



BARRINGTON, NH SELECT BOARD MINUTES

Monday, September 27, 2021

The Select Board meeting for Monday, September 27, 2021 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Vice-Chair Saccoccia was excused from the meeting.

The first few seconds of the meeting are not available by video. We apologize for any inconvenience this may cause.

6:30pm. The meeting was called to order by Chairperson Knapp.

ROLL CALL ATTENDANCE

6:30pm. Select Board attendance was taken via Roll Call: Ayer-Present, Bailey – Present, Mannschreck – Present, Knapp – Present, Saccoccia – Not Present.

PLEDGE OF ALLEGIANCE

6:31pm. Chairperson Knapp led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Selectperson Ayer requested the addition of consideration for Charles Tatham for appointment to the Conservation Commission as an alternate as item “D” under new business. TA MacIver requested the addition under “E” in the consent agenda to add a new road, Estes Circle, which will have commercial/industrial and office space. The name was reviewed by the Road Name committee. Also, a correction on the consent agenda: the minutes previously signed were August 23, not September 13.

Motion to approve the meeting agenda for the Monday, September 27, 2021 meeting as presented and amended by Selectperson Mannschreck, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed by unanimous consent.***

PUBLIC HEARINGS

Breezy Way Road Acceptance – RSA 675:40-a III

6:34pm. The Planning Board [approved the site](#) plan on September 4, 2013, and the Town has previously accepted the remainder of the subdivision, taking responsibility for the maintenance and ownership of the road. The developer has [prepared a deed](#) transferring ownership of the road and drainage structures to the Town; the Town’s attorney and engineer have reviewed the deed and road and have declared them satisfactory. Road Agent Marc Moreau requested all culverts be cleared and the road be swept prior to acceptance.

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Chairperson Knapp noted item six on page two should read “and any amendments thereto;” TA MacIver will request the wording be corrected.

6:35pm. Chairperson Knapp opened Public Comment.

6:36pm. There were no public comments. Public Comment closed.

Motion to accept the Breezy Way cul-de-sac pursuant to RSA 674:40-A III by Selectperson Ayer, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye.
The motion passed.

CONSENT AGENDA

6:37pm. Motion to accept the Monday, September 27, 2021 Consent Agenda (A-D) as presented and amended by Selectperson Mannschreck, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed by unanimous consent.***

A. Meeting Minutes for September 13, 2021

*Motion to approve the September 13, 2021 minutes – **Passed on the consent agenda.***

B. Previously Submitted/Signed Requests for Signature

- a. Minutes for August 23, 2021 Select Board Meeting
- b. Oath of Office for Crystal Merkey – Deputy Tax Collector
- c. Accounts Payable Manifest 2021-238
- d. Payroll Manifest 2021-137
- e. Payroll Manifest 2021-137B
- f. Payroll Manifest 2021-137C
- g. Payroll Manifest 2021-137D

*Motion to authorize and sign the above-referenced documents (a-g) – **Passed on the consent agenda.***

C. New Requests for Signature

- a. Accounts Payable Manifest 2021-239
- b. Payroll Manifest 2021-138

*Motion to authorize and sign the above-referenced documents (a-b) – **Passed on the consent agenda.***

D. Tax Record Preservation Grant Acceptance

- a. Tax Collector Linda Markiewicz applied for and was awarded a \$9,947 grant for the preservation of two of the Town’s historic tax ledger books. This is the third consecutive year Linda has applied and been approved for this grant. This additional grant will bring the Town’s preserved tax ledgers to five.

*Motion to accept and expend the Moose Plate Grant in the amount of \$9,947 and authorize the Town Administrator or Tax Collector to sign all accompanying documents. **Passed on the consent agenda.***

E. Acceptance of Estes Circle Road Name – Map 220, Lot 54, Sublots 7.1 and 7.2

- a. The Road Name was reviewed by the Town’s E911 Committee
- b. The development was approved, and will be a mixture of commercial, industrial, and office space
- c. All documents related to the development are available on the [Town’s website](#)

*Motion to approve the name “Estes Circle” for the commercial development located at Map 220, Lot 54, Sublots 7.1 and 7.2. **Passed on the consent agenda.***

Selectperson Bailey requested to add under new business to open Town Hall on Fridays from 9am-1pm for discussion at the October 4, 2021 meeting.

