



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, February 28, 2022

The Select Board meeting for Monday, February 28, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

**6:30pm.** The meeting was called to order by Chairperson Knapp. All members stated their names and addresses in a roll call attendance.

### **PLEDGE OF ALLEGIANCE**

**6:30pm.** Chairperson Knapp led the Pledge of Allegiance.

### **AGENDA REVIEW AND APPROVAL**

**6:31pm.** Selectperson Ayer stated he did not have sufficient time to review the compensation time item that was requested for addition under New Business earlier today.

Motion to approve the February 28, 2022 Agenda with intent to discuss policy change under new business by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### **PUBLIC COMMENT**

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:33pm.** *Public Comment opened.*

**6:34pm.** *There were no public comments. Public Comment closed.*

### **PUBLIC HEARINGS**

#### **Acceptance of Overlook Circle**

**6:34pm.** *Selectperson Ayer stepped away from the table.*

**6:34pm.** Town Administrator MacIver shared the statutory authority of the Select Board on acceptance of roads, as well as providing brief information regarding Overlook Circle and that a letter was sent to residents of Overlook Circle.

**6:37pm.** *Public Comment opened.*

**Michael Brooks** – Resident, 31 Overlook. Stated he is familiar with roads and situations of this nature due to his professional history. He is curious why the third layer was allowed to have been placed if an issue was known, and shared residents did not have much notice of an issue, having just learned about it the previous Wednesday.

**TA MacIver** provided additional history of the issues, including the initial concern of the temperature and thickness at which the road was laid, and the additional discovery of the subbase later in the process.

**Jason Dennis** – Attorney representing Overlook Circle residents. Mr. Dennis shared additional information regarding the NH statutes that govern road acceptance and arguments why the Town should accept the road, including his understanding that the Town told the developer the road would be accepted.

**Selectperson Bailey** requested a list of residents Mr. Dennis is representing. Mr. Dennis agreed to provide a list.

**Chairperson Knapp** stated his belief that 9,500 individuals should not share the burden of a poorly built road that serves 20 residences.

**TA MacIver** responded the Town did not, through the entire process, state the road was acceptable to the developer. Concerns were raised with the paving when it was being laid and were shared with the developer throughout the process. Residents who have spoken with TA MacIver shared additional issues they have experienced on their properties.

**Clifford Williams** - Developer - stated all tasks met the standard per Dubois and King; he stated he had attempted to allow borings but had difficulties connecting with the Town's attorney. In his opinion, if there were issues with the road, they would have revealed themselves by now. There are now eight holes in the road from the borings.

**Jason Dennis** argued the Town should not have released the bond if there was an issue.

**TA MacIver** responded, discussing the burden on taxpayers and the contractor not being required to have a representative from the Town on site. The Town did attempt to call the bond after raising concerns and was unsuccessful.

**7:10pm.** *There were no additional comments. Public comment closed.*

Motion to ***not*** accept Overlook Circle pursuant to RSA 674:40-a III because it was not built to the Town's specifications as required by Town Meeting as evidenced in the September 27, 2021 memo from Hoyle, Tanner, and Associates by Chairperson Knapp, seconded by Selectperson Bailey. Roll Call Vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**7:15pm.** *Selectperson Ayer returned to the table and abstained from voting on the motion.*

### **CONSENT AGENDA**

**7:15pm.** Motion to accept the Monday, February 28, 2022 Consent Agenda (A-G) as presented by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye.

#### **A. Meeting Minutes February 14, 2022**

*Motion to approve the February 14, 2022 meeting minutes – **Passed on the consent agenda.***

#### **B. Previously Submitted/Signed Requests for Signature**

##### **i. Meeting Minutes January 24, 2022**

- ii. Meeting Minutes February 5, 2022
- iii. Accounts Payable Manifest 2022-208
- iv. Payroll Manifest 2022-107

*Motion to authorize and sign the above-referenced documents (i-iv) – **Passed on the consent agenda.***

C. New Requests for Signature

- i. Accounts Payable Manifest 2022-209
- ii. Payroll Manifest 2022-108

*Motion to authorize and sign the above-referenced documents (i-ii) – **Passed on the consent agenda.***

D. Personnel Policy Update – Recreation Update

*Motion to approve the proposed update to the Personnel Policy respective to Recreation Holidays. – **Passed on the consent agenda.***

E. Radio Licensing Appropriation

*Motion to appropriate \$2,907.50 from the Communications Upgrades for Emergency Services Capital Reserve to CDCG for frequency research and FCC licensing. - **Passed on the consent agenda.***

F. 2022 Peeper Road Closure Request

*Motion to authorize the road closures requested for the 2022 Peeper Race - **Passed on the consent agenda.***

G. Transfer Station Metal Container Agreement

*Motion to enter an agreement with Harding Metals based on the terms negotiated by the Northeast Resource Recovery Association for the Transfer Station metal disposal.- **Passed on the consent agenda.***

## APPOINTMENTS

### **Tax Collector – Linda Markiewicz**

**7:17pm.** Selectperson Bailey requested that new board members be allowed to have this on their first agenda on March 14. Chair Knapp stated his preference that the Board vote on the appointment of the Tax Collector and Treasurer, with the remainder of the appointments going before the Board for approval at the March 14<sup>th</sup> meeting as scheduled.

