

SELECT BOARD MINUTES

MONDAY, JANUARY 28, 2019

The Select Board meeting for Monday, January 28, 2019 started at 6:30 p.m. Present were Selectperson Ayer, Selectperson Hardekopf, Selectperson Hatch, Selectperson Knapp, Chairperson Bailey, Administrator Scruton and Deputy Town Administrator MacIver and Clerk McNeil

Chairperson Bailey welcomed everyone, reviewed his rules or order and led in the Pledge of Allegiance.

Chairperson Bailey opened the public hearing at 6:43 p.m. for the purchase of land for a turn around on Wildcat Road per RSA 41:14-a. An abutter has had constant concerns with vehicles turning around in front of his property. The town would like to purchase a small piece of land for the turn a round on the other side of the road at the purchase price of \$10,000. This is for snow plows and school busses. This is the first of two public hearings. There was no public comment. The hearing closed at 6:47p.m.

APPOINTMENTS

Police Department Introductions and Command Structure – Due to illness this appointment will be moved to another meeting.

Preparation for Deliberative Session - Moderator, Ron St. Jean and Kim Kerekas – The Board reviewed the warrant articles and discussed who would move the various articles and second them. Administrator Scruton will do a power point presentation on all articles other than the bond articles. The Board plans to amend Article #21 at Deliberative Session to make it clearer.

Chris Berry, Berry Surveying and Engineering, showed a plan of the proposed subdivision that is on both sides of Meetinghouse Road – a Class VI road. The upgrade of the whole road would tie in a portion of Oak Hill Road and Smoke Street. They are in the process of applying for their permits from the state – alteration of terrain, and minimum wetlands impact. They want the town's permission to upgrade the road and to sign the permit applications as the town owns the road. The intersection with Oak Hill Road will be upgraded. Selectperson Hatch moved to give permission to upgrade Meetinghouse Road, a Class VI road and to sign the permits, seconded by Selectperson Knapp. The motion passes.

PUBLIC COMMENTS

Peter Royce asked if there would be any changes to the website regarding the numbers in the town hall articles. He questioned the number in fund balance. The information will be reviewed by Peter Royce.

Page – 2 -

Ron St. Jean stated that there will be a candidate forum on Thursday, February 21st from 7:00 – 8:30 p.m. at the Middle School and a meet the candidates at the Library on Saturday March 9th from 10:30 a.m. – 12:30 p.m.

Selectperson Hatch complimented the highway crew on the work that they have done with the past storms as the storms have been a combination of snow, sleet and ice.

REVIEW OF MINUTES – January 14, 2019 – Selectperson Hardekopf moved to accept the minutes of January 14, 2019, seconded by Selectperson Hatch. The motion passes.

STAFF REPORT

Administrator Scruton –

1. The Select Board's report for town report was reviewed and will be sent to the printer contingent on no substantial changes at Deliberative Session.
2. There are two options for a detour when the Old Settlers Road culvert is replaced. One option is to work with the Town of Strafford to upgrade their section of road which is Class VI or to put in a temporary bridge which could be less than that of upgrading the Class VI road but could have environmental permitting, archeological and historical challenges. The State will pick up 80% of the cost of the culvert replacement but may not pick up the detour costs. Administrator Scruton recommends the upgrade to the Class VI road in Strafford. Selectperson Ayer feels that there will be conflict with the landowner in Strafford who has upgraded the road at his own expense. Selectperson Knapp would like to see the road upgraded instead of seeing the installation of a temporary bridge. Administrator Scruton will do further research regarding access to the Class VI road through Strafford.
3. HTA recommends approving GW Brooks and Sons, Inc, the low bidder, in the amount of \$857,282.00 for the Mallego Road Bridge project. Selectperson Knapp moved to award the bid to G. W. Brooks and Sons pending approval by NHDOT, seconded by Selectperson Ayer. The motion passes.
4. Hoyle Tanner & Associates has provided a Construction Administration Mallego Road Agreement to be approved by the Board contingent upon DOT approval. Selectperson Knapp noted that he was unhappy with the work that HTA did on the Young Road culvert project and would like to see if the construction administration could be done by someone else. Administrator Scruton indicated that it will probably complex and time consuming to replace HTA. Administrator Scruton will check with the State to see if there are other options. Selectperson Ayes feels that this is a waste of money as HTA didn't do a good job on the Young Road culvert. This will be on the agenda for the next meeting.
5. The Fire Chief is requesting the use of the Ambulance Revolving Revenue Fund and money (\$2825) that is held by the treasurer in a subaccount for ambulance equipment for the purchase of a cardiac monitor, 2 new portable radios and a Stryker Stair chair. The \$2825 will be used first for these purchases and then the Revolving Revenue Fund

will be used. Selectperson Knapp stated that this was his concern with adding a second ambulance and the need to purchase all this equipment. The second ambulance will receive the old equipment from the new ambulance. Chief Walker noted that 70% of what Fire and Rescue do is use of the ambulance. The need for two ambulances will never go down. Selectperson Hardekopf moved to authorize the purchase of a Zoll Cardiac Monitor (using the Mass State Bid) for \$34,401.05, seconded by Chairperson Bailey. The motion passes. Selectperson Hardekopf moved to authorize the purchase of two Motorola portable radios (using the NH State Bid) for \$7,877.70, seconded by Selectperson Hatch. The motion passes. Selectperson Hatch moved to authorize the purchase of the Stryker Stair Chair for \$3,733 and use subaccount first, seconded by Selectperson Hatch. The motion passes.

