behalf of the Town was in the budget that passed, so the Town is a step closer to receiving the funds for the Town Hall project and would likely eliminate the need for the Town to bond the remainder of the project.

The updated price is approximately \$2.4 million from Careno Construction. At the next meeting TA MacIver may request additional projects for the Town Hall be approved at the next meeting. Vice-Chair Bailey requested a Town Hall Building Committee meeting be held to discuss the updates.

**7:20pm.** MOA Caudle requested additional signatures:

1. Deed for Map 111, Lots 10 & 11 – property approved for sale in November (*wet*)
2. 11 Oaths of Office (*wet*)

MOA Caudle also clarified that the Minutes for the February 28<sup>th</sup> meeting will be sent via DocuSign as usual to preserve the links.

## **OLD BUSINESS**

### **Select Board Committee Assignments**

**7:21pm.** Selectperson Saccoccia, Vice-Chair Bailey, and Chairperson Mannschreck would like to remain on all current committees. The selected assignments are as follows:

**Selectperson Saccoccia** – Recreation

**Chairperson Mannschreck** – School Board, Advisory Budget Committee, Transfer Station & Recycling Center Review Committee

**Vice-Chair Bailey** – Library, Zoning Board of Adjustment (as a full member, not ex-officio)

Vice-Chair Bailey shared the State recommends Planning Board members be a junior member so they can serve three years.

### **Update on Sale of Map 248 Lot 3**

**7:26pm.** Due to increased cost of obtaining clear title, the purchasers have requested a reduction in price by \$5,000. Motion not to accept the proposed reduction in price by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Roll-Call Vote: Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

### **Recreation/Library Emergency Septic Repairs**

**7:34pm.** The septic system recently failed at the Recreation Department/Library, resulting in the closure of the building. The septic repair is an immediate need, while a planned furnace upgrade is currently elective and can be postponed.

Motion to authorize proceeding with the Beaudette and Sons quote dated March 3, 2022 for repairs to the Recreation/Library septic discharge system in the amount of \$39,150 using budgeted funds available in General Government Buildings – Building Maintenance by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

## **NEW BUSINESS**

### **2022 Town Meeting Ballot Session Results**

**7:36pm.** Approximately 23% of registered voters voted at the election, an increase from last year. The Select Board discussed how easy it was to check in with the new Poll Pads, and TA MacIver shared the configuration of the five machines as well as questions. There is a new answer in the Town's [Frequently Asked Questions](#) regarding the AccuVote machines and poll pads. David Scanlan, NH Secretary of State, visited the Town during the election.

At Vice-Chair Bailey's request, TA MacIver will ask the Town Clerk's office if it would be helpful to add another Poll Pad.

TA MacIver pointed out there was overwhelming support for the majority of articles the Town brought forth, including approximately 75% support for the Town's budget.



