



BARRINGTON, NH SELECT BOARD MINUTES

Monday, October 25, 2021

The Select Board meeting for Monday, October 25, 2021 began at 6:40pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Advisory Budget Committee (ABC) Chair Steve Saunders was also in attendance.

The meeting was delayed due to technical difficulties, and full video of the board and attendees was not available until several minutes into the meeting. We apologize for any inconvenience this may cause.

6:40pm. The meeting was called to order by Chairperson Knapp.

ROLL CALL ATTENDANCE

6:40pm. Select Board attendance was taken via Roll Call: Ayer-Present, Mannschreck – Present, Bailey – Present, Saccoccia – Present, Knapp – Present.

PLEDGE OF ALLEGIANCE

6:40pm. Chairperson Knapp led the Pledge of Allegiance, and reminded all to please silence their cell phones.

AGENDA REVIEW AND APPROVAL

6:41pm. TA MacIver noted that in the Consent Agenda, Payroll Manifest 141 should be Payroll Manifest 142. Roll Call vote to approve the agenda as written and amended: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The Select Board agreed by unanimous consent to approve the agenda.***

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:42pm. Public Comment opened.

Steve Saunders, 28 Mast Road – Requested the Board announce how many individuals are accessing the meeting online. Chairperson Knapp responded there are currently 15 people attending online.

Selectperson Ayer – Requested the Board share that information at the first Public Comment.

6:43pm. There were no additional public comments. Public Comment closed.

PUBLIC HEARINGS

Issuance of a Building Permit on Lenzi Point Road, a Private Road, for Randy and Darlene Stillwagon, Map 115, Lot 13

6:43pm. Chair Knapp polled the Select Board: as he lives on road, but has no financial gain, is the Board comfortable with him sitting for this item? Vice-Chair Saccoccia, Selectperson Bailey, Selectperson Mannschreck, and Selectperson Ayer had no objections to Chair Knapp remaining.

Department Heads and the Planning Board reviewed the [request](#) and recommend the Select Board support the following requirements:

1. Any damage to the road as a result of the construction should be corrected and regraded upon completion of construction.
2. Pitch driveway entrance away from the road to prevent added runoff from impacting Lenzi Point Road.
3. Join the local road association in order to be able to support the maintenance of the road and have input on decisions regarding road maintenance.
4. Meet Fire Code Requirements or acceptable alternative.
5. Prominently mark the property address at the beginning of the driveway prior to the start of construction.

Read into record by Chairperson Knapp: [Section 41:11 Regulation of Use of Highways, Etc.:](#)

Unless regulated by the commissioner of the department of transportation or provided in RSA 236:1, the selectmen may regulate the use of all public highways, sidewalks, and commons in their respective towns and for this purpose may exercise all the powers conferred on city councils by RSA 47:17, VII, VIII, and XVIII, and by any other provisions of the laws upon the subject.

Randy Stillwagon, applicant, provided each member of the Board with a section of the Town's [Class VI/Private Road Policy](#) for review and argued Lenzi Point Road and the Private Road Policy are not out of compliance with the NFPA rules and the updated interpretation or sprinkling would be an unfair burden on residents.

Read into record: [Section 41:11-a Town Property:](#)

The selectmen shall have authority to manage all real property owned by the town and to regulate its use, unless such management and regulation is delegated to other public officers by vote of the town, or is governed by other statutes, including but not limited to RSA 31:112, RSA 35-B, RSA 36-A:4, and RSA 202-A:6.

The Select Board discussed the history of Private Road Agreements and options to resolve the issue as well as confusion in the requirements in the agreement vs. Fire Code. TA MacIver suggested the Board review the policy for updates following the budget season.

Motion by Vice-Chair Saccoccia to not require the Stillwagons to improve the road to have access. Chair Knapp requested the Board hold all motions until after Public Comment.

Fire Chief Walker spoke to the Board and explained the Select Board is unable to supersede fire code. Previously, the Town had interpreted code differently, and was not doing what was required; that has recently been corrected.

Selectperson Bailey asked if other roads would be grandfathered. Chief Walker was unable to confirm. Vice-Chair Saccoccia asked if a fire truck would be able to access the road in its current condition. Chief Walker was unsure, it would depend on the circumstances, including weather.

Mr. Stillwagon spoke, sharing an NFPA requirements regarding access of 50' to an exterior door. Chief Walker explained Mr. Stillwagon's interpretation of the rules did not apply in the manner shared, and added it would be less expensive to widen the road by 5' than it would be to sprinkle the home, but the decision is with the Fire Marshall, not the Town.

Public Comment (Building Permit only)

7:24pm. Chair Knapp opened Public Comment.

Don Ransom, 42 Lenzi Point Road (neighbor) - I own two driveways and want to be sure their driveway will be offset from our driveway, not directly across.

