



BARRINGTON, NH SELECT BOARD MINUTES

Monday, September 13, 2021

The Select Board meeting for Monday, September 13, 2021 began at 6:32pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Selectperson Bailey was previously excused.

6:32pm. The meeting was called to order by Chairperson Knapp.

ROLL CALL ATTENDANCE

6:32pm. Select Board attendance was taken via Roll Call: Ayer-Present, Bailey – Not Present, Mannschreck – Present, Knapp – Present, Saccoccia – Present.

PLEDGE OF ALLEGIANCE

6:33pm. Chairperson Knapp led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:33pm. Selectperson Ayer requested the Recreation Department request be discussed, and not removed from the agenda as had been planned.

Motion to approve the meeting agenda for the [Monday, September 13, 2021](#) meeting as presented and amended by Vice-Chair Saccoccia, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

PUBLIC HEARINGS

Issuance of a Building Permit on Union Lake Road, a Class VI Road, for Jason & Leah Price, Map 113, Lot 40

6:35pm. Department Heads and the Planning Board have [reviewed the request](#) and recommend the Select Board support the following requirements:

1. Any damage to the road as a result of the construction should be corrected upon completion of construction.
2. Join the local road association in order to be able to support the maintenance of the road and have input on decisions regarding road maintenance.

Selectperson Ayer shared his opinion that the Fire Chief should be deferred to according to rules of fire code in regard to roads. **TA MacIver** clarified that following Road Agent Marc Moreau's comments, Fire Chief Rick Walker shared the fire code does not apply in this case.

6:44pm. Public comment opened.

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Aubrey Mead, abutter at 87 Union Lake Road, shared he has no objection to the building of this ADU.
6:44pm. There were no additional public comments. Public comment closed.

Motion to authorize the issuance of a Building Permit for Map 113, Lot 40 with the conditions indicated by Vice-Chair Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

CONSENT AGENDA

6:45pm. Motion to accept the Monday, September 13, 2021 Consent Agenda (A-E) as presented by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed by unanimous consent. Chairperson Knapp abstained from a vote on the meeting minutes as he was not in attendance.***

- A. Meeting Minutes August 23, 2021
- B. Previously Submitted/Signed Requests for Signature
 - i. Minutes for August 9, 2021 Select Board Meeting
 - ii. Private Road Agreement for Map 102 Lot 77
 - iii. Accounts Payable Manifest 2021-235
 - iv. Accounts Payable Manifest 2021-236
 - v. Payroll Manifest 2021-134
 - vi. Payroll Manifest 2021-135
 - vii. 2021 MS-1
- C. New Requests for Signature
 - i. Payroll Manifest 2021-136
 - ii. Payroll Manifest 2021-136B
 - iii. Accounts Payable Manifest 2021-237
 - iv. Certification of Yield & Warrant for Timber Map 217 Lot 13
- D. 2021 Tax Deeding – Evictions
 - i. Each year, the Tax Collector must present deeds to the Select Board for properties which have outstanding balances dating back three or more years. This process is prescribed in RSA 80:77. In 2021, a property is eligible for tax-deeding if it has an unpaid balance on the 2018 lien.
 - ii. The Tax Collector issued seven Tax Collector Deeds on August 26, 2021. A list of the properties is attached below.
 - iii. See attached, 2021 Tax-Deeded Properties 20210826
 - iv. We have completed the steps necessary to move forward with evictions (as advised by the Town's attorney). The Town currently owns each of these properties and there is continued liability with having them occupied. One of the final steps is for the Select Board to vote to authorize the eviction notices for the seven tax-deeded properties identified above.
- E. FY22 Highway Safety Grant Acceptance
 - i. Each year the Police Department pursues Highway Safety Grant funding. This grant program includes a local match requirement which is properly budgeted in account number 01-4210-01-4820. The FY22 grant agreement has been received and requires Select Board review and approval.
 - ii. See attached, Barrington FY22 Grant Agreement Combined
 - iii. The grant total is \$12,859 with a \$3,214.75 local match.

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APPOINTMENTS**Strafford Regional Planning Commission Reappointment**

6:47pm. Steve Diamond is seeking reappointment, with a term expiring on July 1, 2025. Chairperson Knapp requested the appointment be considered by the Planning Board before the Select Board votes on the appointment. The Select Board agreed to vote at the September 27, 2021 meeting, pursuant to the Town's Appointment to Boards Procedure.

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:49pm. Public Comment opened.

6:50pm. Public Comment closed.

STAFF REPORTS**Staff Anniversaries**

6:50pm. Thank you all for your hard work and dedication to Barrington!

Timothy Boodey	Firefighter/EMT	27 Years
Jon Janelle	Firefighter/EMT	26 Years
Amy Inglis	Inter-Library Loan Librarian	25 Years
Dana Drake	Highway Department Crew	21 Years
Barbara Irvine	Land Use Administrative Assistant	18 Years
James Sanger	Transfer Station Attendant	6 Years
Jon-Thomas Harmon	Firefighter/EMT	4 Years
Sarah Bailey	Assistant Recreation Director	2 Years

Recreation Slide Disposal Update

6:51pm. TA MacIver shared Scamman Farm was unable to accept the slides; they were instead donated to Barrington Village School. **Selectperson Ayer** added that the \$100 he had previously donated to Recreation was refunded with the request it be put towards trunk or treat supplies.

