

SELECT BOARD MINUTES MONDAY, JULY 23, 2018

The meeting for the Select Board started at 6:30 p.m. Present were Selectperson Ayer, Selectperson Hardekopf, Selectperson Hatch, Selectperson Knapp, Chairperson Bailey, Administrator Scruton and Clerk McNeil.

Chairperson Bailey welcomed everyone, led in the Pledge of Allegiance and reminded everyone of the rules of the public comment.

Chairperson Bailey opened the public hearing on the issuance of a building permit for Map 102 Lot 0082, 332 Long Shore Drive for John and Mary Houle at 6:33 p.m. Mr. & Mrs. Houle would like to add two bedrooms to their home. They have previously requested two other building permits. They have twice signed and recorded the Private Road Agreement. Peter Cook recommends that after construction, the road be graded from Second Crown Point Road to the Houle's residence. This is a year round home. Selectperson Knapp moved to authorize issuance of the building permit and to include the recommendations by the Peter Cook, seconded by Selectperson Hardekopf. It was unanimously voted in the affirmative. The public hearing closed at 6:35 p.m.

APPOINTMENTS

Peter Cook – Recycling - Peter Cook introduced Pete LaChapelle from Waste Management. Mr. Cook stated that recycling has tanked with no market for most recyclables with a lot of this having to do with "contamination" of recyclables. He would like to have a separate tub for the glass only. The glass will be kept out of the co-mingle container. The glass would be taken to Waste Management a \$35 a ton. Mr. Cook further stated that this separation of glass is somewhat experimental but he would like to get ahead of the curve. He has talked with New Hampshire Resource Recovery Association. They agree with his thoughts. The town at some point (if the market changes) may have to go back to full separation for recycling. The recycling of plastics has changed due to the market. The town can only accept #1, #2 and #5. It will be a problem educating the public but we will try our best. Selectperson Ayer suggested additional signage at the transfer station. NHRRA will provide signage. Pete LaChappell noted that this is a world-wide issue. Markets for recycled material have closed so the income is down. Recycling now comes with a cost and it may not recover very soon. Glass has no market right now. A plant in Wakefield would crush it for aggregate but the haul would be expensive. Mr. Cook wanted the Board to know that the transfer station budget will be overspent for 2018. Selectman Knapp suggested that the town start separating all recycles. Pete LaChapelle stated he will spend time at the transfer station to help educate the residents. Selectperson

Hardekopf moved to authorize Mr. Cook to proceed with his recommendation, seconded by Selectperson Ayer. It was unanimously voted in the affirmative.

Open pavement marking bids and possible award – Chairperson Bailey open the two bids that were received. Industrial Traffic Lines Inc. bid \$26,966 and Hi-Way Safety Systems bid \$30,078. Selectperson Ayer moved to hire Industrial Traffic Lines after Mr. Cook's review, seconded by Selectperson Hardekopf. It was unanimously voted in the affirmative.

PUBLIC COMMENTS

There were no public comments.

REVIEW OF MINUTES – July 9, 2018 - Selectperson Ayer moved to accept the minutes of July 9, 2018, seconded by Selectperson Hardekopf. It was unanimously voted in the affirmative.

STAFF REPORT

Administrator Scruton

1. Police Station Renovation Bids – One bid was received from Avatar Construction through Dan Reynolds at \$82,060.25.
2. Sand RFP – The Board reviewed the RFP for sand. The road agent may inspect the sand prior to acceptance of the bid. The bid due date is August 13th with a recommendation of which company to award the bid on August 20th. A list of vendors who have previously bid will be notified along with posting the RFP on the town's website.
3. SRPC – Selectperson Hatch moved to appoint John Huckins as one of the town's representatives to SRPC with the term expiring on July 9, 2019, seconded by Selectperson Hardekopf. It was unanimously voted in the affirmative.
4. Selectperson Knapp moved to authorize the Conservation Commission to accept \$50 from the Ayers Lake Assoc. and \$5,000 from the Lamprey Rivers Advisory Committee/Strafford Regional Planning for Natural Resource Update, seconded by Chairperson Bailey. It was unanimously voted in the affirmative.
5. Selectperson Ayer moved to appointment of Charles "Fred" Nichols to the Planning Board as a full member for two years, seconded by Selectperson Knapp. It was unanimously voted in the affirmative.
6. Old Settlers Road Bridge Engineering – Selectperson Knapp moved to authorize entering into an agreement for \$120,476 with Hoyle-Tanner Assoc.

and request the Trustees of the Trust Fund provide payment of up to \$120,476 for this engineering from Fund #63 Bridge & Culvert Capital Reserve fund, seconded by Selectperson Hardekopf. It was unanimously voted in the affirmative.

