



BARRINGTON, NH SELECT BOARD MINUTES

Monday, January 24, 2022

The Select Board meeting for Monday, January 24, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Vice-Chair Saccoccia was excused.

6:30pm. The meeting was called to order by Chairperson Knapp.

ROLL CALL ATTENDANCE

6:30pm. Select Board attendance was taken via Roll Call: Selectperson Mannschreck – Present, Selectperson Bailey – Present, Chairperson Knapp – Present.

PLEDGE OF ALLEGIANCE

6:31pm. Chairperson Knapp led the Pledge of Allegiance.

6:31pm. *Selectperson Ayer joined the meeting.*

AGENDA REVIEW AND APPROVAL

6:31pm. TA MacIver requested two additions to the Consent Agenda: (J) an additional \$4 to be approved for expenditure from the Tricentennial Expendable Trust for t-shirt purchases, and (K) a raffle permit application by the Barrington Women's Club for multiple raffles to occur in 2022 and ending December 31, 2022.

Motion to approve the January 24, 2022 Agenda by Selectperson Mannschreck, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye.
The motion passed.

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:33pm. Public Comment opened.

6:33pm. *There were no public comments.* Public Comment closed.

PUBLIC HEARINGS

Issuance of a Building Permit on Orchard Hill Road, a Class VI Road, for David Tedeschi, Map 236, Lot 20

6:33pm. Chair Knapp noted that the Class VI/Private Road Agreement will be discussed later this meeting. TA MacIver and the Select Board discussed issues with the road, upgrades that are necessary. Applicant David Tedeschi spoke and shared his plans to build, agreed to meet all

conditions as currently set by the policy, including widening the road to 16 feet with four inches of crushed gravel to extend 50 feet beyond the driveway for the property obtaining the permit.

Selectperson Mannschreck motioned to approve the building permit on the condition the applicant follow the requirements set by the Class VI/Private Road policy. Selectperson Bailey motioned to amend the motion to also waive the requirement for a bond.

6:51pm. Public Comment opened.

6:52pm. *There were no public comments. Public Comment closed.*

Selectperson Bailey seconded the motion as stated and amended, seconded by Chairperson Knapp. Roll Call Vote: Ayer – Abstain, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

CONSENT AGENDA

6:52pm. Motion to accept the Monday, January 24, 2022 Consent Agenda (A-K) as previously amended by Selectperson Bailey, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye.

A. **Meeting Minutes January 3, 2022**

*Motion to approve the January 3, 2022 meeting minutes – **Passed on the consent agenda.***

B. Previously Submitted/Signed Requests for Signature

- i. Payroll Manifest 2022-101
- ii. Payroll Manifest 2022-101B
- iii. Payroll Manifest 2022-102
- iv. Accounts Payable Manifest 2022-202
- v. Accounts Payable Manifest 2022-203
- vi. December 6, 2021 Meeting Minutes
- vii. Intent to Cut for Map 238 Lot 36
- viii. Intent to Cut for Map 234 Lot 77
- ix. Intent to Cut for Map 223 Lots 24 & 26
- x. Intent to Cut for Map 239 Lot 66

*Motion to authorize and sign the above-referenced documents (i-x) – **Passed on the consent agenda.***

C. New Requests for Signature

- i. Payroll Manifest 2022-103
- ii. Accounts Payable Manifest 2022-204
- iii. Certification of Yield and Tax Levy for Map 218 Lot 10
- iv. Land Use Change Tax Bills for:
 1. Map 109 Lot 2-1
 2. Map 109, Lot 2-2
 3. Map 109, Lot 2-3
 4. Map 234, Lot 25-3
 5. Map 234, Lot 31-4
 6. Map 234, Lot 31-14
 7. Map 234, Lot 31-15
 8. Map 234, Lot 31-16

Make a motion to authorize and sign the above-referenced documents (i-iv).

