

Present: Chairperson Bailey, Selectpersons Ayer, Hardekopf, and Hatch, Town Administrator Scruton and various audience members including in the minutes those who addressed the Board.

Pledge of Allegiance at 6:30 PM

#### APPOINTMENTS

Linda Markiewicz, the Barrington Tax Collector came and explained how property taxes worked. She went through the calendar year noting different things that needed to be done and covered overdue taxes, liens, notices, and timing of sending out the two billings. The first billing is calculated at half the prior year's rate times the assessment. She explained how properties are deeded after 3 years of unpaid taxes. The annual tax rate is set by the New Hampshire Department of Revenue in October for a tax year which runs from April 1 of one year to March 31 of the next year. The second bill covers the balance of total tax due less the billing for the first half billing. She explained payment arrangements to help people who are having trouble meeting their tax obligations. She encouraged people to look at the web site or call the tax office with questions, as there is misinformation on some social media. The interest rates are controlled by the state and are expected to drop in 2019.

Police Chief Robert Williams introduced and swore into office two new officers, Don Morse and Tim Seawards. Their families attended. Bob explained the process they went through and was proud of them. They will attend the August Police Academy.

John Wallace discussed Marsh Road/Rt. 202. He brought the request from SELT requesting the Town allow a small parcel of tax deeded land to be used for parking for the Stonehouse Forest Conserved area of 1500 acres. SELT will develop recreational and conservation uses. Conservation Commission unanimously recommended converting the small town parcel to parking for SELT. Selectperson Ayer brought up Cooper Hill Road. He noted there are not cross over streets in the town and brought up the Master Plan. Selectperson Hardekopf had looked at the value of the road going through as a connector. She asked how many parking spaces had been constructed elsewhere on the SELT site. John Wallace explained none although there is a place for a dozen and another spot for 3-5 cars. She asked if given the amount of land SELT owns if they could expand and put in a parking lot elsewhere. John Wallace explained road access is difficult. He noted a beaver dam floods the middle of Marsh Road. The advantage of this is US 202 is a good place for the public. He noted the Fish and Game lot for Stonehouse Pond often fills up. John Wallace thinks 10-12 spaces could be created on the Town's parcel. He does not think paving is contemplated. Selectperson Hatch would like to know how many spaces. Selectperson Hatch thinks all the turnarounds need to be looked at and do what has to be done. Select chair Bailey noted that in the Conservation Deed there are some things they can and cannot do. He noted page 13 SELT should be able to put parking on their own property so asked why they don't use the town's property. John Wallace guesses it is because of the access to 202 and avoiding the expense of improving Marsh Road in to where they can have parking. Select chair Bailey feels it should be addressed to SELT. He also noted SELT was to have a trail plan by September 1. He would like someone from SELT to come to discuss this. Selectperson Hardekopf questioned if 10-12 spots will fit. Selectperson Hardekopf moved to table to another meeting. There was no second. Selectperson Hatch noted she would like to continue this discussion when SELT could make it. Consensus was to wait for further discussion until a representative from SELT could be present. Selectperson Ayer suggested Board getting questions to the Town Administrator to give to SELT in advance to be better prepared. John Wallace asked when to bring up converting Marsh road to a Class A trail and Select chair Bailey said July or August.

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Selectperson Hatch expressed concern with turning Class VI roads into Class A trails because they may need to be used for connections later.

John Wallace discussed the Calef property's Town Farm Road Parking Lot. The boulder has been leveled. There are hazard trees that an RFP is being sent out to remove. The parking area is now open to the public.

John Wallace explained Dubois and King will design for free a parking area for Goodwill property.

Select chair Bailey thanked John Wallace for what the Conservation Commission has done.

Peter Frechette had questions on Castle Rock Road improvement standards. Dan Ayer excused himself and sat in the audience. Peter Frechette had been the successful bidder. His concern after meeting Peter Cook and Rick Walker is the cost of the road improvements needed. He felt there is a gray area. He noted the Town's engineer came up with a \$1.2 million cost of improvement. If he did he wanted to know to what extent neighbors would have to pay. He would like to be able to construct on the lot but leave the road as it is. In the bidding process it said to make improvements. If nothing could be resolved he would want his money back.

At the request of the Town Administrator, Peter Cook had asked Dubois and King out there. The details from the engineer were not included in the RFP because Peter did not get their response until this past Monday. There are several standards/codes that apply. The engineers cost from the top of the hill to end of the road and a turnaround, wetland issues, blasting and drilling.

