



BARRINGTON, NH SELECT BOARD MINUTES

Monday, April 25, 2022

The Select Board meeting for Monday, April 25, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Cappiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Selectperson Saccoccia was previously excused.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and requested attendance. Cappiello – Present, Gibson – Present, Saccoccia – Not Present, Bailey – Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. Chairperson Mannschreck led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Motion to remove item seven (7) from the agenda at Mr. Imbrie's request by Vice-Chair Bailey, second by Selectperson Gibson. Cappiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

TA MacIver shared Representative Turcotte has asked his appointment be held until he is able to arrive at the meeting as he has been delayed. *The Board agreed by consensus.*

Vice-Chair Bailey reiterated that he would like to enter nonpublic for item 13 for reasons of legal and personnel.

The Select Board approved the agenda by consensus.

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:33pm. *Public Comment opened.*

Stephen Jefferey - 128 France Road – Showed the Select Board an enlarged map of a property Map 116 Lot 17, which he stated has no road frontage but was issued a building permit. Additionally, he stated a Right-to-Know request he had submitted was responded to with information that no governmental record exists of a decision for this lot.

6:37pm. *There were no additional public comments. Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS**School Board Liaison Report and School Zones in Barrington**

6:38pm. School Board Chair David Gibson provided updates related to the schools. This week is spring break, so schools are not in session. Deanna Rae, currently the Director of Student Services, has been named interim superintendent for the 2022-2023 school year. The opening for middle school principal has been filled, John Safina comes to Barrington from Milton, NH. Two open positions: Director of Student Services and Curriculum Coordinator are open and are currently recruiting for next year.

The Police Chief requested a discussion on School Zones on the state roads. Chief George Joy discussed previous attempts to designate school zones on state roads and challenges with DOT approval. The Select Board agreed by consensus to support designation on the state roads for School Zones on 125 and 9. Chief Joy expanded on traffic studies which had been completed in the past.

Chair Gibson added information regarding a trial summer “boot camp,” particularly for 8th graders to assist in transitioning to high-school level math. Chair Mannschreck encouraged a shared School Board and Select Board meeting over the summer.

CONSENT AGENDA

6:50pm. Motion to approve the Monday, April 25, 2022 Consent Agenda (A-G) by Selectperson Gibson, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

A. **Meeting Minutes April 11, 2022**

*Motion to approve the April 11, 2022 minutes – **Passed on the consent agenda.***

B. Previously Submitted/Signed Requests for Signature

- i. AP 2022-216
- ii. PR 2022-115
- iii. Approved Minutes for the March 28, 2022 Select Board meeting
- iv. Six Oaths of Office
- v. One Lamprey River Advisory Committee Nomination Form
- vi. Intent to Excavate Map 206 Lot 15
- vii. Intent to Excavate Map 214 Lot 1
- viii. Intent to Cut Map 235 Lot 11
- ix. Intent to Cut Map 233 Lot 8
- x. Gravel Abatement Map 223 Lot 26-56
- xi. Gravel Warrant Map 222 Lot 12
- xii. Gravel Warrant Map 223 Lot 26-56
- xiii. Tax Interest & Overpayment Policy
- xiv. Private Road Agreement for Map 110 Lot 6
- xv. Private Road Agreement for Map 124 Lot 10
- xvi. 2022 NHMA Legal Inquiries List

*Motion to authorize and sign the above-referenced documents (i-xvi). – **Passed on the consent agenda.***

C. New Requests for Signature

- i. AP 2022-217

ii. PR 2022-116

*Motion to authorize and sign the above-referenced documents (i-ii). – **Passed on the consent agenda.***

D. Conservation Commission Memorandum of Agreement

*Motion to ratify the updated Conservation Commission Memorandum of Agreement as presented. – **Passed on the consent agenda.***

E. Emergency Operations Plan Promulgation

*Motion to adopt the Barrington Emergency Operations Plan as presented. – **Passed on the consent agenda.***

F. Police Department Staffing Grant Pursuit

*Motion to authorize the Police Department to apply for a COPS grant as presented. – **Passed on the consent agenda.***

G. 2022 Excavator Rental Award

*Motion to award the 2022 excavator rental to Milton Rents as recommended by the Road Agent. – **Passed on the consent agenda.***

H. Public Safety Building Expansion/Renovation Feasibility Study

*Motion to authorize proceeding with a feasibility study utilizing up to \$25,000 from the Incident Fund. – **Passed on the consent agenda.***

I. Police Laptops (MDTs), Equipment, and Support Request for Proposals

*Motion to authorize advertising the Police Laptop (MDT) Request for Proposals as presented. – **Passed on the consent agenda.***

STAFF REPORTS**Richardson Pond Dam Stakeholder Meeting**

6:52pm. TA MacIver provided a brief overview regarding Richardson Pond Dam, which has been deemed deficient by NHDES Dam Bureau. The process of evaluating possible remediation of deficiencies is near completion. The findings will be discussed at 1pm on Thursday, May 5th. Further discussion will follow with the Select Board after the study is completed. One of the options being considered in the scope is to engineer the area so the dam is no longer considered a “jurisdictional dam.” The cost for remediation will be approximately \$200,000. When the letter of deficiency was received in approximately 2015, the Conservation Commission had initially intended to address the deficiencies with volunteers. The Conservation Commission and Select Board will decide how the remediation is funded. Access to the trails could be affected this year, the Conservation Commission and Trails Committee will be part of the process so residents can be informed of impacts.

