



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, March 22nd, 2021

The Select Board meeting for Monday, March 22nd, 2021 began at 6:30 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

**6:30pm.** The meeting was called to order by Vice-Chair Knapp.

### **RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION**

**6:30pm.** Vice-Chair Knapp read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

### **ROLL CALL ATTENDANCE**

**6:33pm.** Select Board attendance was taken via Roll Call: Ayer- Present, Bailey – Present, Knapp – Present, Mannschreck – Present, Saccoccia – Present. The Select Board members shared their locations and stated that at present, they were alone in their respective locations with no one influencing their votes.

### **PLEDGE OF ALLEGIANCE**

**6:34pm.** Vice-Chair Knapp led the Pledge of Allegiance.

### **PUBLIC HEARINGS**

There were no public hearings.

### **APPOINTMENTS**

#### **Welcome Select Board Member Dannen Mannschreck**

**6:35pm.** Dannen Mannschreck of Scruton Pond Road was elected to the Select Board by popular vote at the March 9<sup>th</sup>, 2021 Town Meeting. Selectperson Ayer requested that he be called Dan E. to allow Dannen to be called Dan and avoid confusion.

### **Select Board Organization**

**6:36pm.** According to the [Select Board Rules of Procedures](#), the Select Board is required to choose a Chair and Vice Chair from their members.

Motion to appoint Andrew Knapp as Chairperson of the Select Board by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Abstain. ***The motion passed.***

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Motion to appoint Selectperson Ayer as Vice-Chairperson of the Select Board by Selectperson Ayer, seconded by Selectperson Bailey.

Motion to appoint Selectperson Saccoccia as Vice-Chairperson of the Select Board by Selectperson Saccoccia, seconded by Selectperson Bailey.

Selectperson Ayer withdrew his nomination, offering to instead focus his attention on the Town Hall project, and join the Town Hall Building Committee.

Chairperson Knapp called for a Roll Call vote for Selectperson Saccoccia for Vice-Chair: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### 2021 Committee, Commission, and Board Appointments

**6:41pm.** Terms for several committees, commissions, boards, and positions expire March 31<sup>st</sup>. The Select Board was asked to consider and appoint the following:

Position	Individual	Appoint/Reappoint	Expiration
Tax Collector	Linda Markiewicz	Reappointment	2022
Treasurer	Peter Royce	Reappointment	2022
Planning Board (Full)	Ron Allard	Reappointment	2024
Conservation Comm (Full)	Doug Bogen	Reappointment	2024
Conservation Comm (Alternate)	Glenn Gould	Reappointment	2024
Zoning Board (Full)	Ray Desmarais	Reappointment	2024
Advisory Budget Committee (Full)	Steve Saunders	Reappointment	2024
Advisory Budget Committee (Full)	Vacant		
Advisory Budget committee (Full)	Vacant		
Recreation Commission (Full)	Jim Noble	Reappointment	2024
Recreation Commission (Full)	Stephen Graves	Reappointment	2024

Motion to appoint as indicated in the [Appointments for Terms Expiring in 2021](#) document by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### PUBLIC COMMENT

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:44pm.**

**George Bailey – Chesley Drive** – Thanked the Fire Department for recent personal assistance.

**Don Buker – Franklin Pierce Highway** – Thanked all for their work for the Town and asked the Select Board and Road Agent to consider fixing pavement at the entrance to the Transfer Station.

**6:47pm.** Public Comment closed.

### REVIEW OF MINUTES

**6:47pm.** Motion to approve the meeting minutes for [March 8<sup>th</sup>, 2021](#) by Selectperson Bailey, seconded by Chairperson Knapp. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Abstain, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**STAFF REPORT**

**6:47pm.** TA MacIver welcomed Selectperson Mannschreck to the Select Board.

**Requests for Signature**

**6:47pm.** Municipal Office Administrator Caudle presented for signature:

- Meeting minutes approved at this meeting for March 8<sup>th</sup>
- Payroll Manifest 2021-103
- 9 Oaths

Outstanding:

- Payroll 2021-111
- AP 2021-212
- Land Use Tax Warrant

**OLD BUSINESS****2021 Goal Setting**

**6:48pm.** One addition was made to the prior draft, to include “support the Planning Department to encourage and attract economic development and commercial growth in the commercial zoning districts.

Motion to adopt the [2021 Select Board Goals](#) by Selectperson Ayer, seconded by Selectperson Mannschreck. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye.  
***The motion passed.***

**Town Meeting Ballot Session Results**

**6:50pm.** TA MacIver thanked everyone for coming out to vote or voting absentee and encouraged all to share ideas for increasing future voter turnout and informing voters. During the vote, there was an incident where a resident’s vote was not properly counted following their request to bypass the voting machines and have their ballot counted by hand. The error has been investigated and the cause has been identified. A [write-up](#) of the situation and the Town’s response is available for review.

