



BARRINGTON, NH SELECT BOARD MINUTES

Monday, May 24, 2021

The Select Board meeting for Monday, May 24, 2021 began at 6:30pm. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Chairperson Knapp was absent.

6:30pm. The meeting was called to order by Vice-Chair Saccoccia.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:30pm. Vice-Chair Saccoccia read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

ROLL CALL ATTENDANCE

6:33pm. Select Board attendance was taken via Roll Call: Ayer - Present, Bailey – Present, Mannschreck – Present, Saccoccia – Present, , Knapp – Not Present. The Select Board members shared their locations and stated that at present, they were alone in their respective locations with no one influencing their votes.

PLEDGE OF ALLEGIANCE

6:34pm. Vice-Chair Saccoccia led the Pledge of Allegiance.

PUBLIC HEARINGS

Issuance of a Building Permit on Holiday Lake Shore Drive, Map 261, Lot 31

6:35pm. This application was continued from the May 10th, 2021 Select Board Meeting pending the review of three items. These three items, regarding an ownership trust, FEMA funding, and Current Use, have been reviewed and no issues have been found that would prevent the issuance of the permit. Additionally, Department Heads and the Planning Board support the following requirements:

1. Repair any rutting caused by delivery traffic to the ADU and regrade the road upon completion.
2. Join the local road association.

Selectperson Bailey requested the Town reiterate to the property owners the construction must be kept to the first floor of the proposed dwelling unit, the floor directly above the garage. Additional approval will need to be sought prior to finishing the attic/third floor of the structure.

He also asked if the additional information provided regarding FEMA altered the response Road Agent Moreau provided to the Select Board. The Road Agent reviewed the additional information prior to his submission to the Select Board.

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6:37pm. The public hearing opened for Public Comment.

6:38pm. There were no Public Comments. The public hearing closed for Public Comment.

Motion to approve the issuance of a building permit for Map 261 Lot 31 for Karen Gould, Kathryn Cohen, and Matthew Peckarsky with the conditions noted by Department Heads and the Planning Board by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

APPOINTMENTS

There were no appointments.

Board Appointments

6:40pm. Selectperson Mannschreck requested information regarding applicants for the Advisory Budget Committee (ABC). TA MacIver shared that the applicants will be reviewed at the next ABC meeting.

Motion to request the ABC meet earlier than previously planned by Selectperson Ayer, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:43pm. Public Comment opened.

6:45pm. There were no public comments. Public Comment closed.

REVIEW OF MINUTES

6:52pm. Motion to approve the meeting minutes for [Monday, May 10, 2021](#) by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, ***The motion passed.***

STAFF REPORTS

Update on Evictions

6:46pm. TA MacIver shared an update on property evictions at the request of Selectperson Mannschreck. Evictions are currently underway, with Notice to Vacate effective June 28th. One property may have a delay due to the address having recently been changed, and the Town is currently working with the Town's Attorney to move forward as required.

Selectperson Bailey requested information regarding the [988 National Suicide Prevention Lifeline](#) area code change, which will go into effect in July of 2022. All callers are currently encouraged to use the 10-digit dialing, and beginning in October of 2021 phone providers will begin rolling out messages that calls cannot be completed as dialed if the 10-digit number is not used.

Selectperson Ayer asked why the Sherriff's department serves the notices. The Town's Police Department does not serve evictions due to a conflict of interest, as the Town is the property owner.

Requests for Signature

6:54pm. Municipal Office Administrator Caudle presented for signature:

- Meeting minutes for Select Board meeting of Monday, May 10, 2021

All Public Select Board Minutes are available online: <https://www.barrington.nh.gov/selectboardminutes>

- Private Road agreement for Holiday Lake Shore Drive
- Payroll 2021-120
- AP 2021-221
- Five Exemption Application Denials

OLD BUSINESS**Phone System**

6:50pm. The Town transitioned to a new phone system (Microsoft Teams) in January 2020. The transition has not been without issues, including loss of phone service at the Public Safety Building. Public Safety, the Technology Committee, and Rockport, the Town's managed services provider, are confident the deficiencies can be resolved.

Town Clerk Office Availability Adjustment

7:01pm. Beginning June 1st, the Town Clerk's office will be open Monday, Tuesday, and Thursday 8am-5pm, with no appointment necessary, and Wednesdays 12:15pm-4:30pm by appointment only. Appointments can be made online at bit.ly/BarrTCAppointment.

The Board raised concerns regarding the limited hours the Town Clerk is open. The Town Clerk hours are limited by the hours the DMV is open, and as an elected official the Town Clerk sets the hours the Town Clerk's office is open. Selectperson Bailey requested the Town send a letter to the DMV extending hours in order to provide additional service hours.

Public Works Week Pet Food and Supply Drive

7:09pm. The [Pet Food and Supply Drive](#) in honor of National Public Works Week will continue through June 4th. The Town and pets appreciate your support!

NEW BUSINESS**PD TASER Replacement**

7:14pm. The Police Department's TASERs are now out of warranty. Funding for replacements is properly budgeted in the Police Equipment Capital Reserve. The Police Department has [requested a waiver](#) of the Town's purchasing policy and approval to use the budgeted funds from the Police Equipment Capital Reserve. The long-term plan is to combine the Body-Worn Cameras and Conductive Electrical Weapon purchasing when the contract is due to be renewed in 2026.