Requests for Signature

6:53pm. Municipal Office Administrator Caudle presented for signature:

- Class VI/Private Road Agreement for Map 113, Lot 40

TA MacIver added that the Select Board has been provided with Budget Binders for 2022, and a magnifying glass was included in each binder.

OLD BUSINESS**Town-Owned Land Sale Update**

6:54pm. At the July 26, 2021 meeting the Select Board voted to support the recommendations of the Town Lands Committee by offering ten properties for sale directly to abutters. Details can be viewed on the Town's website at: www.barrington.nh.gov/2021sale. The Town received letters of interest for the following lots by the deadline of August 27, 2021 set in letters sent to the abutting property owners.

Map 227 Lot 30 (Parker Mountain Road – Value \$158,200)

6:55pm. There were two interested parties: Wayne and Allison Noyes and Hilary Bedford Parkhurst. Both interested parties were asked to submit a competitive sealed bid for the lot (\$158,200 minimum) due by noon on Monday, September 13, 2021. The bids were opened and read as follows:

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Wayne and Allison Noyes: \$193,000

Hilary Bedford Parkhurst: \$172,050

Motion to identify Wayne and Allison Noyes as the high bidder for Map 227, Lot 30 with a bid of \$193,000, and if the sale is to fall through to sell the property to Hilary Bedford Parkhurst for \$172,050, and authorize staff to proceed with the sale process by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Map 248, Lot 3 (Young Road) - \$49,500

6:59pm. The Town received one letter of interest for this property from Cindy Lee, for \$49,500.

Motion to identify Cindy Lee as the purchaser for Map 248, Lot 3 for \$49,500 and authorize staff to proceed with the sale process by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Hilary Parkhurst spoke and requested the Select Board consider the details of the offers placed.

Map 111, Lots 10 and 11 (Flower Drive)

7pm. The Town did not receive any letters of intent for the remaining eight lots from abutters interested/willing to pay the full amount owed/assessed value, and sent out follow-up letters on September 2, 2021 requesting any interested abutters submit a sealed bid in the highest amount they would be willing to pay for the abutting Town-owned lot, due Monday, September 13. One was received and opened at 1pm this afternoon.

Linda Brushett and James Corcoran submitted a bid for \$2,000 (\$1,000 each) for the properties. TA MacIver and the chair of the Town Lands committee spoke earlier and agree to recommend the Select Board sell the lots at the offered price.

Motion to identify Linda Brushett and James Corcoran as the purchasers for Map 111, Lots 10 & 11 for \$2,000 (\$1,000 each) and authorize staff to proceed with the sale process by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Pursuant to the provisions of RSA 41:14-a, the Select Board is authorized to buy and sell property. The process requires review by the Conservation Commission and Planning Board before two separate public hearings, followed by a vote by the Select Board. The schedule is as follows:

1. September 15: Notice Published
2. September 21: Planning Board
3. September 23: Conservation Commission
4. October 4: Select Board Public Hearing
5. October 18: Select Board Public Hearing
6. November 1: Select Board Vote

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Partial Statistical Update (Revaluation)

7:08pm. The Town's Assessor has completed the 2021 Partial Statistical Update (Revaluation), completed due to the real estate market in Barrington causing Barrington's equalized ratio to depart from the Department of Revenue Administration's required +/-10%. Additional updates can be found at www.barrington.nh.gov/2021reval. The changed values will increase the total assessed value of Barrington by 20%. TA MacIver expects the tax rate will decrease by approximately 18%, resulting in a tax rate in the range of \$18-\$19/\$1000 value.

If any property owner believes the Town was incorrect in their assessment of their property, they are encouraged to review [this FAQ](#) and contact the Assessing Office to discuss and file an abatement if necessary. Additionally, the Town has generous [exemptions and credits](#) available, and property owners are encouraged to apply for any exemptions or credits they qualify for or to reach out to the Assessing Office with any questions.

Public Safety Building Parking Lot Overlay 2021

7:15pm. The 2021 paving projects have come in approximately \$36,000 underbudget. The Road Agent has recommended applying the topcoat (overlay) to the Public Safety building at an approximate cost of \$35,000. The Police Chief and Fire Chief have indicated their support for completing the project in 2021.

Fire Chief Walker confirmed there is existing access if a new generator installed that would not require the pavement to be removed and replaced.

Motion to add the Public Safety Building overlay to the 2021 paving projects utilizing up to \$35,000 from the previously approved paving budget by Selectperson Ayer, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – No, Knapp – Aye. ***The motion passed.***

NEW BUSINESS**Police and School Traffic Control**

7:22pm. Police Chief George Joy addressed the recent challenges with school traffic due to a driver shortage and an increase in individuals driving their children to school. He currently does not have staffing to assist at drop-off and pick-up at the elementary and middle schools. The Select Board discussed the inability to use the Town Budget to cover school needs, a school resource officer being hired, and encouraging the school to look into hiring an engineer to solve traffic issues. **Chief Joy** noted that recently SAU staff and individuals not employed by the SAU attempted to provide traffic control; the situation was discussed, and the Police Chief was assured that will not happen again, as it is an unsafe situation for all.

