

## ALL BOARDS MEETING MONDAY, APRIL 30, 2018

The meeting for Monday, April 30, 2018 started at 6:30 p.m. Present were Selectperson Ayer, Selectperson Hardekopf, Selectperson Hatch, Selectperson Knapp, Chairperson Bailey, Administrator Scruton and Clerk McNeil.

Chairperson Bailey welcomed everyone and led in the Pledge of Allegiance. Chairperson Bailey thanked all the volunteers for keeping the town running and noted we are always looking for volunteers

Administrator Scruton introduced Attorney Keriann Roman who is replacing Jae Whitelaw at Mitchell Municipal Group. Attorney Roman stated that she has worked with municipal law for about 10 years. Attorney Roman stated that meeting agendas need to be properly posted and minutes done in a timely manner. Minutes need to be available within five days of a meeting on the website – they can be available in draft form. Or, there can be a disclaimer on the website stating that the minutes are available at the town office. She also reviewed how to handle sealed minutes.

Review the 2018 Goals for the Select Board – A list of goals were made available. Selectperson Hatch asked if the goals could be amended as she would like to work with and support the department heads. The issue will be discussed at the next Select Board meeting.

Long range planning for infrastructure and CIP – Capital projects had been submitted by departments for 2018 – 2018 that include bridges, buildings, space needs. equipment etc. Currently the CIP is a draft. This is used as a planning document.

The following are comments by various boards/committees/commission:

1. Advisory Budget Committee – Peter Royce stressed that the committee desperately needs members. The ABC reviews budgets and revenues and advises the Board with their thoughts and opinions.
2. Administrator Scruton noted the change in title from Board of Selectmen to Select Board and Selectman to Selectperson.
3. Cemetery Trustees – Rick Walker stated that the Trustees are a three person elected board with staggered terms. They oversee the town cemetery and private graveyards. They meet several times a year – post agendas and take minutes. They are thinking about long term goals and may want to acquire more land for a cemetery. Pam Failing asked about private cemeteries. Mr. Walker stated they can't use town funds on private cemeteries unless a cemetery is abandoned and the Select Board agrees to take responsibility for it. The Select Board approved the purchase a cemetery program to input all of the records to be saved and accessible to the public.
4. John Wallace – Conservation Commission – Mr. Wallace stated that the Commission is charged with overseeing the natural resources of the town. They are an advisory committee. They are a five member board and they are also looking for new membership. Currently they are working on getting better public access to some of the conserved properties. Jeff Adler from DuBois & King donated his time for the engineering work for a parking area at the Goodwill Easement. Mr. Wallace noted the work of several sub-committees – one sub-committee is the trails committee. A trails booklet is being put together by the Trails

Committee. Peter Royce asked about the easements that are given to the town by developers as they seem to be wet lands or lands that they can't develop. Marcia Gasses explained how a conservation subdivision works with no bonus.

5. Library Trustees - Lindsey Maziarz, Chairman of the Library Trustees, introduced the new Library Director, Melissa Huetter. Mrs. Maziarz noted their website has a new "spot light" section for community events. The library has seen an increase in services and patrons. Their technology department is busy working with students with the STEM program and older people seeking computer help. Traci Bisson, a member of the Friends of the Barrington Public Library and Foundation showed a power-point of the proposed new library. Part of the building will be occupied by the Recreation Department with access to their fields. There is community space in the library that can be used after hours with access to a small kitchen. There was discussion of the impact to the recreation fields with this proposed construction – it will be minimal and should benefit favorably. There is room on the property for both the library and a new town office. It would be a campus feel with the ECLC, the current library building will be given to the Recreation Department, the new library, a possible town office and the fields and playground. She gave a timeline of the fund raising effort with a grand opening in 2020. The total estimated cost would be \$4,638,905. Their fundraising goal is \$500,000. To date they have raised \$233,774 towards this project. Mrs. Bisson stated that you can do a one-time donation or a pledge. Selectperson Ayer asked about a joint venture town hall. The Trustees would like to discuss this possibility. The septic is being overbuilt to accommodate a new town office.
6. Planning Board – Planning Board Chair, James Jennison noted that the Planning Board's mission is to oversee orderly growth for Barrington with development of a master plan to use towards this growth. Currently they are working on the Master Plan and the CIP. They are also looking for membership.
7. Tara Barker, Recreation Director, represented the Recreation Department. She introduced the members of the Recreation Commission. They have a full Recreation Commission but are looking for alternates. She read their Mission Statement. She noted that they work with both a revolving fund and an operating budget. She noted that the revolving fund will be used in replacing the playground. Different parts of the old playground will be saved to honor the group who initiated and completed the current playground. Another big project is a strategic plan/needs assessment for the Recreation Department.
8. Zoning Board of Adjustment – Chairman, Karen Forbes stated that they are quasi-judicial board and are limited in their scope. They have the shortest meetings!
9. Town Lands Committee – Chairman, Brian Lenzi, stated that they look at various parcels of land that the town owns including property that has taken for non-payment of taxes to see what their use could be – an example could be a timber cut. He stated that the program with Liberty Truck and the town land on Route 125 was a good idea. They are in the process of putting together a mission statement.
10. The packet that was handed out included the meeting dates for Boards and Commissions.

Selectperson Hatch thanked everyone for coming and Jeff Brann thanked Town Planner, Marcia Gasses for all her hard work.

There was a 15 minutes recess.

The Select Board continued their meeting.

1. Selectperson Hardekopf moved to accept the requested modification by Hoyle-Tanner on the Mallego Bridge to adjust the width of the travelled way from 11' to 10', widening one shoulder from 3' to 5', seconded by Selectperson Knapp. It was unanimously voted in the affirmative.
2. Paving – RFP – Selectperson Ayer recommended an alternate to the RFP for a price to reclaim adding 6" of 1.5" stone and mix to a depth of 6 additional inches below and added 6" and fine grade. Selectman Ayer felt that it is an extra tool for Mr. Cook to use. This is new technology that might be an option for the future. Peter Cook did not support the recommended alternate. Selectperson Hardekopf moved to accept the RFP and the alternate (for data gathering), seconded by Selectman Ayer. Chairperson Bailey asked for a roll call – Ayer – aye, Hardekopf – aye, Hatch – aye, Knapp – nay, Bailey – aye. The motion passes.
3. The Highway Department, during Public Works Week, requests permission to host “stuff-a-truck” food drive with End 68 Hours of Hunger. This will take place at the transfer station on May 22<sup>nd</sup> and May 26<sup>th</sup>. The Select Board supported this request.
4. Chief Walker will be submitting an RFP for a new ambulance to the Board for their review. If there are comments from the Board that gives a meeting to resolve the issues before the RFP is sent out.
5. Clerk McNeil requested signatures on the following: Proclamation for Municipal Clerks Week – May 6<sup>th</sup> through May 12<sup>th</sup>. Two current use applications, one Intent to Excavate, payroll manifest dated 4/22 and one vendor manifest dated 4/26.

Meeting adjourned at 8:30 p.m.