6. A letter was received from the Greater Barrington Chamber of Commerce requesting the closure of several streets on May 11th for the Peeper 5K Run/Walk. Selectperson Hardekopf noted that she understood that there had been a change in the distribution of scholarship money that is raised by having the race. It is no longer for Barrington Seniors but for Seniors of Chamber of Commerce members. The Chamber will be contacted and asked the purpose of the race and the eligibility of the of Barrington Senior High students applying for the scholarships.
7. Haley-Panish-Rubinstein Conservation Easement. The Conservation Commission has approved the allocation of up to \$40,000 from the Conservation Fund for the Haley-Panish-Rubinstein conservation project., Selectperson Knapp wanted to know what the \$40,000 was being spent on as they have easements on many properties that have no public trails or parking area. The Lands Committee is currently reviewing the properties without trails and no parking. Selectperson Knapp supports acquiring this land but still would like to see where the \$40,000 is being spent.
8. Assessing Information – The town’s assessor would like to request by mail, from the property owner, information on income and expenses from leased property as one part of the assessment process. This is voluntary. Selectperson Knapp doesn’t think that this is a legitimate way to assess property. Administrator Scruton noted that it is one of three methods of assessing property that is allowed by the State. Selectperson Knapp noted that if it is voluntary, you won’t have gathered enough information to get a true value. The Board didn’t approve gathering this information
9. Administrator Scruton asked the Board if they wanted to pay our engineer to obtain a cost for a study done on Beauty Hill Road from Hall Road to Route 125 for reconstruction/major improvements including cost estimates. There are two areas of concern on the section of road. Peter Cook noted that he plans to have test pits dug and our engineer has been contacted and will be coming back with pricing for work to be done on a small section of Beauty Hill Road from Route 125 up about 400’.
10. Selectperson Knapp moved to have the tax collector apply for a Moose Plate Grant for preservation of hand-written ledgers, seconded by Selectperson Hatch. The motion passes.
11. Erin Paradis and the Highway Department are working on a volunteer roadside cleanup day. The Board supported the request. Erin Paradis noted that this has been in the works for a while. It will be one day and will be held, Saturday, April 20th from 8-1 to

coincide with Earth Day. The moderator, Ron St. Jean, will allow Ms. Paradis to set up a table at Election Day for education and sign-ups.

12. Selectpersons Ayer moved to approve sending out the Striping RFP, seconded by Selectperson Hardekopf. The motion carries.

The Board recessed for a conference call for discussion with the town's attorney at 7:50 p.m.

The meeting reconvened at 8:30 p.m.

STAFF REPORT

Clerk McNeil

1. Clerk McNeil requested signatures on payroll manifest dated 1/20/19, vendor manifest dated 1/24/19, and two Intents to Excavate.
2. Clerk McNeil noted a request from a property owner to waive interest (\$10.34) on a late property tax bill due to hospitalization. Selectperson Ayer moved to approve this request (abatement #1), seconded by Selectperson Hardekopf. The motion passes.

OLD BUSINESS

There was no old business

NEW BUSINESS

There was no new business

SELECTPERSON'S REPORT AND CONCERNS

Selectperson Ayer stated that the Conservation Commission will be putting out to bid the driveway for the Clark-Goodwill property. The Lands Committee is still looking at various town owned parcels to recommend that they be sold.

Selectperson Hardekopf missed the last Select Board meeting and Recreation Commission meeting.

Selectperson Hatch had no meetings to attend.

Selectperson Knapp had no meetings to attend.

Chairperson Bailey will be attending the next Library Trustee meeting. He further noted that the Village Barn will be donating 10% of hat sales in January to the Library Building Fund.

Selectperson Hardekopf stated that Kozy's Pizza will be donating \$2.00 for each pizza sold on Super Bowl Sunday to the Library Building Fund.

PUBLIC COMMENTS

Chief Walker asked the Board if they would approve his new hourly rate schedule for his fire fighters, so he could move forward with developing a policy. Once the policy is completed it

Page – 5 -

will be reviewed by the town's labor attorney. They currently use a point system and he would like to use a paid per call system. Selectperson Hardekopf still had unanswered questions. The Federal Department of Labor has responded verbally but not in writing on the two hour minimum requirement.

Casey O'Brien had the following comments: he was not impressed with the oversight done by HTA on the Young Road culvert and suggested finding a clerk of the works for the Mallego Bridge project, he felt the Board should revisit the scholarship issue and the Peeper Race after this year's race, he supports a design build town office and asked about the Hard Rock issue. They are still waiting for study results.

Chairperson Bailey noted that political signs should not be placed in front of the transfer station/Highway Department, public safety building and at the town office.

Selectperson Hardekopf moved to go into non-public session at 9:05 p.m. per RSA 91-A:3 II for personnel, seconded by Chairperson Bailey. Chairperson Bailey asked for a roll call, Ayer – aye, Hardekopf – aye, Hatch – aye, Knapp – aye, Bailey – aye. The motion passes.