



BARRINGTON, NH SELECT BOARD MINUTES

Monday, August 8, 2022

The Select Board meeting for Monday, August 8, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Saccoccia, Selectperson Cappiello, Selectperson Gibson, and Municipal Office Administrator (MOA) Caudle. Town Administrator (TA) MacIver was in attendance remotely.

Sound is turned on approximately 50 seconds into the video, and the return to public session did not record due to technical difficulties.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and requested attendance. Cappiello – Present, Gibson – Present, Saccoccia – Present, Bailey –Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. Chairperson Mannschreck led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Motion to accept the August 8, 2022 agenda as written by Chairperson Mannschreck, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:32pm. *Public Comment opened.*

Robert Russell - 99 Tolend Road – Questioned \$20,000 estimated cost for Petitioned Special Town Meeting, stated there is an open investigation into the Town by County Attorney Tom Velardi. Chairperson Mannschreck responded that the \$20,000 was an estimate based on previous costs, the \$6,000 amount previously stated may have been the cost of the lawsuit.

6:35pm. *There were no additional public comments. Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison Report

6:36pm. School Board Vice-Chair Carrie Neill spoke to the planned active shooter training (not drill), to be held September 13th for school staff, as well as a discussion of the possible hiring of a school resource officer. Additional information will be provided at a later date, and the trainings are mandatory. There is a new logo for the School District, new intercom and camera systems are

being installed. The school year begins August 31st. Also, due to the efforts of student Daphnee Cotton speaking to the board and asking the board for assistance to repair or replace the broken slide, a new slide was installed at the elementary school. Great job seeing a problem and taking action to fix it, Daphnee!

Joshua Turner – Police Swearing-In

6:43pm. Officer Turner was officially sworn in on July 11th with the Town Clerk in order to allow him to work for the Town. He was joined by his wife, children, and extended family for this ceremonial swearing-in. Officer Turner is a resident of Barrington and has been a part-time officer in Brentwood since 2005. Chief Joy swore in Officer Turner, and his badge was placed by his son. Welcome to Barrington, Officer Turner!

Tracy Hardekopf – Strategic Planning Review and Adoption of Mission, Vision, Values, and Goals

6:44pm. The Select Board was asked to propose any amendments or approve the draft [Select Board Mission – Vision – Values and 2022 Goals](#) document that was developed following the July 25, 2022 Select Board strategic planning session. Vice-Chair requested clarification on grammar in the document. The Select Board thanked Mrs. Hardekopf for her assistance and for leading the session.

Motion to accept the Select Board Mission – Vision – Values and 2022 Goals as presented by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Issuance of a Building Permit on Rocky Point Road, a Private Road, for Joyce & David Torrey, Map 118, Lot 21

6:52pm. The applicants have requested a waiver to the Town's Class VI & Private Road Policy. Staff, the Planning Board, and the road association support the waiver request. If approved, the applicants will be required to repair any damage to the road caused during construction.

Ray Bisson from Stonewall Surveying spoke and reviewed the history of this application, which has been in process for over a year, as well as of the road association. He spoke to an incident recently when emergency vehicles had to access the road and encountered zero issues. Fire Chief Walker confirmed emergency vehicles can access the road.

David Olds, 21 Rocky Point – shared he recently asked the driver for the garbage removal company that provides service to some properties on the road if there were any issues with access, and he confirmed there were no issues.

7:03pm. Public Comment opened.

7:04pm. There were no public comments. Public Comment closed.

Motion to approve a waiver of the road improvement requirements (section III, c, vii, 4) of the Class VI and Private Road Building Policy and to authorize the issuance of a building permit for Map 118, Lot 21 on Rocky Point Road by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Issuance of a Building Permit on Cottage Lane, a Private Road, for Robert and Sarah Grumbles, Map 115, Lot 11

7:05pm. The applicants have requested a partial waiver to the Town's Class VI & Private Road Policy. Dewayne Watson of Unified Builders spoke for the property owner, and explained the challenges with widening the road further, the need for the improvements to the applicant's home,

and steps that have already been taken and proposed to improve access for emergency vehicles on the road.

Fire Chief Rick Walker was asked for his guidance regarding accepting the proposal; due to additional materials having been submitted late last week, he declined to provide a review until he is able to review the proposal.

7:21pm. Public Comment opened.

Crystal Conley, 29 Cottage Lane – owner of abutting property on Cottage Lane; stated they are unable to allow the road to be widened further on their property as their home's leech field is located at a turn on the road.