Select chair Bailey indicated he could not support lessening the standards. Peter Frechette asked to have his money back if he could not leave the road as it is. Selectperson Hardekopf was concerned with the precedent being set in returning a bid deposit.

Select chair Bailey asked if there is a motion to refund the \$151. There was none so money will not be refunded. Peter Frechette gave written notice he was not going to proceed and was withdrawing his bid.

## PUBLIC COMMENTS

Steve Diamond believes in democracy and role of members as public servants. He brought up the Community Rights 2016 Town Meeting vote. This would prohibit gravel pits. He is concerned with Hard Rock's plan. The planner had explained to the Planning Board that the town's lawyer gave a legal opinion that the Rights Based Ordinance could not be considered as part of the planning board's review since it is not a land use ordinance.

Selectperson Ayer was the other bidder on the Castle Rock parcel. It was clear there would be a lot of road improvements. It was a case of 'buyer beware'. He asked if the Board was now going to let him acquire the property as the other bidder. Select chair Bailey explained that would be considered at another meeting.

Peter Frechette noted there is a house on Long Shore Drive owned by person who passed away without a will on which a lot of back taxes are owed. He wanted to know what would happen regarding unpaid taxes. It is in disrepair with door open. It does not appear to be in probate. Town Administrator Scruton explained the town plans to tax deed it in the Fall if the back taxes that are due more than 3 years are not paid. The Town would then likely board it up and not sell it for two years.

Fire Chief Rick Walker discussed the ambulance. As requested he asked a number of other communities what they had spent. The company which built our last ambulance has a demonstration model that is close to what we want. It would be available soon. It is 2017 with low mileage at \$178,000. A twin to it that is a new 2019 is \$190,000 to

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\$200,000 with an 8 month lag time for construction. Rick asked if the Board is interested in pursuing the demonstration model. Selectperson Ayer asked about the demo and changes Rick might want. Rick replied it would be hard to make changes. Is the savings reasonable to go with a slightly used older ambulance. Selectperson Hardekopf noted we have had trouble with our current ambulance. One reason to go with the demo is to avoid the eight-month wait by getting the demonstration model immediately. Rick noted the latest repairs did not cost us anything. He is comfortable that we have a unit that will be OK until the new one comes. He wants the Board to decide whether saving the money is worth it. The difference between 2017 and 2019 is not important in his view as we won't be trading it. If Board wants to go with demo, he wants authority to proceed as someone may buy it if we wait. Select person Hardekopf asked which Rick prefers. Rick noted the conservative side of him leans to the demonstration model, but the new one will be 2 years newer. He thinks the bid will come in around \$200,000 vs the cost of the demonstration model at \$178,000. Selectperson Hatch noted it is a good to look at the demonstration model. If Rick doesn't want it, than he needs to be able to send it back. Rick likes the service from the company that is supplying the demo. Selectperson Hardekopf asked about the warranty. Rick thought it would be the balance of the warranty. Selectperson Ayer agreed the numbers look right and is willing to go with what Rick feels comfortable. Rick is willing to buy the demonstration model if he is comfortable with it and not go out to bid. Select chair Bailey would like to know more about the warranty. Rick will try to get an answer before second public comment and went outside to call the representative of the company.

REVIEW OF MINUTES – May 21, 2018 and June 25, 2018 **Select person Hardekopf moved to accept the May 21 minutes. Select person Hatch seconded. It was approved 4-0 Selectperson Hardekopf moved and Selectperson Hatch seconded to approve the minutes of June 25, which was approved by consensus.**

## STAFF REPORT –

Administrator Scruton presented the revised dates for the Pavement Marking RFP of July 16 with a due date by October 1. **Selectperson Hardekopf moved, Selectperson Hatch second to accept RFP for pavement marking with the new dates. Passed 4-0.**

Dave Hallback of the Technology Committee indicated the committee recommended Office 365 even though it is not fully CJIS compliant, since it is a significant improvement in security and function over the current email systems. Selectperson Hardekopf asked if he felt comfortable with this proposal. Dave it is better than what is being used. **Selectperson Hardekopf moved, Selectperson Ayer seconded to proceed with purchase of Office 365. Passed 4-0**

Town Administrator Scruton reported that Peter Cook and the town engineer reviewed the costs of upgrading the road and come up with the following numbers:

1. Upgrade to town gravel standards to the last residence: \$524,000
2. Upgrade to town paved standards to the last residence: \$658,000
3. Upgrade to the Town Forest to gravel standards: \$420,000
4. Upgrade to the Town Forest to paved standards: \$530,000

Selectperson Hardekopf noted it would cost in the neighborhood of \$47,000/home to upgrade the road, with that amount spread over a decade if it were by betterment assessment.

