



## **BARRINGTON, NH SELECT BOARD MINUTES**

MONDAY, October 5th, 2020

The Select Board meeting for Monday, October 5th, 2020 began at 6:30 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator MacIver, Advisory Budget Committee (ABC) member Steve Saunders, and Municipal Office Administrator Caudle.

**6:30pm.** The meeting was called to order by Chairperson Hardekopf.

### **RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION**

**6:30pm.** Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

### **ROLL CALL ATTENDANCE**

**6:32pm** Select Board Attendance was taken via Roll Call: Ayer – Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf – Present. Each Select Board member shared their location and stated that at present, they were alone in their respective locations with no one influencing their votes.

### **PLEDGE OF ALLEGIANCE**

**6:33pm.** Chairperson Hardekopf led the Pledge of Allegiance.

### **PUBLIC HEARINGS**

**There were no public hearings.**

### **APPOINTMENTS**

#### **Budget Presentation – Tax Collector**

**6:35pm.** Tax Collector Linda Markiewicz began with her fun fact regarding what people were taxed on in the past.

*In 1849, Barrington residents were taxed on land, improved and unimproved, horses, asses, and mules, cows, oxen, other meat stock and sheep. Carriages, mills and carding machines for wool process were taxed, and carriages were valued at \$45-75 and not many owned them. She also shared information about specific residents and their taxes, shareholders in the Boston and*

*Maine Railroad. She also encouraged anyone who would like to view the restored tax ledgers to visit her office, where they can be accessed.*

Linda presented the [2021 Tax Budget](#), [Budget Narrative](#), and [Wages and Benefits](#).

### **Budget – Elections and Town Clerk**

**6:46pm.** Before presenting the [2021 Town Clerk/Election Budget](#), Town Clerk Kimberly Kerekes began with two fun facts:

1. *There are no voting wards in Barrington. Spread the word!*
2. *Where Dante's restaurant is was Muriel Leocha's home. She used to perform her duties as Town Clerk from that location.*

Significant changes to specific budget lines were addressed in the [Budget Narrative](#), including that due to only one election and Deliberative Session in 2021, there is a significant reduction to the budget. Also shared but not reviewed were the Town Clerk [Wages and Benefits](#).

As an update to service at Town Clerk, the Town is in the process of implementing a new online scheduling system. More information will be shared when it is online.

### **PUBLIC COMMENT**

**6:52pm.** *Public comments are limited to three minutes per person, and a total of 15 minutes.*

Town Administrator MacIver spoke about updates and added transparency included in the 2021 Budget documents.

Selectperson Bailey requested that the minutes for the Advisory Budget Committee have a notation of the author.

*There were no additional public comments. Public comment was closed at 6:55pm.*

### **REVIEW OF MINUTES**

**6:55pm.** The Select Board requested two points of clarification:

1. The Board requested information regarding cleaning of the equipment and did not approve distribution of the items.
2. Under the Technical Advisory Committee recommendations and priorities, to clarify the description of the project should read "sidewalks and safety improvements."

Motion to withhold approval of minutes for the September 28<sup>th</sup>, 2020 meeting pending clarification of wording by Selectperson Bailey, seconded by Saccoccia Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**STAFF REPORTS****October Work Anniversary**

**7pm.** Thank you for your hard work and dedication Officer Surawski!

Samuel Surawski

Police Officer

1 Year

**Highway Mechanic**

**7:01pm.** In interviewing and hiring for the mechanic position, a strong candidate for the Highway crew emerged. The Select Board agreed by consensus to move the discussion to new business.

**Chairperson Hardekopf encouraged all to have appreciation and she gave her appreciation for the response to the safety issues that were brought forth in the previous meeting. She commended the hard work and progress made by Road Agent, Marc Moreau.**

**Request for Signatures**

**7:07pm.** Municipal Office Administrator Caudle requested signatures for the following:

- One Deed with no Covenants returning a property to the previous owner following all taxes paid

**Fire Tanker Cab and Chassis**

**7:07pm.** Board agreed by consensus to move to October 19<sup>th</sup>, 2020 meeting.

**2021 Road Improvement Projects**

**7:07pm.** The [2021 Paving Projects Overview](#) and [Road Construction Projects Overview](#) were presented for Select Board consideration.