Steve Martwichuck, 59 cottage lane (neighbor) – Shared the area tends to get significant amount of runoff from property and recently had it mitigated, so would like for the building to have consideration for that issue, but don't want Stillwagons "held hostage" over 5'.

7:28pm. There were no additional public comments. Public Comment closed.

Motion to authorize the issuance of a building permit for Map 115, Lot 13 with conditions 1-3 and 5, and to upgrade Lenzi Point Road to 16' wide with 2' shoulders, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

TA MacIver shared the Private Road Policy will be brought back to the Select Board following completion of Budget Review, and after review of the Planning Board, in January or February. He asked that all Board members review and send requests for changes in that time. Selectperson Bailey requested the original policy. Chairperson Knapp encouraged the harmonization of the policy with the parent requirements.

CONSENT AGENDA

6:42pm. Motion to adjust the agenda to move item 9 under Old Business item A. Homestead Development Proposal to the front of the agenda, ahead of item 7.

Motion to accept the Monday, October 25, 2021 Consent Agenda (A-E) as presented and amended by Selectperson Mannshreck, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed by unanimous consent.***

A. Previously Submitted/Signed Requests for Signature

- a. Oath of Office and Appointment for Andrew Melnikas – Planning Board
- b. [Approved minutes for October 4](#) Select Board meeting

*Motion to authorize and sign the above-referenced documents (a-b) – **Passed on the consent agenda.***

B. New Requests for Signature

- a. Payroll Manifest 2021-142
- b. Accounts Payable Manifest 2021-243

*Motion to authorize and sign the above-referenced documents (a-b) – **Passed on the consent agenda.***

C. Transfer Station Holiday Hours Committee Recommendation

*Motion to close the Transfer Station on Saturday, December 25, 2021 and open from 9:00am through 6:00pm on Tuesday, December 28, 2021 – **Passed on the consent agenda.***

D. New Hampshire Municipal Association Legal Inquiries List Update

*Motion to update the New Hampshire Municipal Association Legal Inquires List as presented and authorize the Select Board Chair to sign – **Passed on the consent agenda.***

E. Recreation Fire Wall RFQ Award – Solid Roots

*Motion to award the Barrington Recreation East Gym Wall Updates and Recreation Fire Wall and Gym Wall Updates to Solid Roots Construction with funds coming from the Recreation Revolving Fund. – **Passed on the consent agenda.***

Selectperson Bailey requested item D on the Consent Agenda, the contracted Town Planner be added to NHMA legal inquiry list. TA MacIver explained any requests should be through a staff member, not a contractor. Selectperson Bailey withdrew his request.

Town Lands - Homestead Development Proposal

7:40pm. After a lengthy process, the Town Lands committee has made [recommendations](#) on how to proceed with the [abandoned subdivision](#) that was taken by Tax Deed. Various issues complicate the Town's options including property line issues

Town Lands Committee member AJ Dupere of 61 Ross Road was available for questions.

TA MacIver shared that the Conservation Commission has not reviewed the options; previously an abutter requested all vacant land be conserved, and the Conservation Commission did not support this option after review as it was found to not have a high conservation value compared to other conservation priorities in Town.

The Select Board agreed by consensus to support options 4) Solicit for an RFQ/RFP from a developer to work with the Town to provide a basic subdivision layout plan, and 7) Investigate options for over 55 housing at this location.

7:55pm. *The Select Board took a brief recess.*

APPOINTMENTS**2022 Budget Presentation – Police**

8:00pm. Police Chief George Joy [presented the 2022 Police Budget](#), explaining changes in the budget, including staffing, training, traffic control requests from the Highway Department, an officer deployment requiring coverage from an additional staff, similar to the Fire Department's situation. The Department does not expect they'll hire prior to April due to the next Police Academy training and have budgeted accordingly.

The prosecution line should show an increase of \$3,000 to a total of \$18,000. Prosecutor Reed has brought in outside individuals in order to train staff, has been hard at work on plea agreements and training staff. Chief Joy suggested a multiple-year contract in the future.

The Select Board requested the \$6,018 yearly First Light fiberoptic charge be removed from the Police line and added to the General Government Building and Communications line.

The Advisory Budget Committee recommended an increase in the supply line, for taser cartridges, ammunition, etc. Chief Joy confirmed uniforms, etc. are reused when possible.

The vehicle cost increased \$2,000 to \$38,000. The 2013 Taurus will be traded in or auctioned, with one new cruiser budgeted for 2022, and thereafter cruisers should need to be replaced at a rate of one per year. A new rotation schedule means mileage has been and will continue to be relatively level.

Due to storage requirements of camera footage, an extra terabyte of storage will be necessary moving forward, at a cost of \$500. The \$2,500 K-9 line is for vet costs, kenneling, leashes, and dog food, not for training and personnel time.

Library Trustee Alternate – Joyce Cappiello

8:37pm. Motion to waive the appointment procedure for the appointment of Joyce Cappiello as a Library Trustee Alternate by Selectperson Bailey, seconded by Selectperson Saccoccia.