Town Administrator Scruton noted there were basically four options.

1. Do nothing since it is a Class VI Road
2. Go to Town Meeting to obtain the funding and to make it a Class V road

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3. A Betterment Assessment whereby the property owners (including the Town) pay their share over a 10 year bond repayment. A Town Meeting vote would be required.
4. An Emergency Lane provision by which the Board could vote to improve the road based upon emergency access.

Selectperson Hardekopf asked how it would be divided up with a betterment assessment. The Town Administrator explained there were a variety of factors to consider.

Select chair Bailey believed he had seen a law that would require the town to do something as far as the Town Forest where it is used for education and recreation. He would like to have more time to look at it to delay a decision until he finds it. Selectperson Ayer felt that since Town's people use it, there is a legitimate concern.

Josh Carloni of 264 Swain Road stated as he had at an earlier meeting that his request was for the town take over maintenance. His request was not to bring it up to standards. He does not think a betterment assessment would be affordable for the residents in the area of \$5,000/year/property for 10 years.

Select chair Bailey with the consensus of the Board, moved the discussion to July.

The Recreation Commission is recommending two alternate members for the Commission, Doug Landon and Dale Silvia. Select chair Bailey asked if any reason nonpublic session on these two. There were no concerns.

Selectperson Hardekopf asked Tara for length of term for each position. Recreation Director Tara Barker recommended Dale for 1 year and Doug to be 3 years. Selectman Bailey asked Doug to complete the second section of the application which he had not done. **Selectperson Hardekopf moved, Selectperson Hatch seconded to approve. Passed 4-0.**

Town Administrator Scruton brought up the Town Seal Vehicle Policy that was requested last meeting.

Selectperson Hardekopf suggested delaying this to consider a number of changes and other graphics policies for vehicles, which was done. She would like emergency vehicles to use appropriate graphics for industry. She would like the policy to address getting the magnetic seals back. She felt it needed to cover the removal of the decal on the sale of the equipment. She will get the various policies she has to the Town Administrator to bring back a revised policy by August.

The Town Administrator noted that uniforms had been included in the vote at the prior meeting where it required a seal and a graphic for public works. He was concerned since Fire uses an industry fire symbol, police uniforms are different. Recreation has a recreation seal for uniformity throughout the department. **Selectperson Hardekopf moved, Selectperson Ayer seconded to approve highway graphics for uniforms and the seal will not need to be on shirts. Passed 4-0.** The Board asked that new design come to town.

The Town Administrator brought up the Request for proposal for the Police Building Renovations. **Selectperson Hatch moved Select chair Bailey seconded to approve the RFP. Passed 4-0**

## FOR SIGNATURE-

1. Board minutes May 21 and June 4 of 2018
2. DRA questionnaire regarding need for PS-28 form
3. Payment Manifest 6/21/2018
4. Payroll Manifest 6/19/2018
5. Purchase and Sales for Map 224 Lots 56, 63, 64, g 65, & 70.
6. Property Tax Abatement 238-0016, 243-0013

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7. Yield Warrant 210-23, 213-006
8. Intent to Cut 012-013
9. Deed (conditional on payment receipt) to Dan Ayer;
10. Appointment sheets Alternate Recreation Commission Dale Silvia; Douglas Langdon

Selectperson's reports and concerns

Selectperson Ayer reported on the Town Lands Committee and Conservation Commission. He had a concern expressed by a couple of people with the playground, but they did not show up.

Select chair Bailey asked for the names of the two people which Selectperson Ayer would not divulge. Selectchair Bailey felt it was a requirement when it came into the public. Selectperson Ayer indicated it was verbal, not written. Selectchair Ayer's actions were incorrect and need to consider what he is doing and if not other things to consider. Select chair Bailey asked if Selectperson Ayer had comments regarding the emails he received. Selectchair Bailey noted the playground had been discussed under Selectchair O'Brien as to what Road Agent Cook and his department were going to do. Selectchair Bailey indicated he had concerns with the Highway Department putting in the playground and wanted the professionals to install the playground. He noted the cost was discussed for the Highway. That is why Town Administrator Scruton to get the engineer, who recommended some additional work. He felt Selectperson Ayer had overstepped his office and caused trouble and needs to make amends. It is not acceptable.