**SELECT PERSON REPORTS AND CONCERNS****7:44pm.****Selectperson Cappiello** – *Did not have anything to report.***Selectperson Gibson** – *Did not have anything to report.***Selectperson Saccoccia** – The sewage issue at the Recreation/Library building is being repaired, and the fire wall is being installed in the Recreation gym. Saturday March 19<sup>th</sup> registration will be open for before/after care.**Vice-Chair Bailey** – There will be a Library meeting and ZBA meeting soon and will be able to report on them at the next meeting.**Chairperson Mannschreck** – The School Board meets tomorrow, Transfer Station Committee later this week, and the ABC is not expected to meet until September.**PUBLIC COMMENT****7:46pm.** *Public Comment opened.***Rick Walker – Fire Chief** – Saturday the Fireman's Association is hosting a pancake breakfast and will have tables set up for the 300<sup>th</sup> anniversary with items for sale. Saturday, April 9<sup>th</sup> will have variety show with local talent, fundraiser for tricentennial. Tuesday, May 10<sup>th</sup> the Select Board will hold a brief meeting and there will be a reading of the charter, with a concert that evening. A former Barrington resident is lined up for entertainment. July 23<sup>rd</sup> a parade will be held with the Select Board being asked to be in the parade. The parade will be underwritten 100% by TurboCAM. The encampment will be underwritten by Unified Builders. On Saturday the 30<sup>th</sup> a fireworks display will start after dark, along with entertainment. Working with Recycled Percussion on a possible date for a concert.**Leigh Elliott – 108 autumn Lane - Library Chair** – Repairs to the Recreation department will significantly affect library and will discuss in detail at meeting tomorrow night. Bathroom usage is an issue. Staff agreed to use port-a-potties but would like to wash hands with soap and water.**Vice-Chair Bailey** encouraged the library to take care in the case of inclement weather and possibly close the library to avoid possible injuries or incidents involving the restrooms.**Selectperson Saccoccia** shared there are ADA-compliant portable bathrooms as well as handwashing stations.**7:55pm.** *There were no additional public comments. Public comment closed.***NONPUBLIC SESSION****7:55pm.** Motion to enter non-public session pursuant to RSA 91-A:3, II for the purpose of reputation and legal by Chairperson Mannschreck, seconded by Vice-Chair Bailey. Roll Call Vote: Cappiello – Aye, Gibson – Aye, Saccoccia – Abstain, Bailey – Aye, Mannschreck – Aye.  
***The motion passed.***

*The first portion of non-public session is sealed.*

Selectperson Saccoccia and Vice-Chair Bailey exited non-public session after the first topic discussed.

## **2A Tactical Right-to-Know (RTK) Request**

*Throughout this discussion, TA MacIver provided instruction to the remaining members on non-public session and rules of order, reasons to enter nonpublic, reasons that are not acceptable, and the threshold for keeping minutes sealed.*

**8:18pm.** As advised by the Town's attorney and directed by the Select Board, the Town will stop the zoning enforcement action at 99 Tolend Road for the business 2A Tactical at the conclusion of the appeal period from the recent Zoning Board decision. Since the legal matter will be resolved, it is advisable to unseal the minutes which were previously sealed due to the pending legal action.

TA MacIver reviewed the non-public minutes from each meeting 99 Tolend Road or 2A Tactical was discussed. These meetings included: April 12, 2021, October 4, 2021, October 18, 2021, and January 3, 2022.

Motion to unseal the portions of non-public minutes from April 12, 2021, October 4, 2021, October 18, 2021, and January 3, 2022 that pertain to 2A Tactical by Selectperson Cappiello, Seconded by Selectperson Gibson. Roll Call Vote: Cappiello – Aye, Gibson – Aye, Mannschreck – Aye. ***The motion passed.***

**9:03pm.** Motion to exit non-public session by Chairperson Mannschreck, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Mannschreck – Aye. ***The motion passed.***

Motion to seal the first portion of non-public session indefinitely to avoid adversely affecting the poverty reputation of those discussed by Selectperson Cappiello, seconded by Chairperson Mannschreck. Cappiello – Aye, Gibson – Aye, Mannschreck – Aye. ***The motion passed.***

## **Select Board Appointments**

**9:10pm.** The Board agreed Selectperson Cappiello will serve as ex-officio of the Planning Board, with Selectperson Gibson serving as alternate. Selectperson Gibson will serve on the Conservation Commission and the Town Lands Committee.




Barrington, NH Select Board Minutes  
March 14, 2022

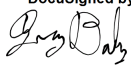
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## ADJOURNMENT

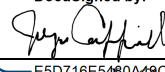
**9:15pm.** Motion to adjourn the March 14, 2022 Select Board meeting by Chairperson Mannschreck, seconded by Selectperson Gibson. Capiello – Aye, Gibson – Aye, Mannschreck – Aye. *The motion passed.*

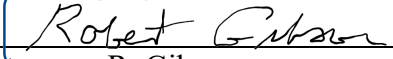
Links to all reviewed documents can be found in the [March 14, 2022 Town Administrator's Report](#).

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Selectperson R. Gibson

March 28, 2022  
Date Minutes Were Approved