



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, March 8th, 2021

The Select Board meeting for Monday, March 8th, 2021 began at 6:30 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Ayer, Selectperson Bailey, Selectperson Saccoccia, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

**6:30pm.** The meeting was called to order by Chairperson Hardekopf.

### **RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION**

**6:30pm.** Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

### **ROLL CALL ATTENDANCE**

**6:32pm.** Select Board attendance was taken via Roll Call: Ayer- Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf – Present. Selectperson Ayer shared his location and that an individual was in the room with him but would not be influencing his vote. The remaining Select Board members shared their locations and stated that at present, they were alone in their respective locations with no one influencing their votes.

### **PLEDGE OF ALLEGIANCE**

**6:33pm.** Chairperson Hardekopf led the Pledge of Allegiance.

### **PUBLIC HEARINGS**

There were no public hearings.

### **APPOINTMENTS**

#### **Donna Massucci – Reappointment – Planning Board Member**

**6:34pm.** Barrington resident Donna Massucci has served as a full member of the Planning Board and has requested she be considered for a position as an alternate member.

Motion to appoint Donna Massucci as an alternate member of the Planning Board by Selectperson Saccoccia, seconded by Selectperson Bailey. Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

**PUBLIC COMMENT**

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:35pm.**

Vice-Chair Knapp thanked Tracy Hardekopf for the hard work as Select Board member and chair, listed some of her many contributions and shared his appreciation for her work for Barrington over the last three years.

Selectperson Bailey thanked the Barrington Fire Department for their recent response to his home.

Selectpersons Ayer and Saccoccia spoke to their appreciation for Chairperson Hardekopf 's work.

**6:39pm.** Public Comment closed.

**REVIEW OF MINUTES****February 22<sup>nd</sup>, 2021 Meeting Minutes**

**6:39pm.** Meeting minutes were corrected to reflect each member's vote on the February 8<sup>th</sup> minutes.

Motion to approve the meeting minutes for February 22<sup>nd</sup>, 2021 by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer- Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

**STAFF REPORT**

**6:39pm.** TA MacIver thanked Tracy for her work on behalf of the Town and Town Employees.

**March Work Anniversaries**

**6:40pm.** Thank you for your hard work and dedication to Barrington!

Steven Paul	Highway Department	21 Years
Eric Lenzi	Assistant Fire Chief	20 Years
Peter Royce	Treasurer	16 Years
Larry Coon	Fire/EMS	15 Years
Will Lenharth	Fire/EMS	15 Years
Amanda Barber	Police Sergeant	5 Years
Melissa Huetten	Library Director	3 Years

**Appreciation for Emergency Services**

**6:42pm.** TA MacIver thanked the Police Department, specifically Deputy Chief Daniel Brooks, for their work to protect and serve in Barrington, particularly for an event which occurred last week.

Thank you to the Police and Fire Departments for putting yourselves in harm's way every day!

**Transfer Station Bags**

**6:43pm.** The supplier for the pay-as-you-throw bags the Town has used for many years has increased prices. Switching to another vendor will allow the Town to save 13% on a case of large bags, 16.7% on a case of small bags. After completing reference and quality checks, an increase in quality is expected.

The Select Board did not object to switching vendors.

### Requests for Signature

**6:47pm.** Municipal Office Administrator Caudle presented for signature:

- Meeting minutes approved at this meeting for February 22<sup>nd</sup>
- Planning Board Alternate Oath for Donna Massucci
- Stone Hill Consulting services contract
- 2021 Corcoran consulting revaluation contract

### **OLD BUSINESS**

#### 2021 Goal Setting

**6:45pm.** Motion to review the 2021 Select Board goals at the March 22<sup>nd</sup> meeting by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer- Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

#### Town Meeting Ballot Session

**6:47pm.** The Select Board discussed coverage of the day. Chairperson Hardekopf and Selectperson Ayer will be at the polls 4:15 until close of voting, Selectpersons Bailey and Saccoccia from 8am-12pm, Vice-Chair Knapp from 3:30 to close. From noon to 4:15 pro-tem appointments will be needed.

#### Advertising Surplus Equipment

**6:49pm.** The Town has two pieces of surplus equipment to dispose of, a 1996 International 4900 former Fire Tanker, and a 2003 International 7400 SFA 4x2.

Selectperson Ayer shared he may bid on the equipment.

Motion to advertise surplus equipment for sealed bid to be due by noon on April 12<sup>th</sup> to be opened at that evening's Select Board meeting by Selectperson Saccoccia, seconded by Selectperson Bailey. Roll call vote: Ayer – Abstain, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

#### Selection of Top Ranked Firm for Professional Engineering Services

**6:50pm.** After review, the Engineering Services Selection Committee recommended CMA Engineers for the Town's Engineering Services. After selection of a firm, the Town will negotiate and agree upon a contract with the successful firm. All bid responses are available on the [RFQ's bid page](#).