Selectperson Hatch noted she did not hear anything about it. Selectperson Hardkopf noted the responsibility of Board members is to act collectively. Our responsibility is to be as transparent as possible. If there are questions they are to go to the Town Administrator and that applies to all departments. There is a tremendous waste of time and bad energy when any board member begins to question the actions of a department. She would caution to do the best job possible to support our department heads and should we have questions bring them to the Town Administrator and let that communication take place.

Chairperson Bailey noted Recreation issued a statement that the playground was almost completed. It was not open over the weekend to the public to let concrete set. Then the next thing was to put down the fall material (chips) starting Monday at 7:30 AM. He asked if Selectperson Ayer had a response.

Selectperson Hardekopf asked for an update from the Recreation Department. She was not at the last Recreation meeting as there was a bad storm. She was in the way but was blocked by a tree. She lost electricity.

Selectperson Hatch indicated she went to the Zoning Board where two applications were continued and passed one application.

Select chair Bailey attended Library Trustee meeting and gave an update on recent statistics.

PUBLIC COMMENTS - maximum of 3 minutes or schedule an appointment.

Rick Walker got back with the warranty information. There would be a 3 year warranty bumper to bumper that begins upon deliver. The mileage warranty will be reduced by the amount on the vehicle when accepted.

**Selectperson Hardekopf moved, Select chair Bailey seconded to reopen discussion on the ambulance. Passed 4-0.**

**Selectperson Hardekopf moved Select chair Bailey second to allow chief spend up to \$179,000 on the purchase of a demo ambulance should he find this meets the needs of the department. Passed 4-0**

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Rick felt town seal should be on vehicles so he is not impacted, but he felt it was not the town seal that makes vehicles clearly identified as Barrington Town vehicles. His opinion is a policy should encourage the use of the seal but leave it up to the department heads to bring to Board for a change.

Steve Graves felt seal policy should cover those who drive personal vehicles.

Selectperson Ayer asked that since bid rejected on lot 60 on Castle Rock will it go out to bid again or go to him as the other bidder. Select chair Bailey noted it was for discussion at the July meeting.

Recreation Commission Director Tara Barker noted the Commission discussed two topics at their last meeting. Green Play continues work on the strategic plan that is on track for a survey to go out this week and beginning of next. When the survey draft is completed, it will be reviewed by Commission. Second major topic of meeting was budget review.

The playground construction is basically complete. Highway Department has been critical to this being accomplished. Safety surfacing (chips) has been placed down and the install-crew left earlier tonight. Opening planned tomorrow at time of camp opening. The Recreation Commission asked for some pieces of the old playground to be saved including Calef Country Store, the fence with names, the paving stones with names and the paintings. The first three will be at the current site while the paintings will probably be relocated to the gym. Work that is being left until after summer camp is completed is the upgrade for the parking lot, the French drain and paving the ADA access. She believes the public has received project well. This is a very ADA compliant project and design.

Sam Boduch asked if Mr. Frechette gave written notice he had withdrew bid. Town Administrator Scruton said yes. Sam asked that the next thing for the Board to consider was what to do with the property and was told yes. Sam noted in this meeting Mr. Frechette was going to spend a lot of money himself on Castle Rock Road while on Swain the Town was considering spending money. Selectchair Bailey noted the first is a private road while the second is a town road.

Jolyn Gallent asked why are residents on a public road are maintaining the road themselves. The Town Administrator explained that some roads are class VI. This means the road/right of way is owned by the Town, but the Town cannot maintain it in most circumstances. She and others indicated the residents did not want to see taxes go up to maintain a private road like Castle Rock. She did not support the idea of a Betterment Assessment.

Selectperson Ayer asked about the difference between Class VI and 'subject to gates and bars'. Town Administrator Scruton explained the 'subject to gates and bars' was to allow farmers to graze their animals across the road with a gate that people would open and close to go through. It doesn't change what a Class VI is.

Selectperson Ayer moved that he wanted to go into nonpublic session for personnel and reputation. His motion died for lack of a second.

**Selectperson Hardekopf moved, Select chair Bailey seconded to adjourn,**

Minutes done by Town Administrator John Scruton