7:26pm. There were no additional public comments. Public Comment closed.

Motion to continue the hearing for Map 115, Lot 11 until September 12th to allow department heads and the Select Board to review the additional materials submitted by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – No, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Selectperson Cappiello also suggested the applicant provide a figure for sweat equity.

CONSENT AGENDA

7:29pm. Motion to approve the Monday, August 8, 2022 Consent Agenda (A-G) as proposed by Selectperson Cappiello, seconded by Selectperson Saccoccia. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

A. **Meeting Minutes July 11, 2022**

*Motion to approve the July 11, 2022 minutes – **Passed on the consent agenda.***

B. **Meeting Minutes July 25, 2022**

*Motion to approve the July 25, 2022 minutes – **Passed on the consent agenda.***

C. Previously Submitted/Signed Requests for Signature

- i. Meeting Minutes June 13, 2022
- ii. Accounts Payable Manifest 2022-229
- iii. Accounts Payable Manifest 2022-230
- iv. Accounts Payable Manifest 2022-231
- v. Payroll Manifest 2022-128
- vi. Payroll Manifest 2022-128A
- vii. Payroll Manifest 2022-129
- viii. Payroll Manifest 2022-130
- ix. Strategic Planning Project Proposal
- x. 2022 MS-535
- xi. Timber Tax Abatement for Map 233 Lot 8
- xii. Intent to Excavate Map 236 Lot 3

*Motion to authorize and sign the above-referenced documents (i-xii). – **Passed on the consent agenda.***

D. New Requests for Signature

- i. Payroll Manifest 2022-130
- ii. Accounts Payable Manifest 2022-232
- iii. Corrective Quitclaim Deed for Map/Lot 111-10 and 111-11
- iv. Deed for Improperly Tax-Deeded Property Map 220, Lot 45
- v. Warrant for 2022 Special Petitioned Town Meeting

*Motion to authorize and sign the above-referenced documents (i-v). – **Passed on the consent agenda.***

E. 333 Calef Highway One-Month Lease Extension

*Motion to authorize a one-month lease extension at 333 Calef Highway (from the General Government Buildings Rental budget). - **Passed on the consent agenda.***

F. NH DOT Discontinued Right-Of-Way

The Town received notice of a discontinued right of way from the NH DOT and given the option to accept the road for Town use. No action would result in the Town's acceptance of the roadway.

*Motion to not accept the abandoned NHDOT right of way adjacent to NH-126 and NH-202. - **Passed on the consent agenda.***

G. Multi-Hazard Mitigation Plan Update 2022 Adoption

The Town recently completed a required five-year update to the Multi-Hazard Mitigation Plan, and has been provided a [resolution](#) for acceptance.

*Motion to adopt the updated 2022 Multi-Hazard Mitigation Plan consistent with the attached resolution. - **Passed on the consent agenda.***

APPOINTMENTS

Jack Gale – Trustee of Trust Funds

7:30pm. Jack Gale has applied to fill the vacant position on the Trustees of the Trust Funds after the resignation of Lindsey Maziarz. A full appointment with a term expiring in 2024 is proposed. Mr. Gale has attended a meeting of the Trustees, researched the position, and discussed the vacancy with the current chair.

Pursuant to the Select Board's Appointment Procedure, this application was presented to the Board for discussion at the July 11, 2022 meeting.

Motion to appoint Jack Gale as a Trustee of the Trust Funds with a term expiring in March of 2024 by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

7:31pm. ***The Select Board recessed for two minutes for a water break due to the temperature in the room.***

STAFF REPORTS

August Work Anniversaries

7:33pm. Thank you for your dedication to the Town of Barrington!

Richard Conway	Retired Police Chief, Recreation Site Supervisor	35 Years
Michael Bayer	EMS	12 Years
Keith Brody	Fire/EMS	11 Years
Patrice Lenzi	Minute Taker	10 Years
Michelle Libby	Police Officer	6 Years
Amanda Noyes	Building/Assessing Admin. Assistant	5 Years
Shane Elliot	Highway Department Crew	5 Years
Jameson Young	Police Officer	4 Years
Conner MacIver	Town Administrator	4 Years

Marc Moreau	Road Agent	3 Years
Cameron 'Jessie' Cole	Fire/EMS	1 Year

Increased and Additional State Funding to Municipalities

7:34pm. TA MacIver provided an overview. SB 401 appropriates \$36 million for the repair and maintenance of municipally owned bridges and \$30 million in additional municipal highway block grants. Barrington will receive \$191,453.24 for roads, and \$146,905 for bridges for supplemental funds for specific use. The Select Board will be asked to accept and approve utilization of the funds at a future meeting.