7. Selectperson Hardekopf moved to authorize the advertisement by sealed bid of Map 104 Lot 0089 on Berry River Road, seconded by Selectperson Knapp. Chairperson Bailey asked for a roll call, Ayer – nay, Hardekopf – aye, Hatch – aye, Knapp – aye, Bailey – aye. The motion passes. This will not involve the newspaper.
8. The meetings for August will be on the 13th and 20th.
9. Administrator Scruton granted a noise waiver for music at a wedding on July 28th at 702 Scruton Pond Rd for the music to go past 9:00 p.m. Abutters were notified and there was no appeal

Clerk McNeil

1. Clerk McNeil requested signatures on the following: two Intent to Excavate forms, six LUCT warrants totaling \$46,600, abatement #21, payroll manifest dated 7/15 and vendor manifest dated 7/18.

OLD BUSINESS

Swain Road – Request by Selectperson Ayer – Selectperson Ayer asked that there be a Petition for funding the improvements of the Class VI section of Swain Road on the warrant in March. Administrator Scruton explained the process for a warrant article. Josh Carloni asked what would be the end result. Administrator Scruton and Peter Cook are looking at what is needed for the “emergency lane” provision. What does the emergency lane entail? It was suggested that Mr. Carloni meet with Administrator Scruton and discuss the options.

Award of RFP – Technology Services – Selectperson Knapp noted that the committee whittled down the RFPs to four and interviewed the companies. The Technology Committee unanimously recommended moving forward with Rockport Technologies. Selectperson Hardekopf moved to accept the Technology Committee’s recommendation of Rockport Technology Group, seconded by Selectperson Ayer. It was unanimously voted in the affirmative. Selectperson Knapp thanked the technology group for a job well done.

NEW BUSINESS

There was no new business.

SELECTPERSON

Selectman Ayer reported that the Conservation Commission met with the various lake associations where they shared a lot of information. He also noted that the tree was cut down at Town Farm Road/Calef Reserve parking area.

Selectperson Hardekopf noted that the Recreation Department ribbon cutting and barbecue at new playground was held at 6:00 p.m. The Recreation Department/Commission has started working on the budget process. At their recent meeting they reviewed financial reports and planning for future projects.

Selectperson Hatch attended a ZBA meeting where two cases were continued to the August meeting.

Selectperson Knapp attended the Planning Board meeting on July 10th where there were two continuance requests and a utilities waiver. The Technology Committee will be taking a break before they do a full assessment of the entire town's technology. He further stated that the Recreation Department held a nice ribbon cutting program tonight.

Chairperson Bailey praised the Recreation Department for the playground and noted that Peter Cook and his crew assisted in some of the work.

PUBLIC COMMENTS

Peter Cook stated that he reviewed the pavement marking bids, the math is correct and supports Industrial Traffic Lines.

Selectperson Ayer said that the Lands Committee will be reviewing the town properties that could go out to bid and make recommendations. Clerk McNeil will put together a list of what is available.

Chairperson Bailey moved to go into non-public at 7:21 p.m., per RSA 91-A:3 II for legal correspondence, reputation, personnel and hiring, seconded by Selectperson Hardekopf. Chairperson Bailey asked for a roll call, Ayer – aye, Hardekopf – aye, Hatch – aye, Knapp – aye, Bailey – aye. It was unanimously voted in the affirmative. The Board noted that they may come out of non-public session and make comments in public session.

Selectperson Hardekopf moved, Selectperson Knapp seconded to exit non-public session at 8:25 p.m. Chairperson Bailey asked for a roll call, Hardekopf – aye, Ayer –

aye, Bailey – aye, Hatch – aye, Knapp – aye. It was unanimously voted in the affirmative.

Chairperson Bailey moved, Selectperson Knapp seconded to seal the minutes indefinitely as their disclosure could adversely affect the reputation of a person other than a member of this board and to allow one announcement coming out of the meeting. Chairperson Bailey asked for a roll call, Ayer –aye, Hardekopf – aye, Bailey – aye, Hatch – aye, Knapp – aye. It was unanimously voted in the affirmative.

Administrator Scruton noted that in non-public the Board had agreed to make an offer to a candidate for the internship whose name will be announced upon acceptance of the offer. The plan is to proceed with only one intern.

Selectperson Hardekopf indicated she felt it had been inappropriate for Selectperson Ayer to hand out business cards during the meeting regarding his services in a matter under consideration by the Board.

The Board discussed Swain Road and the options that exist. There were several questions. The Board would like to know if the Town can contribute to a Road Association when it has property that is actively being used on a private or Class VI road. The board would like to know if it can fund a traffic survey to understand how many are using the Town Forest as well as the cost of that survey. The board would like to be clear whether the residents support Betterment Assessment and as such suggested certified letters be sent to all abutters.

Selectperson Knapp moved, Selectperson Hardekopf seconded to adjourn at 8:50 p.m. It was unanimously voted in the affirmative.