D. Accept **Expanded Conservation Easement for Ridges at Greenhill**

- Motion to authorize the conservation easement for the Ridges at Greenhill as described in the attached plan and proposed deed - **Passed on the consent agenda.***
- E. Highway F550 Purchase – Highway Heavy Equipment Capital Reserve
*Motion to award the purchase of a new F550 cab and chassis to McFarland Ford for \$55,735 from the Highway Heavy Equipment Capital Reserve - **Passed on the consent agenda.***
- Highway F550 Equipment Bid Award – Highway Heavy Equipment Capital
*Motion to award the F550 equipment bid to Viking Cives for up to \$65,000 from the Highway Heavy Equipment Capital Reserve - **Passed on the consent agenda.***
- F. Broadband Coverage Data Request
*Motion to request broadband coverage data from Barrington providers per RSA 33:3-g, III - **Passed on the consent agenda.***
- G. [COVID-19 Isolation and Quarantine Policy Update](#)
*Motion to update the Town's COVID-19 Isolation and Quarantine Policy as presented - **Passed on the consent agenda.***
- H. Cookie Booths at the Transfer Station - Girl Scouts Green & White Mountains Service Unit 216
*Motion to allow Girl Scout cookie booths to be held at the Transfer Station on select Saturdays between February 11, 2022 and March 20, 2022 - **Passed on the consent agenda.***
- I. Barrington Women's Club Raffle Permit
*Motion to authorize the Barrington Womens' Club to hold raffles through December 31, 2022 - **Passed on the consent agenda.***
- J. Amendment to prior Tricentennial Expendable Trust Expenditure
*Motion to allow the expenditure of an additional \$4 from the Tricentennial Expendable Trust for the purchase of t-shirts – **Passed on the consent agenda.***
- K. Barrington Women's Club Raffle Permit
*Motion to approve a raffle permit for the Barrington Women's Club to expire December 31, 2022 – **Passed on the consent agenda.***

APPOINTMENTS

[Recreation Commission Appointments](#)

6:53pm [Scott Ramsey](#) has applied for appointment to the Recreation Commission as a full member with a term expiration of 2024. This appointment is recommended by the Commission.

[David Johnson](#) has applied for appointment to the Recreation Commission as an alternate member with a term expiration of 2022. This appointment is recommended by the Commission.

Motion to appoint Scott Ramsey as a full member of the Recreation Commission with a term expiring in March of 2024 by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye.

The motion passed.

Motion to appoint David Johnson as an alternate member of the Recreation Commission with a term expiring in March of 2022 by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye.

The motion passed.

STAFF REPORTS**2022 Town Meeting Information**

6:54pm. TA MacIver shared information regarding Deliberative Session, scheduled for Saturday, February 5, 2022 at 9am at the Barrington Middle School gymnasium. The [2022 Budget](#) is available online, as are the [2022 Warrant Articles](#). The [2022 Open Offices](#) for elected positions are also online, with the filing period ending Friday, January 28, 2022 at 5pm. The [2022 Zoning Ballot with Explanations](#) is also available and will be available in hard copy at Deliberative and the Town Meeting for review. Town Meeting (voting session) will be held Tuesday, March 8, 2022 at the Barrington Middle School gymnasium from 8am to 7pm.

MOA Caudle – Signatures

6:57pm. Additional requests for signature include:

- Raffle Permit authorized on the consent agenda (*hard copy*)
- Private Road Agreement authorized earlier this meeting (*Chair Knapp only, electronic*)

OLD BUSINESS

6:57pm. *Selectperson Ayer stepped away from the table.*

Class VI and Private Road Agreement Policy Update

6:57pm. The Barrington Select Board previously created a [Class VI/Private Road Policy](#) to address concerns and encourage improvement of the roads. The Select Board's ability to restrict or allow building on class VI and private roads according to [NH RSA 674:41](#) was discussed, as well as the Planning Board's discussion regarding the policy, including the intent of the policy and potential updates and options for the policy in the future.

7:17pm. Code Enforcement Officer John Huckins spoke to the limitations of requiring individuals to join a Road Association having to happen prior to a purchase. He also added that incremental upgrades are the goal of the policy, with each improvement bettering the road for all properties before the permitted property.