Motion to award CMA Engineers the scope advertised in the RFQ contingent upon the TA's satisfactory negotiation of a contract by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

### **NEW BUSINESS**

#### Paving Request for Proposals

**6:52pm.** The Road Agent previously prepared a list of [road paving projects for 2021](#). The anticipated budget for paving in 2021 is \$775,000. The Road Agent has prepared a [Request for Proposals \(RFP\)](#) to be advertised on March 9<sup>th</sup>, due back to the Town on April 7<sup>th</sup>, with the Select Board expected to make the final decision at the April 12<sup>th</sup> meeting.

Motion to approve the RFP as written with the timelines as proposed by Selectperson Bailey, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

TA MacIver thanked Road Agent Marc Moreau for his time and effort in the RFQ process as well as acknowledging his years of experience having increased the quality of the work done in the last year.

The Select Board agreed by consensus to reorganize the remaining topics of the meeting at the request of Chairperson Hardekopf.

### Select Board Committee Assignments

**6:54pm.** The Select Board will be deciding Chair and Vice-Chair assignments at the next meeting. Chairperson Hardekopf requested each member consider their availability when selecting assignments and forward their preferences to the chosen Chairperson for their organization after the next meeting.

### Police Outside Detail Rates

**6:56pm.** The [2021-2024 Police Collective Bargaining Agreement](#) includes an increase of the Outside Detail Rate paid to employees by outside agencies from \$43.70 per hour to \$49 per hour, to go into effect on April 1, 2021 if approved by voters. Barrington currently bills at a lower-than-average rate compared to neighboring communities, \$60 per hour for an officer, and \$15 per hour for a cruiser. The proposed increase would be \$68 per hour for an officer, and \$17 per hour for a cruiser, effectively a \$10 per hour increase.

Motion to increase the Outside Detail Billing Rates from \$60 to \$68 per hour for an officer and from \$15 to \$17 for a cruiser starting April 1, 2021 by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

### SELECTPERSONS REPORTS AND CONCERNS

**6:58pm.**

**Selectperson Ayer** – Was not aware of any issues, has not been able to attend meetings since the last report.

**Selectperson Bailey** – Thanked Road Agent Marc Moreau and the Highway Department for their efforts in snow removal, and the Fire Chief for the incident at Selectperson Bailey's home recently. The next Library meeting is scheduled for tomorrow.

**Vice-Chair Knapp** – Was unable to attend the Planning Board meeting due to the power outage from the windstorm last Tuesday and will not be able to attend the Technology Committee meeting tomorrow due to his attendance at the Town Meeting.

**Selectperson Saccoccia** – Shared the Recreation Department and Library have a Town-wide egg hunt, and an "Eggstravaganza" event will be on April 3<sup>rd</sup>, where a take-home will be available.

**Chairperson Hardekopf** – Thanked the teacher who went out on the trails and build snowpersons on trails, encouraging kids to go out and find them. She also recognized the Highway Department has had a traumatic week, she thanked them and offered her thoughts, prayers, and good thoughts.

**PUBLIC COMMENT****7:01pm.**

Selectperson Bailey – Shared that he sent Chairperson Hardekopf a private email thanking her for her work. He shared he wishes her all the best and hopes she is able to retire after completion of project.

Jessie Tennis, Recreation Director – Provided an update that before/after school care registration went smoothly, as of 12pm today, there was no waitlist.

Selectperson Bailey – Reminded all that tomorrow is the day to vote in the Town Meeting.

**7:03pm.** Public Comment closed.**NON-PUBLIC SESSION**

**7:03pm.** Motion to enter non-public session for personnel by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

**7:04pm.** Present in non-public session were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Bailey, Selectperson Saccoccia, TA MacIver, and MOA Caudle.

Motion to approve the Town Administrator's Employment Agreement through July 1<sup>st</sup>, 2025 by Selectperson Bailey, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

TA MacIver shared there was a situation today involving the Police Department which has resulted in the Department being down another cruiser, and an officer sustained a minor injury.

**7:24pm.** Motion to exit non-public session by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

**RETURN TO PUBLIC SESSION AND ADJOURNMENT**

**7:24pm.** The Select Board returned to public session.


TA MacIver shared that the Select Board met in nonpublic to finalize the TA's review and contract, approving the continuation of the contract through July 1<sup>st</sup>, 2025.

**7:26pm.** Motion to adjourn the March 8th, 2021 Select Board meeting by Selectperson Ayer, seconded by Vice-Chair Knapp. Roll call vote: Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

*Links to all reviewed documents can be found in the March 8th<sup>h</sup>, 2021 [Town Administrator's Report](#).*

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Chairperson T. Hardekopf

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Vice-Chairperson A. Knapp

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Selectperson J. Saccoccia

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Selectperson G. Bailey

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Selectperson D. Ayer

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March 22<sup>nd</sup>, 2021

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Date Minutes Were Approved