

**SELECTMEN'S MINUTES**  
**MONDAY, OCTOBER 16, 2017**

The Selectmen's meeting for Monday, October 16, 2017 started at 6:30 p.m. Present were Selectman Ayer, Selectman Bailey, Selectman Hatch, Chairman O'Brien, Administrator Scruton and Clerk McNeil. Selectman Knapp was absent

Chairman O'Brien welcomed everyone and led in the Pledge of Allegiance.

**APPOINTMENTS**

There were no appointments

**BUDGET PRESENTATION – Highway, Transfer Station, Dams –** Peter Cook and Erin Paradis presented these budgets. The Highway budget shows a decrease of \$49,188 although Mr. Cook noted an error which could lower that amount to \$29,188. Mr. Cook would like to move the administrative assistant to full time. Mr. Cook noted that the following lines have changes: full-time hourly wages decreased, (he did not fill the full-time position from a retirement and hired a part-time plow driver in the winter), part-time hourly wages is proposed at \$5,000, however Mr. Cook feels that it should go no lower than \$25,000, employee benefits reflects an increase of \$12,363, layouts and re-establishments is reduced by \$8,000, street sign maintenance reduced by \$4,000. Mr. Cook also noted his projections for unexpended lines at the end of year. The rental line has decreased because they won't have to rent a backhoe. Winter Contracts and Maintenance – Barrington is paying their contractors less than other towns and he asks the Board for input noting a small impact of \$5/\$10 increase in keeping with what other town's are paying. Price of salt increased but the price of sand stayed the same. Mr. Cook also supplied a spread-sheet of maintenance for all of his equipment. The one ton should be replaced along with the 2008 blue pick-up truck immediately. When possible they use the one tons to keep the mileage off of the dump trucks. The capital reserve articles (warrant articles) were reviewed. The rental/lease for a mini excavator if \$19,642.66 a year for six years. The first year would replace the amount in the rental line this year. The sales price for an outright purchase would be \$120,400. Selectman Ayer asked about adding money for a new broom/sweeper. Mr. Cook thought they might be better off to hire a company to pick up the sand and not sweep it off the side of the road.

**Transfer Station –** Erin Paradis presented this budget. This budget has a decrease of \$6,225. The part-time line was reduced by \$11,290. There is an increase in employee benefits, conferences and training (which is a new budget line), dues and fees, and full time hourly wages. Mrs. Paradis also noted the transfer station revenue to date is \$124,111.55. Mr. Cook feels that he doesn't need a warrant article for compactor maintenance this year. Mr. Cook was asked about a price difference with having a scale for the bulky waste. The benefit line will be reviewed. The report was received from Northeast Resource Recovery Association (NRRA) regarding their review of procedures at the transfer station. The facility was visited on a busy Saturday. Mr. Cook was extremely pleased with the report and thanked the highway employees and the transfer station crew for helping with this good report. Barrington would be ranked in the top 10% of similar sized operations.

**Dams –** This budget did not change. Work will begin on the Swains Lake Dam and the land around the dam this fall.

**PUBLIC COMMENTS**

There were no public comments.

REVIEW OF MINUTES – October 10, 2017 – Chairman O’Brien moved acceptance of the minutes, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

#### STAFF REPORT

##### Administrator Scruton

1. Credit Card Use Policy – This will be reviewed further when Selectman Knapp is back - any comments or questions should be referred to Administrator Scruton.

##### Clerk McNeil

1. Clerk McNeil requested signatures on the following: two payment plans for back taxes, vendor manifest dated 10/11, payroll manifest dated 10/8 and the second half property tax warrant in the amount of \$11,646,017.00.

#### OLD BUSINESS

Personnel Plan – the discussion was postponed to a future meeting.

#### NEW BUSINESS

Selectman Bailey asked about putting a list of delinquent taxpayers in the town report. It is included in some town’s town reports but Barrington hasn’t done it in 30 years.

Selectman Hatch was unable to attend the recent Law Lecture Series and would be happy to reimburse the town for the cost. The Board thanked her for the offer.

#### SELECTMEN’S REPORT

Selectman Ayer had nothing to report.

Selectman Bailey stated that the American Legion will be sponsoring Michael Hastings who is the author of two books on October 27<sup>th</sup> from 6:00 – 8:30 p.m.

Selectman Hatch was missing the Recreation Commission meeting as it was being held at the same time as the Selectmen’s meeting.

Chairman O’Brien will be attending the Planning Board meeting on Tuesday. He also reminded everyone of “Trunk or Treat” that is taking place in the Recreation Dept. parking lot on Saturday.

#### PUBLIC COMMENTS

Chief Williams noted that the Barrington Police Dept. will be taking part in “Drug Take Back Day” on Saturday, October 28<sup>th</sup> from 10:00 a.m. to 2:00 p.m. No needles will be accepted and no questions asked!

Selectman Hatch appreciated Administrator Scruton’s power point presentations on the budget.

The meeting adjourned at 7:40 p.m.