Three applications are planned for the next Select Board meeting; the Select Board agreed to have staff reach out to applicants prior to next meeting and ask if they will be willing to meet the current standards or would they prefer to wait for possible additional options? Those who will meet current standard will be presented at the next meeting, the remainder will be postponed until options are decided.

The Select Board reiterated their commitment to following the Private Road policy as written, and the need to make the policy achievable to applicants and acceptable to future boards to encourage it be followed.

7:27pm. *Selectperson Ayer returned to his seat at the table.*

2022 Deliberative Session

7:27pm. TA MacIver shared materials created ahead of deliberative session, important points and [FAQs](#), schedule, and the plan for the Select Board to [present articles](#). A brief Select Board meeting will immediately follow deliberative, and the discussion will be limited to update any recommendations in the event of article changes.

The Select Board discussed Town Moderator Ron St. Jean's decision to move Zoning Articles to the end of the meeting, as they can't be changed. Select Board would like to encourage Mr. St. Jean's to limit discussion on Zoning articles, citing the two public hearings already held and the inability to make any changes during Deliberative.

Select Board Annual Report

7:35pm. TA MacIver shared the proposed narrative for the Select Board to include in the [2021 Annual Report](#). The Select Board discussed the contents, including the listing of Town employees and what they were paid through the year, naming new employees and businesses or individuals the Town is working with. The Select Board agreed to support the report as written.

NEW BUSINESS

There were no items included under New Business.

SELECT PERSON REPORTS AND CONCERNS

7:42pm.

Selectperson Ayer – Town Lands discussed the feedback given regarding the Gerrior subdivision, last meeting the Conservation Commission held a vote regarding Greenhill.

Selectperson Mannschreck – The Transfer Station and Recycling Center Committee did not meet. School Board met on the 4th, did not have contract completed so there was a supplemental meeting on the 18th. Teacher's contract will add up to \$395,242, for an approximately \$27 million budget. There has been a 40% attrition rate over the past few years in the schools, most citing salaries as an issue. The new contract should bring them to the regional median, and the total budget increase should be approximately 5%. The Select Board discussed and requested State legislators be invited to attend Select Board meetings.

Selectperson Bailey – No ZBA meeting was held due to lack of quorum; Selectperson Bailey attended the Library meeting, where they discussed upcoming events including a Kid's Spaghetti Challenge on January 25th, Trustees meeting tomorrow, Friends of Library meeting on 26th, Library Foundation meeting on February 1st, and February 7th is the Seasonal Spice Club.

Chairperson Knapp – Shared the Planning Board reviewed and approved applications and spent the remaining time discussing private road agreements. The Technology Committee had a kickoff meeting to work on becoming broadband-ready.

Selectperson Mannschreck noted 2/2/22 is next week!

PUBLIC COMMENT

7:54pm.

Joyce Cappiello – Lois Lane – Shared the Library meeting for tomorrow has been cancelled due to a septic issues at the building.

7:55pm. *There was no further public comment.* Public comment closed.

NON-PUBLIC SESSION

7:55pm. Motion to enter nonpublic session pursuant to [RSA-91A:3,II](#) for reasons of personnel, reputation and legal by Chairperson Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

Present in nonpublic session were Chairperson Knapp, Selectperson Bailey, Selectperson Ayer, Selectperson Mannschreck, TA MacIver, and MOA Caudle.

8:08pm. Motion to exit non-public session by Chairperson Knapp, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION

8:08pm. Motion to seal the non-public minutes indefinitely to avoid adversely affecting the reputation of those discussed by Chairperson Knapp, seconded by Selectperson Bailey. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

ADJOURNMENT


8:09pm. Motion to adjourn the January 24, 2022 Select Board meeting by Chairperson Knapp, seconded by Selectperson Mannschreck. Ayer – Aye, Mannschreck – Aye, Bailey – No, Knapp – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [January 24, 2022 Town Administrator's Report](#).

Chairperson A. Knapp

Vice-Chairperson J. Saccoccia

Selectperson D. Mannschreck

DocuSigned by:

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Selectperson G. Bailey

Selectperson D. Ayer

2/14/2022
Date Minutes Were Approved