**Select Board Committee Assignments**

**7:00pm.**

**Chairperson Knapp:** Technology Committee, Planning Board

**Vice-Chair Saccoccia:** Recreation Commission, Alternate Planning Board

**Selectperson Bailey:** Library Trustees, Zoning Board of Adjustment

**Selectperson Ayer:** Trails Committee, Conservation Commission, Town Lands Committee

**Selectperson Mannschreck:** Transfer Station/Recycling Center, Advisory Budget Committee, School Board

**Deer Ridge Tree Trimming Bid Award**

**7:04pm.** In order to ensure a competitive process, TA MacIver requested the Select Board extend the bid to noon on April 12<sup>th</sup>. ***The Board did not object.***

**Acquisition of Ultra-Terrain Vehicle Approved by Voters**

**7:06pm.** The Fire and Police Departments would like to create a two-person committee representing each department to develop specifications for the sealed bid. The Select Board agreed to the process, requesting Vice-Chair Saccoccia pre-screen the specifications prior to review by the Select Board.

**NEW BUSINESS****American Rescue Plan Act of 2021**

**7:08pm.** Town is expected to receive \$920,000 in direct assistance from this latest stimulus package, with 50% expected to be distributed to municipalities within 90 days of March 11<sup>th</sup>, and the second 50% at least a year later. There are limitations on how the funds can be used, with more guidance forthcoming. TA MacIver is closely monitoring information regarding this stimulus, and possible ways to utilize the funds.

**Conservation Commission Donation to Leighton Forest**

**7:11pm.** The Southeast Land Trust (SELT) is finalizing the conservation of the Leighton Forest, which includes property in both Barrington and Strafford. The Conservation Commission would like to donate \$10,000 towards the project. The Conservation Commission expects to be able to fully fund the issues at Richardson Pond Dam.

Motion to approve the \$10,000 appropriation from the Conservation Commission to the Leighton Forest project by Selectperson Ayer, seconded by Chairperson Knapp. Roll Call Vote: Ayer – Aye, Bailey – No, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**Finance and Human Resources Administrator Position**

**7:14pm.** With the vacancy in the Human Resources Administrator position, TA MacIver is reviewing options for changes to the position and related positions. TA MacIver requested the Select Board authorize the TA to make the necessary adjustments to Finance and Administration positions, contingent upon any compensation changes being budget neutral.

Motion to allow TA to move forward with regrading positions concurrent with approval of the Select Board Chair or Vice Chair by Chairperson Knapp, seconded by Vice-Chair Saccoccia. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**2021 Roadside Cleanup**

**7:29pm.** The third annual Barrington Roadside Cleanup has been scheduled for April 24<sup>th</sup>, 2021. Residents have been asked to register ahead of time, but walk-ups are welcome. Special bags will be used this day only, with a separate dumpster as well. Additional information is available on the [2021 Roadside Cleanup Flyer](#).

**Fire Department Waterproof Camera Donation**

**7:31pm.** Residents Russ and Betsy Hayes have offered the Fire Department the donation of a waterproof camera valued at approximately \$300.

Motion to accept the donation of the waterproof camera by Selectperson Bailey second by Vice-Chair Saccoccia. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### SELECTPERSONS REPORTS

**7:31pm.**

**Selectperson Ayer** – Was unable to attend the Conservation Commission meeting.

**Selectperson Bailey** – The two cases that were before the ZBA were carried forward to the next meeting. During the Library Trustees meeting, there was a discussion about the new Town Hall being moved to the location of the old school house.

**Selectperson Mannschreck** – ABC met with two reps of Library Trustees who are doing listening sessions. The ABC expressed their concerns and position on the library.

**Vice-Chair Saccoccia** – There is a Town-wide Egg hunt, with over 600 scans so far. The egg hunt ends April 1<sup>st</sup>. A drive-thru Eggstravaganza is April 3<sup>rd</sup> 1pm-3pm.

**Chairperson Knapp** – Planning Board meeting was cancelled and the Tech Committee was held during voting so was unable to attend. He also thanked Recreation Director Jessie Tennis for accepting the desk donation that had been offered previously.

**TA MacIver** – School Technology Director joined the Technology meeting to collaborate. The library also joined the last meeting, and after discussion, the Town, school, and library may be able to benefit from sharing infrastructure and create redundancies that will benefit all.

### PUBLIC COMMENT

**7:39pm.** There were no public comments.

**7:40pm.** Public Comment closed.

### NON-PUBLIC SESSION

**7:40pm.** Motion to enter Nonpublic Session for reasons of personnel and security by Vice-Chair Saccoccia, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**8:42pm.** Motion to exit non-public session by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### RETURN TO PUBLIC SESSION AND ADJOURNMENT

**8:42pm.** The Select Board returned to public session.


Motion to seal the nonpublic minutes indefinitely due to security and to protect the reputations of those discussed by Chairperson Knapp, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***


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**8:45pm.** Motion to adjourn the March 22<sup>nd</sup>, 2021 Select Board meeting by Chairperson Knapp, seconded by Selectperson Bailey. Roll Call Vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

*Links to all reviewed documents can be found in the March 22<sup>nd</sup>, 2021 [Town Administrator's Report](#).*

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Chairperson A. Knapp

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Selectperson G. Bailey

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Vice-Chairperson J. Saccoccia

Selectperson D. Ayer

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Selectperson D. Mannschreck

4/12/2021  
Date Minutes Were Approved