Additionally, HB 1221 will provide a one-time payment by the state equal to 7.5% of the New Hampshire Retirement System for Group I teachers and Group II police and firefighters in fiscal year 2023. Barrington is expected to receive \$24,000, and the school district will receive additional funds.

The Academy for Good Governance

7:35pm. New Hampshire Municipal Association (NHMA) and PRIMEX provide a free six-class virtual training geared specifically towards elected governing body members, with the next classes being held in September/October. At the completion of all classes, a certificate is earned by the participant. If any members of the Select Board are interested in signing up for the classes, please contact TA MacIver.

Radio Upgrades

7:37pm. TA MacIver shared that obtaining both radio frequencies required to install the repeater have been met with challenges. The Town's radio consultant is working with the FCC to obtain a second frequency. The majority of the necessary equipment has been delivered and is ready for installation. The repeaters are expected to be installed late summer or early fall 2022.

ARPA Funds Second Tranche

7:38pm. The Town was notified that the second tranche of ARPA funds would be deposited shortly. The additional \$484,992.45 will bring the total funds received to \$969,845. The funds were accepted and approved for expenditure at the July 12, 2021 meeting.

Municipal Office Administrator Caudle

7:39pm. MOA Caudle requested additional signatures for the Oath of Office for Jack Gale and the Private Road Agreement that was approved.

OLD BUSINESS**Employee Retention Bonuses**

7:39pm. The Select Board discussed the cost of the bonuses, which employees have qualified, and the use of ARPA funds for the bonuses. Select Board members discussed their opposing positions, why to support or not support the bonuses, the upcoming results of the wage study, loss of staff, and the current economy.

Motion to appropriate up to \$250,000 from the ARPA funds for one-time discretionary retention bonuses as presented in the August 8, 2022 Town Administrator's Report by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – No, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Petitioned Special Town Meeting

7:54pm. The Select Board was presented with a petition to call for a Special Town Meeting at the June 13, 2022 Select Board Meeting. At the July 11, 2022 meeting the Select Board approved the proposed [scheduling recommendations](#). The first session, Deliberative Session, will be held August 20, 2022 at 9am at the Barrington Middle School, while the voting session will be at the new Town Hall building, 4 Signature Drive, from 8am-7pm on October 18, 2022. Detailed information is available on the Town's website at www.barrington.nh.gov/2022stm.

NEW BUSINESS**Public Safety Building Generator Study**

7:55pm. The Select Board discussed the need for a generator at the August 23, 2021 Select Board Meeting, and the Select Board asked for an engineered designed generator to ensure it meets the current and future needs of the Public Safety Building. Since that meeting, the Police and Fire Chief have discussed the possibility of renovating and expanding the Public Safety Building. In order to incorporate future plans, Jim O'Brien from CSI Engineering proposed an electrical study at a cost of \$7,000 to incorporate planning for renovation, expansion, or no updates to the building.

Vice-Chair Bailey stated he would like to ensure ABS transfer switches be used.

Motion to authorize proceeding with an electrical study at the Public Safety Building utilizing up to \$7,000 of funds from the Incident Fund by Selectperson Cappiello, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Recused, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Municipal Solar Opportunities and a Barrington Energy Committee

8:04pm. A recent [NHMA article](#) referenced NH solar energy programs.

The Select Board discussed options for establishing a Solar or Energy Committee, whether to request assistance from the Technology Committee or a new Energy Committee.

Motion to authorize the establishment of an Energy Committee with a charge of advising the Select Board and community on municipal solar and other energy-related topics, and to solicit and accept applications until September 7, 2022 at noon by Selectperson Cappiello, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Class VI and Private Road Policy

8:11pm. Selectperson Saccoccia requested further discussion regarding the Class VI and Private Road Policy, and that Road Agent Moreau, Fire Chief Walker, and others be involved in creatively altering the policy. The Board discussed the intent of the policy and how it has been applied in the previous applications, options moving forward, including no additional buildings being allowed on Class VI/Private Roads.

Road Agent Moreau shared his opinion that the majority of applications are going to be waivers.

Fire Chief Walker stated his concern that the policy was approved only a few months ago and is already showing to be so problematic that it may need to be changed. He encouraged the Select Board to listen to Department Heads or eliminate the requirements. He shared his support to continue the policy as-is until more properties have completed the process.