Motion to approve waiving the Town's Purchasing Policy and to authorize the use of \$20,954.40 from the Police Equipment Capital Reserve to purchase 12 new TASERs with extended warranties by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll Call Vote: Ayer – No, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, ***The motion passed.***

Public Safety Radio Communications Study

7:23pm. The Police, Fire, and Highway Departments all rely on radio communications, which all share the need for improvements and/or replacements. The Technology Committee recently agreed to hire an expert consultant to allow the Town to make the most informed decisions regarding purchases and upgrades. Long-time Barrington resident Normand Boucher is an expert consultant, and his company,

[Communications Design Consulting Group](#), has provided these services to local, county, state, and private organizations across the country. He has [offered to provide his services to Barrington](#) for a fee of \$1.

Motion to authorize the acceptance of the CDCG proposal for a radio communication study by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, ***The motion passed.***

Stars and Stripes for Barrington Utility Pole Utilization

7:27pm. [Stars and Stripes for Barrington](#) traditionally places American flags on utility poles from the Middle School to the Public Safety Building, being placed prior to Memorial Day and taken down following Veterans' Day, and have [applied to do so this year](#). While the poles are privately owned by Eversource and Consolidated Communications, these organizations ask for the support of the community in order to approve the placement application.

Motion to authorize the application by Stars and Stripes for Barrington to place American flags on utility poles as proposed by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, ***The motion passed.***

Reverse Involuntary Lot Merger – Map 265, Lot 9

7:29pm. State statute continues to require municipalities to authorize the reversal of involuntary lot mergers at the property owner's request. The owners of Map 265, Lot 9 have [submitted a request](#) to have their lot restored to pre-merger status, and staff have confirmed the lots were involuntarily merged.

Motion to authorize the reversal of the involuntary lot merger for Map 265, Lot 9 by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, ***The motion passed.***

Donate Expanded Right-Of-Way to NHDOT

7:30pm. In 2021, 46 Small Road was taken by tax deeding. Upon review of the property, the Town Lands Committee found the New Hampshire Department of Transportation (NHDOT) right-of-way (ROW) narrows at the property. The Committee recommended the Town ask NHDOT about interest in expanding the ROW while the property is in the Town's ownership, with the requirement the Town not incur any costs in the ROW change. The ROW adjustment would require the RSA 41-14:a process.

The Select Board voiced no objections and agreed by consensus to proceed with discussions with NHDOT.

SELECTPERSONS REPORTS AND CONCERNS

8:17pm.

Selectperson Ayer – Had no updates or information available to share.

Selectperson Bailey – Had no updates or information available to share.

Selectperson Mannschreck – Attended the School Board meeting on May 18th. The mask policy has been updated, with masks not required when outside. Some parents attended the meeting requesting all masks be removed. When leaving, a racist comment was directed towards a member of the School Board. Deannah Rae, Director of Student Services, was selected as a Champions for Children award

recipient. The School Board will have a workshop meeting on June 1st from 4pm-8pm which the public is allowed to attend either in person or virtually. 12–15-year-olds are able to attend COVID vaccination clinics on Saturday as well as in June. The ABC has not met since the prior Select Board meeting, nor has the Transfer Station and Recycling Center Committee. He also emphasized his wish for the School and Town to collaborate on technology purchases and policies.

TA MacIver shared that Jeff Delangie, the School District Director of Information Technology, is a member of the Technology Committee and is working to collaborate with the Town.

Vice-Chair Saccoccia – Recreation is wrapping up the end of school, completing staff trainings, and is preparing for summer camp. Recreation and the Transfer Station have collected 195 lbs of plastic for the ongoing [Trex Challenge](#) that ends at the beginning of September, and if successful in collecting 500 pounds, will result in the Recreation Department receiving a new bench made of Trex materials.

PUBLIC COMMENT

7:39pm. Public Comment opened.

George Bailey, Resident requested the Board consider removing the signs that were placed in Town congratulating the girls' softball team and allow the organization to auction or otherwise keep them.

Daniel Ayer, Resident shared he intends to continue to be fiscally responsible.

James Saccoccia, Resident shared his concern regarding the racial comment that occurred at the school and encouraged all to respect one another.

Police Chief George Joy shared the Police Department was notified of the comment at the School Board meeting and will be present at future meetings to ensure safety of all in attendance.

7:44pm. There were no additional public comments. Public Comment closed.

NON-PUBLIC SESSION

7:44pm. Motion to enter non-public Session for reasons of reputation by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

7:45pm. The Select Board resumed in non-public session with Vice-Chair Saccoccia, Selectperson Bailey, Selectperson Ayer, Selectperson Mannschreck, TA MacIver, and MOA Caudle present.

Abatement Request – Map 18, Lot 10

7:46pm. The property owner failed to reapply for an elderly exemption by the deadline and was denied the exemption. The property owner has since applied for 2021 and been approved.

Motion to authorize an exemption in the amount of \$870 plus any interest and fees for Map 18, Lot 10 by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

Abatement Request – Map 270, Lot 32

7:49pm. Due to a deadline extension on Veteran's Credits and a mailing error, interest has accrued on this property's 2020 tax bill of approximately \$20.

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Motion to authorize an exemption in the amount of \$20 plus any interest and fees for Map 270, Lot 32 by Selectperson Saccoccia, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

7:51pm. Motion to exit non-public session by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Abstain, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION AND ADJOURNMENT

7:52pm. The Select Board returned to public session with Vice-Chair Saccoccia, Selectperson Bailey, Selectperson Ayer, and Selectperson Mannschreck present. In non-public session, the Select Board voted on and approved two abatement requests as described above.

7:53pm. Motion to adjourn the May 24, 2021 Select Board meeting by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [May 24, 2021 Town Administrator's Report](#).

Chairperson A. Knapp

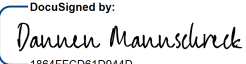
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Selectperson G. Bailey

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Vice-Chairperson J. Saccoccia

Selectperson D. Ayer

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Selectperson D. Mannschreck

6/28/2021
Date Minutes Were Approved