APPOINTMENTS

2022 Budget Presentation – Initial/Executive/Admin./Personnel/Govt. Building/Misc.

6:38pm. Town Administrator Connor MacIver presented this section of the 2022 Budget. All budget documents are available online on the Town's 2022 Budget page. Topics covered included:

- The Tax Rate
- Income and expenditures, revenue impacts
- Inflation, how Barrington has avoided significant costs in the past, but now faces “catching up”
- Significant (+/- \$10,000) cost increases and decreases
- The proposal of a 2.5% Cost-of-Living-Adjustment for staff, contradictory to the Select Board’s original plan to adjust according to the Social Security increase.
- Two increases over \$10,000 not due to wages and benefits were due to Election Wages and Admin Contracts, the contracts being related to additional cybersecurity.

Steve Saunders, Advisory Budget Committee (ABC) Chair, shared that issues and questions will be discussed with the Department Heads as they come up. He also shared that there are \$25,000 not spent budgeted for bond interest that is being carried forward. TA MacIver shared that the \$25,000 remains in the budget, though there is a possibility it won’t be used either partially or in entirety due to potential government funding through Congressman Pappas’ office. If the funding does not come through, the Town will need to pay approximately \$25,000 toward the bond.

Strafford Regional Planning Commission Reappointment – Steve Diamond

7:14pm Steve Diamond’s appointment to the Strafford Regional Planning Commission has expired and he is seeking reappointment through July 1, 2025. The Planning Board voted to recommend the reappointment at their September 21, 2021 meeting, and this appointment was previously discussed at the Select Board’s September 13, 2021 pursuant to the Select Board’s Appointment to Boards Procedure.

Motion to appoint Steve Diamond to the Strafford Regional Planning Commission with a term expiring July 1, 2025 by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

Conservation Commission Alternate - Gary Imbrie

7:15pm. Pursuant to the Select Board’s Appointment Procedure, this application was shared with Ken Grossman, the Conservation Commission Chair. Mr. Grossman has recommended Mr. Imbrie’s alternate appointment to the Conservation Commission with a term expiring March of 2023. This appointment application will be presented for a vote by the Select Board at the October 4, 2021 meeting.

Motion to waive procedure by Selectperson Ayer, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

Motion to appoint Gary Imbrie to the Conservation Commission as an alternate to the Conservation Commission with a term expiring March 31, 2023 by Selectperson Ayer, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

Charles Tatham Appointment to Board

7:18pm. Selectperson Ayer shared the Conservation Commission would like to recognize the work Charles Tatham has done for the Town in regard to conservation and trails in the past 15+ years and appoint him to an alternate position on the Conservation Commission. This will be considered further and voted on at a future meeting.

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

7:19pm. Public Comment opened.

7:20pm. There were no public comments. Public Comment closed.

STAFF REPORTS**Seacoast Shipyard Association Data**

7:21pm. The Town received a report focusing on the economic impact of the Portsmouth Naval Shipyard on area communities. Barrington has 162 residents working at the shipyard, with a total of \$12.6 million in payroll. This makes Barrington the Town with the sixth highest number of employees of all NH municipalities.

Municipal Office Administrator Caudle had nothing additional to report.

OLD BUSINESS

There was no old business on the agenda.

NEW BUSINESS**Police Union Donation**

7:22pm. The Barrington Police Union (NEPBA Local #240) has been fundraising to support the Police Department's canine program. Following successful campaigning, they have voted to donate up to \$9,500 to the Town for the purchase and training of a new Police canine. Police Chief Joy shared that a dog will cost between \$5,500-\$9,500 depending on its training upon Selectperson Bailey's request. Selectperson Ayer requested additional information about costs with the dog. Selectperson Mannschreck asked how long it would take to train the dog, with Chief Joy sharing their goal of obtaining certification for the dog by spring of 2022. Officer Morse would be in training Mondays for 8 hours, but there would be no disruption in shift coverage or overtime due to training.