SELECT PERSON REPORTS AND CONCERNS**8:47pm.**

Selectperson Cappiello – Thanked members of the Tricentennial Committee for the celebration, specifically naming Rick Walker and Erin Paradis. She shared there was a robust discussion at the Planning Board meeting regarding the Master Plan Update. Survey questions will be developed and distributed in October.

Selectperson Gibson – The Landry property was discussed at the most recent Conservation Commission meeting, with plans presented for conservation. Much of the forest would be on Nippo Lake, and would be part of cyanobacteria mitigation efforts. Trail Trekkers is up and running, and Brazen Hill Farm has opened.

Selectperson Saccoccia – Recreation is moving forward to apply for a vehicle grant and is in the final two weeks of summer camp. Retro night at Barrington Elementary School is from 5:30pm-7:30pm.

Vice-Chair Bailey – ZBA meeting scheduled for August 17th. He would like a photo of the Tricentennial Committee in the new Town Report, as well as information on members.

Chairperson Mannschreck – Next Tuesday August 16th is the next School Board meeting, and there is a Transfer Station and Recycling Center Committee Meeting the following day, Wednesday the 17th. The Advisory Budget Committee has a meeting September 16th, 2022.

PUBLIC COMMENT**8:55pm.** *Public Comment opened.*

Tracy Hardekopf – 48 Stone Farm Road – Spoke regarding the upcoming deliberative session, compelling the Select Board and residents to support the Town employees, and voicing her reasons for supporting both Town Administrator Conner MacIver and Treasurer Peter Royce. She encouraged the petitioner to move forward with plans to move their facility and cease further action against the Town employees.

Rick Walker – Fire Chief, Tricentennial Committee – Thanked the Select Board for their votes regarding employee bonuses. Also shared it's been an honor to work on the 300th Anniversary Committee and shared there will be a table book created. Also, a group would like to create a yearly Barrington event.

James Saccoccia – James Henry Drive – Appreciated the parade and being able to participate. Addressed a rumor about the move to the new Town Hall; he explained that supply chain issues related to the doors was the primary issue which delayed the move by one month.

Marc Moreau – Road Agent – Thanked the Select Board for their decision regarding employee bonuses, and Selectperson Saccoccia for his perspective. He warned the Select Board that Department Heads experiencing burnout due to staff turnover is a risk and encouraged the Board to move forward with wage increases along with increasing employee accountability and standards to encourage employees to improve work and stay.

9:07pm. *There were no additional public comments. Public comment closed.*

NONPUBLIC SESSION

9:07pm. Motion to enter nonpublic session for reasons of personnel and reputation by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

The Board took a brief break to allow the room to be cleared and for a water break.

Deed Waivers

9:16pm. The Select Board reviewed deed waiver recommendations by Tax Collector Linda Markiewicz regarding certain properties which would be inadvisable for the Town to take as tax-deeded properties. The Tax Collector has recommended deed waivers for the following maps and lots, an abatement for one additional lot, and a payment plan for Map 19 Lot 89:

Map 220 Lot 48
Map 23 Lot 51-A
Map 104 Lot 128

Map 19 Lot 89
Map 262 Lot 1
Map 262 Lot 4

Abatement:
Map 18 Lot 12

Motion to authorize six deed waivers, one payment plan, and one abatement as presented by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Employee Time Donations

9:24pm. At the July 11, 2022 meeting, the Select Board authorized Town employees to donate earned time to Officer Henry Reznicek for the duration of FMLA protection. Employees have asked if they can donate time beyond what they have available for earned-time buyout.

The Select Board agreed by consensus to allow employees to allow employees to donate any already earned time, not limited to what is available for buyout.

RETURN TO PUBLIC SESSION AND ADJOURNMENT

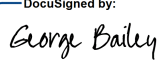
Video is not available for return to public session due to a technical issue.

9:28pm. Motion to exit non-public session by Selectperson Saccoccia, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

9:28pm. Motion to adjourn the August 8, 2022 Select Board meeting by Vice-Chair Bailey, seconded by Chairperson Mannschreck. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

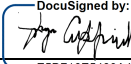
Links to all reviewed documents can be found in the [August 8, 2022 Town Administrator's Report](#).

Chairperson D. Mannschreck

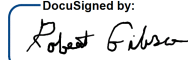
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Vice-Chair G. Bailey

Selectperson J. Saccoccia

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Selectperson J. Cappiello

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Selectperson R. Gibson

September 12, 2022

Date Minutes Were Approved