



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, June 28, 2021

The Select Board meeting for Monday, June 28, 2021 began at 6:32pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Selectperson Bailey was not in attendance.

**6:32pm.** The meeting was called to order by Chairperson Knapp.

### **ROLL CALL ATTENDANCE**

**6:32pm.** Select Board attendance was taken via Roll Call: Ayer-Present, Bailey – Not Present, Mannschreck – Present, Knapp – Present, Saccoccia – Present.

### **PLEDGE OF ALLEGIANCE**

**6:32pm.** Chairperson Knapp led the Pledge of Allegiance.

### **AGENDA REVIEW AND APPROVAL**

**6:33pm.** Town Administrator MacIver requested approval of a raffle permit as letter “G” in the signature portion of the consent agenda, as well as a vote to proceed with evictions added to Old Business. The Select Board agreed to add both items to the agenda.

Motion to approve the Meeting Agenda for the June 28, 2021 meeting as presented and amended by Selectperson Mannschreck, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### **CONSENT AGENDA**

**6:33pm.** The consent agenda contains routine and/or procedural items where unanimous consent is expected, and no discussion necessary. Additional details regarding each item can be found in the [Town Administrator’s Report](#).

Motion to accept the June 28, 2021 Consent Agenda (A-G) as presented and amended by Selectperson Mannschreck, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed by unanimous consent.***

#### **A. Meeting Minutes for [May 24, 2021](#) and [June 14, 2021](#)**

- a. ***Motion to approve the May 24, 2021 and June 14, 2021 meeting minutes. – Passed on the consent agenda.***

#### **B. Requests for Signature**

- a. [Consolidated Communications Abatement 2019 2020](#)

- i. This abatement is the result of a settlement agreed to by the Select Board. The Town of Barrington requires the Town to pay a \$15,968 abatement for 2019 and 2020 property taxes to Consolidated Communications.
  - b. Map 109, Lot 17 Tax-Deeded Repurchase Deed
  - c. Police Chief Employment Agreement 2021-2024
  - d. AP Manifest 2021-225
  - e. Payroll Manifest 2021-124
  - f. Abatement Approval – Map 219, Lot 64
  - g. Abatement Denial – Map 219, Lot 11
  - h. Abatement Denial – Map 229, Lot 18
  - i. Gravel Warrant – Map 222, Lot 12
  - j. Gravel Warrant – Map 236, Lot 3
  - k. Gravel Warrant – Map 251, Lot 66
  - l. Private Road Agreement – Map 115, Lot 11
  - m. Private Road Agreement – Map 224, Lot 72
  - n. ***Motion to authorize and sign the above-referenced documents a-m. – Passed on the consent agenda.***
- C. E911 Road Name Change Approval for Map 265, Lot 8**
- a. The entry to this Barrington property is in Lee. To avoid confusion, E911 suggested the driveway be designated and named as a road. The property owners proposed Apollo Drive.
  - b. ***Motion to approve Apollo Drive as the road name for the driveway currently serving 1284 Calef Highway. – Passed on the consent agenda. – Passed on the consent agenda.***
- D. Voluntary Change of Address Approval**
- a. ***Motion to approve a voluntary change of address at Map 265, Lot 8 from 1284 Calef Highway to 27 Apollo Drive. – Passed on the consent agenda.***
- E. Isinglass Local River Advisory Committee Appointment – Gary Imbrie**
- a. ***Motion to nominate Gary Imbrie for appointment to the Isinglass Local River Management Advisory Committee pursuant to RSA 483:8-a. – Passed on the consent agenda.***
- F. 2021 Peeper 5k Road Closure Request**
- a. The 27<sup>th</sup> Annual Greater Barrington Chamber of Commerce Peeper 5K Run/Walk is scheduled for October 2, 2021. If approved, Mallego Road will be closed from Route 125 to the Post Office from approximately 8:45am to approximately 10:45am, and the Chamber of Commerce will be responsible for notification of affected homeowners.
  - b. ***Motion to authorize the closure of Mallego Road on October 2, 2021 for the Greater Barrington Chamber of Commerce Peeper 5K Run/Walk. – Passed on the consent agenda.***
- G. Raffle Permit for American Legion Auxiliary #114**
- a. ***Motion to authorize the issuance of a raffle permit for the American Legion Auxiliary #114 to expire June 28, 2022. – Passed on the consent agenda.***