Tricentennial Select Board Meeting

7:03pm. Rick Walker shared the plans for the Celebratory Tricentennial meeting at 6pm on May 10th in the middle school cafetorium. The meeting will be opened with the National Anthem, and there will be a reading of the Proclamation provided by Congressman Pappas, the Town Charter, a formal presentation of the proclamation, followed by a concert by “Lunch at the Dump.” The concert is expected to be complete by 9pm. Further, for the parade in July, the committee was able to secure the Budweiser Clydesdales, which will stay in the area for a week.

State Representative Len Turcotte

7:11pm. Rep. Turcotte explained the recent redistricting of Representative districts in New Hampshire, how that relates to Barrington and its representation at the State House, and provided

[a map of the new districts in Strafford County](#). Due to the need to have a set number of residents in each district, Barrington will now share a district with Strafford (three seats). Additionally, the Town will have a floterial district with Strafford, New Durham, and Middleton, as opposed to its former floterial district with only Lee. Because of the way the districts have now been adjusted, there is no guarantee a representative will be from Barrington.

HB 1147 would require the State to pay 7.5% of the NHRS funding that the Town normally pays. It did pass the house by a slim margin and is in Senate Finance. That would be a permanent change and is not expected to pass.

HB 1221, a bill co-sponsored by Rep. Turcotte is to lower business profit tax and business enterprise tax. It passed the House. The Senate eliminated the business enterprise tax and lowered the business profit tax .1%. There is an amendment to it to add a 7.5% one-time payment into the NHRS system. It would mean approximately \$100,000 for Barrington.

Additionally, the finance committee is looking at a bill for \$65 million net appropriation, \$35 million for bridges and \$30 million for roads. Funding may move up the timeline of planned projects.

The Room & Meals tax appropriation to Towns increased last year, adding revenue for Towns.

SB 249 affects short-term rentals and is not finalized. It forbids Towns from restricting the use of property as short-term rentals, which has been an issue in Conway.

HB 1359 affects election officials on the ballot and failed. HB 1481, direct recall of elections also failed. Both were inexpedient to legislate.

HB 1567 is relative to consequences resulting from election official misconduct. It adds the ability to assess civil penalties for founded misconduct. It passed the House and is

HB 307 prohibits any Town within New Hampshire from developing laws that conflict with federal firearms laws.

SB 420 adds extraordinary need educational adequacy grants. 67% of funding would go to four municipalities, many Towns, including Barrington, would get zero additional funding.

Selectperson Cappiello asked for additional information on SB 400. Rep. Turcotte will look into it and report back to the Board.

OLD BUSINESS

Formal Strategic Planning Session

7:42pm. June 17th has been suggested for a formal strategic planning session, to be facilitated by Tracy Hardekopf, who has submitted [a proposal](#). TA MacIver shared the meeting would be a work session, not a full meeting. While the public is welcome to be present, there will be no public involvement or comment. The Board agreed to June 27th.

Class VI and Private Road Building Policy

7:51pm. In the fall, the Select Board agreed to pause consideration of any Class VI/Private Road permits while the policy was reviewed and updated. The policy was updated and approved at the February 14, 2022 meeting.

The Board agreed that additional guidance should be provided to applicants and discussed challenges they've encountered and seen since the new policy was approved as well as the objective of the policy to improve the roads.

TA MacIver reviewed the expectations as laid out in the policy, including that the applicant submit a scope of work along with their application. Waivers to do nothing are not intended to be considered, but waivers to offer an alternative solution are an option. Additionally, if there is no waiver option in a policy, waivers are not an option per the NH Supreme Court.

Road Agent Marc Moreau raised a concern about the burden of a 10% requirement, and shared difficulties he's experienced, including the expectation that he provides recommendations, or come up with recommendations but not share them with applicants. He also asked if a flat fee would be considered.

TA MacIver clarified that the Select Board's previous direction was that the Road Agent's role is to review and say whether something is reasonable. He also shared some options other communities have implemented.