Motion to reappoint Linda Markiewicz as the Barrington Tax Collector with a term expiring in 2023 by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Ayer- Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. **The motion passed.**

### **Town Treasurer – Peter Royce**

**7:20pm.** Motion to reappoint Peter Royce as the Barrington Treasurer with a term expiring in 2023 by Selectperson Bailey, seconded by Vice-Chair Saccoccia. Ayer- Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. **The motion passed.**

## **Planning Board, Transfer Station and Recycling Center Review Committee, Zoning Board of Adjustment Appointments**

**7:21pm.** The Select Board did not have any questions or concerns regarding any applicants for appointment. If all current applications are approved, there will be vacancies on the Zoning Board and Planning Board.

Selectperson Bailey motioned to approve all applicants in C, D, and E as listed. ***Motion withdrawn.***

**C. Planning Board**

Andrew Melnikas

John Driscoll

Bob Tessier

Andrew Knapp

**D. Transfer Station**

John Wallace

Margery Shepard

Aubrey (Pat) Mead, Jr.

Leonard Kerekes

**E. Zoning Board**

Tracy Hardekopf

**Select Board Member Recognition**

**7:26pm.** Chair Knapp thanked the entire Select Board, specifically Selectperson Ayer for his six years of service to the Select Board.

**STAFF REPORTS**

**7:28pm.** TA MacIver and MOA Caudle had no additional requests or additions.

**OLD BUSINESS****2022 Town Meeting – March 8, 2022**

**7:28pm.** TA MacIver shared how to vote absentee, as well as where to find information on voting, sample ballots, and the warrant. The Select Board discussed the schedule for the Select Board to be present for the duration of Town meeting, with designees filling in for times Select Board members are unavailable.

**New Town Hall Update and Finances**

**7:32pm.** Progress has continued! Significant completion of the Town Hall is expected in July. Federal funding has again been delayed, it has never been guaranteed. \$875k bond financing must be started if the funds are not approved. The board discussed the pros and cons of the bond.

Motion to begin the financing process for the \$875,000 bond approved by voters in 2019 and use ARPA funds to reduce the amount needing to be bonded by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**NEW BUSINESS****Appointments for Terms Expiring 2022**

**7:38pm.** The Select Board was asked to begin to review appointees, applications, and vacancies.

**Select Board Reorganization and Committee Assignments**

**7:38pm.** The Select Board will need to elect a new Chair and Vice-Chair at the next meeting, on March 14<sup>th</sup>. Chair Knapp requested they be provided with training and materials to assist them in their transition into their positions.

**Select Board Committee Assignments**

**7:39pm.** The Select Board will be expected to discuss committee assignments at the March 14<sup>th</sup> meeting, with the Chair making final assignments on the 28<sup>th</sup>.

**Compensation Policy – Fire**

**7:43pm.** The Police Department currently utilizes a compensatory time policy to assist in filling open shifts. The Fire Department would like to utilize the same policy to assist in filling night and weekend shifts and avoid overtime. One correction was noted as necessary to the policy in addition to a spelling error: one hour equals one hour compensatory time. Chairperson Knapp raised concerns about tracking and expanding this policy to other departments in the future. Chief Walker confirmed the goal is to utilize this to increase flexibility in scheduling and assist in filling shifts, and how he plans to put this policy into effect and how he will address issues that may arise. He plans for tracking to be completed the same way as in the Police Department.

Motion to approve the proposed compensatory time policy for the Fire Department for one year, with a review by the HR Director at that time by Chairperson Knapp, seconded by Selectperson Bailey. Ayer – No, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**SELECT PERSON REPORTS AND CONCERNS**

**7:57pm.**

**Selectperson Ayer** – The Conservation Commission meeting was cancelled.

**Selectperson Mannschreck** – Transfer Station Committee chose Harding. The School Board meets tomorrow, and the Advisory Budget Committee will not meet until August.

**Selectperson Bailey** – The Library meeting is scheduled shortly, there will be a plant sale and additional activities. The Zoning Board approved 2A Tactical after appeal 3-2. He declined to discuss his reason for supporting the approval publicly.

**Vice-Chair Saccoccia** – Recreation's fire wall project is ongoing. Camp information and updates are online.

**Chairperson Knapp** – Planning Board meeting is tomorrow. No Technology Committee meeting tomorrow, next is scheduled for the 15<sup>th</sup>. He thanked all who he's worked with, and encouraged the Board to make challenging decisions.

**PUBLIC COMMENT**

**8:12pm.** *Public Comment opened.*

**Rick Walker** – Thanked Selectperson Ayer and Chairperson Knapp for their time on the Board. Voiced his preference for a combined budget committee with the Town and School, three representatives from each.

**8:15pm.** *There were no additional public comments. Public comment closed.*

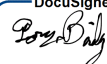
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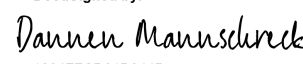
## ADJOURNMENT

**8:15pm.** Motion to adjourn the February 28, 2022 Select Board meeting by Selectperson Mannschreck, seconded by Selectperson Bailey. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – No. ***The motion passed.***

*Links to all reviewed documents can be found in the [February 28, 2022 Town Administrator's Report](#).*

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Selectperson G. Bailey

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Selectperson D. Mannschreck

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Not in Attendance  
Selectperson J. Cappiello

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Not in Attendance  
Selectperson R. Gibson

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March 14, 2022  
Date Minutes Were Approved