Though he is not able to vote as he is not present, Vice-Chair Saccoccia voiced his support for the acceptance of this funding and the Police canine program.

Motion to accept and expend up to \$9,500 from the Barrington Police Union for the purchase and training of a new Police canine by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Ayer – No, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. *The motion passed.*

Chief Joy shared that right now, there is a 14-year-old missing in a neighboring town. If Barrington had a dog, this is exactly the situation they would be able to assist.

National Collaborative for Digital Equity (NCDE) Broadband Partnership

7:31pm. The New Hampshire Municipal Association has partnered with NCDE to help communities advocate and secure improved broadband at a cost of \$7,500, which will be an eligible use of American Rescue Plan Act of 2021 (ARPA) funds as a “broadband infrastructure allowable expense.” This is part of a process to make Barrington “fiber ready” in order to pursue and secure future broadband grant funds and is supported by the Technology Committee. Town Administrator MacIver expanded on the benefits of joining this partnership, including being ready for programs that would expand fiber connection to residents and businesses in Town.

Selectperson Ayer asked about the fiber line running along Route 9 and Route 125, and if individuals would be able to tie into it. TA MacIver explained the issue is for properties further from main roads there is a cost to connect the distance to the fiber. The Town can do the work now to plan for that connection, including layout and engineering, that would assist with that connection when funding is available.

Motion to expend up to \$7,500 from Barrington’s ARPA funding to partner with NCDE by Chairperson Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. *The motion passed.*

SELECTPERSONS REPORTS

7:38pm.

Selectperson Ayer – Was unable to attend Town Lands Committee, where they reviewed information and ideas on how to proceed with Gerrior Drive. They may ask the Select Board for direction on how they’d like to proceed. The Conservation Commission gave recommendations regarding a subdivision on Meadowbrook Drive, they were not interested in taking over ownership but suggested deed restrictions be added to the properties.

Selectperson Mannschreck – Minutes for the ABC are in hand and posted online, the School Board had a debate on masks, the decision was made to extend mandate for an additional two weeks, and review at next meeting. Transfer Station meeting was postponed for two weeks.

Selectperson Bailey – Was unable to attend the library meeting, the ZBA heard four cases, the last three were approved, one was continued for lack of full information for the board to make a decision and was postponed until the next meeting. Selectperson Bailey thanked the Police Department for their presence and attention during that meeting.

Chairperson Knapp – Technology Committee meeting met two weeks ago, where the collaborative effort was discussed. The Planning Board met last Tuesday with the conversation primarily surrounding zoning changes and the appointment of Steve Diamond. The next meeting’s goal is to discuss potential zoning amendments and wording changes.

TA MacIver shared the Planning Board plans to pursue zoning changes this year at Town Meeting and will discuss further at the October 19th meeting. The public can watch and participate in all hearings online, not just in person.

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PUBLIC COMMENT

7:44pm. Public Comment opened.

Chief Joy shared they have extended an offer for the vacant officer position to Cameron Barry, who accepted today. He'll begin training at the Police Academy in January. Sergeant's tests have begun for three of Barrington's officers, all have done well so far. Oral boards will be this Wednesday with assistance from neighboring communities.

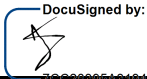
7:46pm. Public Comment closed.

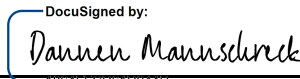
ADJOURNMENT

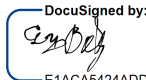
7:46pm. Motion to adjourn the September 27, 2021 Select Board meeting by Chairperson Knapp, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [September 27, 2021 Town Administrator's Report](#).

Chairperson A. Knapp


 (Not Present)
 Vice-Chairperson J. Saccoccia


 Selectperson D. Mannschreck


 Selectperson G. Bailey

Selectperson D. Ayer

 October 4, 2021
 Date Minutes Were Approved