**APPOINTMENTS****George Joy – Police Chief through June 20, 2024**

**6:37pm.** Chief Joy's contract has been extended through June 20, 2024. Having served as an officer in Barrington since 1999, he recently completed an 18-month contract as police chief.

**Advisory Budget Committee Recommendations**

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**6:38pm.** After review of the applicants, the Advisory Budget Committee (ABC) made the following recommendations:

<a href="#">Michael Houst</a>	ABC Member	Expiration March 2024
<a href="#">Scott Shepard</a>	ABC Member	Expiration March 2023
<a href="#">Dannen Mannschreck</a>	ABC Alternate Member	Expiration March 2022
<a href="#">Robert "Buddy" Hackett</a>	ABC Alternate Member	Expiration March 2022

Motion to appoint Michael Houst as a full member of the ABC with a term expiring in March of 2024, Scott Shepard as a full member of the ABC with a term expiring in March of 2023, Dannen Mannschreck as an alternate member of the ABC with a term expiring in March of 2022, and Robert Hackett as an alternate member of the ABC with a term expiring in March of 2022 by Vice-Chair Saccoccia, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

#### **PUBLIC COMMENT**

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:39pm.** Public Comment opened.

TA MacIver shared that the meeting is streaming live on Facebook, with six viewers.

**6:41pm.** Public Comment closed.

#### **STAFF REPORTS**

##### **Correction**

**6:41pm.** June work anniversaries have been corrected to include Sergeant Baker's correct title.

##### **Noise Ordinance Waiver**

**6:41pm.** A Noise Ordinance waiver was issued for 53 Weeks Lane for July 10, 2021, following the procedure as stated in the [Town's Noise Ordinance](#). No concerns were raised by abutters.

##### **Requests for Signature**

**6:42pm.** There were no additional requests for signature beyond those included in the consent agenda.

#### **OLD BUSINESS**

##### **Goodwill Forest Stewardship Plan and Activities**

**6:43pm.** As part of the Forest Stewardship Plan for the expanded Goodwill Conservation Area as supported by the Conservation Commission and the Select Board, the Forester has recommended a timber harvest for the summer of 2021. The landing area for the logging operation will be developed into a parking area on Ross Road, and all proceeds from the stewardship activities will be collected as general fund revenue to offset taxes, minus any costs. As a cost reduction, the Highway Department, with Select Board approval, can purchase and deliver the gravel necessary for the parking area.

Motion to authorize the Highway Department to purchase and deliver gravel for the construction of a conservation parking area in conjunction with the Goodwill Conservation Area forestry activities by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**2021 Paving Update and Public Safety Building Parking Lot Paving**

**6:46pm.** Currently midway through the 2021 paving projects, Advanced has agreed to hold the pricing of approximately \$60,000 to add the Public Safety Parking lot to the paving projects for this year. The total approved budget for 2021 paving is \$800,000, with an expected utilization of \$745,000. Up to \$5,000 of the excess cost could be paid for from the Incident Fund.

Both Fire Chief Walker and Police Chief Joy agreed they are amenable to the work and will work with the Highway Department to provide space for equipment and vehicles during activities. Chief Walker requested the Select Board consider approving sealing the parking lot in regular intervals of two to three years for maintenance.

Motion to authorize the addition of the Public Safety Building parking lot to the 2021 paving scope by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**Updated Agenda Format and Discussion**

**6:53pm.** TA MacIver and Chairperson Knapp have worked to develop an [updated agenda template](#) with the goal of providing more clear and consistent information to the public regarding Select Board meetings, including updates for clarity, procedural steps, standardization, and the addition of a Consent Agenda. This was discussed at the June 14, 2021 meeting. The Select Board agreed the current meeting was moving along quickly.