Selectperson Mannschreck argued that as this appointment isn't pressing, his opinion is the Select Board should follow procedure. He also voiced his support for her appointment to this position.

Roll Call Vote: Ayer – Aye, Mannschreck – No, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Motion to appoint Joyce Capiello as an alternate member of the Library Trustees with a term expiring March of 2022 by Selectperson Bailey, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

STAFF REPORTS

Town Administrator MacIver

8:40pm. October Anniversaries have already been shared. TA MacIver provided an update on the Town Hall building. The Town could potentially receive \$1.5 million in federal funding, but the Town does not know the conditions that would apply to those funds. The Town is able to move forward with its own funding in the meantime and make decisions moving forward if the funding is approved and accepted.

TA MacIver proposed to the Town Hall Building Committee Proposal to begin site work and the shell of the building. The Select Board agreed by consensus to proceed.

Municipal Office Administrator Caudle

8:43pm. MOA Caudle requested signatures for:

- 1) Community Development Block Grant Authorization to submit claims (*wet*)
- 2) New Hampshire Municipal Association Legal Inquiries List Update (*wet*)
- 3) A Private Road Agreement for Lenzi Point Road, approved at this meeting (*digital*)

All require only Chairperson Knapp's signature.

NEW BUSINESS

Highway Department Bid Advertisement

8:44pm. TA MacIver and Road Agent Marc Moreau explained the next truck on the department's replacement schedule is partially retired and used minimally due to excessive body rot. Due to the way it would be utilized, it would be a better option to replace the truck with a one-ton truck rather than a pickup truck. Smaller subdivisions in Town are making it challenging to navigate tighter roads with larger trucks. A smaller truck would remedy this issue. They asked the Select Board to approve the advertisement of a 1-Ton Vehicle Package and a separate Plow Package.

Motion to authorize the advertisement of bid packages for a one-ton and equipment to replace the 2011 pickup by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

SELECT BOARD REPORTS

8:52pm

Selectperson Ayer – The Conservation Commission hasn't met since the previous meeting. The Town Hall Building Committee also shared information earlier this meeting.

Selectperson Mannschreck – Minutes from the ABC have been provided. Last week the closure of the Transfer Station for the upcoming Christmas holiday was approved. The School Board met last Tuesday and presented a preliminary budget report with an increase of 4.41%. The mask mandate has been extended an additional four weeks, and there is a plan to introduce a COVID-19 testing in the schools in upcoming weeks. The ABC meets again tomorrow.

Selectperson Bailey – Did not attend the Building or Library meetings, the Zoning Board of Adjustment determined 2A Tactical did not require a variance for their home occupation license.

Vice-Chair Saccoccia – Fall Fest was huge hit, 900-1000 people attended. Bleachers will be delivered Thursday, and the basketball program starts next month.

Chairperson Knapp - The Planning Board meets on November 2nd, with three design reviews up, mixed use site plan for dove development for property behind Christmas Dove. Planning Board meeting last week, tech committee will be in two weeks.

TA MacIver added as many as 10 Zoning amendments are expected this year. Changes can be made during the hearing process prior to deliberative session, so it's important for residents to be involved in the process. He encouraged all to attend and be involved in the meetings.

PUBLIC COMMENT

8:57pm. Public Comment opened.

Fire Chief Rick Walker – Shared ideas from the Tricentennial Committee, including adding a time capsule in the new Town Hall, a commemorative license plate has been set aside for the capsule. Dale Sylvia is working on tracking the planning. A calendar is being printed right now, and extra Town Reports will be ordered in preparation for it being a collector's item. Chief Walker requested permission to have a table at the Transfer Station by the Highway Department. *The Select Board agreed by consensus.*

Selectperson Ayer – Attended Trunk or Treat, he thought it went very well. He shared his truck is a rolling memorial, keeping family and friends alive.

9:01pm. There were no additional public comments. *Public Comment closed.*

Barrington, NH Select Board Minutes
October 25, 2021

Page 7

ADJOURNMENT

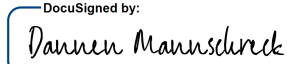
9:02pm. Motion to adjourn the October 25, 2021 Select Board meeting by Vice-Chair Saccoccia, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp - Aye. ***The motion passed.***

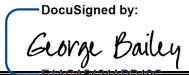
Links to all reviewed documents can be found in the [October 25, 2021 Town Administrator's Report](#).

Chairperson A. Knapp

DocuSigned by:

7CC26393A3194D3...
Vice-Chairperson J. Saccoccia

DocuSigned by:

10041F0D01D344D...
Selectperson D. Mannschreck

DocuSigned by:

E1AC68424AD549C...
Selectperson G. Bailey

Selectperson D. Ayer

11/8/2021
Date Minutes Were Approved