Motion to approve the planned paving projects for 2021 as presented by Selectperson Ayer, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

The Select Board discussed concerns regarding the culverts at Lakeside Oaks Drive, and the ability of the Town to provide road repair and maintenance on a private road when it is deemed for the public good. In the case of Lakeside Oaks Drive, the Town is responsible for maintaining the dam.

Motion to investigate the option of permanently removing the culverts on Lakeside Oaks Drive, discontinuing the access from Hall Road, and connecting Pearl Lane to Peabody Way which reduce maintenance and liability by Vice-Chair Knapp seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

The Select Board discussed the proposed work to Orchard Hill Road. Board members felt that this project would be too costly and that there were higher priorities in Town. Administrator MacIver explained some background of how the Select Board worked with a property owner of the road to expand the right-of-way in order to make safety and drainage improvements to the Road. Administrator MacIver will provide the history of decisions for further discussion at the next meeting.

Motion to table the vote to approve the 2021 Road Construction Projects until full highway presentation by Bailey seconded by Knapp Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

*Vice-Chair Knapp thanked Marc for the work he's been putting into investigating projects so the Select Board is thoroughly informed and can properly review and prepare.*

*Administrator MacIver requested all specific questions be sent to him ahead of the Highway presentation in two weeks so they can be prepared for.*

#### **Highway Garage Office Improvements**

**7:43pm.** Town Administrator MacIver presented the Board with [a quote for an office trailer](#) from Williams Scotsman, Inc., which was requested by the Select Board at a previous meeting to address safety concerns at the Highway Department.

Motion to waive the RFP process and approve the quote to install an office trailer at a cost of \$75,053.74 by Williams Scotsman, Inc. by Selectperson Saccoccia, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Road Agent Moreau shared his concern regarding the additional work that may be necessary to install the trailer due to the current workload of his crew. Town Administrator MacIver and Road

Agent Moreau will work out the logistics and bring further information to the Select Board at a later meeting.

Chairperson Hardekopf thanked the Advisory Budget Committee for their support.

#### **NEW BUSINESS**

##### **Hazard Mitigation Emergency Management Plan Grant**

**7:57pm.** Motion to pursue the Hazard Mitigation Grant for an Emergency Management Plan by Selectperson Saccoccia, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

##### **Salt Bid Award**

**8pm.** Motion to award the contract for 4,000 tons of salt to Granite State Minerals at a cost of \$46.75/ton by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

##### **Highway Department Position**

**8:02pm.** At a previous meeting, the Select Board voted to change an open Highway Department Position to a mechanic position and alter the pay level. With a candidate identified for the Highway Department crew, the Select Board was asked to revert the position back to the previous pay grade and title of Truck Driver, Laborer, and Equipment Operator.

Motion to revert to the previous title and hire the identified candidate by Selectperson Saccoccia, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

#### **SELECTPERSONS REPORTS**

**8:06pm.**

***Selectperson Ayer – Has not attended a School Board meeting, Town Lands is discussing a lot line adjustment, Conservation may be making an announcement soon.***

***Selectperson Bailey – Had no information to report.***

***Selectperson Knapp – Will attend the Planning Board meeting tomorrow, had no information to report.***

***Selectperson Saccoccia – Recreation is considering holding off on addition until next spring.***

***Chairperson Hardekopf – The Transfer Station Committee is reviewing the cost of bags, did not attend full meeting, and attended a portion of the Advisory Budget Committee. They're still looking for an additional member. She shared her appreciation for the thoughtfulness of the ABC regarding their view of the budget process going forward.***

**PUBLIC COMMENT**

**8:08pm.** Resident Daniel Ayer, encouraged all to enjoy the holidays and be safe, and remember to engage for the kids.

*There were no additional public comments. Public comment closed at 8:09pm.*

**NONPUBLIC SESSION**

**8:09pm.** Motion for nonpublic session for reasons reputation by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**RETURN TO PUBLIC SESSION**

**8:33pm.** The Select Board returned to public session.


Motion to seal minutes from nonpublic session to avoid adversely affecting the reputations of those discussed by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**ADJOURNMENT**

**8:33pm.** Motion to adjourn by Vice-Chairperson Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

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Chairperson T. Hardekopf

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Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

DocuSigned by:  
  
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Selectperson J. Saccoccia

10/26/2020

Date Minutes Were Approved