**NEW BUSINESS****Public Safety Ultra-Terrain Vehicle Specifications**

**6:54pm.** Voters in Barrington approved up to \$32,000 for purchasing and outfitting an [Ultra-Terrain Vehicle \(UTV\)](#) to be used in Police and Fire/EMS operations. The specification has been completed, reviewed by the Vice-Chair, and are now ready to be put out for bid.

Motion to authorize the advertisement of the Ultra-Terrain Vehicle specifications by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – No. ***The motion passed.***

**Public Safety & Highway Department Road Closures**

**6:55pm.** Selectperson Ayer recently brought forward concerns raised by residents regarding improving signage at road closures and/or disruptions to typical travel routes. Road Agent Marc Moreau spoke regarding the cost of electronic signs, costing approximately \$16,000 each.

The Select Board, as well as Fire Chief Walker and Police Chief Joy discussed departments sharing the use, cost, and transportation responsibility of signs. Depending on the type of sign, closure notices could be

posted days ahead to warn travelers of future disruption. The potential for purchasing a used board was also discussed in order to gauge the use.

The Select Board requested Department Heads and TA MacIver further investigate options for discussion at a future meeting.

### SELECTPERSONS REPORTS

**7:16pm.**

**Selectperson Ayer** – Conservation Commission met and discussed and addressed a concern on Holly Lane. The closing of the Leighton property was June 19<sup>th</sup>, and there was a recent photo shoot. The Town Lands Committee met regarding Gerrior Drive and will continue at a future meeting.

**Selectperson Mannschreck** – The ABC met, and have requested a three year lookback. The School Board met on the 15<sup>th</sup> of June. Enrollment for kindergarten is already at 100, normally at approximately 86. Nurse Dee Swain of Barrington Elementary School has been awarded Excellence in Education 2021 from the Barrington School Foundation. Summer school is up and running, and the School Board will meet again on Tuesday July 6<sup>th</sup>. The Transfer Station and Recycling Center Committee has not met since the last Select Board meeting.

**Vice-Chair Saccoccia** – Today was the first day of summer camp at the Recreation Department. They're also running flag football this year.

**Chairperson Knapp** – Planning Board was two weeks ago, with no meeting scheduled for the remainder of June. Recently heard of an issue with a resident who was in search of a notary and was not given correct information regarding the notary's availability. Concerns have been raised about speeding on Hall Road, which Chair Knapp will further discuss with Chief Joy.

### Eviction Proceedings

**7:22pm.** Today at midnight is the deadline for individuals who have property that was taken by tax-deed in 2020 to vacate or repurchase the properties. In order to proceed with eviction, the Select Board must vote to authorize the Town Attorney to file a Landlord Tenant Writ with the courts for 346 Berry River Road and 339(715) Long Shores Drive.

Motion to proceed with the Landlord Tenant Writs for the two stated properties by Chairperson Knapp, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### PUBLIC COMMENT

**7:23pm.** Public Comment opened.

Melissa Huette, Library Director shared the summer reading program has kicked off, with the theme "Tails & Tales." Activities are planned for all ages, including a live training with animals from the New England Aquarium, a puppet show on Friday night. She also addressed the notary issue brought up by Chairperson Knapp, stating there was a miscommunication and she was not on site.

**7:26pm.** Public Comment closed.

### NON-PUBLIC SESSION

*There was no non-public session.*

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**ADJOURNMENT**

**7:26pm.** Motion to adjourn the June 28, 2021 Select Board meeting by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Links to all reviewed documents can be found in [the June 28, 2021 Town Administrator's Report](#).

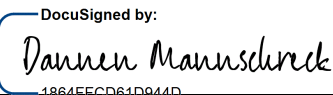
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Chairperson A. Knapp

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Vice-Chairperson J. Saccoccia

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Selectperson D. Mannschreck

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Selectperson G. Bailey

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Selectperson D. Ayer

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July 12, 2021

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Date Minutes Were Approved