Building Inspector John Huckins shared his opinion that 10% is a great hardship for some, and staff are bearing the brunt of the anger from applicants from this process. He encourages applicants to speak to the road association prior to applying. He added that he expects additional applicants to apply for waivers due to the Board approving waivers. He encouraged the road to be incrementally approved for all residents.

Fire Chief Walker compared roads and their needs, and the issue with a flat fee. He also shared previous decisions had caused frustration, and he feels there is a lack of support for attempts to accomplish safe accessibility to these roads year-round through incremental improvements when these permits are issued.

The Board discussed options, including a maximum amount to spend or a flat fee, or not issuing permits on certain or any class VI/private roads and legal limitations.

After discussion, the Board reaffirmed their support of the policy as written.

Fire Chief Walker stated his opinion that it's important for the Board to hold to the policy to support staff. Additionally, if a waiver is requested or proposals are not agreed to, postponing a decision to a later meeting following further review should be an option.

First Quarter Financial Analysis

9:16pm. TA MacIver provided the Board with a [First-Quarter Financial Analysis](#).

Compensation, Labor Market, and Economy

9:17pm. Due to the current unprecedented labor market, the Town is paying its employees under market value. The Compensation Study, completed in 2019, is now out of date. TA MacIver has suggested a new compensation study limited to wages, which is expected to reduce the cost.

Motion for TA MacIver investigate what it would cost to complete the study by Selectperson Gibson, seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Waste Management Inflationary Cost Request

9:20pm. Waste management has requested a 3% increase in handling and disposal due to rising costs. The Board requested Peter Lachapelle from Waste Management meet with the board and explain the rise in costs prior to their making a decision.

SELECT PERSON REPORTS AND CONCERNS

9:24pm.

Selectperson Capiello – At the recent Planning Board meeting the group looked at the subdivision ordinances, there were no cases before the Board. There were no substantive changes. A public hearing is scheduled for May 17th.

Selectperson Gibson – April 14th the Conservation Commission met and discussed Richardson Pond Dam and the Ayers Lake boat launch. They're working with the Planning Board for the Master Plan update. They also discussed an expansion of Round Pond. There is a Conservation Committee meeting on Thursday and a Town Lands Committee meeting this Saturday.

Vice-Chair Bailey – Discussed the Library's upcoming plant sale, usually first Saturday in June. During the ZBA meeting elections for open positions were held; the new chair is Tracy Hardekopf with vice-chair George Bailey. Two individuals have resigned. There are currently 3 sitting members, so the Town is looking for volunteers to fill other positions. They meet on the third Wednesday of each month, the Library Trustees meet the third Tuesday of each month.

Chairperson Mannschreck – The School Board reviewed the ABC financial report. The Transfer Station and Recycling Center Committee did not meet but completed first metal shipment since new contract. **TSRC Administrator Erin Paradis** stated the Town received \$315 in metal revenue; the full amount was \$510 but the fee for trucking reduced the amount the Town received. She further shared Pete Lachapelle's availability, and the Board requested he attend May 9th.

PUBLIC COMMENT

9:31pm. *Public Comment opened.*

Erin Paradis – TSRC Administrator - Provided an update on annual roadside cleanup. The weather was great, had over 100 volunteers, and 317 bags returned! Also, numerous metal objects, two tires, a TV, and random other items were brought to the Transfer Station from the roadside. Thank you to all the volunteers who made it possible!

TA MacIver spoke on behalf of **Recreation Director Jessica Tennis**, who asked that he share the Fishing Derby is May 21st at 7am at the pond at the Christmas Dove.

9:32pm. *There were no additional public comments. Public comment closed.*

NONPUBLIC SESSION

9:33pm. Motion to enter non-public session pursuant to RSA 91-A:3, II for the purpose of personnel and reputation by Vice-Chair Bailey, seconded by Selectperson Gibson. Capiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Barrington, NH Select Board Minutes
April 25, 2022

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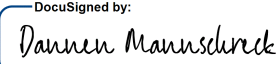
10:39pm. Motion to exit non-public session by Vice-Chair Bailey, seconded by Selectperson Cappiello. Cappiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

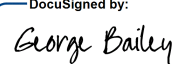
RETURN TO PUBLIC SESSION AND ADJOURNMENT

10:39pm. Motion to seal the nonpublic portion of the minutes indefinitely to avoid adversely affecting the reputation of those discussed by Vice-Chair Bailey, seconded by Selectperson Gibson. Cappiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Motion to adjourn the April 25, 2022 Select Board meeting by Chairperson Mannschreck seconded by Vice-Chair Bailey. Cappiello – Aye, Gibson – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [April 25, 2022 Town Administrator's Report](#).


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Chairperson D. Mannschreck

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Vice-Chair G. Bailey

Selectperson J. Saccoccia

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Selectperson J. Cappiello

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Selectperson R. Gibson

May 9, 2022
Date Minutes Were Approved