TA MacIver will reach out to Superintendent Dan Moulis and offer to have a discussion including the Police Chief, Superintendent Moulis, the School Board Chair, Chairperson Knapp, and TA MacIver.

Transfer Station and Recycling Center Improvements Capital Reserve

7:40pm. Transfer Station Administrator Erin Paradis reviewed the improvements the Transfer Station and Recycling Center Review Committee has continuously worked on at the facility, and that have started reviewing flow at the facility, which they acknowledge will be costly and a time-intensive process. In preparation for an increase in use by the growing population, the Committee would like to begin saving

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money towards future improvements, with the initial appropriation request \$25,000 from Unassigned Fund Balance.

Vice-Chair Saccoccia shared his having been approached by multiple “pickers” or individuals who in the past would visit the Transfer Station and take discarded items for reuse. Erin explained this was never authorized and the “no picking” started to be enforced recently due to safety concerns and liability on the Town.

Chairperson Knapp called focus of discussion back to the establishment of a Capital Reserve account for the Transfer Station and Recycling Center. The Board agreed by consensus to support the establishment of a Capital Reserve account.

Recreation Events with Alcohol on Town Property

7:52pm. The Recreation Department rescinded their previous request for the Select Board to consider allowing alcohol to be served by a third-party vendor at Recreation events on Town property after discussion with the Police and Fire Chiefs.

Selectperson Ayer thanked the Recreation Department for thinking out of the box and finding a way to bring small businesses into their upcoming events.

Barrington Tricentennial and the 2021 Town Report

7:54pm. Fire Chief Rick Walker, representing the Tricentennial Committee, requested the Select Board consider allowing the Tricentennial Committee to add a significant amount of historical photos and a schedule of events to the 2021 Town Report. Staff reached out to the printer this afternoon, and the additional cost would be approximately \$115. The Select Board agreed by consensus to allow the additional photos and information.

School Facilities Lawn Mower Purchase

7:58pm. The School Facilities Department provides landscaping for Town facilities and the cemetery. The services provided at the cemetery cost \$10,000, the remaining landscaping is done at no cost. The School Facilities Department recently contacted the Town Administrator to request the Town contribute \$5,000 in assistance to purchase a replacement mower (\$15,000-\$20,000 estimate) to replace equipment that recently broke down.

The Select board declined to consider appropriating funds towards the equipment and encouraged the School Board to consider a services agreement with the Town.

SELECTPERSONS REPORTS

8:02pm.

Selectperson Mannschreck – Enrollment at the school has increased significantly (kindergarten 10%) and the School Board voted to have a two-week mask mandate due to recent COVID-19 cases. The Advisory Budget Committee meeting had their first organizational meeting and had questions for Public Safety regarding the need for additional staff. The Transfer Station and Recycling Center Review Committee meets Monday.

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Selectperson Ayer – Town Lands has been working diligently. Conservation is “thinking green” and coming up with ways the Town can be more eco-friendly. Gary Imbrie submitted an application as an alternate to the Conservation Commission.

Vice-Chair Saccoccia – The gym floors are complete and look great. Trunk or Treat is on October 23rd. Recreation Director Jessie Tennis shared the floor is a poured rubber, with tiles from the 1970’s underneath. More information about [Trunk or Treat](#) and other Halloween Happenings is available online.

Chairperson Knapp – Did not attend the Planning Board meeting. The Technology Committee meeting is tomorrow. He also thanked the recreation before/after care for their assistance with and for providing an update on his son during the first day of school, as well as a thanks to all Town Departments for their work.

PUBLIC COMMENT

8:09pm. Public Comment opened.

8:10pm. There were no public comments. Public Comment closed.

NON-PUBLIC SESSION

8:10pm. Motion to enter non-public Session for reasons of personnel and reputation by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Abatement Request

8:22pm. Roy Hurlbert, the owner of Venture Powersports at 7 Tolend Road, requested the Select Board consider an abatement request for interest and fees on his tax bill as the bill was mailed to his lawyer’s address due to an error in the deed. ***The Select Board declined to consider the request.***

Additional items were considered in nonpublic that are included in the sealed minutes.

8:33pm. Motion to exit non-public session by Vice-Chair Saccoccia, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION AND ADJOURNMENT


8:33pm. The Select Board returned to public session.

TA MacIver shared while in nonpublic session the Select Board voted to deny an abatement request at 7 Tolend Road and discussed other matters regarding personnel.

Motion to seal the non-public minutes indefinitely to avoid adversely affecting the reputations of those discussed by Vice-Chair Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***


8:34pm. Motion to adjourn the September 13, 2021 Select Board meeting by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [September 13, 2021 Town Administrator's Report](#).

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Chairperson A. Knapp

Not Present
Selectperson G. Bailey

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Vice-Chairperson J. Saccoccia

Selectperson D. Ayer

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Selectperson D. Mannschreck

9/27/2021
Date Minutes Were Approved